



CITY OF BLOOMINGTON
Parks and Recreation

Board of Park Commissioners
Meeting Minutes

Regular Meeting: Tuesday, March 22, 2022 4:00 p.m. 5:30p.m.

Council Chambers
401 N. Morton

CALL TO ORDER - ROLL CALL

The meeting was called to order by Kathleen Mills at 4:04 p.m.

Present: Kathleen Milles, Ellen Rodkey, Israel Herrera;

Absent: Jim Whitlatch

A. CONSENT CALENDAR

A-1. Approval of Minutes of February 22, 2022

A-2. Approval of Claims Submitted February 23, 2022 – March 21, 2022

A-3. Approval of Non-Reverting Budget Amendments

A-4. Review of Business Report

A-5. Review/Approval Credit Card Refunds

A-6 Declaration of Surplus

A-7. Approval of partnership agreement with Bloomington Junior League Baseball Association

A-8. Approval of partnership agreement with Bloomington Junior League Baseball Association for Winslow north and south concessions operations

A-9. Approval of partnership agreement with Monroe County Senior League Baseball Association

A-10. Approval of partnership agreement with Bloomington Football Club

A-11. Approval of partnership agreement with IU School of Public Health – Department of Health & Wellness Design

A-12. Approval of service agreement with Koorsen for Banneker Community Center

A-13. Approval of partnership agreement with MC Tennis, LLC for tennis lesson program

A-14. Approval of service agreement with Aquatic Control, Inc. for Griffy Lake aquatic vegetation surveys

A-15. Approval of service agreement and program partnership for BugFest 2022

A-16. Approval of partnership agreement with Middleway House for Kirkwood tree displays

A-17. Approval of contract addendum with Rundell Ernsterbeger Associates for Cascades construction inspection

A-18. Approval of contract with Greenscapers for turf repairs at Olcott Park

A-19. Approval of contract Addendum #3 with Catalent Indiana for use of Twin Lakes Softball Parking lot

Ellen Rodkey made a motion to approve the consent calendar A-1 through A-19. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Bravo Award

Julie Ramey, Community Relations Manager presented Melinda Seader with the March BRAVO award in recognition for her commitment to the Department's Leonard Springs Nature Days experiential environmental education program for sixth-grade students. Melinda Seader, owner of World Wide Automotive Service had been an event sponsor as well as a dedicated Leonard Springs Nature Day volunteer.

Melinda Seader approached the podium and thanked the Board and Department for the wonderful parks that are part of the community. She appreciated all that had been done, and hoped BPRD could look to the future, to have fulltime Naturalist that work all year round in parks facilities. Having started WonderLab, she knew that you have to start very young to make appreciation of nature be possible. As we all worked at being more sustainable and look at climate change, we could only further benefit all departments of the City by getting fulltime Naturalist that worked all year long. With Switchyard Park, BPRD now had the facilities for year round Naturalist. It didn't have to be considered just an outdoor thing people do in parks. There were lots of things going on, and we have

such a wonderful city. Volunteering is great, but just as Wonderlab grew from volunteering to paid staff, you have to make that commitment eventually to have fulltime people there to sing your praises, and BPRD certainly has a lot to sing praises about.

Board Comments: the Board thanked Melinda Seader for her complements to the department, and thanked her for being a sponsor as well as a volunteer.

B-2. Parks Partner Award - none

B-3. Staff Introduction/Recognition John Turnbull, Sports Division Director

Paula McDevitt, Director recognized John Turnbull, Sports Division Director and congratulated him on his upcoming retirement. Paula McDevitt read a Proclamation from Mayor Hamilton.

Whereas John Turnbull began his career with the City of Bloomington Parks and Recreation Department on January 3, 1989, as the Amateur Sports Coordinator, transitioning to Community Sport Coordinator in January 1996 and was promoted to Sports Service Division Director in December 1996.

John served as a project team member for the 1992 opening of Twin Lakes Sports Complex. Serving as the Assistant Tournament Director for the first national softball tournament held in 1993, and then becoming the Tournament Director in 2000.

John's financial acumen was vitally important for the success of various sports facilities, including completing the financial analysis, which let the purchase of the Twin Lakes Recreation Center through a revenue bond back in 2009.

