

CITY OF BLOOMINGTON
PARKING COMMISSION
REGULAR MEETING
PACKET

September 2019

Thursday, September 26, 2019
Hooker Conference Room
5:30 PM — 7:00 PM

Next Regular Meeting: October 24, Hooker Room, City Hall, 5:30 PM — 7:00 PM

PARKING COMMISSION
REGULAR MEETING
AGENDA

September 26, 2019, 5:30 PM — 7:00 PM

Hooker Room, City Hall

- I. Call to Order
- II. Approval of Minutes
- III. Reports from Commissioners & City Offices
- IV. Reports from the Public
- V. Discussions of Topics Not the Subject of Resolutions
 - A. Setting a new Parking Commission Meeting Schedule-Google Form Responses (Staff)
 - B. Creating a New Parking Commission Process for Petitions (Staff)
 - C. Editing the 2017 Annual Report--Draft 2
- VI. Resolutions
 - A. Parking Resolution 19-01 - Zone Change Request--E 13th Street between Woodlawn Ave and N Fess Ave (IU, Petitioner)
 - B. Parking Resolution 19-02 - New Parking Restrictions in Neighborhood Parking Permit Zone 6 (Staff)
- VII. Topic Suggestions for Future Agendas
- VIII. Member Announcements
- IX. Commission Schedule
- X. Adjournment

Auxiliary aids for people with disabilities are available upon request with advance notice. Please call **(812) 349-3429** or e-mail human.rights@bloomington.in.gov.

Next Regular Meeting: October 24, 5:30 PM

Deadline for regular meeting packet material is October 14

PARKING COMMISSION
REGULAR MEETING

Minutes

June 27, 2019, 5:30 PM

Hooker Room, City Hall

Parking Commission minutes are transcribed in a summarized outline manner. Audio recordings of the meeting are available in the Planning and Transportation Department for reference.

Attendance

Parking Commission: Adrienne Evans Fernandez (Chair), Steve Volan, Celeste Wolfinger, Tracy Gates, Dave Debikey

Others in Attendance: Mary Morgan (Chamber of Commerce), Michelle Wahl (Public Works), Amanda Turnipseed (IU), Kay Olges, Dave Askins, Nico Sigler (City Clerk), Beth Rosenbarger (Staff), SeyedAmir Kaboli Farshchi (Staff)

- I. **Call to Order** – (~5:33 PM)
- II. **Reports from Commissioners & City Offices**
CM. Volan talked about parking problems of some property owners in Smith St.
- III. **Public Comment**
Mr. Askins talked about writing about parking for the B Squared Beacon.
- IV. **Discussion of Topics Not the Subject of Resolutions**
 - A. **Implications of the new zones that replaced the Combo zones**
CM. Volan showed the boundaries of the Garden Hill neighborhood, talked about the history of neighborhood zones, and the issues with the combo zone in the past so parking meters are no longer part of the zone. Ms. Wahl discussed issues with the library and other downtown employers parking. Ms. Olges described they do not have enough parking in Windfall Dancers for class attendees and creation of the zone 6 removed the street parking option for them. Commissioners talked about different solutions like changing the zone boundaries and decided to work more on this case in the next work session.
 - B. **Annual Report**
Cm. Volan provided an update on the 2017 Annual Report and said the new report will be in two separate files which are Guide to the City Parking System and 2017 Annual Report.

C. Parking Permits for Garages and Accessibility

Mr. Debikey discussed the garages for employees need an hour flex which has changed but some people do not know about it and individuals with passes may not be informed of changes. He talked about parking costs for hourly workers and said there is no option to ride bikes in most cases. He said it is important that people who work in downtown can afford parking, \$52 per month pass can be a good option if the hours are flexible.

D. Transportation Accessibility

Mr. Debikey discussed about the ability of the commission to work in conjunction with transportation, improving transportation options, and more public transportation access.

Discussion: ADA compliance; parking system revenue; parking garage usage information; and other source of funding

E. Parking Commission Process for Parking Requests

Farshchi presented the new Parking Commission process for parking requests so all persons seeking approval for a parking request need to follow the process timeline for their petition revision and meetings. CM. Volan asked staff to revise the document based on commissioners' comments and bring it to the next regular meeting.

F. Work Session Schedule

Work Sessions on the second Thursday of each month if the commissioners need it. 1-3 work sessions per year.

