



A-1

03-28-2023

Board of Park Commissioners
Regular Meeting
Minutes

Regular Meeting: Tuesday, February 28, 2023 4:00 – 5:30 p.m. Council Chambers 401 North Morton

CALL TO ORDER - ROLL CALL

The meeting was called to order by Kathleen Mills at 4:03pm

Present: Kathleen Mills, Ellen Rodkey, Israel Herrera and James Whitlatch

A. CONSENT CALENDAR

- A-1. Approval of Minutes of January 24, 2023
- A-2. Approval of Claims Submitted January 24, 2023 – February 27, 2023
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Review/Approval of Credit Card Refunds
- A-6. Declaration of Surplus – February 2023
- A-7. Moved to section C. Other Business
- A-8. Approval of partnership agreement with Green Camino, Inc. (EarthKeepers) for two compost collection bins
- A-9. Approval of contract with VET Environmental Engineering, LLC for mold remediation at Switchyard Park Maintenance Building.
- A-10. Approval of 2023 partnership agreement with The Ryder Magazine and Film Series
- A-11. Approval of 2023 Performance and Entertainment agreement template
- A-12. Re-Approval of Policy 13210 – Multi-Use Trail Design and Operations
- A-13. Approval of contract with Cassady Electrical Contractors, Inc. for Farmers' Market shed
- A-14. Approval of contract with Commercial Service for emergency replacement of water heater at Banneker Community Center
- A-15. Approval of contract with Cassady Electrical Contractors, Inc. for emergency electrical work at Banneker Community Center
- A-16. Approval of contract with Aquatic Control, Inc. for Miller-Showers Park
- A-17. Approval of contract with Harrell Fish, Inc. for backflow prevention device maintenance and testing
- A-18. Approval of partnership agreement with Bloomington Junior League Baseball Association

Board Comments: *Kathleen Mills commented:* to give the community an opportunity to voice opinions, the Board wanted to move A-7 Approval of 2023 Food and Beverage Artisan and Food Truck/Push Cart agreement from the Consent Calendar to section C. Other Business.

Kathleen Mills stated: due to conflict of interest she would abstain from voting on item A-10 Approval of 2023 partnership agreement with The Ryder Magazine and Film Series.

Ellen Rodkey made a motion to move item A-7 Approval of the 2023 Food and Beverage Artisan and Food Truck/Push Cart agreement from Section A. Consent Calendar to Section C. Other Business. *Jim Whitlatch* seconded the motion. Vote taken: unanimously carried 4-0.

Ellen Rodkey made a motion to approve Consent Calendar A-1 through A-18, minus A-10 Approval of 2023 partnership agreement with The Ryder Magazine and Film Series. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0.

Ellen Rodkey made a motion to approve item A-10 Approval of 2023 partnership agreement with The Ryder Magazine and Film Series. *Jim Whitlatch* seconded the motion. Vote taken: 3 Ayes – Jim Whitlatch, Ellen Rodkey, Israel Herrera. 1 Abstain – Kathleen Mills.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Bravo Award

Emily Buuck, Community Relations Coordinator presented Amanda Ghaffarian with the February Bravo Award for the hours given as a Community Events volunteer. In five months, Amanda had volunteered at 7 events and volunteered 27 hours. Amanda not only helped turn Frank Southern Center's locker rooms and showers into a haunted house, she volunteered both shifts at Winter Lights, December Nights at Switchyard Park in freezing cold weather. Staff was extremely grateful for Amanda's service to the department.

The Board thanked Amanda Ghaffarian for the volunteer hours provided to the department.

B-2. Parks Partner Award – none

B-3. Staff Introductions

Sasha Kuznetsov, accepted the position of Parks and Recreation Intern. Sasha Kuznetsov was a fourth year undergraduate student at the School of Public Health at Indiana University, pursuing a Bachelor's degree in Fitness and Wellness. Sasha was interested in helping others become more active outdoors and finding ways to make physical activity more enjoyable for people of all ages and abilities. She viewed access to natural resources as a fundamental part of the health and wellbeing of all people. As a Parks and Recreation Intern, she would strive to gain more knowledge on the management of the parks and how community wellness can be incorporated more into program planning.

C. OTHER BUSINESS

C-1. Election of Board of Park Commissioners Vice President, Representative to the Plan Commission and Representative to the Bloomington Parks Foundation

Joe Whitlatch moved to appoint Ellen Rodkey as Vice President and Plan Commission Representative. *Kathleen Mills* seconded. Vote taken: 3 Ayes – Jim Whitlatch, Kathleen Mills, and Israel Herrera. 1 Abstained – Ellen Rodkey

Ellen Rodkey moved to appoint Jim Whitlatch as ex officio for the Bloomington Parks Foundation. Kathleen Mills seconded. Vote taken: 3 Ayes – Kathleen Mills, Ellen Rodkey and Israel Herrera 1 Abstained – Jim Whitlatch

A-7. Approval of 2023 Food and Beverage Artisan and Food Truck/Push Cart Agreement Template

Clarence Boone, Facility Coordinator staff recommended approval of the 2023 Food and Beverage Artisan and Food Truck/Push Cart Agreement template. The 2023 Food and Beverage Artisan and Food Truck/Push Cart Agreement templates had been revised to include language consistent with the Farm Vendor Contract and Handbook, including information on the Park Board approved revisions to the Artisan fee, and new guidelines for Home Based Vendors. BPRD had been decreasing fees since 2020, moving from 10% down to 6.5% for 2023. The Market had seen many changes over the years including a decrease in vendors, food and beverage artisan and customers. BPRD strived to meet cost recovery goals while balancing fees. BPRD had accepted the first round of RFPs, and would be selecting vendors soon. Information regarding the Request for Proposals could be found on the Market website. Both agreements were reviewed and approved by City Legal.

Board Comments: *Jim Whitlatch stated:* there had been an issue between the 6.5% and 5% fee.

Jim Whitlatch stated: if the fee was changed from the 6.5%, the item would need to be moved to the next meeting.

Paula McDevitt responded: the template contained the 6.5% fee. If the Park Board wished to have further discussion or change the fee, the template would need to be moved to the March 28th meeting.

Jim Whitlatch inquired: if the fee was reduced for one Food and Beverage Artisan, would it have to be reduced for all Food and Beverage Artisans.

Clarence Boone responded: yes, that was the understanding.

Leslie Brinson, Community Events Manager responded: Farm Vendor fees and Food and Beverage Artisans fees would be the same for all Farm Vendors and the same for all Food and Beverage Artisans. There would not be special pricing for one individual vendor.

Jim Whitlatch inquired: what would the difference in revenue be between 5% and 6.5%.

Leslie Brinson comment: it was estimated between \$3,000 and \$4,000 depending on the number Food and Beverage Artisans, the number of customers, and gross sales. BPRD could only make a projection, which at 6.5% would be a revenue of \$14,000, if dropped to 5% \$11,000 would be estimated revenue.

Jim Whitlatch inquired: if the projection was based on Muddy Forks being at the Market.

Leslie Brinson responded: projections were not based on any individual vendor.

Jim Whitlatch inquired: on revenue prior to COVID.

Leslie Brinson responded: in 2019 revenue from Food and Beverage Artisan vendors was \$47,000 of overall Market revenue. In 2021 revenue from Food and Beverage Artisans was \$12,000.

Jim Whitlatch inquired: what caused the difference in the revenue generated.

Leslie Brinson responded: in 2018 customer attendance was 200,000, in 2019 it dropped to 100,000 and in 2022 it dropped to 65,000 customer attendance. The number of Food and Beverage Artisans and Farm Vendor decreased. Overall decrease based on 2019 activities, COVID, and building back up from those experiences.

Jim Whitlatch inquired: when was the 6.5% fee set.

Leslie Brinson responded: the fee was included in the 2023 Price Schedule the Park Board approved at the November 2022 meeting. The Advisory Council started the discussion in August 2022.

Jim Whitlatch inquired: had there been a recommendation by the Advisory Council.

Leslie Brinson responded: the Advisory Council did not vote on items, but they were in support of BPRD staff proposal.

Jim Whitlatch inquired: if there was a way to know if more vendors would participate if the fee was dropped.

Leslie Brinson responded: there is no way of knowing. Each individual vendor would need to make their own decision, of what was best for them at the time.

Jim Whitlatch inquired: if there were increased expenses to the Market due to rising inflation.

Leslie Brinson responded: there were increases in supplies as well as a large increase in staffing. Since 2019, seasonal staff wages increased around \$5.00 per hour 2019. Staff was continued to work on entertainment and security which caused increases to expenses. The Market had struggled, and not met the lower 50% cost recovery set by the Park Board.

Jim Whitlatch inquired: what the future plan was for the fee.

Leslie Brinson responded: in 2019 a five year plan was established, that plan had a fee decrease each year. Staff anticipated another decrease in 2024, what that decrease would look like depended on what 2023 would hold, what income and revenue looked like, and where the Market would be at a cost recovery standpoint. Staff intended to continue to decrease fees to the 5%.

Ellen Rodkey commented: it wasn't completely regardless of what happened from the cost recovery standpoint. Even though the 50% cost recovery may not be met, the fee would continue to decrease. It was just not determined when and how much.

Leslie Brinson responded: correct. Staff had been working on leveling the field between farmer vendors and food and beverage vendors. As food and beverage vendor fees had been lowered, farm vendors had been increased. Another increase was expected in farm vendor fees for 2024, but that would depend on what 2023 holds. All of it was just a projection.

Kathleen Mills responded: out of the twelve vendors for 2023, were any other vendors concerned about the 6.5% fee.

Leslie Brinson responded: there have been conversations with vendors and most were coming back.

Kathleen Mills responded: the Market traffic was way down, and there were a lot of other markets in town. Would there be a time staff was predicting the numbers would go back up to the higher range of attendance.

Leslie Brinson responded: it was not anticipated it would ever get back to the attendance that had been experienced in 2018. Staff wanted to continue to provide the best opportunity, and best Market for vendors and the community.

Israel Herrera inquired: if the projected 2023 revenue was met, lowering the 2024 fees would be considered.

Leslie Brinson responded: the overall numbers would be looked at, and if possible lowering fees and making the balance more appropriate would continue.

Israel Herrera inquired: if a grant was available that would cover the difference between the 6.5% and 5%.

Leslie Brinson responded: there were always grant opportunities, but a grant for that specific reason might be a challenge.

Israel Herrera inquired: if the nine vendors had been with the Market since 2018 and had experienced the different fees.

Leslie Brinson responded: not all nine, some were new in 2022. Three had participated the whole time, and others had come on board periodically over the last few years.

Israel Herrera inquired: if the 2024 fee was decreased to 5.5% or 5.0% there would only be a difference of \$1,000 - \$1,500 in revenue.

Leslie Brinson responded: staff could only predict the revenue of 2023. The 2023 revenue projections of 6.5% was \$14,000, revenue projection of 5% was around \$11,000. That projection was off a certain number of vendors. When staff projected back in 2019, it was projected at \$20,000 in 2022 and it wasn't even \$12,000.

Jim Whitlatch inquired: the fees were 10% in 2018, what happened that caused fees to begin to decrease.

Leslie Brinson responded: conversations began with the Food and Beverages Vendors on what amenities could be provided for them, questioned the percentage being provided by them to the overall revenue compared to that of the farm vendors. That was when staff began looking at it, it wasn't just about pricing. How could staff help build the food and beverage area? They had been added to the Advisory Team Council. It had flipped as farm vendors were now providing a higher percentage rate of revenue.

Jim Whitlatch responded: the plan to reduce fees was started before COVID.

Leslie Brinson responded: that was correct.

Jim Whitlatch commented: then COVID happened.

Leslie Brinson responded: yes, and that had slowed down the process of lowering the fees. Food and Beverage vendors were not charged a fee in 2020, or a lower fee than farmers. It was 2021, before staff could even act on the 2019 plan.

Israel Herrera commented: The range from 2021 to 2022, there was a reduction from 7.5% to 7.0%, there was an increase in vendors and there was an increase in revenue.

Leslie Brinson responded: that was correct, but the number in customers also increased. All those things factor into the revenue.

Israel Herrera inquired: twelve food and beverage applications had been received, and the \$14,000 projections was off that number of vendors.

Leslie Brinson responded: the projected number of \$14,000 was based off sixteen vendors.

Kathleen Mills opened the floor to public comment.

The Board received comments regarding food and beverage vendor fees at the Market. Comments were in favor of lowering food and beverage vendor fees.

Board Comments: *Kathleen Mills stated:* The Market was down to 10% of the visitor as it was in 2017 and 2018, drawing on that to make the fee doesn't mathematically seem possible.

Jim Whitlatch commented: he hoped Muddy Forks would come back regardless of the outcome of the vote. Hoped that the issue would not divide anyone or the process. The topic was money, and money was always significant, but it was not a significant amount of money and should not matter which way the vote went. He didn't think it would make or break the Parks Department if the fee was dropped to 5%, or make or break the vendors if the fee remained at the 6.5%. Parks wanted to be inclusive and fair in what was done. The 6.5 % had been approved in November 2022, and there had been discussion of fees going down to 5% next year, but who knew. There had been a lot of things that happened since 2020, certainly COVID and inflation. All those things could only be speculated about. There was a process that was followed, it hadn't happen as quickly as everyone wanted it to, but no one expected COVID and other things that had come along. There was a process to lower the fees, and that process needed to continue. It seemed fair to continue to look what equalization needed to be done. All the vendors were appreciated, and the hope was they would continue to be at the Market. He wasn't opposed to lowering fees next time, but for now, the contract at 6.5% need to be approved and then move on from there.

Ellen Rodkey commented: she echoed Jim sentiments as to where we were in the process.

Ellen Rodkey made a motion to approve the 2023 Food and Beverage Artisan and Food Truck/Push Cart Agreement as it was written today. *Jim Whitlatch* seconded the motion. Vote taken: unanimously carried 4-0.

C-2. Review/Approval of Grant Partnership Agreement with Area 10 Agency on Aging for Endwright East Active Living Community Center at College Mall

Becky Higgins, Recreation Division Director BPRD wished to continue the partnership with Area 10 Agency on Aging. The agreement outlined a program to provide recreations services for senior citizens at the Endwright East Active Living Community Center. The goal of Endwright East would be to provide supportive community space for older adults with quality programming and social engagement. Staff recommended approval of the partnership. Funding for operations would be provided through Parks Administration General Fund, in the amount not to exceed \$20,000.

Ellen Rodkey made a motion to approve partnership with Area 10 Agency on Aging for Endwright East. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0.

C-3. Review/Approval of Partnership Agreement with Visit Bloomington for Concert Series

Leslie Brinson, Community Events Manager staff wished to provide an opportunity for the Bloomington community to participate in free and accessible summer concerts. The goal of the project was to outline a program partnership that would provide three Thursday night concert at Switchyard Park, which would promote the quality of live music and create awareness for Bloomington as a music destination. Staff recommended approval of the partnership with Visit Bloomington.

Mike McAfee, Executive Director Visit Bloomington approached the podium. Visit Bloomington looked forward to working on the project with Parks. They looked forward to promoting the events locally for the community as free events. The partnership would bring in touring bands and they were expecting good crowds. Visit Bloomington would come at it with a music a tourism strategy, promoting the concerts in Indianapolis, Chicago, and Louisville and everywhere in between. Wanting people to come to Bloomington on Thursday and stay for a long weekend.

Board Comments: *Jim Whitlatch inquired:* were there any security requirements that had to be met.

Leslie Brinson responded: there were no specific requirements that had to be met. Events were looked at individual, as security needs could be different. Staff would work with the local Homeland Security representatives, and the Bloomington Police Department. Events with no established entrance and exit could be a more of a challenge. The type of event presented would most likely have security personnel roaming the area.

Mike McAfee commented: BPD would be consulted for guidance, and staff would be on the side of caution, and over secure things.

Ellen Rodkey inquired: was this a new partnership outside of the Performing Arts Series.

Leslie Brinson responded: that was correct. The dates were chosen specifically as other events would be held on the Fridays following the concerts. People could come to Bloomington and see multiple nights of concerts.

Ellen Rodkey made a motion to approve partnership agreement with Visit Bloomington. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0.

C-4. Review/Approval of Appointment to the Farmers' Market Advisory Council

Clarence Boone, Farmers' Market Coordinator staff recommended approval of Ben Gardner to the Farmers' Market Advisory Council. The Council acted in an advisory capacity to the Board of Park Commissioners and Park staff on policy matters relating to the Farmers' Market.

Board Comments: *Israel Herrera inquired:* there were two vacant positions, one for food and beverage and one for customer representative.

Clarence Boone responded: that was correct, this would be for customer representative. Staff would soon be requesting recommendation for the food and beverage artisan representative.

Israel Herrera inquired: when were the meetings held.

Clarence Boone responded: the third Monday of each the month, and held in the Allison Conference room from 5:30pm to 7:00pm.

Ellen Rodkey made a motion to approve the appointment of Ben Gardner to the Farmers' Market Advisory Council. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0.

