



City of Bloomington Common Council

Legislative Packet

22 February 2012

*Please consult the [Legislative Packet](#) issued in interest of the 15 February 2012 Common Council meeting for one piece of legislation and background material.
(The other piece of legislation can be found in this packet)*

Office of the Common Council
P.O. Box 100
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<http://www.bloomington.in.gov/council>



Packet Related Material

Memo

Agenda

Calendar

Notices and Agendas:

- **Notice of Staff/Council Internal Work Session** on Monday, February 27th at noon in the McCloskey Room
- **Notice of a Council Special Session** on Wednesday, February 29th at 5:30 p.m. in the McCloskey Room

Legislation for Discussion at the Committee of the Whole on Wednesday, February 22nd:

- **Res 12-01** To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2012
 - Memo to the Council from Lisa Abbott, Director of HAND; List of Eligible Projects and Activities; Redevelopment Commission Res 12-07 and Exhibits A and B; Summary of Recommendations of Social Services and Physical Improvement programs and Projects Funded this Year; Membership of Committees; **Social Services:** Calendar; Funding Criteria and Ranking System; Allocation Work Sheet; **Physical Improvements:** Calendar; Citations to Consolidated Plan; Allocation Work Sheet
Contact: Lisa Abbott at 349-3401 or abbottl@bloomington.in.gov
- **Ord 12-05** To Amend Title 8 of the Bloomington Municipal Code, Entitled “Historic Preservation and Protection” to Establish a Historic District - Re: 700 North Walnut Street (Bloomington Historic Preservation Commission, Petitioner)
Contact: Nancy Hiestand at 349-3507 or hiestann@bloomington.in.gov

Please see the [Council Legislative Packet](#) prepared for the 15 February 2012 Regular Session to find the legislation, summary and related materials.

Memo

Two Items Ready for Discussion at the Committee of the Whole on Wednesday, February 22nd

There are two items ready for discussion at the Committee of the Whole next Wednesday. The first is a resolution (Res 12-01), which can be found in this packet, and the second is an ordinance (Ord 12-05), which can be found in last week's packet.

Res 12-01 - CDBG Allocations for 2012

Res 12-01 approves the Mayor's recommendations for allocating Community Development Block Grant (CDBG) funds for 2012. This memo is based upon conversations with and materials provided by Lisa Abbott, Director of the HAND department.

Amount of Funds and HUD Regulations

We receive CDBG funds from the U.S. Housing and Urban Development Department (HUD). As an "entitlement" city¹, our portion is largely determined by several objective measures of community need including: level of poverty, age of housing stock, over-crowded housing and population growth. Although it's typically too early for HUD to let us know the exact amount the City will receive, HAND is estimating it at \$774,753, which is approximate \$13,103 more than what the City received in 2011.² This does not include the distribution of program income³ which is going to existing projects.

¹ An entitlement city is a metropolitan city with a population in excess of 50,000.

² Last year, as you may recall, federal funding was in flux at this time and the amount set aside for CDBG was set well after the initial allocation. In an email, Lisa Abbott wrote: "The final CDBG allocation from HUD for the 2011-2012 fiscal year is \$761,650. HUD has informed us that our CDBG allocation for the 2012-2013 fiscal year is going to be \$774,753 which is an increase of \$13,103. While this is good news, they cut our HOME allocation by over \$200,000."

³ Program income is gross income received by the grantee and its sub recipients directly generated from the use of CDBG funds and here it is largely derived from payments made by those who received Owner-Occupied Rehabilitation Loans.

In the Event of a Increase or Decrease in Funding

Since it's possible that HUD may send us more or less than the expected amount of funds, Section 2 of the resolution directs the surplus or shortfall to be allocated in the following manner as recommended by the two Citizen Advisory Committees (CACs):

Physical Improvements: If HAND receives more than expected, the additional funding will be distributed evenly among the other funded housing projects. If HAND receives less than expected, the reduction will be evenly deducted from all projects.

Social Services: If HAND receives more than expected, the funds will be distributed evenly among the approved agencies. If HAND receives less than expected, the reduction will be made proportionately over all allocations.

Eligible Activities and Projects – Allocation Formula for Three Categories: Social Service Programs, Administration, and Physical Improvements

HUD administers these monies and regulates their use. HUD regulations require that we use at least 70% of these funds for the benefit of low- and moderate-income persons. The remaining funds may be used to prevent or eliminate blighted areas or to address community development needs arising from serious and immediate threats to the health or welfare of the community. Please note that currently all our funds are leveraged to address low- and moderate-income populations. Please also note that these funds may not be used to purchase equipment or maintain property.

The HUD regulations require that funds be allocated among three categories according to the following formula:

- no more than 15% of the funds may be spent for social service programs and, as has been the City's long-standing practice, the full amount (or \$116,212) will be used for this purpose;
- no more than 20% may be used for administrative costs and, as has been the case for the past term, the legal maximum (amounting to \$154,950) will be used for that purpose; and
- at least 65% (or \$503,591) must be used for physical improvements.

Citizen Advisory Committees, Applicant Agencies and Schedules

The CDBG regulations require us to develop a “Citizen Participation Plan.” For decades, the City has used two Citizen Advisory Committees (CACs) to make recommendations regarding the allocation of these funds – one dedicated to the review of applications for social services funding and the other devoted to reviewing applications for physical improvements.