John is also recognized for reviving activities at Frank Southern Center Ice Arena. He took a personal interest in developing youth hockey, and overseeing the necessary renovations at this facility from his experiences of growing up and playing hockey in Michigan. He coached the Hockey Initiation program for many years, introducing the sport of hockey to numerous youth in our community.

John was also responsible for capital improvement projects from tennis courts to pickle ball and basketball court renovations. Construction of the new Ridge 9 holes course at Cascades Golf Course back in 1999. The 2019 construction of the new pro shop and clubhouse at the golf course, and the installation of Zoysia turf on all 27 fairways completed in 2020.

John is also known for helping out wherever it is necessary. As a result, John has been seen over the years pulling weeds, repairing the tennis practice wall at Sherwood Oaks Park annually, and adjusting timers on tennis court lights and other maintenance at sports facilities to support his team.

John has been a valued member of the Bloomington Parks and Recreation team for 32 years, and he is responsible for creating opportunities for the Bloomington community to pursue sports recreation activities to last a lifetime.

Now therefore, I John Hamilton, Mayor of the City of Bloomington do hereby proclaim March 22, 2022 as John Turnbull Day.

Board Comments: *Kathleen Mills commented* she couldn't imagine a Parks Board meeting without John Turnbull and the details he had provided from the price of a softball, to tennis court resurfacing. Kathleen hadn't realized what all John had been involved in. A well-deserved retirement, but John would be missed. *Israel Herrera commented:* thanked John for his many years, his dedication, his work, and attention he had given to all of the facilities in the city had been outstanding. He thanked John, and hoped he enjoyed his retirement. *Ellen Rodkey commented:* John's retirement was well deserved. It had been 10 years since she had met John. While their time in Parks business did not overlap long, it had been a pleasure to have John and his service, and grateful for all that he had done for the department. She couldn't believe it had been 32 years, and congratulated John on his retirement. She marked her calendar, and the 22nd of each year would be John Turnbull Day.

C. OTHER BUSINESS

C-1. Review/Approval of Contract with Harrell-Fish Inc. (HFI) at the Buskirk-Chumley Theater

Mark Marotz, Operations Superintendent during a maintenance inspection at Buskirk Chumley Theater, it was discovered two exhaust fans were not functioning. Staff recommended approval of the contract with HFI. The

contractor would disconnect electrical, remove, and dispose of the two existing exhaust fans on Buskirk-Chumley Theater roof. Furnish and install two new exhaust fans. Complete start up and operation check of both fans. Total amount of project was not to exceed \$5,450, and would be funded through Operations General Fund.

Ellen Rodkey made a motion to approve the contract with Harrell-Fish Inc. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

C-2. Review/Approval of Partnership Agreement with IU Health Bloomington

Becky Higgins, Recreation Division Director Staff wished to continue the long running partnership with IU Health. The Agreement outlined a program partnership, which would provide community health education, programs, training, marketing, and opportunities to benefit the health and wellness of the community by combining available resources from each party. In 2022, more focus would be place on community health and wellness.

Ellen Rodkey made a motion to approve the partnership with IU Health Bloomington. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

C-3. Review/Approval of Partnership Agreement with Plant Truck Program at Banneker Community Center (BBCC)

Becky Higgins, Recreation Division Director Staff wished to continue the partnership with Plant a Truck Program. The Agreement outlined a program partnership, which would build a community through food, centering the BBCC as a Nutritional Hub. The goal of BPRD was to provide an opportunity to the Bloomington community and BBCC families to participate in a diverse farming, nutrition and cooking program, designed to introduce beginner, intermediate and advanced participants the ease of growing food, creating nutritious meals. Funding for the project would be from the NRPA Nutrition Hub Grant Account, in an amount not to exceed \$30,000.

Ellen Rodkey made a motion to approve the partnership with Plant Truck Program. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

C-4. Review/Approval of Contract Addendum with E&B Paving for Griffy Loop Trail & Accessible Fishing Pier Change Order 2

Tim Street, Operations Development Operation Division Director, in September 2021, the Department entered into an agreement with E& B Paving to construct the Griffy Lake Fishing Pier and Loop Trail. The existing roadway had failed in multiple locations, and BPRD wished to addend the Scope of Service of the original Agreement. The additional work would include the repair and resurface of the existing roadway along the Griffy Lake Causeway, from the north curve to and including the bridge. Both parties agreed to the changes. Cost of additional work was not to exceed \$38,940, and would be funded from the Bicentennial Bond Series B, 980-18- 18018B-54510. Staff recommended approval of the Addendum.

