

## AGENDA

### UTILITIES SERVICE BOARD MEETING

Utilities Service Center Boardroom  
City of Bloomington Utilities  
600 E. Miller Dr.  
Bloomington, IN 47401

Jeff Ehman, President  
Amanda Burnham, Vice President  
Seth Debro  
Megan Parmenter  
Jim Sherman  
Kirk White  
Jim Sims, ex officio  
Scott Robinson, ex officio

Tuesday, January 3, 2023

#### **5:00 p.m. Regular Meeting**

- I. Call to Order
- II. Approval of the Minutes of the Previous Meeting (December 15, 2022)
- III. Approval of the Claims
  - a. Standard Invoices
  - b. Utility Bills
  - c. Wire Transfers
  - d. Customer Refunds
- IV. Approval of Consent Agenda: \$6008.48
  - a. Kirby Risk Corporation, \$6008.48 - Provides Rockwell software for programmable logic controllers
- V. Request for Approval of First Amendment to Agreement for Services with SSW Enterprises, LLC dba Office Pride - Matt Havey
- VI. Request for Approval of Community Development Block Grant with Housing and Neighborhood Development - Phil Peden
- VII. Request for Approval of Lease Agreement with Summit Hill Community Development Corporation - Chris Wheeler
- VIII. Request for Approval of Agreement with Donohue and Associates, Inc. - Monroe WTP Backwash Upgrades Project - Dan Hudson
- IX. New Business
- X. Old Business

XI. Staff Reports

XII. Petitions and Communications\*

XIII. Adjournment \*Public Comment will be limited to 5 minutes per person

**UTILITIES SERVICE BOARD MEETING**  
**12/15/2022**

*Utilities Service Board meetings are available at CATSTV.net.*

**CALL TO ORDER**

Board President Ehman called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

**Board members present:** Jeff Ehman, Jean Capler, Megan Parmenter, Seth Debro, Jim Sherman, Kirk White, ex officio Scott Robinson

**Board members absent:** Amanda Burnham, ex officio Jim Sims

**Staff present:** Vic Kelson, James Hall, Holly McLaughlin, Phil Peden, Matt Havey, Daniel Frank

**Guests present:** None

**MINUTES**

Ehman noted one correction that was necessary for clarification in the minutes regarding him stepping down as President of the Board. As written the minutes imply that Ehman would be stepping down entirely. Pending the correction:

***Board member Burnham moved, and Board Member Debro seconded the motion to approve the minutes of the December 5 meeting. Motion carried, six ayes.***

**CLAIMS**

**Standard Invoices:**

Board member Jean Capler questioned the need for multiple charges for Commonwealth Engineers. There were five different charges for Sanitary Lift Station Design and another two charges for South Central and West Booster Station Replacements. Assistant Director of Engineering Phil Peden clarified that the charges stem from two separate larger projects that were broken up into smaller charges to help track each project's progression.

Board member Jim Sherman called attention to the nearly 1.3 million dollar charge for six months insurance coverage for the employees of City of Bloomington Utilities, and stated that good coverage is necessary and expensive. He wished for customers to understand that a portion of their bill goes towards making sure CBU employees have adequate healthcare coverage, and it should be viewed as a great investment.

***Burnham moved, and Debro seconded the motion to approve the Standard***

***Invoices:*** Vendor invoices included \$721,474.37 from the Water Fund, 12,636.78 from the Water Construction Fund, 1,059,497.82 from the Wastewater Fund, \$16,000.00 from the Wastewater Construction Fund, and \$145,270.98 from the Stormwater Fund.

***Motion carried, six ayes. Total claims approved: \$1,954,879.95.***

***Burnham moved, and Debro seconded the motion to approve the Utility Bills:***

Invoices included \$190,697.09 from the Water Fund and \$144,749.62 from the Wastewater Fund.

***Motion carried, six ayes. Total claims approved: \$335,446.71.***

***Burnham moved, and Debro seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$350,773.74. Motion carried, six ayes.***

***Burnham moved, and Debro seconded the motion to approve the Customer***

***Refunds:*** Customer refunds included \$999.11 from the Wastewater Fund.

***Motion carried, six ayes. Total refunds approved: \$999.11.***

***Burnham moved, and Debro seconded the motion to approve the Bond Payments:*** Bond payments submitted included \$3,042,929.28 from the Water Sinking Fund and \$4,148,941.00 from the Wastewater Sinking Fund.

***Motion carried, six ayes. Total payments approved: \$7,191,870.28.***

#### **Special Check Run - Waldron Hill & Buskirk Park Reimbursement**

Board member Megan Parmenter questioned what the reimbursement check was covering, Director Vic Kelson advised that the payment was to the City of Bloomington: Parks and Recreation to cover the replacement of the park that was removed from this location as part of the Hidden River Project. Ehman questioned if the park was a comparable replacement for the original facility as far as purpose and use are concerned. Kelson clarified that it is an updated version of the original park. Kelson also advised that CBU is planning the installation of interpretive signage to be installed along the Hidden River Project.

***Burnham moved, and Debro seconded the motion to approve the Waldron Hill & Buskirk Park Reimbursement:***

Reimbursement payment included \$151,410.70 from the Stormwater Fund.

***Motion carried, six ayes. Total payments approved: \$151,410.70.***

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**SUBCOMMITTEE REPORTS:** None

**STAFF REPORTS:** Kelson thanked all the members and ex officio's for their time and effort throughout the year, outlined the challenges faced in the previous year, and outlined an optimistic outlook for the coming year with a new team of Assistant Directors, an improved Union contract that aims to recruit and retain better candidates, an upcoming apprenticeship

program, and the virus surveillance program that is being used to help monitor the ongoing pandemic. Kelson then wished to call special attention to the amazing work carried out by so many CBU employees, often in unpleasant or dangerous situations, to ensure that the City of Bloomington Utilities maintains the highest standard of quality.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** Debro moved to adjourn; the meeting adjourned at 5:15 p.m.

