

## AGENDA

### UTILITIES SERVICE BOARD MEETING

Utilities Service Center Boardroom  
City of Bloomington Utilities  
600 E. Miller Dr.  
Bloomington, Indiana 47401

Jeff Ehman, President  
Amanda Burnham, Vice President  
Jean Capler  
Seth Debro  
Megan Parmenter  
Jim Sherman  
Kirk White  
Jim Sims, ex officio  
Scott Robinson, ex officio

Monday, December 5, 2022  
**5:00 p.m. Regular Meeting**

- I. Call to Order
- II. Approval of the Minutes of the Previous Meeting (November 21, 2022)
- III. Approval of the Claims
  - a. Standard Invoices
  - b. Utility Bills
  - c. Wire Transfers
  - d. Customer Refunds
- IV. Approval of Consent Agenda: \$10,000.00
  - a. Bluestone, LLC, \$10,000.00 annually, for on-call tree services on CBU property
  - b. Bloomington IN Properties I, LLC, \$20,849.69 MOU for installation of green infrastructure upgrades
  - c. Young Trucking Inc. - Request for Approval of First Amendment to Agreement for Services with Young Trucking Inc. - \$29.65/ton w/a 2% Annual Increase
- V. Request for Approval of Second Amendment to Agreement for Services with Thermo Electron North America, LLC - Braden Bonczek
- VI. Request for Approval of Water Main Extension Agreement - Nancy Axsom
- VII. Request for Approval of Agreement with Donohue & Associates, Inc. - Monroe WTP Backwash Upgrades Project - Dan Hudson
- VIII. Request for Approval of First Amendment to Agreement for Services with Greeley and Hanson - Dan Hudson.

- IX. Request for Approval of Change Order No. 1 to the W Fountain Dr Water Main Replacement Project with Reed & Sons Construction, Inc. - Jane Fleig
- X. Request Approval for Agreement for Services with EQ Industrial Services Inc. - Clean up of sodium hypochlorite - Braden Bonzcek
- XI. Old Business
- XII. New Business
- XIII. Subcommittee Reports
- XIV. Staff Reports
- XV. Petitions and Communications\*
- XVI. Adjournment \*Public Comment will be limited to 5 minutes per person

**UTILITIES SERVICE BOARD MEETING  
11/21/2022**

***Utilities Service Board meetings are available at CATSTV.net.***

**CALL TO ORDER**

Board President Ehman called the regular meeting of the Utilities Service Board to order at 5:02 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

**Board members present:** Amanda Burnham, Jean Capler, Seth Debro, Jeff Ehman, Jim Sherman, Kirk White

**Board members absent:** ex officio Scott Robinson, ex officio Jim Sims, Megan Parmenter

**Staff present:** James Hall, Holly McLaughlin, Phil Peden, Michelle Waldon, Daniel Frank, Chris Wheeler, Katherine Zaiger, Hector Ortiz Sanchez, Jane Fleig

**Guests present:**

**MINUTES**

***Board member Burnham moved, and Board Member Debro seconded the motion to approve the minutes of the November 7 meeting. Motion carried, six ayes.***

**CLAIMS**

***Burnham moved, and Debro seconded the motion to approve the Standard***

***Invoices:*** Vendor invoices included \$135,773.70 from the Water Fund, \$92,970.00 from the Water Construction Fund, 180,021.67 from the Wastewater Fund, and \$36,417.05 from the Stormwater Fund.

***Motion carried, six ayes. Total claims approved: \$445,182.42.***

***Burnham moved, and Debro seconded the motion to approve the Utility Bills:***

Invoices included \$179,514.23 from the Water Fund and \$118,484.24 from the Wastewater Fund.

***Motion carried, six ayes. Total claims approved: \$297,998.47.***

***Burnham moved, and Debro seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$378,115.29. Motion carried, six ayes.***

***Burnham moved, and Debro seconded the motion to approve the Customer***

***Refunds:*** Customer refunds included \$16.89 from the Water Fund, \$3254.00 from the Wastewater Fund, and \$0.00 from the Stormwater Fund.

Burnham commented that Snedegar Construction was misspelled on the customer refund report, and questioned the refund amount on Loren Wood Builders LLC's account. Finance Manager - Waldon clarified that the refund was the result of a leak adjustment. Customer was offered the option to leave the amount as a credit on the account but instead requested the

refund. Ehman asked for clarification on whether it was the water or wastewater charges that were waived. Waldon clarified it was the wastewater account that received the refund.

**Motion carried, six ayes. Total refunds approved: \$3270.89.**

**CONSENT AGENDA:** None

**REQUEST FOR APPROVAL OF AN AGREEMENT WITH MILLER PIPELINE LLC,**

Assistant Director - Engineering Phil Peden presented an agreement with Miller Pipeline LLC for the N Fritz Terrace Sewer Rehabilitation Project. The project is for the rehabilitation of the sewer in that neighborhood and includes 15,700' of 8" Pipe, 30 manholes, and 30 lateral connections at a price of \$754,775.00. Peden requested approval of the contract. Member Capler questioned the length of the lateral connections. Peden clarified that the connections would extend 10'. Peden added that the approval needs to be contingent upon the Controller's approval.

***Burnham moved to approve the contract amount pending the Controllers approval, and Debro seconded the motion to approve agreement with Miller Pipeline LLC. Motion carried, six ayes.***

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**SUBCOMMITTEE REPORTS:** None

**STAFF REPORTS:** Peden reported that the city council unanimously approved both the sanitary and stormwater rate increases, so projects related to that fund can move forward beginning January 1, 2023. The stormwater price will now be \$7.50 per residential unit, an increase from \$5.95. For non-residential properties the stormwater price will be increased by 26%. The sanitary rate will initially increase by 12%, and then increase another 6% in 2025.

