

**UTILITIES SERVICE BOARD MEETING
1/17/2023**

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CALL TO ORDER

Board President Ehman called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Seth Debro, Jeff Ehman, Megan Parmenter, Jim Sherman, Kirk White, and ex officio Jim Sims.

Board members absent: ex officio Scott Robinson, Amanda Burnham

Staff present: Vic Kelson, Matt Havey, James Hall, Holly McLaughlin, Phil Peden, Jane Fleig, Liz Carter, Hector Ortiz-Sanchez, Dan Hudson,

Guests present: Sam Frank

Ehman called for a motion to add an agenda item to appoint a new set of officers via nomination and election.

Board Member Sherman moved, and Board Member Parmenter seconded the motion to add Appoint Roles for 2023 to the agenda. Motion carried, four ayes.

APPOINT ROLES FOR 2023

Ehman called for nominations for President. Sherman nominated, and Board Member Debro seconded the motion for Amanda Burnham for Board President. Motion carried, four ayes.

Ehman called for nominations for Vice President. Sherman nominated, and Debro seconded the motion for Megan Parmenter for Board Vice President. Motion carried, four ayes.

Sherman questioned if there were any other nominations, none offered.

Ehman moved to elect the nominated officers. Motion carried, four ayes

MINUTES

Sherman moved, and Debro seconded the motion to approve the minutes of the January 3rd meeting. Motion carried, four ayes.

CLAIMS

Sherman moved, and Debro seconded the motion to approve the Payable Invoices

Invoices: Vendor invoices included \$105,572.58 from the Water Fund, \$106,664.62 from the Wastewater Fund, and \$7,519.61 from the Stormwater Fund.

Motion carried, four ayes. Total claims approved: \$219,756.81.

Sherman moved, and Debro seconded the motion to approve the Standard Invoices

Invoices: Vendor invoices included \$ 7,228.97 from the Water Fund, and \$940.02 from the Wastewater Fund.

Motion carried, four ayes. Total claims approved: \$8,168.99.

Sherman moved, and Debro seconded the motion to approve the Utility Bills:

Invoices included \$123,594.84 from the Water Fund and \$4,663.44 from the Wastewater Fund.

Motion carried, four ayes. Total claims approved: \$128,258.28.

Sherman moved, and Debro seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$613,630.14. Motion carried, four ayes.

Sherman moved, and Debro seconded the motion to approve the Customer

Refunds: Customer refunds included \$13.67 from the Water Fund, and \$307.90 from the Wastewater Fund.

Motion carried, four ayes. Total refunds approved: \$321.57.

CONSENT AGENDA

City of Bloomington Utilities (CBU) Director Kelson presented the following items recommended by staff for approval:

- a. Blue Chip Technologies, \$15,000.00, for repair of 25ft grit screw.

The agreements were approved, as no items were removed from the Consent Agenda. Total contracts approved: \$15,000.00

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None


STAFF REPORTS: Kelson thanked Ehman and Board President Elect Burnham for their service over the past year and their continued work on the Utilities Service Board. Kelson also wished to welcome new employees to CBU: Kalei Bollinger, Liz Carter, Alan Christy, Matt Dabertin, Zachary Palu, and Scott Runyon. Kelson also noted that CBU is actively pursuing plans for the Service Center relocation to the Winston Thomas site and recommended any members who had not yet visited the site reach out to schedule a tour.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Debro moved to adjourn; the meeting adjourned at 5:13 pm



Amanda Burnham, President



Date