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Jeff Ehman, President

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Date

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report

Paydate: 01/06/22

Payables G/L Date: 12/26/22

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M	Stormwater Construction
A&M Graphics (Baugh Fine Print and Mailing)	29383	Printing notices- non-resident sewer rate adjustment-ADMIN22-078	4,969.54		4,969.54		
A&M Graphics (Baugh Fine Print and Mailing)	29413	Printing & mailing of October 2022 water / wastewater bills-ACCT	14,243.57	5,697.43	8,546.14		
A&M Graphics (Baugh Fine Print and Mailing)	29506	Printing & mailing of Decembe 2022 water / wastewater bills-ACCT	13,631.04	5,452.42	8,178.62		
A&M Graphics (Baugh Fine Print and Mailing)	40046	Window envelopes #10 for PO Box 2500 - ACCT22-136	40.00	16.00	24.00		
Allied Electronics, INC	9017123644	TD22-569- Lift station stock, phase monitor relayd (3)	1,026.32		1,026.32		
All-Phase Electric Supply, INC	0740-1012674	Bracket & mounting hardware for monitoring stations - PUR22-374	68.40	27.36	41.04		
American Structurepoint, INC	157815	WS21-20901 - Fullerton Pike Phase III to 11/30/22 - ENG	1,544.00	1,544.00			
Astbury Gabriel Corp (ESG Laboratories)	22021995	Testing - Digester Grab @ Dillman WWTP - 11/23/22 - DR	234.00		234.00		
Biochem, INC	23120	Hyper ION 1997 for reducing phosphorous in effluent - BP22-145	12,526.44		12,526.44		
Biochem, INC	23144	K114 L Polymer - delivered 12/06/22 - BP22-209	5,741.03		5,741.03		
Black & Veatch Corporation	1380024	S19-6310 - Blucher WWTP Phosphorus Removal - ENG	8,432.93		8,432.93		
Black Lumber Co. INC	527136	Hole saw blades kit, straps, shop towels - PUR22-379A	257.10	102.84	154.26		
Brehob Corporation	206695	MM22-353-PERFORM LOTO REPLACE VALVES & GASKETS TEST RUN TP BLDG	2,351.73	2,351.73			
Brenntag Mid-South, INC	BMS308397	Ammonium hydroxide - 4,800 @ .6200 delivered 12/17/22 -MN22-244B	2,976.00	2,976.00			
Chemical Resources, INC	1155740	Sodium Aluminate - 46,460 @ .3312 delivered 12/01/22 - DR	15,387.55		15,387.55		
Chemtrade Chemicals Corporation	93463734	Alum Sulfate - 11.230 @ 494.00 delivered 12/07/22 - MN	5,547.62	5,547.62			
Chemtrade Chemicals Corporation	93469380	Alum Sulfate - 11.698 @ 494.00 delivered 12/15/22 - MN	5,778.81	5,778.81			
Cintas First Aid & Safety #2	8406024817	Restock supply cabinet @ Blucher Poole - 12/16/22 BP22-220	151.97		151.97		
Clark Dietz INC	436214	D22-130 - Stormwater Review Assistance to 11/25/22 - ENG	4,210.00			4,210.00	
Core & Main, LP	R970086	TD22-588- 12" HDPE Tee for storm	299.86			299.86	
Cummins Crosspoint, LLC	N8-44463	Generator maintenance @ Southeast BS - 12/15/22 - BS, TI	1,295.82	1,295.82			
Cummins Crosspoint, LLC	N8-44465	Generator maintenance @ West BS - 12/15/22 - BS, TI	585.15	585.15			
Curry Auto Center, INC	7038840/1	TD22-542-This is repairs for truck #784 bracket, deflector,	1,094.65	437.86	602.06	54.73	
Davey Resource Group (Davey Tree Expert)	149970	D19-102 - Floodway permitting assistance through 12/03/22 - ENV	3,600.00			3,600.00	
Donohue & Associates INC	14144-03	W22-4619 - Monroe WTP Chemical Feed Lines Design to 12/08/22-ENG	10,260.71	10,260.71			
E&B Paving, INC	30048854	Cold mix - Stock - 12/22/22 - SW, TD	1,294.00	517.60	711.70	64.70	
Eagle Ridge Civil Engineering Services, LLC	275-10	D21-120 - Drainage Improvements-Dunn/Kirkwood to Indiana/6th-ENG	18,031.35			18,031.35	
Eagle Ridge Civil Engineering Services, LLC	303-01	S22-6609 -Modeling & Floodplain Permitting at Winston Thomas-ENG	3,889.80		3,889.80		
Energy Power Management I,LLC (Energy Power)	47	S22-6612 - Resource Recovery Program Feasibility Progress - ENG	32,185.00		32,185.00		

