

AGENDA

PUBLIC SAFETY LOCAL INCOME TAX COMMITTEE OF THE MONROE COUNTY LOCAL INCOME TAX COUNCIL

TUESDAY, JULY 19, 2022, 4:30 PM
BLOOMINGTON CITY HALL SHOWERS BUILDING
ALLISON CONFERENCE ROOM (SUITE 225)
401 NORTH MORTON STREET, 47404

MEETING ALSO ACCESSIBLE VIA ZOOM AT:

<https://bloomington.zoom.us/j/85207557869?pwd=UmNGa0ltZlUyYkMzRU5WbTJVVV1ISQT09>

1. ROLL CALL
2. AGENDA SUMMATION
3. CONSIDERATION OF APPLICATIONS FOR PUBLIC SAFETY LOCAL INCOME TAX REVENUES*
 - A. Bean Blossom Township Stinesville Volunteer Fire Department, Inc.
4. INITIAL DISCUSSION OF RECOMMENDATIONS TO THE MONROE COUNTY LOCAL INCOME TAX COUNCIL*
 - A. PSAP Tax Rate for 2023
 - B. Distributions to Qualified Providers/Townships for 2023
 - C. PS LIT Tax Rate for 2023 - (Note: Under IC § 6.3.6-6-8, remaining revenues are distributed via public safety local income tax certified shares to the four member-jurisdictions that make up the Monroe County Local Income Tax Council)
5. SCHEDULE
7. OTHER BUSINESS
8. ADJOURNMENT

* *Unless the Committee decides otherwise, public comment on the asterisked items will be allowed and be limited to no more than 3 minutes per speaker.*

NOTICE

THE PUBLIC SAFETY LOCAL INCOME TAX COMMITTEE (PS-LIT COMMITTEE) OF THE MONROE COUNTY LOCAL INCOME TAX COUNCIL (TAX COUNCIL) WILL MEET AS FOLLOWS:

THURSDAY, JULY 19, 2022 AT 4:30 p.m.

**ALLISON CONFERENCE ROOM (SUITE 225)
CITY HALL - SHOWERS BUILDING
401 NORTH MORTON STREET
BLOOMINGTON, IN, 47404.**

The public may also access the meeting at the following link:

<https://bloomington.zoom.us/j/85207557869?pwd=UmNGa0ltZ1UyYkMzRU5WbTJlVl1lSQ09>

The Tax Council serves as the “adopting body” in regard to certain local income tax rates per IC 6-3.6 *et seq.* It is made up of four members - the: Bloomington Common Council, Ellettsville Town Council, Monroe County Council, and Stinesville Town Council. Representatives of the members sit on the PS LIT Committee, which will meet as indicated above to discuss the process of reviewing applications from qualifying service providers for funding under IC 6-3.6-6-8(c) and making related recommendations to the Tax Council.

Pursuant to Indiana Open Door Law (I.C. 5-14-1.5), this provides notice that this meeting will occur and is open for the public to attend, observe, and record what transpires.

Member	Address	Phone / Email
Bloomington Common Council	401 N. Morton St. (Room 110) P.O. Box 100 Bloomington, IN 47402	812-349-3409 / council@bloomington.in.gov
Ellettsville Town Council	1150 W. Guy McCown Drive P.O. Box 8 Ellettsville, IN 47429	812-876-3860 / clerktreasurer@ellettsville.in.us
Monroe County Council	100 W. Kirkwood Ave (Room 306) Bloomington IN 47404 - 5140	812-349-7312 / counciloffice@co.monroe.in.us
Stinesville Town Council	P.O. Box 66 Stinesville, IN 47464	812-876-8303 / stinesville@bluemarble.net

**PUBLIC SAFETY LOCAL INCOME TAX COMMITTEE OF THE
MONROE COUNTY LOCAL INCOME TAX COUNCIL**
Application and Guidelines regarding Requests for Public Safety County Income Tax Funding
Under Indiana Code § 6-3.6-6-8(c)
(Last revised June 16, 2022)

Dear Fire Department, Volunteer Fire Department, or Emergency Medical Services Provider (Potential “Provider/Applicant”),

You may be eligible to request funds from the Monroe County Local Income Tax Council (“Tax Council”) under Indiana Code § 6-3.6-6-8(c). The Tax Council is made up of the fiscal bodies of: the City of Bloomington (Common Council); Monroe County (County Council); the Town of Ellettsville (Town Council); and, the Town of Stinesville (Town Council); (Collectively referred to as the “Members”).

In order to consider requests that you and any other Provider/Applicant may make of the Tax Council, a Public Safety Local Income Tax Committee (“Committee”) consisting of representatives from the Members, has met and approved the following application form, policies and guidelines. The Committee may seek additional information from Applicants once an application has been received.

