

CITY OF BLOOMINGTON  
PARKING COMMISSION  
REGULAR MEETING  
**PACKET**

October 2019

Thursday, October 24, 2019  
Hooker Conference Room  
5:30 PM — 7:00 PM

Next Regular Meeting: November 21, Council Chambers, City Hall, 5:30 PM — 7:00 PM

# CITY OF BLOOMINGTON

## PARKING COMMISSION REGULAR MEETING

### AGENDA

**October 24, 2019, 5:30 PM — 7:00 PM** Hooker Room, City Hall

- I. Call to Order
- II. Approval of Minutes
- III. Reports from Commissioners & City Offices
- IV. Reports from the Public
- V. Discussions of Topics Not the Subject of Resolutions
  - A. Garden Hill Neighborhood Zone — Update about the Zone and Visitors Parking (Cm. Volan)
  - B. City Bicycle Racks (Raye Ann Cox)
  - C. Emergency Parking Signs issued to Businesses for Reserving On-Street Parking Spaces (Cm. Volan)
  - D. Transportation General Inquiry and Determination Form (Staff)
  - E. Editing the 2017 Annual Report (Cm. Volan)
  - F. Discussion about the Transportation Commission (Staff)
- VI. Resolutions
  - A. Parking Resolution 19-03 - Cottage Grove and Walnut Grove Parking Zone Change (Michelle Wahl)
  - B. Parking Resolution 19-04 - Parking Restrictions in E. 15th and Dunn St-Zone 6 Garden Hill (Michelle Wahl)
- VII. Topic Suggestions for Future Agendas
- VIII. Member Announcements
- IX. Commission Schedule
- X. Adjournment

Auxiliary aids for people with disabilities are available upon request with advance notice. Please call

**(812) 349-3429** or e-mail [human.rights@bloomington.in.gov](mailto:human.rights@bloomington.in.gov).

Deadline for regular meeting packet material is November 11

**Next Regular Meeting: November 21, 5:30 PM**

CITY OF BLOOMINGTON

**PARKING COMMISSION**

**REGULAR MEETING**

**Minutes**

September 26, 2019, 5:30 PM  
Hooker Room, City Hall

*Parking Commission minutes are transcribed in a summarized outline manner. Audio recordings of the meeting are available in the Planning and Transportation Department for reference.*

**Attendance**

Parking Commission: Adrienne Evans Fernandez (Chair), Steve Volan, Scott Robinson, Tracy Gates

Others in Attendance: Phil Worthington, Kerry Slough, Tom Gallagher, Michelle Wahl (Public Works), RayeAnn Cox (Public Works), Amanda Turnipseed (IU), Dave Askins, Nico Sigler (City Clerk), SeyedAmir Kaboli Farshchi (Staff)

- I. **Call to Order** – (~5:45 PM)
- II. **Approval of Minutes** – June 27, 2019 – Cm. Volan motioned to approve the minutes. Mr. Robinson seconded the motion. The motion passed 3-0.

**III. Reports from Commissioners & City Offices**

Cm. Volan talked about the parking concerns of the Monroe County Public Library based on the letter received from the Library. He said the Library staff is dealing with the reduced parking. They are still concerned about security in the garages and would like more bike racks.

Cm. Volan discussed the Garden Hill neighborhood parking permit zone regarding the satisfaction of some people and the complaint of another group because of losing parking spots.

Cm. Volan talked about the concerns from tenants of apartment units in the Garden Hill neighborhood who cannot get neighborhood tags based on the Austin Halcomb's email. He discussed there is not any option to have a visitor parking in the Garden Hill neighborhood.

#### **IV. Reports from the Public**

Mr. Worthington from the Garden Hill neighborhood said he is pleased with the effect of the neighborhood parking permit zone in Garden Hill. He noted that the parking problems of the game days has been solved and there are some issues with unimproved shoulder citations.

Ms. Slough from the Garden Hill neighborhood was concerned about the uneven enforcement of unimproved parking citations.

Mr. Gallagher from the Garden Hill neighborhood explained the issue with the Emergency parking signs. He said parking on the south side of courthouse square was entirely blocked off on a Friday evening for an event but no one used the space. He discussed that the contractors are also an issue. He requested imposing limits on public emergency parking reservations and examining how to ensure the signs are taken down in a timely manner.

#### **V. Discussions of Topics Not the Subject of Resolutions**

##### **A. Setting a new Parking Commission Meeting Schedule-Google Form Responses (Staff)**

Mr. Farshchi presented the result of the Google Form responses. No changes were made in the Parking Commission meeting schedule.

##### **B. Creating a New Parking Commission Process for Petitions (Staff)**

Mr. Farshchi reviewed the staff report and talked about different kinds of parking requests from the public. The consensus of the Commission supports staff moving forward with using the process.

##### **C. Editing the 2017 Annual Report--Draft 2**

Mr. Volan provided an update on the draft 2 of the 2017 Annual Report and talked about the progress of the 3<sup>rd</sup> draft.

Discussion: Comparing the 2016 and 2017 data; required information from the city staff; staff input;

#### **VI. Resolutions**

##### **A. Parking Resolution 19-01 - Zone Change Request--E 13th Street between Woodlawn Ave and N Fess Ave (IU, Petitioner)**

Ms. Turnipseed explained the IU request to create two 30 minute loading zone spots on 13<sup>th</sup> Street by the Art Studio Building that are excluded from the Zone 6 parking permit requirements.