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Energy Power Management I,LLC (Energy Power)	48	S22-6612 - Resource Recovery Program Feasibility Progress - ENG	25,291.00		25,291.00		
Environmental Laboratories, INC	20368657	Iron & manganese analysis for drinking water 11/30/22 -DL22-112	725.00	725.00			
Environmental Laboratories, INC	20368713	Iron & manganese analysis for drinking water 11/23/22 -DL22-110	1,285.00	1,285.00			
Eurofins Eaton Analytical, INC	8100038834	SOC 525.2 analysis of drinking water - 11/15/22 - DL22-107	260.00	260.00			
Eurofins Eaton Analytical, INC	8100039776	Testing - Dissolved & total organic carbon, UV @ Monroe-MN	375.00	375.00			
First Financial Bank, N.A.	D21-114 #17	D21-114 - Retainage - Jordan River Storm Culvert to 12/16/22-ENG	1,552.67				1,552.67
Fisher Scientific Company, LLC	8440968	Buffer 4 (10pk), Conductivity standard, tubing - DL22-111	1,519.99		1,519.99		
Fisher Scientific Company, LLC	8481053	Prospore sterilization indicator - DL22-111	223.46		223.46		
Fisher Scientific Company, LLC	8675656	pH buffer 10 (10 pk) - DL22-111	59.38		59.38		
Fisher Scientific Company, LLC	9075647	Raven C-10102 Settllometer kit, acrylic 1.4 L - DL22-111	310.98		310.98		
Gatehouse Media Indiana Holdings	0005088043	Ads for SW rate adj, ad for sewer rate adj 11/04/22-ADMIN22-093	357.88		357.88		
Gatehouse Media Indiana Holdings	0005007683-CBU	Misc employment ads - 10/16-10/23/22 - ADMIN22-092	186.68	48.83	73.23	64.62	
Gripp, INC	4352	S21-6504 - Flow monitoring Equipment and Maintenance - ENG	5,989.18		5,989.18		
HACH Company	13349569	MN22-221 - Copper reagent (18) 25 pks	1,003.53	1,003.53			
HACH Company	13370098	MN22-237- Reagent set for online analyzer @ Monroe	1,278.91	1,278.91			
HACH Company	13381295	MN22-221 - Aluminum reagent (2)	236.00	236.00			
HACH Company	13385418	MN22-221 - Aluminum reagent (1)	118.00	118.00			
Harrell Fish, INC (HFI)	W84406	ENV22-139- Blucher poole modifications for lab equipment	10,950.00		10,950.00		
Harrell Fish, INC (HFI)	W85232	PUR22-311- Mini-split HVAC unit ( Heating & Cooling)	6,100.00	2,440.00	3,660.00		
HD Supply Facilities Maintenance, LTD (USABlueBook	143657	BP22-176- Lab supplies, polycarbonate, Walter crucible, filter	289.77		289.77		
HD Supply Facilities Maintenance, LTD (USABlueBook	167085	BP22-192-Nitrile gloves, face shields, pvc coated apron, assy	103.02		103.02		
HD Supply Facilities Maintenance, LTD (USABlueBook	182193	BP22-211- Parts to repair LMI rump in solids building, lmi repai	234.79		234.79		
HD Supply Facilities Maintenance, LTD (USABlueBook	183608	DL22-109-Filters, vials, nitrile gloves, pipets, agar tubes	2,165.24		2,165.24		
HD Supply Facilities Maintenance, LTD (USABlueBook	183653	DL22-109 - Nitrile gloves - Small (4)	141.79		141.79		
HD Supply Facilities Maintenance, LTD (USABlueBook	189217	DR22-102-SAFETY/RAIN GEAR FOR TYLER-STEURY-OPERATIONS	120.14		120.14		
HD Supply Facilities Maintenance, LTD (USABlueBook	189265	DR22-102-Steel toe hip waders for Tyler Steury-Operations	154.21		154.21		
HD Supply Facilities Maintenance, LTD (USABlueBook	195059	DR22-104- Vantage Pro 2 Wireless Weather Station for Lab	803.95		803.95		
HD Supply Facilities Maintenance, LTD (USABlueBook	195292	BP22-213 - TNT 832 (4 each) Ammonia	333.40		333.40		
HD Supply Facilities Maintenance, LTD (USABlueBook	200772	DR22-107 - Grab sampler nalgene bottles, swing sampler	765.56		765.56		

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HD Supply Facilities Maintenance, LTD (USABlueBook)	202197	BP22-216-Lab supplies, hach bod nutrient buffer, 934-AH glass	828.17		828.17		
HD Supply Facilities Maintenance, LTD (USABlueBook)	203267	BP22-213 - TNT 830 (4 each) Ammonia	351.19		351.19		
Heflin Industries, INC	126211	Backflow testing @ Dillman, Blucher, Monroe & Serv Cntr - ENG	2,980.00	1,043.00	1,937.00		
Industrial Service & Supply, INC	74622	DM22-167-POLLY ELBOW, AIR FITTING THAT WAS BAD ON THE BELT PRESS	1.12	1.12			
Irving Materials, INC	11231982	Concrete - Storm @ 1621 South Hathaway Ct - 12/01/22 - SW, TD	1,064.00			1,064.00	
Irving Materials, INC	11231983	Concrete - Water @ 515 S Woodcrest Dr - 12/01/22 - TC	612.00	612.00			
Irving Materials, INC	11232441	Concrete - Water @ 1015 S Manor - 12/02/22 - TC	1,056.00	1,056.00			
Irving Materials, INC	11232976	Concrete - Water @ 928 S Woodcrest Dr - 12/05/22 - TC	1,278.00	1,278.00			
Irving Materials, INC	11233421	Concrete - Water @ E 2nd St & S Lincoln - 12/06/22 - TC	584.00	584.00			
Irving Materials, INC	11235125	Concrete - Water @ 4598 SR45 - 12/12/22 - TC	584.00	584.00			
Irving Materials, INC	11235604	Concrete - Water @ 1200 S Collinswood Dr - 12/13/22 - TD	725.00	725.00			
Irving Materials, INC	11236079	Concrete - Water @ 319 North Walnut - 12/14/22 - TC	1,148.00	1,148.00			
IU Health OCC Health Services	00125931-00	Audio hearing tests for 1 Blucher employee-12/21/22-BP22-219	34.00		34.00		
IU Health OCC Health Services	00126126-00	Audio hearing tests for 1 Monroe employee-12/27/21-MN22-243	34.00	34.00			
IU Health OCC Health Services	00126328-00	Audio hearing tests for 1 Blucher employee-12/30/21-BP22-214	34.00		34.00		
IU Health OCC Health Services	00133804-00	DS DOT 5 Panel E screen-1 Blucher employee - 08/01/22 BP22-213	50.00		50.00		
IU Health OCC Health Services	00137703-00	Audio hearing tests for 1 Blucher employee-10/13/22-BP22-215	37.00		37.00		
IU Health OCC Health Services	00139279-00	DS Breath alcohol test for 1 TD employee - 12/07/22 - TD22-655	50.00	20.00	30.00		
IU Health OCC Health Services	00139281-00	DS DOT 5 Panel E Screen for 1 PUR employee - 12/06/22 - TD22-655	50.00	20.00	30.00		
IU Health OCC Health Services	00139283-00	DS Breath alcohol test for 1 LS employee - 12/09/22 - TD22-655	50.00		50.00		
IU Health OCC Health Services	00139287-00	Audio hearing tests for 1 Blucher employee-12/07/22-BP22-212	37.00		37.00		
JCI Jones Chemicals, INC	902441	Sodium Hypochlorite - 4,630 @ 2.2421 delivered 12/09/22 - MN	10,380.92	10,380.92			
JCI Jones Chemicals, INC	902944	Sodium Hypochlorite - 4,537 @ 2.2421 delivered 02/11/22 - MN	10,172.41	10,172.41			
John Deere Financial f.s.b. (Rural King)	93505	PP Diamond Braid Camo, Eye snaps - ENV22-325	20.37			20.37	
John Deere Financial f.s.b. (Rural King)	122052	TD22-630-Refill propane tanks	99.45	99.45			
John Deere Financial f.s.b. (Rural King)	123516	Kentucky blue grass seed 50 lb bag - ENV22-331	149.99	149.99			