Peden reported that CBU is currently building a list of architects for the future service center at the former Winston-Thomas site. CBU will also be requesting a Request for Qualifications in order to vet the architects on that list and move forward with the design as soon as possible.

Peden advised members of the board that if they have not previously set up a time to visit the Dillman Wastewater Treatment Plant, they can still reach out to Holly McLaughlin to arrange a tour to see the completed updates to the facility.

Peden advised the Board that LaTreana Teague had recently been promoted to the position of Customer Service Manager, and that Daniel Frank will be filling her role during the interim while her position is filled.

City of Bloomington Utilities  
 Claims list by G/L Distribution Report  
 Paydate: 12/09/22

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Sinking	Stormwater O&M
A&M Graphics (Baugh Fine Print and Mailing)	29398	Printing Sewer Rate Adjustment Notices - ADMIN22-080	251.80	100.72		151.08		
Air Delights/Tranzonic	IN03137729	PUR22-344 Eco clip air fresheners Cotton Blossom&Cucumber Melon	328.35	131.34		197.01		
American Structurepoint, INC	156499	WS21-20901 - Fullerton Pike Phase III to 10/31/22 - ENG	9,650.00	9,650.00				
Arctic Glacier USA, INC	3075232002	Bags of ice delivered on 11/16/22 (105 bags) - TD22-584	343.50	137.40		188.93		17.17
Bank Of New York	252-2508903	Administration fees for SEW Rev Bonds 2019 - ACCT22-122	750.00				750.00	
Black & Veatch Corporation	1377766	Water Alternate Source of Suppy Study to 07/22/22 - ENG	8,335.00	8,335.00				
Black & Veatch Corporation	1380025	Water Alternate Source of Suppy Study to 08/26/22 - ENG	16,670.00	16,670.00				
Black Lumber Co. INC	525038	Lumber to build concrete forms - TD22-590	149.80			149.80		
BOKF, NA	ACCT22-125	Administration fees for SEW Rev Bonds 2020 - ACCT22-125	350.00				350.00	
BOKF, NA	ACCT22-125 2021	Administration fees for SEW Rev Bonds 2021 - ACCT22-125	350.00				350.00	
BOKF, NA	BTONGENREV21-B	CBU Portion for Solar Panel Lease - ACCT22-127	226,523.16			226,523.16		
Brenntag Mid-South, INC	BMS284013	Robin 120 Polymer - 4,600 @ 1.4550 delivered 11/14/22 - MN22-255	6,693.00	6,693.00				
Brenntag Mid-South, INC	BMS287999	Robin 120 Polymer - 4,600 @ 1.4550 delivered 11/18/22 - MN22-226	6,693.00	6,693.00				
Brenntag Mid-South, INC	S285137	Sodium hydroxide - 22,875.5458 @ .4245 delivered 11/10/22 - MN	9,710.67	9,710.67				
Chemical Resources, INC	1153104	Sodium Aluminate - 44,900 @ .3312 delivered 09/08/22 - DR	14,870.88			14,870.88		
Chemtrade Chemicals Corporation	93448787	Alum Sulfate - 11.392 @ 494.00 delivered 11/04/22 - MN	5,627.65	5,627.65				
Chemtrade Chemicals Corporation	93448788	Alum Sulfate - 11.601 @ 494.00 delivered 11/07/22 - MN	5,730.89	5,730.89				
Chemtrade Chemicals Corporation	93450121	Alum Sulfate - 11.521 @ 494.00 delivered 11/10/22 - MN	5,691.37	5,691.37				
Chemtrade Chemicals Corporation	93451718	Alum Sulfate - 10.844 @ 494.00 delivered 11/17/22 - MN	5,356.94	5,356.94				
City Of Bloomington	10/31/22 Fuel	Fuel charges for all utilities vehicles - October 2022 - ACCT	21,224.26	8,107.37		13,116.89		
City Of Bloomington	11/30/22Set Rate	Set rate for all vehicle parts & repairs - November 2022	42,766.59	13,001.04		29,765.55		
Core & Main, LP	R721838	TD22-512 8'-24' Telescopic fiberglass pole long grabber w/spring	475.00					475.00
Cummins Crosspoint, LLC	N8-27177	Generator maintenance @ Blucher WWTP - 11/08/22 - BP	713.72			713.72		
Cummins Crosspoint, LLC	N8-27178	Generator maintenance @ Monroe WTP - 11/08/22 - MN	1,267.32	1,267.32				