This year the CACs dropped in total number of members from 20 to 14, which Abbott says, was largely the result of fewer applications. The Physical Improvements CAC dropped from 12 to seven members (with the Mayor appointing five, Redevelopment Commission appointing one and the Council appointing one [Tim Mayer]. The Social Services CAC dropped from eight to seven members (with the Mayor appointing three, Community and Family Resources Commission appointing two, the Redevelopment Commission appointing one and the Council appointing one [Susan Sandberg]).

The two CACs typically work from November through January to make their recommendations. In the fall, they hold an organizational meeting, may make site visits to the agencies, and then review the ranking system and funding criteria. In January, they hold public hearings (carried on CATS) to consider and make recommendations regarding the applications. In February, the Redevelopment Commission reviews the recommendations and forwards its decision to the Mayor, who then forwards them to the Council. The recommendations this year, as in past years, have come forward without change.

The agencies interested in applying for funds are on a schedule that begins in September, when the applications become available. At that time, they have an opportunity to attend a general information meeting to ask questions about CDBG. In early October, agencies must submit a letter of intent outlining their proposal and attend a mandatory training session if they are still interested in moving forward. Completed applications are due in early December.

\$116,212 Funding for Social Services

Under local rules, agencies may apply for a maximum of \$25,000 per social services program. This year seven programs sought approximately \$175,000, which amounts to about 150 % more than the \$116,212 in available funds. Rather than partially fund most programs, as has happened in the past, the CAC decided to more fully fund a few agencies. Otherwise, the Social Services CAC continued

last year’s procedures by ranking the applications on a 50-point rating system and making its decision based upon the rating, without knowing the name of the agencies. As a result, about 60% of the funds went to emergency services. The ranking was tied to how well the applicants:

- documented the need for the program in this community (15);
- demonstrated that it primarily serves low-income individuals and residents of the City (10);
- demonstrated its ability to evaluate and document the effectiveness of the program (15);
- detailed the use of the funds and demonstrated that at least 50% of the funding comes from other sources (5); and
- were valued by the evaluator of the program (5).

Here are the recommended allocations:

\$116,212 in Funding for Social Services Programs

Agency

Award

Award (Request)

EMERGENCY NEEDS

Hoosier Hills Food Bank – “collects, stores, and distributes donated food to non-profit organizations with feeding programs who serve needy people.”	\$22,595 (\$25,000)
Community Kitchen – “provides free hot meals, including carryout meals, to needy Bloomington residents from their Rogers Street and West 11 th Street locations.”	\$23,597 (\$25,000)
Mother Hubbard’s Cupboard – “is a community food pantry that provides wholesome ... food to people in need as well as nutrition and gardening education.”	\$23,057 (\$25,000)
Martha’s House - provides emergency shelter and day-to-day support to residents.	\$0 (\$25,000)

Middle Way House, Inc. – provides crisis intervention, advocacy, supportive services, and emergency shelter to abused women and their dependent children. \$0 (\$25,000)

Sub-Total: \$69,249 (\$125,000)

NON-EMERGENCY PROGRAMS

Boys and Girls Club /Crestmont Club – provides an after-school program at Crestmont focusing on academic success, healthy lifestyles, and good character & citizenship. \$24,368 (\$25,000)

Monroe County United Ministries – “provides affordable childcare to low-income, working families in Monroe County.” \$22,595 (\$25,000)

Sub-Total: \$46,963 (\$50,000)

TOTAL \$116,212 (\$175,000)

\$503,591 in Funding for Physical Improvements

HUD requires that funding for all projects and programs be tied to HAND’s *Consolidated Plan* rather than a general set of criteria. The citations to the *Consolidated Plan 2010-2014* are included in the packet and the *Consolidated Plan* itself can be found at:

<http://bloomington.in.gov/media/media/application/pdf/7500.pdf>

Of the \$503,591 set aside for physical improvements, the CAC recommended allotting \$192,991 for housing, \$75,000 for improving an agency facility, and \$235,600 for community-wide infrastructure programs. Broken down in a different way, approximately \$335,600 will go to City departments and \$167,991 will go to three non-profit agencies. The significant role of City departments is explained, in large part, by the wide-reaching effect of these programs compared to the programs run by non-City agencies. Please also note that most cities allocate *all* of the physical improvement funds to municipal agencies.

The particular projects and allocations are set forth below:

City and Non-Profit Agency Projects - Housing Assistance

<u>Agency</u>	<u>Award (Request)</u>
HAND /Emergency Home Repair Grants – to correct home conditions that affect health and safety and would otherwise significantly shorten the life of the structure for households with income no higher than 80% area median income (AMI)	\$50,000 (\$50,000)
HAND/Owner-Occupied Rehab – to correct conditions in owner-occupied homes that affect health and safety, are not in compliance with local code or historic standards, or reduce energy efficiency for households with incomes no higher than 80% area median income (AMI).	\$50,000 (\$50,000)
Habitat for Humanity – Owner-Occupied Weatherization/Code Improvements – this agency, in partnership with Sherlock Homes (which received a weatherization grant), will assist low- to Moderate-income households with weatherization and related health and safety improvements.	\$92,991(\$95,000)
Abilities Unlimited and HAND Department – Home Modification for Accessible Living (HMAL) - to modify properties for persons with disabilities in order to improve access to, and within, their homes. <i>Note: This agency has funds remaining from 2010 to cover these expenses (and HUD requires agencies to use grant funds in a timely manner).</i>	\$0 (\$75,000)

Bloomington Housing Authority/ Exterior Renovations – to install new roofs, gutters and downspouts, clean masonry and install a graffiti barrier, and install EnergyStar rated porch lights.

