

**UTILITIES SERVICE BOARD MEETING
4/10/2023**

Utilities Service Board meetings are available at CATSTV.net.

CALL TO ORDER

Board President Burnham called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Amanda Burnham, Megan Parmenter, Seth Debro, Kirk White, Jeff Ehman, Jim Sherman, ex officio Scott Robinson

Board members absent: Molly Stewart, ex officio Jim Sims

Staff present: Chris Wheeler, Vic Kelson, Jane Fleig, James Hall, Hector Ortiz-Sanchez, Matt Havey, Dan Hudson, Kat Zaiger, Phil Peden, Kevin White, Daniel Frank

Guests present: Randy Cassidy, Jeremy Hardy, Matt Wirth

MINUTES

Board Vice President Parmenter moved, and Board member Debro seconded the motion to approve the minutes of the March 27th meeting. Motion carried, six ayes.

CLAIMS

Standard Invoices Questions:

Board member Ehman questioned three items for Audit Services from the State of Indiana and what value is being provided by these services. Director Kelson advised that the audits are required by the State Board of Accounts and they hired the auditors through the Controller's office. Previous audits were handled by the State Board of Accounts, but they contracted a company to perform the audit in question. Burnham questioned if the date was correct, as it reflected 2020. Assistant Director - Finance - Havey advised that the company who was contracted took longer than expected to complete the audit. Burnham questioned if the audit for 2021 will start immediately. Havey advised it has already begun, and once it is complete, the auditors will move on to 2022. Ehman questioned whether the fee was a flat-rate or dependent on time spent by the auditors. Havey and Kelson were both unsure, and will contact the Controller to get specifics and advise the Board. Ehman questioned the charge for Monroe County Land Title for a 100 year title search. Utilities Engineer - Engineering - Fleig advised that 100 year title search was done for the remaining section of the Clear Creek Culvert Project. City Legal - Wheeler advised that Jane Fleig was correct, it is for the last phase of the culvert replacement on Indiana Ave. Parmenter requested updates on information or training gained by personnel who attend the conferences that often appear in the Claims be given in future Staff Reports. Kelson advised that often the employees visiting these conferences need to attend to gain Continuing Education Credits that are required to maintain their licenses.

Parmenter moved, and Debro seconded the motion to approve the Standard Invoices:

Vendor invoices included \$366,282.46 from the Water Fund, \$130,502.12 from the Water

Construction Fund, \$291,926.55 from the Wastewater Fund, and \$41,602.78 from the Stormwater Fund.

Motion carried, six ayes. Total claims approved: \$830,282.46.

Parmenter moved, and Debro seconded the motion to approve the Utility Bills:

Invoices included \$6,376.36 from the Water Fund and \$20,465.60 from the Wastewater Fund.

Motion carried, six ayes. Total claims approved: \$26,841.96.

Parmenter moved, and Debro seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$525,924.62. Motion carried, six ayes.

Parmenter moved, and Debro seconded the motion to approve the Customer

Refunds: Customer refunds included \$1,776.80 from the Wastewater Fund.

Motion carried, six ayes. Total refunds approved: \$1,776.80.

CONSENT AGENDA

Kelson presented the following items recommended by staff for approval:

- a. Electric Plus, Inc. - \$4,825.00 - Electrical relocation and installation of fluoride skid

The agreement was approved. Total contracts approved: \$4,825.00

BID OPENING - PUBLIC INVITATION TO BID - DILLMAN ROAD WASTEWATER TREATMENT PLANT BAR SCREEN AND ELECTRICAL FEEDER IMPROVEMENTS

Capital Projects Manager - Engineering - Hudson presented the bid opening for Dillman Road Wastewater Treatment Plant Bar Screen and Electrical Feeder Improvements. The following contractor bids were received:

Graves Construction Services: Base \$3,767,676.00 Alternate* \$476,476.00

Thieneman Construction: Base \$3,269,000.00 Alternate* \$224,000.00

* includes replacement of electrical conduit on an 'as needed' basis

Board member Sherman questioned what the engineer's estimate was for the project. Hudson advised that the internal estimate for the project was \$4,650,000.00

REQUEST FOR APPROVAL OF RESOLUTION FOR BID ACCEPTANCE AND CONTRACT AWARD FOR FULLERTON PIKE - PHASE III WATER MAIN RELOCATION

Fleig presented the Resolution for Bid Acceptance and Contract Award to Reed & Sons Construction, Inc. Jane stated that Reed & Sons was the lowest responsible and responsive bidder at \$426,386.00.

Parmenter moved, and Debro seconded the motion to approve the Resolution for Bid Acceptance and Contract Award with Reed & Sons Construction, Inc. Motion carried, six ayes.