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Kirby Risk Corp	S112306579.001	Two headed emergency unit (4) for tunnel lighting - DM22-171	103.84		103.84		
Lawson Products, INC	9310144450	MM22-382-SILVER&DEMING DRILL BIT. WASHER, DE ICER, Z-DISC, CORD	690.93	690.93			
Lawson Products, INC	9310176165	Hex cap screws 316SS (50) - DM22-14C	110.50		110.50		
Microbac Laboratories, INC	R22006205	Testing - SARS-CoV-2 in Wastewater (2) - 09/28/22 - ENV22-328	660.00		660.00		
Milestone Contractors, LP	153204	Asphalt - Water - 12/02/22 - TD	427.98	427.98			
Milestone Contractors, LP	153438	Asphalt - Water - 12/07/22 - TD	388.55	388.55			
Milestone Contractors, LP	D21-114 #17	D21-114 - Jordan River Storm Culvert to 12/16/22-ENG	29,500.76				29,500.76
Monroe County Highway Dept - Stormwater Program	EDU-111622	CBU Contribution - Annual MS4 Contractor's Workshop - ENV22-323	368.71			368.71	
New Pig Corporation	23824321-00	ENV22-307- Spill response/illicit discharge materials stormwater	1,079.83			1,079.83	
Northern Safety Co., INC	904991379	DR22-089-GLOVES FOR OPERATORS L,XL, FOAM COATEL	130.92		130.92		
Northern Safety Co., INC	905108541	DR22-106- Safety glasses for operations/gloves for operations	207.96		207.96		
Nugent, INC (Utility Supply Company)	1422014	TD22-487-Plastic Pit Extension (16)	875.04	350.02	525.02		
Nugent, INC (Utility Supply Company)	1423433	TD22-566-TW6 REPAIR	277.54			277.54	
Nugent, INC (Utility Supply Company)	1423994	TD22-487-Elevator ring vestal meter pit cover (20)	840.00	336.00	504.00		
Office Depot, INC	277962035001	Black, gray & yellow plotter ink - ENG22-065	503.90	201.56	302.34		
Office Depot, INC	277962091001	Cyan plotter ink - ENG22-065	215.36	86.15	129.21		
Office Depot, INC	277962104001	Black plotter ink - ENG22-065	107.68	43.08	64.60		
Office Depot, INC	278732872001	Stapler, staples, paper pad - PUR22-372	12.65	5.06	7.59		
Office Depot, INC	278732873001	Push pins, envelopes, mesh sorter - PUR22-372	38.36	15.35	23.01		
Office Depot, INC	278732887001	File folders - PUR22-372	46.38	18.56	27.82		
Office Depot, INC	279192552001	Monthly planner for control - ADMIN22-083	18.99	7.60	11.39		
Office Depot, INC	279198820001	Folders, pens, highlighters, clips, pads, claendars - ENG22-063	113.98	45.60	68.38		
Office Depot, INC	279198820002	Desk pad calendard - ENG22-063	16.99	6.80	10.19		
Office Depot, INC	279198821001	Planner - ENG22-063	25.99	10.40	15.59		
Office Depot, INC	279897119001	Wall calendar - ENG22-063	14.99	6.00	8.99		
Office Depot, INC	280037024001	Post-its, flag tape, pens, hooks - ACCT22-126	25.77	10.31	15.46		
Office Depot, INC	280037034001	Flag note dispenser - ACCT22-126	16.29	6.52	9.77		
Office Depot, INC	280037065001	Rack wall mount, supply organizer - ACCT22-126	64.78	25.92	38.86		
Office Depot, INC	280037095001	Sharpie paint markers - ACCT22-126	3.49	1.40	2.09		
Office Depot, INC	280037100001	Self inking stamp - ACCT22-126	7.10	2.84	4.26		
Office Depot, INC	281171730001	Gel wrist rests, gel mouse pads, sheet protectors-ACCT22-133	69.11	27.65	41.46		
Office Depot, INC	282076362001	Push pins (16 boxes) - TD22-618	7.36	2.95	4.41		
Office Depot, INC	282586823001	Paper towels, c-fold towels, cleaner, AA batteries - DR22-105	235.84		235.84		

