



CITY OF BLOOMINGTON
Parks and Recreation

AGENDA

Regular Meeting: Tuesday, April 26, 2022 4:00 – 5:30pm

Council Chambers
401 North Morton

CALL TO ORDER - ROLL CALL

The meeting was called to order by Kathleen Mills at 4:02p.m.

Present: Ellen Rodkey and Jim Whitlatch

Virtual Attendance: Kathleen Mills

Absent: Israel Herrera

A. CONSENT CALENDAR

A-1. Approval of Minutes of March 22, 2022

A-2. Approval of Claims Submitted March 22, 2022 through April 25, 2022

A-3. Approval of Non-Reverting Budget Amendments

A-4. Review of Business Report

A-5. Review/Approval of Credit Card Refunds

A-6. Declaration of Surplus

A-7. Approval of contract with Trees PLE, Inc. for treatment and pruning of trees in Switchyard Park

A-8. Approval of contract with Tree Guy Inc. for treatment of declining Maple trees at City Hall

A-9. Approval of partnership agreement with Mother Nature for Sare Rd roundabout landscaping

A-10. Approval of contract with Baker Stone Work, Inc. for limestone blocks on Switchyard Park playground

A-11. Approval of service agreement with Harrell-Fish, Inc. for HVAC maintenance and repairs at Banneker Community Center and Allison Jukebox Building

A-12. Approval of partnership agreement with Lake Monroe Sailing Association

A-13. Approval of partnership agreement with Special Olympics Monroe County

A-14. Approval of partnership agreement with Monroe County Public Library

Ellen Rodkey made a motion to approve the consent calendar A-1 through A-14. *Jim Whitlatch* seconded the motion.

Vote taken: motion unanimously carried 3-0.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Bravo Award

Julie Ramey, Community Relations Manager presented Don Eggert, MC-IRIS with the April BRAVO award. Don was recognized for his commitment to invasive plant management and trash pickup at the Department's Weed Wrangles at Lower Cascades, Latimer, and Southeast Parks. In addition to the Weed Wrangles, Don was also a member of the City's Environmental Commission and had served as the Adopt-a-Greenspace volunteer at Southeast Park for several years. The Department was eternal grateful for Don's commitment and service to the community.

Don Eggert, thanked the Board and staff for the recognition and award.

The Board thanked Don Eggert for his dedication and support

B-2. Parks Partner Award - none

B-3. Staff Introduction/Recognition

Emily Carrico, Health/Wellness Coordinator, had recently accepted the position of the Health and Wellness Coordinator. Emily had attended Indiana University, graduating with a BAS in Dietetics and a food studies certificate. Emily interned at Will Detmer Garden, and with Indiana Sustainability Development Program. Post-graduation Emily pursued a Registered Dietitian credential at Oregon State University, with a focus in community nutrition. Emily

previously worked as a Patient Services Manager at IU Healthy Bloomington Hospital. Emily was excited to be able to combine her interests in nutrition, physical activity, and wellbeing in her new role.

Emily Buuck, Community Relations Coordinator, had recently accepted the position of the Community Relations Coordinator. During her time Indiana University, Emily gained experience through many different jobs and internships. In 2021, Emily graduated summa cum laude with honors in Public and Environmental Affairs with a major in Nonprofit Management and Leadership and a minor in Law and Public Policy. Emily looked forward to putting on great events and connecting with new members of the community.

Cassia LeBron-Williams, Banneker Program/Facility Coordinator, recently accepted the position of Program/Facility Coordinator at the Benjamin Banneker Community Center. Cassia attended Indiana University, where she received a Bachelors of Science in Applied Health Science in Youth Development. Post-graduation, she joined the AmeriCorps in Newark, NY where she served as an in-school tutor, Girl's Club Director, and worked as the Assistant Teacher for World History. Cassia was eager to learn more about the community and its members, the department, and the ways she could support the community.

The Board welcomed the new employees.

Brenda McGlothlin, Customer Service Representative – Retirement

Paula McDevitt, Director recognized Brenda McGlothlin for her dedication to the Department, and congratulated Brenda on her upcoming retirement. Brenda had been a dedicated member of the Parks and Recreation team for 23 years, providing customer service, administrative and staff support. Paula shared some words from staff who wished to pass along their thanks and appreciation for all Brenda had done for them. Paula thanked Brenda for her years of service and commitment to the community and the Parks Department.

Brenda McGlothlin, Customer Service Representative, it had been a long journey as she had started in Community and Family Resources working with the Childcare Grant, then moved to Parks and Recreation. She thanked the staff and stated they were her family.

