



# City of Bloomington Common Council

## Legislative Packet

Containing legislation and materials related to:

Wednesday, 17 May 2023

Regular Session at 6:30pm



# CITY OF BLOOMINGTON COMMON COUNCIL

AGENDA AND NOTICE:  
REGULAR SESSION  
WEDNESDAY | 6:30 PM  
17 May 2023

*Council Chambers (#115), Showers Building, 401 N. Morton Street*

*The meeting may also be accessed at the following link:*

<https://bloomington.zoom.us/j/86214111580?pwd=QUV2N29wU2NFQy9lU0JZT1lpNzV2QT09>

- I. **ROLL CALL**
- II. **AGENDA SUMMATION**
- III. **APPROVAL OF MINUTES:** (None)
- IV. **REPORTS** *(A maximum of twenty minutes is set aside for each part of this section.)*
  - A. Councilmembers
  - B. The Mayor and City Offices
  - C. Council Committees
  - D. Public\*
- V. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
- VI. **LEGISLATION FOR SECOND READINGS AND RESOLUTIONS**
  - A. Appropriation Ordinance 23-04 – To Specifically Appropriate From the General Fund, ARPA State And Local Fiscal Recovery Fund, Parks And Recreation General Fund, and Motor Vehicle Highway Street Fund Expenditures Not Otherwise Appropriated (Appropriating a Portion of the Amount of Funds Reverted to Various City Funds at the End of 2022 for Unmet Needs in 2023)
- VII. **LEGISLATION FOR FIRST READINGS**
  - A. Ordinance 23-11 – To Amend Title 6 of the Bloomington Municipal Code Entitled “Health and Sanitation” – Re: Updating and Harmonizing Chapters 4 and 5 of Title 6 of the Bloomington Municipal Code
- VIII. **ADDITIONAL PUBLIC COMMENT \***  
*(A maximum of twenty-five minutes is set aside for this section.)*
- IX. **COUNCIL SCHEDULE**
- X. **ADJOURNMENT**

\*Members of the public may speak on matters of community concern not listed on the agenda at one of the two public comment opportunities. Individuals may speak at one of these periods, but not both. Speakers are allowed five minutes; this time allotment may be reduced by the presiding officer if numerous people wish to speak.

To request an accommodation or for inquiries about accessibility, please call (812) 349-3409 or e-mail [council@bloomington.in.gov](mailto:council@bloomington.in.gov).



**MEMO FROM COUNCIL OFFICE ON:**

**Appropriation Ordinance 23-04 – To Specially Appropriate from the General Fund, ARPA State and Local Fiscal Recovery Fund, Parks and Recreation General Fund, and Motor Vehicle Highway Street Fund, Expenditures Not Otherwise Appropriated (Appropriating a Portion of the Amount of Funds Reverted to Various City Funds at the End of 2022 for Unmet Needs in 2023)**

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**Synopsis**

This ordinance appropriates an additional \$4,035,551 of funds from the General Fund, ARPA State and Local Fiscal Recovery Fund, Parks and Recreation General Fund, and Motor Vehicle Highway Fund for a variety of expenditures by departments and for certain public safety retention measures.

**Relevant Materials**

- Appropriation Ordinance 23-04
- Staff Memo from Controller’s Office

**Summary**

Appropriation Ordinance 23-04 appropriates \$4,035,551 out of four funds. Appropriations from the General Fund and Parks & Recreation General Fund utilize money that reverted to those funds from past years. Appropriations of reverted funds have previously been proposed as part of a program initiated by Mayor Hamilton both to share savings with Departments and to encourage department heads to be good stewards of the City’s funds and find innovative ways to become efficient in their utilization.

The administration initiated appropriations of reverted funds in 2016, 2017, 2018, and 2019. In 2016, \$2.79 million of reverted funds from 2015 were appropriated primarily for the replacement of aging vehicles (Category 4 – Capital Outlays) and training & education (Category 3 – Other Services and Charges). In 2017, \$2.7 million of reverted funds from 2016 were appropriated primarily for capital and vehicle replacement (Category 4 – Capital Outlays) and training, outside services, and programmatic support (Category 3 – Other Services and Charges). In 2018, \$2.083 million of reverted funds from 2017 were used primarily for capital replacements and improvements (Category 4 – Capital Outlays) and training and consultants (Category 3 – Other Services and Charges). In 2019, \$2.016 million of reverted funds from 2018 were used primarily for Category 3 – Other Services and Charges. In 2020, the program focus shifted and reversions were appropriated to assist with Bloomington’s response to the COVID-19 pandemic.



This year, the Administration is proposing appropriations totaling \$4,035,551 to be utilized by various departments for uses described in the legislation and accompanying staff memo.

The amounts to be appropriated out of the four funds are as follows:

General Fund -	\$626,100
Parks & Recreation General Fund -	\$233,600
ARPA Local Fiscal Recovery Fund -	\$1,300,000
Motor Vehicle Highway Fund -	\$1,875,851

The proposed appropriation from the ARPA Local Fiscal Recovery Fund is not utilizing reverted money but instead proposes expenditures of money allocated to the City under the American Rescue Plan Act (“ARPA”) of 2021. In 2021, [Ordinance 21-25](#) was adopted, which established the ARP Coronavirus Local Fiscal Recovery Fund in the Office of the Controller to consist of all monies allocated to the City under ARPA. The ordinance listed the following allowed purposes for the fund:

- (A) To respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the City that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) For the provision of government services to the extent of the reduction in revenue of the City due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the City prior to the emergency, that being 2019; or
- (D) To make necessary investments in water, sewer, or broadband infrastructure.
- (E) For any other purpose as may be allowed by Congress or regulations issued by the Department of the Treasury.

These allowed uses comported with requirements outlined in both federal and state guidance documents that accompanied the ARPA funding.



The proposed appropriation from the Motor Vehicle Highway Fund is also not utilizing reverted money. Rather, this appropriation comes as a result of state guidance on accounting for motor vehicle highway and restricted motor vehicle highway funds. The adopted [2023 civil city budget](#) included \$1,875,851 in the Motor Vehicle Highway Restricted Fund (Fund #456). The Controller's Office has indicated that the proposed appropriation of these funds out of the Motor Vehicle Fund (Fund 451) is needed to make use of this already-budgeted money in 2023.

### **Appropriations Generally; Public Hearing Required**

[Indiana Code 36-4-7-8](#) provides that the legislative body may, on the recommendation of the city executive, make further or additional appropriations by ordinance, as long as the result does not increase the city's tax levy that was set as part of the annual budgeting process. The additional appropriations requested by [Appropriation Ordinance 23-04](#) should not result in such an increase to the city's tax levy. Please note that a public notice of the proposed additional appropriation will be published pursuant to [Indiana Code 6-1.1-18-5](#) and also note that the Council must conduct a public hearing (scheduled for May 17, 2023) on the proposal before adoption.

### **Contact**

Jeffrey Underwood, Controller, 812-349-3412, [underwoj@bloomington.in.gov](mailto:underwoj@bloomington.in.gov)

Jeff McMillian, Deputy Controller, 812-349-3412, [mcmillij@bloomington.in.gov](mailto:mcmillij@bloomington.in.gov)

Cheryl Gilliland, Director of Auditing & Financial Systems, 812-349-3412,

[cheryl.gilliland@bloomington.in.gov](mailto:cheryl.gilliland@bloomington.in.gov)

**APPROPRIATION ORDINANCE 23-04**

**TO SPECIALLY APPROPRIATE FROM THE GENERAL FUND, ARPA STATE AND LOCAL FISCAL RECOVERY FUND, PARKS AND RECREATION GENERAL FUND, AND MOTOR VEHICLE HIGHWAY STREET FUND EXPENDITURES NOT OTHERWISE APPROPRIATED (Appropriating a Portion of the Amount of Funds reverted to Various City Funds at the End of 2022 for Unmet Needs in 2023)**

- WHEREAS, the Public Works - Animal Care & Control Division desires to increase its budget in Classification 3 – Services and Charges for additional veterinary medical care costs; and
- WHEREAS, the Public Works Department desires to increase its budget in Classification 3 – Services and Charges in order to provide for additional hours for the Brighten B-town program to perform graffiti removal and additional funds to cover the APWA agency accreditation application agreement fee; and
- WHEREAS, the City Clerk’s Office desires to increase its budget in Classification 3 – Services and Charges to provide additional instruction and travel for Clerk staff; and
- WHEREAS, the Office of Economic and Sustainable Development desires to increase its budget in Classification 2 – Supplies and Classification 3 – Services and Charges in order to provide additional staff development (including travel, lodging, and conference fees), to purchase branded ESD clothing for staff to use in public, and to purchase a TDM Trek Bike as a promotional raffle item; and
- WHEREAS, the Council Office desires to increase its budget in Classification 2 – Supplies and Classification 3 – Services and Charges in order to purchase a webcam for the Clerk/Council library and an Adobe Acrobat Pro license, to provide support for the CAPS Commission, and to pay for training/travel expenses related to the AIM Municipal Law Seminar; and
- WHEREAS, the Fire Department desires to increase its budget in Classification 2 – Supplies and Classification 3 – Services and Charges in order to provide extra PPE/Fire gear and duty uniforms/boots for extra recruits, EMT training for new online firefighters, tablets for the Prevention Division, architect offset costs for Station 1 reconstruction, new fire alarm system and gas line repair costs at Station 2, inspection software for Deputy Fire Marshals, unexpected costs of FireHouse software renewal for records management, and a new software program for Mobile Integrated Health Care workers; and
- WHEREAS, the Community & Family Resources Department desires to increase its budget in Classification 2 – Supplies and Classification 3 – Services and Charges in order to provide additional promotional and campaign materials for four groups (After Hours Ambassador, Domestic Violence Coalition, Commission on Aging, and Commission on the Status of Women), event supplies, and a laptop/monitor for a new employee; and
- WHEREAS, the Legal Department desires to increase its budget in Classification 2 – Supplies and Classification 3 – Services and Charges in order to provide additional staff development (including travel, lodging, and conference fees), and to cover costs for ergonomic equipment, respirator fit testing for Fire personnel, special legal services, increased insurance premiums, and software licensing to improve contracting processes; and
- WHEREAS, the Office of the Mayor desires to increase its budget in Classification 2 – Supplies and Classification 3 – Services and Charges for the Innovation lab, which will cover items not included in the adopted budget, such as, supplies, IT equipment (wireless keyboard & mouse), materials for Innovation Toolkit and Bootcamps, 9x prototypes, open house signage, and a pilot contract with Civic Champs; and
- WHEREAS, the Human Resources Department desires to increase its budget in Classification 3 – Services and Charges in order to purchase new applicant tracking software; and
- WHEREAS, the Planning & Transportation Department desires to increase its budget in Classification 3 – Services and Charges in order to provide coverage of consultant fees associated with the Safe Streets and Roads for All Action Plan; and