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Office Depot, INC	283709480001	Disinfecting wipes, sharpies, tissue - DR22-108	155.58		155.58		
Office Depot, INC	283709481001	Letter tray (4), Foam cups (1 CT) - DR22-108	73.11		73.11		
Premier AG CO-OP, INC (Premier Energy)	2203200	MM22-379-Generator diesel fuel, diesel fuel generator tanks	3,405.35	3,405.35			
Quality Supply & Tool Co INC	300126-00	TD22-501-10 OZ CAULK GUN, CLEVIS PUSH BUTTON ADAPTER, 6'X4 GROOV	89.71			89.71	
Quality Supply & Tool Co INC	301038-01	TD22-564-MANHOLE HOOK 36" (QTY 7)	266.34	106.54	146.49	13.31	
Quality Supply & Tool Co INC	301820-00	TD22-609- Pruning Blades	39.80			39.80	
Quality Supply & Tool Co INC	301844-00	TD22-611-14 Horse rasp file	51.12		51.12		
Quality Supply & Tool Co INC	302035-00	TD22-633-Truck #626 ratchet, spray foam setup	91.59			91.59	
Ricoh USA, INC	5066128694	Ricoh copier maintenance - 10/17-11/16/22 @ MN, DR, SC	72.17	23.02	49.15		
Ricoh USA, INC	5066128813	Ricoh copier maintenance - 10/17-11/16/22 @ Blucher - BP, PUR	2.94		2.94		
Ricoh USA, INC	5066390146	Ricoh copier maintenance - 11/17-12/16/22 - MN, DR, SC	73.69	23.94	49.75		
Ricoh USA, INC	5066390147	Ricoh copier maintenance - 11/17-12/16/22 @ Blucher - BP, PUR	2.57		2.57		
Ricoh USA, INC	5065825442-CBU	Ricoh copier maintenance - 09/17-10/16/22 - MN, DR, SC, PUR	52.73	17.29	35.44		
Ricoh USA, INC	5065825443-CBU	Ricoh copier maintenance - 09/17-10/16/22 @ Blucher - BP, PUR	1.85		1.85		
Rogers Group, INC	0071192514	Stone - Stock - 11/29-12/01/22 - TD	575.61	230.25	316.59	28.77	
Safeguard Business Systems, INC	035099577	BC22-019- Deposit tickets DTR format 2 PT	99.08	39.63	59.45		
Schaeffer Manufacturing Company	BS2861-INV1	Synthetic gear lube, 1 case citrol for plant equipment- DM22-168	4,031.08		4,031.08		
Schaeffer Manufacturing Company	BS2867-INV1	MM22-389-Bulk oil for all yearly big motor oil changes, oil ISO,	2,529.28	2,529.28			
Snedegar Construction, INC	78565	TD22-595-THIS IS FOR WATER MAIN REPLACEMENT FOR PROJECT W22-4607	6,296.32		6,296.32		
Southern Indiana Parts, INC (Napa Auto Parts)	479095	BP22-196- V-Belt for compressor in solids bldg	12.66		12.66		
Southern Indiana Parts, INC (Napa Auto Parts)	480451	Cleaner, undercoat, fuel supplement, steer fluid, rags PUR22-356	358.11	143.24	214.87		
SSW Enterprises, LLC (Office Pride)	Inv-112198	Weekly electrostatic cleaning at plants - PUR	1,550.00	516.67	1,033.33		
SSW Enterprises, LLC (Office Pride)	Inv-117167	Monthly cleaning service @ Service Center - SC	2,544.20	1,017.68	1,526.52		
Stansifer Radio Co, INC	M38720	GEI Caps for meter service - TD22-631	14.03	5.61	8.42		
Staples Contract & Commercial, INC	3523700167	Sign holders (2), Thermal Laminator - DR22-100	90.22		90.22		
State Of Indiana	12/12/22 CBU	Monthly Water Usage - 11/01-11/30/22 - MN	13,554.55	13,554.55			
Synchrony Bank	453737386754	TD22-589- Dewalt 20V Max XR Lithium Battery Item # B08Y98865S	309.98	123.99	185.99		
Synchrony Bank	463834457799	222917-OtterBox for Apple iPhone 12/iPhone 12 Pro Superior	49.00	19.60	29.40		
Synchrony Bank	756868535844	ENV22-266-ZMan TRDC-47PK6 TRD Crawl, 2.5"	6.99			6.99	