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Sinking	Stormwater O&M
Cummins Crosspoint, LLC	N8-27180	Generator maintenance @ Dillman WWTP - 11/04/22 - DR	1,257.17			1,257.17		
Cummins Crosspoint, LLC	N8-27418	Generator maintenance @ Tamarron LS - 11/10/22 - LS, TD	585.15			585.15		
Cummins Crosspoint, LLC	N8-27422	Generator maintenance @ Fieldstone LS - 11/08/22 - LS, TD	522.50			522.50		
Cummins Crosspoint, LLC	N8-27424	Generator maintenance @ 17th St BS - 11/09/22 - BS, TD	419.45	419.45				
Cummins Crosspoint, LLC	N8-27425	Generator maintenance @ Lynnwood Booster - 11/08/22 - BS, TD	410.81	410.81				
Cummins Crosspoint, LLC	N8-27426	Generator maintenance @ Linelbach BS - 11/09/22 - BS, TD	490.01	490.01				
Cummins Crosspoint, LLC	N8-27514	Generator maintenance @ South BS - 11/10/22 - BS, TD	888.26	888.26				
Cummins Crosspoint, LLC	N8-27713	Generator maintenance @ Smith Ave LS - 11/11/22 - LS, TD	561.29			561.29		
Donohue & Associates INC	12594-64	D14-80 - Jordan River Culvert Reconstruction - ENG	300.00					300.00
Donohue & Associates INC	14079-06	D22-126 - Culvert Inspection & Repairs @ E Kirkwood & N Dunn-ENG	1,710.00					1,710.00
Engraving & Stamp Center, INC	41180	Deskplate holders, deskplates, engraving for 14 each - ENG22-060	369.40	147.76		221.64		
Environmental Laboratories, INC	20367303	Iron & manganese analysis for drinking water 11/02/22 - DL22-104	1,025.00	1,025.00				
Eurofins Eaton Analytical, INC	8100035471	IOC & VOC analysis of drinking water - 10/20/22 - DL22-100	492.00	492.00				
Eurofins Eaton Analytical, INC	8100035896	TTHM & HAA5 analysis for drinking water - 10/20/22 - DL22-099	1,719.00	1,719.00				
Everett J Prescott, INC	6069632	PUR22-278 Year 4 Annual RNI SAAS fee,Year 4 Sensus WTR analytics	70,867.00	28,346.80		42,520.20		
Everett J Prescott, INC	6074927	TD22-53BO 8 1 1/2"-2 Registers MS	3,120.00	1,248.00		1,872.00		
Fastenal Company	INBLM229800	Restock supplies in machine - 10/31/22 - PUR	1,407.90	736.83		671.07		
First Financial Bank / Credit Cards	ADMIN22-079A	ADMIN22-079 Ivy Tech INDT 205 Programmable Automation Controller	673.65	269.46		404.19		
First Financial Bank / Credit Cards	ADMIN22-079B	ADMIN22-079 Ivy Tech INDT 205 CC fee	19.20	7.68		11.52		
First Financial Bank / Credit Cards	DL22-102	DL22-102 AIRW "Microbes & Microscopes" training seminar	125.00			125.00		
First Financial Bank / Credit Cards	ENV22-297	ENV22-297 D21-122 500 Postage stamps.	300.00					300.00
First Financial Bank / Credit Cards	ENV22-299	ENV22-299 Fee for a Nuisance Wild Animal Control Permit	25.90					25.90
First Financial Bank / Credit Cards	MN22-216	MN22-216 AWWA Management and Supervision Cert program	600.00	600.00				
First Financial Bank, N.A.	W22-4614 #4	W22-4614-Retaingage-Monroe Solids Dewatering Improvements - ENG	8,910.00		8,910.00			
First Financial Bank, N.A.	W22-4614 #5	W22-4614-Retaingage-Monroe Solids Dewatering Improvements - ENG	9,051.14		9,051.14			

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Fisher Scientific Company, LLC	7423675	Potassium iodide for lab tests - MN22-210	668.05	668.05				
Fisher Scientific Company, LLC	7466685	Calcium Carbonate for lab tests - MN22-210	165.76	165.76				
Fisher Scientific Company, LLC	7712564	Calver 2 Calcium Indicator for Lab - MN22-210	129.43	129.43				
Fisher Scientific Company, LLC	7794278	pH 4 & 7 buffer solution for lab tests - MN22-219	1,206.17	1,206.17				
HB Warehouse LLC (Resource Services)	3218	MN22-200 Paper hand towel case, toilet tissue case	75.88	75.88				
HB Warehouse LLC (Resource Services)	3514	MN22-208 Kimtech wipes case of 51, scrubbing sponge case	308.66	308.66				
HB Warehouse LLC (Resource Services)	3562	MN22-208 Scrubbing sponge case	34.28	34.28				
HB Warehouse LLC (Resource Services)	3771	MN22-208 Kimtech wipes case of 9	48.42	48.42				
HB Warehouse LLC (Resource Services)	00044088 credit	Credit for hot cups that were canceled - BP21-212C	(145.75)			(145.75)		
HD Supply Facilities Maintenance, LTD (USABlueBook	140242	DR22-084 Aluminum skimming pole 4'	56.61			56.61		
HD Supply Facilities Maintenance, LTD (USABlueBook	140458	DR22-084 Powder pillow,pole hanger bracket,wide range 33'L cable	2,109.59			2,109.59		
HD Supply Facilities Maintenance, LTD (USABlueBook	149719	BP22-179 Chemical pump for NaOH	856.56			856.56		
HD Supply Facilities Maintenance, LTD (USABlueBook	163722	DL22-105 pH Buffer, TNT 844 HR 843 LR, TNT 829 ULR testing vials	2,419.88			2,419.88		
HD Supply Facilities Maintenance, LTD (USABlueBook	165585	BP22-190 YSI 5908 Cap membrane kit, bulk silicone tubing 25'	267.26			267.26		
IDEXX Laboratories, INC	3117233219	DL22-106 Colilert media 24 hr, Colilert/C-18 comparator for P/A	2,381.60	2,381.60				
Indiana Oxygen Company, INC	10030902	Excalibur 7018 electrodes, tube jet electrode - DM22-152	185.18			185.18		
Indiana Safety Company, INC	0230902-IN	PUR22-328 Vented hard hats	449.52	179.81		269.71		
Indiana Safety Company, INC	0231120-IN	PUR22-328 MCR safety gloves sizes XL L M	858.96	343.58		515.38		
Indiana Underground Plant Protection Service, INC	101284	Monthly per ticket fee for line locates - October 2022 - TD	2,067.20	826.88		1,240.32		
Irving Materials, INC	11222465	Concrete - Storm @ N Fritz Dr - 11/02/22 - SW, TC	1,207.50					1,207.50
Irving Materials, INC	11226972	Concrete - Water @ 804 Hunter Ave - 11/14/22 - TD	482.25	482.25				
IU Health OCC Health Services	00137755-00	Audio hearing tests for 1 Monroe employee-10/28/22-MN22-223	37.00	37.00				
IU Health OCC Health Services	00137799-00	DS DOT 5 Panel E Screen for 1 Monroe employee 10/31/22 MN22-228	50.00	50.00				
IU Health OCC Health Services	00137950-00	Audio hearing tests for 2 Dillman employees -DR22-096	74.00			74.00		
IU Health OCC Health Services	00138099-00	Audio hearing tests for 1 Monroe employee-11/07/22-MN22-023	37.00	37.00				
J&S Locksmith Shop, INC	241647	Weatherproof lock for low service gate - MM22-372	54.84	54.84				
Jacobi Carbons, INC	CI-I-5070254	Carbon - AquaSorb CP1 25,080 @ 1.00 delivered 10/09/2022 - MN	25,080.00	25,080.00				