- WHEREAS, the Police Department desires to increase its budget in Classification 2 – Supplies in order to purchase and install emergency equipment in vehicles, which includes lights, communications equipment, and associated support equipment; and
- WHEREAS, the Housing & Neighborhood Development Department desires to increase its budget in Classification 2 – Supplies in order to provide new tablets, computer monitors, scanners, and software to inspection staff; and
- WHEREAS, the Public Works - Facilities Maintenance Division desires to increase its budget Classification 3 – Services and Charges in order to provide funding for City Hall maintenance and repair projects not included in the adopted budget; and
- WHEREAS, the Information & Technology Services Department desires to increase its budget in Classification 2 – Supplies, Classification 3 – Services and Charges, and Classification – 4 Capital in order to provide for badge printer replacements, an atrium public meeting kiosk, multifactor authentication hardware, thermal barcode printer(s), digital equity Wi-Fi, SQL server maintenance, Tyler EPL System Management, Google licenses for new employees/interns, DocuSign licenses, conduit repair, security camera replacements, and digital equity Wi-Fi hardware provided by an outside source; and
- WHEREAS, the Parks Department for the Parks & Recreation General Fund desires to increase its budget in Classification 2 – Supplies, Classification 3 – Services & Charges, and Classification 4 – Capital in order to provide for community events with upgraded sound equipment (monitors, mic stands, amplifiers), soccer goals, new land acquisition adjacent to Leonard Springs Nature Park and design plan for improving parking/security of the new land, emergency mechanical repairs at pools, a shelter kit and concrete pad for RCA Park, and sports lights with timers for some courts at Switchyard and RCA parks; and
- WHEREAS, the Public Works Department for the Motor Vehicle Highway Fund desires to maintain a housekeeping alignment per the Indiana Department of Local Government Finance in Classification 1 – Personnel Services, Classification 2 – Supplies, Classification 3 – Services and Charges, and Classification – 4 Capital in order to move the already-budgeted Restricted Motor Vehicle Highway Fund (2019) into the Motor Vehicle Highway Fund; and
- WHEREAS, the American Rescue Plan Act of 2021, Pub. L. 117-2 (ARPA), established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) to provide state, local, and Tribal governments with the resources needed to respond to the pandemic and its economic effects and to build a stronger, more equitable economy during the recovery; and
- WHEREAS, the City wishes to use funds from the City’s APRA Local Fiscal Recovery Fund to pay premium pay in 2023 to Firefighters First Class, Chauffeurs, and Captains, to recognize their essential work during the pandemic and to respond to inflationary and other economic pressures affecting retention of such personnel; and
- WHEREAS, the City considers that having sworn police officers and firefighters live within City boundaries benefits both public safety personnel and residents, by integrating public safety personnel more fully into the community; and
- WHEREAS, the rising cost of housing within the City poses substantial challenges for sworn police officers and firefighters who wish to live within City boundaries; and
- WHEREAS, the City wishes to use funds from the City’s ARPA Local Fiscal Recovery Fund to cover certain one-time costs associated with a public safety housing assistance program under which a partnering bank providing interest-free housing loans to up to ten (10) sworn police officers and ten (10) firefighters who purchase homes within City boundaries; and
- WHEREAS, specifically, the City would use such funds to pay the bank in 2023 up to One Million Dollars (\$1,000,000.00) to (1) cover the net present value of the interest on such loans, and (2) contribute to a loan-loss reserve fund maintained by the bank; and

WHEREAS, notice of a hearing on said appropriation has been duly given by publication as required by law, and the hearing on said appropriation has been held, at which all taxpayers and other interested persons had an opportunity to appear and express their views as to such appropriation; and

WHEREAS, the Common Council now finds that all conditions precedent to the adoption of an ordinance authorizing an additional appropriation of the City have been complied with in accordance with Indiana law;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. For the expenses of said Municipal Corporation the following additional sums of money are hereby appropriated and ordered set apart from the funds herein named and for the purposes herein specified, subject to the laws governing the same:

	AMOUNT REQUESTED
<b>General Fund (F101)</b>	
General Fund – Animal Care & Control	
Classification – 3 Services and Charges	<u>10,000</u>
Total General Fund – AC&C	<u>10,000</u>
General Fund – Public Works Administration	
Classification – 3 Services and Charges	18,500
Total General Fund – PWA	<u>18,500</u>
General Fund – Clerk	
Classification – 3 Services and Charges	<u>4,100</u>
Total General Fund – Clerk	<u>4,100</u>
General Fund – Economic and Sustainable Development	
Classification – 2 Supplies	1,000
Classification – 3 Services and Charges	<u>17,900</u>
Total General Fund – ESD	<u>18,900</u>
General Fund – Council	
Classification – 2 Supplies	1,300
Classification – 3 Services and Charges	<u>900</u>
Total General Fund – Council	<u>2,200</u>
General Fund – Fire	
Classification – 2 Supplies	83,000
Classification – 3 Services and Charges	<u>81,600</u>
Total General Fund – Fire	<u>164,600</u>



General Fund – Community and Family Resources

Classification – 2 Supplies	19,000
Classification – 3 Services and Charges	<u>9,500</u>
Total General Fund – CFRD	<u>28,500</u>

General Fund – Legal

Classification – 2 Supplies	1,500
Classification – 3 Services and Charges	<u>69,700</u>
Total General Fund – Legal	<u>71,200</u>

General Fund – Office of the Mayor

Classification – 2 Supplies	13,100
Classification – 3 Services and Charges	<u>35,800</u>
Total General Fund – OOTM	<u>48,900</u>

General Fund – Human Resources

Classification – 3 Services and Charges	<u>46,500</u>
Total General Fund – HR	<u>46,500</u>

General Fund – Planning and Transportation

Classification – 3 Services and Charges	<u>35,200</u>
Total General Fund – P&T	<u>35,200</u>

General Fund – Police

Classification – 2 Supplies	<u>50,700</u>
Total General Fund – Police	<u>50,700</u>

General Fund – Housing and Neighborhood Development

Classification – 2 Supplies	<u>16,000</u>
Total General Fund – HAND	<u>16,000</u>

General Fund – Facilities Maintenance

Classification – 3 Services and Charges	<u>16,800</u>
Total General Fund – Facilities Maint.	<u>16,800</u>

General Fund – Information &  
Technology Services

Classification – 2 Supplies	30,368
Classification – 3 Services and Charges	44,829
Classification – 4 Capital	<u>18,803</u>
Total General Fund – ITS	<u>94,000</u>

**Grand Total General Fund (F101)**

**626,100**

**ARPA Local Fiscal Recovery Fund**

ARPA Local Fiscal Recovery Fund -  
Fire

Classification – 1 Personnel Services	300,000
Classification – 3 Services and Charges	<u>500,000</u>
Total ARPA Local Fiscal Recovery Fund	<u>800,000</u>

ARPA Local Fiscal Recovery Fund -  
Police

Classification – 3 Services and Charges	<u>500,000</u>
Total ARPA Local Fiscal Recovery Fund	<u>500,000</u>

**Grand Total ARPA Local Fiscal  
Recovery Fund (F176)**

**1,300,000**

**Parks & Recreation General Fund –  
Parks & Rec**

Classification – 2 Supplies	15,700
Classification – 3 Services and Charges	45,000
Classification – 4 Capital	<u>172,900</u>
Total Parks & Rec General Fund- Parks	<u>233,600</u>

**Grand Total Parks & Recreation  
General Fund (F200)**

**233,600**

**Motor Vehicle Highway Fund –  
Public Works Street Division**

Classification – 1 Personnel Services	1,082,155
Classification – 2 Supplies	256,696
Classification – 3 Services and Charges	337,000
Classification – 4 Capital	<u>200,000</u>
Total Motor Vehicle Highway Fund – PW Street	<u>1,875,851</u>
<b>Grand Total Motor Vehicle Highway Fund (F451)</b>	<b><u><u>1,875,851</u></u></b>

**Grand Total All Funds** **4,035,551**

SECTION 2. Each of the Mayor and the Controller is hereby authorized and directed, for and on behalf of the City, to execute and deliver any agreement, certificate or other instrument or take any other action which such officer determines to be necessary or desirable to carry out the intent of this Ordinance, including the filing of a report of an additional appropriation with the Indiana Department of Local Government Finance, which determination shall be conclusively evidenced by such officer’s having executed such agreement, certificate or other instrument or having taken such other action, and any such agreement, certificate or other instrument heretofore executed and delivered and any such other action heretofore taken are hereby ratified and approved.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
SUSAN SGAMBELLURI, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
JOHN HAMILTON, Mayor  
City of Bloomington

## SYNOPSIS

This ordinance appropriates an additional \$4,035,551 of funds from the General Fund, ARPA State and Local Fiscal Recovery Fund, Parks and Recreation General Fund, and Motor Vehicle Highway Fund for a variety of expenditures by departments and for certain public safety retention measures.



**JOHN HAMILTON  
MAYOR**

**JEFFREY H. UNDERWOOD  
CONTROLLER**

CITY OF BLOOMINGTON

CONTROLLER'S OFFICE

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controller@bloomington.in.gov

## Memorandum

**To:** Council Members  
**From:** Jeffrey Underwood, Controller, Jeff McMillian, and Cheryl Gilliland  
**Date:** May 4, 2023  
**Re:** Appropriation Ordinance 23-04

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Appropriation Ordinance 23-04 is our reversion appropriation and also authorizes appropriations from the City's America Rescue Plan Act of 2021 ("APRA") Local Fiscal Recovery Fund. The total additional appropriation is \$4,035,551.

1. **General Fund – Various** The majority of this ordinance transfers appropriations between departments and categories in order to cover changes between the initial budget prepared, and actual operational results. For 2022, the net effect on the actual appropriation from the General Fund is zero. There will be no impact on the fund balance or tax rates.
  - a. **Animal Care & Control** – the **Public Works Department** desires to increase its budget by \$10,000 in Classification 3 – Services and Charges, for additional Veterinary medical care costs.
  - b. **Public Works Administration** – the **Public Works Department** desires to increase its budget by \$18,500 in Classification 3 – Services in order to provide for additional hours for the Brighten B-town program to perform graffiti removal and additional funds to cover the APWA agency accreditation application agreement fee.
  - c. **Clerk** – the **City Clerk** desires to increase its budget by \$4,100 in Classification 3 – Services and Charges to provide additional instruction and travel for Clerk staff.
  - d. **ESD** – the **Economic and Sustainable Development Department** desires to increase its budget by \$1,000 in Classification 2 – Supplies, and \$17,900 in Classification 3 – Services and Charges to provide additional staff development which includes travel, lodging, and conference fees. Plus, purchase branded ESD clothing for staff to use in public and a TDM Trek Bike as a promotional raffle item.
  - e. **Council** – the **Council Office** desires to increase its budget by \$1,300 in Classification 2 – Supplies and \$900 in Classification 3 – Services and Charges in order to provide for a Webcam in Clerk/Council library, Adobe Acrobat Pro license, CAPS commission supplies and research access, training/travel to attend the AIM Municipal Law Seminar, and CAPS commission support for community events.
  - f. **Fire** – the **Fire Department** desires to increase its budget by \$83,000 in Classification 2 – Supplies, and \$81,600 in Classification 3 – Services and Charges in order to provide extra PPE/Fire gear and duty

uniforms/boots for extra recruits, EMT training for new online firefighters, tablets for Prevention Division, architect offset costs for Station 1 reconstruction, new fire alarm system and gas line repair at Station 2, and inspection software for Deputy Fire Marshals, unexpected cost of FireHouse software renewal for records management, new software program for Mobile Integrated Health Care workers.