C-5. Review/Approval of Partnership Agreement with Centerstone of Indiana, INC for Park Maintenance, Landscaping, Golf Course Maintenance and Switchyard Park Monitor Crew

Joanna Sparks, Urban Greenspace Manager staff recommended approval of the partnership with Centerstone for maintenance crews at parks, landscaping areas, playgrounds, and the golf course. The partnership would continue to provide Centerstone clients an opportunity to work for Centerstone at Bloomington Parks and Recreation Departments properties. The project was not to exceed \$110,338.00 with the following breakdown: \$35,553.00 from Operations General Fund, \$11,851.00 from Landscaping General Fund, \$7,901.00 from Golf Course General Fund, and \$55,075.00 from Switchyard Park Non-reverting fund. The partnership would begin in April and go through the end of the year.

Board Comments: *Kathleen Mills inquired:* did the crews consist of different people each year, or do the same workers come back.

Joanna Sparks responded: participants continually rotated and varied from day to day. Some participants had moved into leadership positions at Centerstone. Parks had hired several participants as seasonal employees.

Ellen Rodkey made a motion to approve the partnership with Centerstone. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0

C-6. Review/Approval of contract with EcoLogic, LLC for Vegetation Management Services

Joanna Sparks, Urban Greenspace Manger to help maintain parks, staff recommended approval of the contract with Eco Logic, LLC. The vendor would provide vegetation management activities on previous work at the following locations, Griffy Lake Nature Preserve, Miller-Showers Park and Switchyard Park. The project would be funded from the Landscaping General Fund, in and amount not to exceed \$41,759.02.

Board Comments: *Ellen Rodkey inquired:* was the 10 year management plan agreed to with EcoLogic, or if it was just the fifth year of a ten year plan.

Joanna Sparks responded: in 2018 the plan was developed with EcoLogic, in 2019 implementation of the plan began with EcoLogic. This was a renewal.

Ellen Rodkey inquired: were Switchyard Park and Griffy set up the same way.

Joanna Sparks responded: the Griffy Lake was a onetime follow up to a forest mowing project. There was no lengthy agreement with any contractor at Switchyard Park, it is a yearly renewal. Staff was extremely pleased with the services that EcoLogic provided.

Ellen Rodkey made a motion to approve the contract with EcoLogic, LLC. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0

C-7. Review/Approval of Memorandum of Understanding (MOU) with Duke Energy for Reliability Project Phase II

Haskell Smith, Urban Forester staff recommended approval of the MOU with Duke Energy Incorporated for Phase II of the “Duke Reliability Project” that would improve electric service reliability in Bloomington. Phase II would connect the transmission lines between the substation on 14th and Dunn to the substation at 11th and Fairview. Duke Energy agreed to compensate the City \$6,443.20 for the loss of 16 city-owned “street trees” that would result from Phase II.

Ellen Rodkey made a motion to approve the MOU with Duke Energy for the Reliability Project Phase II. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0

C-8. Review/Approval of Encroachment Agreement with Mimimis, LLC (744 S. Morton St)

Tim Street, Director of Operations and Development during the planning process for the development at 744 S Morton Ave, the City’s Planning and Transportation Department and City of Bloomington Utilities recommended and approved a stormwater discharge pipe to run across Morton Ave and into the stormwater drainage ditch along the west side of the B-Line. The property was maintained by Parks, staff recommended approval of the encroachment agreement to ensure the property owner maintained responsibility for the infrastructure and that the City had the right to remove if deemed necessary.

Ellen Rodkey made a motion to approve the MOU with Duke Energy for the Reliability Project Phase II. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0

C-9. Review/Approval B-Line Closure Request from City of Bloomington ITS Department

Tim Street, Director of Operations and Development to make necessary fiber infrastructure repairs, the City of Bloomington ITS Department requested a trail closure of the B-Line where it crossed Moravec. The closure was anticipated to run from March 1st – March 6th. Staff recommended approval of the closure

Ellen Rodkey made a motion to approve the closure request from City of Bloomington ITS Department. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0

C-10. Review/Approval of Scenic Construction for Rogers Family Park (Change Order 1)

Tim Street, Director of Operations and Development in August of 2022, BPRD entered into an agreement with Scenic Construction Services, Inc. for construction of Rogers Family Park. Staff wished to have the following additional work added to the project: curb added for keeping the paver parking lot in place, expand bench pads for accessibility, and add required work on drainage issues outside of the floodplain. Both parties mutual agreed to amend Article 1 of

the original Agreement to include the additional scope of work, and to amend Article 3 to reflect the additional charges not to exceed \$14,340. Additional services would be funded from 176-18-G21005-54310. Staff recommended approval of Change Order 1.