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Sinking	Stormwater O&M
JCI Jones Chemicals, INC	898747	Sodium Hypochlorite - 4,577 @ 2.2421 delivered 10/21/22 - MN	10,262.09	10,262.09				
JCI Jones Chemicals, INC	900330	Sodium Hypochlorite - 4,437 @ 2.2421 delivered 11/10/22 - MN	9,948.20	9,948.20				
JCI Jones Chemicals, INC	900872	Sodium Hypochlorite - 4.441 @ 2.2421 delivered 11/17/22 - MN	9,957.17	9,957.17				
John Deere Financial f.s.b. (Rural King)	78888	Red primer paint (3 gal), Propane exchange (4) - DM22-155	99.03			99.03		
John Deere Financial f.s.b. (Rural King)	88899	PVC boots, floorhand WP, knotted wire wheel, Commander-ENV22-308	208.32	208.32				
John Deere Financial f.s.b. (Rural King)	100552	Extension cords (2), Worklight tripod (2) - MM22-377	257.96	257.96				
John Deere Financial f.s.b. (Rural King)	113608	All metal Milkhouse Heater for stock (3) - TD22-576	74.97	74.97				
K&S Rolloff, INC	62309	Removal of debris from hill area @ Service Center 11/03/22 - PUR	596.18	238.47		357.71		
Kirby Risk Corp	S112275570.001	PHIL MH250/U Bulbs (12) for stock - DM22-157	272.88			272.88		
Living Waters Co., INC	91209	MN22-191 Bottles for our titrator	232.67	232.67				
Lores Tyler Steury	ENV22-298	Travel reimbursement - IWEA in Ft Wayne - ENV22-298	155.00	155.00				
Lores Tyler Steury	ENV22-310	Travel reimbursement - AWWA WQ Tech Conf in Cincinnati-ENV22-310	321.75	321.75				
M E Simpson Company, INC	39471	Emergency leak detection @ 3305 E Winston St - TD22-555	1,595.00	1,595.00				
Mark Osborne (Control Freaks Consulting)	354Inv-BP22-120	BP22-120 Grit Building PLC loss after power outage, NPW cabinet	480.90			480.90		
Mark Osborne (Control Freaks Consulting)	365Inv-MN22-205	MN22-205 Pump Communication issue&HMI problem in the low service	750.00	750.00				
Mark Osborne (Control Freaks Consulting)	371Inv-BP22-184	BP22-184 Labor to correct communications & install new VFD	670.50			670.50		
Martin, INC	2194737	MM22-356 Sample gas tubing 20 FT-Teflor	66.10	66.10				
Martin, INC	2196631	MM22-356 Detectors & everything needec	8,241.65	8,241.65				
Michael K Conwell (Blue River Technologies)	110722-05	MM22-370 - 60 'x120' Geotextile De Water Bag	4,425.00	4,425.00				
Microbac Laboratories, INC	R22007341	Testing - SARS-CoV-2 in Wastewater (2) - 10/26/22 - ENV22-280	660.00			660.00		
Microbac Laboratories, INC	R22007735	Testing - SARS-CoV-2 in Wastewater (2) - 11/03/22 - ENV22-301	660.00			660.00		
Microbac Laboratories, INC	R22007965	Testing - SARS-CoV-2 in Wastewater (2) - 11/09/22 - ENV22-302	660.00			660.00		
Milestone Contractors, LP	152668	Asphalt - Water - 11/04/22 - TD	440.80	440.80				
Mitchell & Stark Construction Co., INC	W22-4614 #4	W22-4614 - Monroe WTP Solids Dewatering Improvements - ENG	169,290.00		169,290.00			
Mitchell & Stark Construction Co., INC	W22-4614 #5	W22-4614 - Monroe WTP Solids Dewatering Improvements - ENG	171,971.70		171,971.70			
Monroe County Government	20221114-COBU	Misc copies made - 10/14-10/24/22 - ENG	16.00	6.40		9.60		