\$0 (\$150,000)

Note: HAND increased this agency's allocation in 2011 "to complete most of the work that would otherwise not have been completed until 2012-2013."

Sub-Total \$192,991 (\$420,000)

Non-Profit Agency Projects - Facility Improvements

Agency

Award (Request)

Martha's House – Phase 1 Rehab to Accommodate More Beds – to make improvements at the former Community Kitchen site to expand the emergency shelter. These improvements will include “updating the fire alarm system, installing a fire-suppression sprinkler system for the entire building, and providing new water service.”

\$50,000 (\$50,000)

Monroe County United Ministries – Roof Replacement – to replace the roof and add insulation to the emergency service program facility.

\$25,000 (\$25,000)

Sub-Total \$75,000 (\$75,000)

Other City Department or City Agency, Community-Wide Infrastructure Programs

<u>Agency</u>	<u>Award (Request)</u>
City of Bloomington/Parks and Recreation Department – Renovation of RCA Park	\$205,600 (\$223,935)
City of Bloomington/HAND/Curbs and Sidewalks – to replace existing or construct new curbs and sidewalks in Redevelopment Target Areas (where at least 51% of the residents are below AMI.) HAND often pays for materials and partners with other City departments to provide labor and equipment; but, in some cases, HAND bids projects out to the private sector.	\$30,000 (\$30,000)
Sub-Total	\$235,600 (\$253,935)
TOTAL	\$503,591 (\$748,935)

**NOTICE AND AGENDA
BLOOMINGTON COMMON COUNCIL COMMITTEE OF THE WHOLE
7:30 P.M., WEDNESDAY, FEBRUARY 22, 2012
COUNCIL CHAMBERS
SHOWERS BUILDING, 401 N. MORTON ST.**

Chair: Dave Rollo

1. Resolution 12-01 To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2012.

Asked to Attend: Lisa Abbott, Director, Housing and Neighborhood Development

2. Ordinance 12-05 To Amend Title 8 of the Bloomington Municipal Code, Entitled “Historic Preservation and Protection” to Establish a Historic District – Re: 700 North Walnut Street (Bloomington Historic Preservation Commission, Petitioner)

Asked to Attend: - Nancy Hiestand, AICP, Program Manager Historic Preservation,
Housing and Neighborhood Development

- Representative of Property Owner



City of Bloomington
Office of the Common Council

To Council Members
From Council Office
Re Calendar for the Week of 20 - 24 February 2012

Monday, 20 February

12:00 pm Bloomington Entertainment and Arts District Advisory Committee, McCloskey
5:00 pm Farmers' Market Advisory Council, Parks Room 250
5:30 pm Bicycle and Pedestrian Safety Commission, Hooker Room

Tuesday, 21 February

9:00 am Emergency Management Advisory Council, Council Chambers
4:00 pm Board of Public Safety, McCloskey
5:15 pm Community and Family Resources Commission, Hooker Room
5:30 pm Animal Control Commission, McCloskey

Wednesday, 22 February

10:00 am Metropolitan Planning Organization Technical Advisory Committee, McCloskey
2:00 pm Hearing Officer, Kelly
4:00 pm Martin Luther King Jr. Birthday Commission, McCloskey
5:00 pm Bloomington Industrial Development Advisory Commission, Hooker Room
5:30 pm Traffic Commission, Council Chambers
6:30 pm Metropolitan Planning Organization Citizens' Advisory Committee, McCloskey
7:30 pm Common Council Committee of the Whole, Council Chambers

Thursday, 23 February

10:30 am Address Coordination Meeting, McCloskey
11:00 am Monroe County Suicide Prevention Coalition – Awareness Committee, Kelly
11:00 am Monroe County Suicide Prevention Coalition – Training Committee, Hooker Room
12:00 pm Monroe County Suicide Prevention Coalition, Hooker Room
5:15 pm Solid Waste Management District Citizens' Advisory Committee, McCloskey
5:30 pm Board of Zoning Appeals, Council Chambers
7:00 pm Environmental Commission, McCloskey

Friday, 24 February

12:00 pm Economic Development Commission, Hooker Room
1:30 pm Metropolitan Planning Organization Policy Committee, McCloskey

Posted and Distributed: Friday 17 February 2012



**City of Bloomington
Office of the Common Council**

NOTICE

STAFF-COUNCIL INTERNAL WORK SESSION

**Monday, 27 February 2012
at Noon
McCloskey Room (#135)
City Hall, 401 N. Morton**

These work sessions are a forum for members of the Common Council to discuss anticipated legislative initiatives with City officials and staff. The work sessions may be held with as few as one and as many as nine members of the Council. Therefore, as a majority of the Council may be present, these sessions may constitute a meeting of the Common Council under the Indiana Open Door law. In accordance with the Open Door Law, this notice alerts the public that these meetings will occur and that the public is welcome to attend, observe and record what transpires. Please note that the public will not be given an opportunity to comment during the meeting, but may contact the Council members directly about their concerns or through the Council Office which will relay them to the members of the Council.

Posted: Friday, 17 February 2012



**City of Bloomington
Office of the Common Council**

NOTICE

SPECIAL SESSION OF THE COMMON COUNCIL

**Wednesday, 29 February 2012
5:30 p.m.
McCloskey Room (#135)
City Hall, 401 N. Morton**

The Common Council will meet at this time with members of the City Administration to hear about and discuss both short- and long-range proposals to balance City expenses and revenues. This statement has been prepared in accordance with the Indiana Open Door law. It announces that that this meeting will occur and is open for the public to attend, observe, and record what transpires.