- g. **CFRD – the Community & Family Resources Department** desires to increase its budget by \$19,000 in Classification 2 – Supplies and \$9,500 in Classification 3 – Services and Charges in order to provide additional promotional and campaign materials for four groups (After Hours Ambassador, Domestic Violence Coalition, Commission on Aging, Commission on the Status of Women), event supplies, and a laptop/monitor for a new employee.
- h. **Legal – the Legal Department** desires to increase its budget by \$1,500 in Classification 2 – Supplies and \$69,700 in Classification 3 – Services and Charges in order to provide additional staff development which includes travel, lodging, and conference fees. Plus, cover the cost of ergonomic equipment, respirator fit testing for Fire personnel, special legal services, increased insurance premium, and software licensing to improve contracting processes.
- i. **Mayor – the Office of the Mayor** desires to increase its budget by \$13,100 in Classification 2 – Supplies, and \$35,800 in Classification 3 – Services and Charges for the Innovation lab, which will cover items not included in the adopted budget, such as, supplies, IT equipment (wireless keyboard & mouse), materials for Innovation Toolkit and Bootcamps, 9x prototypes, open house signage, and a pilot contract with Civic Champs.
- j. **Human Resources – the Human Resources Department** desires to increase its budget by \$46,500 in Classification 3 – Services and Charges in order to purchase new applicant tracking software.
- k. **Planning – the Planning Department** desires to increase its budget by \$35,200 in Classification 3 – Services and Charges in order to provide coverage of consultant fees associated with the Safe Streets and Roads for All Action Plan.
- l. **Police – the Police Department** desires to increase its budget by \$50,700 in Classification 2 – Supplies in order to purchase and install emergency equipment in vehicles, which includes lights, communications equipment and associated support equipment.
- m. **HAND – The Housing and Neighborhood Development Department** desires to increase its budget by \$16,000 in Classification 2 – Supplies in order to provide new tablets, computer monitors, scanners, and software to inspection staff.
- n. **Public Works – Facilities Maintenance – the Public Works Department** desires to increase its budget by \$16,800 in Classification 3 – Services and Charges in order to provide funding for City Hall maintenance and repair projects not included in the adopted budget.
- o. **ITS – the Information Technology Services Department** desires to increase its budget by \$30,368 in Classification 2 – Supplies, \$44,829 in Classification 3 – Services and Charges and \$18,803 in Classification – 4 Capital in order to provide for badge printer replacement, atrium public meeting kiosk, multifactor authentication hardware, thermal barcode printer, digital equity Wi-Fi, SQL server maintenance, Tyler EPL System Management, Google licenses for new employees/interns, DocuSign

licenses, conduit repair, security camera replacements, and digital equity Wi-Fi hardware provided by an outside source.

2. **Parks & Recreation General Fund – the Parks Department** desires to increase its budget by \$15,700 in Classification 2 – Supplies, \$45,000 in Classification 3 – Services & Charges and \$172,900 in Classification – 4 Capital in order to provide community events with upgraded sound equipment (monitors, mic stands, amplifier), soccer goals, new land acquisition adjacent to Leonard Springs Nature Park and design plan for improving parking/security of the new land, emergency mechanical repairs at pools, shelter kit and concrete pad for RCA Park, sports lights with timers for some courts at Switchyard and RCA parks.
3. **Motor Vehicle Highway Fund – the Public Works Department**, is requesting to maintain a housekeeping alignment per the Indiana Department of Local Government Finance by increasing the budget by \$1,082,155 in Classification 1 – Personnel Services, \$256,696 in Classification 2 – Supplies, \$337,000 in Classification 3 – Services and Charges and \$200,000 in Classification – 4 Capital in order to move the already budgeted Restricted Motor Vehicle Highway Fund (2019) into the Motor Vehicle Highway Fund.
4. **ARPA Local Fiscal Recovery Fund – Fire – the Fire Department** desires to increase its budget by \$300,000 in Classification 1 – Personnel Services to extend to each Fire Union member a premium payment in 2023 for essential work done during the pandemic. This premium payment will be in addition to compensation already received, and, per federal law and similar to the City's 2021 COVID Recognition payment, will be calculated as an hourly rate for a set amount of hours for each of the three classes of member (Firefighter First Class, Chauffeur, Captain). The premium payment should bring their total compensation for 2023 to a level that is five percent (5%) above their compensation in 2022. The Fire Department is also requesting \$500,000 in Classification 3 – Services and Charges to support a new City housing support program for public safety personnel that would help sworn firefighters purchase their primary residence within the City boundary. The City would use these funds to pay to a partnering bank in 2023 certain up front, one time payments associated with the bank offering up to 10 sworn firefighters interest-free housing loans of \$100,000 each for in-City primary residences. Specifically, the City would pay the bank up to \$500,000 to cover the net present value of the interest on such loans, and to contribute to a loan-loss reserve fund maintained by the bank.
5. **ARPA Local Fiscal Recovery Fund – Police – the Police Department** is requesting \$500,000 in Classification 3 – Services and Charges to support a new City housing support program for public safety personnel that would help sworn police officers purchase their primary residence within the City boundary. The City would use these funds to pay to a partnering bank in 2023 certain up front, one time payments associated with the bank offering up to 10 sworn police officers interest-free housing loans of \$100,000 each for in-City primary residences. Specifically, the City would pay the bank up to \$500,000 to cover the net present value of the interest on such loans, and to contribute to a loan-loss reserve fund maintained by the bank.

Thank you for your consideration of this request. As always, we are happy to answer questions related to this request.



## MEMO FROM COUNCIL OFFICE ON:

### **Ordinance 23-11 – To Amend Title 6 of the Bloomington Municipal Code Entitled "Health and Sanitation" – Re: Updating and Harmonizing Chapters 4 and 5 of Title 6 of the Bloomington Municipal Code**

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#### **Synopsis**

This ordinance makes several changes to Title 6 of the BMC to bring the Title in line with changed local practice, to adjust service fees, to clarify references, and to harmonize current practices with the City Code.

#### **Relevant Materials**

- [Ordinance 23-11](#)
- Staff Memo from Adam Wason, Director of Public Works
- Strikethrough document showing proposed amendments to Title 6
- Sanitation Division 2023 Budget Memo provided in August 2022

#### **Summary**

[Ordinance 23-11](#) amends [Title 6](#) ("Health and Sanitation") of the Bloomington Municipal Code (BMC) to make several updates to [Chapter 6.04](#) of that title related to trash, recycling, and yard waste collection services, including the adjustment of fees for trash service. One change to [Chapter 6.05](#) is also included related to the hours during which commercial refuse collection should occur.

There are ten sections of the ordinance that make text changes to Title 6. The changes made by the ordinance, in brief, are listed below.

Section 1 clarifies that solid waste must be bagged and that trash cart lids must be completely closed for collection to occur.

Section 2 clarifies that recyclable items must be placed loosely (not bagged) in the cart and that recycling cart lids must be completely closed for collection to occur. The section also adds language to state that recyclable items should not be mixed with solid waste items, which can lead to a fine under [BMC 6.04.100](#). Finally, this section addresses the list of recyclable items prepared by the Public Works Department and approved by the Board of Public Works by removing styrofoam and referring to plastic containers rather than plastic bottles.

Section 3 removes a provision that references fall [leaf collection services](#), which the Public Works Department has announced will be discontinued in the fall of 2023.





Section 4 clarifies that large items may be set out for collection for an additional cost and makes updates to how and when customers should request that service.

Section 5 states that items infested with vermin will not be collected, that items with waste must be “completely” rather than “adequately” sealed before being placed in a refuse cart, and that collection shall only occur between 5:00 a.m. and 9:00 p.m. (currently 10:00 p.m.).

Section 6 includes adjustments to the service fees for disposal of solid waste. The current ranges for rates are based on cart size as follows:

- (i) Thirty-five gallon solid waste cart fee range: \$4.82—\$6.51.
- (ii) Sixty-four gallon solid waste cart fee range: \$8.60—\$11.61.
- (iii) Ninety-six gallon solid waste cart fee range: \$13.72—\$18.52.

The ordinance proposes to increase the rates to the following amounts:

- (i) Thirty-five gallon solid waste cart fee range: \$10.31—\$12.37.
- (ii) Sixty-four gallon solid waste cart fee range: \$20.42—\$24.50.
- (iii) Ninety-six gallon solid waste cart fee range: \$36.19—\$43.43.

Section 6 also includes adjustments to the service fees for additional pickup requests. Currently, the rates for large items and appliances are \$10.00 per item. The ordinance proposes to increase the rates to \$25.00 per large item pickup and \$35.00 per appliance pickup. This section additionally clarifies that residents are still responsible for the full rate of the pickup costs should they fail to place the items at curbside prior to collection time.

The increase in service fees would help cover increased expenses the City has seen to provide trash service (described in more detail in the included staff memo). It would also reduce the amount of support out of the City’s General Fund needed to provide trash service, which was mentioned as a goal for the Sanitation Division during the 2023 budget hearings conducted in August, 2022. The Sanitation Division’s 2023 budget memo from last August is included in this packet for reference. This includes an organizational chart, a narrative memo with activity descriptions and goals, and expenditure sheets for both the Solid Waste Fund and General Fund showing actual expenditures (2019-2021) and budgeted expenditures (2022-2023). The administration may provide more recent information during discussion of [Ordinance 23-11](#).

Please note that state law ([IC 36-1-3-8](#)) requires that the City not impose a service charge or user fee greater than that reasonably related to reasonable and just rates and charges for services.



**City of Bloomington Indiana**

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Section 7 adds language to specify the form a notice of violation (NOV) may take related to violations of BMC 6.04 – either a notice from a neighborhood compliance officer or a notice of non-collection left on the cart. It also expands on the NOV appeals process and relevant deadlines.

Section 8 clarifies that when carts and containers are removed from the street or sidewalk, they should be removed in a manner that ensures the public right-of-way is passable.

Section 9 includes a revision to specify that the capital items to be funded out of the non-reverting capital replacement fund are items of the sanitation division.

Section 10 updates the hours during which commercial refuse collection should occur so that collection ends at 9:00 p.m. instead of 10:00 p.m.

Note: Both state law and the Council’s [electronic meeting policy](#) provide that councilmembers may not participate in a meeting electronically if the Council is attempting to take final action to establish or increase a fee or penalty. When this ordinance appears on a meeting agenda for possible adoption, members should plan to attend the meeting in person.

**Contact**

Adam Wason, Public Works Director, [wasona@bloomington.in.gov](mailto:wasona@bloomington.in.gov), 812-349-3410

Aleksandrina Pratt, Assistant City Attorney, [aleksandrina.pratt@bloomington.in.gov](mailto:aleksandrina.pratt@bloomington.in.gov), 812-349-3426

**ORDINANCE 23-11**

**TO AMEND TITLE 6 OF THE BLOOMINGTON MUNICIPAL CODE ENTITLED "HEALTH AND SANITATION" - Re: Updating and harmonizing Chapters 4 and 5 of Title 6 of the Bloomington Municipal Code**

WHEREAS, a review of Title 6 of the Bloomington Municipal Code (BMC), Chapter 6.04, entitled "Solid Waste, Recycling and Yard Waste Collection by the City" and Chapter 6.05, entitled "Commercial Refuse Hauling and Collection," indicates that there are several sections that require maintenance, and a review of such has determined that multiple sections should be updated and amended; and

WHEREAS, changes to local practice warrant an update to Title 6 to reflect current and best practices; and

WHEREAS, increased operational costs warrant an adjustment to service fees and fines;

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. Section 6.04.030, entitled "Solid waste collection" shall be amended as follows:

Subsection (e) shall be amended by adding the words "be bagged and" in the first sentence and "In order for a cart to be considered closed, its lid must be completely flush with the container so that there is no gap between the lid and the container. A cart that is over-filled with solid waste such that its lid does not rest flush with the container is not considered closed" as a third and fourth sentence" so that the subsection reads as follows:

(e) All solid waste, before being placed in said carts, shall be bagged and have drained from it all liquids. Solid waste must be free of vermin and pests, and said cart must be closed and facing the street for collection. In order for a cart to be considered closed, its lid must be completely flush with the container so that there is no gap between the lid and the container. A cart that is over-filled with solid waste such that its lid does not rest flush with the container is not considered closed. Carts not placed appropriately at the curb or without lids closed will not be collected.

SECTION 2. Section 6.04.040, entitled "Recycling collection," shall be amended as follows:

Subsection (a) shall be amended such that the first and second sentences will be the new subsection (a), the third sentence will be the new subsection (b), and the fourth and subsequent sentences will be the new subsection (c). The original subsection (b) will become the new subsection (d).

The new subsection (b) shall be amended by adding the words "loosely, and not bagged" in the first sentence and "Solid waste items should never be placed in recycling carts. Failure to comply with these provisions will result in non-collection of the recycling container and the owner or occupant of the premises will be subjected to fines in accordance with Section 6.04.100" as the second and third sentences so that the new subsection reads as follows:

(b) Recyclable items must be placed loosely, and not bagged, into the recycling cart provided by the City of Bloomington. Solid waste items should never be placed in recycling carts. Failure to comply with these provisions will result in non-collection of the recycling container and the owner or occupant of the premises will be subjected to fines in accordance with Section 6.04.100.

The new subsection (c) shall be amended by inserting "In order for a cart to be considered closed, its lid must be completely flush with the container so that there is no gap between the lid and the container. A cart that is over-filled with recycling such that its lid does not rest flush with the container is not considered closed" as third and fourth sentences so that the new subsection reads as follows:

(c) Residents shall choose a cart they deem appropriate for their needs from the following sizes: sixty-four gallon, or ninety-six gallon. The lid must be closed with the cart facing the street for collection to occur. In order for a cart to be considered closed, its lid must be completely flush with the container so that there is no gap between the lid and the container. A cart that is over-filled with recycling such that its lid does not rest flush with the container is not considered closed. Carts not placed appropriately at the curb or without the lids closed will not be collected.

The new subsection (d) shall be amended by deleting the word “Styrofoam” and replacing the word “bottles” with the word “containers” in the first sentence.

SECTION 3. Section 6.04.050, entitled “Yard waste collection,” shall be amended to delete subsection (c) in its entirety.

SECTION 4. Section 6.04.060, entitled “Large item collection,” shall be amended to add the words “for an additional cost, as stated in Section 6.04.090” at the end of the first sentence, to replace the word “call” with the word “contact” and the words “by 8:00 p.m. on the” with the words “during operating hours Monday through Thursday at least one business” in the third sentence, and delete the last sentence in its entirety so that the section reads as follows:

Large items, other than appliances, may be placed on the curb on the customer’s assigned collection day for an additional cost as stated in Section 6.04.090. The department of public works, upon approval by the board of public works, shall prepare and promulgate annually a list of what types of items are considered large items. For the purposes of route optimization, customers are required to contact the sanitation division during operating hours Monday through Thursday at least one business day prior to their assigned collection day to request large item collection.

SECTION 5. Section 6.04.080, entitled “General collection practices and guidelines,” shall be amended as follows:

Subsection (c)(1) shall be amended by adding the words “the” and “option” to the last sentence of the subsection so that the sentence reads as follows: “Any resident requesting to be an assisted stop shall contact the sanitation division to receive the necessary paperwork and instructions in order to be approved to receive the assisted service option.”

Subsection (c)(2) shall be amended by replacing the word “cars” with the word “vehicles” in the last sentence.

Insert a new subsection (e) to read as follows: “Items that are infested with vermin, including but not limited to bedbugs, cockroaches, or rodents, will not be collected.”

Subsection (e) is renamed subsection (f), subsection (f) is renamed subsection (g), subsection (g) is renamed subsection (h), subsection (h) is renamed subsection (i), subsection (i) is renamed subsection (j), and subsection (j) is renamed subsection (k).

The new subsection (h), entitled “Disposal of Diapers, Animal Feces, and Cat Litter” shall be amended by replacing the word “adequately” with the word “completely.”

The new subsection (j) shall be amended by replacing the time of “10:00 p.m.” with “9:00 p.m.”

SECTION 6. Section 6.04.090, entitled “Fees and billing,” shall be amended as follows:

Subsection (1) shall be amended by deleting the words “beginning the month following the commencement of automated collection services by the city sanitation division” at the end of the sentence.

Subsection (1)(A)(i) shall be amended by replacing “\$4.82-\$6.51” with “\$10.31 - \$12.37”

Subsection (1)(A)(ii) shall be amended by replacing “\$8.60-\$11.61” with “\$20.42 - \$24.50”

Subsection (1)(A)(iii) shall be amended by replacing “\$13.72-\$18.52” with “\$36.19 – \$43.43”

Subsection (2)(C) shall be amended by replacing “\$10.00” with “\$25.00.”

Subsection (2)(D) shall be amended by replacing “\$10.00” with “\$35.00.”

Subsection (2)(E) shall be amended by inserting “(4.30)” in the first sentence and adding “In the event a resident schedules an additional pick-up and fails to place the cart at the curbside prior to the collection time, said resident will still be charged the full rate for the additional pick up” as a second sentence so that the subsection reads as follows:

Additional pick up requests: one hundred twenty-five (125) percent of regular weekly solid waste charges based on four and three-tenths (4.30) weeks on average per month, per year. In the event a resident schedules an additional pick-up and fails to place the cart at the curbside prior to the collection time, said resident will still be charged the full rate for the additional pick up.

Subsection (3) shall be amended by inserting the word “the” in the first sentence so that it reads as follows: “The fees for solid waste collection and disposal services provided to single-family residential dwellings shall be billed directly to the customer of record with CBU.” The final sentence of subsection (3) shall remain in place and unaltered.

SECTION 7. Section 6.04.100, entitled “Enforcement procedures,” shall be amended as follows:

Subsection (a) shall be amended by adding “The NOV may be in the form of a citation from the neighborhood compliance officer or a notice of non-collection that is left on the cart by sanitation division staff” as the second sentence so that the subsection reads as follows:

(a) If the director of public works, sanitation division director, director of the housing and neighborhood development department, the assistant director, any neighborhood compliance officer, or any other designee of the directors (collectively referred to as “staff”) determines that there exists a violation of this chapter, that person shall issue a notice of violation (NOV) to the responsible party. The NOV may be in the form of a citation from the neighborhood compliance officer or a notice of non-collection that is left on the cart by sanitation division staff. For purposes of issuing an NOV, the following persons shall be considered responsible parties, with liability for fines and responsibility for remedy of the violation: persons with any possessory interest in the property; property owner(s); and/or any persons who have caused the violation.

Subsection (b)(7) shall be amended by adding “appealed to the board of public works within seven days of the date of the NOV” and deleting “contested in the county circuit courts” so that the subsection reads as follows: “That the fine may be appealed to the board of public works within seven days of the date of the NOV.”

Subsection (c), entitled “Schedule of Fines” shall be amended by replacing “\$15.00” with “25.00” in the first sentence.

Subsection (d) shall be deleted in its entirety and replaced with “Any person issued a written NOV of this chapter shall pay the total amount of the penalty to the City of Bloomington within seven days of such notice, unless such notice is appealed in conformity with this chapter.”

A new subsection (e) shall be added and shall read as follows: “All appeals shall be filed to the board of public works within seven days of the day of the NOV.”

A new subsection (f) shall be added and shall read as follows: “All appeals from the written findings of the board of public works shall be made to courts of competent jurisdiction within sixty (60) days.”

A new subsection (g) shall be added and shall read as follows: “Upon failure to appeal an adverse finding or failure to comply with a written order or assessed penalty, the city legal department shall be empowered to take all appropriate action necessary to enforce the written findings of the enforcement officer or of the board of public works.”

SECTION 8. Section 6.04.110, entitled “Removal of solid waste and recycling carts and yard waste containers,” shall be amended by adding “to ensure the public right-of-way is passable” to the end of the second sentence.

SECTION 9. Section 6.04.130, entitled “Capital recovery fund,” shall be amended by inserting the words “items of the sanitation division” in the second sentence so that the sentence reads as follows: “This fund shall be established for the purpose of paying for the costs of capital equipment purchases necessary to replace capital items of the sanitation division on schedules outlined by industry standards.”

SECTION 10. Section 6.05.020, entitled “Collection practices,” shall be amended by replacing the words “five” and “ten” with the numbers “5:00” and “9:00” respectively, so that the section reads as follows: “Collection shall be made only during the hours of 5:00 a.m. and 9:00 p.m.”

SECTION 11. If any section, sentence or provision of this ordinance, or application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions or application of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

SECTION 12. This ordinance shall be in effect after its passage by the Common Council and approval of the Mayor, any required publication, and, as necessary, other promulgation in accordance with the law. The changes in this ordinance shall take effect on September 1, 2023.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
SUE SGAMBELLURI, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
NICOLE BOLDEN, Clerk,  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
JOHN HAMILTON, Mayor  
City of Bloomington

**SYNOPSIS**

This ordinance makes several changes to Title 6 of the BMC to bring the Title in line with changed local practice, to adjust service fees, to clarify references, and to harmonize current practices with the City Code.



**DEPARTMENT OF  
PUBLIC WORKS •  
SANITATION DIVISION**

**PROPOSAL TO  
ADJUST SERVICE  
FEES**

## Memorandum

**TO:** Members of the City of Bloomington Common Council

**FROM:** Adam Wason, Director of Public Works  
Michael Large, Special Projects and Operations Manager  
Rhea Carter, Sanitation Director

**Date:** May, 12, 2023

**Re:** City of Bloomington - Department of Public Works  
Sanitation Division Ordinance 23-11 Updating Title 6 To Adjust  
Service Fees

## Background

The Board of Public Works was designated by Common Council through the approval of the revisions to Chapter 6.04 of the Bloomington Municipal Code (BMC), to determine the final rate structure for the modernized sanitation collection system in 2017. This rate structure was limited in the municipal code not to exceed a predetermined range per cart size set by the Common Council. The goals of the financial model were established to maintain an incentive for residents to be conscious of the volume of solid waste they are producing and to provide a stable revenue model that offered predictably for the Public Works Department - Sanitation Division operations.

Since the inception of the new modernized program, the cost of sanitation services continues to rise due to a multitude of factors such as: increased tonnages for both solid waste and recyclable materials; the ongoing volatility of the world recycling market leading to unforeseen



processing fees for single stream recycling; annual increased disposal costs for solid waste; as well as an increased costs across all categories including fuel, vehicle parts, and general supplies.

## Rate Proposal

As discussed in the 2023 budget process, some council members stated that they were interested in considering a rate structure that reduces, and possibly eliminates the amount of general fund support to the annual operating budget of the Sanitation Division. While staff remains neutral on this aspect of the rate discussion, rates will need to be adjusted to cover the increased costs that have been experienced over the last several years. However, knowing that the Common Council would need an ordinance to consider with rates included, the rate structure with a proposed 50% percent reduction of general fund support serves as staff's recommendation as a starting point for discussion.

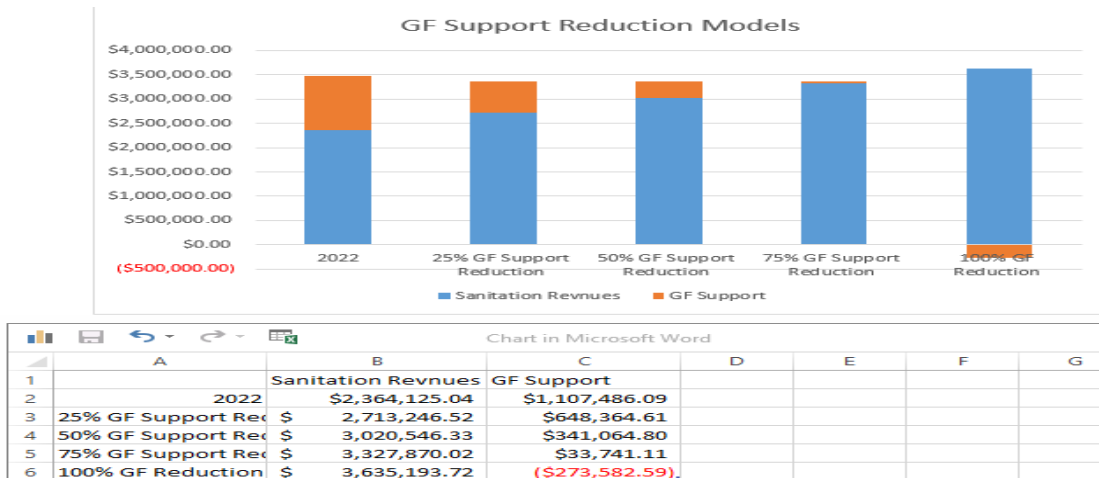
The below table outlines five rate models: first, a continuation of general fund support at current levels and adjusting rates due to increased costs; second, a twenty-five percent (25%) reduction of general fund support; third, a fifty percent (50%) reduction in general fund support; fourth, a seventy-five percent reduction of general fund support; and fifth, a one hundred percent (100%) reduction in general fund support. These models are shown in the following table:

	35 Gallon	% ↑	64 Gallon	% ↑	96 Gallon	% ↑
Current Rates	\$6.51		\$11.61		\$18.52	
No GF Support Reduction	\$8.15	25%	\$16.06	38%	\$28.79	55%
25% GF Support Reduction	\$9.23	42%	\$18.24	57%	\$32.48	75%
50% GF Support Reduction	\$10.31	58%	\$20.42	76%	\$36.19	95%
75% GF Support Reduction	\$11.39	75%	\$22.59	95%	\$39.90	115%
100% GF Support Reduction	\$12.47	92%	\$24.77	113%	\$43.61	135%

Regardless of what rate model is selected, staff requests a baseline rate per cart size that would go into effect as of 9/1/23 based on the above models. As proposed in the original 2017 Sanitation Modernization Rate Structure, staff is requesting the Council's approval of a rate model with a 20% rate range per cart size where the Board of Public Works would have the authority to establish rates within those ranges if increased costs continue in the future, and rate adjustments are required. These ranges are listed below based on the five models being presented.

No GF Support Reduction Ranges	
Thirty-five gallon solid waste cart fee range:	\$8.15 - \$9.78
Sixty-four gallon solid waste cart fee range:	\$16.06 - \$19.72
Ninety-six gallon solid waste cart fee range:	\$28.79 - \$34.55
25% GF Support Reduction Ranges	
Thirty-five gallon solid waste cart fee range:	\$9.23 - \$11.08
Sixty-four gallon solid waste cart fee range:	\$18.24 - \$21.89
Ninety-six gallon solid waste cart fee range:	\$32.48 - \$38.98
50% GF Support Reduction Ranges	
Thirty-five gallon solid waste cart fee range:	\$10.31 - \$12.37
Sixty-four gallon solid waste cart fee range:	\$20.42 - \$24.50
Ninety-six gallon solid waste cart fee range:	\$36.19 - \$43.43
75% GF Support Reduction Ranges	
Thirty-five gallon solid waste cart fee range:	\$11.39 - \$13.67
Sixty-four gallon solid waste cart fee range:	\$22.59 - \$27.11
Ninety-six gallon solid waste cart fee range:	\$39.90 - \$47.88
100% GF Support Reduction Ranges	
Thirty-five gallon solid waste cart fee range:	\$12.47 - \$14.96
Sixty-four gallon solid waste cart fee range:	\$24.77 - \$29.72
Ninety-six gallon solid waste cart fee range:	\$43.61 - \$52.33

Overall, this ordinance revision is seeking to raise rates and therefore revenues for the operations of the Sanitation Division. Below are the revenue projections for each model.



Other changes to the fee schedule for large items, and appliance collections are in the below table:

	Large Items	Appliances
Current Rate	\$10	\$10
Proposed	\$25	\$35

Additional Weekly Pickups	35 Gallon	64 Gallon	96 Gallon
Current	\$1.89	\$3.38	\$5.38
Proposed	\$3.78	\$6.76	\$10.76

In addition we ask that we are given the ability to charge the proposed additional pickup fee in situations where a collection is scheduled but not placed at the curbside to cover the costs associated with fuel, time, and labor of collection.

Amendments to Sections of Bloomington Municipal Code Title 6 (“Health and Sanitation”) proposed by Ordinance 23-11 shown in context (proposed additions are shown in **bold**, proposed deletions are show in ~~strikeout~~)

Section 1 of Ordinance 23-11

6.04.030 Solid waste collection.

- (a) Solid waste carts shall be provided by the City of Bloomington. Said carts shall be maintained in good and sanitary condition, with no ragged or sharp edges or any other defect that could hamper or injure the person collecting the contents thereof.
- (b) Solid waste will only be collected from the cart provided by the city on the customer's assigned collection day unless the owner or occupant arranges for an additional pickup on another day with the sanitation division in accordance with board of public works policies. Items outside of the cart will not be collected. Residents shall choose a cart they deem appropriate for their needs from the following sizes: thirty-five gallon, sixty-four gallon, or ninety-six gallon.
- (c) It will be the responsibility of the resident to notify the sanitation division should a cart become damaged and unusable. The cost of replacing a damaged cart not due to normal wear and tear may be the responsibility of the resident, subject to the discretion of the sanitation division director. The replacement cost will be set forth in the rate structure set by the board of public works.
- (d) Solid waste scattered by animals or weather shall be removed promptly by the owner or occupant of the premises or be subject to fines in Section 6.04.100.
- (e) All solid waste, before being placed in said carts, shall **be bagged and** have drained from it all liquids. Solid waste must be free of vermin and pests, and said cart lid must be closed and facing the street for collection. **In order for a cart to be considered closed, its lid must be completely flush with the container so that there is no gap between the lid and the container. A cart that is over-filled with solid waste such that its lid does not rest flush with the container is not considered closed.** Carts not placed appropriately at the curb or without the lids closed will not be collected.

Section 2 of Ordinance 23-11

6.04.040 Recycling collection.

- (a) Recycling collection is provided to recipients of solid waste collection. Collection occurs every week on the customer's assigned collection day.
- (b) Recyclable items must be placed **loosely, and not bagged**, into the recycling cart provided by the City of Bloomington. **Solid waste items should never be placed in recycling carts. Failure to comply with these provisions will result in non-collection of the recycling container and the owner or occupant of the premises will be subjected to fines in accordance with Section 6.04.100.**

- (c) Residents shall choose a cart they deem appropriate for their needs from the following sizes: sixty-four gallon, or ninety-six gallon. The lid must be closed with the cart facing the street for collection to occur. **In order for a cart to be considered closed, its lid must be completely flush with the container so that there is no gap between the lid and the container. A cart that is over-filled with recycling such that its lid does not rest flush with the container is not considered closed.** Carts not placed appropriately at the curb or without the lids closed will not be collected.
- (d)(b) The department of public works, upon approval by the board of public works, shall prepare and promulgate annually a list of what types of paper products, metal cans, glass containers, Styrofoam and plastic containers bottles are recyclable. The list may change from time to time as the recycling market adjusts to shifting demands and technologies. All paper products must be clean and dry. All metal cans, glass containers and plastic containers must be clean, rinsed out and with the lids removed.