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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Sinking	Stormwater O&M
Nugent, INC (Utility Supply Company)	1415608	TD22-453 2 Drop in flange meter gasket	124.00	49.60		74.40		
Nugent, INC (Utility Supply Company)	1419130	TD22-453 2" Oval meter gasket SBR 1/8" thick	137.00	54.80		82.20		
Nugent, INC (Utility Supply Company)	1421101	TD22-453 1 Pair 5/8"x3/4" to 1" mtr adapter-nl	36.73	14.69		22.04		
Nugent, INC (Utility Supply Company)	1421104	TD22-453 3 Pair 5/8"x3/4" to 1"mtr adapter	110.19	44.08		66.11		
Nugent, INC (Utility Supply Company)	1422015	TD22-453 Pair 5/8"x3/4" to 1" mtr adapter-nl	36.73	14.69		22.04		
Nugent, INC (Utility Supply Company)	1422299	TD22-536 Mainbreak sockets for truck #627 MS	657.08	657.08				
Nugent, INC (Utility Supply Company)	1423542	Returned (10) Red rubber flanged full face gaskets - TD22-453	(27.40)	(10.96)		(16.44)		
Office Depot, INC	274225774001	Wall clocks 14" (4) - DR22-095	39.24			39.24		
Office Depot, INC	275891778001	Printer paper, date stamp, entered stamp, dawn - PUR22-351	599.47	239.79		359.68		
Office Depot, INC	275900274001	HP 30A black toner cartridges - PUR22-352	112.84	45.14		67.70		
Office Depot, INC	275944060001	Towels, legal pads, pens, sticky notes - DR22-093	123.63			123.63		
Office Depot, INC	275944061001	Wirebound memo book (1 pk) - DR22-093	21.99			21.99		
Office Depot, INC	275944062001	Gel pens (6 dz) - DR22-093	8.82			8.82		
Pace Analytical Services, INC	2250202698	Low level mercury test method 1631E - Dillman NPDES DL22-103	350.78			350.78		
Pace Analytical Services, INC	2250203006	Sub Pace Melville, MSV, Env Impact Fee-Catalent - ENV22-253	874.23			874.23		
Pace Analytical Services, INC	2250203035	Mercury E 1631, Metals Oil & Grease @ Residuals Pond - ENV22-284	428.97			428.97		
Pace Analytical Services, INC	2250203417	Annual pollutant monitoring @ Dillman WWTP - 10/26/22 - ENV22-285	1,779.95			1,779.95		
Potomac Electrical Services, LLC (Potomac Testing)	19337-06-4F	DM22-032C Repair of 3 remaining Magneblast Breakers	13,860.00			13,860.00		
Quality Supply & Tool Co INC	301018-00	TD22-577 5 San Angelo digging/pry bar 60'	210.69	210.69				
Quality Supply & Tool Co INC	301038-00	TD22-564 Wire hook, slicer wheel, sawzall blade, torch sawzall, plie	801.38	320.55		440.76		40.07
Quality Supply & Tool Co INC	301288-00	TD22-571 #7 & #8 Spiral screw extractor	20.30					20.30
Quality Supply & Tool Co INC	301311-00	TD22-573 M12 battery XC 6amp, screw extractor, pipe wrench, saw	494.82					494.82
QUIKRETE Holdings, INC (Contech Eng)	25940669	TD22-534 - 15" Poly GMP Pipe (4), 15"Band (4)	2,392.00					2,392.00
QUIKRETE Holdings, INC (Contech Eng)	25940670	TD22-546 - Poly CMP Pipe, 12" Poly CMP Pipe Band for S Rose Ave	582.00					582.00
Rogers Group, INC	0071191761	Stone #11 & #53 - Water & Stock - 10/18-10/21/22 - TD	869.65	531.09		310.35		28.21
Rogers Group, INC	0071191895	Stone #11 & #53 - Water & Stock - 10/24-10/26/22 - TD	534.33	271.65		240.80		21.88
Rogers Group, INC	0071192034	Stone #11 & #53 - Water & Stock - 11/01-11/04/22 - TD	573.97	371.31		185.78		16.88

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Rogers Group, INC	0424050131	Fill sand for Monroe WTP - 11/03/22 - MN22-368	749.32	749.32				
Rosen & Rosen Industries (R&R Industries)	633725	PUR22-335 V200L class II ANSI certified safety vests L 3XL 4XL	955.41	382.16		525.48		47.77
Service Express, INC	368855 CBU	Dell PowerEdge @ Service Center, Monroe & Dillman 10/01-12/31/22	825.00	468.00		357.00		
SMYRNA Ready Mix Concrete, LLC (SRM Concrete)	1020302710	Concrete - Water @ 1211 W Acacia Ct - 10/18/22 - TD	701.00	701.00				
SMYRNA Ready Mix Concrete, LLC (SRM Concrete)	1020302715	Concrete - Water @ 3501 N Windcrest Dr - 10/21/22 - TD	423.00	423.00				
SMYRNA Ready Mix Concrete, LLC (SRM Concrete)	1020309274	Concrete - Water @ 3305 E Winston - 10/31/22 - TD	497.50	497.50				
SMYRNA Ready Mix Concrete, LLC (SRM Concrete)	1020309277	Concrete - Water @ 3305 E Wintson - 11/01/22 - TD	717.00	717.00				
SMYRNA Ready Mix Concrete, LLC (SRM Concrete)	1020309280	Concrete - Water @ 1600 Willis Dr - TD	1,417.00	1,417.00				
SMYRNA Ready Mix Concrete, LLC (SRM Concrete)	1020309284	Concrete - Water @ 915 W Cottage Grove Ave - 11/03/22 TD	870.00	870.00				
Springfield Electric Supply CO (Valley Electric)	S010200576.001	DM22-154 7 Lighting for Maintenance office flat panels LED	426.02			426.02		
Springfield Electric Supply CO (Valley Electric)	S010200576.002	DM22-154 1 Lighting for Maintenance office flat panels LED	60.86			60.86		
Staples Contract & Commercial, INC	3520786336	Duracell batteries, tide pods, furniture polish - PUR22-329	121.70	48.68		73.02		
Staples Contract & Commercial, INC	3520945409	Furniture polish (4) - PUR22-329	19.60	7.84		11.76		
State Of Indiana	11/14/22 CBU	Monthly Water Usage - 10/01-10/31/22 - MN	15,666.22	15,666.22				
State Of Indiana	ENV22-309	WT-5 Application fee for Tyler Steury - ENV22-309	30.00	30.00				
Synchrony Bank	438368399738	ENV22-275 Beavorty insect magnifier bug	40.18					40.18
Synchrony Bank	448649853568	ITS223454 Keys-to-go Ultra-Portable,stand-alone keyboard Krebs	92.58	37.03		55.55		
Synchrony Bank	545596679563	ENV22-266 Tally counter hand model	17.97					17.97
Synchrony Bank	557646874459	ENV22-266 Sticko raindrops	29.16					29.16
Synchrony Bank	576938968798	ENV22-275 Magnifying glass for kids	13.98					13.98
Synchrony Bank	596345983767	ENV22-266 Sign holders,tally counter,sticko raindrops,crawz	32.47					32.47
Synchrony Bank	597954637486	TD22-550 1 Truck seat iPad mount 22'	33.50	13.40		18.42		1.68
Synchrony Bank	649563983989	TD22-568 Muck boots - Arctic Pro size 12 for Ramon	239.99			239.99		
Synchrony Bank	736485679387	TD22-550 Cleaning cloths,car wash brush,car cleaning kit	272.90	109.15		150.10		13.65
Synchrony Bank	753598767669	ENV22-275 91 Quart Large Storage bins	99.99					99.99
Synchrony Bank	789674593935	ITS222346 USB C Car Charger 40W 2-port PowerIQ 3.0 Type Teague	119.45	47.78		71.67		
Synchrony Bank	793765983366	ITS220171C 6' HDMI Cable-4K high speed HDMI Signage Displays	20.58	8.23		12.35		
Synchrony Bank	845833949445	TD22-550 1 Truck seat iPad mount 22'	33.50	13.40		18.42		1.68
Synchrony Bank	866663787434	ITS220045B TV Monitor wall mount for 22"-35" ultrawide J Minor	47.99	19.20		28.79		

