



# MEETING NOTICE

City of Bloomington Capital  
Improvement (CBCI) Regular Meeting  
will occur at 4:00 p.m. on  
**Wednesday, May 17, 2023**

This meeting will be held in the Allison Conference Room (Suite #225, City Hall,  
401 N. Morton St) and may also be accessed electronically via Zoom  
(see information below)

#### JOIN BY ZOOM

<https://bloomington.zoom.us/j/87619726906?pwd=MVJVR082bytSdDBCbHVBUzIqaldCOT09>

Meeting ID: 876 1972 6906

Passcode: 677269

One tap mobile

+13092053325,,87619726906# US

+13126266799,,87619726906# US (Chicago)

Find your local number: <https://bloomington.zoom.us/j/87619726906?pwd=MVJVR082bytSdDBCbHVBUzIqaldCOT09>

*The CBCI will conduct its meetings as though it were subject to the Indiana Open Door Law (I.C. § 5-14-1.5 ("ODL")). Therefore this statement provides notice that this meeting will occur and is open for the public to attend, observe, and record what transpires.*



# City of Bloomington Capital Improvement (CBCI)

BOARD MEETING

WEDNESDAY, MAY 17, 2023, 4:00 P.M.

Allison Conference Room (Suite #225, City Hall, 401 N. Morton St)

## MEETING AGENDA

1. Governance
  - a. Declaration/review of Board Member conflicts of interest
  - b. Services agreement has been signed
  - c. Change in meeting frequency from biweekly to semi monthly
2. Hopewell:
  - a. Engineering update on infrastructure
  - b. Hopewell amended Project Review Form by RDC, May 1
  - c. Blocks 8-9-10: building demolition vs. security personnel
  - d. Development Owners Representative next steps (recommended vendor will present at May 15 RDC meeting 5:30 p.m.)
3. Public Comment

**CITY OF BLOOMINGTON CAPITAL IMPROVEMENTS,  
INC.**

**CONFLICT OF INTEREST POLICY**

**ARTICLE I  
Purpose**

The purpose of the conflict of interest policy is to protect the interests of the City of Bloomington Capital Improvements, Inc. (the “Organization”), when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

**ARTICLE II  
Definitions**

**1. Interested Person**

Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

**2. Financial Interest**

A person has a financial interest if the person has, directly or indirectly, through business, investment, or a dependent family:

- a.** An ownership or investment interest in any entity with which the Organization has a transaction or arrangement,
- b.** A compensation arrangement with any entity or individual with which the Organization has a transaction or arrangement, or
- c.** A proposed ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement. Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

For purposes of this policy, “dependent” shall be defined as in Indiana Code 35-44.1-1-4(a)(1), namely: (1) the spouse of an Interested Person; (2) a child, stepchild, or adoptee (as defined in IC 31-9-2-2) of an Interested Person who is (a) unemancipated, and (b) less than eighteen [18] years old); or (3) an individual more than one-half (½) of whose support is provided during a year by an Interested Person.

### **ARTICLE III** **Procedures**

- a.** In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.
- b.** The remaining board or committee members shall decide if a conflict of interest exists and if so, an appropriate way to address the conflict.-
- c.** After disclosure of the financial interest and all material facts, and after any discussion with the interested person, they shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon.
- d.** An interested person may make a presentation at the governing board or committee meeting, but after the presentation, they shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.