REQUEST FOR APPROVAL OF AGREEMENT FOR ON-CALL SERVICES WITH HENRY P. THOMPSON COMPANY - ON-CALL EQUIPMENT SERVICES AND MAINTENANCE

Kelson presented the Request for Approval of Agreement for On-Call Services with Henry P Thompson. Kelson explained that this agreement is for on-call servicing for the ultraviolet disinfection system at the Blucher Poole Wastewater Plant. Kelson advised that Trojan Technologies sold the system to City of Bloomington Utilities (CBU) and had initially provided service and parts for the equipment, but during the most recent contract negotiations had attempted to limit their liability in the event of an accident at the plant to the total cost of the contract. Kelson explained that this was not in the interest of CBU and that City Legal would not accept those terms. Henry P. Thompson was found as an alternative licensed vendor with offices based in Indianapolis that could provide service on an on-call basis.

Parmenter moved, and Debro seconded the motion to approve the Agreement for Services with Henry P. Thompson Company. Motion carried, six ayes.

REQUEST FOR APPROVAL OF AGREEMENT WITH BYNUM FANYO & ASSOCIATES FOR SITE REMEDIATION DESIGN AT THE WINSTON THOMAS PROPERTY

Assistant Director - Engineering - Peden presented the request, stating that the project includes a topographic survey and site design for grading and demolition to ready the site for a future purpose. Peden noted that it is a goal of CBU and the Board to remediate infrastructure sites once assets have served their initial purpose and are no longer of use to CBU. Ehman voiced concerns that this project continues to add cost to CBU towards a new service center that has not yet been approved by the Utilities Service Board (USB). Ehman noted the expenses that have been incurred with the Floodplain Mapping and Financial Analysis have all been necessary to provide information to help the USB make an informed decision regarding the relocation of the CBU Service Center, but this agreement's specific scope of services should be dictated by what the use for the property will ultimately be, and that has yet to be determined. Ehman voiced concern that this agreement was heavily influenced by the proposed Service Center, and that since the construction of a new Service Center at that location has not been approved by the USB, he opposes the expense. Peden noted that remediation of this kind has been common practice throughout the City, and that the Master Plan that was presented to the USB was also shared with Bynum Fanyo, so they were aware of potential future uses for the property. Peden advised that the intended scope of the agreement was simply to open the property up to any possible future projects. Ehman noted that the intended use should dictate the scope of the project because the decided use will potentially create further cost. Sherman questioned if the Board ultimately decided against the proposed Service Center, and the City used the property for another project, would CBU be repaid for the cost of remediation. Kelson advised no, because the site was formerly a wastewater treatment plant and the remediation of the property will be at CBU expense regardless of the final use of the property.

Parmenter moved, and Debro seconded the motion to approve the Agreement for Services with Henry P. Thompson Company. Motion carried, five ayes, one nay.
PUBLIC HEARING - COMMONWEALTH ENGINEERS PRESENTATION FOR PROPOSED SANITARY LIFT STATIONS PROJECT

Commonwealth Engineers - Office Manager - Jeremy Hardy presented the Preliminary Engineering Report for the Proposed Sanitary Lift Station Project. Hardy advised that the project is potentially eligible for grant opportunities through the State Revolving Fund. Guest Randy Cassidy questioned if the lift station improvements being considered included the use of natural gas instead of diesel as a secondary power source to mitigate the possibility of contamination. Hardy advised that natural gas is the current standard, with propane being used in areas where natural gas is not available, and only after those two options have been ruled out would the use of diesel be considered. Board member White questioned what the contingency plan was with natural gas in the event of an earthquake. Hardy advised that the Administrative Code requires a backup pump, backup power - including either a generator or a plug - or a provision for a secondary feed line to another power grid to satisfy the code. Hardy advised that in the event of an earthquake, propane could be stored on-site as a back-up in the event of broken natural gas lines, but the stored propane itself creates potential risk and logistical issues. Ehman requested a recommendation for best practices in this region regarding potential earthquake threats. Hardy advised that the local natural gas company could best provide that information.

OLD BUSINESS: Burnham questioned if a flowchart had been prepared to illustrate where CBU currently stands in the process of presenting a final proposal for a Service Center at the former Winston Thomas site. Kelson advised that it will be provided at the next USB meeting.

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None

STAFF REPORTS: Kelson advised:

- the new monitor for the board room has arrived and will soon be installed
- Kalei Bollinger recently passed her Wastewater Class I Exam and will receive her license immediately
- Jason Wenning and Carson Swofford recently presented at the WitTec Conference over the Alcohol Manufacturers General Permit Program
- There will be three presentations given at the Indiana Section American Water Works Association in Indianapolis 4/11 - 4/13 over the topics of Lead Service Line Inventory, Process Controlling, and Data Application.

Burnham requested that the Board receive copies of the slide presentations once the conference concludes.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Parmenter moved to adjourn; the meeting adjourned at 5:55 pm

Amanda Burnham

Amanda Burnham, President

04.24.23

Date