C. OTHER BUSINESS

C-1. Review/Approval of Park Suspension Appeal

Paula McDevitt, Director staff recommended upholding the park suspension issued to Matthew Mulligan on April 6, 2022. The Suspension from Property Policy 2050 provides a process for removal or suspension from use of property owned, managed or operated by the City of Bloomington Parks and Recreation Department. The policy was used in the issuance of a suspension of 90 (ninety) days to Matthew Mulligan on April 6, 2022 due to interaction at the Ferguson Dog Park, maintained by the Parks Department. See Park Board Packet for Park Policy 2050, Parks Incident Report, Affidavit and Letter of Suspension.

Mike Rouker, City Attorney present the City of Bloomington Park and Recreation Department case.

Mr. Mulligan, Appellant presented his case.

Jim Whitlatch moved to adopt the findings and facts that had been proposed in update 194 of the Board Packet, and move that the Board adopt that which would uphold the suspension through the 90 day period, through July 5, 2022. Ellen Rodkey seconded the motion. Vote taken: motion unanimously carried 3-0.

C-2. Review/Approval of Tree Appeal for 1320 E First St. – removed from agenda

C-3. Review/Approval of final authorization for Resolution 22-03 bond issuance for Park District Bond

Paula McDevitt, Director it was recommended that, after receiving public comment at the legally advertised public hearing portion of the meeting, the Board of Park Commissioners adopt final bond Resolution 22-03 to authorize the issuance of Park District Bonds in order to promote climate change and implement equity and quality of life for all.

Beth Cate, Cooperate Council recommended moving forward with the public hearing portion and presentation of the meeting, and postpone the vote to a later date as three Board Members needed to be physically present to vote.

Kathleen Mills, President opened floor to public comments. None were received.

C-4. Review/Approval of Contract with Bluestone Tree for Tub Grinding and Disposal of Wood Waste

Erin Hatch, Urban Forester staff wished to have a large amount of wood waste at Ferguson Dog Park removed. The contractor would grind existing debris piles, haul away all grindings, and haul away logs that were too large for horizontal grinder. Staff recommended approval of contract with Bluestone Tree. Project would be funded from Urban Forestry General Fund, in an amount not to exceed \$15,200.

Ellen Rodkey made a motion to approve the contract with Bluestone Tree. *Jim Whitlatch* seconded the motion. Vote taken: motion unanimously carried 3-0.

C-5. Review/Approval of Partnership Agreement with CanopyBloomington for Youth TreeTenders Program
Erin Hatch, Urban Forester the purpose of the Agreement was to outline a program partnership, which would provide an opportunity for CanopyBloomington Tree Tenders, a youth employment program, to work for CanopyBloomington in BPRD Switchyard Park under the guidance of BPRD Urban Forester.

Ellen Rodkey made a motion to approve the partnership with CanopyBloomington. *Jim Whitlatch* seconded the motion. Vote taken: motion unanimously carried 3-0

C-6. Review/Approval of contract with Urban Canopy Works for Development of a Storm Response Plan
Erin Hatch, Urban Forester due to increased storms, staff wished to create an Urban Forestry Storm Response Plan. Vendor would create a plan that would coordinate processes and procedures across various departments and programs that would respond after storm events, prioritize types of tree calls and locations for clean-up response. Staff recommended approval of the contract with Urban Canopy Works. Funding would be from an Indiana Department Resources Grant, and matching funds from Urban Forestry General Fund that would not exceed \$8,800.

Ellen Rodkey made a motion to approve the contract with Urban Canopy Works. *Jim Whitlatch* seconded the motion. Vote taken: motion unanimously carried 3-0

C-7. Review/Approval of contract with CarpetsPlus ColorTile for New Carpet at Banneker Community Center
Leslie Brinson, Recreation Manager due to age and wear, staff wished to replace some carpeting at Banneker Community Center. Vendor would remove old carpet, install underlayment, and lay new carpet on the third floor and library/office area. Staff recommended approval of the contract with CarpetsPlus ColorTile, in an amount not to exceed \$16,200. Funding would be from a Bloomington Parks Foundation donation. Vote taken would be on contingency of receiving the Affirmative Action Plan from CarpetsPlus ColorTile.

