

AGENDA

UTILITIES SERVICE BOARD MEETING

Utilities Service Center Boardroom
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47401

Amanda Burnham, President
Megan Parmenter, Vice President
Jeff Ehman
Seth Debro
Jim Sherman
Kirk White
Molly Stewart
Jim Sims, ex officio
Scott Robinson, ex officio

Monday, April 10, 2023

5:00 p.m. Regular Meeting

- I. Call to Order
- II. Approval of the Minutes of the Previous Meeting (March 27, 2023)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Approval of Consent Agenda: \$4,825.00
 - a. Electric Plus, Inc. - \$4,825.00 - Electrical relocation and installation of fluoride skid
- V. Bid Opening - Public Invitation to Bid - Dillman Road Wastewater Treatment Plant Bar Screen and Electrical Feeder Improvements - Dan Hudson
- VI. Request for Approval of Resolution for Bid Acceptance and Contract Award for Fullerton Pike - Phase III Water Main Relocation - Jane Fleig
- VII. Request for Approval of Agreement for On-Call Services with Henry P. Thompson Company - On-Call Equipment Services and Maintenance - Matt Havey
- VIII. Request for Approval of Agreement with Bynum Fanyo & Associates for Site Remediation Design at the Winston Thomas Property - Phil Peden

- IX. Public Hearing
 - a.) Commonwealth Engineers presentation for Proposed Sanitary Lift Stations Project - Jeremy Hardy
 - b.) Open for Public Comment
- X. Old Business
- XI. New Business
- XII. Subcommittee Reports
- XIII. Staff Reports
- XIV. Petitions and Communications*
- XV. Adjournment

*Public Comment will be limited to 5 minutes per person

**UTILITIES SERVICE BOARD MEETING
3/13/2023**

Utilities Service Board meetings are available at CATSTV.net.

CALL TO ORDER

Board President Burnham called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Amanda Burnham, Megan Parmenter, Seth Debro, Kirk White, Jeff Ehman, Jim Sherman, Molly Stewart

Board members absent: ex officio Scott Robinson, ex officio Jim Sims

Staff present: Chris Wheeler, Vic Kelson, Jane Fleig, Nolan Hendon, Hector Ortiz-Sanchez, Matt Havey, Dan Hudson, Kat Zaiger, Phil Peden, Kevin White

Guests present: None

MINUTES

Board Vice President Parmenter moved, and Board member Debro seconded the motion to approve the minutes of the March 13th meeting. Motion carried, seven ayes.

CLAIMS

Parmenter moved, and Debro seconded the motion to approve the Standard Invoices: Vendor invoices included \$212,352.86 from the Water Fund, \$750.00 from the Water Sinking Fund, \$188,472.86 from the Wastewater Fund, and \$5,124.24 from the Stormwater Fund.
Motion carried, seven ayes. Total claims approved: \$406,699.96.

Parmenter moved, and Debro seconded the motion to approve the Utility Bills: Invoices included \$159,822.96 from the Water Fund and \$128,926.97 from the Wastewater Fund.
Motion carried, seven ayes. Total claims approved: \$288,749.93.

Parmenter moved, and Debro seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$393,571.17. Motion carried, seven ayes.

Parmenter moved, and Debro seconded the motion to approve the Customer Refunds: Customer refunds included \$1,028.61 from the Wastewater Fund.
Motion carried, seven ayes. Total refunds approved: \$1,028.61.

CONSENT AGENDA

Director - Kelson presented the following items recommended by staff for approval:

- a. Break Away Performance Group, LLC, \$20,000.00, On-call management training

b. BBC Pump and Equipment Company, Inc., \$4,989.00, Transfer Pump 1, replacement mechanical seal

The agreements were approved with the exception of Break Away Performance Group, LLC. Total contracts approved: \$4,989.00

Burnham requested discussion of Item A. Break Away Performance Group (BAPG). Kelson addressed the questions from the previous meeting regarding the specific management training entailed in the agenda item. Kelson advised that it is focused primarily on interpersonal skills counseling for City of Bloomington Utilities (CBU) employees that work in a supervisory role. Kelson advised that Human Resources had suggested job coaching for a supervisor in the past, and after some consideration it seemed prudent to have this service available for any supervisor who might need it on an on-call basis. Board member White questioned how CBU selected the firm. Kelson advised that Human Resources suggested the firm after working with them previously. White questioned who at CBU will have access to these services. Kelson advised that it will be available to anyone in a supervisory role.

Parmenter moved, and Debroy seconded the motion to approve the agreement with Break Away Performance Group, LLC. Motion carried, seven ayes.

REQUEST FOR APPROVAL OF AGREEMENT FOR SERVICES WITH AIRGAS SPECIALTY PRODUCTS, INC.

Assistant Director - Finance - Havey presented the agreement for services with Airgas Specialty services for the 2023 supply of Ammonium Hydroxide at the Monroe Water Treatment Plant.

Parmenter moved, and Debroy seconded the motion to approve the agreement with American Structurepoint, Inc. Motion carried, seven ayes.

REQUEST FOR APPROVAL OF AGREEMENT FOR SERVICES WITH GREEN DRAGON LAWN CARE, INC.

Assistant Director - Transmission & Distribution(T&D) - Hall presented the agreement for services with Green Dragon Lawn Care, Inc. for mowing and trimming at three plants - Monroe, Blucher, and Dillman - along with 20 additional T&D sites, including the Winston Thomas site. Board member Sherman questioned if CBU had received bids for this agreement. Hall advised that yes, he had received three separate bids. The two bids that were not awarded the contract were \$172,000.00 and \$212,000.00. Hall also advised that Green Dragon Lawn Care, Inc. is also currently contracted with Parks and Recreations, who reported having no issues with the quality of service. Debroy questioned what would happen with the existing lawn care assets that CBU currently owns. Hall advised that one of the mowers will remain with CBU to determine if there is a need and if not it will be sold to another department or auctioned. Burnham questioned what the monetary threshold for a contract was before the Utilities Service Board was able to review bids. Hall advised that the threshold is \$150,000.00. White questioned who

was handling the mowing of the Winston Thomas site. Hall advised that the Winston Thomas site was included in the 20 T&D sites referenced in the contract memo.