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report

**Paydate: 01/06/22**

Payables G/L Date: 12/26/22

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M	Stormwater Construction
Synchrony Bank	894586583849	ENG22-064-2023 AAG Standard Diary	30.16	12.06	18.10		
Synchrony Bank	988634956589	TD22-589-Dewald 12V/20V Max Car Battery Charger	169.99	68.00	101.99		
Synchrony Bank	98863495689-CR	TD22-589 - Refund for Dewalt 12V/20V Max car battery	(169.99)	(68.00)	(101.99)		
Synchrony Bank	aToQCCVmorRQ	224011-OtterBox apple iphone 12/phone pro, apple 20 w usb	46.95	18.78	28.17		
Synchrony Bank	BbVTivDBVzSI	ENG22-064-2023 Daily Appointment planner	26.99	10.80	16.19		
Synchrony Bank	BiVVDIKHZCvs	223822-Plantonics-CS540 Wireless DECT Headset with Lifter	399.90	159.96	239.94		
Synchrony Bank	BiVVDIKHZvs	223822-Plantonics-CS540 Wireless DECT Headset with Lifter	399.90	159.96	239.94		
Synchrony Bank	BOBkAfWeUxir	224014-OtterBox apple iphone 12/phone pro, apple 20 w usb-c	46.95	46.95			
Synchrony Bank	BrGWAqRZqvii	223786B-Logitech keyboard and wireless mouse, HDMI cable	95.84	38.34	57.50		
Synchrony Bank	CDPJIUqpkRLa	23198-Otterbox for apple iphone 12/iphone pro, apple 20w adapte	46.95	18.78	28.17		
Terminix International	427473162	Pest control @ Dillman WWTP - 11/29/22 - DR	479.64		479.64		
Toric Engineering	6705	MN22-185-Labor toClean up some SCADA issues	2,080.00	2,080.00			
TSL Enterprises, INC (Meyer Truck Equipment)	INJ80064	TD22-614-Rear door for 6132 service body, door bracket, key #18,	1,075.00	430.00	591.25	53.75	
ULINE, INC	156566950	PUR22-355- Showa/Atlas Thermal Gloves, Med, L, XL, black xl glov	2,299.47	919.79	1,379.68		
UniFirst Corporation	1630202694	PUR21-280-SWTSHIRT-1/4ZIP THERMLD FLEEC	33.24		33.24		
United Parcel Service, INC	0000430948492B	Shipping charges - Weekly Service Charge - 12/03/22 - PUF	36.00	14.40	21.60		
United Parcel Service, INC	0000430948502B	Shipping charges - Weekly Service Charge - 12/10/22 - PUF	36.00	14.40	21.60		
Virtuoso Sourcing Group, LLC	30091	Collection Agency Fee - 12/07-12/15/22 - AR	108.43	43.37	65.06		
Virtuoso Sourcing Group, LLC	30092	Collection Agency Fee - 12/01-12/15/22 - AR	531.22	212.49	318.73		
W.W. Grainger, INC	9502888762	BP22-193- Security light for blucher parking lot, solar 1800 led	129.62		129.62		
W.W. Grainger, INC	9508314474	BP22-194- Paper for office copies, multi purpose paper pkg 5000	109.26		109.26		
Water Solutions Unlimited, INC	108959	Sodium Thiosulfate - 549.99 @ 4.45 delivered 12/06/22 - MN	2,447.46	2,447.46			
Wessler Engineering, INC	40325	W22-4602 - Monroe Intake Bar Screen to 10/31/22 - ENG	333.75	333.75			
Wessler Engineering, INC	40453	W22-4606 - Monroe WTP Residual Dewatering Improv to - ENG	7,220.00	7,220.00			
Wessler Engineering, INC	40455	W22-4602 - Monroe Intake Bar Screen to 11/30/22 - ENG	415.00	415.00			
WSP USA, INC	N12375748	D20-113 - Stormwater Master Plan to 08/26/22 - ENG	3,119.50			3,119.50	
WSP USA, INC	N12375855	D22-21000 - Street Sweeping Analysis to 11/25/22 - ENV	5,352.50			5,352.50	
WSP USA, INC	N12375863	D20-113 - Stormwater Master Plan to 11/25/22 - ENG	17,267.00			17,267.00	
Young Trucking, INC	120301	Hauling sludge from Blucher WWTP - 11/28-11/29/22 - BF	1,609.88		1,609.88		
Young Trucking, INC	120390	Hauling sludge from Dillman WWTP - 12/06-12/07/22 - DR	1,583.33		1,583.33		
Young Trucking, INC	120391	Hauling sludge from Blucher WWTP - 12/06-12/09/22 - BF	3,109.79		3,109.79		
Grand total:			391,076.50	117,339.67	187,484.77	55,198.63	31,053.43