Board Comments: *Ellen Rodkey inquired:* if an addendum had been approved last month for the project. *Tim Street responded:* an addendum had been approved last month for the capstones on the wall. The numbers for the roadway repair had not been ready to present at that time.

Ellen Rodkey made a motion to approve the Addendum with E&B Paving. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

C-5. Review/Approval of Contract Addendum with Marshall Security

Leslie Brinson, Community Events Manger, in January 2022, BPRD and Marshall Security and Private Investigations entered into an Agreement for security services at Switchyard Park and other supplemental park patrol. Staff wished to addend the Scope of Service of the original Agreement. The additional service would include security services at Bloomington Farmers' Market. Both parties agreed to the changes. Additional charge was not to exceed \$8,050, and would be funded from the Farmers' Market non-reverting budget. Staff recommended approval of the Addendum.

Board Comments: *Kathleen Mills inquired:* if Bloomington Police Department had communicated they would not have officers available to assist at the Farmers' Market. *Leslie Brinson responded:* from past communication with BPD, staff were aware of BPD staffing issues. With the type of issues that needed to be handled at the Farmers' Market, Marshall Security would be sufficient. Since Marshall Security did not carry, they could be a better fit. *Israel Herrera inquired:* if at times there would be four conducting security services, two BPD Officers and two

Marshall Security staff. Leslie Brinson responded: Marshall Security would be used in place of BPD. Unless BPD were called upon for additional needed support.

Ellen Rodkey made a motion to approve the Addendum with Marshall Security. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

C-6. Review/Approval of Contract with Harrell-Fish Inc. for Preventative Maintenance at Switchyard Park

Hsiung Marler, General Manager Switchyard Park since the original construction warranties would be expiring, BPRD wished to establish a maintenance plan to efficiently and effectively maintain the facilities at Switchyard Park. The maintenance plan would include backflow inspections, Main Stage PM, Pavilion PM, Spray Pad Open/Close and Spray Pad Filters. Staff recommended approval of the contract with HFI, in an amount not to exceed \$17,572. Funding would be from the Switchyard Park General Fund.

Board Comments: Kathleen Mills confirmed: the agreement was due to warranties expiring. Hsiung Marler responded: Yes. A lot of these items required a deeper knowledge than staff had. It would be good for the long-term health of the park. Israel Herrera inquired: on the quotes received. Hsiung Marler responded: two quotes were received, with HFI being slightly higher. HFI had been a subcontractor at Switchyard Park, and had installed many of the systems, which gave them more knowledge of the systems. Staff felt it would be a benefit for the first year to have someone who had installed the systems. In the future that would not hold true.

Ellen Rodkey made a motion to approve the contract with Harrell-Fish, Inc. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

C-7. Review/Approval of Contract with Green Dragon Lawncare for Mowing Services at Switchyard Park

Hsiung Marler, General Manager Switchyard Park due to the labor shortage and to prioritize staff time, BPRD wished to contract the mowing at Switchyard Park. The vendor would provide mowing and trimming services for approximately 15.6384 acres at Switchyard Park. Staff recommended approval of the contract with HFI. Funding would be from the Switchyard Park General Fund, and was not to exceed \$27,720.

Board Comments: Kathleen Mills commented: while BPD did some of the mowing, it could be cheaper to contract it out. Hsiung Marler responded: yes, and staff would still do small areas, parts that were difficult for Green Dragon to get to, or touch ups for events. It would not mean staff would never mow again, it would just take the bulk of the mowing off the BPR staff.

Ellen Rodkey made a motion to approve the contract with Green Dragon Lawncare. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

C-8. Review/Approval of Purchase with Pepsico for the Beverage Provider at Department at Facilities.

John Turnbull, Sports Division Director in order to receive a \$10,000 net saving, BPRD wished to change beverage provider from Coca-Cola to Pepsico. Quotes were received from both companies for a three year period. Prices were not guaranteed past one year, but promised a cap increase or an equitable inflation increase. While product cost were close, Pepsico offered \$7,500 cash sponsorship, \$2.00 rebate per case that were sold, and a 25% commission. Staff recommended approval of Pepsico being the beverage provider.