Parmenter moved, and Debroy seconded the motion to approve the agreement with Green Dragon Lawn Care, Inc. Motion carried, seven ayes.

BID OPENING - PUBLIC INVITATION TO BID - FULLERTON PIKE PHASE III WATER MAIN RELOCATION

Utilities Engineer - Engineering - Fleig presented the bid opening for Fullerton Pike Phase III for Water Main Relocation. The following contractor bids were received:

Crider & Crider, Inc: \$607,376.70

Milestone Contractors: \$584,310.00

Reed & Sons Construction, Inc: \$426,386.00

Engineer's Estimate: \$812,000.00 (includes a 10% contingency)

All submitted proposals will be reviewed and the selected contract will be brought to the board for consideration. Sherman questioned if this was related to the County road project that will connect Fullerton Pike to Gordon Pike. Fleig confirmed.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS:

Debroy summarized the Sewer Capacity Preparedness Plan presented by Assistant Director - Engineering - Phil Peden. The plan outlines the utilization of flow cams to better model and project long term sanitary sewer needs throughout Bloomington as areas continue to see more property development.

STAFF REPORTS:

Kelson welcomed two new employees - Blake McClintic - Heavy Machine Operator - Environmental, and Adam Hutsler - Landscape Specialist - Dillman Wastewater Treatment Plant. Kelson advised that a recent class of 20 workers in T&D has completed DSL Training and are in the process of scheduling testing. Kelson provided an update on the proposed Winston Thomas Service Center. Kelson advised that CBU is currently awaiting an appraisal of the current Service Center property which will be necessary to move forward with the financial reports necessary for a final proposal. Kelson will be providing the Board with a flowchart to better explain where CBU currently stands in the process. Kelson advised that CBU hosted the Regional Indiana Financial Authority meeting, which must be attended in order to have access to State Revolving Fund financing of projects. Board member Ehman questioned how many appraisals the City was planning on getting for the current Service Center. City Legal - Wheeler advised that he is currently aware of only one appraisal that is planned. Ehman questioned what criteria was used to choose the appraiser. Wheeler was unaware of the specific criteria, but offered to follow up with the Board and provide those criteria at a later date. White noted that

during the process of purchasing property for public use, it is common practice to take the average of three appraisals. Ehman expressed the importance to him of having multiple appraisals to ensure that CBU is getting a fair market value for the existing property.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Parmenter moved to adjourn; the meeting adjourned at 5:24 pm

Amanda Burnham, President

Date

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 04/14/23

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
ACI Payments Inc. Attn: Return 2744536208	ACCT23-033	Refund payment sent to CBU in error #740859 - ACCT23-033	153.93			153.93	
Amazon.com Sales, INC (Amazon.com Services LLC)	1C1P-H6KP-DLPX	MN23-047 Air pump, tubing for aquariums, bubble stones, air cont	39.81	39.81			
Barry Company, INC	059695	Misc sch 80 pipe, tee, bushings, flange, elbows, clamps MN23-458	268.40	268.40			
Biochem, INC	23567	K275 KLX Polymer - delivered 03/17/23 - DS23-00€	22,964.12			22,964.12	
Biological Research Solutions, INC	7693	Bacteriological suitability test for lab deionized waterDL23-004	250.00	250.00			
Black Lumber Co. INC	534903	Boards 6x12' (4) - PUR23-074	215.96	86.38		129.58	
Black Lumber Co. INC	535518	Self drilling screws (5), 3/8" drill bit - TD23-211	6.94	2.78		3.82	.34
Black Lumber Co. INC	535934	Steel mailbox, letters, numbers, mounting board - TD23-217	89.45				89.45
Brenntag Mid-South, INC	BMS367956	Robin 120 Polymer - 4,600 @ 1.4450 delivered 03/16/23 - MN23-058	6,693.00	6,693.00			
Brenntag Mid-South, INC	BMS369898	Hydrofluorosilicic acid-3,200 @ .42 delivered 03/20/23- MN23-057	1,344.00	1,344.00			
Brenntag Mid-South, INC	BMS373697	Robin 120 Polymer - 4,600 @ 1.4450 delivered 03/24/23 - MN23-058	6,693.00	6,693.00			
BSA Environmental Services, INC	COB 23-02	Phytoplankton (2) analyses with biovolume - ENV23-045	516.00	516.00			
Building Associates, INC	W20-4620 #3	W20-4620 - Monroe WTP Filter Media Replacement to 03/20/23 - ENG	133,142.50	133,142.50			
Chemical Resources, INC	1158637	Sodium Aluminate - 45,780 @ .3882 delivered 03/13/23 - DR	17,771.80			17,771.80	
Chemtrade Chemicals Corporation	93513027	Alum Sulfate - 11.506 @ 620.00 delivered 03/17/23 - MN	7,133.72	7,133.72			
Chemtrade Chemicals Corporation	93515596	Alum Sulfate - 11.026 @ 620.00 delivered 03/24/23 - MN	6,836.12	6,836.12			
Cintas First Aid & Safety #2	8406166108	Restock first aid cabinet @ Monroe - 03/17/23 - MN23-05€	47.04	47.04			
Commonwealth Engineers, INC	54504	S22-6605 - 2022 Lift Station Study to 11/30/22 - ENG	8,458.54			8,458.54	
Commonwealth Engineers, INC	54505	S22-6610 - Sanitary Lift Station Design to 11/30/22 - ENG	17,945.00			17,945.00	
Commonwealth Engineers, INC	54506	S22-6610 - Sanitary Lift Station Design to 11/30/22 - ENG	15,135.00			15,135.00	
Commonwealth Engineers, INC	54507	S22-6610 - Sanitary Lift Station Design to 11/30/22 - ENG	16,842.00			16,842.00	
Commonwealth Engineers, INC	54508	S22-6610 - Sanitary Lift Station Design to 11/30/22 - ENG	17,280.00			17,280.00	
Commonwealth Engineers, INC	54509	W22-4618 - South Central & West Booster Station Replacements-ENG	43,911.00		43,911.00		
Commonwealth Engineers, INC	54510	W22-4618 - South Central & West Booster Station Replacements-ENG	28,944.54		28,944.54		
Commonwealth Engineers, INC	55404	S22-6610 - Sanitary Lift Station Design to 02/28/23 - ENG	53,620.00			53,620.00	
Commonwealth Engineers, INC	55405	W22-4618 - South Central & West Booster Station Replacements-ENG	57,646.58		57,646.58		
Core & Main, LP	S033745	PUR22-371 - 6"X7 1/2" FULL SEAL CLAMP (DUCTILE), 6"X15" FULL SEAL CLAMP (DUC	4,636.00	4,636.00			
Core & Main, LP	S149121	PUR22-299 - Anchor couplings 2' & 3' - Inventory	6,656.82	6,656.82			
Core & Main, LP	S158817-A	PUR22-206 - Service Saddles 2"x1" Fastap (10) - Inventon	618.80	618.80			
Core & Main, LP	S158817-B	PUR22-206 - Service Saddles 4" x 1" Fastap (5) - non-inventory	377.65	377.65			
Core & Main, LP	S163469	PUR22-268 - Brass Swivel Corp Bend 2" comp x 2" corp female (15)	3,154.35	3,154.35			
Core & Main, LP	S163471	PUR22-270 - K81 Hyd 4'0" bury 3way NST (3) - Inventon	5,524.17	5,524.17			
Core & Main, LP	S163500	PUR22-343 - Vestal 20" Frame w/15" S/N Recessed cover-inventory	10,676.00	10,676.00			

