Bloomington Urban Enterprise Association Board Meeting August 11, 2021

Join Zoom Meeting

https://bloomington.zoom.us/j/98484991973?pwd=c3lkc0JGVIRZZWdUR3N2SHRhQjB5QT09

Meeting ID: 984 8499 1973 Passcode: 686218 One tap mobile +13126266799,,98484991973# US (Chicago) +19292056099,,98484991973# US (New York) **Roll Call** JK JD II. **Reports from Officers and Committees** Financial Report—June, vote JK • ٠ Director's Report JK III. **New Business** • Additional BUEA Intern, vote JK Sean Starowitz departure / Fall arts grants SS ٠ • Board Vacancy JK/KR IV. **Unfinished Business** Farm Stop Façade Grant, revisit funding amount, vote JK • V. **General Discussion**

VI. Adjournment

I.

Next BUEA Meeting will be on Wednesday, September 8, 2021

Auxiliary aids for people with disabilities are available upon request with adequate notice. Please call 812-349-3429 or e-mail human.rights@bloomington.in.gov.

Bloomington Urban Enterprise Association Board Meeting Minutes Virtual Meeting 06-09-2021 12:00 PM

ROLL CALL

Members Present: Paul Ash, Alex Crowley, Julie Donham, Tracy Gates, Mary Morgan, Kate Rosenbarger, Karin St. John, Scot Wright, Jackie Yenna

Members Absent: NONE

City Staff Present: Larry Allen, Jane Kupersmith

Members of the Public: NONE

<u>APPROVAL OF MINUTES</u> – Motion to approve the May minutes made by Jackie Yenna. The motion was seconded by Paul Ash. Roll call vote passed unanimously.

REPORTS FROM OFFICERS & COMMITTEES

- Financial Report Last month the financials were reviewed but were not voted on. Now April is being reviewed again and then both April and May's financials will be voted on. Please see the packet for the financial reports. Alex Crowley asked about the insurance expense line as it is higher than last year. Jane Kupersmith answered that the Risk Department explained it is due to insurance premiums increasing. April and May financial reports were voted on together. Jackie Yenna motioned to approve both April and May's financials. Paul Ash seconded the motion. Roll call vote passed unanimously
- **Director's Report** Jane Kupersmith is addressing outstanding questions about scholarships and public comment. Two other enterprise zone members from Fort Wayne and Lafayette were consulted on their public comment policies. They only notice meetings for public comment when they vote on late filings. It was shared that they are not opposed to public comment but they do not included an agenda item it. As for the administration of scholarship programs, Fort Wayne has deemphasized their resident scholarship program. It was found that the scholarship program is inadvertently supporting the institution rather than the zone resident as is intended. For example, the scholarship was found to reduce the financial package for the resident so the benefit is then only going to the institution. Another reason they have deemphasized it is that they feel there are better efforts to support zone residents. For example, an entrepreneurship and equity program was created after modeling a program in Detroit. Ultimately, their scholarship program is administered by them issuing a letter and then the funds are paid to the institution so the individual never pays out-of-pocket.

NEW BUSINESS

• **BUEA electronic meeting policy** - Larry Allen presented the proposed electronic meeting policy. The BUEA is still treated as a regular board with the city despite being an independent non-profit. The desire to be transparent is why the BUEA has followed the Open Door policy requires forty-eight hours advance notice for meetings and the ability for the public to participate.

Moving forward, minutes will need to be documented as to who is at the meeting in person and who is attending virtually. Larry Allen noted that there is a typo in the numbering in the document that will be corrected so this will have to be voted on as amended.

Differences in this policy from other city commissions. The law has placed restrictions on how many members can participate physically and virtually. Larry Allen referenced the public access counselor who is assigned to interpret the open door law. This public access counselor stated that enterprise zone groups are exempt from the open door law. Mary Morgan asked about a line in section three as to whether or not this is typical for other commissions. This is in regard to how BUEA may exclude members of the public upon majority vote. Larry Allen explained that line is in reference to if there is a sensitive subject and they think it is best to not have that public, then a closed meeting could be had. Secondly, Mary Morgan asked about the logistics of the virtual meetings and where the physical meeting may take place. Larry Allen explained that the ITS department is outfitting multiple conference rooms for virtual meeting. Karin St. John asked for and received confirmation that the BUEA is not required to have public meetings but that BUEA chooses to have public meetings. Additionally, Larry Allen explained that the electronic meeting policy was kept software neutral as it is unknown what may come next year. Karin St. John asked if the BUEA has been over sharing because maybe there is some sensitivity in regards to the loans that have been administered. Larry Allen stated that BUEA is not subject to Open Door laws but there is a contract with city staff and they are still bound by the way city staff can collect and share records. Jackie Yenna moved to approve as amended. Paul Ash seconded the motion. Roll call vote passed unanimously.