V. Discussion of Resolutions for Second Reading and Discussion – none

VI. Member Announcements – none

VII. Topic suggestions for future agendas – none

VIII. Commission Schedule – Next meeting – July 25, 2019

IX. Adjournment – (~7:05 PM)

Parking Commission Meeting Schedule

Google Form Responses Summary

8 responses

Name:

8 responses

Raye Ann Cox

Scott Robinson

Dave Debikey

Beth Rosenbarger

Tracy Gates

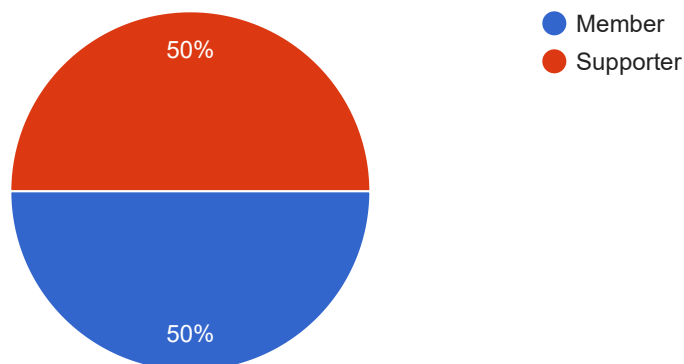
Celeste Wolfinger

Amanda Turnipseed

SeyedAmir Kaboli Farshchi

Are you a member of Parking Commission or a supporter (a person who attends the meetings on behalf of an organization)?

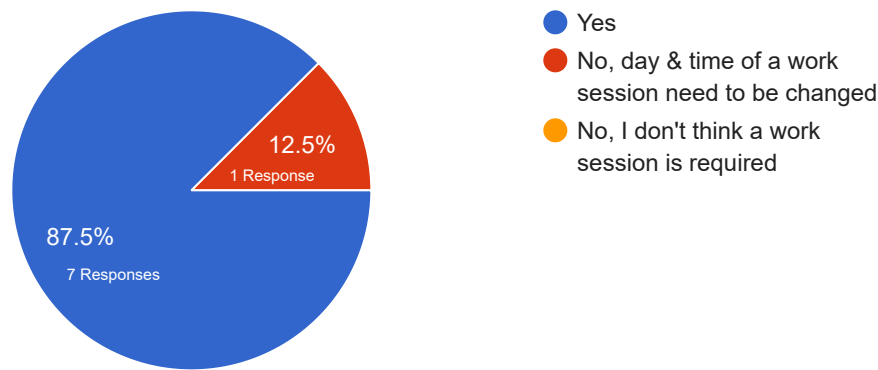
8 responses



Work Session Schedule

Shall we continue to reserve the second Thursday of every month at 5:30 PM for a work session?

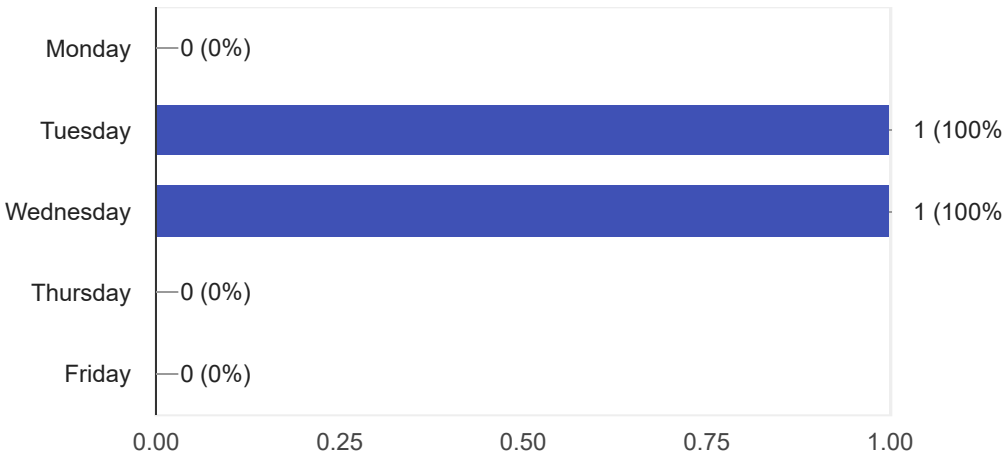
8 responses



Work Session Meeting Day & Time

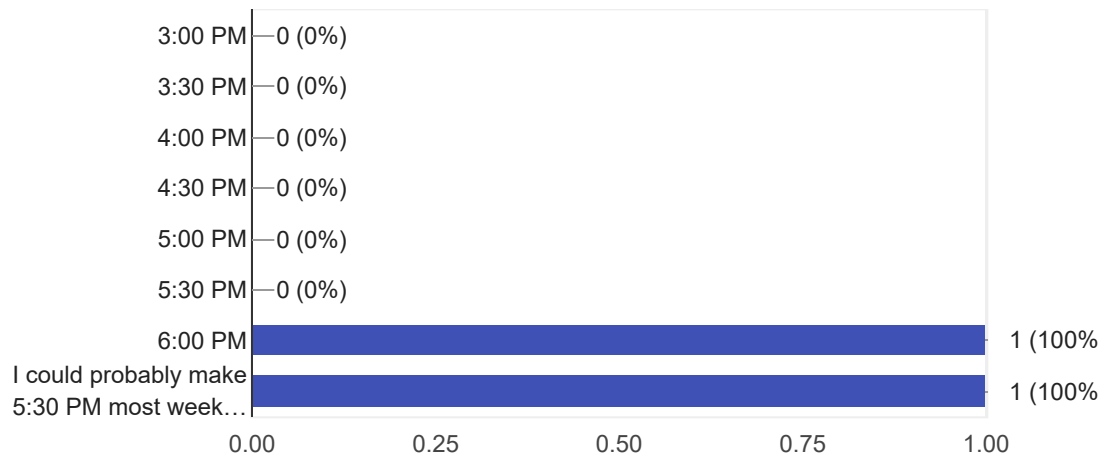
Which days of the week would you prefer reserved for the work session?

