

The Board of Public Works meeting was held on Tuesday, October 26, 2021, at 5:30 pm virtually through Zoom. Dana Henke presiding.

**REGULAR MEETING OF  
THE BOARD OF PUBLIC  
WORKS**

Present: Dana Henke  
Kyla Cox Deckard  
Beth H. Hollingsworth

**ROLL CALL**

City Staff: Adam Wason - Public Works  
April Rosenberger – Public Works  
J.D. Boruff - Public Works  
Daniel Dixon - City Legal  
Rob Council - Housing & Neighborhood Dev.  
Chastina Chipman - Housing & Neighborhood Dev.  
Emily Herr - Engineering  
Patrick Dierkes - Engineering  
Mike Stewart - Engineering

Hollingsworth wished everyone a Happy Halloween and thanked City staff for keeping the city beautiful.

**MESSAGES FROM  
BOARD MEMBERS**

Daniel Dixon, City Legal, deferred to representative of appellant, Robert Bender, to present Appeal of NOV # 49726 at 706 N. Washington. Rob Council, Housing and Neighborhood Dev., spoke about the history of the property and what led to the issuing of the fine. See meeting packet for details.

**PETITIONS &  
REMONSTRANCES**  
**Appeal of NOV # 49726  
706 N. Washington**

**Board Comments:** Cox Deckard asked if the landlord had contacted appellant about the improper garbage bin. Appellant

said yes, but it still had not been removed. Hollingsworth asked Council if the appellant has City trash bins. Council confirmed. Hollingsworth asked if they were always overflowing. Council answered that it seemed to be so. Adam Wason, Public Works, commented that he had driven by and while the bin was not overflowing, it was full to the point of not being able to shut the lid properly. Wason suggested to appellant needs to call Republic Services directly to have them pick up the cart. Henke added that if there is an issue with raccoons, that the appellants need to be certain the bin does not get overfilled and the lid can be closed properly. Hollingsworth added that the focus of the appeal seemed to be on the blue bin that does not belong to the City and raccoons getting into the trash, rather than trying to take care of the issue.

Hollingsworth made a motion to deny Appeal of NOV # 49726 at 706 N. Washington. Cox Deckard seconded. Henke took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Henke voted yes. Motion is passed.

Chastina Chipman, Housing and Neighborhood Development, presented Abatement at 1600 W. 3<sup>rd</sup> Street. See meeting packet for details.

**Board Comments:** Hollingsworth asked how soon the property could be abated. Chipman answered that she does not issue the abatements, but thought it would be as soon as Jo Stong from Housing and Neighborhood Development can get it set up.

Hollingsworth made a motion to approve Abatement at 1600 W. 3<sup>rd</sup> Street. Cox Deckard seconded. Henke took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Henke voted yes. Motion is passed.

1. Approval of Minutes – October 12, 2021
2. Noise Permit; Rose Hill Farm Stop Grand Opening
3. Resolution 2021-55; Canopy of Lights

**TITLE VI**  
**ENFORCEMENT**  
**Abatement at 1600 W. 3<sup>rd</sup> Street**

**CONSENT AGENDA**

4. Resolution 2021-56; Krampus
5. Resolution 2021-59; Parks and Recreation Holiday Market
6. Renew Shared Use Motorized Scooter Agreement – BIRD
7. Resolution 2021-57; New Mobile Vendor in Public Right-of-Way; Community Kitchen of Monroe County
8. Resolution 2021-58; Renew Mobile Vendor in Public Right-of-Way; Pushcart Sober Joe
9. Outdoor Lighting Service Agreement with Duke Energy for the Intersection of W. 3<sup>rd</sup> and N. Rogers Street
10. Outdoor Lighting Service Agreement with Duke Energy for E. 2<sup>nd</sup> Street (East of Woodcrest)
11. Outdoor Lighting Service Agreement with Duke Energy for Sherwood Oaks Subdivision
12. Approval of Payroll

Cox Deckard requested that Consent Agenda item #7 be removed and added to New Business to recuse herself from the vote.

Hollingsworth made a motion to approve the Consent Agenda. Cox Deckard seconded. Henke took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Henke voted yes. Motion is passed.

Adam Wason, Public Works, presented Resolution 2021-57; New Mobile Vendor in Public Right-of-Way; Community Kitchen of Monroe County. This item was removed from the Consent Agenda to New Business. See meeting packet for details.

**Board Comments:** None

Hollingsworth made a motion to approve Resolution 2021-57; New Mobile Vendor in Public Right-of-Way; Community Kitchen of Monroe County. Henke seconded. Cox Deckard abstained, Hollingsworth voted yes, Henke voted yes. Motion is passed.