Ellen Rodkey made a motion to approve the contract with Pepsico, as the Beverage Provider. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

C-9. Review/Approval of service agreement with DEEM, LLC for Frank Southern Center

Item was removed from the agenda

C-10. Review/Approval of Service Agreement with Commercial Service for Twin Lakes Recreation Center

Daren Eads, Facility Coordinator PBRD wished to keep facilities in good working condition, and required the services of a professional contractor to perform HVAC preventive maintenance at the Twin Lakes Recreation Center. Staff recommended approval of the contact with Commercial Services. Funding would be from the Twin Lakes Recreation Center non-reverting budget, and was not to exceed \$9,043.

Ellen Rodkey made a motion to approve the contract with Commercial Service. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

C-11. Review/Approval of Department Mission Statement and Values

Julie Ramey, Community Relations Manager during the process of the Department 2021-25 Master Plan, plan consultants Troyer Group surveys revealed the Mission Statement was both too broad, and lacking the Department's contemporary values of sustainability and social equity. Troyer Group suggested an updated Mission Statement, which BPRD staff reviewed and edited to the following: *We equitably enrich community well-being by providing quality parks, trails, facilities, programs and services, and through the stewardship of natural spaces.* Staff also conducted a "values" exercise and identified the following modified set of values: *Accountability, Community, Diversity, Fun, Inclusion, Respect, Service and Stewardship.* Staff recommended approval of the updated Mission Statement and Values.

Board Comments: Kathleen Mills commented: it was good to see an updated Mission Statement that includes inclusivity, and also was nice to see fun.

Ellen Rodkey made a motion to approve the new Department Mission Statement and Values. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

D. REPORTS

D-1. Administration Introduction of Parks General Obligation Bond Resolution

Paula McDevitt, Director the Parks and Recreation Department was interested in selling park district bonds to fund longer-term capital improvement projects. The proceeds of the Bonds would be used for park purposes throughout the City of Bloomington, Indiana Park District, in order to promote climate changes, preparedness and implement equity and quality of life for all, which projects and investments may be modified based on input from Common Council of the City, and which, upon completion, are expected to generate revenue saving in amounts necessary to offset debt services on the Bonds. The amount of Park District Bonds, Series 2022 was not to exceed \$5,800,000 to finance the costs of projects.

Projects and improvements include:

- Construction of a pathway to connect Cascades Golf Course to Miller Showers Park (Phase 6)
- Addition of protected bicycle lanes along Covenanter Drive (from College Mall to Clarizz Blvd)
- Implementation of West 2nd Street modernization, including new signalization and protected bicycle lanes (from Walker Street to B-Line trail)
- Construction of North Dunn Street multiuse path (from the SR 45/46 Bypass to Old SR 37)
- Griffy Loop Trail dam crossing and community access improvements
- Replace missing sidewalk on Rogers St. by Switchyard Park.
- Replace various gas-powered equipment with electrically-powered equipment

Jeff Underwood, City Controller comments: tonight was to introduce the Declaratory Resolution that would start the process for the City and the Parks Board to authorize city staff to issue General Obligation Bonds. Last fall during the budget approval, the Mayor announced plans for go before the City Council and Parks Board for authorization to issue two five million dollar Obligation Bonds. That would be reissued twice over a 15 year period. They would be presented to the City Council on April 6th, and discussed on April 13th, with a vote taken on April 20th. Prior to that, the resolution would be presented to the Park Board, which essentially authorized staff to work with City Council, and then the resolution would come back to the Park Board to issue five million dollars of projects in General Obligation Debt.

There were two different types of bonds the City could issue, a General Obligation Debt and a Revenue Debt. A Revenue Debt, was not subject to any statutory limits, and was backed by any series of revenue that were going to be pledged. For Parks, a Revenue Bond had been issued for Twin Lakes Recreation Center, utilizing Parks revenue to repay. There were two General Obligation Bonds outstanding for the Parks Department, and those were backed and paid for by property tax rate. Hence the name General Obligation.