Submission of Applications

Deadline – June 30, 2022 by 12:00 pm

Deadline for Submission of Materials:

All materials that you wish the Committee to consider – whether delivered via email or in hard-copy - must be received by 12:00 pm (noon) on Thursday, June 30, 2022. Applications received after that time will be considered ineligible and will not be reviewed by the Committee.

Locations to submit Application and Materials:

The Committee prefers that the application and accompanying materials be submitted in electronic form, but will accept applications and accompanying materials submitted in hard-copy. Applications should be emailed as an attachment to the Bloomington Common Council Office at council@bloomington.in.gov or mailed to the Bloomington Common Council Office, City Hall, 401 N. Morton Street, Suite 110, Bloomington, Indiana 47404. Questions about guidelines or submitting an application can be directed to Stephen Lucas, Office of the Common Council, City of Bloomington (lucass@bloomington.in.gov; 812-349-3562).

Schedule of Deliberations for Review of Applications:

The Committee first met on June 16 in order to approve the Guidelines and Application to have them released to Provider/Applicants in mid-June. The Committee will meet again on Tuesday, July 19 at 4:30 pm to review any applications received and to determine whether presentations from any of the Provider/Applicants are needed. If the Committee invites any Provider/Applicants to present, those presentations will be held on a date and time to be determined. A subsequent communication will be sent to any Provider/Applicants invited to present with additional information.

Guidelines (Attached): The Committee reviewed its Guidelines (criteria) for funding this year, and made no changes from last year's guidelines.

General Prospects for Funding and the Process for Approval of Funding. Please know that while the Committee has a duty to review applications under IC 6-3.6-6-8(c), it is not required to fund any amount or request. Please also know that the PS LIT revenues being reviewed by the Committee are distributed in the following order:

- First, revenues are allocated in the form of a tax rate to the Public Safety Answering Point (PSAP) to fund the operation of the Unified Central Dispatch;
- Second, a specified amount of money *may* be allocated to applicants under IC 6-3.6-6-8(c); and
- Third, any remaining revenues are distributed to the Members of the MC LIT Council based upon the proportion of property taxes imposed by those political subdivisions in relation to the total property taxes imposed in the County in the previous year.

If an application is to be approved, it must be done by adoption of a resolution by the Tax Council before September 1st, unless the date is changed by the Department of Local Government Finance. The approval of a resolution by the Tax Council requires the separate action by the Members of the Tax Council. Applicants may be asked to present to them, as well as to the Committee.

**APPLICATION FOR FUNDING UNDER INDIANA CODE § 6-3.6-6-8(c)
(TO BE CONSIDERED BY THE PUBLIC SAFETY LOCAL INCOME TAX [PS LIT] COMMITTEE
OF THE MONROE COUNTY, INDIANA, PUBLIC SAFETY LOCAL INCOME TAX [PS LIT]
COUNCIL) (JUNE 2022)**

PROVIDER/APPLICANT:

Name of Provider/Applicant:

Bean Blossom Twp. Stinesville Volunteer Fire Department Inc.

Provider is a (mark with an X):

Fire Department	
Volunteer Fire Department	X
Emergency Medical Services Provider	

Address:

7951 W. Main Street
Stinesville, IN 47464

POINT PERSON (FOR PROVIDER/APPLICANT):

Please identify a point person for the Provider/Applicant who can address questions that members of the Committee and Tax Council may have in its consideration of the Application. It is not expected that the point person will have all of the answers to any conceivable question, but that the point person will be able to gather the information that any of the councils may request in a timely manner.

Name of Point Person	Rayman Warthan
Title	Fire Chief
Phone Number	812-606-7606
Email Address	rwarthan@outlook.com

Note: The Committee expects that the application be authorized by the Provider/Applicant Listing the name and related information for the Provider/Applicant and Point Person, constitutes authorization by the Provider/Applicant for submittal of an application to the Tax Council for these tax revenues.

POLITICAL SUBDIVISION (NOT OTHERWISE ELIGIBLE TO RECEIVE A DISTRIBUTION OF PS LIT UNDER IC § 6- 3.6-6-8[c]):

Name of Political Subdivision(s) and Point Person for each Political Subdivision:

Bean Blossom Township
Ron Hutson
Beanblossomtrustee19@gmail.com
812-935-7174

Political Subdivisions is/are a (mark with an X or specify as indicated below):

Township(s)	X
Other: (Please Identify)	

I. ELIGIBILITY:

Indiana Code § 6-3.6-6-8 (c) states:

A fire department, volunteer fire department, or emergency medical services provider that:

- (1) provides fire protection or emergency medical services within the county; and
- (2) is operated by or serves a political subdivision that is not otherwise entitled to receive a distribution of tax revenue under this section;

may before July 1 of a year, apply to the county income tax council for a distribution of tax revenue under this section during the following calendar year.