UNFINISHED BUSINESS - NONE

ADJOURNMENT

Motion to adjourn made by Jackie Yenna. Seconded by Paul Ash. Julie Donham adjourned the meeting at 12:54 PM.

Bloomington Urban Enterprise Association Balance Sheet As of August 3, 2021

	Aug 3, 21
ASSETS Current Assets Checking/Savings Cash & Cash Equilivants First Financial Bank FFB - Checking FFB - Money Market FFB - Savings	-15,004.41 82.36 1,718,398.17
Total First Financial Bank	1,703,476.12
German American Bank IU Credit Union Peoples State Bank	214,938.81 203,165.43 104,082.98
Total Cash & Cash Equilivants	2,225,663.34
Total Checking/Savings	2,225,663.34
Total Current Assets	2,225,663.34
Other Assets Notes Receviable - Long Term	330,446.03
Total Other Assets	330,446.03
TOTAL ASSETS	2,556,109.37
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable	23,500.00
Total Current Liabilities	23,500.00
Total Liabilities	23,500.00
Equity Opening Balance Equity Unrestricted Net Assets Net Income	1,565,019.23 789,707.17 177,882.97
Total Equity	2,532,609.37
TOTAL LIABILITIES & EQUITY	2,556,109.37

11:36 AM 08/10/21 Accrual Basis

Bloomington Urban Enterprise Association Profit & Loss July 2021

	Jul 21	Jan - Jul 21
Ordinary Income/Expense		
Income		
AIEZ Fees Refunded	0.00	18,925.02
Business Zone Loan Interest	0.00	87.44
EZID Loan Program Interest	21.19	21.19
Zone Membership Fees	6,156.00	235,065.38
Total Income	6,177.19	254,099.03
Expense		
Bank Service Charges	0.00	19.00
Grants		
Facade Grants	10,937.50	10,937.50
Grants-Miscellaneous	0.00	1,000.00
Recover Forward Grants	0.00	44,100.00
Zone Arts Grants	0.00	3,499.00
Total Grants	10,937.50	59,536.50
Insurance Expense	0.00	3,382.00
RDC TIF Zone Participation Fee	0.00	2,249.94
Scholarships		
Business Scholarships	0.00	5,623.26
Total Scholarships	0.00	5,623.26
Total Expense	10,937.50	70,810.70
Net Ordinary Income	-4,760.31	183,288.33
Other Income/Expense		
Other Income		
Interest Income	73.07	844.90
Total Other Income	73.07	844.90
Net Other Income	73.07	844.90
Net Income	-4,687.24	184,133.23

Bloomington Urban Enterprise Association Balance Sheet

As of July 31, 2021

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056.1
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359.6

Accrual Basis

Bloomington Urban Enterprise Association Profit & Loss

June 2021

	Jun 21	Jan - Jun 21
Ordinary Income/Expense		
Income AIEZ Fees Refunded Business Zone Loan Interest Zone Membership Fees	0.00 21.46 8,929.18	18,925.02 87.44 228,909.38
Total Income	8,950.64	247,921.84
Expense Bank Service Charges Grants	-20.00	19.00
Grants-Miscellaneous Recover Forward Grants Zone Arts Grants	0.00 0.00 0.00	1,000.00 44,100.00 3,499.00
Total Grants	0.00	48,599.00
Insurance Expense RDC TIF Zone Participation Fee Scholarships	0.00 0.00	3,382.00 2,249.94
Business Scholarships	0.00	5,623.26
Total Scholarships	0.00	5,623.26
Total Expense	-20.00	59,873.20
Net Ordinary Income	8,970.64	188,048.64
Other Income/Expense Other Income		
Interest Income	160.27	771.83
Total Other Income	160.27	771.83
Net Other Income	160.27	771.83
Net Income	9,130.91	188,820.47



MEMORANDUM

To:BUEA BoardCC:Larry Allen, Jeff UnderwoodFrom:Jane Kupersmith, Executive DirectorDate:08/11/2021Re:Additional intern support for 2021/22 school year

In the past, the BUEA has been supported part-time by Fellows from the O'Neill Service Corps. These internships deliver high quality, often skilled staff members that are paid for by the Service Corps Program. As such, the City is required to offer some hands-on educational component to the work that they do for us. In the past the Small Business Development Intern has spent part of their time in service of ESD and part of their time in service of the BUEA. On average, a fellow would spend approximately 6-7.5 hours per week on BUEA-related work.