1 response



What's your preferred start time for the work session?

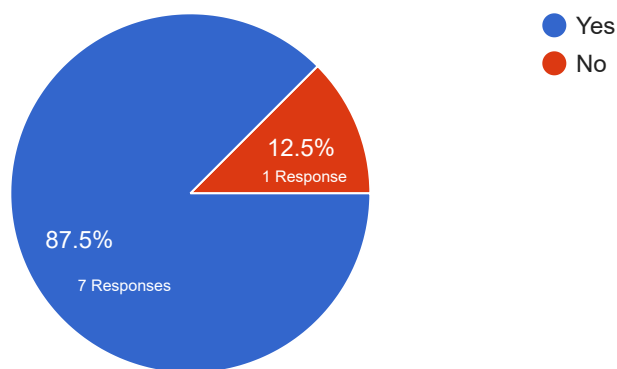
1 response



Regular Meeting Schedule

Shall we continue to reserve the fourth Thursday of every month at 5:30 PM for the regular meeting?

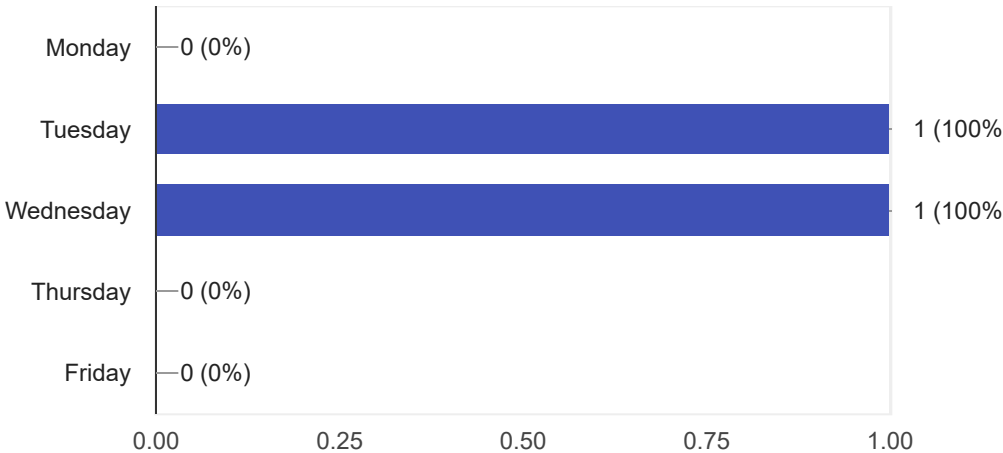
8 responses



Regular Meeting Meeting Day & Time

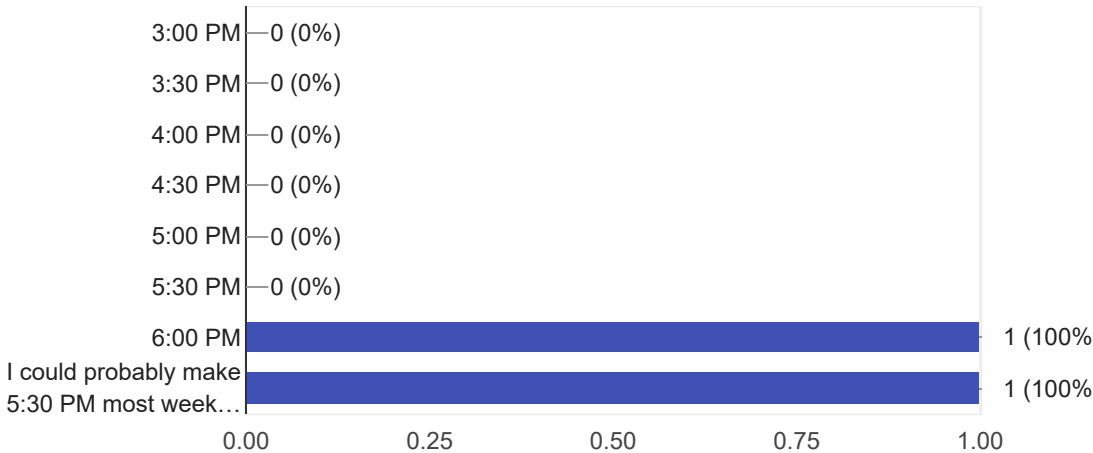
Which day of the week would you prefer reserved for the regular meeting?