Please note that the Department of Local Government Finance (DLGF) refers to these eligible entities as “Qualifying Service Providers” (QSPs).

Explain why you are eligible to request funds under the above law. This should include information as to how you meet (1) and (2), above. Please attach documents which establish a formal relationship between you and the political subdivision you serve. (100 words max)

The BBTSVFD is a non-profit, volunteer organization which provides fire protection and emergency medical services within Monroe County, specifically Bean Blossom Township. The fire department is independently operated but is funded by and serves the political subdivisions, Bean Blossom Township, which is not otherwise entitled to receive a distribution of tax revenue under the code. The BBTSVFD is also funded by and serves the Town of Stinesville. BBTSVFD is contracted with both the town and the township.

II. CONSOLIDATION OF SERVICES:

Please describe your plans, if any, to combine services with other Providers or extend or expand services to other Political Subdivisions. Please be specific if any merger activities in 2022 could impact the project(s) for which you are requesting funding by this application.

BBTSVFD is interested in combining services with neighboring departments and have had conversations in the past of mergers. Currently our department is limited in options for a merger. Nothing is set in place at this time that would effect or impact our request.

III. AMOUNT, BREAKDOWN, AND EXPLANATION OF REQUEST:

Total Amount of Request: \$350,000

Intended Use of Requested Funds:

This should describe “what” you will use the funds for, if the request is approved. Please breakdown your request in the following categories, as applicable:

- Category 1 – Personnel and Fringe Benefits* *Category 2 – Supplies*
- Category 3 – Other Services & Charges* *Category 4 – Capital*

Category	Amount	Further Description of Request and What Program(s) It Serves	Order of Priority for Requests
4	350,000	Engine/Tender Apparatus	1

IV. BENEFIT OF REQUEST:

This should describe how the residents of the political subdivision and the County as a whole would benefit from your expenditure of these funds, and why this is an urgent expenditure of these funds. Please use this space to distinguish whether the request would maintain or expand the existing level(s) of service. (100 words max.)

National Fire Protection Administration recommend that first line fire apparatus be replaced in a timely manner to ensure reliability in emergency situations. Our Tanker/ Tender that is currently used to transport water to structure fires is a 1999 model. This truck carries 2000 gallons of water and is heavily relied upon for fires within Bean Blossom Township, the Town of Stinesville and surrounding areas to successfully have available water to fight fires. BBTSVFD is looking to replace this apparatus as well as our first out engine that is a 2007 model. Fire apparatus at this age become high in maintenance cost to upkeep as parts become harder to find and parts are getting wear on them. This request to replace the two older apparatus and purchase one newer would greatly improve the reliability of service to the citizens of Bean Blossom Township and the Town of Stinesville that is needed in emergency situations.

V. SIGNIFICANT SOURCES OF REVENUE:

In this section, please indicate potential sources of revenue to fund the departmental services and overall budget as well as to fund the request described in Section III, along with why this funding is a necessary source of funding for the Applicant.

A. Funds for the Request: Please explain: 1) what other sources of funding or partial funding exist to pay for this request; 2) your efforts at obtaining funds from those sources (including any pending grant applications or grants obtained); and 3) if applicable, how these services are currently being funded and how those existing funds would be used if this request were granted.

Amount	Source	Existing Funds? Efforts to Obtain New Funds?
\$150,000	Current apparatus	Trade in/ resale value of current trucks this would be added with PS-LIT funding to make the purchase

B. Please explain why funding from public safety local income tax revenues is a necessary source of funding for this request as opposed to other funding sources available to the Applicant. (150 words max)

BBTSVFD is looking to combine both these apparatus into one to reduce in fuel and maintenance cost obtained annually. Annual cost would be reduced by not taking two different fire apparatus to the same fire. Our Engine was able to be purchased through a grant in 2005-2006 timeframe. Before that BBTVFD was using a 1980 model engine that was extremely expensive to maintain and keep in service. We have not had luck in becoming able to receive such a grant for many years. Our current budget does not allow us to replace the two apparatus without finding additional funding. As cost have increased significantly, a new fire apparatus cost around \$500,000.

VI. USE OF ANY FUNDS UNDER IC § 6-3.6-6-8(c) AWARDED IN THE PAST YEAR:

If the Provider/Applicant received funds under IC § 6-3.6-6-8(c) in the past year, please explain: 1) how those funds were expended; 2) whether funds have been only partly expended; and 3) whether those funds were expended in ways other than for the purpose intended by the Committee?

VII. ADDITIONAL COMMENTS OR INFORMATION:

Below, please include any additional information you would like to provide to the Committee (whether expanding on an answer given earlier in this application, or providing information about a topic not addressed herein).