The BUEA will continue to have part-time access to an O'Neill Service Corps fellow during 2021/22.

However, given the increased activity of the BUEA from 2020 and into 2021 over 2019; the requirements of the O'Neill Service Corps program; and the BUEA's need for additional support with administrative tasks like ongoing social media, communications, and grant management, I would like to recommend that the BUEA hire an additional intern for the coming school year, independent of the fellowship program and exclusively in support of the BUEA.

I am awaiting formal approval from Office of the Controller, City Legal, and Human Resources that the City could onboard an intern for the BUEA and process their payroll through the City's payroll management.

Fall 2021 Semester Budget:		
(15 hrs per week x 17 weeks x \$14.01)	=	\$3,572.55
Overage for payroll taxes	=	\$ 275.40
Max total per semester	=	\$3,847.95

I would like to request that, pending approval from OOTC and HR, the BUEA formally approve the allocation of \$3,847.95 from the \$12,500 "Operational Support line that we initially earmarked for management of programs related to increased COVID programming from 2020.

I recommend that we include an additional allocation for an intern in the BUEA's 2022 annual budget.



MEMORANDUM

To:BUEA BoardFrom:Jane Kupersmith, Executive DirectorDate:08/11/2021Re:Farm Stop Façade Grant

In May of 2021, the Rose Hill Farm Stop applied for a BUEA historic façade grant in the amount of \$5,401.25 at the recommendation of the then Historic Preservation Program Coordinator. Since the grant was awarded, after discussing the project with City Legal, I believe the project, if the board so chooses, could be eligible for the full \$10,000 grant amount.

CURRENT ALLOCATION

Landlord contribution:	\$10,802.50
Farm Stop contribution:	\$5,401.25
BUEA contribution:	\$5,401.25
Project total:	\$21,605

ALTERNATE ALLOCATION

\$10,802.50
\$802.50
\$10,000.00
\$21,605.00

I attach the Farm Stop's original grant application as well as the updated Façade Grant Program Guidelines, which we updated earlier this year, for your consideration. If the board elects to change the funding amount, a vote will be required.

HISTORIC FACADE GRANT GUIDELINES

Sponsored by the Bloomington Urban Enterprise Association

DESCRIPTION

The Bloomington Urban Enterprise Association Historic Facade Preservation Grants are designed to protect and enhance Bloomington's historic character by preserving and rehabilitating its historic downtown environment and maintaining structurally sound places of business.

Financial assistance is available to qualifying business in the form of a grant of up to ten-thousand dollars per application with a limit of twenty-thousand dollars per organization per calendar year.

ABOUT THE BLOOMINGTON URBAN ENTERPRISE ASSOCIATION (BUEA)

The mission of the Bloomington Urban Enterprise Association is to provide the means to improve the economic, physical and social environment for zone residents and businesses. The geographic boundaries of the Zone can be found at https://data.bloomington.in.gov/ dataset/bloomington-urban-enterprise-zone-maps. Since its establishment by Indiana State Code 1992, the BUEA has created and retained hundreds of jobs and spurred millions of dollar in increased investment in the area.

ELIGIBILITY

All commercial, industrial, or residential investment properties on the local historic survey and properties determined to be historic by City Staff within the Bloomington Urban Enterprise Zone are eligible to receive grant assistance for exterior rehabilitation. Applicants should consult with the Historic Preservation program manager of the Housing and Neighborhood Development Department, City of Bloomington to ensure that their property is eligible for grant funding.



PROGRAM DETAILS

BUEA staff will review pertinent financial information submitted by the grantee and complete a feasibility analysis. The grant may be up to **\$10,000.00** per application. Funds may be used towards the cost of the actual facade rehabilitation, stabilization, weatherization, or other activities deemed appropriate by staff. Funds may also be used for historically accurate signage. In addition, up to **\$500.00** of grant money may be used for expenses related to the design and/or engineering of the project. Please note that funds may not be used for indirect costs! These include shipping, travel, project management, etc. Also note that the application for a facade grant may be denied if the building has significant structural deficits, as determined by an inspector with the Housing and Neighborhood Development Department.