### Section 3 of Ordinance 23-11

#### 6.04.050 Yard waste collection.

- (a) All grass, weeds, leaves and other similar yard and garden materials shall be placed in appropriate watertight thirty-five gallon or less container or two-ply biodegradable wet strength paper bag with each weighing less than forty pounds separate from solid waste and recycling and shall not be mixed with any other substances. Said container shall be maintained in good and sanitary condition, with no ragged or sharp edges or any other defect that could hamper or injure the person collecting the contents thereof. Yard waste will be collected weekly on the customer's assigned collection day.
- (b) Brush, tree trimmings, hedge clippings and similar materials shall be cut to a length not to exceed four feet and securely tied in bundles not more than two feet thick before being deposited for collection.
- ~~(c) During the free leaf collection period in the fall of each year, residents may obtain biodegradable two ply wet strength paper bags from their choice of local retail establishments. Those bags may be filled with leaves only and placed out for collection on the customer's assigned collection day. The bags may not contain trash or other refuse. Yard waste in plastic bags will not be collected.~~

#### Section 4 of Ordinance 23-11

##### 6.04.060 Large item collection.

Large items, other than appliances, may be placed at the curb on the customer's assigned collection day **for an additional cost as stated in Section 6.04.090**. The department of public works, upon approval by the board of public works, shall prepare and promulgate annually a list of what types of items are considered large items. For the purposes of route optimization, customers are required to **contact** ~~call~~ the sanitation division **during operating hours Monday through Thursday at least one business** ~~by 8:00 p.m. on the day prior to their assigned collection day to request large item collection.~~ ~~Items such as clothesline poles and swing sets must be broken down before being placed at the curb.~~

#### Section 5 of Ordinance 23-11

##### 6.04.080 General collection practices and guidelines.

- (a) Collection of solid waste, recycling, yard waste, large items and appliances shall be made at least once each week or more often as may be ordered by the board of public works. Collection schedules shall be established and published by the board.
- (b) Collection shall be made from all places of residence within the city limits except for the following:
  - (1) Buildings containing more than four residential units;
  - (2) Residences located above or in the same structure as a business or businesses;
  - (3) Residential units located on private streets.

However, collection may be provided to the above listed residences if specifically authorized in writing by the director of public works. Before authorizing such collection, the director of public works may require terms and conditions to protect the city and residents. The director of public works may revoke such authorization in writing at his or her discretion.

- (c) Collection shall be made from curbs or, where there are no curbs, the property line immediately adjacent to the public thoroughfare. In order to be collected, all carts, yard waste, and other items must be placed adjacent to the curbs, facing the street and suitable for automated collection.
  - (1) All residents except those approved for special assistance for a person with a disability, illness or infirmity shall place their solid waste and recycling carts and yard waste containers at curbside or at the edge of the street no later than 5:00 a.m. on the day of collection. Any resident requesting to be an assisted stop shall contact the sanitation division to receive the necessary paperwork and instructions in order to be approved to receive **the** assisted service **option**.

- (2) The cart or container shall be placed in such a manner as not to interfere with overhead power lines or tree branches, parked cars, vehicular traffic, or in any other way that would constitute a public hazard or nuisance. Carts and containers are to be at least four feet from any tree, pole, mailbox, fire hydrant, etc., and at least ten feet away from any ~~vehicles~~ ~~cars~~ parked in the street.
- (3) The cart is not to be painted, abused, mutilated, altered or modified in any manner.
- (d) Paints, stains and similar materials still in their liquid form shall not be placed in refuse carts or dumpsters and shall not be collected by the department of public works as a part of regular collection.
- (e) **Items that are infested with vermin, including but not limited to bedbugs, cockroaches, or rodents, will not be collected.**
- (f) ~~(e)~~ No person shall remove or attempt to remove materials from any refuse cart or dumpster belonging to another person or business. All materials placed in a refuse cart or dumpster shall be the property of the city.
- (g) ~~(f)~~ Highly flammable, combustible, explosive or hazardous materials shall not be placed in refuse carts or dumpsters and shall not be collected by the department of public works as a part of regular collection. Such materials shall be disposed of as prescribed by state and local laws.
- (h) ~~(g)~~ Disposal of Diapers, Animal Feces, and Cat Litter. All diapers, animal feces, cat litter and similar wastes shall be placed in durable plastic bags **completely** ~~adequately~~ sealed before being placed in a refuse cart.
- (i) ~~(h)~~ Collection shall not be made from alleyways.
- (j) ~~(i)~~ Collection shall be made only between the hours of 5:00 a.m. and **9:00 p.m.** ~~10:00 p.m.~~
- (k) ~~(j)~~ It shall be a violation of this chapter for any unauthorized commercial enterprise to collect, obtain, possess, pick up or cause to be collected, obtained, possessed or picked up any refuse, solid waste, garbage or yard waste from places of residence on routes within the city limits that are served by the city sanitation division. Occasional removal of bulk trash associated with construction, moving, or seasonal cleaning does not require authorization other than for approval of placement of dumpsters within the right-of-way. The board of public works shall determine such authorization. Any and each such violation hereof from one or more locations shall constitute a separate and distinct violation of this chapter.

Section 6 of Ordinance 23-11

6.04.090 Fees and billing.

Service fees for the disposal of solid waste shall be prepared, billed and collected by the City of Bloomington Utilities Department (CBU) as agreed to by the utilities service board and the board of public works.

- (1) The service fees for all users shall be prepared and billed monthly in accordance with the established billing procedures of CBU ~~beginning the month following the commencement of automated collection services by the city sanitation division.~~

- (A) The following fee schedule ranges will apply based on the solid waste cart size chosen by customers. The board of public works shall determine the final fee for each of the three solid waste cart sizes. At no time shall the individual cart size fees exceed the highest amount of the following ranges, without amendment of this chapter by the common council.
- (i) Thirty-five gallon solid waste cart fee range: **\$10.31—\$12.37** ~~\$4.82—\$6.51~~.
  - (ii) Sixty-four gallon solid waste cart fee range: **\$20.42—\$24.50** ~~\$8.60—\$11.61~~.
  - (iii) Ninety-six gallon solid waste cart fee range: **\$36.19—\$43.43** ~~\$13.72—\$18.52~~.
- (2) The monthly bill will also include service fees for the disposal of additionally requested solid waste carts, yard waste, large items, appliances, and additional pickup requests (including pickups requested due to not having carts properly placed for pickup by 5:00 a.m.). Additional fees will not be charged if the sanitation division changes the collection day due to inclement weather or holidays. The following fees will apply:
- (A) Additional carts will cost the full amount of the solid waste cart fee set forth in the fee schedule approved by the board of public works.
  - (B) Yard waste: \$1.00 per approved container, bag or bundle.
  - (C) Large items: **\$25.00** ~~\$10.00~~ per approved large item.
  - (D) Appliances: **\$35.00** ~~\$10.00~~ per approved appliance.
  - (E) Additional pickup requests: one hundred twenty-five (125) percent of regular weekly solid waste charges based on four and three-tenths (**4.30**) weeks on average per month, per year. **In the event a resident schedules an additional pick-up and fails to place the cart at the curbside prior to the collection time, said resident will still be charged the full rate for the additional pick up.**
- (3) The fees for solid waste collection and disposal services provided to single-family residential dwellings shall be billed directly to **the** customer of record with CBU. In the event that the single-family residential dwelling of four units or fewer is not a current customer of CBU, or receives billings through a master meter, the customer shall receive a monthly bill for solid waste disposal services only.
- (4) Bills shall be paid in accordance with the policies and procedures set forth by CBU and the board of public works.
- (5) Late fees of three percent of the unpaid balance will be assessed to any account holder that fails to pay the amount due within twenty days of billing. This is modeled from the late fee procedures used by CBU. Partial payments shall be allocated in accordance with the interdepartmental agreement between the City of Bloomington and CBU.
- (6) In the event a customer of the CBU requests to shut down the water meter to his/her residential premises, CBU shall also contemporaneously discontinue the billing of service fees for the collection performed at the residential premises in accordance with this chapter. In the event that service is discontinued, it is the responsibility of the account holder to notify the sanitation division for removal of the solid waste and



recycling carts. If the account holder fails to do so, a replacement fee in accordance with the fee schedule approved by the board of public works will be applied to the account holder's final CBU bill.

Section 7 of Ordinance 23-11

6.04.100 Enforcement procedures.

- (a) If the director of public works, sanitation division director, director of the housing and neighborhood development department, the assistant director, any neighborhood compliance officer, or any other designee of the directors (collectively referred to as "staff") determines that there exists a violation of this chapter, that person shall issue a notice of violation (NOV) to the responsible party. **The NOV may be in the form of a citation from the neighborhood compliance officer or a notice of non-collection that is left on the cart by sanitation division staff.** For purposes of issuing an NOV, the following persons shall be considered responsible parties, with liability for fines and responsibility for remedy of the violation: persons with any possessory interest in the property; property owner(s); and/or any persons who have caused the violation.

Liability for fines shall not attach to nonpossessory property owner(s) for a period of seven days following issuance of the NOV, provided that the violation is remedied, or that the nonpossessory property owner(s) presents to HAND, within seven days after issuance of the NOV, a true and exact copy of any and all leases in effect during the time period covered by the NOV.

- (b) The NOV shall be in writing and shall be served on one or more of the responsible parties in one or more of the following manners: delivery in person; by first class mail; and/or by placement in a conspicuous place on the property where a violation occurs. The notice shall state:
- (1) The location of the violation;
  - (2) The nature of the violation;
  - (3) The period of correction (if any);
  - (4) The fine assessed for the violation;
  - (5) Additional remedies the city may seek for violation;
  - (6) That the fine is to be paid at the city controller's office;
  - (7) That the fine may be **appealed to the board of public works within seven days of the date of the NOV** ~~contested in the county circuit courts.~~
- (c) Schedule of Fines. The fine for any violation of Section 6.04.110 shall be **\$25.00** ~~\$15.00~~. The fine for all other violations of this chapter shall be \$50.00. Nonpossessory property owners shall not be subject to fines for the seven-day period after issuance of the NOV, provided that the provisions outlined in subsection (a) of this section are met. Each day that a violation continues shall constitute a separate violation.

