



A-1

08-16-2022

Board of Park Commissioners
Regular Meeting
Minutes

Regular Meeting: Tuesday, June 28, 2022 4:00 – 5:30pm

Council Chambers
401 North Morton

CALL TO ORDER - ROLL CALL

The meeting was called to order by Kathleen Miss at 4:01 p.m.

Present: Kathleen Mills, Ellen Rodkey, Israel Herrera

Virtual: Jim Whitlatch

A. CONSENT CALENDAR

- A-1. Approval of Minutes of May 9, 2022 and May 24, 2022
- A-2. Approval of Claims Submitted May 24, 2022 – June 27, 2022
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Review of Credit Card Refund Report
- A-6. Approval of Surplus – None
- A-7. Approval of contract with I Shine Cleaning, LLC for cleaning services at Banneker Community Center
- A-8. Approval of contract with green Terminix services at Banneker Community Center
- A-9. Approval of contract addendum with Harrell-Fish Inc. for HVAC repair at Banneker Community Center
- A-10. Approval of partnership agreement with Mad 4 My Dog for 2022 Drool in the Pool community event
- A-11. Approval of contract with Southside Rental for rental of tents, stages, tables and chairs for several community events
- A-12. Approval of contract with B&L Sheet Metal and Roofing, Inc. for gutter repair at Banneker Community Center
- A-13. Approval of contract with Core Restoration, LLC for commercial cleanup services
- A-14. Approval of contracts for appraisals on property adjacent to Leonard Springs Nature Park
- A-15. Approval of service agreement with Republic Services, Inc. for green waste disposal
- A-16. Approval of contract with Bruce Wilds Security for security services at Griffy Lake Nature Preserve

Ellen Rodkey made a motion to approve the consent calendar A-1 through A-16. *Israel Herrera* seconded the motion.

Vote taken: motion unanimously carried 4-0.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Bravo Award

Emily Buuck, *Community Relations Coordinator* presented Cortland Carrington with the June BRAVO Award. Cortland received the award in recognition for the volunteer hours given to the Farmers' Market Advisory Council. Cortland had also participated as a Farmers' Market vendor. Cortland's calm steady approach to leadership had been invaluable in the Council's planning efforts of the 50th Anniversary celebration of the Farmers' Market.

Cortland Carrington thanked the Board.

The Board thanked Cortland Carrington for his service.

B-2. Parks Partner Award - none

B-3. Staff Introductions - none

C. OTHER BUSINESS

C-1. Review/Approval of naming opportunity for Field #2 and Field #3 at Winslow Sports Complex

Mark Sterner, General Manager Twin Lakes Recreation Center Bloomington Junior League Baseball Association (BJLBA) submitted letters to the Board of Park Commissioners requesting Field #2 at Winslow Sports Complex be named for long standing BJLBA board member Ronald W. Drahos, and Field #4 be named for long standing BJLBA board member Dave Huss. The letters described the many contributions both individuals had made to the BJLBA. Staff recommended approval of the naming opportunity requests, which conformed to policy #13010.

Jarred Thompson Director of Travel Baseball BJLB Representative approached the podium. Jarred requested approval of the naming of the fields for Ronald Drahos, and Dave Huss. Through their dedication and time given to youth baseball, both individuals had touched many lives, and supported the youth of the community.

Board Comments: Jim Whitlatch commented: he supported this request. Ronald Drahos had been a tremendous asset to Bloomington and to Junior League Baseball.

Ellen Rodkey made a motion to approve the naming opportunity for Field #2 and Field #3 at Winslow Sports Complex. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 4-0.

C-2. Review/Approval of contract with Emerald Grading and Excavating, Inc. for work on Field 5 at Winslow Sports Complex

Mark Sterner, General Manager Twin Lakes Recreation Center to meet the increased needs for soccer field rentals, and the declining requests for baseball fields rentals, staff wished to convert field #5 at Winslow Sports Complex to an open green playing field to accommodate a number of differing soccer field configurations. Staff recommended approval of the contract with Emerald Grading and Excavating, Inc. in an amount not to exceed \$7,640.00. Funding for the project would be from Youth Sports (Winslow) General Fund.

Board Comments: Kathleen Mills inquired: how many fields were located at Winslow. Mark Sterner responded: six fields total, two senior and four junior. Kathleen Mills inquired: if there was a possibility future rental of the senior league fields would increase. Mark Sterner responded: staff does not anticipate any increase of future rental for senior fields.

Ellen Rodkey made a motion to approve the contract with Emerald Grading and Excavating, Inc. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 4-0.

C-3. Review/Approval of price schedule adjustment for Bloomington Youth Basketball Program

Mark Sterner, General Manager Twin Lakes Recreation Center due to the unexpected increase in cost of game officials, staff wished to increase the registration fees for Bloomington Youth Basketball from \$85.00 to \$95.00. Staff recommended approval of the price increase.

Board Comments: Jim Whitlatch inquired: if financial support was available for those in need of assistance. Mark Sterner responded: scholarship funding may be available. Israel Herrera inquired: if any fees had already been collected for this program. Mark Sterner responded: no fees had been collected at this time.

Daniel Dixon, Assistant City Attorney commented: due to the vote being at which to raise a fee, under the Hybrid Meeting Policy, a board member must be present to cast a vote. Therefore, Jim Whitlatch would not vote on agenda item #C-3. A majority of Board Members were present and a vote could be taken.