Posted: Friday, 17 February 2012

RESOLUTION 12-01

TO APPROVE RECOMMENDATIONS OF THE MAYOR FOR DISTRIBUTION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR 2012

- WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the amount of \$774,753.00 for Fiscal Year 2012 pursuant to the Housing and Community Development Act of 1974 as amended; and
- WHEREAS, the national objectives of the Community Development Program are:
1. first and foremost, the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities principally for person of low and moderate income; and
 2. the elimination of slums and blight, and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally for persons of low and moderate income; and
 3. the elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and
 4. the conversion and expansion of the nation's housing stock in order to provide a decent home and suitable living environment for all persons, but principally those of low and moderate income; and
 5. the expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development and for development of viable urban communities; and
 6. the integration of income groups throughout the community by spreading persons of lower income into more prosperous neighborhoods and drawing persons of higher income to declining or deteriorated neighborhoods; and
 7. the alleviation of physical and economic distress through the stimulation of private investment and community revitalization; and
- WHEREAS, federal guidelines set forth a formula for funding where no more than 15% of the total grant may be allocated for social services programs, no more than 20% of the total grant may be allocated for administering these funds, and at least 65% of the total grant must be allocated for physical improvements; and
- WHEREAS, the allocation for administering the grant may be used for a broad range of direct and indirect costs which includes but is not limited to salaries, rent, and fuel; and
- WHEREAS, a proposed statement of community development objectives and projected use of the funds has been advertised; and
- WHEREAS, said statement and projected use of funds reflects programs recommended by the Mayor with input from the Citizen's Advisory Committees and the Redevelopment Commission and are consistent with local and national objectives of the Housing and Community Development Act of 1974, as amended;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 11. The following programs be approved as follows:

**COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2011 ALLOCATION
SOCIAL SERVICE PROGRAMS FUNDING**

Community Kitchen	\$23,597
Hoosier Hills Food Bank	\$22,595
Mother Hubbard's Cupboard	\$23,057
MCUM – Child Care	\$22,595
Boys & Girls Club	\$24,368
Total	\$116,212

**COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2011
PHYSICAL IMPROVEMENT PROGRAMS FUNDING**

HAND	Emergency Home Repair	\$50,000
HAND	Owner-Occupied Rehab	\$50,000
Habitat for Humanity	Owner-Occupied Weatherization/Code	\$92,991
Martha's House	Phase 1 Rehab to accommodate more beds	\$50,000
MCUM	Roof Replacement	\$25,000
Parks & Rec	Renovation of RCA Park	\$205,600
HAND	Curb & Sidewalks	\$30,000
Total		\$503,591

ADMINISTRATION

Administration of Housing and Neighborhood Development Department	\$154,950
Total	\$154,950

TOTAL ALLOCATION

CDBG from Housing and Urban Development	\$774,753
TOTAL	\$774,753

SECTION 2. In the event the City of Bloomington receives more or less of the anticipated funding that amount shall be distributed in the following manner:

Physical Improvements: If HAND receives more than expected, the additional funding will be distributed evenly among the other funded housing projects. If HAND receives less than expected, the reduction will be evenly deducted from all projects.

Social Services: If HAND receives more than expected, the funds will be distributed among the approved agencies. If HAND receives less than expected, the reduction will be made proportionately over all allocations.

SECTION 3. This resolution shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2012.

TIMOTHY MAYER, President
Bloomington Common Council

ATTEST:

REGINA MOORE, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2012.

REGINA MOORE, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2012.

MARK KRUZAN, Mayor
City of Bloomington

SYNOPSIS

The City of Bloomington is eligible for a Community Development Block Grant of \$774,753 from the Department of Housing and Urban Development for fiscal year 2012. The resolution outlines program recommendations by the Mayor with input from the Citizen's Advisory Committee and the Redevelopment Commission. General program areas include: Social Service Programs, Physical Improvements, and Administrative Services.

Memo

To: Common Council
From: Lisa Abbott
Date: January 31, 2012
Re: 2012-2013 Community Development Block Grant Allocations

The Department of Housing and Urban Development (HUD) defines an entitlement community as one that is a metropolitan city with a population of at least 50,000. Bloomington meets that threshold and is therefore eligible for Community Development Block Grant (CDBG) funding. The annual funding is formula based and is based on several objective measures of community need; 1) poverty in the community, 2) housing overcrowding, 3) age of housing stock, and 4) population growth. These funds must be used to meet a National Objective. Those objectives are: 1) Benefit to low- and moderate-income persons; 2) Aid in the prevention or elimination of slums or blight; and 3) meet a need have a particular urgency (referred to as Urgent Need). Seventy percent (70%) of the funds MUST be used to benefit low- and moderate-income persons. I have included in this packet excerpts from the CDBG regulations on eligible and ineligible activities.

We received our CDBG allocation amount for the 2012-2013 fiscal year from HUD on January 17th. It is possible that this amount could change between now and when we receive our actual contract, but any change is likely to be very small.

The activities that will receive funding are divided into 3 distinct categories: physical improvements, social services and administration. By law, no more than 15% of the total grant may be used for social services and no more than 20% may be used for administration. The other 65% is used for physical improvements. Therefore, for fiscal year 2012-2013, the allocations are as follows:

Physical Improvements	\$503,591
Social Services	\$116,212
Administration	<u>\$154,950</u>
Total	\$774,753

HUD requires each entitlement community to develop a citizen participation plan as part of its Consolidated Plan. This plan sets out procedures for public input into the allocation process. The City of Bloomington has an extremely open process for public input. The allocation recommendations are made by the Citizen Advisory Council (CAC) which is made up of citizens from various councils and commissions, as well as interested parties who apply for appointments. See attached membership list. The CAC is divided into two sub-committees, one to review physical improvement applications and one to review social service applications. Attached please find copies of the schedules. In addition to each sub-

committee's public hearing, the Redevelopment Commission meeting is also open to public comment.