City of Bloomington Utilities  
 Claims list by G/L Distribution Report  
 Paydate: 12/09/22

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Sinking	Stormwater O&M
Synchrony Bank	875485537444	ENV22-266 TRDCR-343PK6 TRD Crawz 2	4.48					4.48
Synchrony Bank	966333963577	PUR22-321 Post-it super sticky notes black 3"x3" for S Steele	9.64	3.86		5.78		
Terminix International	426322671	Pest control @ Dillman WWTP - 10/25/22 - DR	479.64			479.64		
Tri-State Bearing Co, INC	1317986-00	Hub cap, oil seal, taper roller bearings for 4" pump - TD22 554	154.14	154.14				
ULINE, INC	155049060	MN22-204 12/pk small gloves	81.02	81.02				
United Parcel Service, INC	0000430948442	Shipping charges - 10/20-10/29/22 - MN22-232, PUR	114.79	103.09		11.70		
United States Postal Service	ACCT22-121	Replenish Postage Due Account-PO Box 1216 #95216-00-ACCT22-121	500.00	200.00		300.00		
Virtuoso Sourcing Group, LLC	30002	Collection Agency Fee - 11/01-11/10/22 - AR	90.48	36.19		54.29		
W.W. Grainger, INC	9499967371	BP22-187 Clamps to attach fittings to hose.	89.25			89.25		
Wessler Engineering, INC	39713-2	W22-4602 - Monroe WTP Intake Bar Screen Replacement-ENG	1,750.00	1,750.00				
West Side Tractor Sales CO.	B46987	Kit #RE526834 for excavator #607 - TD22-432	37.51	15.00		20.63		1.88
Wood Environment & Infrastructure Solutions	N12375762	WSD22-21000 - Street Sweeping Analysis to 09/30/22 - ENV	13,217.50	5,286.99		7,269.63		660.88
Woody Warehouse Nursery, INC	196032	ENV22-109 American Beech,Ky Coffeetree,scarlet,shingle,black oak	2,462.75					2,462.75
WYN Industries INC	21755	MN22-103 Repair sodium hypochlorite bulk tank #2,repair replace	126,170.00	126,170.00				
Xylem Water Solutions USA, INC	3556C43603	DM22-056B02 Godwin 2" male cam and groove F MNPT Fitting	12.30			12.30		
Xylem Water Solutions USA, INC	3556C44984	DM22-056B02 Chains 30'	7,730.69			7,730.69		
Young Trucking, INC	119875	Hauling sludge from Blucher WWTP - 11/01-11/04/22 - BP	1,577.54			1,577.54		
Young Trucking, INC	119876	Hauling sludge from Dillman WWTP - 11/01/22 - DR	820.61			820.61		
Grand total:			<u>1,135,482.05</u>	<u>377,836.33</u>	<u>359,222.84</u>	<u>385,912.63</u>	<u>1,450.00</u>	<u>11,060.25</u>

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 12/01/22

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123347689 11/22	812-334-7689 Service - Utilities - 11/07-12/06/22	940.63	376.25	564.38
AT&T	812R959257 11/22	White pages listing for Dillman, Blucher & Monroe	18.00	6.00	12.00
Duke Energy	2057-5794 11/22	Service - Truck Charging Station @ Service Center 10/11-11/08/22	13.89	5.56	8.33
Duke Energy	2057-6357 11/22	Service - IU Hospital Lift Station - 10/20-11/17/22	255.56		255.56
Duke Energy	2132-9168 11/22	Service - Azelea Lane Lift Station (Walnut Creek) 10/18-11/15/22	99.45		99.45
Duke Energy	2132-9275 11/22	Service - Hyde Park / Olcott Lift Station - 10/12-11/09/22	80.71		80.71
Duke Energy	2132-9324 11/22	Service - Barge Lane SW Tank - 10/12-11/09/22	48.86	48.86	
Duke Energy	2132-9340 11/22	Service - Knightridge Lift Station - 10/14-11/11/22	92.29		92.29
Duke Energy	2132-9548 11/22	Service - Gentry Booster Station - 10/15-11/14/22	3,496.00	3,496.00	
Duke Energy	2132-9572 11/22	Service - Griffy Plant Outdoor Lighting - 10/18-11/15/22	37.49	37.49	
Duke Energy	2132-9663 11/22	Service - Bulk Water Station @ 3230 S Walnut St 10/12-11/09/22	54.31	54.31	
Duke Energy	2132-9697 11/22	Service - Park 37 Lift Station - 10/12-11/09/22	55.70		55.70
Duke Energy	2132-9712 11/22	Service - Morningside Drive Lift Station - 10/14-11/11/22	154.63		154.63
Duke Energy	2132-9762 11/22	Service - Rusgan Drive Lift Station - 10/18-11/15/22	58.82		58.82
Duke Energy	2132-9853 11/22	Service - Arlington Park Lift Station - 10/21-11/18/22	352.40		352.40
Duke Energy	2139-0022 11/22	Service - Prow Road Lift Station - 10/13-11/10/22	45.08		45.08
Duke Energy	2139-0113 11/22	Service - Oolitic Lift Station - 10/21-11/18/22	105.85		105.85
Duke Energy	2139-0220 11/22	Service - Basswood Circle Lift Station - 10/14-11/11/22	338.21		338.21
Duke Energy	2139-0303 11/22	Service - Park Ridge Lift Station - 10/15-11/14/22	13.19		13.19
Duke Energy	2139-0361 11/22	Service - Stonelake Drive Lift Station - 10/20-11/17/22	55.29		55.29
Duke Energy	2139-0428 11/22	Service - Cory Lane Lift Station - 10/14-11/11/22	34.34		34.34
Duke Energy	2139-0452 11/22	Service - Karst Park Lift Station/Fairgrounds - 10/12-11/09/22	174.10		174.10
Duke Energy	2139-0486 11/22	Service - W 17th Street Lift Station - 10/20-11/17/22	251.90		251.90
Duke Energy	2139-0543 11/22	Service - Hyde Park Edward Lift Station - 10/12-11/09/22	65.96		65.96
Duke Energy	2139-0577 11/22	Service - Adams Street Lift Station - 10/12-11/09/22	159.54		159.54
Duke Energy	2139-0600 11/22	Service - Red Bud Tower Tank - 10/12-11/09/22	102.10	102.10	
Smithville Telephone Co Inc	824-1616 11/22	Service - 812-824-1616 SE Pumping Station - 10/20-11/19/22	96.64	96.64	
Grand total:			<u>7,200.94</u>	<u>4,223.21</u>	<u>2,977.73</u>

**WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF DECEMBER, 2022**

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INDIANA DEPARTMENT OF REVENUE \$79,859.32  
(SALES TAX)

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INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX  
( UTILITY RECEIPTS TAX)

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NPC \$48,289.90  
(CHARGE CARD FEES)

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FIRST FINANCIAL \$1,869.54  
(ACCOUNT ANALYSIS FEES)

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GROSS PAYROLL \$360,518.99

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FICA TAX \$21,282.50

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**TOTAL** **\$511,820.25**

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City of Bloomington Utilities  
Accounts Payable by Fund Distribution Report  
Paydate: 12/09/22

**CUSTOMER REFUNDS**

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Bloomington Advanced Surgery Center	40004-001	Customer refund	\$30,532.98	28691	Refund credit balance after correcting bill error.	\$6,946.70	\$23,586.28		
Robert Calder	13937-011	Customer refund	\$4.47	28692	Refund credit balance on inactive account.		\$4.47		
Erin Harris	61537-002	Customer refund	\$3.87	28693	Refund credit balance after final bill processed.		\$3.87		
Hoosierland Excavating	201437-001	Customer refund	\$352.56	28694	Refund credit balance after final bill processed.		\$352.56		
Monroe Lodge II	6191-001	Customer refund	\$240.00	28695	Refund credit balance (over payment)	\$240.00			
TVG Group of Company Inc	6594-003	Customer refund	\$474.16	28696	Refund credit balance after final bill processed.		\$474.16		
			<u>\$31,608.04</u>			<u>\$7,186.70</u>	<u>\$24,421.34</u>	<u>\$0.00</u>	<u>\$0.00</u>



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor, USB  
**FROM:** Braden Bonczek  
**DATE:** November 16, 2022  
**RE:** REQUEST APPROVAL FOR AGREEMENT FOR On Call SERVICES WITH BLUESTONE, LLC

<b>Contract Recipient/Vendor Name:</b>	Bluestone, LLC
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	2035
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	22-661
<b>Due Date For Signature:</b>	For Monday Nov. 21, 2022
<b>Expiration Date of Contract:</b>	2025
<b>Renewal Date for Contract:</b>	Initial term of one year with three additional one year terms
<b>Total Dollar Amount of Contract:</b>	\$10,000.00
<b>Funding Source:</b>	090-U10500 010-U10500 011-U10500
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract: On Call Tree Services for trees located on CBU property**



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor & USB  
**FROM:** Philip Peden  
**DATE:** 12/1/2022  
**RE:** Request for reimbursement for Green Infrastructure improvements on 19<sup>th</sup> Street to Bloomington IN Properties I, LLC.

<b>Contract Recipient/Vendor Name:</b>	Bloomington IN Properties I, LLC
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Philip Peden
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	2032
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	22-704
<b>Due Date For Signature:</b>	asap
<b>Expiration Date of Contract:</b>	N/A
<b>Renewal Date for Contract:</b>	N/A
<b>Total Dollar Amount of Contract:</b>	\$20,804.69
<b>Funding Source:</b>	011-13124
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A

**Summary of Contract: To reimburse Bloomington IN Properties I, LLC for green infrastructure installation and upgrades on 19<sup>th</sup> Street between Walnut Street and Dunn Street.**





**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor, USB  
**FROM:** Braden Bonzcek  
**DATE:** 11/30/2022  
**RE:** REQUEST APPROVAL FOR FIRST AMENDMENT TO AGREEMENT FOR SERVICES WITH YOUNG TRUCKING, INC.