Ellen Rodkey made a motion to approve the addendum with Scenic Construction for Rogers Family Park. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0

C-11. Review/Approval of Policy #13120 – Memorial Benches in Parks and Policy #13020- Commemorative Tree Program

Barb Dunbar, Operations Coordinator staff recommended approval of changes to Policy #13120 – Memorial Benches in Parks. The changes were logistical updates regarding the programs' procedures, plaque specifications and policies. The last updates occurred in 2007.

Board Comments: *Kathleen requested:* clarification on who was responsible if vandalism occurred to the bench.

Barb Dunbar responded: the donor would be responsible. Each individual case would be reviewed.

Kathleen Mills inquired: was that constant with other policies where things could be vandalized where money was provided by donors.

Barb Dunbar responded: due to the cost of the benches, there wasn't another program like this one.

Ellen Rodkey inquired: how often had vandalism occurred to the benches.

Barb Dunbar responded: besides some minor issues, vandalism had not occurred to the benches.

Jim Whitlatch inquired: was there a mechanism to accept or not accept a gift, or to withdraw a memorial, if there was some controversy around the memorial or gift. We may want to have something in the policy that states acceptance would be at the discretion of the department.

Israel Herrera commented: would like to have the policy include notification to donor if vandalism occurred.

Policy changes to #13120 and #13020 were tabled.

C-12. Review/Approval of Contract with Commercial Service, Inc. for HVAC Work at Operations Center

Barb Dunbar, Operations Coordinator to keep facility in good working condition, staff wished to have a new gas furnace with heat pump installed at the Operation Center. The new proposed unit was 95% efficient, 15 Seasonal Energy Efficiency Rating and dual fuel hybrid gas/electric system. Staff recommended approval of the contract with Commercial Services in an amount not to exceed \$14,050. Funding for the project would be from Operations General Fund and Operations Non-Reverting Fund.

Ellen Rodkey made a motion to approve the contract with Commercial Services. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0

C-13. Review/Approval of Contract with Cornerstone PDS for Bryan Park Playground Site Plan

Barb Dunbar, Operations Coordinator staff wished to replace the Bryan Park playground for youth ages 5-12. BPRD required the services of a professional contractor to provide landscape architect services, which consisted of topographic survey, site plans and design. The new playground would use the same foot print. The last complete replacement of the playground was 1999. Staff recommended approval of the contract with Cornerstone in an amount not to exceed \$7,200. The project would be funded from Operations General Fund.

Ellen Rodkey made a motion to approve the contract with Cornerstone PDS. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0

C-14. Review/Approval of contract with Radar Masonry for Repairs to the Twin Lakes Sports Complex Upper Deck

Scott Pedersen, Sports Coordinator staff wished to keep facilities in good working condition. Due to heavy use by spectators and fans, the upper deck concrete at Twin Lakes Sports Park needed replaced. Staff recommended approval of the contract with Radar Masonry. Vendor would be responsible for demolishing existing concrete piers, rebuild concrete piers, reattachment of metal railing, repair of cracking around outside edge of the upper deck, fix two bad sections of concrete deck, and installation anchors to the deck edge repairs. Cost of project was not to exceed \$9,853.00, funding would be from 176-18-G21005-54510.

Ellen Rodkey inquired: on quotes received.

Scott Pedersen responded: four quotes were received, Radar Masonry came in at \$9,853.00

Ellen Rodkey made a motion to approve the contract with Radar Masonry. *Jim Whitlatch* seconded the motions. Vote take: unanimously carried 4-0

D. REPORTS

D-1. Operation Division – none

D-2. Recreation Division – none

D-3. Sports Division - none

D-4. Administration Division - none

E. PUBLIC COMMENT

E-1. *Kathleen Mills* opened the floor to public comments.

The Board received comments regarding placing new signs in parks that promoted good behavior while visiting the park.

Paula McDevitt, Administrator: Introduced Audrey Brittingham new attorney with City Legal. The next Board of Park Commissioners meeting would be held on March 28, 2023.

ADJOURNMENT

Meeting adjourned at 5:23pm.

Respectfully Submitted,



Kim Clapp,
Secretary Board of Park Commissioners