- (d) **Any person issued a written NOV of this chapter shall pay the total amount of the penalty to the City of Bloomington within seven days of such notice, unless such notice is appealed in conformity with this chapter.**

~~If the responsible party fails to remedy the violation cited in the NOV, the city legal department may bring suit in a court of competent jurisdiction to collect the accumulated fines, any other costs associated with remedy of the violation as are allowed by law, and obtain any other legal remedy available at law.~~

- (e) **All appeals shall be filed to the board of public works within seven days of the day of the NOV.**
- (f) **All appeals from the written findings of the board of public works shall be made to courts of competent jurisdiction within sixty (60) days.**
- (g) **Upon failure to appeal an adverse finding or failure to comply with a written order or assessed penalty, the city legal department shall be empowered to take all appropriate action necessary to enforce the written findings of the enforcement officer or of the board of public works.**

#### Section 8 of Ordinance 23-11

##### 6.04.110 Removal of solid waste and recycling carts and yard waste containers.

Carts, containers and other articles to be picked up shall not be placed upon the street or sidewalk so as to be visible from the street more than twenty-four hours prior to the time when such solid waste, recycling or yard waste is to be collected. Carts and containers shall be removed from the street or sidewalk on the same day as the collection is made **to ensure the public right-of-way is passable.**

#### Section 9 of Ordinance 23-11

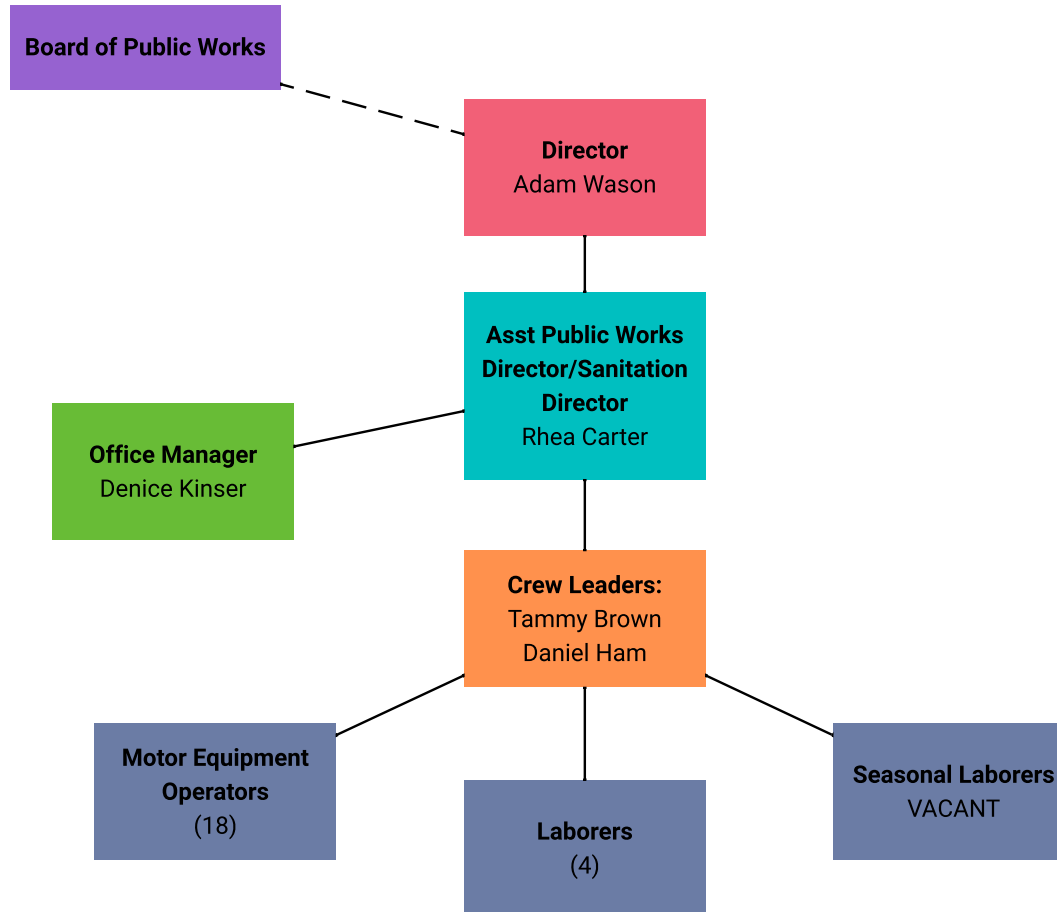
##### 6.04.130 Capital recovery fund.

The revenue deposited into the non-reverting enterprise fund, which is intended for capital re-placement of vehicles, equipment and other capital related expenses, shall be transferred by the controller into a non-reverting capital replacement fund. This fund shall be established for the purpose of paying for the costs of capital equipment purchases necessary to replace capital **items of the sanitation division** on schedules outlined by industry standards.

#### Section 10 of Ordinance 23-11

##### 6.05.020 Collection practices.

Collection shall be made only during the hours of **5:00** five a.m. and **9:00** ten p.m.



## Memorandum

**TO:** Members of the City of Bloomington Common Council

**FROM:** Rhea Carter, Assistant Public Works Director/Sanitation Director  
Adam Wason, Director of Public Works

**Date:** August 25, 2022

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### **Why We Exist**

Sanitation is a division of the Department of Public Works responsible for providing weekly collection and disposal of household solid waste. It also promotes community sustainability through weekly curbside recycling pick-up and seasonal biweekly yard waste from residences inside the corporate City limits.

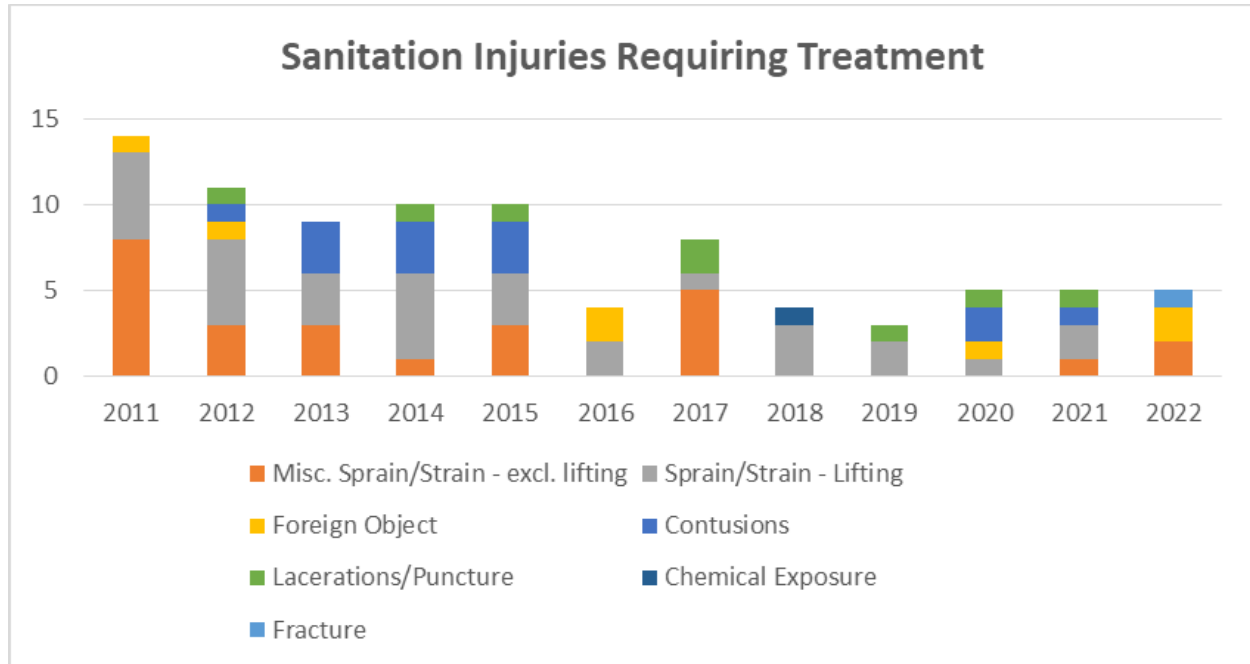
Sanitation also collects large items, such as furniture and appliances, from residences on a request basis. Additionally, Sanitation provides trash collection for City Hall, downtown containers, City parks, various City facilities and numerous special events in the community.

### **Background**

The Sanitation Division has 24 full-time employees and 19 fleet vehicles. It serves an approximate population of 37,000 people in single-family homes, mobile homes and multi-family residential structures containing between 1 to 4 units, plus thousands more via containers that are located in City parks and throughout the downtown area.

Since the City modernized trash and recycling services in 2017, the Sanitation Division has experienced noticeable declines in employee injuries while on the job and related workers' compensation costs. Sanitation Division workers' compensation claims have dropped from over

\$125,000 in 2017 to approximately \$10,600 last year, and are at around \$10,100 so far in 2022. Additionally, the improved efficiencies of the modernized program continue to allow the Sanitation Division to keep an open FTE position unfilled for yet again in 2023, which helps to further reduce costs.



As an essential public health municipal function, Sanitation personnel have delivered critical trash, recycling and yard waste collection services throughout the entire COVID-19 pandemic. One major impact continued to be felt by Sanitation is the much higher than usual volume of both trash and recycling collection tonnages, as well as the associated landfill and materials collection costs, due to the large number of Bloomington residents still working from home either on a permanent or semi-regular basis.

### 2023 Budget Highlights

The Sanitation Division will continue to provide essential municipal services in 2023 through several new initiatives to increase efficiency, better utilize current resources and lower environmental impacts. Several areas to emphasize include the following initiatives:

- Begin a phased elimination of the City’s General Fund subsidy for sanitation services, which will come forward in a legislative package of rate changes to the council over the next few months
- Crews performing weekly preventative maintenance checks on all sanitation vehicles.
- Stressing the importance of “clean recycling” to the community.
- Providing targeted recycling information to the public via the ReCollect software system to prevent compromised recycling items from being sent to the landfill.

- Selling additional new yard waste containers using surplus containers as a means to further divert yard waste from entering the waste stream.
- Continuing educational outreach and information sharing efforts with community groups regarding City sanitation services.

**Department of Public Works-Sanitation 2023 Budget Summary**

Summary Budget Allocation	2019 Actual	2020 Actual	2021 Actual	2022 Budget	2023 Budget	Change (\$)	Change (%)
100 - Personnel Services	1,639,504	1,683,484	1,677,768	1,865,368	1,915,269	49,900	2.7%
200 - Supplies	134,227	105,667	138,642	172,049	284,072	112,023	65.1%
300 - Other Services	812,655	896,258	942,877	2,577,865	2,605,577	27,712	1.1%
400 - Capital Outlays	-	-	-	-	-	-	0.0%
<b>Total</b>	<b>2,586,386</b>	<b>2,685,409</b>	<b>2,759,286</b>	<b>4,615,282</b>	<b>4,804,918</b>	<b>189,635</b>	<b>4.1%</b>

**2023 Activity Descriptions and Goals**

**Solid Waste Collection**

*Activity Description:* Provide weekly collection and disposal of household trash. Collect large items and appliances from residences on a request basis.

**Goals:**

- Completely eliminate the City’s General Fund subsidy for sanitation services over the next 3 years.
- Utilize on-board vehicle software functionality in 2023 to document all noncompliance with sanitation collection requirements (overflowing carts, lids not being closed, trash not bagged, carts not placed at curb, etc.) and use this data to educate 100 residents to increase overall collection.
- Participate in at least 2 neighborhood large item and excess trash clean-up events sponsored through the Housing and Neighborhood Development Department by the end of Q3.
- Attend a minimum of 3 local homeowner and/or neighborhood association meetings in 2023.

City of Bloomington Solid Waste Collection Totals (tons)					
2017	2018	2019	2020	2021	YTD 2022
5,683.14	6,771	7,195	8,061	8,261	4,139

City of Bloomington Number of Appliances & Large Items Collected ***(No Data Available for 2017)					
Type	2018	2019	2020	2021	YTD 2022
Appliances	307	309	441	319	189
Large Items	2,020	3,786	4,584	3,254	1,555

Solid Waste Collection Budget Allocation	2022 Budget \$	2023 Budget \$	Staffing (FTE)	Population Served
100 - Personnel Services	782,506	777,599	10.15	37,000 single-family homes, mobile homes and multi-family housing (1-4 units).
200 - Supplies	68,820	113,629		
300 - Other Services	476,424	533,894		
400 - Capital Outlays	0	0		
<b>Total</b>	<b>1,327,749</b>	<b>1,425,122</b>		

**Fund: General, Other**

**Recycling Collection**

*Activity Description:* Provide weekly curbside collection of recyclable materials.

Goals:

- Maintain the City's current 35% recycling diversion rate through the end of 2023 to exceed the Environmental Protection Agency's (EPA) recorded national diversion rate (EPA rate is set at 32%).
- Partner with at least one Indiana University class to research and promote clean recycling practices to college students in 2023.

City of Bloomington Recycling Collection Totals (tons)					
2017	2018	2019	2020	2021	YTD 2022
2,939	3,415	3,155	3,882	3,630	1,279

Recycling Collection Budget Allocation	2022 Budget \$	2023 Budget \$	Staffing (FTE)	Population Served
100 - Personnel Services	719,273	746,955	9.75	37,000 single-family homes, mobile homes and multi-family housing (1-4 units).
200 - Supplies	68,820	113,629		
300 - Other Services	370,552	415,251		
400 - Capital Outlays	0	0		
<b>Total</b>	<b>1,158,645</b>	<b>1,275,834</b>		

**Fund: General, Other**

**Yard Waste Collection**

*Activity Description:* Provide biweekly curbside collection of yard waste. This collection keeps yard waste from entering the landfill and promotes sustainable and eco-friendly disposal practices in the community.

Goals:

- Complete yard waste collection service by December 31, 2023, with 800 tons or more of collected materials.
- Explore a partnership in 2023 with the Monroe County Solid Waste District to jointly purchase compost bins for sale to the community in order to reduce yard waste collection totals.
- Sell 100 additional yard waste carts to residents during 2023.

City of Bloomington Yard Waste Collection Totals (Truckload/Tonnage)					
2017	2018	2019	2020	2021	YTD 2022*
950	830	650	640	700	230

\* Starting in 2022, yard waste collection totals changed from truckloads to tonnage in order to better reflect existing trash and recycling collection metrics.

Yard Waste Collection Budget Allocation	2022 Budget \$	2023 Budget \$	Staffing (FTE)	Population Served
100 - Personnel Services	158,082	168,544	2.20	37,000 single-family homes, mobile homes and multi-family housing (1-4 units).
200 - Supplies	25,807	42,611		
300 - Other Services	158,808	177,965		
400 - Capital Outlays	0	0		
<b>Total</b>	<b>342,697</b>	<b>389,119</b>		

**Fund: General, Other**



**Municipal Collection**

*Activity Description:* Remove trash from approximately 225 total containers from downtown sidewalks, City Hall, police and fire stations, the Utilities Service Center, the Public Safety Training Center, City buildings and downtown municipal-owned parking lots, and at City parks and trailheads.

Goals:

- Annually replace 50% of can liners in downtown trash containers.

Municipal Collection Budget Allocation	2022 Budget \$	2023 Budget \$	Staffing (FTE)	Population Served
100 - Personnel Services	205,507	222,171	2.90	85,000 people.
200 - Supplies	8,602	14,204		
300 - Other Services	52,936	59,322		
400 - Capital Outlays	0	0		
<b>Total</b>	<b>267,045</b>	<b>295,696</b>		

**Fund: General, Other**

**Total Departmental Budget by Fund**

Category	General Fund	Solid Waste	Total
1	0	1,915,269	1,915,269
2		284,072	284,072
3	1,419,146	1,186,431	2,605,577
4		0	0
<b>Total</b>	<b>1,419,146</b>	<b>3,385,772</b>	<b>4,804,918</b>

**2023 Budget Request Highlights**

The Sanitation Division’s general fund budget request is \$4,804,918, which is an increase of \$189,635.

**Category 1 – Personnel** request is \$1,915,269, which is an increase of \$49,900.

**Category 2 – Supplies** request is \$284,072, which is an increase of \$112,023. This increase is due to higher fuel and oil costs.

**Category 3 – Other Services & Charges** request is \$2,605,577, which is an increase of \$27,712. This increase is the result of rising annual landfill collection and recycling processing fees and a slight increase to the South Central Community Action Program’s qualified household assistance program in 2023.

**Category 4 – Capital Outlays** request is \$0, no change from 2022.

**Conclusion**

As a division of the Department of Public Works, Sanitation will continue to provide curbside collection of trash, large items/appliances, recycling, and yard waste to all single-family residences that are within the City limits, plus continue to provide trash removal from parks, downtown containers, City Hall, a number of City facilities, and numerous special events in the community.

CITY OF BLOOMINGTON

	Account Number	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Adopted Budget	2023 Council	\$ +/-	% +/-
<b>Fund: 730 - Solid Waste (S6401)</b>									
<u>Expenditures</u>									
<b>Department: 16 - Sanitation</b>									
Personnel Services									
	51110	Salaries and Wages - Regular	990,019	1,021,566	1,011,933	1,141,499	1,182,452	40,953	3.59%
	51120	Salaries and Wages - Temporary	4,142	21,478	29,836	30,000	30,000	-	0.00%
	51130	Salaries and Wages- Overtime	63,808	51,819	49,205	70,011	70,011	-	0.00%
	51210	FICA	75,771	78,691	79,262	94,975	98,108	3,133	3.30%
	51220	PERF	148,914	153,081	150,682	172,034	177,848	5,814	3.38%
	51230	Health and Life Insurance	356,850	356,850	356,850	356,850	337,350	(19,500)	-5.46%
	51320	Other Personal Services -DC Match	-	-	-	-	19,500	19,500	N/A
<b>Total: Personnel Services</b>			<b>1,639,504</b>	<b>1,683,484</b>	<b>1,677,768</b>	<b>1,865,368</b>	<b>1,915,269</b>	<b>49,900</b>	<b>2.68%</b>
Supplies									
	52110	Office Supplies	272	-	158	400	400	-	0.00%
	52210	Institutional Supplies	203	-	-	540	540	-	0.00%
	52230	Garage and Motor Supplies	100	-	154	350	350	-	0.00%
	52240	Fuel and Oil	118,390	96,793	119,255	139,349	251,372	112,023	80.39%
	52310	Building Materials and Supplies	1,371	-	-	2,500	2,500	-	0.00%
	52420	Other Supplies	13,027	8,874	17,425	21,850	21,850	-	0.00%
	52430	Uniforms and Tools	863	-	1,650	7,060	7,060	-	0.00%
<b>Total: Supplies</b>			<b>134,227</b>	<b>105,667</b>	<b>138,642</b>	<b>172,049</b>	<b>284,072</b>	<b>112,023</b>	<b>65.11%</b>
Other Services and Charges									
	53130	Medical	355	323	470	1,000	1,000	-	0.00%
	53140	Exterminator Services	370	1,845	1,625	2,000	2,000	-	0.00%
	53150	Communications Contract	12,518	6,828	7,478	13,150	13,150	-	0.00%
	53160	Instruction	350	-	-	500	500	-	0.00%
	53210	Telephone	6,040	5,616	5,995	17,600	17,600	-	0.00%
	53220	Postage	607	3,771	-	3,600	4,100	500	13.89%
	53230	Travel	181	-	-	300	300	-	0.00%
	53240	Freight / Other	271	535	1,734	3,000	3,000	-	0.00%
	53310	Printing	12,576	11,580	2,178	17,000	17,000	-	0.00%
	53410	Liability / Casualty Premiums	24,674	38,045	43,294	51,456	51,456	-	0.00%
	53420	Worker's Comp & Risk	49,952	49,651	49,651	49,651	49,651	-	0.00%
	53510	Electrical Services	2,170	2,654	3,446	5,350	5,350	-	0.00%
	53530	Water and Sewer	1,796	2,058	1,988	1,500	2,000	500	33.33%
	53540	Natural Gas	1,848	2,510	2,878	2,500	3,000	500	20.00%
	53610	Building Repairs	6,919	1,738	10,822	7,000	97,500	90,500	1292.86%
	53620	Motor Repairs	260,170	299,196	350,687	359,640	375,324	15,684	4.36%
	53640	Hardware and Software Maintenance	10,000	-	359	5,000	5,000	-	0.00%
	53650	Other Repairs	8,391	-	-	10,500	10,500	-	0.00%
	53910	Dues and Subscriptions	150	-	-	200	200	-	0.00%
	53920	Laundry and Other Sanitation Services	2,097	1,931	1,549	4,950	4,950	-	0.00%
	53950	Landfill	401,933	460,780	455,815	480,972	500,000	19,028	3.96%
	53990	Other Services and Charges	9,286	7,198	2,908	21,850	22,850	1,000	4.58%
<b>Total: Other Services and Charges</b>			<b>812,655</b>	<b>896,258</b>	<b>942,877</b>	<b>1,058,719</b>	<b>1,186,431</b>	<b>127,712</b>	<b>12.06%</b>
<b>Expenditures Grand Total:</b>			<b>\$ 2,586,386</b>	<b>\$ 2,685,409</b>	<b>\$ 2,759,286</b>	<b>\$ 3,096,136</b>	<b>\$ 3,385,772</b>	<b>\$ 289,635</b>	<b>9.35%</b>

**CITY OF BLOOMINGTON**

	Account Number	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Adopted Budget	2023 Council	\$ +/-	% +/-
<b>Fund: 101 - General Fund (S0101)</b>									
<u>Expenditures</u>									
<b>Department: 16 - Sanitation</b>									
Other Services and Charges									
	539010	Inter-Fund Transfers	985,625	1,009,620	978,492	1,519,146	1,419,146	(100,000)	-6.58%
<b>Total: Other Services and Charges</b>			<b>985,625</b>	<b>1,009,620</b>	<b>978,492</b>	<b>1,519,146</b>	<b>1,419,146</b>	<b>(100,000)</b>	<b>-6.58%</b>
<b>Expenditures Grand Total:</b>			<b>\$ 985,625</b>	<b>\$ 1,009,620</b>	<b>\$ 978,492</b>	<b>\$ 1,519,146</b>	<b>\$ 1,419,146</b>	<b>\$ (100,000)</b>	<b>-6.58%</b>