ASSISTANCE PRIOR TO SUBMISSION

If you have questions, want further information, or wish to apply for a grant, please contact the historic preservation program manager at the Department of Housing and Neighborhood Development at 812-349-3507.

After contacting the historic preservation program manager, applicants should submit the following to the historic program manager:

- Completed grant application.
- Elevation drawings that detail the project scope
- Current photographs of the building exterior.

Staff will submit applications to the BUEA Board with a recommendation for approval or denial. If staff rejects an application, applicant may directly appeal the decision to the Board.

HISTORIC FAÇADE GRANT AGREEMENT between the **BLOOMINGTON URBAN ENTERPRISE ASSOCIATION** and BLOOMINGTON FARM STOP COLLECTIVE, INC.

This Agreement, entered into this _____ _____ day of June, 2021, by and between the Bloomington Urban Enterprise Association, Inc. ("BUEA") and the Bloomington Farm Stop Collective, Inc. ("Grantee"), WITNESSETH THAT:

WHEREAS, Grantee is leasing the building located at 902 West Kirkwood Avenue in Bloomington, Indiana ("Building");

WHEREAS, Grantee has applied for a Historic Façade Grant ("Grant") to assist in the rehabilitation of the Building, as described in the Grantee's Façade Grant Application ("Application"), which is attached to this Agreement as Exhibit A;

WHEREAS, the BUEA has certain funds available to grant for the purpose of historic rehabilitation; and

WHEREAS, the BUEA wishes to make certain funds available to the Grantee for the rehabilitation of the Building;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- 1. Term of Agreement. This Agreement shall become effective upon execution and continue through December 31, 2021, unless terminated prior to that date pursuant to Section 9 herein.
- 2. Activities to be Performed by the BUEA. During the Term of Agreement, the BUEA agrees to provide funding to Grantee not to exceed 50% of the rehabilitation budget up to Ten Thousand Dollars (\$10,000.00) ("Funding"). The BUEA will release the funds up to that amount upon Grantee's submission of receipts for the activities described in Section 3, below. This funding is to be used exclusively for activities described herein and subject to the terms of this Agreement.

The BUEA's Funding is subject to the appropriation and availability of funds. If funds for the BUEA's Funding are not forthcoming or are insufficient, through the failure of any entity-including the BUEA-then the BUEA shall have the right to immediately terminate this Agreement without penalty.

3. <u>Activities to be performed by the Grantee</u>. The Borrower agrees to use the funds as follows:

Replacement of the windows and doors on the exterior of the building.

Grantee will provide the BUEA with all individual receipts and/or invoices for the expenses related to the Building rehabilitation, up to the total amount of the BUEA's funding. All completed work must also be inspected by the BUEA or its designee prior to any release of funds.

Ten percent of the total Grant amount shall be withheld by the BUEA until the work has received final approval by the City of Bloomington's Program Manager responsible for historic preservation.

- 4. <u>Project Completion</u>. All activities funded under this Agreement shall be completed by December 31, 2021.
- 5. <u>Supervision and Independent Contractor Status</u>. The status of Grantee's employees providing services pursuant to this Agreement as employees of Grantee shall not be affected in any way by this Agreement. Said employees shall be subject solely to supervision by Grantee's supervisors.

During the Term of Agreement, Grantee shall be an independent contractor, and in no event shall any of its personnel, agents, or sub-contractors be construed to be, or represent themselves to be, employees of the City or the BUEA. Grantee shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

- 6. <u>Indemnification</u>. Grantee agrees to indemnify and hold the BUEA, the City, and all agents, employees, and officers of the BUEA or the City harmless against all claims, actions, damages, liability, and expenses, including reasonable attorneys' fees and court costs, which may arise from performance of the activities funded under this Agreement, regardless of whether these claims may be brought by the Grantee or by any third party.
- 7. <u>Waiver or Breach</u>. The waiver by either party or breach of any provision of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach by the parties. No waiver shall be valid unless it is in writing and signed by an authorized officer of the waiving party.
- 8. <u>Attorney's Fees</u>. If any action is brought to enforce this Agreement, the prevailing party shall be entitled to recover reasonable costs of enforcement, including court costs and attorney fees.
- 9. <u>Termination</u>. This Agreement may be terminated in whole or in part by either party at any time for any reason by sending the other party written notice via certified mail, return receipt requested, at least thirty (30) days prior to the date of termination. Termination of the Agreement shall not affect any liabilities that

accrued between the parties prior to the date of termination.