Discussion: the number of people using and working in the building; enforcement; walking and biking on that area; bike racks;

Mr. Robinson motioned to approve the staff recommendations and Cm. Volan seconded the motion. **The motion passed 4-0**

**B. Parking Resolution 19-02 - New Parking Restrictions in Neighborhood Parking Permit Zone 6 (Staff)**

Mr. Farshchi discussed some streets in the Garden Hill neighborhood are too narrow to support parking on both sides due to the street width. This is an access issue for public safety vehicles. He explained the staff recommendation to eliminate one side of street parking on those streets.

Discussion: the importance of safety; the number of parking spots that will be lost; parking on gravels; parking signs; parking appeals; enforcement time; bicycle facilities; emergency vehicles;

Ms. Gates motioned to approve the staff recommendations and Ms. Evans Fernandez seconded the motion. **The motion passed 4-0.**

**VII. Topic Suggestions for Future Agendas**

- Garden Hill Neighborhood Zone — Update about the Zone and Visitors Parking (Cm. Volan)
- Emergency Parking Signs issued to Businesses for Reserving On-Street Parking Spaces (Cm. Volan)
- City Bicycle Racks (Ms. Cox)
- Discussion about the Transportation Commission (Mr. Robinson)

**VIII. Member Announcements**

Cm. Volan provided an update on the status of a new Parking Commissioner.

**IX. Commission Schedule – Next meeting – October 24, 2019**

**X. Adjournment – (~7:05 PM)**

# MEMORANDUM

TO: Parking Commission

FROM: Raye Ann Cox

DATE: 10/15/2019

SUBJECT: City Bicycle Racks

It has come to the attention of Parking Enforcement that there are no ordinances pertaining to who/what is allowed to park in a bicycle rack. Recently Parking has received complaints of Motorcycles parking in the bicycle racks, with no ordinances for guidelines. The past practice of this problem was a simple “nothing over 50cc (basically a moped) is allowed to park at a bicycle rack. A couple of warning tickets solved the problem. Currently, Parking has been challenged as to an actual ordinance controlling this, and not allowing a licensed Motorcycle to access the racks. The parker of the Motorcycle admitted they do not want to pay a meter for the Motorcycle when it will fit here, and no laws against it.

Parking Enforcement needs ordinance’s controlling this situation to answer complaints and provide a place for bicycles, as the City is promoting more bicycle use around town. Another questions is where bicycle corrals are deemed necessary, and how the size or access to corrals is determined.

Thank you for your cooperation

Raye Ann Cox  
Manager  
Parking Enforcement





Planning and Transportation Department

**Transportation General Inquiry and Determination**

**Inquiry #:**

**Date:**

**Name:**

**Email:**

**Phone Number:**

**General Request:**

- ☐ Stop Sign
- ☐ Traffic-calming
- ☐ On-street parking review
- ☐ Other:

**Inquiry:**

**Location:**

**Inquiry:** (describe the concern, complaint, or request)

**Examination and Staff Determination:**

**Staff examined the inquiry by:**

**Staff determines:**

**Staff recommends:**

- ☐ No further action.
- ☐ Staff will incorporate into a general Title 15 update.
- ☐ Staff will add to a list of projects.
- ☐ Other: \_\_\_\_\_

If the resident is not satisfied with the determination, you may request a review by the:

☐ Bicycle and Pedestrian Safety, ☐ Parking, and/ or ☐ Traffic Commission.

Call to schedule an appointment to begin the process.

This inquiry was evaluated by:

Name  
Position

*digital signature here*

# MEMORANDUM

To: Parking Commissioners

From: Michelle L. Wahl, Parking Service Director

Date: October 17, 2019

**RE: Parking Resolution 19-03 - Cottage Grove and Walnut Grove Parking Zone Change**

It was brought to my attention by Parking Enforcement that this area is a free parking area that the City of Bloomington currently owns. The multiple times I have been in this area it is full of parkers who are parking free of charge. I would propose that we make both sides of the streets a new trail pay by phone zone. No parking spaces would need to be marked and the signage would be free provided by the vendor. The cost of installation of the poles would be minimal but, the return on investment would be high due to the number of available parking spaces in this area and its convenient location. I would appreciate your discussion and approval to continue to move forward with this trial program. (Video will be provided for the meeting)



# MEMORANDUM

To: Parking Commissioners

From: Michelle L. Wahl, Parking Service Director

Date: October 17, 2019

## **RE: Parking Resolution 19-04 - Parking Restrictions in E. 15th and Dunn St-Zone 6 Garden Hill**

This area was brought to my attention during the summer months. A few accident reports were written by BPD due to parkers being struck by the apartment renters or their visitors (on unapproved surface before the new zone ordinance took effect). With the new neighborhood permit ordinance they are required to park on an approved surface. The road curbsides need to be fixed, parking only should remain if they can safely park. However, if the road continues to remain in poor repair this section of East 15th Street needs to be changed to No Parking. One of the main concerns is safety of the individuals that live in the apartments trying to back out without hitting the cars that are parked legally (approved surface) on the street.