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 12/29/22

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123347689 12/22	812-334-7689 Service - Utilities - 12/07-01/06/23	940.63	376.25	564.38
AT&T	812R959257 12/22	White pages listing for Dillman, Blucher & Monroe	18.00	6.00	12.00
AT&T Mobility II, LLC	287299116581/12	Cell phone service for all utilities departments -11/12-12/11/22	3,965.45	1,513.22	2,452.23
City Of Bloomington Utilities	201411-001 11/22	Service - 201411-001 Hydrant Meter 73497245	81.77	81.77	
City Of Bloomington Utilities	201428-001 11/22	Service - 201428-001 Hydrant Meter 61221925	51.38	51.38	
City Of Bloomington Utilities	201435-001 11/22	Service - 201435-001 - Hydrant Meter	100.76	100.76	
City Of Bloomington Utilities	201481-001 11/22	Service - 201481-001 - Hydrant Meter	16.95	16.95	
City Of Bloomington Utilities	36777-001 11/22	36777-001 Tamarron LS Water/Wastewater charges	25.15		25.15
City Of Bloomington Utilities	39355-001 11/22	39355-001 Dillman WWTP Water/Wastewater charges	1,638.82		1,638.82
City Of Bloomington Utilities	40754-001 11/22	40754-001 Blucher Poole Water/Wastewater charges	2,377.42		2,377.42
City Of Bloomington Utilities	50913-001 11/22	50913-001 Service Center Water/Wastewater charges	871.55	348.62	522.93
Duke Energy	2057-5794 12/22	Service - Truck Charging Station @ Service Center 11/09-12/08/22	76.17	30.47	45.70
Duke Energy	2132-9100 12/22	Service - Service Center Building @ 600 E Miller Dr 11/09-12/08	2,194.86	877.94	1,316.92
Duke Energy	2132-9168 12/22	Service - Azelea Lane Lift Station (Walnut Creek) 11/16-12/15/22	132.69		132.69
Duke Energy	2132-9241 12/22	Service - Winston Thomas Lift Station - Lighting 11/09-12/08/22	186.23		186.23
Duke Energy	2132-9275 12/22	Service - Hyde Park / Olcott Lift Station - 11/10-12/09/22	86.41		86.41
Duke Energy	2132-9308 12/22	Service - Jeffrey Lift Station - 11/05-12/06/22	33.63		33.63
Duke Energy	2132-9324 12/22	Service - Barge Lane SW Tank - 11/10-12/09/22	215.76	215.76	
Duke Energy	2132-9340 12/22	Service - Knightridge Lift Station - 11/12-12/13/22	113.59		113.59
Duke Energy	2132-9374 12/22	Service - Dogwood Booster Station - 11/08-12/07/22	386.88	386.88	
Duke Energy	2132-9548 12/22	Service - Gentry Booster Station - 11/15-12/14/22	3,585.27	3,585.27	
Duke Energy	2132-9572 12/22	Service - Griffy Plant Outdoor Lighting - 11/16-12/15/22	37.49	37.49	
Duke Energy	2132-9663 12/22	Service - Bulk Water Station @ 3230 S Walnut St 11/10-12/09/22	54.51	54.51	
Duke Energy	2132-9697 12/22	Service - Park 37 Lift Station - 11/10-12/09/22	58.27		58.27
Duke Energy	2132-9712 12/22	Service - Morningside Drive Lift Station - 11/12-12/13/22	156.51		156.51
Duke Energy	2132-9762 12/22	Service - Rusgan Drive Lift Station - 11/16-12/15/22	60.89		60.89
Duke Energy	2132-9887 12/22	Service - Monroe Hospital Lift Station - 11/05-12/06/22	102.52		102.52
Duke Energy	2132-9994 12/22	Service - South Tank @ E Miller Drive - 11/09-12/08/22	171.09	171.09	
Duke Energy	2139-0022 12/22	Service - Prow Road Lift Station - 11/11-12/12/22	65.80		65.80
Duke Energy	2139-0197 12/22	Service - Westwood/Glen Oaks Drive Lift Station 11/08-12/07/22	620.75		620.75
Duke Energy	2139-0220 12/22	Service - Basswood Circle Lift Station - 11/12-12/13/22	494.66		494.66
Duke Energy	2139-0303 12/22	Service - Park Ridge Lift Station - 11/15-12/14/22	13.19		13.19
Duke Energy	2139-0428 12/22	Service - Cory Lane Lift Station - 11/12-12/13/22	35.48		35.48
Duke Energy	2139-0452 12/22	Service - Karst Park Lift Station/Fairgrounds - 11/10-12/09/22	193.51		193.51
Duke Energy	2139-0543 12/22	Service - Hyde Park Edward Lift Station - 11/10-12/09/22	77.22		77.22
Duke Energy	2139-0577 12/22	Service - Adams Street Lift Station - 11/10-12/09/22	156.40		156.40
Duke Energy	2139-0600 12/22	Service - Red Bud Tower Tank - 11/10-12/09/22	105.68	105.68	

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 12/29/22

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
Duke Energy	2139-0634 12/22	Service - S Washington St Storage - 11/03-12/02/22	72.42	28.97	43.45
Duke Energy	2139-0650 12/22	Service - Winston Thomas Lagoon (lighting) - 11/10-12/09/22	26.31		26.31
Indiana Gas Co. INC (CenterPoint Energy) (Vectren)	N0814658 12/22	Service - 5352776 South Central Booster Station 11/04-12/05/22	19.20	19.20	
Indiana Gas Co. INC (CenterPoint Energy) (Vectren)	N1035813 12/22	Service - 5187802-2 Monroe WTP - 11/02-12/02/22	561.38	561.38	
Indiana Gas Co. INC (CenterPoint Energy) (Vectren)	N1059811 12/22	Service - 5520392-0 Dillman WWTP - 11/02-12/02/22	1,499.55		1,499.55
Indiana Gas Co. INC (CenterPoint Energy) (Vectren)	N1078457 12/22	Service - 5463700-0 Service Center - 11/04-12/05/22	359.38	143.75	215.63
Indiana Gas Co. INC (CenterPoint Energy) (Vectren)	N1244359 12/22	Service - 5463945-5 S Washington St Storage - 11/04-12/05/22	94.13	37.65	56.48
Smithville Telephone Co Inc	824-1616 12/22	Service - 812-824-1616 - SE Pumping Station 11/20-12/19/22	96.64	96.64	
Grand total:			<u>22,232.35</u>	<u>8,847.63</u>	<u>13,384.72</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF JANUARY, 2023

INDIANA DEPARTMENT OF REVENUE \$0.00  
(SALES TAX - DECEMBER, 2017)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00  
1ST QUARTER UTILITY RECEIPTS TAX

NPC \$0.00  
CHARGE CARD FEES - DECEMBER, 2017

FIRST FINANCIAL \$0.00  
ACCOUNT ANALYSIS FEES - DECEMBER, 2017

GROSS PAYROLL \$333,181.55

2/2/2018

FICA TAX \$19,615.43

2/2/2018

**TOTAL** **\$352,796.98**

City of Bloomington Utilities  
Accounts Payable by Fund Distribution Report  
Paydate: 01/06/23