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 04/14/23

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Core & Main, LP	S163524	PUR22-325 - Anchor Couplings 6"x24" (2) - Inventory	1,101.18	1,101.18			
Core & Main, LP	S163692	PUR22-072 - Full seal clamps 2"x15" (8) - Inventory	1,400.00	1,400.00			
Core & Main, LP	S171309-A	PUR22-378 - Ball Corps & Ball Curbs for inventory	3,352.30	3,352.30			
Core & Main, LP	S171309-B	PUR22-378 - SS Inserts, Brass Tees - Non-Inventory	3,431.90	3,431.90			
Core & Main, LP	S235101	PUR22-378 - Ball corps, Y branches, unions - Inventory	4,935.90	4,935.90			
Core & Main, LP	S290422-A	PUR23-021 - MISSION COUPLINGS 20 6" & 10 8'	2,261.70	2,261.70			
Core & Main, LP	S290422-B	PUR23-021 - 12"x1" SERICE SADDLE (CC)(DUCTILE)	570.00	570.00			
Core & Main, LP	S463433	PUR22-325 - Credit memo - Brass service saddle (13) - Inventory	(1,167.53)	(1,167.53)			
Cummins INC dba Cummins Sales and Service	N8-59107	Parts & labor for Grimes Lane Lift Station - TD22-645	667.74			667.74	
Cummins INC dba Cummins Sales and Service	N8-59109	Parts & labor for Fieldtone Lane Lift Station - TD22-644	1,557.99			1,557.99	
Eagle Ridge Civil Engineering Services, LLC	275-13	D21-120 - Drainage Improvements-Dunn/Kirkwood to Indiana/6th-ENG	19,030.60				19,030.60
Eco-Infrastructure Solutions, INC	16958	Trackstar camera repair on truck #550 - TD22-651	1,333.88			1,333.88	
Eurofins Eaton Analytical, INC	8100047738	Testing - Dissolved organic carbon, total organic, UV - MN	375.00	375.00			
Everett J Prescott, INC	5999602	TD22-164 5 3" Registers MS	1,950.00	780.00		1,170.00	
Everett J Prescott, INC	6121260	PUR22-381 - Yoke bars 3/4" (25) - Inventory	500.00	500.00			
Fastenal Company	INBLM231291	Misc nuts & bolts for solids tiller @ Dillman - DM23-054	51.78			51.78	
First Financial Bank / Credit Cards	ADMIN23-033	ADMIN23-033 SHRM Professional Membership & Learning System, Cert	1,581.32	632.53		948.79	
First Financial Bank / Credit Cards	ADMIN23-033 CR	ADMIN23-033-Credit for Society for Human Resource MGMT Sales Tax	(65.14)	(26.08)		(39.06)	
First Financial Bank / Credit Cards	ADMIN23-038-A	ADMIN23-038 13th National Monitoring Conference Flight Jill	390.40	156.16		234.24	
First Financial Bank / Credit Cards	ADMIN23-038-B	ADMIN23-038 13th National Monitoring Conference Reg Jil	560.00	224.00		336.00	
First Financial Bank / Credit Cards	BP21-133	BP21-133 Wastewater Books for new operators to pursue A Class 1	484.00			484.00	
First Financial Bank / Credit Cards	CS23-008-A	CS23-008 Tyler Technologies Conference LaTreana Teague 5/7-10/23	1,099.00	439.60		659.40	
First Financial Bank / Credit Cards	CS23-008-B	CS23-008 Flight to Conference LaTreana Teague 5/7-10/23	634.95	253.98		380.97	
First Financial Bank / Credit Cards	ENV23-031	ENV23-031 Lake Management Conference registration Liz,Kat,Justin	480.00	320.00			160.00
First Financial Bank / Credit Cards	ENV23-032	ENV23-032 Refreshment for Indiana Pretreatment Committee Meeting	58.82			58.82	
First Financial Bank / Credit Cards	MN23-037C	MN23-037C - Credit for canceled United flight changed to delta	(267.53)	(267.53)			
First Financial Bank / Credit Cards	MN23-060	MN23-060 13th National Monitoring Conference registration Perry	560.00	560.00			
First Financial Bank / Credit Cards	MN23-060F	MN23-060F NALM: 13th Conference Flight for Heather Perry	390.40	390.40			
First Financial Bank / Credit Cards	PUR23-047	PUR23-047 WEF Membership Fees for 2023 19 Employees	2,530.00	2,530.00			
Fisher Scientific Company, LLC	1155891	Sample bag 18 oz (2 cs) - MN23-045	889.50	889.50			
Fisher Scientific Company, LLC	1155892	Vacuum flask (2), Stopper for flask (2) - MN23-048	283.07	283.07			
Flosource, INC	231406-00	MM23-451 Cylinder repair kit for low service 4	230.00	230.00			
Gatehouse Media Indiana Holdings	0005352672-CBU	Job advertising in Herald Times - 02/05/23 - ADMIN23-036	235.68	94.27		141.41	
Gatehouse Media Indiana Holdings	4545558-7114183	Ad for Monroe Filter Rehab #7114183 - 04/01-04/03/23-ADMIN-034	218.40	218.40			

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Greeley And Hansen, LLC	INV-0000798713	S22-6611 - Electrical feed upgrade & Bar Screen @ Dillman - ENG	5,080.86			5,080.86	
GRW Engineers, INC	0060694	S22-6501 - North Fritz Terrace Sewer Rehab to 02/18/23 - ENG	1,120.00			1,120.00	
HACH Company	13498069	MN23-036BO Mercuric thiocyanate solution	151.70	151.70			
HD Supply Facilities Maintenance, LTD (USABlueBook)	283740	ENV23-026 New street Tee for the flushing crew	410.12	410.12			
HD Supply Facilities Maintenance, LTD (USABlueBook)	295031	DL23-024 Glass fiber filter, HDPE bottles,bromothymol blue	2,303.20			2,303.20	
HD Supply Facilities Maintenance, LTD (USABlueBook)	295212	DL23-024 Ammonia Nitrogen standard	37.29			37.29	
HD Supply Facilities Maintenance, LTD (USABlueBook)	297769	DR23-033 S20-COVID Microflex nitrile gloves sizes S L XL	1,294.84			1,294.84	
Heflin Industries, INC	126297	MM23-423 Main office bathroom urinal stopped up, No clean out	1,420.42	1,420.42			
Heflin Industries, INC	126363	MM23-453 Rebuild flush valve and urinal assembly parts & labor	393.38	393.38			
Heflin Industries, INC	126447	ENG23-020 Backflow leaking reseated the gasket MN	250.00	250.00			
Hydra-Stop, LLC	46928	PUR23-026 - 12" HYDRA STOP SADDLE	3,321.53	3,321.53			
Hydra-Stop, LLC	46982-A	6" HYDRA STOP SADDLE	2,674.00	2,674.00			
Hydra-Stop, LLC	46982-B	6" HYDRA STOP COMPLETION PLUG	507.53	507.53			
Indiana Fluid Systems Sol (Swagelok IN-Cincinnati)	783136	DM23-008 Replacement line for Bisulfate that crystalize cool	3,200.41			3,200.41	
Indiana Fluid Systems Sol (Swagelok IN-Cincinnati)	783534	DM23-008 SS fitting male conn 3/8" male NPT	44.82			44.82	
Indiana Industrial Operators Association, INC	2869	ENV23-020 WITtech Conference 23&membership for Wenning&Swofford	1,280.00			1,280.00	
Indiana Oxygen Company, INC	10112655	Compressed oxygen - 1 cylinder - DM23-04C	39.57			39.57	
Interstate All Battery Center of Bloomington, INC	1903301013424	LIT4032 Batteries (2) - TD23-215	7.50			7.50	
Irving Materials, INC	11254573	Concrete - Water @ 1525 S Rogers St - 03/09/23 - TC	644.00	644.00			
Irving Materials, INC	11256593	Concrete - Water @ 7th & Walnut - 03/16/23 - TC	2,350.00	2,350.00			
Irving Materials, INC	11257325	Concrete - Water @ 2463 S Winslow Ct - 03/20/23 - TD	962.00	962.00			
Irving Materials, INC	11257780	Concrete - Water @ 424 S College Mall Road - 03/21/23 - TC	600.00	600.00			
IU Health OCC Health Services	00142530-00	DS Breath alcohol test for 1 TD employee - 03/03/23 - TD23-209	50.00				50.00
IU Health OCC Health Services	00142534-00	DS DOT 5 Panel E Screen 1 ENV employee - 03/06/23 - ENV23-043	50.00	50.00			
IU Health OCC Health Services	00142535-00	DS DOT 5 Panel E Screen 1 TD employee - 03/03/23 - TD23-209	50.00				50.00
Ivy Tech Community College	N2023001	Multiple reqs Water operator exam fees for 17 employees	680.00	680.00			
Ivy Tech Community College	N2023002	TD23-111, MN23-029 Water operator exam fee DSL, WT5 exam	80.00	80.00			
J&S Locksmith Shop, INC	244791	File cabinet keys made for Accounting - ACCT23-032	6.36	2.54		3.82	
JCI Jones Chemicals, INC	909041	Sodium Hypochlorite - 4,525 @ 2.13 delivered 03/17/23 - MN	9,638.25	9,638.25			
JCI Jones Chemicals, INC	909139	Sodium Hypochlorite - 3,974 @ 2.13 delivered 03/20/23 - DR	8,464.62			8,464.62	
JCI Jones Chemicals, INC	909503	Sodium Hypochlorite - 4,402 @ 2.13 delivered 03/24/23 - MN	9,376.26	9,376.26			
John Deere Financial f.s.b. (Rural King)	44518	Glyphosate, tie bungee, crates (2) - ENV23-042	97.46				97.46

