

The Board of Public Works meeting was held on Tuesday, November 24th, 2020, at 5:30 pm virtually through Zoom with Kyla Cox Deckard presiding.

**REGULAR MEETING OF
THE BOARD OF PUBLIC
WORKS**

Present: Kyla Cox Deckard
Beth H. Hollingsworth
Dana Palazzo

ROLL CALL

City Staff: Adam Wason – Public Works
April Rosenberger – Public Works
Michael Large – Public Works
Matt Smethurst – Planning and Transportation
Neil Kopper – Planning and Transportation
Roy Aten – Planning and Transportation
Paul Kehrberg – Planning and Transportation
Russell White – Planning and Transportation
Jacqueline Moore – City Legal

Beth Hollingsworth thanked all the crews for leaf collection and wished everyone a safe and Happy Thanksgiving.

**MESSAGES FROM
BOARD MEMBERS**

1. Approval of Minutes – November 10, 2020

2. Approval of Payroll

Hollingsworth made a motion to approve the items on the consent agenda. Palazzo seconded the motion. Motion is passed.

Matt Smethurst, Planning and Transportation, presented Approve Award Construction Contract to E&B Paving, Inc., for the 3rd and Indiana Signal Replacement Project. See meeting packet for details.

Board Comments: None

Hollingsworth made a motion to Approve Award Construction Contract to E&B Paving, Inc., for the 3rd and Indiana Signal Replacement Project. Palazzo seconded. Motion is passed.

Roy Aten, Planning and Transportation, presented Approve Construction Inspection Contract with Crossroad Engineers, PC for the 7th Street Protected Bike Lane Project. See meeting packet for details.

Board Comments: None

Palazzo made a motion to Approve Construction Inspection Contract with Crossroad Engineers, PC for the 7th Street Protected Bike Lane Project. Hollingsworth seconded. Motion is passed.

Russell White, Planning and Transportation, presented Approve Award Construction Contract to Milestone Contractors, LP for the 14th Street Sidewalk Project. See meeting packet for details.

Board Comments: None

Hollingsworth made a motion to Approve Award Construction Contract to Milestone Contractors, LP for the 14th Street Sidewalk Project. Palazzo seconded. Motion is passed.

CONSENT AGENDA

NEW BUSINESS

Approve Award Construction Contract to E&B Paving, Inc., for the 3rd and Indiana Signal Replacement Project

Approve Construction Inspection Contract with Crossroad Engineers, PC., for the 7th Street Protected Bike Lane Project

Approve Award Construction Contract to Milestone Contractors, LP for the 14th Street Sidewalk Project

Neil Kopper, Planning and Transportation, presented Approve Addendum #1 to Agreement for Consulting Services with American Structurepoint, Inc., for the Discovery Parkway Project. See meeting packet for details.

Approve Addendum #1 to Agreement for Consulting Services with American Structurepoint, Inc., for the Discovery Parkway Project

Board Comments: None

Hollingsworth made motion to Approve Addendum #1 to Agreement for Consulting Services with American Structurepoint, Inc., for the Discovery Parkway Project. Palazzo seconded. Motion is passed.

Paul Kehrberg, Planning and Transportation, presented Resolution 2020-58: Approve Right-of-Way Encroachment Agreement for 202 E. 6th Street. Monroe County Historical Society is requesting a dog waste station. See meeting packet for details.

Resolution 2020-58: Approve Right-of-Way Encroachment Agreement for 202 E. 6th Street

Board Comments: Hollingsworth asked if the dog waste should be put in a City waste container, that it won't be one located with the waste station. Kehrberg confirmed. Cox Deckard mentioned that there are a number of City trash receptacles in the area, so those are the ones that would be used. Cox Deckard also confirmed that the cost of the dog waste station is covered by the History Center and not by the City.

Palazzo made a motion to Approve Resolution 2020-58: Right-of-Way Encroachment Agreement for 202 E. 6th Street. Hollingsworth seconded. Motion is passed.

J.D. Boruff, Public Works, presented Approve Agreement with Martin Riley, Inc., for Architectural and Engineering Services for Fire Station #1 Renovations. See meeting packet for details.

Approve Agreement with Martin Riley, Inc., for Architectural and Engineering Services for Fire Station #1 Renovations

Board Comments: Cox Deckard confirmed the renovation is primarily interior. She asked if there would be overlap from the culvert project that would require additional services. Boruff did not anticipate any need for additional services. Cox Deckard also mentioned that the renovation makes for a more equitable space, since not all firefighters are men and this will allow space for everyone that is serving.

Hollingsworth made a motion to Approve Agreement with Martin Riley, Inc., for Architectural and Engineering Services for Fire Station #1 Renovations. Palazzo seconded. Motion is passed.

J.D. Boruff, Public Works, presented Approve Agreement with Harrell-Fish, Inc., for the Replacement of Incinerator at Animal Care and Control. See meeting packet for details.

Approve Agreement with Harrell-Fish, Inc., for the Replacement of Incinerator at Animal Care and Control

Board Comments: Hollingsworth asked if contract included the cost of removal of the old incinerator. Boruff confirmed that the costs are included in the contract

Palazzo made a motion to Approve Agreement with Harrell-Fish, Inc., for the Replacement of Incinerator at Animal Care and Control. Hollingsworth seconded. Motion is passed.

Michael Large, Public Works, presented Approve Service Agreement with Recollect Systems, Inc., for Digital Sanitation Software. Adam Wason, Public Works, commented that we are excited to move this forward as we are seeing a heavy increase in calls regarding the recycling program. Wason is hopeful the software will help reduce Sanitation calls. See meeting packet for details.

Approve Service Agreement with Recollect Systems, Inc., for Digital Sanitation Software

Board Comments: Hollingsworth asked how the information will be disseminated to the public. Wason said that it will involve a pretty significant PR campaign, including media, fliers, and landing pages on websites. Hollingsworth asked how soon could we hope to see a difference in the number of calls that are being received after this information is out to the public. Wason responded that the hope is that there will be a significant reduction, but it will take some time.

Hollingsworth made a motion to Approve Service Agreement with Recollect Systems, Inc., for Digital Sanitation Software. Palazzo seconded. Motion is passed.

Adam Wason, Public Works, commented on the importance of taking all the necessary precautions for COVID. He said he is thankful of all the hard work from the Board of Public Works, and staff throughout the City, but especially the Sanitation Division.

STAFF REPORTS & OTHER BUSINESS

APPROVAL OF CLAIMS

Hollingsworth made a motion to approve claims in the amount of \$1,733,592.14. Palazzo seconded. Motion is passed

ADJOURNMENT

Cox Deckard called for adjournment at 6:00 p.m.

Accepted By:

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice-president

Dana Palazzo, Secretary

Date:

Attest to: