

The Hearing Officer meeting was held on Wednesday, February 15, 2023 in the Kelly Conference Room #155 and on Zoom. Hearing Officer present: Ryan Robling

**REPORTS RESOLUTIONS AND COMMUNICATIONS:** None at this time.

**PETITIONS:**

V-01-23      **Sherri Hillenburg/Elkins Apartments**  
940 N. Walnut Street  
Request: Variance from front building setback in the Residential Multifamily (RM) zoning district to allow for a third floor addition over existing building.  
*Case Manager: Karina Pazos*

Karina Pazos, Case Manager, presented the staff report on V-01-23. Staff is recommending adoption of the proposed findings in the staff report, including the following conditions:

1. The petitioner must obtain a building permit prior to construction.
2. This variance applies to only the western front building setback of the new third story addition, and only as shown and described in the application.

Sherri Hillenburg, petitioner, presented the request for a variance.

Ryan Robling, Hearing Officer, asked for clarification on whether a covered porch was going to be a part of this petition. Hillenburg stated the option to add a covered porch was removed from the plan because the setback wouldn't have been met.

**Robling approved V-01-23 based on the written findings, including the two conditions outlined in the staff report.**

Meeting adjourned 2:07 pm