

**UTILITIES SERVICE BOARD MEETING  
11/21/2022**

***Utilities Service Board meetings are available at CATSTV.net.***

**CALL TO ORDER**

Board President Ehman called the regular meeting of the Utilities Service Board to order at 5:02 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

**Board members present:** Amanda Burnham, Jean Capler, Seth Debro, Jeff Ehman, Jim Sherman, Kirk White

**Board members absent:** ex officio Scott Robinson, ex officio Jim Sims, Megan Parmenter

**Staff present:** James Hall, Holly McLaughlin, Phil Peden, Michelle Waldon, Daniel Frank, Chris Wheeler, Katherine Zaiger, Hector Ortiz Sanchez, Jane Fleig

**Guests present:**

**MINUTES**

***Board member Burnham moved, and Board Member Debro seconded the motion to approve the minutes of the November 7 meeting. Motion carried, six ayes.***

**CLAIMS**

***Burnham moved, and Debro seconded the motion to approve the Standard***

***Invoices:*** Vendor invoices included \$135,773.70 from the Water Fund, \$92,970.00 from the Water Construction Fund, 180,021.67 from the Wastewater Fund, and \$36,417.05 from the Stormwater Fund.

***Motion carried, six ayes. Total claims approved: \$445,182.42.***

***Burnham moved, and Debro seconded the motion to approve the Utility Bills:***

Invoices included \$179,514.23 from the Water Fund and \$118,484.24 from the Wastewater Fund.

***Motion carried, six ayes. Total claims approved: \$297,998.47.***

***Burnham moved, and Debro seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$378,115.29. Motion carried, six ayes.***

***Burnham moved, and Debro seconded the motion to approve the Customer***

***Refunds:*** Customer refunds included \$16.89 from the Water Fund, \$3254.00 from the Wastewater Fund, and \$0.00 from the Stormwater Fund.

Burnham commented that Snedegar Construction was misspelled on the customer refund report, and questioned the refund amount on Loren Wood Builders LLC's account. Finance Manager - Waldon clarified that the refund was the result of a leak adjustment. Customer was offered the option to leave the amount as a credit on the account but instead requested the

refund. Ehman asked for clarification on whether it was the water or wastewater charges that were waived. Waldon clarified it was the wastewater account that received the refund.

**Motion carried, six ayes. Total refunds approved: \$3270.89.**

**CONSENT AGENDA:** None

**REQUEST FOR APPROVAL OF AN AGREEMENT WITH MILLER PIPELINE LLC,**

Assistant Director - Engineering Phil Peden presented an agreement with Miller Pipeline LLC for the N Fritz Terrace Sewer Rehabilitation Project. The project is for the rehabilitation of the sewer in that neighborhood and includes 15,700' of 8" Pipe, 30 manholes, and 30 lateral connections at a price of \$754,775.00. Peden requested approval of the contract. Member Capler questioned the length of the lateral connections. Peden clarified that the connections would extend 10'. Peden added that the approval needs to be contingent upon the Controller's approval.

***Burnham moved to approve the contract amount pending the Controllers approval, and Debro seconded the motion to approve agreement with Miller Pipeline LLC. Motion carried, six ayes.***

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**SUBCOMMITTEE REPORTS:** None

**STAFF REPORTS:** Peden reported that the city council unanimously approved both the sanitary and stormwater rate increases, so projects related to that fund can move forward beginning January 1, 2023. The stormwater price will now be \$7.50 per residential unit, an increase from \$5.95. For non-residential properties the stormwater price will be increased by 26%. The sanitary rate will initially increase by 12%, and then increase another 6% in 2025.

Peden reported that CBU is currently building a list of architects for the future service center at the former Winston-Thomas site. CBU will also be requesting a Request for Qualifications in order to vet the architects on that list and move forward with the design as soon as possible.

Peden advised members of the board that if they have not previously set up a time to visit the Dillman Wastewater Treatment Plant, they can still reach out to Holly McLaughlin to arrange a tour to see the completed updates to the facility.

Peden advised the Board that LaTreana Teague had recently been promoted to the position of Customer Service Manager, and that Daniel Frank will be filling her role during the interim while her position is filled.

Member Jim Sherman reported that he visited the Winston-Thomas site with Vic Kelson and emphasized the space available at the site. Sherman noted that the future Service Center is unlikely to make use of all of the available space, and suggested a community garden in the area. Sherman invited further use ideas from other members as well. Sherman also took a tour of the Dillman Wastewater Treatment Plant with Hector Ortiz Sanchez and emphasized the updates to the technology being used at the facility.

**PETITIONS AND COMMUNICATIONS:**

Burnham sought on behalf of the board to recognize LaTreana Teague for all of her efforts over the past couple of years in facilitating the Board throughout the pandemic. She also wanted to note that she's excited Teague is still with CBU and wished her success in the new role.

**ADJOURNMENT:** Burnham moved to adjourn; the meeting adjourned at 5:13 p.m.

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Jeff Ehman, President

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Date