10. <u>Nondiscrimination</u>. As part of this Agreement, Grantee shall comply with City of Bloomington Code 2.21.020 and all other federal, state, and local laws and regulations regarding non-discrimination in all regards, including, but not limited to, employment practices.

Grantee understands that the City of Bloomington, which staffs the BUEA, prohibits its employees from engaging in harassment or discrimination of any kind, including harassing or discriminating against independent Grantees doing work for the City. If Grantee believes that a City employee engaged in such conduct towards Grantee and/or any of its employees, Grantee or its employees may file a complaint with the City department head in charge of the Grantee's work, and/or with the City human resources department or the Bloomington Human Rights Commission. The City takes all complaints of harassment and discrimination seriously and will take appropriate disciplinary action if it finds that any City employee engaged in such prohibited conduct.

11. <u>Notice to Parties</u>. Whenever any notice, statement or other communication shall be sent to the City or Grantee, it shall be sent to the person and address named below, unless otherwise advised in writing by a party:

Notice to Grantee:	Bloomington Farm Stop Collective, Inc. Attn: Salem Willard P.O. Box 3155 Bloomington, IN 47402
Notice to City:	BUEA Executive Director Department Economic & Sustainable Development City of Bloomington P.O. Box 100 Bloomington, IN 47402

- 12. <u>Amendment and Modification</u>. This Agreement may be amended at any time by mutual written and signed agreement of the authorized representative of the parties, but may not be modified in any other manner, except as expressly provided by this Agreement.
- 13. <u>Governing Laws</u>. This Agreement shall be construed in accordance with and governed by the laws of the State of Indiana and suit, if any, must be brought in the State of Indiana.
- 14. <u>Severability</u>. If any part of this Agreement is invalid or unenforceable under any statute, regulation, ordinance, executive order, or other rule of law, such term shall be deemed reformed or deleted, but only to the extent necessary to comply with such statute, regulation, ordinance, order, or rule and the remaining provisions of this agreement shall remain in full force and effect.
- 15. <u>Verification of New Employees' Immigration Status</u>. Grantee shall comply with provisions in Indiana Code § 22-5-1.7-11(b) which requires the BUEA to obtain the

following from business entities that receive grants from the BUEA that total more than \$1,000.00:

- A sworn affidavit that affirms that the business entity has enrolled and is participating in the E-Verify program.
- A sworn affidavit that affirms that the business entity does not knowingly employ an unauthorized alien.
- Documentation that the business entity has enrolled and is participating in the E-Verify program.

The required affidavit is attached to this Agreement as Exhibit B.

16. <u>Entire Agreement</u>. The parties agree that this Agreement contains all of the agreements, representations, and conditions made between the parties. This Agreement may not be modified except by written agreement and signed by both parties.

BLOOMINGTON URBAN ENTERPRISE ASSOCIATION

BY:	Julie Donham	6/30/2021
	Julie Donham, Chair	Date

BLOOMINGTON FARM STOP COLLECTIVE, INC.

BY:	Salem Willard	7/7/2021
	Salem Willard	Date

EXHIBIT A

Bloomington Urban Enterprise Association



Historic Façade Grant Application

Return to: Showers City Hall, Room 130 401 N. Morton P.O. Box 100 Bloomington, IN 47402 (812) 349-3805

Historic Farçade Grant Program Application

The information collected below will be used to determine whether the project qualifies for funding by the Bloomington Urban Enterprise Association. All information will be kept confidential.