Ellen Rodkey made a motion to approve the price schedule adjustment for Bloomington Youth Basketball Program. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.

C-4. Review/Approval of contract with CarpetsPlus Colortile for flooring project at Frank Southern Center

Dee Tuttle, Sports Facility Program Manager due to age, heavy use, and wear the carpet at Frank Southern Ice Arena needed replaced in the entry and lobby areas. Staff recommended approval of the contract with CarpetsPlus Colortile, to

remove and install new flooring at this location. Cost would not exceed \$23,232.98, and would be funded from General Obligation Bond GF 977-18-1806A-54510.

Board Comments: *Kathleen Mills inquired:* on the age of the existing carpet. Dee Tuttle responded: the carpet was installed in 2009.

Ellen Rodkey made a motion to approve the contract CarpetsPlus Colortile. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 4-0.

C-5. Review/Approval of partnership agreement with Elder's Journey Homecare for the Adopt-A-Median location on Clarizz Boulevard

Tim Street, Operations and Development Division Director Elder's Journey Homecare reached out to Parks and Recreation staff requesting the opportunity to adopt the three grassy medians on Clarizz Boulevard. The Partnership outlined the responsibilities of each party. Staff recommended approval of the partnership which provided a means to improve, beautify and maintain the location. No funds would be exchanged.

Ellen Rodkey made a motion to approve the agreement with Elder's Journey Homecare. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 4-0.

C-6. Review/Approval of contract with F.A. Bartlett Tree Expert Company for treatment of ash trees

Removed from agenda.

C-7. Review/Approval of appointment to the Tree Commission

Erin Hatch, Urban Forester staff recommended appointment of George Hegeman to the Tree Commission. George had a long history of institutional knowledge when it came to trees and the Tree Commission.

Ellen Rodkey made a motion to approve the appointment to the Tree Commission. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 4-0.

Kathleen Mills thanked Erin Hatch for her service with the department.

C-8. Review/Approval of appointment to the Environmental Resources Advisory Council

Rebecca Swift, Natural Resource Coordinator staff recommended appointment of Marne Potter to the Environmental Resources Advisory Council, which acted as an advisory board in all policy matters pertaining to operation for city natural areas and/or facilities.

Ellen Rodkey made a motion to approve the appointment to the Environmental Resources Advisory Council. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 4-0.

C-9. Review/Approval of contract with Cassady Electrical Contractors, Inc. for installation of light fixtures in Seminary Park

Tim Street, Operations and Development Division Director due to light poles being broken and vandalized, staff wished to replace five light poles in Seminary Park. Staff recommended approval of the contract with Cassady Electric, in an amount not to exceed \$11,089.73. Funding would be paid through TIF funds, and contingent of approval at the Redevelopment Commission meeting on July 5, 2022.

Board Comments: *Kathleen Mills inquired:* there were originally nine poles, with only one functioning. The five additional poles would take the count up to six. Tim Street responded: Yes, the style of light had changed to a more durable pole and would be LED compliant. *Jim Whitlatch inquired:* if the six lights would be enough, and if these lights would be protected from vandalism. Tim Street responded: staff anticipates there would be enough lighting, as the brightness could be adjusted. In order to cut down on vandalism, staff requested the heftiest foundation design the poles would tolerate, making them sturdier in the way they would be bolted to the foundation

Ellen Rodkey made a motion to approve the contract with Cassady Electrical Contractors, Inc. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 4-0.

C-10. Review/Approval of contract with E&B Paving, LLC for asphalt repairs at Southeast Park

Tim Street, Operations and Development Division Director due to deterioration causing accessibility concerns, new

asphalt needed installed at Southeast Park. Staff recommended approval of the contract with E&B paving to remove and replace asphalt to a portion of the trail coming from the parking lot. Cost would not exceed \$14,478.90, and would be funded through Operations General Fund.

Ellen Rodkey made a motion to approve the contract with E&B Paving. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 4-0.

C-11. Review/Approval of contract addendum with Scenic Construction Services, Inc. for Cascades Trail Park
Tim Street, Operations and Development Division Director staff recommended approval of the contract addendum with Scenic Construction Services to complete final items identified in Change Order Three. The Change Order authorized the purchase of additional limestone block for the seating bumpout areas along the streambank wall. Cost would not exceed \$11,655.00, and would be funded from the Bicentennial Bond: 980-18-18018-B Project 980 220B.

Ellen Rodkey made a motion to approve the contract with E&B Paving. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 4-0.

D. REPORTS

D-1. Recreation Division

Leslie Brinson, Recreation Manager presented an overview of the many Community Events programs and events held from January through June of 2022. Information was provided for the remainder of the 2022 Community Event schedule. The presentation included highlights of community favorites as well as new programming.

D-2. Operations Division – none

D-3. Sports Division – none

D-4. Administration Division - none

E. PUBLIC COMMENT

Kathleen Mills opened the floor to public comments – none were received

Paula McDevitt, Director commented: the next Park Board meeting would be July 19, 2022.

ADJOURNMENT

Meeting adjourned at 4:53 p.m.

Respectfully Submitted,



Kim Clapp,
Secretary Board of Park Commissioners