Ellen Rodkey made a motion to approve the contract with CarpetsPlus ColorTile with the contingency of receiving Affirmative Action Plan. *Jim Whitlatch* seconded the motion. Vote taken: motion unanimously carried 3-0

C-8. Review/Approval of Park Policies Update for Policy 1020 (Mission Statement), Policy 1030 (Mission, Philosophy's, Objectives), Policy 1080 (Management Values)
Leslie Brinson, Recreation Manager to meet CAPRA requirements, staff wished to update Policy 1020, Policy 1030, and Policy 1080. The three policies referred to the Mission Statement or Values statement, which were updated and approved at the Board of Park Commissioners March 22, 2022 meeting. Staff recommended approval of the changes to these policies.

Ellen Rodkey made a motion to approve the policy changes to Policy 1020, Policy 1030, and Policy 1080. *Jim Whitlatch* seconded the motion. Vote taken: motion unanimously carried 3-0

C-9. Review/Approval of contract with Bruce Wilds Security for July 4th Parade, Concerts, and Community Events
Bill Ream, Community Events Programmer in order to provide the community with secure and well managed events, staff wished to have security services at some of the larger events. Vendor would provide services at Fourth of July Parade, Happy Hours on the Lawn concerts at Switchyard Park, and other events coordinated by the Community Events Division. Staff recommended approval of the contract with Bruce Wilds Security. Funding would be from the multiple Community Events General Fund and Non Reverting funds, in an amount not to exceed \$6,600.

Ellen Rodkey made a motion to approve the contract with Bruce Wilds Security. *Jim Whitlatch* seconded the motion. Vote taken: motion unanimously carried 3-0

C-10. Review/Approval of MOU with City of Bloomington Utilities Regarding Berm 16 at Switchyard Park
Tim Street, Operations Development Director staff recommended approval of the Memorandum of Understanding between the Board of Park Commissioners and the City of Bloomington Utilities Department. The MOU was to

establish the responsibilities of each party where they concerned future operations, maintenance, repair or replacement of the Sewer Main located underneath any portion of the Berm at Switchyard Park.

Ellen Rodkey made a motion to approve the Memorandum of Understanding with the City of Bloomington Utilities Department. *Jim Whitlatch* seconded the motion. Vote taken: motion unanimously carried 3-0

C-11. Review/Approval of Contract with E&B Paving for Road Resurfacing at Rose Hill Cemetery
Barb Dunbar, Operations Administrator Assistant due to age and poor condition, roads at Rose Hill Cemetery needed repaired. Vendor would resurface designated interior roadways at Rose Hill Cemetery, and remove existing curbing and asphalt to make way for the development of the new scatter garden. Staff recommended approval of the contract with E&B Paving. Funding would be from Cemeteries and Operations General Fund and Cemeteries Non Reverting Funds, in an amount not to exceed \$136,335.

Ellen Rodkey made a motion to approve the contract with E&B Paving. *Jim Whitlatch* seconded the motion. Vote taken: motion unanimously carried 3-0

C-12. Review/approval of Contract with White Buffalo Inc. for Controlled Deer Hunt at Griffy Lake Nature Preserve
Steve Cotter, Natural Resource Manager to maintain a healthy nature preserve, staff wished to manage the deer herd at Griffy Lake Nature Preserve. Staff recommended approval of the contract with White Buffalo Inc. to perform deer hunt coordination. Funding would be from Natural Resources Non Reverting Fund in an amount not to exceed \$22,690.

Ellen Rodkey made a motion to approve the contract with White Buffalo. *Jim Whitlatch* seconded the motion. Vote taken: motion unanimously carried 3-0

C-13. Review/Approval of service agreement with DEEM, LLC
Dee Tuttle, Facility Manager to maintain the compressors at Frank Southern Center in good working condition, staff recommended approval of the contract with DEEM Inc. Contractor would repair, adjust, and/or replace mechanical, electrical, and plumbing equipment at the ice arena on an as needed basis. Funding would be from Frank Southern Center General Fund, in an amount not to exceed \$10,000.

D REPORTS

- D-1. Operation Division - No Report
- D-2. Recreation Division - No Report
- D-3. Sports Division - No Report
- D-4. Administration Division

Julie Ramey, Community Relations Manager presented the 2021 Annual Report – Draft.

The Annual report was a collection of unaudited financial data, reports on participation numbers, partnerships, projects and grants in 2021. Please look at draft and let us know if anything needs changed or adjusted before we go into the final version. The final version would be available on the public on our website bloomington.in.gov/departments/parks along with previous year's annual reports and Master Plan, survey reports and other documentation.

E. PUBLIC COMMENT

None

Paula McDevitt, Director a Special Meeting will be scheduled in the near future, and the next regular scheduled meeting would be May 24th.

ADJOURNMENT

Meeting adjourned at 5:18 p.m.

Respectfully Submitted,



Kim Clapp,
Secretary Board of Park Commissioners