Applicant (include the names of all partners):	Phone:
Bloomington Farm Stop Collective, Inc.	n/a
Applicant Address (include Zip Code):	
PO Box 3155, Bloomington, IN 47402	
Address of the Property to be renovated (include Zip Code):	
902 West Kirkwood Avenue, Bloomington, IN 47404	
Ownership: Individual Partnership Corporation (Specify:)
Non-Profit Organization Association (Specify: Agricultural Cooperation	itive)
Federal ID #: 85-4371896	
Year of incorporation: 2021 Length of time at this location:	February 2021
Contact Person: Salem Willard, Board Secre Tel: (706) <u>206-4555</u> Please give a brief description of your business/organization:	
Opening in 2021, the Bloomington Farm Stop Collective, Inc. is a	non-profit agricultura
Have you participated in any Zone tax incentives? Yes	No
If so, which ones?	
Requested amount of BUEA funds \$ 5,401.25	

Project Description: Facade improvement plan to replace windows and doors on exterior of the entire builc *Please include drawings or photographs illustrating proposed changes to facade Economic Impact: Total number of jobs at location: 3-6 Number of new jobs added from project: 3-6 New jobs: # of FT_2# of PT_2_4_ Average management/professional staff wage: \$47,000K/ye Average service staff wage: \$15/hour Do these new jobs have benefits: Yes No Please describe: Please describe: Please estimate how BUEA funds will be spent: Total Facade Cost: \$21,605 BUEA Funds Requested: \$5,401.25 Cash: \$ Source for Funding: \$ Source for Funding: \$ Yes No Yes No Do you have a clear title to the property? Yes No	
*Please include drawings or photographs illustrating proposed changes to façade Economic Impact: Total number of jobs at location: 3-6 Number of new jobs added from project: 3-6 New jobs: # of FT_2# of PT_2_4 Average management/professional staff wage: \$47,000K/ye Average service staff wage: \$15/hour Average wage for new jobs: \$15/hour Do these new jobs have benefits: Yes Yes No Please describe: Paid time off and a health care stipend for the manager and assistant manager. Please estimate how BUEA funds will be spent: Total Façade Cost: \$ Puter for Funding: S Total Facade Cost: \$21,605 BUEA Funds Requested: \$5,401.25 Cash: \$ Site Improvements: \$ Other (describe): \$	Project Description:
Economic Impact: Total number of jobs at location: 3-6 Number of new jobs added from project: 3-6 New jobs: # of FT_2# of PT_2-4	Facade improvement plan to replace windows and doors on exterior of the entire build
Total number of jobs at location: 3-6 Number of new jobs added from project: 3-6 New jobs: # of FT 2# of PT 2-4	*Please include drawings or photographs illustrating proposed changes to façade
New jobs: # of FT_2# of PT_2-4 Average management/professional staff wage: \$47,000K/ye Average service staff wage: \$15/hour Average wage for new jobs: \$15/hour Do these new jobs have benefits: Yes No Do these new jobs have benefits: Yes No Please describe: Please describe: Please describe: Paid time off and a health care stipend for the manager and assistant manager. Please estimate how BUEA funds will be spent: Total Façade Cost: \$ BUEA Funds Requested: \$ Project Balance: \$ Source for Funding: \$ Loan: \$ Site Improvements: \$ Other (describe): \$	Economic Impact:
Average management/professional staff wage: \$47,000K/ye Average service staff wage: \$15/hour Average wage for new jobs: \$15/hour Do these new jobs have benefits: Yes No Please describe: Paid time off and a health care stipend for the manager and assistant manager. Please estimate how BUEA funds will be spent: Total Façade Cost: \$ BUEA Funds Requested: \$ Project Balance: \$ Source for Funding: \$ Loan: \$ Source for Funding:	Total number of jobs at location: 3-6 Number of new jobs added from project: 3-6
Average wage for new jobs: \$15/hour Do these new jobs have benefits: Yes No Please describe: Paid time off and a health care stipend for the manager and assistant manager. Please estimate how BUEA funds will be spent: Total Façade Cost: \$ BUEA Funds Requested: \$ Project Balance: \$ Source for Funding: \$ Loan: \$ Cash: \$ Site Improvements: \$ Other (describe): \$	New jobs: # of FT_2 # of PT_2-4
Do these new jobs have benefits: Yes No Please describe: Paid time off and a health care stipend for the manager and assistant manager. Please estimate how BUEA funds will be spent: Total Façade Cost: \$ BUEA Funds Requested: \$ Project Balance: \$ Source for Funding: \$ Loan: \$ Cash: \$ Site Improvements: \$ Other (describe): \$	Average management/professional staff wage: \$47,000K/ye Average service staff wage: \$15/hour
Please describe: Paid time off and a health care stipend for the manager and assistant manager. Please estimate how BUEA funds will be spent: Total Façade Cost: \$ BUEA Funds Requested: \$ Project Balance: \$ Source for Funding: \$ Loan: \$ Cash: \$ Site Improvements: \$ Other (describe): \$	Average wage for new jobs: \$15/hour
Paid time off and a health care stipend for the manager and assistant manager. Please estimate how BUEA funds will be spent: Total Façade Cost: \$ BUEA Funds Requested: \$ Project Balance: \$ Source for Funding: \$ Loan: \$ Cash: \$ Site Improvements: \$ Other (describe): \$ Total Facade Cost: \$21,605 BUEA Funds Requested: \$5,401.25 Cost: \$ Cost: \$	Do these new jobs have benefits: Yes No
Please estimate how BUEA funds will be spent: Total Façade Cost: \$ BUEA Funds Requested: \$ Project Balance: \$ Source for Funding: \$ Loan: \$ Cash: \$ Site Improvements: \$ Other (describe): \$ Total Facade Cost: \$21,605 BUEA Funds Requested: \$5,401.25 BUEA Funds Requested: \$5,401.25 Cash: \$ Site Improvements: \$ Other (describe): \$	Please describe:
Total Façade Cost: \$ BUEA Funds Requested: \$ Project Balance: \$ Source for Funding: \$ Loan: \$ Cash: \$ Site Improvements: \$ Other (describe): \$	Paid time off and a health care stipend for the manager and assistant manager.
Total Façade Cost: \$ BUEA Funds Requested: \$ Project Balance: \$ Source for Funding: \$ Loan: \$ Cash: \$ Site Improvements: \$ Other (describe): \$	
Project Balance: \$ Source for Funding: \$ Loan: \$ Cash: \$ Site Improvements: \$ Other (describe): \$	Total Façade Cost: \$
Loan: \$ Total Facade Cost: \$21,605 BUEA Funds Requested: \$5,401.25 Cash: \$ Site Improvements: \$ Other (describe): \$	Project Balance: \$
Site Improvements: \$ Other (describe): \$	Loan: \$ I otal Facade Cost: \$21,605 BUEA Funds Requested: \$5,401.25
Do you have a clear title to the property? Yes No	Site Improvements: \$
	Do you have a clear title to the property? Yes No