1 response



What's your preferred start time for the regular meeting?

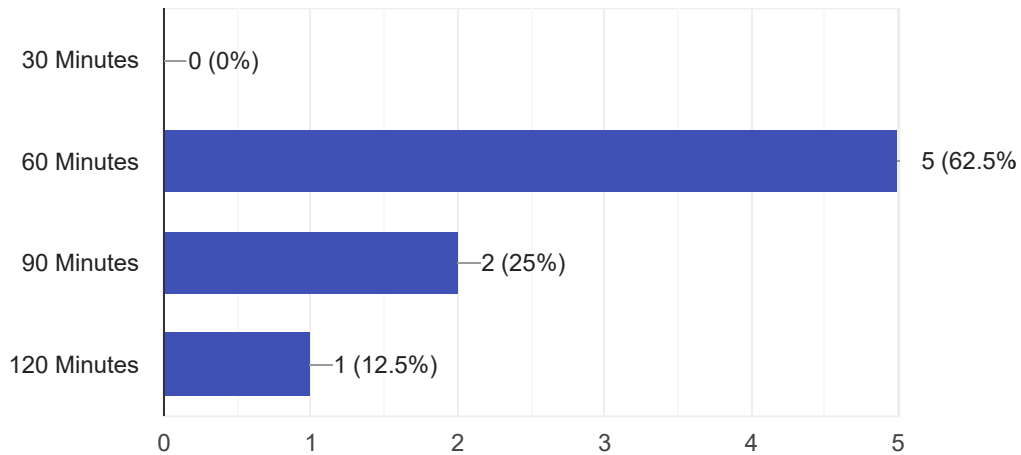
1 response



Maximum Meeting Duration

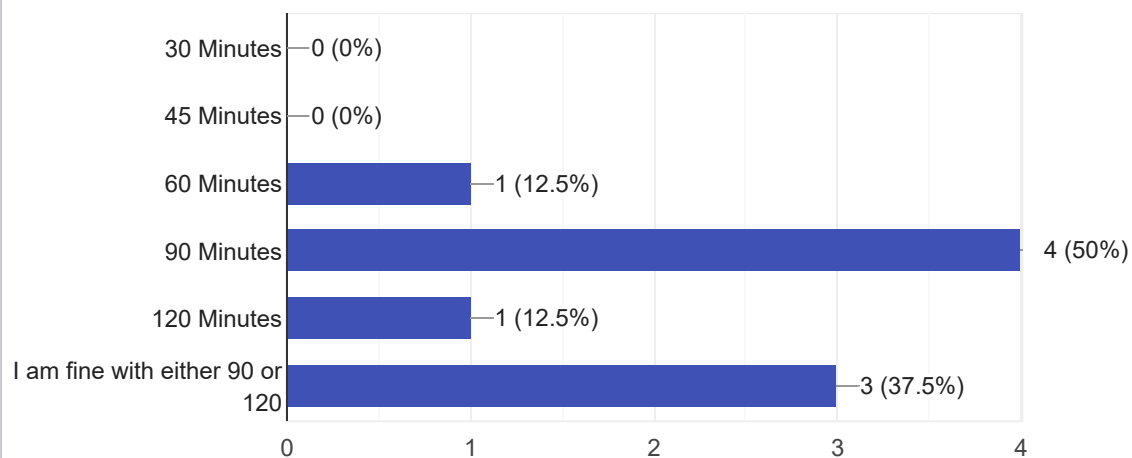
Work Session

8 responses



Regular Meeting

8 responses



Any comments?

5 responses

Work session only as needed.

I can make 5:30 most of the time, seasonally. It will be harder Oct-Dec. *

I am open to other times, as long as they don't conflict with other meetings :)

i have no opinion on the work sessions, but only provided answers as they are required responses

Work sessions should be scheduled only as needed.

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Google Forms



MEMORANDUM

To: Parking Commission
From: SeyedAmir Kaboli Farshchi, Long Range Planner, Planning and Transportation Department
Date: September 19, 2019
Re: Creating a New Parking Commission Process for Petitions

Process

All persons seeking approval for a parking request are encouraged to contact the City Planning and Transportation Department as early as possible to schedule a pre-petition meeting. This meeting is required and must occur by the deadline listed in this schedule.

Following the pre-petition meeting with Planning and Transportation staff, the petition will be reviewed. Once a petition has been filed, the deadline for submitting any revisions or additional information to staff is one week prior to the Parking Commission packet distribution, or as specifically noted in this schedule.