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
John Deere Financial f.s.b. (Rural King)	143096	Grass seed, mailbox numbers for repair on Oxford Dr - TD23-220	94.95				94.95
Kirby Risk Corp	S112388410.001	Battery backups for main switching gear for TP Batter - MN23-429	1,588.64	1,588.64			
Kirby Risk Corp	S112438770.001	CULL RHMS SLOT/PHIL Screws for gate conduit - DM23-047	9.28			9.28	
Kirby Risk Corp	S112438770.002	Breaker 20A 1P 120V GFCI for filter building - DM23-047	119.41			119.41	
Kirby Risk Corp	S112441329.001	EMT couplings (40), Step drill bit, EMT Conn (returned)-DM23-048	62.66			62.66	
Kirby Risk Corp	S112441329.002	Pipe bender w/handle - DM23-048	88.49			88.49	
Kirby Risk Corp	S112443178.001	Carol Helix CAT 5E Riser Blue for gate project - DM23-050	185.26			185.26	
Kirby Risk Corp	S112446849.001	FlexColor Bollard LED Light for solids building drive - DM23-051	187.88			187.88	
Komline Sanderson Engineering Corporation	42056188	BP23-056 Proximity switch w/cable	467.04			467.04	
Lawson Products, INC	9310426332	SS Lift chain for #2 RAS Pump - BP23-058	870.05			870.05	
Lawson Products, INC	9310436482	Rechargeable handheld flashlight (2) - DR23-035	202.70			202.70	
Logical Concepts, INC (Omnisite)	89229	Monthly cellular fee for XR-50 Omni-Site 04/01-04/30/23 - ENG	1,188.00			1,188.00	
Mark Osborne (Control Freaks Consulting)	391Inv-MN23-049	MN23-049 #4 Bleach day tank level indicator&Finished water tank	1,125.00	1,125.00			
Mark Osborne (Control Freaks Consulting)	395Inv-MN-054	MN23-054 Replacement of Monroe tank level indicator.	1,700.00	1,700.00			
Monroe County Land Title Co., INC (Title Plus)	55215	ENG23-016 D23-133 Complete a 100 year title search w/Title Memor	5,000.00			5,000.00	
Nugent, INC (Utility Supply Company)	1426867-A	PUR22-373 -Brass nipples, hex bushings-Inventory & Non-inventory	2,346.70	2,346.70			
Nugent, INC (Utility Supply Company)	1427710	PUR22-376 - 6" Romac Sewer Saddle (4) - Inventory	1,032.55	1,032.55			
Nugent, INC (Utility Supply Company)	1428182	PUR22-386 - Compression Yoke Stop LLB (29) - Inventory	4,903.32	4,903.32			
Nugent, INC (Utility Supply Company)	1428184-A	PUR22-387 - Stiffeners 1" Stainless Steel Insert	405.60	405.60			
Nugent, INC (Utility Supply Company)	1428184-B	PUR22-387B - Brass Ball Valves - Inventory	1,378.80	1,378.80			
Nugent, INC (Utility Supply Company)	1428186	PUR22-373 - 3/4 x 12 & 3/4 x 8 brass nipples	168.10	168.10			
Nugent, INC (Utility Supply Company)	1428187	PUR22-382 - 1 x 300 CTS 250PSI Blue Service tubing	283.33	283.33			
Nugent, INC (Utility Supply Company)	1428188	PUR22-367 - 12x15 SB SS bolt & nut repair clamps (8) - Inventory	4,621.04	4,621.04			
Nugent, INC (Utility Supply Company)	1428189	PUR22-391 - 6" Hymax Coupling (5)	2,610.20	2,610.20			
Nugent, INC (Utility Supply Company)	1429831	PUR22-193 - 2" FIP x QJ for CTS Curb Stop, Ford 2" MIP-Inventory	20,450.00	20,450.00			
Nugent, INC (Utility Supply Company)	1429909	PUR22-387 - Credit memo for 80 stiffeners	(405.60)	(405.60)			
Nugent, INC (Utility Supply Company)	1429910	PUR22-387 - Stiffeners 1" Stainless Steel Insert (80)	294.40	294.40			

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Nugent, INC (Utility Supply Company)	1430392	PUR22-193 - Ford 3/4" QJ CTS x 1" QJ CTS-no lead (50) -Inventory	1,150.00	1,150.00			
Nugent, INC (Utility Supply Company)	1430766	PUR22-384 - 1" Double pronged yoke bar set (10) - Inventory	824.60	824.60			
Nugent, INC (Utility Supply Company)	1430994	PUR22-193 - 1" Fem Cop Thrd Swiv x 1 QJ CTS Outlet - Inventory	2,200.00	2,200.00			
Nugent, INC (Utility Supply Company)	1431145	PUR22-193 - 1-1/2" Flare X Three 1" Flare Branch (5)	1,000.00	1,000.00			
Nugent, INC (Utility Supply Company)	1431413	PUR22-193 - 1-1/2 MIP x (2) 1" Y Branch w/TW Nut - inventory	7,800.00	7,800.00			
Nugent, INC (Utility Supply Company)	1431632	PUR22-193 - 11/2 Female copper x 11/2 FIP CPLG - Inventory	672.00	672.00			
Nugent, INC (Utility Supply Company)	1434550	TD22-453BO 7 Pair 5/6"x3/4" to 1" Meter adapter,1" Meter to 2"	2,355.81	942.32		1,413.49	
Nugent, INC (Utility Supply Company)	1435560	TD23-67 Swing check valve used @ Waters Edge Apartments MS	1,517.16	606.86		910.30	
Office Depot, INC	288216048001	Copy paer (1 case) - ENG23-004	42.16	16.86		25.30	
Office Depot, INC	292647017003	Fan heater - ACCT23-019	33.29	13.32		19.97	
Office Depot, INC	292647019001	Envelope openers (2) - ACCT23-019	14.58	5.83		8.75	
Office Depot, INC	292647020001	Gel pens, uni-ball pens - ACCT23-019	39.99	16.00		23.99	
Office Depot, INC	294640400001	Mag/Cyan print head T1300 - ENG23-015	112.92	45.17		67.75	
Office Depot, INC	294640400002	Gray print head T1300, Yellow print head T1300 - ENG23-015	225.84	90.34		135.50	
Office Depot, INC	294640403001	Notebooks, letter openers, folders (1 box) - ENG23-015	17.94	7.18		10.76	
Office Depot, INC	302089972001	Uni-deluxe ball pens (4 4pk) - TD23-205	29.16	11.66		16.04	1.46
Office Depot, INC	302089973001	Highlighter pens (1 dz) - TD23-205	28.29	11.32		15.56	1.41
Office Depot, INC	302089975001	Markers, post-it notes, gel pens - TD23-205	50.13	20.05		27.57	2.51
Office Depot, INC	302117543001	Paint markers (1 dz) - TD23-205	38.29	15.32		21.06	1.91
Office Depot, INC	302117544001	Blue copy paper (8 reams) - TD23-205	24.24	9.70		13.33	1.21
Office Depot, INC	302790376001	Misc folders, uniball pens, report covers - ACCT23-037	112.01	44.80		67.21	
Office Depot, INC	302790379001	Tape dispenser, document holder - ACCT23-037	50.58	20.23		30.35	
Office Depot, INC	302790383001	Endust screen/electronic cleaner (1 pk) - ACCT23-037	30.59	12.24		18.35	
Pace Analytical Services, INC	2350211279	Testing - Metals, cyanide, PCB for Dillman - 03/01/23 - DL23-021	219.30			219.30	
Pace Analytical Services, INC	2350211610	Misc ICP Metals, mercury, MSV, organics @ Blucher-ENV23-021B	652.50			652.50	
Pace Analytical Services, INC	2350211611	Misc ICP Metals, mercury, MSV, organics @ Dillman-ENV23-021A	652.50			652.50	
PACIV-USA, LLC	I-8119	ADMIN22-039 PLC Panel Fabrication cabinet	13,170.00			13,170.00	
Quality Supply & Tool Co INC	303631-00	TD23-204 Reed tap machine	2,249.65	2,249.65			
Quality Supply & Tool Co INC	303648-00	TD23-206 Mortar Pan Jon Deckarc	74.42				74.42
Quality Supply & Tool Co INC	303812-00	TD23-199 flat eye sling,ratchet strap S hook,pin shackle,key set	167.01			167.01	
Republic Services, INC	0694-003102947	Trash removal @ Dillman & Service Center 04/01-04/30/23 - PUR	463.00	31.60		431.40	
Republic Services, INC	0694-003105269	Trash removal @ Monroe WTP - 03/01-03/31/23 - MN	168.87	168.87			
Republic Services, INC	0694-003105270	Trash removal @ Blucher WWTP - 03/01-03/31/23 - BF	211.33			211.33	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Richard's Small Engine, INC	497380	ACCY HUSQ T35, Clamshell, speed feed head, mix for gas -DM23-053	139.46			139.46	
Riddle Tractor Sales (Lawrence County Equip.)	IL27085	DM23-036 Bushing to repair operations Kubota drivers side door	9.58			9.58	
Robert Wyatt Thrasher III (Thrasher Landscape, INC)	100547	Stormwater Grant Reimbursement - ENV23-039	4,521.86				4,521.86
Rogers Group, INC	0071194013	Stone #53 - Stock - 03/06/23 - TD	251.86	100.75		138.52	12.59
Safeguard Business Systems, INC	9000362629	CS23-006 Deposit Ticket DTR Format 2PT First Financial 5698	113.00	45.20		67.80	
Shredding and Storage Unlimited, LLC	66243	On-site document destruction, shred contents 02/13-02/15/23 -PUR	2,870.00	1,148.00		1,722.00	
Southern Indiana Parts, INC (Napa Auto Parts)	501791	Wiper blades for Operations Truck #764 - DR23-034	22.10			22.10	
Southern Ionics Incorporated	654805	Sodium Bisulfite - 33,680 @ .185 delivered 03/14/23 - DR	6,230.80			6,230.80	
Springfield Electric Supply CO (Valley Electric)	S007291543.001	DM23-043 Replacement lights for Lab office & storage room	472.20			472.20	
Staples Contract & Commercial, INC	3532557496	Batteries "D" (5 8 pks) - PUR23-068	82.30	32.92		49.38	
Staples Contract & Commercial, INC	3532557497	Dry erase board, pens, clipboards, ruler - PUR23-067	97.31	38.93		58.38	
State Of Indiana	50224	Audit serivces - Water Utility - Financial 2020 - ACCT23-041	19,197.00	19,197.00			
State Of Indiana	50225	Audit serivces -Wastewater Utility - Financial 2020 - ACCT23-041	19,197.00			19,197.00	
State Of Indiana	50226	Audit serivces -Stormwater Utility - Financial 2020 - ACCT23-041	17,397.00				17,397.00
Sunbelt Rentals, INC	136789623-0001	Diamond saw blades for truck #639 - TD23-173	250.00	250.00			
The Home City Ice Company	6777230289	Ice delivered on 03/29/23 (146) - TD23-218	266.85	106.74		146.77	13.34
Tri-State Bearing Co, INC	1338376-00	Take up adjusters for side conveyor belt - BP23-047	790.02			790.02	
Tri-State Bearing Co, INC	1339130-00	Block bearing, exp bearings, PB bearing for conveyor - BP23-053	1,685.88			1,685.88	
Tri-State Bearing Co, INC	1339502-00	Oil seal - TD23-195	45.42	18.17		24.98	2.27
Tri-State Bearing Co, INC	1339544-00	Bearings (2), Shaft 6' keyed for heating unit on basin -DM23-038	471.19			471.19	
ULINE, INC	161206005	PUR23-075 Stretch wrap, printer labels, bulk containers 2 sizes	1,444.36	577.74		866.62	
United Parcel Service, INC	0000430948103-B	Weekly service charge - 03/11/23 - PUR	30.00	12.00		18.00	
United Parcel Service, INC	0000430948113-B	Weekly service charge - 03/18/23 - PUR	30.00	12.00		18.00	
Utility Pipe Sales of Indiana, INC	IY030082	PUR22-291 - 3/4 Ball curb CTS X FNPT no lead (36) - Inventory	2,592.00	2,592.00			
Utility Pipe Sales of Indiana, INC	IY030090	PUR22-291 - 3/4 Ball curb CTS X FNPT no lead (14) - Inventory	1,008.00	1,008.00			
Utility Pipe Sales of Indiana, INC	IY030616	PUR22-179 - Credit memo for 14 returned adapters	(453.60)	(453.60)			
Utility Pipe Sales of Indiana, INC	IY030854	PUR23-017 O/L UPPER STEM FOR K81	285.00	285.00			
Utility Pipe Sales of Indiana, INC	IY031142	PUR22-291 - 3/4" CTS X FIP Adapter (50) - Inventory	975.00	975.00			
Utility Pipe Sales of Indiana, INC	IY031311	PUR22-291 - Brass 3 part union 1" comp x 1" CPLG - Inventon	1,300.00	1,300.00			
Utility Pipe Sales of Indiana, INC	IY031312	PUR22-342 - 12" K81 Hydrant extsions (10), Safety Flange Repair	4,550.00	4,550.00			
Utility Pipe Sales of Indiana, INC	IY031408	PUR22-379 - 6"x24" MJ Anchor couplings, 6" Gate Valve -Inventory	5,250.00	5,250.00			
Utility Pipe Sales of Indiana, INC	IY031409	PUR22-128 - 6"x13" MJ Anchor Coupling Dom Swivel (6) - Inventory	1,590.00	1,590.00			
Virtuoso Sourcing Group, LLC	30366	Collection Agency Fee - 03/01-03/13/23 - AR	259.75	103.90		155.85	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Virtuoso Sourcing Group, LLC	30367	Collection Agency Fee - 03/08-03/14/23 - AR	48.47	19.39		29.08	
W.W. Grainger, INC	9626759378	BP23-051 Faucet for Solids Bldg chain for side conveyo	403.38			403.38	
W.W. Grainger, INC	9634660543	BP23-060 Motor for side Conveyor	526.46			526.46	
W.W. Grainger, INC	9635767776	MN23-050 Digital Thermometer	72.17	72.17			
W.W. Grainger, INC	9640957057	BP23-065 Air Dryer/Moisture trap for west press	178.52			178.52	
W.W. Grainger, INC	9641205936	BP23-066 Motor protector switch for portable sludge pump	200.58			200.58	
W.W. Grainger, INC	9642795968	BP23-067 Air/Moisture filter for east belt press	150.60			150.60	
Water Solutions Unlimited, INC	110986	Copper sulfate-MS635-T300-600 @11.50 delivered 03/10/23-MN23-053	10,350.00	10,350.00			
Wessler Engineering, INC	41251	S21-6508 - SCADA Asset Management to 02/28/23 - ENG	735.00			735.00	
Wessler Engineering, INC	41253	W22-4606 - Monroe WTP Residual Dewatering Improvement - ENG	1,642.50	1,642.50			
Wessler Engineering, INC	41259	W22-4602 - Monroe Intake Bar Screen to 02/28/23 - ENG	2,235.00	2,235.00			
West Side Tractor Sales CO.	B49649	Keys made for John Deere (5) - PUR23-087	67.95	27.18		40.77	
Xylem Dewatering Solutions, INC (Godwin Pumps)	401229161	DM23-010 Pump rental & delivery fees for 1/16-2/12/23	3,534.79			3,534.79	
Xylem Dewatering Solutions, INC (Godwin Pumps)	401235510	DM23-010 Pump rental for 2/13-3/12/23	3,198.47			3,198.47	
Young Trucking, INC	121363	Hauling sludge from Blucher WWTP - 03/06-03/16/23 - BF	6,161.80			6,161.80	
Young Trucking, INC	121364	Hauling sludge from Dillman WWTP - 03/06-03/09/23 - DR	16,605.80			16,605.80	
Grand total:			<u>830,282.46</u>	<u>366,251.01</u>	<u>130,502.12</u>	<u>291,926.55</u>	<u>41,602.78</u>

City of Bloomington Utilities
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Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater
AT&T	8123347689 04/23	812-334-7689 Service - Utilities 02/08-03/07/23	1,266.44	1,266.44	
AT&T	812R959257 04/23	White pages listing for Dillman, Blucher & Monroe 02/11-03/10/23	18.00	18.00	
Duke Energy	2132-9275 04/23	Service - Hyde Park / Olcott Lift Station 02/10-03/10/23	75.51		75.51
Duke Energy	2132-9712 04/23	Service - Morningside Drive Lift Station 02/14-03/14/23	187.14		187.14
Duke Energy	2139-0220 04/23	Service - Basswood Circle Lift Station 02/14-03/14/23	344.70		344.70
Duke Energy	2139-0303 04/23	Service - Park Ridge Lift Station 02/15-03/15/23	12.82		12.82
Duke Energy	2139-0428 04/23	Service - Cory Lane Lift Station 02/14-03/14/23	127.54		127.54
Duke Energy	2057-6357 04/23	Service - IU Hospital Lift Station - 02/18-03/21/23	641.49		641.49
Duke Energy	2132-9100 04/23	Service - Service Center Building @ 600 E Miller Dr 2/9-03/9/23	1,043.07	1,043.07	
Duke Energy	2132-9168 04/23	Service - Azelea Lane Lift Station (Walnut Creek) 02/16-03/16/23	100.93		100.93
Duke Energy	2132-9324 04/23	Service - Barge Lane SW Tank 02/10-03/10/23	202.02	202.02	
Duke Energy	2132-9340 04/23	Service - Knightridge Lift Station 02/14-03/14/23	74.45		74.45
Duke Energy	2132-9548 04/23	Service - Gentry Booster Station 2/15-3/15/23	3,245.25	3,245.25	
Duke Energy	2132-9572 04/23	Service - Griffy Plant Outdoor Lighting 2/16-3/16/23	36.07	36.07	
Duke Energy	2132-9663 04/23	Service - Bulk Water Station @ 3230 S Walnut St 02/10-03/10/23	47.61	47.61	
Duke Energy	2132-9697 04/23	Service - Park 37 Lift Station 02/10-03/10/23	59.25		59.25
Duke Energy	2132-9762 04/23	Service - Rusgan Drive Lift Station 02/16-03/16/23	97.56		97.56
Duke Energy	2132-9853 04/23	Service - Arlington Park Lift Station 02/24-03/22/23	308.16		308.16
Duke Energy	2132-9994 04/23	Service - South Tank @ E Miller Drive 02/09-03/09/23	154.33	154.33	
Duke Energy	2139-0022 04/23	Service - Prow Road Lift Station 02/11-03/13/23	88.93		88.93
Duke Energy	2139-0113 04/23	Service - Oolitic Lift Station 02/24-03/22/23	104.48		104.48
Duke Energy	2139-0361 04/23	Service - Stonelake Drive Lift Station 02/18-03/21/23	63.49		63.49
Duke Energy	2139-0452 04/23	Service - Karst Park Lift Station/Fairgrounds 02/10-03/10/23	309.44		309.44
Duke Energy	2139-0486 04/23	Service - W 17th Street Lift Station 02/18-03/21/23	256.42		256.42
Duke Energy	2139-0543 04/23	Service - Hyde Park Edward Lift Station 02/10-03/10/23	80.00		80.00
Duke Energy	2139-0577 04/23	Service - Adams Street Lift Station 02/10-03/10/23	124.36		124.36
Duke Energy	2139-0600 04/23	Service - Red Bud Tower Tank 02/10-03/10/23	216.15	216.15	
Duke Energy	2139-0650 04/23	Service - Winston Thomas Lagoon (lighting) 02/10-03/10/23	25.04		25.04
Smithville Telephone Co Inc	8128241616 04/23	Service - 812-824-1616 SE Pumping Station - BS 02/20-03/19/23	96.98	96.98	
South Central Indiana Remc	2093400200 04/23	Service - Blucher Poole - #2093400200 - 02/19-03/20/23	17,383.89		17,383.89
Verizon Wireless	9930373463 04/23	Service - Cradlepoint booster for WIFI -Engineering 2/18-3/17/23	50.44	50.44	
Grand total:			<u>26,841.96</u>	<u>6,376.36</u>	<u>20,465.60</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF APRIL, 2023