I have included in this packet, a brief description of each program and recommended allocation amount. Also attached is Redevelopment Commission Resolution 12-07 in which they unanimously forwarded on the CAC recommendations to Mayor Kruzan. Common Council Resolution 12-01 will confirm the recommendations of the CAC, the Redevelopment Commission and the Mayor.

CDBG ELIGIBLE AND INELIGIBLE PROJECTS

(Excerpts from the CDBG regulations)

570.201 – Basic Eligible Activities

- (a) Acquisition of real property.
- (b) Disposition of real property.
- (c) Public facilities and improvements. Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements.
- (d) Clearance activities.
- (e) Public services: Provision of public services (including labor, supplies, and materials) which are directed toward improving the community's public services and facilities; including, but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, or recreational needs.
- (f) Interim assistance. Activities undertaken on an interim basis in areas exhibiting objectively determinable signs of physical deterioration. And activities to alleviate emergency conditions threatening the public health and safety.
- (n) Homeownership assistance. Acquisition, down payment and closing cost assistance to low- or moderate-income homebuyers.
- (o) Microenterprise Assistance.

570.202 – Eligible Rehabilitation and Preservation Activities

- (a) CDBG funds may be used to finance the rehabilitation of :
 - (1) Privately owned buildings and improvements for residential purposes;
 - (2) Low-income public housing and other publicly owned residential buildings and improvements; and
 - (3) Publicly or privately owned commercial or industrial buildings, except that the rehabilitation of such buildings owned by a private for-profit business is limited to improvements to the exterior of the building and the correction of code violations.
 - (4) Nonprofit-owned nonresidential building and improvements not eligible under 570.201 (c).
- (b) Types of assistance. To assist various types of rehabilitation activities, and related cost for buildings and improvements described in paragraph (a) of this section.

- (c) Code enforcement.
- (d) Historic Preservation: CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned.
- (f) Lead-based paint hazard evaluation and reduction.

570.203 – Eligible Special Economic Development Activities

- (a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements.

570.204 – Special Activities by Community-Based Development Organizations (CDBOs)

- (a) Eligible activities.
 - (1) Neighborhood revitalization projects.
 - (2) Community economic development projects.
 - (3) Energy conservation projects.

570.205 – Eligible Planning, Urban Environmental Design and Policy-Planning-Management-Capacity Building Activities

- (a) Costs of data-gathering, studies, analysis, and preparation of plans and identification of actions that will implement such plans.
- (b) Policy-planning-management-capacity building activities.

570.206 – Program Administration Costs

570.207 – Ineligible Activities

- (a) The following activities may not be assisted with CDBG funds:
 - (1) Buildings or portions thereof, used for the general conduct of government;
 - (2) General government expenses; and
 - (3) Political activities.
- (b) The following activities are generally ineligible for CDBG funds:
 - (1) Purchase of equipment;
 - (2) Operating and maintenance expenses; and
 - (3) Construction of new permanent residential structures.

**12-07
RESOLUTION
OF THE
REDEVELOPMENT COMMISSION
OF THE
CITY OF BLOOMINGTON, INDIANA**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the approximate amount of \$774,753 for Fiscal Year 2012, the following allocations are recommended:

\$503,591 for Physical Improvements
\$116,212 for Social Services
\$154,950 for the Administration of the program; and

WHEREAS, the advice and input of the community as to the allocation of the Community Development Block Grant funds has been solicited and received through the efforts of the Citizens' Advisory Committee; and

WHEREAS, the Citizens' Advisory Committee has made recommendations on how to distribute any funds received that are over or less than the estimated amount; and

WHEREAS, current information indicates the possibility of a reduction in funding beyond what could be anticipated at the time of the estimate; and

WHEREAS, the Redevelopment Commission has reviewed the recommendations of the Citizens' Advisory Committee for allocation of funds to be received;

NOW, THEREFORE, BE IT RESOLVED BY THE BLOOMINGTON REDEVELOPMENT COMMISSION THAT:

The Redevelopment Commission hereby approves:

- 1) Recommendations of the programs (attached hereto and made a part herein as Exhibit A and Exhibit B) that will best serve the local and national objectives of the program;
- 2) If the received allocation is more or less than expected, the adjustment will be made to all of the approved social service programs and the approved physical improvement housing programs.

BLOOMINGTON REDEVELOPMENT COMMISSION

David Walter, President

ATTEST:

Michael Gentile, Secretary

Date

PHYSICAL IMPROVEMENT RECOMMENDATIONS

	<u>2012 Request</u>	<u>CAC Recommendation</u>
<u>HOUSING ASSISTANCE</u>		
Abilities Unlimited/HAND – Home Modification for Accessible Living	\$ 75,000.00	\$ 0.00
BHA – Exterior Renovations	\$ 150,000.00	\$ 0.00
HAND – Emergency Home Repair	\$ 50,000.00	\$ 50,000.00
HAND – Owner Occupied Rehab	\$ 50,000.00	\$ 50,000.00
Habitat for Humanity – Owner-Occupied Weatherization/Code Imp.	<u>\$ 95,000.00</u>	<u>\$ 92,991.00</u>
<i>SUBTOTAL</i>	\$ 420,000.00	\$ 192,991.00
<u>FACILITY IMPROVEMENTS</u>		
Martha’s House – Phase 1 Rehab to accommodate more beds	\$ 50,000.00	\$ 50,000.00
Monroe County United Ministries – Roof replacement	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>
<i>SUBTOTAL</i>	\$ 75,000.00	\$ 75,000.00
<u>COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS</u>		
City of Bloomington Parks & Rec – Renovation of RCA Park	\$ 223,935.00	\$ 205,600.00
City of Bloomington HAND – Curb and Sidewalks	<u>\$ 30,000.00</u>	<u>\$ 30,000.00</u>
<i>SUBTOTAL</i>	\$ 253,935.00	\$ 235,600.00
TOTAL REQUESTED:	\$ 748,935.00	
TOTAL AMOUNT OF FUNDS AVAILABLE		\$ 503,591.00
TOTAL AMOUNT ALLOCATED		\$ 503,591.00

SOCIAL SERVICE RECOMMENDATIONS

	<u>2012 Request</u>	<u>CAC Recommendations</u>
<u>EMERGENCY NEEDS</u>		
Community Kitchen	\$25,000.00	\$23,597.00
Hoosier Hills Food Bank	\$25,000.00	\$22,595.00
Mother Hubbard's Cupboard	\$25,000.00	\$23,057.00
Middle Way House Emergency Services	\$25,000.00	\$0.00
Martha's House	\$25,000.00	\$0.00
<i>SUBTOTAL</i>	\$125,000.00	\$69,249.00
<u>NON-EMERGENCY NEEDS</u>		
MCUM – Child Care	\$25,000.00	\$22,595.00
Boys & Girls Club	\$25,000.00	\$24,368.00
<i>SUBTOTAL</i>	\$50,000.00	\$46,963.00
TOTAL REQUESTED ALL FUNDED AGENCIES	\$175,000.00	
TOTAL AMOUNT OF FUNDS AVAILABLE		\$116,212.00
TOTAL AMOUNT ALLOCATED		\$116,212.00

2012 CAC Recommendations

Social Service Funding

Program	Recommended Funding
1. Boys & Girls Club – Crestmont Club Boys & Girls Club will provide an after school program at its Crestmont Club to assist participants in three areas: academic success, healthy lifestyles, and good character & citizenship.	\$24,368
2. Community Kitchen of Monroe County The Community Kitchen provides free hot meals, including carry-out meals, to needy Bloomington residents from their Rogers Street and West 11 th Street locations.	\$ 23,597
3. Mother Hubbard’s Cupboard	\$ 23,057
4. MHC is a community food pantry that provides wholesome, healthful food to people in need, as well as nutrition and gardening education.	
5. Hoosier Hills Food Bank Hoosier Hills Food Bank collects stores and distributes donated food to non-profit organizations with feeding programs who serve needy people.	\$22,595
6. Monroe County United Ministries (MCUM) MCUM provides affordable childcare to low-income, working families in Monroe County.	\$22,595
Total	\$116,212

Physical Improvements

Project	Recommended Funding
1. Abilities Unlimited – HMAL Funds will be used to provide eligible recipients with disabilities, modifications to an existing structure or additions to improve access. Improvements may include curb cuts, ramps or home modifications. **Abilities Unlimited has funds remaining from their 2010 allocation that should cover the 2012 program year.	\$0
2. Bloomington Housing Authority – Exterior Renovations Funds will be used to renovate existing rental units with new roofs, gutters and downspouts, masonry cleaning and graffiti barrier and install Energy Star rated porch lights. **HAND has increased the 2011 BHA allocation to complete most of the work that would otherwise not be completed until 2012-2013.	\$0
3. Martha’s House — Emergency Shelter Expansion & Renovation Funds will be used for life safety improvements, for updating the fire alarm system, installing a fire suppression sprinkler system for the entire building and providing new water service. This work is the first phase to expanding the emergency shelter into the former Community Kitchen space.	\$50,000
4. Monroe County United Ministries – Roof Replacement Funds will be used to replace the roof of the building that serves as the emergency service program facility. The current roof has outlived its useful life. Additional insulation will be installed at this time also.	\$25,000
5. Habitat for Humanity – Weatherization Assistance for Income Eligible Homeowners Habitat for Humanity is partnering with Sherlock Homes to assist income eligible homeowners with weatherization and health and safety concerns. Sherlock Homes has secured funding for the weatherization portion and these funds will allow Habitat to address health and safety concerns that may also be required at the same time.	\$92,991
6. HAND – Emergency Home Repair Grant Funds will be used to assist households at 80% AMI or below to correct deficiencies in their home that are health or safety concerns or deficiencies, which if not addressed, would significantly shorten the life of the structure.	\$50,000
7. HAND – Owner Occupied Rehab Funds will be used to assist households at 80% AMI or below	\$50,000

to correct deficiencies in their homes that are health or safety concerns or deficiencies and bring the properties into code compliance. The program will also address energy efficiency of the structure and conform to appropriate historic standards if applicable.

- | | |
|--|------------------|
| 8. Parks and Recreation Department – RCA Park
Playground | \$205,600 |
| <p>RCA Park was created in 1993. The playground equipment installed at that time has now outlived its useful life and no longer conforms to current playground equipment standards. Appropriate play structures will be install for different age groups of children and an accessible rubber safety surface will be installed.</p> | |
| 9. HAND – Curbs and Sidewalks | \$30,000 |
| <p>Funds will be used to replace existing or construct new curb and sidewalks in Redevelopment Target Areas, areas where 51% of the residents are low/moderate income households, for department eligible projects, and for income eligible households who are required to repair adjacent curbs and sidewalks. HAND will use funds to pay for material costs and partner with other departments to provide labor and equipment. HAND may on occasion bid out some projects to a private contractor.</p> | |
| Total | \$503,591 |

**Membership of the
Citizens Advisory Council (CAC)
for CDBG Funding**

**Community Development Block Grant
Citizen Advisory Committee
Program Year 2012
Updated 12/03/11**

Name	Subcommittee	Term Expires
Charles Thompson cthompson@unitedcommercebank.com	Physical Improvements (Mayor)	August 31, 2012
Rick Coppock, Chairperson rcoppock@bynumfanyo.com	Physical Improvements (Mayor)	August 31, 2012
Scott Robinson robinsos@bloomington.in.gov	Physical Improvements (Mayor)	August 31, 2012
Douglas E. Mattick dmattick@ivytech.edu	Physical Improvements (Mayor)	August 31, 2012
Skip Sluder sluderc@indiana.edu	Physical Improvements Neighborhood appointment Broadview	Annual Appointment
David Walter dwalter@indiana.edu	Physical Improvements RDV Commission	Annual Appointment
Tim Mayer mayert@bloomington.in.gov	Physical Improvements Council Appointment	Annual Appointment
Renee Chambers renee@cfbmc.org	Social Services (Mayor)	August 31, 2012
Chris Hazel chris@monroeunitedway.org	Social Services (Mayor)	August 31, 2012
Mary B. Balle mbballe@gmail.com	Social Services CFRD Commission	Annual Appointment
Hal Turner haltturner12@gmail.com	Social Services CFRD Commission	Annual Appointment
Mike Gentile, Vice Chairperson cti_gentile@yahoo.com	Social Services RDV Commission	Annual Appointment
Susan Sandberg, Chairperson sandbers@bloomington.in.gov	Social Services Council Appointment	Annual Appointment
Susan Bollman smblooman@yahoo.com	Social Services (Mayor)	August 31, 2012

**Social Services
Citizens Advisory Council**

**Social Service
Citizen Advisory Committee
WORKING CALENDAR
For
CDBG Funding – Fiscal Year 2012**

AGENCY SCHEDULE

September 7 (Wednesday)	CDBG Informational Meeting at 8:00 a.m. in the McCLOSKEY ROOM Application and submission information available to be picked up in HAND.
October 7 (Friday)	<i>Letter of Intent</i> due in HAND by 4:00 p.m. Agency Mandatory Training (2 sessions – plan to attend ONE)
October 10 (Monday)	5:00 P.M. (McCLOSKEY ROOM)
October 18 (Tuesday)	8:00 A.M. (McCLOSKEY ROOM)
December 2 (Friday)	<i>Completed Applications Due in HAND by 4:00 p.m.</i>

SOCIAL SERVICE CAC SUBCOMMITTEE SCHEDULE

November 14 (Monday)	CAC Organizational & Con Plan Meeting (McCLOSKEY ROOM @ 6:00 p.m.)
December 12 (Monday)	Social Service Subcommittee Mandatory Meeting to review ranking system and pick up packets (McCLOSKEY ROOM @ 6:00 p.m.)
January 4, 2012 (Wednesday)	Pre Public Hearing Meeting McCLOSKEY ROOM @ 5:30 p.m.)
January 10, 2012 (Tuesday)	PUBLIC HEARING for Social Service Applications (COUNCIL CHAMBERS @ 5:30 p.m.) Mandatory Attendance
January 13, 2012 (Friday)	Rankings due to Marilyn Patterson in HAND by 4:00 p.m. (Fax # 349-3582)
January 17, 2012 (Tuesday)	Social Service Subcommittee meeting (McCLOSKEY ROOM @ 5:30 p.m.)

CDBG FUNDING APPLICATION SCHEDULE

February 6, 2012 (Monday) (Tentative)	PUBLIC HEARING – CAC recommendations presented to Bloomington Redevelopment Commission (McCLOSKEY ROOM @ 5 p.m.)
February 22, 2012 (Wednesday) (Tentative)	PUBLIC HEARING – City Council Discussion Meeting (date tentative)
February 29, 2012 (Wednesday) (Tentative)	PUBLIC HEARING – City Council Final Action Meeting (date tentative)
June, 2012 (Tentative)	FUNDING AVAILABLE

Application Forms and Instructions available at:
http://bloomington.in.gov/documents/viewDocument.php?document_id=885

Social Service CDBG Application Scoring Criteria

Total number of points available is 50.

- A. Question 3 – Program Need – 15 points total
 - Organization has documented need for program in the community.
 - Organization has described how the program fits within the need of the community.

- B. Question 4 – Evaluation Methodology/Outcome Measurement – 15 points total
 - Agency describes how it evaluates its program or has a measurement tool in place to evaluate program effectiveness.
 - Agency provides documentation of program effectiveness within the community using its evaluation or outcome measurement tool.

- C. Question 5 – Client Data – 10 points total
 - Agency serves a large number of low income individuals (refer to Part I Question 1(b) and 2(b)).
 - A large percentage of their clients are city residents (check Part II, question I vs. Part II, question 1(a))

- D. Question 6 – Budget Information – 5 points total
 - All requested budget information was provided.
 - Budget information clearly shows how requested funds will be utilized for this program.
 - Budget shows that this program does not rely heavily on CDBG funds for the project (50% or more of funding comes from other sources).