2019 Parking Commission Schedule

Please schedule petition filing meetings with the case manager 48 hours prior to the filing date. Regular Parking Commission meetings generally take place on the 4th Thursday of each month, from 5:30 pm to 7:00 pm, in the City Hall Hooker Conference Room (#245) unless otherwise announced.

Deadline for a Pre-Petition Discussion	Deadline for Petition	Deadline for Revision of Petition	Packet Distribution Date	Hearing Date/ Parking Commission Meeting
9/26/2019	10/3/2019	10/10/2019	10/17/2019	10/24/2019
10/17/2019	10/24/2019	10/31/2019	11/7/2019	11/14/2019
11/14/2019	11/21/2019	11/28/2019	12/5/2019	12/12/2019
12/29/2019	1/5/2020	1/12/2020	1/19/2020	1/26/2020

(*All dates are on Thursdays)

Public Comment

Anyone who wants to report their issues can attend a Parking Commission meeting and share their concerns during the agenda item Reports from the Public; they do not need to schedule a meeting with staff in advance.

Parking Commission may schedule work sessions on the 2nd Thursday of each month, from 5:30 pm to 7:00 pm, in the Hooker Conference Room (#245) at Bloomington City Hall, 401 N. Morton Street, Bloomington, IN 47404. Work sessions are open to the public, but no recommendations or actions by the Commission can take place. The work sessions are to discuss future agenda items at regular meetings.



MEMORANDUM

To: Parking Commission
From: CM. Volan
Date: September 18, 2019
Re: 2017 Annual Report--Draft 2

The second edit of the 2017 report, which also includes edits from the Parking Commissioners and supporters, is ready for review. It has been reduced to a more manageable 62 pages and the future drafts could be even shorter. Most of the content that should go into the Guide to City Parking has either been cut and pasted there, or, more likely, has been marked for transfer to that other file.

The next step is to isolate all the data that the report calls for (where HERE in all caps is written for data points to be identified). A CSV file with all entries to the four funds related to parking was created and summarized. We are in the process of gathering non-financial data like citation counts, all the garage and meter usage counts. The second draft of the 2017 report will be sent as a separate file.



MEMORANDUM

To: Parking Commission

From: SeyedAmir Kaboli Farshchi, Long Range Planner, Planning and Transportation Department

Date: September 19, 2019

Re: Parking Resolution 19-01 - Zone Change Request--E 13th Street between Woodlawn Ave and N Fess Ave (IU, Petitioner)

The Planning and Transportation Department received a request from Indiana University regarding the E 13th St between Woodlawn Ave and Fess Ave. That area was recently incorporated by City Council into a new neighborhood parking permit zone 6. The Fine Arts Studio Annex is located on the south side of the area in which activities occurs late into the evening hours and unloading of often large and bulky materials is needed for the building. IU representatives asked for parking spots along this stretch of 13th street and 30 minute loading zone spaces which are not included in the neighborhood zone 6. A respective map and IU request letter is included within the meeting packet.

There is a new IU parking lot in E 12th St behind the Fine Arts Studio Annex building which is in walking distance of the building. Students can use that parking lot after 5:00 pm; only employees with a permit can use the lot from 8:00 am to 5:00 pm. Walking and biking are still good options for students during the day.

Recommendations

Based on reviewing the case and meeting with the IU representatives, staff recommends:

1. Two loading zone spaces for a period of 30 minutes, one at the corner of 13th Street and Fess Ave and another one at the corner of 13th street and Park. The City will not charge any fees for the two loading zone spaces but enforce them for 30 minutes as time is allowed by enforcement staff. Those two loading zone spaces will be removed from the neighborhood permit zone 6.
2. Keeping the parking spaces on the E 13th St between Woodlawn Ave and N Fess Ave part of the neighborhood permit zone 6 to review the zone for one year. More enforcement time is needed for parking spots via parking meters or park mobile in comparison to a neighborhood zone.

Staff requests that the Parking Commission recommend that the City Council amend Title 15 as described. A more detailed Title 15 amendment would be prepared if this request is forwarded to the Common Council for their consideration.



INDIANA UNIVERSITY

UNIVERSITY ARCHITECT'S OFFICE

Date: 09.17.2019
Parking Request: Zone Change Request
Request Location: 13th Street between Woodlawn and Fess

Amanda Turnipseed, Director, IUB Office of Parking Operations, and Melissa Bagga, IU Landscape Architect Project Manager, on behalf of Indiana University, request that the area of 13th street between Woodlawn and Fess be altered to a 30 minute loading zone. Please see map below for location, highlighted in red. This area was recently incorporated into a new Neighborhood Permit Zone 6, though this section of 13th street contains no residences. The 30 minute loading zone would increase the safety of the predominant users of this area, namely, those visiting the Fine Arts Studio Annex that borders this area in discussion, to the South. The nature of the use of this building includes a need for unloading of often large and bulky materials. Additionally, as this building houses arts studios, activity occurs late into the evening hours. Having parking along this stretch of 13th street that is not included in the neighborhood zone will provide more potential for a safe parking opportunity for students who are using the building after dark.