INDIANA DEPARTMENT OF REVENUE \$74,377.89
(SALES TAX)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX
(UTILITY RECEIPTS TAX)

NPC \$49,482.04
(CHARGE CARD FEES)

FIRST FINANCIAL \$2,774.01
(ACCOUNT ANALYSIS FEES)

GROSS PAYROLL \$376,994.76

FICA TAX \$22,295.92

TOTAL \$525,924.62

City of Bloomington Utilities
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CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Eric Doyle	15301-017	Customer refund	\$270.08	28888	Refund credit balance on active account. (customer request)		\$270.08		
Structured Solutions	201529-001	Customer refund	\$1,499.43	28909	Refund credit balance after final bill processed. (hydrant meter)		\$1,499.43		
Ryan Conrad	16338-002	Customer refund	\$7.29	28907	Refund credit balance after final bill processed.		\$7.29		
			<u>\$1,776.80</u>			<u>\$0.00</u>	<u>\$1,776.80</u>	<u>\$0.00</u>	<u>\$0.00</u>



CONTRACT COVER MEMORANDUM

TO: Controller & USB
FROM: Braden Bonczek
DATE: April 4, 2023
RE: REQUEST APPROVAL FOR AGREEMENT FOR SERVICES
WITH ELECTRIC PLUS, INC.

Contract Recipient/Vendor Name:	Electric Plus, Inc.
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	2033
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	23-175
Due Date For Signature:	For USB meeting on April 10, 2023
Expiration Date of Contract:	August 15,2023
Renewal Date for Contract:	none
Total Dollar Amount of Contract:	\$4,825.00
Funding Source:	009-61-900004-U62024
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: Electrical relocation and installation of fluoride skid

UTILITIES SERVICE BOARD
CITY OF BLOOMINGTON, INDIANA
RESOLUTION 2023-04

Bid Acceptance and Contract Award for Fullerton Pike – Phase III Water Main Relocation

WHEREAS, the City of Bloomington Utilities Department, City of Bloomington, Monroe County, Indiana, held a bid opening at the regular meeting of the Utilities Service Board on March 27, 2023, for the Fullerton Pike – Phase III Water Main Relocation Project wherein three bids were timely received, opened and spread of record; and

WHEREAS, all three bids were reviewed for responsiveness by members of the City of Bloomington Utilities Department and the Engineer of record; and

WHEREAS, the Engineer of record and members of the City of Bloomington Utilities Department determined that the lowest, responsive and responsible bidder was Reed & Sons Construction, Inc. for a total of Four Hundred and Twenty Six Thousand, Three Hundred and Eighty Six (\$426,386.00) Dollars; and

WHEREAS, the Engineer of record and Utilities Department Staff recommend that the Utilities Service Board accept find that Reed & Sons Construction, Inc. is the lowest, most responsive and responsible bidder, accept Reed & Sons Construction, Inc.'s base bid, reject the alternative bid items, and request authorization to contract with the same.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Bloomington Utilities Service Board hereby accepts the Lump Sum Base Bid presented by Reed & Sons Construction, Inc. as the lowest, responsible and responsive bidder, rejects the alternative bid items, awards the Fullerton Pike – Phase III Water Main Relocation Project to Reed & Sons Construction, Inc., and authorizes the City of Bloomington Utilities Department to contract with Reed & Sons Construction, Inc. for this project.

SO ADOPTED by the Utilities Service Board on April 10, 2023.

Amanda Burnham, President
Utilities Service Board

ATTEST:

Vic Kelson, Director
City of Bloomington Utilities Department



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor, USB
FROM: Braden Bonczek
DATE: April 6, 2023
RE: REQUEST APPROVAL FOR AGREEMENT FOR On Call SERVICES WITH The Henry P. Thompson Company

Contract Recipient/Vendor Name:	The Henry P. Thompson Company
Department Head Initials of Approval:	/VK/
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	2037
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	23-172
Due Date For Signature:	April 10 USB meeting
Expiration Date of Contract:	Est. 4/10/2024
Renewal Date for Contract:	Annual for three (3) years
Total Dollar Amount of Contract:	\$30,000.00/annually
Funding Source:	010-64-950006-U62032 010-65-950006-U62032
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: On Call Equipment Services and Maintenance



CONTRACT COVER MEMORANDUM

TO: Controller, Mayor & USB
FROM: Phil Peden
DATE: 4/6/2023
RE: Request Approval of Contract with Bynum Fanyo & Associates for site remediation design at the Winston Thomas Property.

Contract Recipient/Vendor Name:	Bynum Fanyo & Associates
Department Head Initials of Approval:	
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Phil Peden
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Christopher Wheeler
Record Destruction Date: <i>(Legal to fill in)</i>	2034
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	23-190
Due Date For Signature:	For Monday, April 10 USB meeting
Expiration Date of Contract:	December 31, 2024
Renewal Date for Contract:	N/A
Total Dollar Amount of Contract:	\$47,700.00
Funding Source:	
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: This Contract is to provide survey, design, and bidding services for the site remediation of the Winston Thomas property.