**CUSTOMER REFUNDS**

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Rhoda Birdlow	9652-002	Customer refund	\$91.18	28736	Refund credit balance after final bill.		\$91.18		
Sandra Chuke	5588-007	Customer refund	\$38.06	28737	Refund credit balance after final bill.	\$38.06			
Nancy Fee	21457-001	Customer refund	\$32.40	28738	Refund credit balance on closed account.		\$32.40		
Taneisha Gonzalez	53455-005	Customer refund	\$23.81	28739	Refund credit balance after final bill.		\$23.81		
Luke Kuper	4652-029	Customer refund	\$41.47	28740	Duplicate payment on closed account.		\$41.47		
Monroe County Air	201452-001	Customer refund	\$400.00	28741	Hydrant meter refund		\$400.00		
Alexis Olen	10936-012	Customer refund	\$51.49	28742	Refund credit balance after final bill.		\$51.49		
Melanie Reynaga	12665-016	Customer refund	\$197.47	28743	Refund credit balance after final bill.	\$197.47			
Sharon Rout	1985-001	Customer refund	\$68.75	28744	Refund credit balance on closed account.		\$68.75		
Chandler Smith	33951-005	Customer refund	\$3.95	28745	Refund credit balance after final bill.	\$3.95			
Anne Soper	19162-003	Customer refund	\$37.50	28746	Refund credit balance on closed account.		\$37.50		
Victoria Stott	18791-004	Customer refund	\$134.32	28747	Duplicate payment on closed account.		\$134.32		
Robert Willison	954-001	Customer refund	\$1.68	28748	Refund credit balance after final bill.	\$1.68			
			<u>\$1,122.08</u>			<u>\$241.16</u>	<u>\$880.92</u>	<u>\$0.00</u>	<u>\$0.00</u>



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor, USB  
**FROM:** Braden Bonczek  
**DATE:** December 28, 2022  
**RE:** REQUEST APPROVAL FOR AGREEMENT FOR SERVICES  
WITH KIRBY RISK CORPORATION

<b>Contract Recipient/Vendor Name:</b>	Kirby Risk Corporation
<b>Department Head Initials of Approval:</b>	
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	
<b>Due Date For Signature:</b>	
<b>Expiration Date of Contract:</b>	2/28/2024
<b>Renewal Date for Contract:</b>	
<b>Total Dollar Amount of Contract:</b>	\$6008.48.00
<b>Funding Source:</b>	009-51-900005-U67547 010-51-950008-U67547
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** Provide Rockwell software for programable logic controllers





**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor, USB  
**FROM:** Braden Bonczek  
**DATE:** 12/14/22  
**RE:** REQUEST APPROVAL FOR AGREEMENT FOR SERVICES WITH SSW Enterprises, LLC

<b>Contract Recipient/Vendor Name:</b>	SSW Enterprises, LLC
<b>Department Head Initials of Approval:</b>	
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	
<b>Due Date For Signature:</b>	
<b>Expiration Date of Contract:</b>	Original: 12/31/2022 First Amendment: 12/31/2023
<b>Renewal Date for Contract:</b>	None
<b>Total Dollar Amount of Contract:</b>	Original: \$82,031.04 Additional: \$86,243.04 Total: \$168,274.08
<b>Funding Source:</b>	009-52-900008-U62001 009-61-900004-U62024 010-64-950006-U62024 010-65-950006-U62024 010-52-950008-U62001
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A

**Summary of Contract: Cleaning services at Utilities Service Center, Monroe Water Plant, Blucher Waste Plant, and Dillman Waste Plant**



**CONTRACT COVER MEMORANDUM**

**TO:** Chris Wheeler  
**FROM:** Phil Peden  
**DATE:** 12/13/2022  
**RE:** CDBG Grant Agreement

<b>Contract Recipient/Vendor Name:</b>	HAND CDBG Grant
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Phil Peden
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Chris Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2033
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	22-554
<b>Due Date For Signature:</b>	asap
<b>Expiration Date of Contract:</b>	12/31/2023
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$110,000.00
<b>Funding Source:</b>	HAND CDBG
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	n/a
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	n/a
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	n/a

**Summary of Contract:** We received a CDBG grant from the HAND Department to construct detention ponds in the near-westside Waterman neighborhood. CBU cost shared in the endeavor by paying for the design and engineering.

## MEMORANDUM

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**TO: Utilities Service Board**  
**FROM: Chris Wheeler, City Legal**  
**RE: Request Approval of Lease Agreement**  
**Date: December 29, 2022**

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This lease to Summit Hill Community Development Corporation is for a term of 99 years and is for the real estate located at 1020 N. Monroe Street which was the site of the former Redbud water tank which was decommissioned and eventually removed from the property several years ago. CBU underwent a soil remediation project through IDEM to remove lead paint chips from this property after the tower had been removed. The property has a clean bill of health from IDEM and is suitable for development without restriction. CBU does not have any immediate need for the property and cannot envision any need in the near or distant future.

With the Mayor's support and in keeping with the administration's broad goal of improving affordable housing throughout Bloomington, CBU desires to lease to Summit whereupon Summit will construct a facility that will offer affordable housing on the second floor and a licensed day care facility on the first floor.

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Staff Recommendation:	Staff recommends approval of this Lease Agreement.
Board Action:	USB to discuss and vote on the Lease Agreement at its regular meeting on 1/3/2023
Remaining Action:	None



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor & USB  
**FROM:** Daniel Hudson  
**DATE:** December 5, 2022  
**RE:** Request Approval of Services Agreement with Donohue & Associates, Inc. for design and bidding services for the Monroe WTP Backwash Improvements

<b>Contract Recipient/Vendor Name:</b>	Donohue & Associates, Inc.
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Daniel Hudson
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2033
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	22-682
<b>Due Date For Signature:</b>	December 6, 2022
<b>Expiration Date of Contract:</b>	December 31, 2023
<b>Renewal Date for Contract:</b>	N/A
<b>Total Dollar Amount of Contract:</b>	NTE of \$44,700.00
<b>Funding Source:</b>	010-U13121
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** This Contract is to provide professional engineering design services to add a second backwash pump and rehabilitate the backwash storage tank at MWTP.