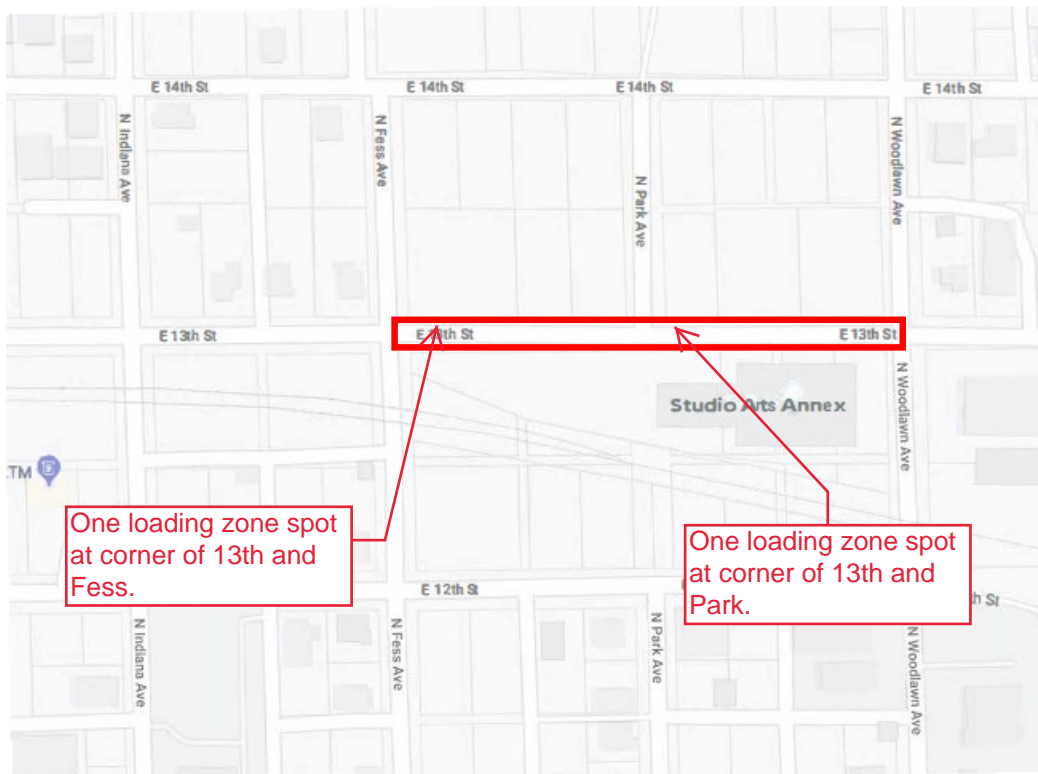


Exhibit A: Map of 13th Street between Woodlawn and Fess with approximate request areas noted and outlined in red.

Residential Neighborhood Parking Zone 6

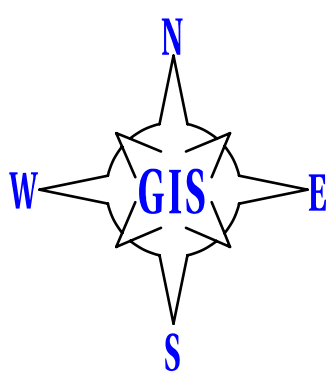
(Effective 8/15/2019)