- E. Discretionary Points – 5 points total
 - Each committee member will be able to assign up to 5 additional points to each application to cover discretionary information on the agency that is relevant, but does not fit into any of the other point categories.

**SOCIAL SERVICE FUNDING
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
SS-2012**

	2011	2012	CAC	Redevelopment	Mayor's	City	Final
2012 Applications	Allocation	Request	Recommends	Commission	Recommends	Council	Allocation
Boys & Girls Club	\$11,932	\$25,000	\$24,368	\$0	\$0	\$0	\$0
Community Kitchen	\$13,407	\$25,000	\$23,597	\$0	\$0	\$0	\$0
Hoosier Hills Food Bank	\$13,320	\$25,000	\$22,595	\$0	\$0	\$0	\$0
Martha's House, Inc.	\$12,497	\$25,000	\$0	\$0	\$0	\$0	\$0
MCUM	\$12,063	\$25,000	\$22,595	\$0	\$0	\$0	\$0
Middle Way House	\$12,670	\$25,000	\$0	\$0	\$0	\$0	\$0
Mother Hubbard's Cupboard	\$13,104	\$25,000	\$23,057	\$0	\$0	\$0	\$0
TOTALS	\$88,993	\$175,000	\$116,212	\$0	\$0	\$0	\$0

**Physical Improvements
Citizens Advisory Council**

WORKING CALENDAR
for
Community Development Block Grant Physical Improvement Funding
Fiscal Year 2012

AGENCY SCHEDULE

September 7	CDBG Agency Informational Meeting (McCLOSKEY ROOM @ 8:00 A.M.) Applications and submission information available to be picked up by Applicants in HAND
October 7	Letter of Intent due in HAND by 4:00 P.M.
October 10 or October 18	Agency Mandatory Training (agencies must attend one of these two meetings) Monday, October 10 @ 5:00 P.M. in the McCLOSKEY ROOM Tuesday, October 18 @ 8:00 A.M. in the McCLOSKEY ROOM
November 14-- December 2	CAC members make site visits to proposed projects.
December 2	Completed Applications Due from Agencies to HAND by 4:00 P.M.

PHYSICAL IMPROVEMENT SUBCOMMITTEE SCHEDULE

November 14-- December 2	CAC members make site visits to proposed projects. Meet at City Hall's Atrium @ 2:30.
November 14	CAC Organizational and Con Plan Meeting (McCLOSKEY ROOM @ 6:00)
December 12	Physical Improvement Sub-Committee Mandatory Meeting to review ranking system and pickup Packets (HOOKER ROOM @ 6:00 P.M.)
January 5, 2012	PUBLIC HEARING for Physical Improvement Applications (COUNCIL CHAMBERS @ 5:30) ATTENDENCE IS MANDATORY
January 9, 2012	Applicant Ranking System due to Bob Woolford in HAND Department by 4:00 (FAX 349-3582)
January 12, 2012	Physical Improvement Sub-Committee Meeting for allocations McCLOSKEY ROOM @ 5:30 P.M.)

CDBG FUNDING APPLICATION SCHEDULE

February 6, 2012 (Tentative date)	PUBLIC HEARING - CAC recommendations presented to the Redevelopment Commission (McCLOSKEY ROOM @ 5:00 P.M.)
February 22, 2012 (Tentative date)	PUBLIC HEARING - City Council Committee Discussion Meeting
February 29, 2012 (Tentative date)	PUBLIC HEARING - City Council Final Action Meeting
June 2012 (Tentative date)	FUNDING AVAILABLE

CONSOLIDATED PLAN REFERENCES
FOR
CDBG PHYSICAL IMPROVEMENT APPLICATIONS

CAC members should review the following sections of the Consolidated Plan for scoring the Physical Improvement applications.

- Antipoverty Strategy—pg. 55+
- Community Development Objectives—pg. 54 +
- Homeless Strategy —pg.68+
- Housing Market Analysis—pg. 30+
- Barriers to Affordable Housing (inc. infrastructure) —pg. 42+
- Lead Base Paint—pg. 39+
- Public Housing Strategy —pg. 36+
- Priority Housing Needs—pg. 25+
- Housing Needs —pg. 23+
- Specific Special Needs Objectives—pg. 80+

**PHYSICAL IMPROVEMENT FUNDING
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
PY - 2012**

	2011	2012	Citizens Advisory Committee's
PROJECT	Allocation	Request	Recommendations
HOUSING ASSISTANCE			
Abilities Unlimited/HAND--Home Modifications for Accessible Living	75,000	75,000	0
BHA -- Crestmont Exterior Renovations	110,000	150,000	0
City of Bloomington HAND--Emergency Home Repair	50,000	50,000	50,000
City of Bloomington HAND--Owner Occupied Rehab		50,000	50,000
Habitat for Humanity--Owner-Occupied Weatherization and Code Related Improvements		95,000	92,991
Housing Assistance Subtotal:		420,000	192,991
FACILITY IMPROVEMENTS			
Martha's House--919 S. Rogers St. Phase 1 of rehabbing existing structure to accommodate more beds		50,000	50,000
Monroe County United Ministries--Roof replacement		25,000	25,000
Facility Improvements Subtotal:		75,000	75,000
COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS			
City of Bloomington HAND--Parks and Recreation--Renovation of the RCA playground		223,935	205,600
City of Bloomington HAND--Curb and Sidewalks	45,000	30,000	30,000
Community-wide infrastructure projects Subtotal:		253,935	235,600
TOTAL REQUESTED		748,935	503,591
2012 ALLOCATION		503,591	503,591