Please feel free to contact me anytime, I would be happy to answer any questions one might have. We are all in this together to provide the best public safety we can in our assigned roles. Life and property preservation is Bean Blossom Twp. Fire Department's top priority.

2023 Proposed Budget

Major Category	Account Number	Minor Category
Personnel Services	51120	salaries temporary
	51110	Salaries and Wages - Regular
	51130	Salaries and Wages- Overtime
	51210	FICA
	51220	PERF
	51230	Health and Life Insurance
Total: Personnel Services		
Supplies		
	52110	Office Supplies
	52210	Institutional Supplies
	52310	Building Materials and Supplies
	52340	Other Repairs and Maintenance
	52420	Other Supplies
Total: Supplies		
Other Services and Charges		
	53140	Exterminator Services
	53150	Communications Contract (E911)
	53160	Instruction (E911)
	53210	Telephone
	53410	liability insurance
	53510	Electrical Services
	53530	Water and Sewer
	53610	Building Repairs
		Janitorial (new line)
	53630	Machinery and Equipment Repairs
	53990	Other Services and Charges
Total: Other Services and Charges		
Capital Outlays		
	54510	Other Capital Outlays
Total: Capital Outlays		
Grand Total		

Combined

Operation Budget

COB Proposed
2,289,477
197,000
190,215
353,080
645,000
3,674,772
1,700
2,500
2,000
1,200
22,000
29,400
1,050
650,000
27,000
2,620
15,000
41,500
1,050
26,000
6,000
6,800
4,000
781,020
444,780
444,780
4,929,972

BUDGET BY FUND

CITY PSAP LIT*	CITY RESERVE**	E911	County PSAP LIT RESERVE**
1,096,285	766,571		426,621
	197,000		
190,215			
353,080			
645,000			
2,284,580	963,571	0	426,621
1,700			
2,500			
2,000			
1,200			
22,000			
29,400	0	0	0
1,050			
75,000		575,000	
7,000		20,000	
2,620			
15,000			
41,500			
1,050			
26,000			
6,000			
6,800			
4,000			
186,020	0	595,000	0
	394,780	50,000	
0	394,780	50,000	0
2,500,000	1,358,351	645,000	426,621

Current Reserves	1,358,351	1,290,000	984,000
Net Reserves	0	645,000	557,379

*PSAP LIT rate calculated to raise \$2,500,000

**Pursuant to Sections 2 and 3 of the Central Emergency Dispatch Interlocal Cooperation Agreement between the City of Bloomington and Monroe County, in the event that Dispatch Funds are insufficient to cover Dispatch's expenses, the fiscal bodies for each entity authorize the use of Reserve Funds as detailed above.

PS LIT
Distribution for 2019 - 2023

														Working Numbers for Committee Consideration		
		2019			2020			2021			2022			2023		
		Revenue	Tax Rate	% of Revenue	Revenue	Tax Rate	% of revenue	Revenue	Tax Rate	% of revenue	Revenue*	Tax Rate	% of revenue	Revenue estimate	Tax Rate	% of revenue
	Public Safety Revenue (Tax Rate = Total of 1) + 2) + 3)	8,240,880	0.250%	100%	8,654,679	0.250%	100%	9,459,193	0.250%	100%	9,025,682	0.250%	100%	TBD	0.250%	100%
PSAP	1) PSAP Revenue (Tax Rate)	3,019,458	0.0916%	36.64%	2,263,238	0.065%	26.150%	2,247,490	0.059%	23.760%	2,913,490	0.081%	32.280%	2,500,000		
PSAP Unappropriated					826											
GENERAL PURPOSE PUBLIC SAFETY	2) Allocation to Qualified Providers	360,000	0.0109%	4.37%	389,461	0.011%	4.50%	0		0.00%	0		0.00%			
	3) Public Safety Certified Shares 2	4,861,422	0.1475%	58.99%	6,001,154	0.173%	69.34%	7,211,703	0.191%	76.240%	6,112,192	0.169%	67.72%			
	Monroe County	2,247,166	46.22%		2,757,687	45.95%		3,308,689	45.88%		2,805,855	45.91%			45.91%	
	City of Bloomington	2,473,382	50.88%		3,071,734	51.19%		3,696,214	51.25%		3,130,985	51.23%			51.23%	
	Town of Ellettsville	140,013	2.88%		170,688	2.84%		205,552	2.85%		174,401	2.85%			2.85%	
	Town of Stinesville	861	0.02%		1,046	0.02%		1,246	0.02%		951	0.02%			0.02%	

PS LIT portion of proposed 2023 Dispatch Budget

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*Does not include 2022 Supplemental Distribution