Permit Zone

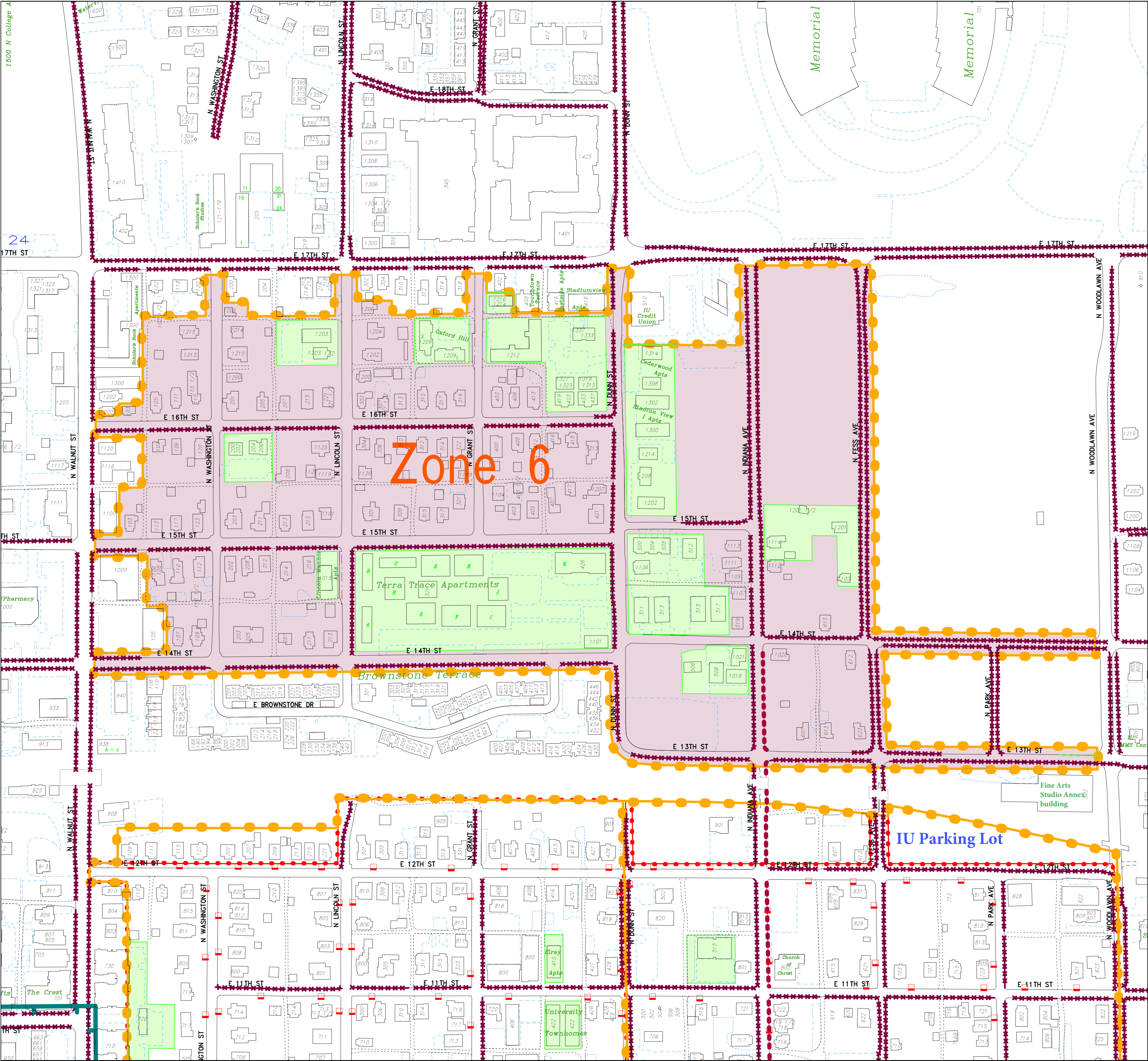
Qualifying Area

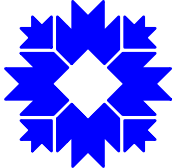
Excluded Area

- Legend
- Residential Neighborhood
 - Parking Permit Zone Boundary
 - Downtown Parking
 - Meter Zone Boundary
 - No Parking Any Time
 - No Parking Posted Times
 - Metered Parking Within Zone
 - Time Restricted Parking
 - Combination Parking Zone
 - Visitor Permit Only
 - Zone Sign Location
 - City Public Parking Facilities