Under the legislation that was established for the Parks Board, there was no statutory limit on the amount of General Obligation debt that could be issued. The City did have one that was 2% of one-third of the assessed value of outstanding in the City. The resolution would authorize up to \$5,800,000, for a term not to exceed six years, and an interest rate of 5%. It was not anticipated to be more than near 5%. It was expect to be for five million dollars, to be used for project construction costs, then the issuance cost needed to be added, making the total amount of \$5,800,000. Once authorized, the bonds would be closed in the parameters that had been established.

Beth Cate, City Counsel comments: this would be a multi-step process. Tonight was to introduce the concept and the declaratory to the Board. The second step would be for the Park Board to meet and adopt the Declaratory Resolution for the projects, and the Preliminary Bond Resolution. The resolution contained language which talked about other steps in the process. Including the public hearing that would happen on April 26th. The resolution contained information regarding the specific projects. The bonds would be introduced to the Common Council on April 6th, Common Council would discuss the bonds on April 13th, and Common Council would vote on April 20th, then the bonds would go back to the Park Board on April 26th. Once approved the bonds would be put out for purchase.

Jeff Underwood comments: tonight was to provide information on the bonds and the process. No formal action would be required tonight. Any questions should be sent to Beth Cate, Paula McDevitt, or Jeff Underwood. The financial advisors would be attending the next meeting.

Board Comments: the Board thanked Jeff McMillian and Beth Cate for the information provided.

D-2 Operations Division Griffy Lake Nature Preserve Master Plan Update and Ecology Reports

Steve Cotter introduced Emily Stulik, Ecologist

Emily Stulik presented Griffy Master Plan update.

1. A yearlong inventory was conducted at Griffy Lake Nature Preserve (GLNP) for reptiles, amphibians and birds
2. In order to record every species, multiple types of methods were used
3. 20 Covered boards (which creates a sheltered micro habitat) were placed around GLNP and monitored
4. Frogs were listened to at night, during the breeding season (each call is unique to each species)
5. Visual encounter surveys were taken
6. Three traps were placed in Griffy Lake, for capture and release of turtles
7. 26 different types of species were recorded of amphibians, reptiles, lizards, turtles and snakes
8. 2 of those species were listed as conservation concern by Indiana Department of Natural Resources
9. GLNP is provides suitable habitat for those two declining species, the Blanchard Crick Frog and the Eastern Box Turtle
10. 10 points around GLNP were selected for bird surveys
11. 103 unique birds were recorded
12. 10 are listed as birds of conservation concern, either in their region or by DNR
13. Out of the ten a few of the shore birds were using Griffy Lake as an important stop over habitat during the long migration to breeding grounds
14. There were declining forest species that were breeding or thought to be breeding in GLNP, like the Redheaded Woodpecker and Wood Thrush
15. Recommendation public education regarding road mortality, and the effects of dogs and cats and how the distress wildlife

Steve Cotter introduced Kevin Tungesvick, Eco Logic LLC

Kevin Tungesvick presented Griffy Vegetation Monitoring update.

1. Deer Browse
 - a. Hunts are resulting in improvements in the vigor of sensitive vegetation
 - b. Woody Plants are showing less browse resulting in better growth rates
 - c. Herbaceous indicator plants are increasing in height
 - d. Heavily favored woody species are being browsed less
2. Invasive Plants are another threat to Griffy Lake Nature Preserve
 - a. Invasive plants cause ecological harm
 - b. Hinder forest regeneration
 - c. Suppress the native shrub and herbaceous layers
 - d. Increase deer and tick populations
3. Develop and Invasive Plant Management Plan
 - a. Great efforts have been made by park staff, but they need scaled up
 - b. An invasive plant management plan will provide a multi-year coherent strategy to prioritize the problematic areas and reverse the upward trajectory of invasive plant coverage
 - c. Once woody invasive plant coverage has been eliminated through this multi-year effort, less work is required to maintain the woodlands in a high-quality state.

D-3. Recreation Division - no report

D-4. Sports Division - no report

E. PUBLIC COMMENT

None

Paula McDevitt, Director stated: a Special Meeting will be scheduled for next week, the next regular scheduled meeting will be held on Tuesday, April 26th.

ADJOURNMENT

Meeting adjourned at 5:12 p.m.