

**UTILITIES SERVICE BOARD MEETING**  
**12/15/2022**

*Utilities Service Board meetings are available at CATSTV.net.*

**CALL TO ORDER**

Board President Ehman called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

**Board members present:** Jeff Ehman, Jean Capler, Megan Parmenter, Seth Debro, Jim Sherman, Kirk White, ex officio Scott Robinson

**Board members absent:** Amanda Burnham, ex officio Jim Sims

**Staff present:** Vic Kelson, James Hall, Holly McLaughlin, Phil Peden, Matt Havey, Daniel Frank

**Guests present:** None

**MINUTES**

Ehman noted one correction that was necessary for clarification in the minutes regarding him stepping down as President of the Board. As written the minutes imply that Ehman would be stepping down entirely. Pending the correction:

***Board member Parmenter moved, and Board Member Debro seconded the motion to approve the minutes of the December 5 meeting. Motion carried, six ayes.***

**CLAIMS**

**Standard Invoices:**

Board member Capler questioned the need for multiple charges for Commonwealth Engineers. There were five different charges for Sanitary Lift Station Design and another two charges for South Central and West Booster Station Replacements. Assistant Director of Engineering Phil Peden clarified that the charges stem from two separate larger projects that were broken up into smaller charges to help track each project's progression.

Board member Jim Sherman called attention to the nearly 1.3 million dollar charge for six months insurance coverage for the employees of City of Bloomington Utilities, and stated that good coverage is necessary and expensive. He wished for customers to understand that a portion of their bill goes towards making sure CBU employees have adequate healthcare coverage, and it should be viewed as a great investment.

***Parmenter moved, and Debro seconded the motion to approve the Standard***

***Invoices:*** Vendor invoices included \$721,474.37 from the Water Fund, 12,636.78 from the Water Construction Fund, 1,059,497.82 from the Wastewater Fund, \$16,000.00 from the Wastewater Construction Fund, and \$145,270.98 from the Stormwater Fund.

***Motion carried, six ayes. Total claims approved: \$1,954,879.95.***

***Parmenter moved, and Debro seconded the motion to approve the Utility Bills:***

Invoices included \$190,697.09 from the Water Fund and \$144,749.62 from the Wastewater Fund.

***Motion carried, six ayes. Total claims approved: \$335,446.71.***

***Parmenter moved, and Debro seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$350,773.74. Motion carried, six ayes.***

***Parmenter moved, and Debro seconded the motion to approve the Customer***

***Refunds:*** Customer refunds included \$999.11 from the Wastewater Fund.

***Motion carried, six ayes. Total refunds approved: \$999.11.***

***Parmenter moved, and Debro seconded the motion to approve the Bond Payments:*** Bond payments submitted included \$3,042,929.28 from the Water Sinking Fund and \$4,148,941.00 from the Wastewater Sinking Fund.

***Motion carried, six ayes. Total payments approved: \$7,191,870.28.***

#### **Special Check Run - Waldron Hill & Buskirk Park Reimbursement**

Board member Megan Parmenter questioned what the reimbursement check was covering, Director Vic Kelson advised that the payment was to the City of Bloomington: Parks and Recreation to cover the replacement of the park that was removed from this location as part of the Hidden River Project. Ehman questioned if the park was a comparable replacement for the original facility as far as purpose and use are concerned. Kelson clarified that it is an updated version of the original park. Kelson also advised that CBU is planning the installation of interpretive signage to be installed along the Hidden River Project.

***Parmenter moved, and Debro seconded the motion to approve the Waldron Hill & Buskirk Park Reimbursement:***

Reimbursement payment included \$151,410.70 from the Stormwater Fund.

***Motion carried, six ayes. Total payments approved: \$151,410.70.***

**OLD BUSINESS:** None

**NEW BUSINESS:** None

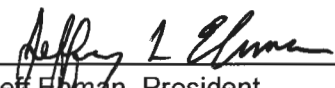
**SUBCOMMITTEE REPORTS:** None


**STAFF REPORTS:** Kelson thanked all the members and ex officio's for their time and effort throughout the year, outlined the challenges faced in the previous year, and outlined an optimistic outlook for the coming year with a new team of Assistant Directors, an improved Union contract that aims to recruit and retain better candidates, an upcoming apprenticeship

program, and the virus surveillance program that is being used to help monitor the ongoing pandemic. Kelson then wished to call special attention to the amazing work carried out by so many CBU employees, often in unpleasant or dangerous situations, to ensure that the City of Bloomington Utilities maintains the highest standard of quality.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** Debro moved to adjourn; the meeting adjourned at 5:15 p.m.

  
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Jeff Elman, President

  
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Date