<b>Contract Recipient/Vendor Name:</b>	Young Trucking, Inc.
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonzcek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	11/16/2040
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	22-692
<b>Due Date For Signature:</b>	December 15, 2022
<b>Expiration Date of Contract:</b>	11/16/2025 (option for five year renewal term) for a final expiration of 11/16/2030
<b>Renewal Date for Contract:</b>	11/16/2025
<b>Total Dollar Amount of Contract:</b>	\$29.65/ton w/a 2% Annual Increase
<b>Funding Source:</b>	009-61-900003-U61125
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A

**Summary of Contract:** Amendment expands sludge removal to now include Monroe Water Treatment Plant



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor, USB  
**FROM:** Braden Bonczek  
**DATE:** 11/28/22  
**RE:** REQUEST APPROVAL OF SECOND AMENDMENT TO AGREEMENT FOR SERVICES WITH THERMO ELECTRON NORTH AMERICA, LLC

<b>Contract Recipient/Vendor Name:</b>	Thermo Electron North America, LLC
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	2033
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	22-659 (amending 19-194)
<b>Due Date For Signature:</b>	For the December 5 board meeting
<b>Expiration Date of Contract:</b>	7/31/2023
<b>Renewal Date for Contract:</b>	None
<b>Total Dollar Amount of Contract:</b>	\$149,655.28
<b>Funding Source:</b>	009-66-950008 010-66-950008
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A

**Summary of Contract:** Purchase of parts and training for iCE 3300 Atomic Absorption Spectrometer and iCAP RQ AGD ICP-MS. Amendment extends the work completion and contract expiration dates to account for site preparation.

## MEMORANDUM

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**TO: Controller, Mayor Hamilton & Utilities Service Board**  
**FROM: Chris Wheeler, City Legal**  
**RE: Request Approval of Water Main Extension Agreement**  
**Date: November 3, 2022**

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This agreement is between CBU and Niles and Margot Burke, owners of 1344 S. Cory Lane. They wish to extend a nearby water main in order to become connected to and receive service from the CBU water utility.

Burke's will install the main which will consist of an additional 380 feet of 6" north along S. Cory Lane to the northernmost edge of 1344 S. Cory lane where it will terminate with a flush hydrant. The parties have agreed to use the actual cost method pursuant to Indiana Admin. Code to determine the cost of installation of the main and therefore the amount of the main extensions is not yet known. The actual cost will not be known until the main is in the ground.

There are three parcels of real estate along this extension that could become subsequent connectors if they connect within ten years of completion of the project.

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Staff Recommendation: Staff recommends approval of this agreement.

Board Action: USB to consider and vote on the Agreement on 10/21/2022

Remaining Action: none



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor & USB  
**FROM:** Daniel Hudson  
**DATE:** December 5, 2022  
**RE:** Request Approval of Services Agreement with Donohue & Associates, Inc. for design and bidding services for the Monroe WTP Backwash Improvements

<b>Contract Recipient/Vendor Name:</b>	Donohue & Associates, Inc.
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Daniel Hudson
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2033
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	22-682
<b>Due Date For Signature:</b>	December 6, 2022
<b>Expiration Date of Contract:</b>	December 31, 2023
<b>Renewal Date for Contract:</b>	N/A
<b>Total Dollar Amount of Contract:</b>	NTE of \$44,700.00
<b>Funding Source:</b>	010-U13121
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** This Contract is to provide professional engineering design services to add a second backwash pump and rehabilitate the backwash storage tank at MWTP.



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor & USB  
**FROM:** Daniel Hudson  
**DATE:** 12/5/2022  
**RE:** Request for Approval of Engineering Services for the Dillman Road  
WWTP Capacity Increase Demonstration for IDEM

<b>Contract Recipient/Vendor Name:</b>	Greeley and Hansen LLC
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Daniel Hudson
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	4/30/2033
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	22-681
<b>Due Date For Signature:</b>	December 7, 2022
<b>Expiration Date of Contract:</b>	April 30, 2023
<b>Renewal Date for Contract:</b>	N/A
<b>Total Dollar Amount of Contract:</b>	First agreement NTE \$24,300, Amendment No.1 NTE \$25,000 for a total NTE \$49,300
<b>Funding Source:</b>	010-U13121
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	n/a
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	n/a
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	n/a

**Summary of Contract:** Greeley and Hansen are assisting us with IDEM negotiations to limit the amount the plant upgrades and future cost to the plant. The original scope was not clear at the beginning of our discussions with IDEM so our contract with Greeley and Hansen was minimal. IDEM has since provided additional requirements and parameters that necessitate an expansion of scope and cost for this agreement that was unknown by the parties at the time the agreement was first entered.



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor & Utility Service Board  
**FROM:** Jane Fleig, CBU Engineer  
**DATE:** December 1, 2022  
**RE:** **Change Order No. 1 to the W. Fountain Dr. Water Main Replacement Project**

<b>Contract Recipient/Vendor Name:</b>	Reed & Sons Construction, Inc.
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Jane Fleig, PE
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/2032
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	22-703 (change order for agreement 22-131)
<b>Due Date For Signature:</b>	Monday, December 5, 2022
<b>Expiration Date of Contract:</b>	11/28/2022
<b>Renewal Date for Contract:</b>	None
<b>Total Dollar Amount of Contract:</b>	\$312,810.00
<b>Funding Source:</b>	009-U10500
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** Change order will allocate \$3,199.30 of contingency allowance for repair of private force main. Deduct remaining balance in contingency (\$1,800.70); Deduct remaining balance in rock removal (\$16,800.00). Does not impact the NTE and does not change any contract times for performance, completion and expiration of agreement.



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor, USB  
**FROM:** Braden Bonczek  
**DATE:** December 1, 2022  
**RE:** REQUEST APPROVAL FOR AGREEMENT FOR SERVICES  
WITH EQ INDUSTRIAL SERVICES, INC.

<b>Contract Recipient/Vendor Name:</b>	EQ Industrial Services, Inc.
<b>Department Head Initials of Approval:</b>	
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	
<b>Due Date For Signature:</b>	
<b>Expiration Date of Contract:</b>	12/31/2022
<b>Renewal Date for Contract:</b>	
<b>Total Dollar Amount of Contract:</b>	\$16,704.3.00
<b>Funding Source:</b>	009-57-900008-U67501
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** Clean up of sodium hypochlorite leak