Total Estimated Cost of Overall Project: \$21,605

Estimated construction start date: Sometime in the next 2-3 we
Estimated construction completion date: 5/31/2021
Do you have access to an older or archival photograph of the building? Yes No
Have you discussed this project with the City Planning Department? If yes, please attach copy of approval letter. If no, please specify date of meeting. Yes No (Meeting date:)
Is this property listed on the Bloomington Historic Sites and Structures list? Yes, listed as "contributing". If so, what is the rating on the property?
Is the property located in a local or National Register historic district? If Near West Side Conservation District and West Side Na so, which one?
Have you hired a contractor? Yes No If yes, who? City Glass of Bloomingt Address: 719 W. 17th Street Bloomingtor
Will the contractor or subcontractors be Zone businesses? Yes No If yes, list
Have you contacted and worked with the HAND Historic Preservation Program Manager in order to produce an appropriate restoration/rehabilitation plan for the façade? Yes No
Have you applied for the \$500 façade rendering grant from the Bloomington Historic Preservation Commission? (this is not required) Yes No

The following must be included for submission:

- Completed application with signatures and date
- Copy of Deed to property, if applicable
- Exterior drawing or rendering of proposed work
- Project specifications/work write up with estimates
- Zoning compliance/approval letter, if applicable
- Project timeline

I hereby certify that the information provided in this application and supporting documentation is given for the purposes of obtaining financial assistance from the Bloomington Urban Enterprise Association (BUEA) and is true and complete to the best of my knowledge.

 α $\langle \rangle$

Applicant

4/21/21

Date

Applicant

Date

EXHIBIT B

E-Verify Affidavit

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the ______ of <u>Dimension Mill, Inc</u>. (job title)

2. The entity named above has been awarded a grant of more than \$1,000 from the Bloomington Urban Enterprise Association.

3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United State Code 1324a(h)(3).

4. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein is enrolled in and participates in the E-Verify program.

5. A printout confirming the company's enrollment in the E-Verify program is attached to this Affidavit as Exhibit 1.

Signature

Printed name

STATE OF _____)) SS: COUNTY OF ____)

Before me, a Notary Public in and for said County and State, personally appeared ______ and acknowledged the execution of the foregoing this_____ day of _____, 2021.

Notary Public

Printed name

My Commission Expires: ______ County of Residence: ______