Geographic Information System
Scale: 1" = 150'
May 9, 2019

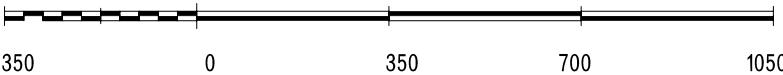




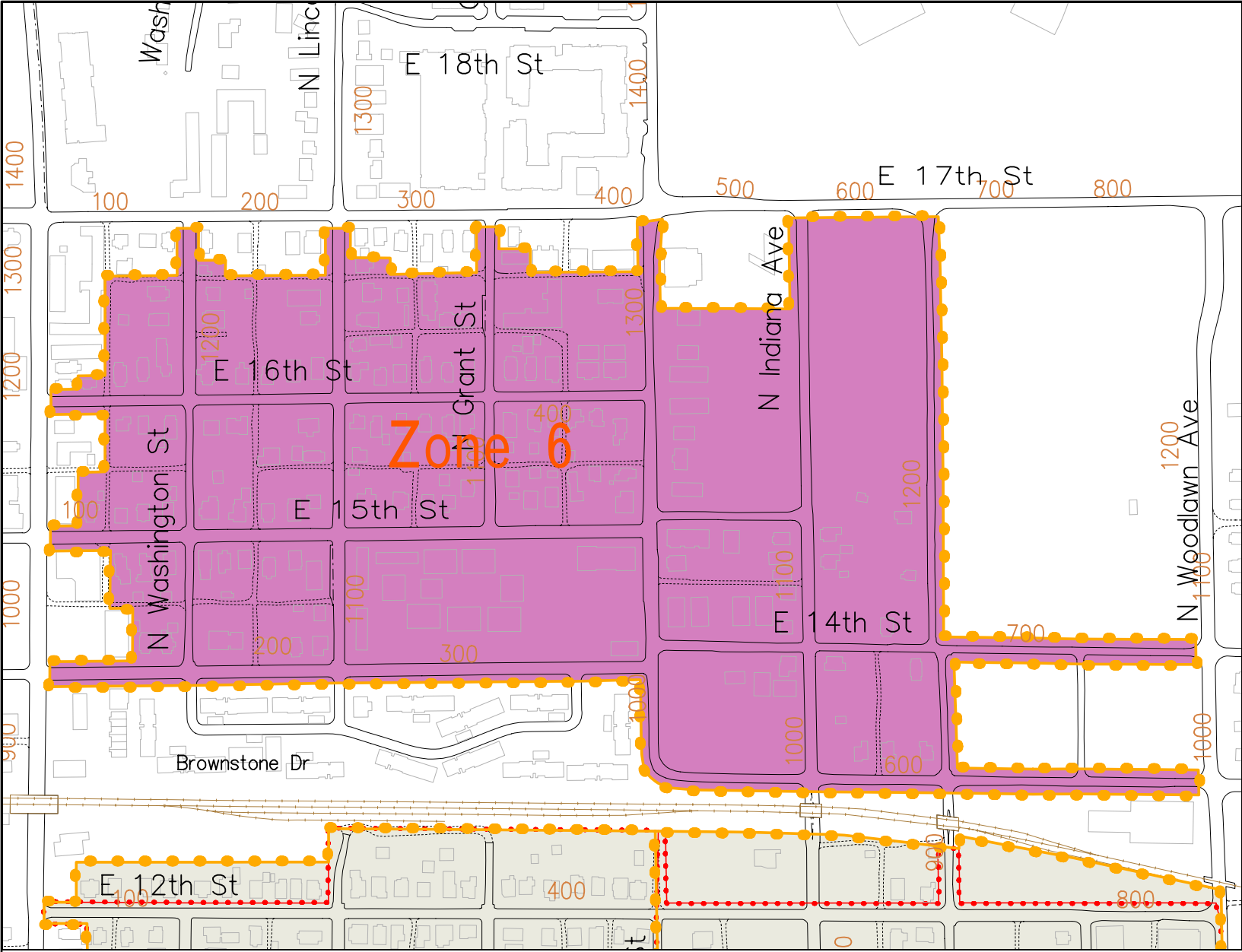
May 9, 2019

Trpkn48L

Scale: 1" = 350'



For use as map information only, information is NOT warranted.



City of Bloomington
Neighborhood Parking Enforcement
Zone 6 (Effective 8/15/2019)



MEMORANDUM

To: Parking Commission
From: SeyedAmir Kaboli Farshchi, Long Range Planner, Planning and Transportation Department
Date: August 21, 2019
Re: Parking Resolution 19-02 - New Parking Restrictions in Neighborhood Parking Permit Zone

Background

This Request originated because of a new neighborhood parking permit zone 6 became active on August 15, 2019 in the Garden Hill neighborhood. Multiple streets in this area cannot support parking on both sides of the street due to the street width, which makes access for emergency vehicles challenging. The concern was raised by Parking Enforcement and Street Department.

Recommendations

After careful review and analysis, such as measuring the streets width and comparing the number of driveways on both sides of the streets, the following actions are recommended:

- Parking will be restricted, via signage, in the following locations:
 - N Washington St (West side) from E 14th St to E 16th St
 - N Grant St (West side) from E 15th St to E 16th St
 - N Grant St (East side) from E 16th St to E 17th St
 - E 13th St (North side) from N Dunn St to N Indiana Ave

A map is included within the meeting packet for reference.

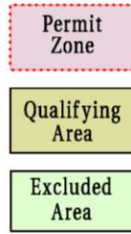
Pursuant to Bloomington Municipal Code§ 15.08.040, a 180-Day Order was issued to make and enforce temporary regulations.

Staff requests guidance from the Parking Commission for the Garden Hill Neighborhood. Staff will prepare a detailed Title 15 amendment for the Common Council to consider.

Residential Neighborhood

Parking Zone 6

(Effective 8/15/2019)



- Legend
- Residential Neighborhood
 - Parking Permit Zone Boundary
 - Downtown Parking
 - Meter Zone Boundary
 - No Parking Any Time
 - No Parking Posted Times
 - Metered Parking Within Zone
 - Time Restricted Parking
 - Combination Parking Zone
 - Visitor Permit Only
 - Zone Sign Location
 - City Public Parking Facilities



Geographic Information System

Scale: 1" = 150'

May 9, 2019