Emily Herr, Engineering, presented Resolution 2021-54: Encroachment for 2851 East Longview Avenue. See meeting packet for details.

**NEW BUSINESS**  
**Resolution 2021-57; New  
Mobile Vendor in Public  
Right-of-Way; Community  
Kitchen of Monroe County**

**Resolution 2021-54:  
Encroachment for 2851 East  
Longview Avenue**

**Board Comments:** Hollingsworth asked if the approval included benches. Herr confirmed and stated they wanted to include the benches, but didn't yet know if they would be in the public right-of-way or on private property.

Hollingsworth made a motion to approve Resolution 2021-54: Encroachment for 2851 East Longview Avenue. Cox Deckard seconded. Henke took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Henke voted yes. Motion is passed.

Patrick Dierkes, Engineering, presented Addendum # 2 to LPA-Consulting Contract with Etica Group for Guardrails at Various Locations Throughout the City. See meeting packet for details.

**Board Comments:** Cox Deckard asked for explanation of the difference between the \$30,000 anticipated and the actual cost. Diekes explained that it was because Etica had to reach out to another consultant. Cox Deckard also clarified that this project also replaces an existing guardrail in the area. Direkes confirmed that it replaces and extends the existing guardrail.

Hollingsworth made a motion to approve the Addendum # 2 to LPA-Consulting Contract with Etica Group for Guardrails at Various Locations Throughout the City. Cox Deckard seconded. Henke took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Henke voted yes. Motion is passed.

Mike Stewart, Engineering, presented Lane Closure Request for 1800 N. Walnut Street from CenterPoint Energy. See meeting packet for details.

**Board Comments:** Henke asked if the closure would end at 5:00 p.m. everyday. Stewart confirmed. Cox Deckard wanted to reiterate mention from the work session that the surrounding property owners would have access to their lots and entryways. Hollingsworth asked if the boards notifying people of the changing lanes would go up immediately. Stewart confirmed and said the permit would

Hollingsworth made a motion to approve Lane Closure Request for 1800 N. Walnut Street from CenterPoint Energy. Cox Deckard seconded. Henke took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Henke voted yes. Motion is passed.

**Addendum # 2 to LPA-Consulting Contract with Etica Group for Guardrails at Various Locations Throughout the City**

**Lane Closure Request for 1800 N. Walnut Street from CenterPoint Energy**

Adam Wason, Public Works, on behalf of Joe VanDeventer of the Street Division, presented Change Order #1 for the Lower Cascades Road Project with E&B Paving. See meeting packet for details.

**Change Order #1 for the  
Lower Cascades Road  
Project with E&B Paving**

**Board Comments:** Hollingsworth asked when the project would be completed. Wason answered that as long as striping can be completed, the project should be done by the end of the week.

Hollingsworth made a motion to approve Change Order #1 for the Lower Cascades Road Project with E&B Paving. Cox Deckard seconded. Henke took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Henke voted yes. Motion is passed.

Adam Wason, Public Works, presented Contract with Groomer Construction for Trench Drain at Sanitation Department. See meeting packet for details.

**Contract with Groomer  
Construction for Trench  
Drain at Sanitation  
Department**

**Board Comments:** Hollingsworth asked if the trucks actually weigh 70,000 pounds. Wason answered that fully loaded, the trucks can weigh up to 80,000 pounds.

Hollingsworth made a motion to approve Contract with Groomer Construction for Trench Drain at Sanitation Department. Cox Deckard seconded. Henke took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Henke voted yes. Motion is passed.

Wason sent condolences to another staff member, Ryan Hillenburg, who tragically lost his son over the past weekend.

**STAFF REPORTS AND  
OTHER BUSINESS**

**Board Comments:** Henke asked about the downtown bollard covers. Wason answered that there have been some issues with bollards disappearing, so the covers go over the cement filled bollards. Hollingsworth asked about \$7,000.00 going to Aunt Bertha. Wason explained that it is for training.

**CLAIMS**

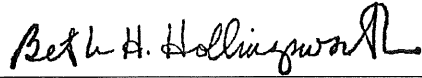
Hollingsworth made a motion to approve claims in the amount of \$626,253.09. Cox Deckard seconded. Henke took a roll call vote. Cox Deckard voted yes, Hollingsworth voted yes, Henke voted yes. Motion is passed.

Henke called for adjournment at 6:08 p.m.

**ADJOURNMENT**

Accepted By:

\_\_\_\_\_  
Dana Henke, President



\_\_\_\_\_  
Beth H. Hollingsworth, Vice-President



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Kyla Cox Deckard, Secretary

Date: 11/10/21

Attest to:

