

The Board of Public Works meeting was held on Tuesday, January 21, 2020, at 5:30 pm in the Council Chambers at City Hall, 401 N. Morton St., Bloomington, Indiana, with Kyla Cox Deckard presiding.

**REGULAR MEETING
OF THE BOARD OF
PUBLIC WORKS**

Present: Kyla Cox Deckard
Beth H. Hollingsworth
Dana Palazzo

ROLL CALL

City Staff: Adam Wason – Public Works
Michael Large – Public Works
JD Boruff – Public Works
Ryan Daily – Public Works
Dee Wills– Housing and Neighborhood Dev.
Jo Stong – Housing and Neighborhood Dev
Jacquelyn Moore – City Legal
Sara Gomez – Planning and Transportation

Hollingsworth made a motion to nominate Cox Deckard as President. Palazzo seconded. Motion is passed.

**ELECTION OF
OFFICERS**

Palazzo made a motion to nominate Hollingsworth as Vice President. Cox Deckard seconded. Motion is passed.

Hollingsworth made a motion to nominate Palazzo as Secretary. Cox Deckard Seconded. Motion is passed.

None

**MESSAGES FROM
BOARD MEMBERS**

None

**PETITIONS &
REMONSTRANCES**

TITLE VI
ENFORCEMENT

Dee Wills, Housing and Neighborhood Development, presented Permission to Abate Property at 3225 S. Walnut Springs Drive. See meeting packet for details.

Permission for Continuous Abate of Property at 3225 S. Walnut Springs Drive

Board Comments: Palazzo mentioned seeing a different address in the meeting packet; Wills explained the address is the address of the property owner.

Hollingsworth made a motion to approve Permission for Continuous Abate of Property at 3225 S. Walnut Springs Drive. Palazzo seconded. Motion is passed.

Jo Stong, Housing and Neighborhood Development, presented Permission to Abate Property at 2607 N. Walnut St. See meeting packet for details.

Permission for Continuous Abate of Property at 2607 N. Walnut St.

Board Comments: Hollingsworth asked if the trash can was moved to a different area; Stong confirmed. She mentioned this is a secluded area so residents just dump trash where the dumpster used to be. Palazzo asked if the property owner has responded; Stong said nobody has responded. Hollingsworth asked if this property owner is new; Stong confirmed.

Hollingsworth made a motion to approve Permission for Continuous Abate of Property at 2607 N. Walnut St. Palazzo seconded. Motion is passed.

CONSENT AGENDA

- 1. Approval of Minutes – January 7, 2020**
- 2. Noise Permit Request for Chocolate Prom Dance at Harmony School (Friday, February 14th)**
- 3. Approve 2020 Service Agreement with Groomer Construction**
- 4. Approval of Payroll**

Hollingsworth made a motion to approve the items on the consent agenda. Palazzo seconded the motion. Motion is passed. Consent agenda is approved.

NEW BUSINESS

Sara Gomez, Planning and Transportation, presented Resolution 2020-01: Approve Encroachment Agreement in the Public Right-of-Way at 116 N. Grant St. See meeting packet for details.

Board Comments: Palazzo asked if there would be any effect on the Kirkwood improvements project. Adam Wason, Public Works, said there should be no issue with this encroachment and the improvement project.

Hollingsworth made a motion to Approve Resolution 2020-01: Approve Encroachment Agreement in the Public Right-of-Way at 116 N. Grant St. Palazzo seconded. Motion is passed.

Ryan Daily, Public Works, presented Approve 2020 CE Solutions Contract for Structural Engineering Services at Walnut and Morton Parking Garages. See meeting packet for details.

Board Comments: Wason asked Daily to explain the price difference between the two parking garages. At the Morton Street Garage the repairs are minimal compared to the repairs that need to be done at the Walnut Street Garage. There will be much more time being spent at the Walnut Street Garage so the price is much higher for that project. Wason explained how CE Solutions provides great service. The City is very satisfied with their turnaround time on all of the City garages.

Hollingsworth made a motion to Approve 2020 CE Solutions Contract for Structural Engineering Services at Walnut and Morton Parking Garages. Palazzo seconded. Motion is passed.

Ryan Daily presented Approve Evens Time, Inc., Contract to Install and Monitor Video Intercom System at Walnut and Morton Parking Garages. See meeting packet for details.

Board Comments: Palazzo asked how this system will work if multiple people are needing assistance. Daily explained the system can take multiple calls at the same time at different locations. Hollingsworth asked when this will take place. Daily said it will take a week to install. After the install, the City will do testing for 3 to 4 weeks. Once testing is complete, the system will go live. Palazzo asked if any other parking garages in the Indianapolis area are using this system; Daily confirmed. He explained that IUPUI uses it in downtown Indianapolis. Wason

**Resolution 2020-01:
Approve Encroachment
Agreement in the Public
Right-of-Way at 116 N.
Grant St.**

**Approve 2020 CE Solutions
Contract for Structural
Engineering Services at
Walnut and Morton
Parking Garages**

**Approve Evens Time, Inc.,
Contract to Install and
Monitor Video Intercom
System at Walnut and
Morton Parking Garages**

added this has been looked at for quite some time. Cox Deckard needed clarification on the current staff. Daily explained the employees' hours will just be pushed back into 2nd shift instead of 3rd shift. Hollingsworth added that this will save staffing time. Hollingsworth asked what budget this will be coming out of. Daily explained it will be coming out of the 2020 Building Supplies line item.

Palazzo made a motion to Approve Evens Time, Inc., Contract to Install and Monitor Video Intercom System at Walnut and Morton Parking Garages. Hollingsworth Seconded. Motion is passed.

JD Boruff, Public Works, presented Approve Renewal #1 with SSW Enterprises LLC for Annual Custodial Maintenance and Janitorial Services. See meeting packet for details.

Board Comments: Hollingsworth asked if he received the letter of rate increases. Boruff explained why the rate increased and it is due to their paper cost, which rose 28%.

Hollingsworth made a motion to Approve Renewal #1 with SSW Enterprises LLC for Annual Custodial Maintenance and Janitorial Services. Palazzo seconded. Motion is passed.

Adam Wason, Public Works, wanted to thank Laurel Cornell for being at the meeting this evening and serving as the Board of Public Works' Appointee to the Tree Commission. He wanted to remind the public there is only a couple days left for tree pickup. Lastly, Public Works will be moving forward on some big projects this summer. He will come back to the Board at a later date to explain. Hollingsworth asked how the Animal Shelter is. Wason said there are always animals awaiting their forever home. Palazzo asked how the 17th Street project is going. Wason explained because of the milder weather, he is satisfied with the progress. Hollingsworth asked if there will be an extension on the High St. project. Wason explained, weather dependent, they will be pouring sidewalks on Thursday and Friday. He should have a better idea towards the end of the week.

Hollingsworth made a motion to approve claims in the amount of \$855,932.17. Palazzo seconded. Claims are approved.

Cox Deckard called for adjournment. Meeting adjourned at 5:56 P.M.

**Approve Renewal #1 with
SSW Enterprises LLC for
Annual Custodial
Maintenance and Janitorial
Services**

STAFF REPORTS & OTHER BUSINESS

APPROVAL OF CLAIMS

ADJOURNMENT

Accepted By:

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice-president

Dana Palazzo, Secretary

Date:

Attest to: