

# Board of Public Works Meeting

## July 03, 2023



The City will offer virtual options, including CATS public access television (live and tape-delayed) and

Public comments and questions will be encouraged via Zoom or [bloomington.in.gov](http://bloomington.in.gov) rather than in person

The City is committed to providing equal access to information. However, despite our efforts, at times, portions of our board and commission packets are not accessible for some individuals. If you encounter difficulties accessing material in this packet, please contact April Rosenberger, Public Works Departmental Accessibility contact at [april.rosenberger@bloomington.in.gov](mailto:april.rosenberger@bloomington.in.gov) or 812.349.3411 and provide your name, contact information, and a link to or description of the document or web page you are having problems with.

**AGENDA  
BOARD OF PUBLIC WORKS  
JULY 03, 2023**

A Regular Meeting of the Board of Public Work will be held Monday, July 03, 2023 at 5:30 p.m. in the Council Chambers (Rm #115) of City Hall at the Showers Building, 401 N. Morton Street, Bloomington, Indiana and via Zoom by using the following link: <https://bloomington.zoom.us/j/88966827671?pwd=dGVPKzlvdTILNTJRRG8vcE8rTmo0Zz09>

**Meeting ID: 889 6682 7671 Passcode: 995329**

**I. MESSAGES FROM BOARD MEMBERS**

**II. PETITIONS AND REMONSTRANCES**

**III. TITLE VI ABATEMENTS**

1. Abatement at 708 South Adams Street

**IV. CONSENT AGENDA**

1. Appoint Neil Tong as 2023 Board of Public Works' Designated Representative on the City's Tree Commission
2. Noise Permit Mother Hubbard's Garden Gala
3. Resolutions 2023-30 through 2023-32; Declaration of ITS Surplus
4. Resolution 2023-33; Banneker Block Party
5. Resolution 2023-34; WFHB Block Rocker
6. Resolution 2023-36; Pride
7. Resolution 2023-37; Switchyard Brewing Co.'s Block Party
8. Resolution 2023-38; Wonder Lab's Partial Eclipse Viewing Party
9. Approval of Payroll

**V. NEW BUSINESS**

1. New Scooter License Application
2. Amendment #1 to LPA Consulting Contract with WSP USA for Right-of-Way Acquisition Services for the W 2nd Street Modernization & Safety Improvements Project
3. Contract with Rundell Ernstberger Associates for Temporary On-Call Engineering Services
4. Full Street Closure Request from MW Builders on N. Kinser Pike (July 17-July 31, 2023)
5. Time Extension Request from Duke Energy for Phase 3 of Reliability Project (July 05 – November 30, 2023)
6. Lane Closure Request from Landmark Construction on N. Walnut St. (July 10- August 11, 2023)
7. Street Closure Request from Gilliatte General Contractors on Grant Street (July 06-July 14, 2023)
8. Sidewalk, Lane, and Bike Lane Closure Request from Duke Energy on E. 10th Street. (7 days after approval)
9. Sidewalk Closure Request from Smithville Telephone along S. Fess Lane between Hunter Ave and E. 1st Street (July 03-July 23, 2023)

**VI. STAFF REPORTS & OTHER BUSINESS**

**VII. APPROVAL OF CLAIMS**

**VIII. ADJOURNMENT**

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Auxiliary aids for people with disabilities are available upon request with adequate notice. Please call 812.349.3411 or email [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov)

# Staff Report

**To: Board of Public Works**

**From: Colleen Newbill**

**Date: July 3, 2023**

**Re: Request to Abate property at 708 S. Adams Street, Bloomington, Indiana**

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## **Attachments:**

1. NOVs Issued May 25, 2023 and June 15, 2023.
2. Photograph(s) of the property
3. GIS property information
4. Order for Abatement (proposed)

## **Facts:**

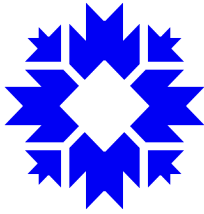
1. Bloomington Municipal Code § 6.06.050 makes it unlawful for “the owner of any lot or tract of ground within the city to allow it to become overgrown with weeds, grass, or noxious plants beyond the height of eight inches or to such extent that the growth is detrimental to the public health and constitutes a nuisance.”
2. On May 25 and June 15, 2023, a City of Bloomington Neighborhood Compliance Officer inspected the property located at 708 S. Adams Street, Bloomington, Indiana (hereinafter, the “Property”) and issued Notice(s) of Violation for excessive growth in violation of BMC § 6.06.050 (hereinafter, the “NOV”).
3. The NOV were issued to Margaret Lamb and Edward Ohye (hereinafter, the “Owner”), the owners of the Property which is in violation of BMC § 6.06.050 in that it contains grass growing at a height exceeding 8 inches, weeds and/or noxious plants also growing at a height exceeding 8 inches and the condition of the property is overgrown.
4. The violations have not been corrected and the NOV was/were not appealed.
5. The NOV were posted in a conspicuous place at the Property in accordance with BMC § 6.06.070(b).
6. The Notice of Request to Abate was served on the Owner of the Property by certified mail in accordance with BMC § 6.06.080(b).
7. The abatement order should be continuous.

## **Status of the Property and Reason for Abatement:**

The Property remains out of compliance. Vegetation throughout the entire Property is overgrown. The Property needs to be abated to eliminate the violation and public nuisance.

## **Staff Recommendation:**

Staff recommends that the property be abated as soon as reasonably possible and that the order be continuous in nature.



**City of Bloomington**  
**Housing and Neighborhood Development**

On 05/26/2023 and 06/15/2023 the Housing & Neighborhood Development Department (HAND) issued tickets for the following violation(s) of the City of Bloomington Municipal Code:

- 6.04.110 - Containers, bags and other articles to be picked up shall not be placed upon the street or sidewalk so as to be visible from the street more than twenty-four hours prior to the time when such refuse, yard waste or recycling is to be collected and it shall be removed from the street or sidewalk on the same day as the collection is made.
- 6.06.020 - It is unlawful for any person to throw, place, or scatter any garbage, rubbish, trash, or other refuse over or upon any premises, street, alley, either public or private, or to suffer or permit any garbage, rubbish, trash or other refuse to be placed or deposited on the premises owned, occupied or controlled by such person either with or without the intent to later remove, cover, or burn it.
- 6.06.050 - It is unlawful for the owner of any lot or tract of ground within the city to allow it to become overgrown with weeds, grass, or noxious plants beyond the height of eight inches or to such extent that the growth is detrimental to the public health and constitutes a nuisance.

This ticket was issued to the property located at 708 South Adams street .The violation has not been corrected and the correction period has lapsed. HAND, therefore is requesting approval from the City of Bloomington Board of Public Works to abate the violation.

This request is for a **continuous abatement through 05/26/2024**

BPW Meeting Date: 07/03/2023  
Property Owner: Lamb, Margaret & Ohye, Edward  
Address: 708 South Adams Street  
Is this a rental? No  
Agent: N/A  
Address: N/A  
Parcel Number: 53-08-05-300-029.000-009  
Legal Description: 015-33725-00 Sem Pt Lot 173



**City of Bloomington  
Housing and Neighborhood Development**

**NOTICE OF REQUEST FOR ABATEMENT**

To: Lamb, Margaret & Ohye, Edward (“Property Owner”)

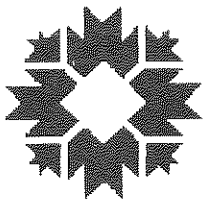
The City of Bloomington Housing and Neighborhood Development (“HAND”) Department has requested that the Board of Public Works issue an order to abate the ordinance violation(s) noted on the attached ticket(s) at the property located at **708 S Adams ST, Bloomington 47403**, under parcel number **53-08-05-300-029.000-009** and whose legal description is **015-33725-00 Sem Pt Lot 173** (Hereinafter the “Property”).

If the Board of Public Works grants HAND’s request, then HAND or its third party contractor will enter into and onto the Property and abate the violation(s). The Property Owner shall be responsible for reimbursing the City for the abatement and all associated costs. If the Property Owner fails to reimburse the city for any and all costs associated with an abatement of his property, said costs shall be filed with the county auditor and placed on the tax duplicate for the property at issue; said costs being collected as taxes are collected.

If you do not immediately remedy the ongoing ordinance violations on your property, HAND will seek authorization for abatement of said violation(s) at the Board of Public Works meeting to be held at **5:30 P.M. Monday July 3<sup>rd</sup> 2023 via ZOOM meetings and live in the City Hall Council Chambers. You must contact the Office of Public Works at 812-349-3410 or email at [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov) for further information.**

**The Property Owner is entitled to present arguments and evidence in defense of this request for abatement.**

**Fines are not appealed at this meeting**



# Notice of Violation

**Housing & Neighborhood  
Development Department (HAND)**  
P.O. Box 100  
401 N. Morton Street  
Bloomington, IN 47402  
[www.bloomington.in.gov/hand/](http://www.bloomington.in.gov/hand/)

Date 5-25-23 Time 2:20 Address/location 708 S. Adams St. 47403

Issued by: 208

BMC 6.04.110 Carts, containers and other articles to be picked up shall not be placed upon the street or sidewalk *so as to be visible* from the street more than twenty-four hours prior to the time when such solid waste, recycling or yard waste is to be collected. Carts and containers shall be removed from the street or sidewalk on the same day as the collection is made.

Fine Due: \$15.00       Warning (No fine due at this time)      Ticket# \_\_\_\_\_

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$15.00/day per BMC 6.04.100(c).

BMC 6.06.020 It is unlawful for any person to throw, place, or scatter any garbage, recyclable materials or yard waste over or upon any premises, street, alley, either public or private, or to suffer or permit any garbage, recyclable materials or yard waste to be placed or deposited on the premises owned, occupied or controlled by such person either with or without the intent to remove, cover or burn it.

Fine Due: \$50   \$100   \$150    Warning (No fine due at this time)      Ticket# \_\_\_\_\_

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$50.00, \$100, or \$150/day per BMC 6.06.070(c).

BMC 6.06.050 It is unlawful for the owner of any lot or tract of ground within the city to allow it to become overgrown with weeds, grass, or noxious plants beyond the height of 8 inches or to such extent that the growth is detrimental to the public health and constitutes a nuisance.

Fine Due: \$50   \$100   \$150    Warning (No fine due at this time)      Ticket# 62023-05-0956

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$50.00, \$100, or \$150/day per BMC 6.06.070(c).

Comments: Cut all grass and weeds on property.

1. Fine must be paid within 2 weeks from date of issuance of the Notice of Violation (NOV) to avoid this matter being forwarded to the City's Legal Department for further enforcement action. This NOV must be returned with payment. **You may pay in person or mail payment to the address listed above. Please make check/money order payable to "The City of Bloomington."** All fines listed above may be contested in the Monroe County Circuit Courts.
2. Fines shall not attach to non-possessory residential rental property owner(s) for a period of seven (7) days provided HAND is presented with a true and exact copy of any and all leases in effect during the time period covered by the NOV (per occurrence), at which time said tenant(s) shall be held responsible for fines due. A non-possessory residential rental property owner is the owner of record, but one that is not a resident of said property. Property owner(s) shall otherwise be held responsible for fines if a lease is not presented in the time period indicated.
3. The City may seek action by its Board of Public Works or the Monroe County Circuit Courts in assessing fines, ordering remediation of the property (the City has the authority to bring the property into compliance itself or the City may hire a private third-party contractor to bring the property into compliance) and/or assessing costs associated with clean-up of the property, and pursuing any other remedies available by law, including but not limited to injunctive relief. If the City or their designee, with permission from the City of Bloomington Board of Public Works, enters the property and abates the violation the owner shall be responsible for reimbursing the City for the abatement and all associated cost.
4. This NOV may be appealed to the City's Board of Public Works, provided a written appeal is filed with the Board, via the City's Public Works Department, within seven days of the date of issuance of this NOV.

Owner Name Lamb, Margaret / Ohye Edward  
 Address 155 E. Burks drive  
 City Bloomington State IN  
 Zip Code 47401

Agent Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_  
 Zip Code \_\_\_\_\_

BPW: \_\_\_\_\_

Mail Copies To: Resident: \_\_\_\_\_ Owner:  Agent: \_\_\_\_\_





209C0Z



# Monroe County, IN

708 S Adams ST, Bloomington, IN 47403-2168  
53-08-05-300-029.000-009



## Parcel Information

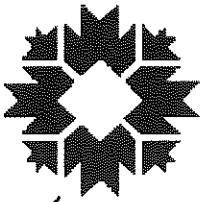
**Parcel Number:** 53-08-05-300-029.000-009  
**Alt Parcel Number:** 015-33725-00  
**Property Address:** 708 S Adams ST  
Bloomington, IN 47403-2168  
**Neighborhood:** Allen Street - A  
**Property Class:** 1 Family Dwell - Platted Lot  
**Owner Name:** Lamb, Margaret & Ohye, Edward  
**Owner Address:** 155 E Burks Drive  
Bloomington, IN 47401  
**Legal Description:** 015-33725-00 Sem Pt Lot 173

## Taxing District

**Township:** PERRY TOWNSHIP  
**Corporation:** MONROE COUNTY COMMUNITY

## Land Description

<u>Land Type</u>	<u>Acreage</u>	<u>Dimensions</u>
9	1.0	



# Notice of Violation

Housing & Neighborhood  
Development Department (HAND)  
P.O. Box 100  
401 N. Morton Street  
Bloomington, IN 47402  
www.bloomington.in.gov/hand/

Date 6-15-23 Time 2:30 Address/location 708 S. Adams St. 47403

Issued by: 208

BMC 6.04.110 Carts, containers and other articles to be picked up shall not be placed upon the street or sidewalk *so as to be visible* from the street more than twenty-four hours prior to the time when such solid waste, recycling or yard waste is to be collected. Carts and containers shall be removed from the street or sidewalk on the same day as the collection is made.

Fine Due: \$15.00       Warning (No fine due at this time)      Ticket# \_\_\_\_\_

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$15.00/day per BMC 6.04.100(c).

BMC 6.06.020 It is unlawful for any person to throw, place, or scatter any garbage, recyclable materials or yard waste over or upon any premises, street, alley, either public or private, or to suffer or permit any garbage, recyclable materials or yard waste to be placed or deposited on the premises owned, occupied or controlled by such person either with or without the intent to remove, cover or burn it.

Fine Due: ~~\$50~~  \$100     \$150     Warning (No fine due at this time)    Ticket# \_\_\_\_\_

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$50.00, \$100, or \$150/day per BMC 6.06.070(c).

BMC 6.06.050 It is unlawful for the owner of any lot or tract of ground within the city to allow it to become overgrown with weeds, grass, or noxious plants beyond the height of 8 inches or to such extent that the growth is detrimental to the public health and constitutes a nuisance.

Fine Due: ~~\$50~~  \$100     \$150     Warning (No fine due at this time)    Ticket# 62023-06-1047

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$50.00, \$100, or \$150/day per BMC 6.06.070(c).

Comments: Cut all grass and weeds on property.  
This property will be taken to the Board of Public works for  
a continuous abatement.

1. Fine must be paid within 2 weeks from date of issuance of the Notice of Violation (NOV) to avoid this matter being forwarded to the City's Legal Department for further enforcement action. This NOV must be returned with payment. You may pay in person or mail payment to the address listed above. Please make check/money order payable to "The City of Bloomington." All fines listed above may be contested in the Monroe County Circuit Courts.
2. Fines shall not attach to non-possessory residential rental property owner(s) for a period of seven (7) days provided HAND is presented with a true and exact copy of any and all leases in effect during the time period covered by the NOV (per occurrence), at which time said tenant(s) shall be held responsible for fines due. A non-possessory residential rental property owner is the owner of record, but one that is not a resident of said property. Property owner(s) shall otherwise be held responsible for fines if a lease is not presented in the time period indicated.
3. The City may seek action by its Board of Public Works or the Monroe County Circuit Courts in assessing fines, ordering remediation of the property (the City has the authority to bring the property into compliance itself or the City may hire a private third-party contractor to bring the property into compliance) and/or assessing costs associated with clean-up of the property, and pursuing any other remedies available by law, including but not limited to injunctive relief. If the City or their designee, with permission from the City of Bloomington Board of Public Works, enters the property and abates the violation the owner shall be responsible for reimbursing the City for the abatement and all associated cost.
4. This NOV may be appealed to the City's Board of Public Works, provided a written appeal is filed with the Board, via the City's Public Works Department, within seven days of the date of issuance of this NOV.

Owner Name Margaret Lamb, Ed Ohye  
 Address 155 E Bulks Drive  
 City Bloomington State IN.  
 Zip Code 47401

Agent Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_  
 Zip Code \_\_\_\_\_

BPW:  7-3-23

Mail Copies To: Resident: \_\_\_\_\_ Owner:  Agent: \_\_\_\_\_

**City of Bloomington’s Board of Public Works**  
**Order Of Abatement for NOV**  
**(excessive growth)**

This matter is before the Board of Public Works for Abatement of Notice of Violations issued on May 25, 2023 and June 15, 2023 (hereinafter, the “NOV”). The Board of Public Works received information regarding the NOV at its regular meeting on Monday, July 3, 2023.

The Board of Public Works now finds as follows:

1. Margaret Lamb and Edward Ohye (hereinafter, the “Owner”) own the real estate located at 708 S. Adams Street, Bloomington, Indiana, and whose legal description is 015-33725-00 Sem. Pt. Lot 173 (hereinafter, the “Property”).
2. On May 25 and June 15, 2023, a City of Bloomington Neighborhood Compliance Officer issued NOV after personally observing excessive growth on the Property, in violation of BMC § 6.06.050.
3. The NOV were properly issued to the Owner in accordance with BMC 6.06.070(b).
4. The NOV were not appealed.
5. The violation(s) cited in the NOV were not remedied.
6. Notice of the City’s request to abate the Property was properly issued and the Owner properly notified in accordance with BMC 6.06.080(b).

After reviewing all of the evidence and testimony presented, the Board of Public Works hereby Orders as follows:

1. The City, via either its employees or a third-party private contractor hired by the City, is authorized to enter into and onto the Property in order to bring said Property into compliance with Chapter 6.06 of the City of Bloomington Municipal Code. Specifically, the City, via either its employees or a third-party contractor hired by the City, is authorized to enter into and onto the Property to reduce the weeds, grass or noxious plants present on said Property to a height below eight inches and to remove all overgrowth.
2. The City shall bill the Owner for all associated costs of abatement. The Owner shall remit payment in full no later than ten days from receipt of the bill.
3. If the Owner fails to comply with paragraph 2 above, a certified copy of the statement of costs incurred by the City shall be filed in the office of the Monroe County Auditor. The Monroe County Auditor shall thereupon place the amount due on the tax duplicate for the Property.
4. **CONTINUOUS ABATEMENT:** In accordance with Section 6.06.080(e) of the City of Bloomington Municipal Code, this Order of Abatement is a **CONTINUOUS ORDER OF ABATEMENT**. The City is hereby authorized to abate any further ordinance violations of Chapter 6.06 of the City of Bloomington Municipal Code at

this Property concerning excessive growth without notice or a hearing in front of this Board while this Order remains in effect.

5. **THIS ABATEMENT ORDER SHALL CONTINUE FOR TWELVE MONTHS FROM THE DATE OF THE FIRST NOTICE OF VIOLATION AND EXPIRES ON THE 26th DAY OF May, 2024.**
6. Public Works shall notify the Owner of this Order and HAND shall post this Order on the Property at the time of abatement.
7. All appeals from the Board's decision on an abatement request shall be made to courts of competent jurisdiction within ten days.

**So Ordered this 3rd Day of July, 2023.**

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Kyla Cox Deckard, President  
Board of Public Works  
City of Bloomington



## Board of Public Works Staff Report

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**Request:** Confirm (Neil) Yoong Sin Tong as the Board of Public Works' Designated Representative on the City's Tree Commission

**Petitioner/Representative:** Department of Public Works

**Staff Representative:** Adam Wason, Public Works Director  
Haskell Smith, Urban Forester

**Date:** 07/03/2023

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Effective 0131.2023, Laurel Cornell resigned from the Tree Commission. Staff recommends Neil Tong as the Board of Public Works Tree Commission representative for a three year appointment.

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## Board of Public Works Staff Report

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**Project/Event:** Mother Hubbard's Garden Gala

**Petitioner/Representative:** Megan Betz

**Staff Representative:** April Rosenberger

**Meeting Date:** July 03, 2023

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Mother Hubbard's Cupboard will be hosting their annual Garden Gala fundraiser in their own parking lot and garden. The Gala will feature live music, raffle, catered meals, non-alcoholic drinks, and a bar. The Gala will begin at 6:00 p.m. and end at 9:00 p.m. on Friday, August 18, 2023.



CITY OF BLOOMINGTON

# NOISE PERMIT

City of Bloomington  
401 N. Morton St., Suite 120  
Bloomington, Indiana 47404  
812-349-3410

## Application and Permit Information

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact April Rosenberger with any questions: (812) 349-3410 or [april.rosenberger@bloomington.in.gov](mailto:april.rosenberger@bloomington.in.gov)

## Event and Noise Information

Name of Event:	11th Annual Garden Gala		
Location of Event:	1100 W. Allen St. Bloomington, IN 47403		
Date of Event:	Aug. 18, 2023	Time of Event:	Start: 6 pm
Calendar Day of Week:	Friday		End: 9 pm
Description of Event:	This annual fundraiser takes place in our parking lot and garden. The event features live music, a raffle, catered meals, non-alcoholic drinks, and a bar.		
Source of Noise:	<input checked="" type="checkbox"/> Live Band	<input type="checkbox"/> Instrument	<input type="checkbox"/> Loudspeaker
			Will Noise be Amplified? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a Charity Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, to Benefit: Mother Hubbard's Cupboard	

## Applicant Information

Name:	Mother Hubbard's Cupboard		
Organization:	Mother Hubbard's Cupboard	Title:	CEO/President
Physical Address:	1100 W. Allen St. Bloomington, IN 47403		
Email Address:	ceo@mhcfoodpantry.org	Phone Number:	812-339-5887
Signature:		Date:	03/13/2023

## FOR CITY OF BLOOMINGTON USE ONLY

**In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waive the City Noise Ordinance for the above mentioned event.**

### BOARD OF PUBLIC WORKS

\_\_\_\_\_  
Kyla Cox Deckard President

\_\_\_\_\_  
Elizabeth Karon, Vice-President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jennifer Lloyd, Secretary



## Board of Public Works Staff Report

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**Project/Event:** Disposal of Surplus Items by the City of Bloomington – Information & Technology Services

**Staff Representative:** Rick Dietz

**Date:** June 20, 2023

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**Report:**

The Department of Information & Technology Services has a large stock of computer equipment and peripherals that are inoperable or recyclable.

The Department of Information & Technology Services staff believe that the expense of labor, equipment, and fuel required to organize and transport all of this equipment for a sale or transfer, exceeds the value of the equipment. These identified beginning March 2023 items are provided for the Exhibit to Resolution 2023-30: Recycle Lot 56 BPD.

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**Recommendation and Supporting Justification:**

Under Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works may determine these devices to be surplus property and may conduct a public or private sale or transfer the property without advertising, as there is more than one (1) item, and the value of these inoperable and/or outdated devices is less than five thousand dollars (\$5,000).

Alternatively, under Indiana Code § 5-22-22-7, the City of Bloomington Board of Public Works may determine these devices to be surplus property and may conduct a public or private sale or transfer the property without advertising if the devices may be recycled in conjunction with a recycling program. Additionally, under Indiana Code § 5-22-22-8, the City of Bloomington Board of Public Works may determine these devices to be worthless property which may be demolished or junked; the property is considered worthless if the value is less than the estimated cost of sale or transportation.

**Recommend:**  Approval  Denial by: Rick Dietz



**BOARD OF PUBLIC WORKS  
RESOLUTION 2023-30**

**TO DISPOSE OF SURPLUS PERSONAL PROPERTY  
OWNED BY THE CITY OF BLOOMINGTON**

WHEREAS, the City of Bloomington Information & Technology Services Department (“ITS”) purchases and provides equipment for City Departments including, but not limited to, computers, computer hard drives, keyboards, monitors, and other computer accessories, which are used by a significant portion of City employees in order to assist the employees in their work on behalf of the City; and

WHEREAS, all of this equipment has limited life cycles; and

WHEREAS, as this equipment becomes inoperable and/or outdated it is returned to ITS by City Departments, and ITS provides those Departments with new replacement equipment; and

WHEREAS, ITS has a large stock of returned equipment which ITS wishes to dispose of as surplus personal property; and

WHEREAS, this equipment is identified in Exhibit A, which is attached hereto and incorporated herein by reference; and

WHEREAS, pursuant to Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works (hereinafter “Board of Public Works”) may determine this equipment to be surplus property and may conduct a private sale or transfer the property without advertising, as there is more than one (1) item, and the value of this inoperable and/or outdated equipment is less than five thousand dollars (\$5,000); and

WHEREAS, ITS has assessed the value of this equipment contained in Exhibit A to be less than five thousand dollars (\$5,000); and

WHEREAS, pursuant to Indiana Code § 5-22-22-8, the Board of Public Works is also authorized to consider this equipment worthless, if the value of the equipment is less than the estimated cost of the sale and transportation of the equipment; and

WHEREAS, in considering the expense of labor, equipment and fuel required to organize and transport all of this equipment contained in Exhibit A for a sale or transfer, ITS believes that these costs exceed the value of the equipment; and

NOW, THEREFORE, be it hereby resolved by the Board of Public Works that:

1. The equipment contained in Exhibit A is hereby declared to be surplus personal property.
2. The value of the equipment contained in the Exhibit is assessed to be less than five thousand dollars (\$5,000).
3. The costs of transporting this equipment and conducting a private sale exceed the value of the equipment.

4. The equipment contained in Exhibit A is therefore determined to be worthless and, pursuant to Indiana Code § 5-22-22-8, may be demolished, offered for recycling, donated or junked.

**PASSED AND ADOPTED** by the City of Bloomington Board of Public Works this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**BOARD OF PUBLIC WORKS**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Elizabeth Karon, Vice President

\_\_\_\_\_  
Jennifer Lloyd, Secretary

Attest: \_\_\_\_\_  
Rick Dietz, Director  
Information & Technology Services



**Exhibit A**

**ITS Department/City of Bloomington**

**Public Safety-2023-A**

Lot ID: 56 Date: 03/17/2023 Recycle Recycle Items List

Asset ID	Asset No.	Serial No.	Name	Category	Division	Date	Recycle Location	Location
5416	1805663a	B9HNHQ2	poa1805663a	Desktop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5563	1806076e	8V11KR2	poa1806076e	Laptop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
1312	1703933f	GGJXPH2	poa1703933f	Laptop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
1996	1525008t	DP83262	poa1525008t	Laptop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
2115	1600481e	G3ZCFB2	pop1600481e	Desktop	Uniformed Officers	04/06/2023	Public Safety-2023-A	Tech-Recyclers
617	100237	48Z6HM1	its100237	Desktop	IT	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5045	1703933b	1T6P0M2	pop1703933b	Desktop	Uniformed Officers	04/06/2023	Public Safety-2023-A	Tech-Recyclers
1811	1600695g	74MRGB2	cnt1600695g	Desktop	Controller	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5704	1805663f	B9GNHQ2	pod1805663f	Desktop	Detectives	04/06/2023	Public Safety-2023-A	Tech-Recyclers
2342	1600481d	G40CFB2	pod1600481d	Desktop	Detectives	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5379	1805387D		FHQ1805387D	Desktop	Fire	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5378	1805387E		FAD1805387E	Desktop	Fire Ops	04/06/2023	Public Safety-2023-A	Tech-Recyclers
7237	11000181		11000181			04/06/2023	Public Safety-2023-A	Tech-Recyclers
5960	1806076D		POT1806076D	Desktop	Police	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5318	1805387f	GZGL0Q2	fhq1805387f	Desktop	Fire	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5689	1806101c	7QBMI52	pop1806101c	Desktop	Uniformed Officers	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5976	1805987B		dispos08	Desktop	Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5977	1805987A		dispos09	Desktop	Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5957	1805387A		FAD1805387A	Desktop	Fire Ops	04/06/2023	Public Safety-2023-A	Tech-Recyclers
1927	1525008f	5T77W52	poa1525008f	Desktop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
2386	1601468h	3NB7RD2	por1601468h	Desktop	Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5975	1805987C		dispos07	Desktop	Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5446	1805663b	B9JJHQ2	poa1805663b	Desktop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5971	1805987G		dispos03	Desktop	Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4743	130551	FF07YY1	fhq130551	Laptop	Fire	04/06/2023	Public Safety-2023-A	Tech-Recyclers
7243	1098734		1098734			04/06/2023	Public Safety-2023-A	Tech-Recyclers
15	140295	17LTM22	pop140295	Desktop	Uniformed Officers	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4023	090045	CNK8480F14	pop090045	LCD 1	Uniformed Officers	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4025	090060	CNK84805MM	pop090060	LCD 2	Uniformed Officers	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4303	130240		FHQ130240	Laptop	Fire	04/06/2023	Public Safety-2023-A	Tech-Recyclers
7242	130114		130114			04/06/2023	Public Safety-2023-A	Tech-Recyclers
4440	140416		BPDNEG	Laptop	Police MDT and Tablet	04/06/2023	Public Safety-2023-A	Tech-Recyclers
1070	1600526	2K4PP72	fad1600526	Laptop	Fire Ops	04/06/2023	Public Safety-2023-A	Tech-Recyclers
6113	140129	D6Y8F12	dis140129	Laptop	Police Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5653	1806076a	47T3KR2	poa1806076a	Laptop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
1925	1525008s	HYC2262	pol1525008s	Laptop	Police	04/06/2023	Public Safety-2023-A	Tech-Recyclers
3999	1525010O		its1525010O	Desktop	IT	04/06/2023	Public Safety-2023-A	Tech-Recyclers
522	130559	J45DYY1	dis130559	Laptop	Police Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
1924	140274	BCWWMJ12	por140274	Laptop	Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5385	1805489		ENF1805489	Laptop	Parking Enforcement	04/06/2023	Public Safety-2023-A	Tech-Recyclers
756	140238	3G3HL12	poa140238	Laptop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5823	1805766c	B1Q4TG2	pod1805766c	Laptop	Detectives	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4304	1502969D		FHQ1502969D	Laptop	Fire	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4772	1600695B		BPD111	Other - Dell Latitude 5404 Laptop	Police MDT and Tablet	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4220	110186	B9ML2Q1	POD110186		Detectives	04/06/2023	Public Safety-2023-A	Tech-Recyclers
7239	140410		140410			04/06/2023	Public Safety-2023-A	Tech-Recyclers
7238	130560		130560			04/06/2023	Public Safety-2023-A	Tech-Recyclers
102	140047	5803XZ1	poa140047	Laptop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4082	130552		DIS130552		Police Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4198	1502969A		f2x1502969A	Laptop		04/06/2023	Public Safety-2023-A	Tech-Recyclers
7231	1703840E		1703840E			04/06/2023	Public Safety-2023-A	Tech-Recyclers
6058	1703839B	28XGTG2	19bpd135s	Laptop		04/06/2023	Public Safety-2023-A	Tech-Recyclers
4423	1525560		BPD131	Laptop	Police MDT and Tablet	04/06/2023	Public Safety-2023-A	Tech-Recyclers
2293	1600427a	J2BSNY1	poa1600427a	Laptop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5701	1525008X	bpd-dea	bpd-dea	Desktop		04/06/2023	Public Safety-2023-A	Tech-Recyclers
4962	1703840B		BPD191	Laptop	Police MDT and Tablet	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4344	1600695A		BPD124	Laptop	Police MDT and Tablet	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5058	1600695D	HTCTNY1	bpd123	Laptop		04/06/2023	Public Safety-2023-A	Tech-Recyclers

## Exhibit A Continued

Asset ID	Asset No.	Serial No.	Name	Category	Division	Date	Recycle Location	Location
7230	1600695D		1600695D			04/06/2023	Public Safety-2023-A	Tech-Recyclers
5430	1805663e	B9HHPHQ2	poa1805663e	Desktop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
1907	1525008p	5T6BW52	pod1525008p	Desktop	Detectives	04/06/2023	Public Safety-2023-A	Tech-Recyclers
662	1530091a	F1R2B42	pop1530091a	Desktop	Uniformed Officers	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4119	090061		POT090061	Desktop		04/06/2023	Public Safety-2023-A	Tech-Recyclers
4056	100388		por100388	LCD 3	Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
7226	100379		100379			04/06/2023	Public Safety-2023-A	Tech-Recyclers
4144	100352		DIS100352		Police Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5812	1805663c	B9HLHQ2	poa1805663c	Desktop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5431	1805663d	B9HJHQ2	poa1805663d	Desktop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4305	1502969G		F3X1502969G	Laptop	Fire Station 3	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4309	1525008Y		FHQ1525008Y	Laptop	Fire	04/06/2023	Public Safety-2023-A	Tech-Recyclers
666	1600135	GWMRNY1	bfdprev1-15	Laptop	Fire Ops	04/06/2023	Public Safety-2023-A	Tech-Recyclers
7232	1525008U		1525008U			04/06/2023	Public Safety-2023-A	Tech-Recyclers
5538	15010014	JJNXR22	pop15010014	Desktop	Uniformed Officers	04/06/2023	Public Safety-2023-A	Tech-Recyclers
1462	1524974	2SHMV52	poa1524974	Desktop	Police Administrator	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5964	1525008r		pop1525008r	Desktop	Uniformed Officers	04/06/2023	Public Safety-2023-A	Tech-Recyclers
100	120161	46SNXV1	dis120161	Desktop	Police Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
2206	1600481b	G3Z6FB2	pod1600481b	Desktop	Detectives	04/06/2023	Public Safety-2023-A	Tech-Recyclers
1457	130425	27S7BZ1	fad130425	Desktop	Fire Ops	04/06/2023	Public Safety-2023-A	Tech-Recyclers
1911	1525008m	5T69W52	pod1525008m	Desktop	Detectives	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5970	1805987H		dispos02	Desktop	Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5652	1806101e	7QBL1S2	pod1806101e	Desktop	Detectives	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5973	1805987E		dispos05	Desktop	Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
5972	1805987F		dispos04	Desktop	Dispatch	04/06/2023	Public Safety-2023-A	Tech-Recyclers
3181	1702784c	979BJH2	fhq1702784c	Desktop	Fire	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4306	1502969F		F5X1502969F	Laptop	Fire	04/06/2023	Public Safety-2023-A	Tech-Recyclers
7234	152969D		152969D			04/06/2023	Public Safety-2023-A	Tech-Recyclers
4430	1600695c		BPD136	Laptop	Police MDT and Tablet	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4420	1600695F		BPD127	Laptop	Police MDT and Tablet	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4379	1600427b		BPD120	Laptop	Police MDT and Tablet	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4199	1502969C		f2x1502969C	Laptop		04/06/2023	Public Safety-2023-A	Tech-Recyclers
4973	1703840F		BFD5Q1	Laptop	Fire	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4308	1502969E		FHQ1502969E	Laptop	Fire	04/06/2023	Public Safety-2023-A	Tech-Recyclers
4958	1703840D		BPD134	Laptop	Police MDT and Tablet	03/17/2023	Public Safety-2023-A	Tech-Recyclers
7206	130120		130120	Laptop		03/17/2023	Public Safety-2023-A	Tech-Recyclers
7205	1525008O		1525008O	Desktop		03/17/2023	Public Safety-2023-A	Tech-Recyclers



## Board of Public Works Staff Report

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**Project/Event:** Disposal of Surplus Items by the City of Bloomington – Information & Technology Services

**Staff Representative:** Rick Dietz

**Date:** June 20, 2023

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**Report:**

The Department of Information & Technology Services has a large stock of computer equipment and peripherals that are inoperable or recyclable.

The Department of Information & Technology Services staff believe that the expense of labor, equipment, and fuel required to organize and transport all of this equipment for a sale or transfer, exceeds the value of the equipment. These identified beginning January 2023 items are provided for the Exhibit to Resolution 2023-31: Recycle Lot 25.

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**Recommendation and Supporting Justification:**

Under Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works may determine these devices to be surplus property and may conduct a public or private sale or transfer the property without advertising, as there is more than one (1) item, and the value of these inoperable and/or outdated devices is less than five thousand dollars (\$5,000).

Alternatively, under Indiana Code § 5-22-22-7, the City of Bloomington Board of Public Works may determine these devices to be surplus property and may conduct a public or private sale or transfer the property without advertising if the devices may be recycled in conjunction with a recycling program. Additionally, under Indiana Code § 5-22-22-8, the City of Bloomington Board of Public Works may determine these devices to be worthless property which may be demolished or junked; the property is considered worthless if the value is less than the estimated cost of sale or transportation.

**Recommend:**  Approval  Denial by: Rick Dietz

**BOARD OF PUBLIC WORKS  
RESOLUTION 2023-31**

**TO DISPOSE OF SURPLUS PERSONAL PROPERTY  
OWNED BY THE CITY OF BLOOMINGTON**

WHEREAS, the City of Bloomington Information & Technology Services Department (“ITS”) purchases and provides equipment for City Departments including, but not limited to, computers, computer hard drives, keyboards, monitors, and other computer accessories, which are used by a significant portion of City employees in order to assist the employees in their work on behalf of the City; and

WHEREAS, all of this equipment has limited life cycles; and

WHEREAS, as this equipment becomes inoperable and/or outdated it is returned to ITS by City Departments, and ITS provides those Departments with new replacement equipment; and

WHEREAS, ITS has a large stock of returned equipment which ITS wishes to dispose of as surplus personal property; and

WHEREAS, this equipment is identified in Exhibit A, which is attached hereto and incorporated herein by reference; and

WHEREAS, pursuant to Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works (hereinafter “Board of Public Works”) may determine this equipment to be surplus property and may conduct a private sale or transfer the property without advertising, as there is more than one (1) item, and the value of this inoperable and/or outdated equipment is less than five thousand dollars (\$5,000); and

WHEREAS, ITS has assessed the value of this equipment contained in Exhibit A to be less than five thousand dollars (\$5,000); and

WHEREAS, pursuant to Indiana Code § 5-22-22-8, the Board of Public Works is also authorized to consider this equipment worthless, if the value of the equipment is less than the estimated cost of the sale and transportation of the equipment; and

WHEREAS, in considering the expense of labor, equipment and fuel required to organize and transport all of this equipment contained in Exhibit A for a sale or transfer, ITS believes that these costs exceed the value of the equipment; and

NOW, THEREFORE, be it hereby resolved by the Board of Public Works that:

1. The equipment contained in Exhibit A is hereby declared to be surplus personal property.
2. The value of the equipment contained in the Exhibit is assessed to be less than five thousand dollars (\$5,000).
3. The costs of transporting this equipment and conducting a private sale exceed the value of the equipment.

4. The equipment contained in Exhibit A is therefore determined to be worthless and, pursuant to Indiana Code § 5-22-22-8, may be demolished, offered for recycling, donated or junked.

**PASSED AND ADOPTED** by the City of Bloomington Board of Public Works this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**BOARD OF PUBLIC WORKS**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Elizabeth Karon, Vice President

\_\_\_\_\_  
Jennifer Lloyd, Secretary

Attest: \_\_\_\_\_  
Rick Dietz, Director  
Information & Technology Services



**Exhibit A**

**ITS Department/City of Bloomington  
Recycle 25 - 2023  
Lot ID: 54 Date: 01/09/2023 Recycle Recycle Items List**

Asset ID	Asset No.	Serial No.	Name	Category	Division	Date	Recycle Location	Location
4411	060405	HF7306BL1H5L	MNR060405	LCD 1	Monroe	03/28/2023	Recycle 25 - 2023	Tech-Recyclers
3124	070131	CN0DC3237161871K ABCP	PWS070131	LCD 1	Public Works	03/28/2023	Recycle 25 - 2023	Tech-Recyclers
2914	070419	CN0KU7897161876P CADP	ITS070419	Monitor	IT	03/28/2023	Recycle 25 - 2023	Tech-Recyclers
3140	090123	CNK9061JW7	PLN090123	LCD 1	Planning	03/28/2023	Recycle 25 - 2023	Tech-Recyclers
3618	140077	403NDMT7B947	trn140077		Training	03/28/2023	Recycle 25 - 2023	Tech-Recyclers
3288	1525112	Z6LBHCLG701117D	LGL1525112	LCD 2	Legal	03/28/2023	Recycle 25 - 2023	Tech-Recyclers
3061	100227		PWS100227	LCD 1	Public Works	03/28/2023	Recycle 25 - 2023	Tech-Recyclers
3255	140003	310NDEZK6732	OOM140003	Monitor		03/28/2023	Recycle 25 - 2023	Tech-Recyclers
3178	100432	A8LMTF113295	PLN100432	LCD 1	Planning	03/28/2023	Recycle 25 - 2023	Tech-Recyclers
6413	1908400E		PLN1908400E	Docking Station	Planning	03/23/2023	Recycle 25 - 2023	Tech-Recyclers
3490	1600434	310885649006220590	CNT1600434	Docking Station	Controller	03/23/2023	Recycle 25 - 2023	Tech-Recyclers
3520	156354h		PRS156354h	UPS	Parks and Recreation	03/22/2023	Recycle 25 - 2023	Tech-Recyclers
2907	130008		ITS130008	UPS	IT	03/17/2023	Recycle 25 - 2023	Tech-Recyclers
7207	11000200	CPZAQ2006040	ITS11000200			03/17/2023	Recycle 25 - 2023	Tech-Recyclers
3294	1601868E		LGL1601868E	UPS	Legal	03/17/2023	Recycle 25 - 2023	Tech-Recyclers
5084	1703908A		MNR1703908A	UPS	Monroe	03/17/2023	Recycle 25 - 2023	Tech-Recyclers
6430	1908078B		UAD1908078B	UPS	Administration	03/17/2023	Recycle 25 - 2023	Tech-Recyclers
7204	1906661B	P002J33RTM	ITS1906661B	UPS		03/17/2023	Recycle 25 - 2023	Tech-Recyclers
4666	1703098B		UCS1703098B	UPS	Customer Services	03/17/2023	Recycle 25 - 2023	Tech-Recyclers
6483	2010221A		ESD2010221A	UPS	Economic & Sustainable Development	03/17/2023	Recycle 25 - 2023	Tech-Recyclers
7203	1704003K	P002H39FJ1	ITS1704003K			03/16/2023	Recycle 25 - 2023	Tech-Recyclers
5229	1804673M		HDN1804673M	UPS	HAND	03/16/2023	Recycle 25 - 2023	Tech-Recyclers
3180	1702755E		ITS1702755E	UPS	IT	03/16/2023	Recycle 25 - 2023	Tech-Recyclers
6236	1908377A		PWS1908377A	UPS	Public Works	03/16/2023	Recycle 25 - 2023	Tech-Recyclers
3292	1702380J		LGL1702380J	UPS	Legal	03/16/2023	Recycle 25 - 2023	Tech-Recyclers
7202	1702950L	P002H11BCW	ITS1702950L	UPS		03/16/2023	Recycle 25 - 2023	Tech-Recyclers
7201	15010004	CQYDW2002976	ITS15010004	UPS		03/16/2023	Recycle 25 - 2023	Tech-Recyclers
3408	1600883D		clk1600883D	Docking Station	Council Office	03/16/2023	Recycle 25 - 2023	Tech-Recyclers
3010	110273	88J113700114	ITS110273	Other - Zebra printer	IT	03/16/2023	Recycle 25 - 2023	Tech-Recyclers
3569	100313	T02A4HA044858	cnt100313	LCD 1	Controller	03/07/2023	Recycle 25 - 2023	Tech-Recyclers
3246	1525597Q		OOM1525597Q	Monitor		02/24/2023	Recycle 25 - 2023	Tech-Recyclers
3302	100258	CNB9T51258	LGL100258	NetworkPrinter	Legal	02/24/2023	Recycle 25 - 2023	Tech-Recyclers
3328	080342	CNB9X16141	LGL080342	NetworkPrinter	Legal	02/24/2023	Recycle 25 - 2023	Tech-Recyclers
2953	110006	AALMTF051810	ITS110006	Monitor	IT	02/24/2023	Recycle 25 - 2023	Tech-Recyclers
4600	140066	403NDWE7C073	FRS140066	LCD 1	Frank Southern	02/24/2023	Recycle 25 - 2023	Tech-Recyclers
4573	140103A		DIL140103A	LCD 1	Dillman	02/24/2023	Recycle 25 - 2023	Tech-Recyclers
4534	080268	MY19HCGQ929097P	DIL080268	LCD 1	Dillman	02/24/2023	Recycle 25 - 2023	Tech-Recyclers
4373	090133		AST090133	NetworkPrinter	Adam Street	02/23/2023	Recycle 25 - 2023	Tech-Recyclers
7168	1703720C		PRs1703720C		Parks and Recreation	02/07/2023	Recycle 25 - 2023	Tech-Recyclers
7174	UEG1601393		Dell laptop	Laptop	Utility	01/27/2023	Recycle 25 - 2023	Tech-Recyclers
3510	100477		PRS100477	LCD 1	Parks and Recreation	01/11/2023	Recycle 25 - 2023	Tech-Recyclers
3355	040493	3FV0149751	cnt040493	NetworkPrinter	Controller	01/09/2023	Recycle 25 - 2023	Tech-Recyclers
3375	010210	3FV0131190	cnt010210		Controller	01/09/2023	Recycle 25 - 2023	Tech-Recyclers
3369	020009	3FV0200884	cnt020009	Other - Epson receipt printer	Controller	01/09/2023	Recycle 25 - 2023	Tech-Recyclers

**Additional Items not Asset Tagged for Recycling:**

- 2 boxes of Old keyboards and mice**
- 4 boxes of Old cables and wiring**
- 20 Old unworking desk phones**





## Board of Public Works Staff Report

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**Project/Event:** Disposal of Surplus Items by the City of Bloomington – Information & Technology Services

**Staff Representative:** Rick Dietz

**Date:** June 20, 2023

---

**Report:**

The Department of Information & Technology Services has a large stock of computer equipment and peripherals that are inoperable or recyclable.

The Department of Information & Technology Services staff believe that the expense of labor, equipment, and fuel required to organize and transport all of this equipment for a sale or transfer, exceeds the value of the equipment. These identified beginning May 2023 items are provided for the Exhibit to Resolution 2023-32: Recycle Lot 26.

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**Recommendation and Supporting Justification:**

Under Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works may determine these devices to be surplus property and may conduct a public or private sale or transfer the property without advertising, as there is more than one (1) item, and the value of these inoperable and/or outdated devices is less than five thousand dollars (\$5,000).

Alternatively, under Indiana Code § 5-22-22-7, the City of Bloomington Board of Public Works may determine these devices to be surplus property and may conduct a public or private sale or transfer the property without advertising if the devices may be recycled in conjunction with a recycling program. Additionally, under Indiana Code § 5-22-22-8, the City of Bloomington Board of Public Works may determine these devices to be worthless property which may be demolished or junked; the property is considered worthless if the value is less than the estimated cost of sale or transportation.

**Recommend:**  Approval  Denial by: Rick Dietz

**BOARD OF PUBLIC WORKS  
RESOLUTION 2023-32**

**TO DISPOSE OF SURPLUS PERSONAL PROPERTY  
OWNED BY THE CITY OF BLOOMINGTON**

WHEREAS, the City of Bloomington Information & Technology Services Department (“ITS”) purchases and provides equipment for City Departments including, but not limited to, computers, computer hard drives, keyboards, monitors, and other computer accessories, which are used by a significant portion of City employees in order to assist the employees in their work on behalf of the City; and

WHEREAS, all of this equipment has limited life cycles; and

WHEREAS, as this equipment becomes inoperable and/or outdated it is returned to ITS by City Departments, and ITS provides those Departments with new replacement equipment; and

WHEREAS, ITS has a large stock of returned equipment which ITS wishes to dispose of as surplus personal property; and

WHEREAS, this equipment is identified in Exhibit A, which is attached hereto and incorporated herein by reference; and

WHEREAS, pursuant to Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works (hereinafter “Board of Public Works”) may determine this equipment to be surplus property and may conduct a private sale or transfer the property without advertising, as there is more than one (1) item, and the value of this inoperable and/or outdated equipment is less than five thousand dollars (\$5,000); and

WHEREAS, ITS has assessed the value of this equipment contained in Exhibit A to be less than five thousand dollars (\$5,000); and

WHEREAS, pursuant to Indiana Code § 5-22-22-8, the Board of Public Works is also authorized to consider this equipment worthless, if the value of the equipment is less than the estimated cost of the sale and transportation of the equipment; and

WHEREAS, in considering the expense of labor, equipment and fuel required to organize and transport all of this equipment contained in Exhibit A for a sale or transfer, ITS believes that these costs exceed the value of the equipment; and

NOW, THEREFORE, be it hereby resolved by the Board of Public Works that:

1. The equipment contained in Exhibit A is hereby declared to be surplus personal property.
2. The value of the equipment contained in the Exhibit is assessed to be less than five thousand dollars (\$5,000).
3. The costs of transporting this equipment and conducting a private sale exceed the value of the equipment.

4. The equipment contained in Exhibit A is therefore determined to be worthless and, pursuant to Indiana Code § 5-22-22-8, may be demolished, offered for recycling, donated or junked.

**PASSED AND ADOPTED** by the City of Bloomington Board of Public Works this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**BOARD OF PUBLIC WORKS**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Elizabeth Karon, Vice President

\_\_\_\_\_  
Jennifer Lloyd, Secretary

Attest: \_\_\_\_\_  
Rick Dietz, Director  
Information & Technology Services



## Exhibit A

**ITS Department/City of Bloomington**  
**Recycle 26 - 2023**  
Lot ID: 58 Date: 06/06/2023 Recycle Recycle Items List

Asset ID	Asset No.	Serial No.	Name	Category	Division	Date	Recycle Location	Location
6217	1908413B		PRS1908413B	Docking Station	Parks and Recreation	06/20/2023	Recycle 26 - 2023	Tech-Recyclers
3802	020061		UTD020061	NetworkPrinter	T&D	06/20/2023	Recycle 26 - 2023	Tech-Recyclers
3615	030183		PRS030183	NetworkPrinter	Parks and Recreation	06/20/2023	Recycle 26 - 2023	Tech-Recyclers
3515	090356	CN0C201R7444597G 747S	cnt090356	LCD 1	Controller	06/14/2023	Recycle 26 - 2023	Tech-Recyclers
7312	100137		100137	LCD 1	Controller	06/14/2023	Recycle 26 - 2023	Tech-Recyclers
3347	1601203E		ITS1601203E	UPS	IT	06/14/2023	Recycle 26 - 2023	Tech-Recyclers
3813	070462		UPR070462	NetworkPrinter	Purchasing	06/07/2023	Recycle 26 - 2023	Tech-Recyclers

**Additional Items not Asset Tracked:**

**19 Boxes Labeled Lot #26 with various PC peripherals, A/V equipment, and electronic supplies in non-work or outdated condition**



## Board of Public Works Staff Report

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**Project/Event:** Banneker Community Center Block Party

**Petitioner/Representative:** Kevin Terrell

**Staff Representative:** April Rosenberger

**Meeting Date:** 07/03/2023

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Banneker Community Center requests blocking Elm Street between 7<sup>th</sup> and 8<sup>th</sup> Streets for a Block Party to celebrate the end of the Banneker Summer Camp. The Block Party will be on Friday, July 21, 2023 beginning at 3:00 pm for set-up and ending at 9:00 pm for teardown. The event will include food and games. The music will not be amplified. Approximately 100 participants are expected.



CITY OF BLOOMINGTON

## **SPECIAL EVENT APPLICATION**

City of Bloomington  
Department of Economic and Sustainable Development  
401 N. Morton Street, Suite 150  
Bloomington, Indiana 47404  
812-349-3418  
Department of Public Works  
812-349-3411

### **1. APPLICANT INFORMATION**

Contact Name:	Kevin Terrell		
Contact Phone:	812 349 3734	Mobile Phone:	812 360 8765
Title/Position:	Program/Facility Coordinator		
Organization:	Banneker Community Center		
Address:	930 W 7th Street		
City, State, Zip:	Bloomington Indiana 47404		
Contact E-Mail Address:	kevin.terrell@bloomington.in.gov		
Organization E-Mail and URL:	bloomington.in.gov/parks		
Org Phone No:	812 349 3735	Fax No:	

### **2. ANY KEY PARTNERS INVOLVED (including Food Vendors if applicable)**

Organization Name:			
Address:			
City, State, Zip:			
Contact E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			

City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

### 3. EVENT INFORMATION

Type of Event	<input type="checkbox"/> Metered Parking Space(s) <input type="checkbox"/> Run/Walk <input type="checkbox"/> Festival <input type="checkbox"/> XX Block Party <input type="checkbox"/> Parade <input type="checkbox"/> Art in the Right of Way <input type="checkbox"/> Other (Explain below in Description of Event)	
Date(s) of Event:	7/21/2023	
Time of Event:	7/21/23: Start: 5:30pm End 8:30 pm	
Setup/Teardown time Needed	Date:7/21/23 Start 3:00pm: End:9:00 pm	
Calendar Day of Week:	Friday	
Description of Event:	Block party to celebrate the end of Banneker Summer Camp. Will be blocking off Elm Street in between 7th and 8th for food, seating, and other activities	
Expected Number of Participants:	100	Expected # of vehicles (Use of Parking Spaces to close): 8 street parking spaces on Elm

**4. IF YOUR EVENT IS A NEIGHBORHOOD BLOCK PARTY, YOU ARE REQUIRED TO SECURE AND ATTACH THE FOLLOWING:**

<input checked="" type="checkbox"/> <input type="checkbox"/>	<p>A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified)</p> <ul style="list-style-type: none"> <li>• The starting point shall be clearly marked</li> <li>• The ending point shall be clearly marked</li> <li>• Each intersection along the route shall be clearly identified</li> <li>• A notation of how each intersection is to be blocked shall be specifically noted at each intersection (where type 3 barricades will be placed)</li> </ul>
<input checked="" type="checkbox"/> <input type="checkbox"/>	<p>Notification to businesses/residents that will be impacted by event (copy of notification letter/flyer/other)</p>
<input type="checkbox"/> <input checked="" type="checkbox"/>	<p>A properly executed Maintenance of Traffic Plan</p> <ul style="list-style-type: none"> <li>• Determine if No Parking Signs will be required</li> </ul>
<input checked="" type="checkbox"/> <input type="checkbox"/>	<p>Noise Permit application</p>

**5. IF YOUR EVENT IS A RUN/WALK/PARADE, YOU ARE REQUIRED TO SECURE AND ATTACHED THE FOLLOWING: Moving Events – Use and/or Closure of City Streets/Sidewalks**

<input type="checkbox"/>	<p>A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified)</p> <ul style="list-style-type: none"> <li>• The starting point shall be clearly marked</li> <li>• The ending point shall be clearly marked</li> <li>• The number of lanes to be restricted on each road shall be clearly marked</li> <li>• Each intersection along the route shall be clearly identified</li> <li>• A notation of how each intersection is to be blocked shall be specifically noted at each intersection (i.e.: Type 3 barricades and/or law enforcement); and</li> <li>• The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize</li> </ul>
<input type="checkbox"/>	<p>Notification to businesses /residents that will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)</p>
<input type="checkbox"/>	<p>Using a City park or trail? Parks &amp; Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable</p>
<input type="checkbox"/>	<p>Certificate of Liability Insurance – Proof of insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.</p>
<input type="checkbox"/>	<p>A properly executed Maintenance of Traffic Plan          *Determine if No Parking Signs will be required * Determine if Barricades will be required</p>
<input type="checkbox"/>	<p>Secured a Parade Permit from Bloomington Police Department <input type="checkbox"/> Not applicable</p>
<input type="checkbox"/>	<p>Noise Permit application <input type="checkbox"/> Notapplicable</p>
<input type="checkbox"/>	<p>Waste and Recycling Plan if more than 100 participates (template attached)</p>



**6. If YOUR EVENT IS A FESTIVAL/SPECIAL COMMUNITY EVENT YOU ARE REQUIRED TO SECURE AND ATTACH, AND SUBMIT THE FOLLOWING: Stationary Events – Closure of Streets/Sidewalks/Use of Metered Parking**

<input type="checkbox"/>	A map of the proposed rights-of-way closure in its entirety (streets shall be properly labeled and identified) The starting point shall be clearly marked <ul style="list-style-type: none"> <li>• The ending point shall be clearly marked</li> <li>• The number of lanes to be restricted on each road shall be clearly marked</li> <li>• Each intersection along the route shall be clearly identified</li> <li>• A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: type 3 barricades and/or law enforcement); and</li> <li>• The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize</li> </ul>
<input type="checkbox"/>	Notification to business/residents who will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required * Determine if Barricades will be required
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Beer & Wine Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance listing the City of Bloomington as additional insured. For an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. <b>DEADLINE:</b> To Public Works no later than five days before event.
<input type="checkbox"/>	If Food Vendors are part of Festival (Monroe County Health Department Licenses & Fire Inspection)
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

**7. CHECKLIST**

<input checked="" type="checkbox"/>	Determine type of Event
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Complete application with attachment: <ul style="list-style-type: none"> <li><input type="checkbox"/> Detailed Map</li> <li><input type="checkbox"/> Proof of notification to businesses/residents (copy of letter/flyer/other)</li> <li><input type="checkbox"/> Maintenance of Traffic Plan</li> <li><input type="checkbox"/> Noise Permit Application (if applicable)</li> <li><input type="checkbox"/> Certificate of Liability Insurance</li> <li><input type="checkbox"/> Secured a Parade Permit from Bloomington Police Department (if applicable)</li> <li><input type="checkbox"/> Beer and Wine Permit (if applicable)Waste and Recycling Plan (if applicable)</li> <li><input type="checkbox"/> Waste and Recycling Plan (if applicable)</li> <li><input type="checkbox"/> For art installations: an accurate depiction of the design of private art to scale, dimensions of the art, placement on the detailed map of proposed location of the art, and the name and qualifications of the artist</li> </ul>

<input type="checkbox"/>	Date Application will be heard by Board of Public Works
<input type="checkbox"/>	Approved Parks Special Use Permit (if using a City Park)
<input type="checkbox"/>	If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection)
<input type="checkbox"/>	If applicable, acknowledgment of compliance with the City of Bloomington Policy and Procedures on Private Art Installations within the Public Right of Way (Policy attached with application)

**FOR CITY OF BLOOMINGTON USE ONLY**

Date Received:	Received By: Economic & Sustainable Development	Date Approved:	Approved By:
	Bloomington Police		
	Bloomington Fire		
	Engineering		
	Transit		
	Office of the Mayor		
	Utilities		
	Public Works		
	Board of Public Works		



CITY OF BLOOMINGTON

**NOISE PERMIT**

City of Bloomington  
 401 N. Morton St., Suite 120  
 Bloomington, Indiana 47404  
 812-349-3411

**Application and Permit Information**

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact April Rosenberger with any questions: (812) 349-3411 or [april.rosenberger@bloomington.in.gov](mailto:april.rosenberger@bloomington.in.gov)

**Event and Noise Information**

Name of Event:	Banneker Block Party
Location of Event:	Banneker Community Center-Elm Street between 7th and 8th

Date of Event:	7/21/2023		Time of Event:	Start: 5:30pm
Calendar Day of Week:	Friday			End: 8:30 pm
Description of Event:	Block party to celebrate the end of Banneker Summer Camp. Will be blocking off Elm Street in between 7th and 8th for food, seating, and other activities			
Source of Noise:	Live Band	Instrument	Loudspeaker XX	Will Noise be Amplified? Yes No X
Is this a Charity Event?	Yes No x	If Yes, to Benefit:		

**Applicant Information**

Name:	Kevin Terrell		
Organization:	Banneker Community Center	Title:	Program/Facility Coordinator
Physical Address:	930 W 7th Street Bloomington Indiana 47404		
Email Address:	kevin.terrell@bloomington.in.gov	Phone Number:	812 349 3734
Signature:		Date:	6/21/2023

**FOR CITY OF BLOOMINGTON USE ONLY**

In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waive the City Noise Ordinance for the above mentioned event.

<b>BOARD OF PUBLIC WORKS</b>	
Kyla Cox Deckard, President	Elizabeth Karon, Vice-President -
Date	Jenifer Lloyd, Secretary -

Event name: Banneker Block Party  
Number of expected attendees: 100  
Number of food vendors: 0  
Number of other vendors: 0

**Designated waste and recycling manager:** This may be a staff member or a volunteer. Events expecting over 100 attendees are required to designate a waste and recycling manager who will be in charge of overseeing the implementation of the waste and recycling management plan.

**Event map:** In the event map you submit with your event application, please clearly designate where waste and recycling bins will be placed. Each waste bin should be paired with one or more recycling bins. Also designate any larger collection areas (such as dumpsters) and the path for access by waste haulers.

**TIP:** Recycling bins should be visually distinct from waste bins, and all bins should be clearly labeled for easy use by attendees.

ClearStream recycling bins are available for use through [Downtown Bloomington, Inc.](#)

**Targeted waste:** Please enumerate the types of waste expected at the event and plans for collecting each type of item using the following table. Examples are listed, but feel free to modify as appropriate.

Type of waste	Collection plan
<Containers>*	<Recycling, composting, etc.>
<Mixed paper>	<Recycling in on-site, designated bins staffed by volunteers>
<Food waste>	<Composting bins, waste bins, etc.>

\*Note that “compostable” plastics are only compostable in industrial composters, which are not available in the Bloomington area. If you opt for compostable items at your event, ensure that they are compostable paper rather than plastic.

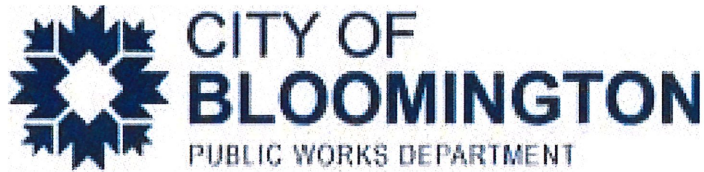
**Collection and hauling system:** Describe where and how waste and recycling will be collected and separated. Include information on how attendees and vendors will be educated on where materials should be placed, including signage, pre-event training and publicity, volunteer-staffed waste management stations, etc.

Events with over 100 attendees must provide staffed (by paid staff or volunteers) waste management stations to ensure that materials are separated according to the waste and recycling management plan.

**Vendor and volunteer education and training:** Describe your plans for educating volunteers about waste and recycling management plans at the event, and vendors on what materials will be permitted in order to comply with the Plan and to minimize waste through both reduction and recycling.

**Materials and supplies:** List the materials you plan to have on hand to implement the waste and recycling management plan, including bins, labels, bags, signage, etc.

**Designation of duties:** Clearly designate the volunteers, staff, or other individuals who will be responsible for implementing each component of the waste and recycling management plan.



RE: Notice of Public Meeting

Dear Sir or Madam:

The Board of Public Works of Bloomington, Indiana, has been petitioned to hear a request for a Special Event in the Public Right Way for \_\_\_\_\_.

The Board of Public Works meeting to hear this request will be on \_\_\_\_\_ at 5:30 PM. Board of Public Works meetings are held virtually via zoom and in person in the City of Bloomington Council Chambers at City Hall, 401 N. Morton Street, Bloomington, Room 115.

Zoom information for the meeting may be found on the Public Works web page at <https://bloomington.in.gov/boards/public-works> or you may also call 812.349.3411 for zoom information.

The proposal for this event will be on file and may be examined in the Public Works office on Friday, \_\_\_\_\_, prior to the Tuesday, \_\_\_\_\_ meeting. All persons interested in said proposal may be heard at the time and place as herein set out. If you would rather voice your opinion by phone you may call 812.349.3411 or email [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov). Written and verbal objections filed with the Board of Public Works prior to the hearing will be considered.

BOARD OF PUBLIC WORKS  
CITY OF BLOOMINGTON, INDIANA

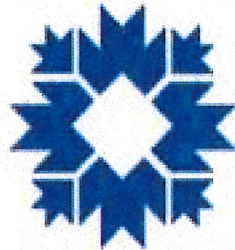
Petitioner: Kevin Terrell

Date: 6/21/2023

### Contact Information- Other

	<u>Location</u>	<u>Contact</u>	<u>Phone Number</u>
Maintenance of Traffic Plan	401 N. Morton St. Suite 130 Bloomington, IN	City of Bloomington Planning & Transportation	(812)349-3423
Monroe County Health Department (Food Handler Permit)	119 W. 7th St. Bloomington, IN	County Health Department Food Sanitarian	(812) 349-2543
Waste & Recycling Plan	401 N. Morton Street Suite 150	Lauren Clemens Economic & Sustainable Development	(812) 349.3837
Bloomington Board of Public Works	401 N. Morton St. Suite 120 Bloomington, IN	April Rosenbarger Dept. of Public Works	(812) 349-3411
Economic and Sustainable Development (Arts)	401 N. Morton St. Suite 150 Bloomington, IN	Holly Warren Arts Director	(812) 349-3618
Bloomington Parks and Recreation Department (Events on City of Bloomington Parks Property)	401 N. Morton St. Suite 250 Bloomington, IN	Leslie Brinson Community Events Manager	(812) 349-3700
Bloomington Fire Department  (If event will have any kind of open	300 E. 4th St. Bloomington, IN	Fire Administration	(812) 332-9763
Bloomington Police Department (Parade Permit)	220 E. Third Bloomington, IN	Police Administration	(812) 339-4477
Master Rental	2022 W. 3 <sup>rd</sup> Street Bloomington, IN	Type 3 Barricades	(812) 332-0600
Indiana Traffic Services	3867 N. Commercial Parkway Greenfield, IN 46140	Type 3 Barricades	(317) 891-8065

Monroe County Emergency Management	2800 S. Kirby Road Bloomington, IN		(812)- 349-2546
Department of Homeland Security		Mike Anderson	(317) 409-9510



**CITY OF BLOOMINGTON**

## City of Bloomington Policy and Procedures on Private Art Installations within the Public Right of Way

The City of Bloomington’s Policy and Procedures on Private Art Installations within the Public Right of Way (“Policy”) authorizes private Art Installations in the public right of way that comply with this document and are approved through one of two City programs: (1) the Neighborhood Improvement Grant Program or (2) a Special Event Application.

This Policy is designed to reduce the risks to public safety and burden on public resources that private Art Installations within the right of way may impose while simultaneously recognizing the importance of private as well as public art to Bloomington’s culture, community, and economy.

I. Definitions. The following definitions shall apply throughout this policy.

- A. Temporary Art. Art expected to remain in place within the public right of way for seven (7) or fewer days.
- B. Semi-Permanent Art or Permanent Art. Art expected to remain in place within the public right of way for more than seven (7) days.
- C. Art Installation. Temporary, Semi-Permanent, or Permanent Art that consists of a physical alteration of the right of way, such as a painting, mural, or sculpture and that is not Performative Art.
- D. Street Painting or Street Mural. Art involving the placement of paint or a similar material within the area where vehicles drive or park, commonly understood to be the space “between the curbs.”

E. Performative Art. A time-based art form that is an ephemeral event featuring a live presentation to an audience, drawing on such arts as acting, poetry, music, or dance, and that does not involve the creation of an artifact (such as a painting or sculpture) that physically alters the right of way beyond the time of the live performance.

1

F. Speech. Words, letters, numbers, universally recognized symbols, or logos of any kind.

II. Performative Art. This policy does not apply to Performative Art.<sup>1</sup>

III. Criteria Applicable to All Private Art Installations. The following criteria are applicable to any private Art Installation proposed within Bloomington's right of way, whether the Art Installation is Temporary Art, Semi-Permanent Art, or Permanent Art.

A. Requests must be submitted to the appropriate City Department(s) and/or Board(s) or Commission(s), as required by the selected program application identified in Section VI below. Staff shall provide a recommendation on the request to the appropriate Board(s) or Commission(s) based on the request's compliance with this Policy and any other applicable laws, rules, or City of Bloomington policies.

B. Art Installations may not use or incorporate copyrighted material in whole or part where the copyright is not owned by the artist.

C. Art Installations may not mimic in whole or part traffic control devices including but not limited to a crosswalk, stop sign, stop bar, or similar traffic control device. Art Installation geometry should be such that drivers do not alter their course to drive around the art.

D. Art Installations may not depict activities, materials, images, or products that are not legally available to all ages.

IV. Additional Criteria Applicable to Semi-Permanent Art Installations or Permanent Art Installations.

A. Applications for approval of a Semi-Permanent or Permanent Art Installation within the right of way must include the following:

1. An accurate depiction of the design to scale;
2. Dimensions;
3. A map of proposed location of the design; and
4. The name and qualifications of the artist.



<sup>1</sup> Though this Policy does not apply to Performative Art taking place within the right of way, other municipal policies or ordinances may apply that impact Performative Art within the right of way, including but not limited to the City's parade ordinance or special event application process.

2

B. Semi-Permanent Art Installations or Permanent Art Installations may not contain Speech.

V. Additional Criteria Applicable to Street Paintings or Street Murals. Because paintings and murals within the street create a heightened probability of conflicts with traffic control devices and driver distraction, the following additional criteria apply to all paintings or murals proposed for street surfaces, whether as Temporary, Semi-Permanent, or Permanent Art Installations.

A. Applications for approval of a Street Painting or Street Mural within the right of way must include the following:

1. An accurate depiction of the design to scale;
2. Dimensions;
3. A map of proposed location of the design; and
4. The name and qualifications of the artist.

B. Street paintings and street murals may only be placed on streets with a local or secondary collector functional classification under the City's Transportation Plan, where regulatory speed limits do not exceed 25 miles per hour.

C. Street paintings and street murals may only be placed on pavement in adequate condition for materials to bond.

D. Street paintings and street murals are not permitted on brick, paver, or other decorative surface materials (e.g., colored or stamped concrete). Street paintings and street murals are only permitted on standard non-decorative concrete or asphalt.

E. A buffer of four feet must remain between street paintings and street murals and any crosswalk.

F. Within an intersection, street paintings and street murals are only allowed where the intersection utilizes all-way stop control, unless the painting or mural is located on an apron.

G. Street paintings and street murals may not be painted on the side or top of any curb or any curb ramp.

H. Materials used must be approved by the City's Engineering Department.

3

I. Any paint or similar material utilized as part of any street painting or street mural must provide a non-slip surface for pedestrians and must be street-grade.

VI. Programs. Individuals and external organizations seeking to place private Art Installations within the public right of way must apply pursuant to one of the programs listed below and follow the procedures associated with the program, which are linked and attached hereto for reference. Requests to place an Art Installation in the City's right of way using a program or procedure other than those listed below will not be considered.

A. Neighborhood Improvement Grant Program

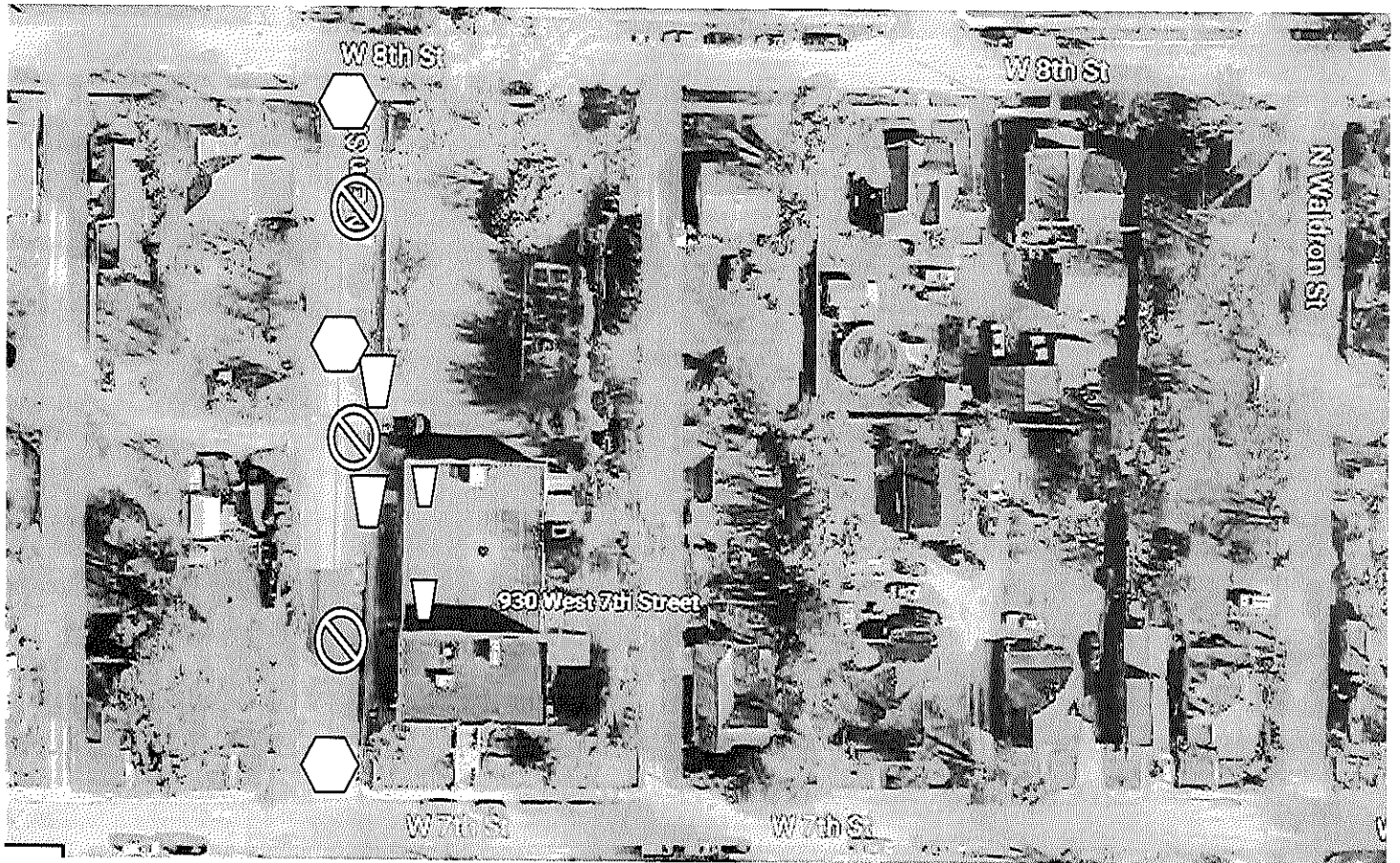
1. Applications for Art Installations within the right of way pursuant to the Neighborhood Improvement Grant Programs must comply with Program guidelines, the criteria set forth in this Policy, and any additional logistical or safety conditions imposed by the Board of Public Works as part of its approval.
2. Neighborhood Improvement Grant Program guidelines may be accessed [here](#)<sup>2</sup> and are attached for reference.

B. Special Event Permit

1. A special event application may be submitted for permission to conduct an event during which an Art Installation will be placed in the public right of way. The proposed Art Installation must comply with the criteria set forth in this policy, the requirements set forth in the special event permit application, and any additional logistical or safety conditions imposed by the Board of Public Works as part of its approval.
2. A special event application may be accessed [here](#)<sup>3</sup> and is attached for reference.


<sup>2</sup> <https://bloomington.in.gov/neighborhoods/grants/improvement>


<sup>3</sup> <https://bloomington.in.gov/departments/esd>



Red line is area that will be blocked off. White hexagons are T-3 road barriers blocking off this section of Elm street. “No” symbols represent no parking signs along the area. Other signage will be signs indicating the upcoming closure.

The four way stop at 7<sup>th</sup> and Elm will remain open to those continuing on 7<sup>th</sup> street or going south on Elm. The same can be said for the intersection of 8<sup>th</sup> and Elm which will remain open to those continuing onto North Elm by Girls Inc.

 =1 waste bin and recycling bin

 =No parking signs

 =T-3 Road barriers

**CITY OF BLOOMINGTON  
BOARD OF PUBLIC WORKS  
RESOLUTION 2023-33**

**Banneker Community Center Block Party**

WHEREAS, the Board of Public Works is empowered by I.C. 36-9-6-2 to supervise city streets; and

WHEREAS, the Banneker Community Center is desirous of using North Elm Street between West 7<sup>th</sup> Street and West 8<sup>th</sup> Street for a Neighborhood Block Party; and

WHEREAS, the Banneker Community Center (hereinafter “Sponsor”) is owned and operated by the City of Bloomington Parks and Recreation Department, and events such as this one have been sponsored in the past without Public Works receiving any complaints, and the Board supports neighborhood events that are free and open to the public.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City of Bloomington Board of Public Works declares that North Elm Street, between West 7th and West 8th Streets, shall be temporarily closed to motor vehicles from 3:00 p.m. until 9:00 p.m. on Friday, July 21, 2023, for the purpose of staging a block party with the actual event between the hours of 5:30 p.m. to 8:30 p.m.
2. The Sponsor shall be responsible for posting “no parking” signs at least 24 hours in advance of the street closing. Temporary “no parking” signs may be obtained from the City of Bloomington Department of Public Works.
3. The Sponsor shall be responsible for developing a Maintenance of Traffic Plan to be approved by the Engineering Department. The Sponsor agrees to obtain and place at its own expense barricades and signage required by the Traffic Plan. The Sponsor agrees to close the street not before 3:00 p.m. on Friday, July 21, 2023 and to remove barricades and signage by 9:00 p.m. on Friday, July 21, 2023.
4. The Sponsor shall be responsible for obtaining any and all required permits as well as being responsible for all legal and financial expenditures.
5. The Sponsor shall be responsible for notifying the general public, public transit and public safety agencies of the street closing by notice at least 48 hours in advance.
6. By granting permission to utilize City property to facilitate this activity, the City also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played during the event.
7. The Sponsor agrees to clean up the street both before and after the event. The clean-up shall include but not be limited to removal of any food or drink residue, picking up litter, sweeping any broken glass, and emptying and removal of trash cans. Clean-up after the event shall be completed by 9:00 p.m. on the day

Resolution 2023-33

of the event.

8. \_\_\_\_\_, by signing this agreement, represents that he/she has been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

ADOPTED THIS 3<sup>RD</sup> DAY OF JULY, 2023.

BOARD OF PUBLIC WORKS

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Elizabeth Karon, Vice-President

\_\_\_\_\_  
Kevin Terrell  
City of Bloomington  
Parks and Recreation

\_\_\_\_\_  
Jennifer Lloyd, Secretary

\_\_\_\_\_  
Date:



## Board of Public Works Staff Report

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**Project/Event:** WFHB Community Radio Fundraising Block Rocker

**Petitioner/Representative:** Jar Turner/WFHB

**Staff Representative:** April Rosenberger

**Meeting Date:** July 03, 2023

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WFHB is desirous of closing and using parking on W. 4<sup>th</sup> Street from S. College to S. Walnut. WFHB requests the temporary closing of the street, alleys, and parking so it can host a fundraising concert for WFHB Community Radio.

The WFHB Annual Block Rocker and will include a live music, food trucks, beer, and spirits from local vendors, and booths from community nonprofits. A Noise Permit application was included in the application.



# SPECIAL EVENT APPLICATION

City of Bloomington  
 Department of Economic and Sustainable Development  
 401 N. Morton Street, Suite 150  
 Bloomington, Indiana 47404  
 812-349-3418  
 Department of Public Works  
 812-349-3411

## 1. APPLICANT INFORMATION

Contact Name:	Jar Turner		
Contact Phone:	812.323.1200	Mobile Phone:	812.837.3776
Title/Position:	General Manager		
Organization:	Bloomington Community Radio DBA WFHB		
Address:	108 W. 4th St.		
City, State, Zip:	Bloomington, IN 47404		
Contact E-Mail Address:	manager@wfhb.org		
Organization E-Mail and URL:	wfhb.org		
Org Phone No:	812.323.1200	Fax No:	

## 2. ANY KEY PARTNERS INVOLVED (including Food Vendors if applicable)

Organization Name:	Visit Bloomington		
Address:	2855 N Walnut St		
City, State, Zip:	Bloomington, IN 47404		
Contact E-Mail Address:	mike@visitbloomington.com		
Phone Number:	(812) 355-7720	Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

### 3. EVENT INFORMATION

Type of Event	<input type="checkbox"/> Metered Parking Space(s) <input type="checkbox"/> Run/Walk <input type="checkbox"/> Festival <input checked="" type="checkbox"/> Block Party <input type="checkbox"/> Parade <input type="checkbox"/> Art in the Right of Way <input type="checkbox"/> Other (Explain below in Description of Event)	
Date(s) of Event:	August 19, 2023	
Time of Event:	Date: 8/19/2023 Start: 5pm	Date: 8/19 End: 11pm
Setup/Teardown time Needed	Date: 8/19/2023 Start: 8am	Date: 8/20 End: 2am
Calendar Day of Week:	Saturday	
Description of Event:	WFHB would like to host our 4th annual Block Rocker, celebrating our 30th year on the air. The event will include live music, food trucks, beer and spirits from local vendors, plus booths from community nonprofits.	
Expected Number of Participants:		Expected # of vehicles (Use of Parking Spaces to close): 11

### 4. IF YOUR EVENT IS A **NEIGHBORHOOD BLOCK PARTY**, YOU ARE REQUIRED TO SECURE AND ATTACH THE FOLLOWING:

<input checked="" type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> <li>The starting point shall be clearly marked</li> <li>The ending point shall be clearly marked</li> <li>Each intersection along the route shall be clearly identified</li> <li>A notation of how each intersection is to be blocked shall be specifically noted at each intersection (where type 3 barricades will be placed)</li> </ul>
<input checked="" type="checkbox"/>	Notification to businesses/residents that will be impacted by event (copy of notification letter/flyer/other)
<input checked="" type="checkbox"/>	A properly executed Maintenance of Traffic Plan <ul style="list-style-type: none"> <li>Determine if No Parking Signs will be required</li> </ul>
<input checked="" type="checkbox"/>	Noise Permit application



**5. IF YOUR EVENT IS A RUN/WALK/PARADE, YOU ARE REQUIRED TO SECURE AND ATTACHED THE FOLLOWING: *Moving Events – Use and/or Closure of City Streets/Sidewalks***

<input type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> <li>The starting point shall be clearly marked</li> <li>The ending point shall be clearly marked</li> <li>The number of lanes to be restricted on each road shall be clearly marked</li> <li>Each intersection along the route shall be clearly identified</li> <li>A notation of how each intersection is to be blocked shall be specifically noted at each intersection (i.e.: Type 3 barricades and/or law enforcement); and</li> <li>The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize</li> </ul>
<input type="checkbox"/>	Notification to businesses /residents that will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance – Proof of insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required      * Determine if Barricades will be required
<input type="checkbox"/>	Secured a Parade Permit from Bloomington Police Department <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

**6. If YOUR EVENT IS A FESTIVAL/SPECIAL COMMUNITY EVENT YOU ARE REQUIRED TO SECURE AND ATTACH, AND SUBMIT THE FOLLOWING: *Stationary Events – Closure of Streets/Sidewalks/Use of Metered Parking***

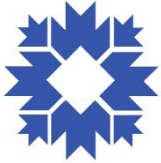
<input type="checkbox"/>	A map of the proposed rights-of-way closure in its entirety (streets shall be properly labeled and identified) The starting point shall be clearly marked <ul style="list-style-type: none"> <li>The ending point shall be clearly marked</li> <li>The number of lanes to be restricted on each road shall be clearly marked</li> <li>Each intersection along the route shall be clearly identified</li> <li>A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: type 3 barricades and/or law enforcement); and</li> <li>The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize</li> </ul>
<input type="checkbox"/>	Notification to business/residents who will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required      * Determine if Barricades will be required
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Beer & Wine Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance listing the City of Bloomington as additional insured. For an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. <b>DEADLINE:</b> To Public Works no later than five days before event.
<input type="checkbox"/>	If Food Vendors are part of Festival (Monroe County Health Department Licenses & Fire Inspection)
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

## 7. CHECKLIST

<input checked="" type="checkbox"/>	Determine type of Event
<input checked="" type="checkbox"/>	Complete application with attachment: <ul style="list-style-type: none"> <li><input type="checkbox"/> Detailed Map</li> <li><input type="checkbox"/> Proof of notification to businesses/residents (copy of letter/flyer/other)</li> <li><input type="checkbox"/> Maintenance of Traffic Plan</li> <li><input type="checkbox"/> Noise Permit Application (if applicable)</li> <li><input type="checkbox"/> Certificate of Liability Insurance</li> <li><input type="checkbox"/> Secured a Parade Permit from Bloomington Police Department (if applicable)</li> <li><input type="checkbox"/> Beer and Wine Permit (if applicable)Waste and Recycling Plan (if applicable)</li> <li><input type="checkbox"/> Waste and Recycling Plan (if applicable)</li> <li><input type="checkbox"/> For art installations: an accurate depiction of the design of private art to scale, dimensions of the art, placement on the detailed map of proposed location of the art, and the name and qualifications of the artist</li> </ul>
<input type="checkbox"/>	Date Application will be heard by Board of Public Works
<input type="checkbox"/>	Approved Parks Special Use Permit (if using a City Park)
<input type="checkbox"/>	If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection)
<input type="checkbox"/>	If applicable, acknowledgment of compliance with the City of Bloomington Policy and Procedures on Private Art Installations within the Public Right of Way (Policy attached with application)

## FOR CITY OF BLOOMINGTON USE ONLY

Date Received:	Received By:	Date Approved:	Approved By:
	Economic & Sustainable Development		
	Bloomington Police		
	Bloomington Fire		
	Engineering		
	Transit		
	Office of the Mayor		
	Utilities		
	Public Works		
	Board of Public Works		



CITY OF BLOOMINGTON

# NOISE PERMIT

City of Bloomington  
401 N. Morton St., Suite 120  
Bloomington, Indiana 47404  
812-349-3411

## Application and Permit Information

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact April Rosenberger with any questions: (812) 349-3411 or [april.rosenberger@bloomington.in.gov](mailto:april.rosenberger@bloomington.in.gov)

## Event and Noise Information

Name of Event:	WFHB Block Rocker			
Location of Event:	4th St. between College and Walnut streets			
Date of Event:	August 19, 2023	Time of Event:	Start:	5pm
Calendar Day of Week:	Saturday		End:	11pm
Description of Event:	WFHB would like to host our 4th annual Block Rocker, celebrating our 30th year on the air. The event will include live music, food trucks, beer and spirits from local vendors, plus booths from community nonprofits.			
Source of Noise:	<input checked="" type="checkbox"/> Live Band	<input checked="" type="checkbox"/> Instrument	<input checked="" type="checkbox"/> Loudspeaker	Will Noise be Amplified? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a Charity Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Yes, to Benefit:		

## Applicant Information

Name:	Jar Turner		
Organization:	WFHB	Title:	GM
Physical Address:	108 W. 4th St.		
Email Address:	manager@wfhb.org	Phone Number:	812.323.1200
Signature:		Date:	6/1/2023

## FOR CITY OF BLOOMINGTON USE ONLY

**In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waive the City Noise Ordinance for the above mentioned event.**

<b>BOARD OF PUBLIC WORKS</b>	
_____	_____
Kyla Cox Deckard, President	Elizabeth Karon, Vice-President
_____	_____
Date	Jenifer Lloyd, Secretary

# Waste and Recycling Management Plan Template

Event name: WFHB Block Rocker  
Number of expected attendees: 450  
Number of food vendors: 4  
Number of other vendors: 10

**Designated waste and recycling manager:** This may be a staff member or a volunteer. Events expecting over 100 attendees are required to designate a waste and recycling manager who will be in charge of overseeing the implementation of the waste and recycling management plan.

**Event map:** In the event map you submit with your event application, please clearly designate where waste and recycling bins will be placed. Each waste bin should be paired with one or more recycling bins. Also designate any larger collection areas (such as dumpsters) and the path for access by waste haulers.

**TIP:** Recycling bins should be visually distinct from waste bins, and all bins should be clearly labeled for easy use by attendees. ClearStream recycling bins are available for use through [Downtown Bloomington, Inc.](#)

**Targeted waste:** Please enumerate the types of waste expected at the event and plans for collecting each type of item using the following table. Examples are listed, but feel free to modify as appropriate.

Type of waste	Collection plan
REFUSE	Orange bags for county disposal
RECYCLABLES	Recycling bins will be marked and taken to MCSWMD
FOOD WASTE	Same as REFUSE

\*Note that “compostable” plastics are only compostable in industrial composters, which are not available in the Bloomington area. If you opt for compostable items at your event, ensure that they are compostable paper rather than plastic.

**Collection and hauling system:** Describe where and how waste and recycling will be collected and separated. Include information on how attendees and vendors will be educated on where materials should be placed, including signage, pre-event training and publicity, volunteer-staffed waste management stations, etc.

Events with over 100 attendees must provide staffed (by paid staff or volunteers) waste management stations to ensure that materials are separated according to the waste and recycling management plan.

**Vendor and volunteer education and training:** Describe your plans for educating volunteers about waste and recycling management plans at the event, and vendors on what materials will be permitted in order to comply with the Plan and to minimize waste through both reduction and recycling.

**Materials and supplies:** List the materials you plan to have on hand to implement the waste and recycling management plan, including bins, labels, bags, signage, etc.

**Designation of duties:** Clearly designate the volunteers, staff, or other individuals who will be responsible for implementing each component of the waste and recycling management plan.

## Contact Information- Other

	<u>Location</u>	<u>Contact</u>	<u>Phone Number</u>
Maintenance of Traffic Plan	401 N. Morton St. Suite 130 Bloomington, IN	City of Bloomington Planning & Transportation	(812)349-3423
Monroe County Health Department (Food Handler Permit)	119 W. 7th St. Bloomington, IN	County Health Department Food Sanitarian	(812) 349-2543
Waste & Recycling Plan	401 N. Morton Street Suite 150	Lauren Clemens Economic & Sustainable Development	(812) 349.3837
Bloomington Board of Public Works	401 N. Morton St. Suite 120 Bloomington, IN	April Rosenbarger Dept. of Public Works	(812) 349-3411
Economic and Sustainable Development (Arts)	401 N. Morton St. Suite 150 Bloomington, IN	Holly Warren Arts Director	(812) 349-3618
Bloomington Parks and Recreation Department (Events on City of Bloomington Parks Property)	401 N. Morton St. Suite 250 Bloomington, IN	Leslie Brinson Community Events Manager	(812) 349-3700
Bloomington Fire Department  (If event will have any kind of open	300 E. 4th St. Bloomington, IN	Fire Administration	(812) 332-9763
Bloomington Police Department (Parade Permit)	220 E. Third Bloomington, IN	Police Administration	(812) 339-4477
Master Rental	2022 W. 3 <sup>rd</sup> Street Bloomington, IN	Type 3 Barricades	(812) 332-0600
Indiana Traffic Services	3867 N. Commercial Parkway Greenfield, IN 46140	Type 3 Barricades	(317) 891-8065
Monroe County Emergency Management	2800 S. Kirby Road Bloomington, IN		(812)- 349-2546
Department of Homeland Security		Mike Anderson	(317) 409-9510



CITY OF BLOOMINGTON

## **City of Bloomington Policy and Procedures on Private Art Installations within the Public Right of Way**

The City of Bloomington’s Policy and Procedures on Private Art Installations within the Public Right of Way (“Policy”) authorizes private Art Installations in the public right of way that comply with this document and are approved through one of two City programs: (1) the Neighborhood Improvement Grant Program or (2) a Special Event Application.

This Policy is designed to reduce the risks to public safety and burden on public resources that private Art Installations within the right of way may impose while simultaneously recognizing the importance of private as well as public art to Bloomington’s culture, community, and economy.

- I. Definitions. The following definitions shall apply throughout this policy.
  - A. Temporary Art. Art expected to remain in place within the public right of way for seven (7) or fewer days.
  - B. Semi-Permanent Art or Permanent Art. Art expected to remain in place within the public right of way for more than seven (7) days.
  - C. Art Installation. Temporary, Semi-Permanent, or Permanent Art that consists of a physical alteration of the right of way, such as a painting, mural, or sculpture and that is not Performative Art.
  - D. Street Painting or Street Mural. Art involving the placement of paint or a similar material within the area where vehicles drive or park, commonly understood to be the space “between the curbs.”
  - E. Performative Art. A time-based art form that is an ephemeral event featuring a live presentation to an audience, drawing on such arts as acting, poetry, music, or dance, and that does not involve the creation of an artifact (such as a painting or sculpture) that physically alters the right of way beyond the time of the live performance.

- F. Speech. Words, letters, numbers, universally recognized symbols, or logos of any kind.
- II. Performative Art. This policy does not apply to Performative Art.<sup>1</sup>
- III. Criteria Applicable to All Private Art Installations. The following criteria are applicable to any private Art Installation proposed within Bloomington's right of way, whether the Art Installation is Temporary Art, Semi-Permanent Art, or Permanent Art.
  - A. Requests must be submitted to the appropriate City Department(s) and/or Board(s) or Commission(s), as required by the selected program application identified in Section VI below. Staff shall provide a recommendation on the request to the appropriate Board(s) or Commission(s) based on the request's compliance with this Policy and any other applicable laws, rules, or City of Bloomington policies.
  - B. Art Installations may not use or incorporate copyrighted material in whole or part where the copyright is not owned by the artist.
  - C. Art Installations may not mimic in whole or part traffic control devices including but not limited to a crosswalk, stop sign, stop bar, or similar traffic control device. Art Installation geometry should be such that drivers do not alter their course to drive around the art.
  - D. Art Installations may not depict activities, materials, images, or products that are not legally available to all ages.
- IV. Additional Criteria Applicable to Semi-Permanent Art Installations or Permanent Art Installations.
  - A. Applications for approval of a Semi-Permanent or Permanent Art Installation within the right of way must include the following:
    - 1. An accurate depiction of the design to scale;
    - 2. Dimensions;
    - 3. A map of proposed location of the design; and
    - 4. The name and qualifications of the artist.

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<sup>1</sup> Though this Policy does not apply to Performative Art taking place within the right of way, other municipal policies or ordinances may apply that impact Performative Art within the right of way, including but not limited to the City's parade ordinance or special event application process.

- B. Semi-Permanent Art Installations or Permanent Art Installations may not contain Speech.
- V. Additional Criteria Applicable to Street Paintings or Street Murals. Because paintings and murals within the street create a heightened probability of conflicts with traffic control devices and driver distraction, the following additional criteria apply to all paintings or murals proposed for street surfaces, whether as Temporary, Semi-Permanent, or Permanent Art Installations.
- A. Applications for approval of a Street Painting or Street Mural within the right of way must include the following:
    - 1. An accurate depiction of the design to scale;
    - 2. Dimensions;
    - 3. A map of proposed location of the design; and
    - 4. The name and qualifications of the artist.
  - B. Street paintings and street murals may only be placed on streets with a local or secondary collector functional classification under the City's Transportation Plan, where regulatory speed limits do not exceed 25 miles per hour.
  - C. Street paintings and street murals may only be placed on pavement in adequate condition for materials to bond.
  - D. Street paintings and street murals are not permitted on brick, paver, or other decorative surface materials (e.g., colored or stamped concrete). Street paintings and street murals are only permitted on standard non-decorative concrete or asphalt.
  - E. A buffer of four feet must remain between street paintings and street murals and any crosswalk.
  - F. Within an intersection, street paintings and street murals are only allowed where the intersection utilizes all-way stop control, unless the painting or mural is located on an apron.
  - G. Street paintings and street murals may not be painted on the side or top of any curb or any curb ramp.
  - H. Materials used must be approved by the City's Engineering Department.



- I. Any paint or similar material utilized as part of any street painting or street mural must provide a non-slip surface for pedestrians and must be street-grade.
- VI. Programs. Individuals and external organizations seeking to place private Art Installations within the public right of way must apply pursuant to one of the programs listed below and follow the procedures associated with the program, which are linked and attached hereto for reference. Requests to place an Art Installation in the City’s right of way using a program or procedure other than those listed below will not be considered.
- A. Neighborhood Improvement Grant Program
    1. Applications for Art Installations within the right of way pursuant to the Neighborhood Improvement Grant Programs must comply with Program guidelines, the criteria set forth in this Policy, and any additional logistical or safety conditions imposed by the Board of Public Works as part of its approval.
    2. Neighborhood Improvement Grant Program guidelines may be accessed [here](#)<sup>2</sup> and are attached for reference.
  - B. Special Event Permit
    1. A special event application may be submitted for permission to conduct an event during which an Art Installation will be placed in the public right of way. The proposed Art Installation must comply with the criteria set forth in this policy, the requirements set forth in the special event permit application, and any additional logistical or safety conditions imposed by the Board of Public Works as part of its approval.
    2. A special event application may be accessed [here](#)<sup>3</sup> and is attached for reference.

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<sup>2</sup> <https://bloomington.in.gov/neighborhoods/grants/improvement>

<sup>3</sup> <https://bloomington.in.gov/departments/esd>



stage

beer

WFHB Block Party boundaries of area

food trucks

water barriers

T = trash/recycling containers

Type 3 barricades

Google

S College Ave

S Walnut St

W 4th St

W 4th St

W 4th St

Serendipity Martini Bar

4th Street Garage

Chinese Restaurant

Atlas Ballroom

The Back Door

German American Bank

Firestone Co  
Au

th St

& Robertson:  
ery Samuel R

na Legal Services

S College Ave

S Walnut St

S Walnut St

S Walnut St

3rd St

W 3rd St

E 4th

**BOARD OF PUBLIC WORKS  
RESOLUTION 2023-34**

**WFHB BLOCK ROCKER**

WHEREAS, the Board of Public Works is empowered by I.C. 36-9-6-2 to supervise City Streets; and

WHEREAS, the City has committed itself to promoting the arts; and

WHEREAS, WFHB is desirous of using and has requested that the Board temporarily close a portion of W. 4<sup>th</sup> Street in downtown Bloomington to traffic from S. College to S. Walnut and use of parking spaces from 8:00 a.m. on Saturday, August 19, 2023 to 2:00 a.m. on Sunday, August 20, 2023, so that WFHB can have control over the streets for the purposes of a fundraising concert for WFHB community radio between the hours of 5:00 p.m. until 11:00 p.m., and

WHEREAS, WFHB has agreed to provide the City with a Certificate of Insurance naming the City of Bloomington as additionally insured.

NOW, THEREFORE, BE IT RESOLVED that the City of Bloomington approves the event herein described, provided:

1. The Board of Public Works declares the above-described event to be an approved Special Event for purposes of Chapters 4.16, 4.28 and 4.30 of the Bloomington Municipal Code.
2. The City of Bloomington Board of Public Works declares that W. 4<sup>th</sup> Street between S. College and S. Walnut will be temporarily closed to traffic, and parking from 5:00 p.m. on Saturday, August 19, 2023 until 2:00 a.m. on Sunday, August 20, 2023.
3. The street closures outlined above are for the purposes of allowing WFHB to host a fundraising concert for WFHB Community Radio, and provide a high quality event that is mutually beneficial to the community on Saturday, August 19, 2023.
4. WFHB shall be responsible for developing a Traffic Plan to be approved by the Engineering Department. WFHB shall obtain, and place at WFHB's own expense, any security measures which are deemed prudent and necessary by the Police Department which may include, but are not limited to: anti-vehicle barriers for protection; pedestrian barriers; and other engineering controls or personnel as deemed appropriate. WFHB agrees to close the streets not before 8:00 a.m. on Saturday, August 19, 2023 and to remove barricades and signage by 2:00 a.m. on Sunday, August 20, 2023.
5. WFHB, shall work with City of Bloomington Parking Enforcement regarding a requested closure of any parking spaces. Parking Enforcement shall post "No Parking" signs at appropriate parking spaces at least 24 hours in advance of their closure.

RESOLUTION 2023-34

6. WFHB will be responsible for removing all trash, picking up litter including cigarette butts from the street and sidewalks within these blocks, cleaning any grease or other food products from the pavement and sidewalks, and removing any “No Parking” signs posted as part of the event. Cleanup shall be completed by midnight on Sunday, August 20, 2023.
7. By granting permission to utilize City property to facilitate this activity, the City also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played during the hours of the event.
8. WFHB shall be responsible for notifying the general public, public transit and public safety agencies of the street closing in advance by notice at least 48 hours in advance.
9. In consideration for the use of the City’s property and to the fullest extent permitted by law, WFHB, for itself, its officers, directors, agents, employees, members, successors and assigns, does hereby indemnify and hold harmless the City of Bloomington, the Board, and the offices, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively “Claims”) which may occur as a result of the use of said property, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.
10. That \_\_\_\_\_, by signing this agreement, represents that he/she has been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

ADOPTED THIS 3RD DAY OF JULY 2023.

BOARD OF PUBLIC WORKS:

WFHB

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Elizabeth Karon, Vice President

\_\_\_\_\_  
Printed Name, Title

\_\_\_\_\_  
Jennifer Lloyd, Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# Board of Public Works Staff Report

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**Project/Event:** 2023 Bloomington Pridefest

**Staff Representative:** April Rosenberger

**Petitioner/Representative:** Michael Block, Bloomington PRIDE, Ltd.

**Event Date:** August 26, 2023

**Meeting Date:** July 03, 2023

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**Report:** The 10<sup>th</sup> Annual Bloomington Pridefest is a street festival celebrating the LGBTQ+ community of South Central Indiana and its allies. The festival features a vendor expo, workshops with activists and experts, wellness activities, music performances, and family and late night entertainment

Event hours are 2:00 p.m. to 11:45 p.m. on August 26, 2023, with set-up/teardown from August 25, 2023 at 6 pm to August 27, 2023 at 2 am. They are requesting a Noise Permit as well during event hours.



# SPECIAL EVENT APPLICATION

City of Bloomington  
 Department of Economic and Sustainable Development  
 401 N. Morton Street, Suite 150  
 Bloomington, Indiana 47404  
 812-349-3418  
 Department of Public Works  
 812-349-3411

## 1. APPLICANT INFORMATION

Contact Name:	Michael Block		
Contact Phone:	317-650-5376	Mobile Phone:	
Title/Position:	Chair, Board of Directors		
Organization:	Bloomington PRIDE, Ltd.		
Address:	PO Box 504		
City, State, Zip:	Bloomington, IN 47402		
Contact E-Mail Address:	chair@bloomingtonpride.org		
Organization E-Mail and URL:	info@bloomingtonpride.org / bloomingtonpride.org		
Org Phone No:	N/A	Fax No:	N/A

## 2. ANY KEY PARTNERS INVOLVED (including Food Vendors if applicable)

Organization Name:			
Address:			
City, State, Zip:			
Contact E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

### 3. EVENT INFORMATION

Type of Event	<input type="checkbox"/> Metered Parking Space(s) <input type="checkbox"/> Run/Walk <input checked="" type="checkbox"/> Festival <input type="checkbox"/> Block Party <input type="checkbox"/> Parade <input type="checkbox"/> Art in the Right of Way <input type="checkbox"/> Other (Explain below in Description of Event)		
Date(s) of Event:	Saturday, August 26, 2023		
Time of Event:	Date: 08/26	Start: 2:00 PM	Date: 08/26 End: 11:45 PM
Setup/Teardown time Needed	Date: 08/25	Start: 6:00 PM	Date: 08/27 End: 2:00 AM
Calendar Day of Week:	Saturday		
Description of Event:	<p>The tenth annual Bloomington Pridefest, ranked by Thrillist as the best college town pride in the nation, is a street festival celebrating the LGBTQ+ community of South Central Indiana and its allies. The festival features a vendor expo, as well as workshops with activists and experts, wellness activities, music performances, and family and late-night entertainment.</p>		
Expected Number of Participants:	18,000 - 20,000	Expected # of vehicles (Use of Parking Spaces to close): 4 - 6 Food Trucks	

### 4. IF YOUR EVENT IS A **NEIGHBORHOOD BLOCK PARTY**, YOU ARE REQUIRED TO SECURE AND ATTACH THE FOLLOWING:

<input type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> <li>• The starting point shall be clearly marked</li> <li>• The ending point shall be clearly marked</li> <li>• Each intersection along the route shall be clearly identified</li> <li>• A notation of how each intersection is to be blocked shall be specifically noted at each intersection (where type 3 barricades will be placed)</li> </ul>
<input type="checkbox"/>	Notification to businesses/residents that will be impacted by event (copy of notification letter/flyer/other)
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan <ul style="list-style-type: none"> <li>• Determine if No Parking Signs will be required</li> </ul>
<input type="checkbox"/>	Noise Permit application

**5. IF YOUR EVENT IS A RUN/WALK/PARADE, YOU ARE REQUIRED TO SECURE AND ATTACHED THE FOLLOWING: *Moving Events – Use and/or Closure of City Streets/Sidewalks***

<input type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> <li>The starting point shall be clearly marked</li> <li>The ending point shall be clearly marked</li> <li>The number of lanes to be restricted on each road shall be clearly marked</li> <li>Each intersection along the route shall be clearly identified</li> <li>A notation of how each intersection is to be blocked shall be specifically noted at each intersection (i.e.: Type 3 barricades and/or law enforcement); and</li> <li>The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize</li> </ul>
<input type="checkbox"/>	Notification to businesses /residents that will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance – Proof of insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required      * Determine if Barricades will be required
<input type="checkbox"/>	Secured a Parade Permit from Bloomington Police Department <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

**6. If YOUR EVENT IS A FESTIVAL/SPECIAL COMMUNITY EVENT YOU ARE REQUIRED TO SECURE AND ATTACH, AND SUBMIT THE FOLLOWING: *Stationary Events – Closure of Streets/Sidewalks/Use of Metered Parking***

<input type="checkbox"/>	A map of the proposed rights-of-way closure in its entirety (streets shall be properly labeled and identified) The starting point shall be clearly marked <ul style="list-style-type: none"> <li>The ending point shall be clearly marked</li> <li>The number of lanes to be restricted on each road shall be clearly marked</li> <li>Each intersection along the route shall be clearly identified</li> <li>A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: type 3 barricades and/or law enforcement); and</li> <li>The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize</li> </ul>
<input type="checkbox"/>	Notification to business/residents who will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required      * Determine if Barricades will be required
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Beer & Wine Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance listing the City of Bloomington as additional insured. For an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. <b>DEADLINE:</b> To Public Works no later than five days before event.
<input type="checkbox"/>	If Food Vendors are part of Festival (Monroe County Health Department Licenses & Fire Inspection)
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)



## 7. CHECKLIST

<input type="checkbox"/>	Determine type of Event
<input type="checkbox"/>	Complete application with attachment: <ul style="list-style-type: none"> <li><input type="checkbox"/> Detailed Map</li> <li><input type="checkbox"/> Proof of notification to businesses/residents (copy of letter/flyer/other)</li> <li><input type="checkbox"/> Maintenance of Traffic Plan</li> <li><input type="checkbox"/> Noise Permit Application (if applicable)</li> <li><input type="checkbox"/> Certificate of Liability Insurance</li> <li><input type="checkbox"/> Secured a Parade Permit from Bloomington Police Department (if applicable)</li> <li><input type="checkbox"/> Beer and Wine Permit (if applicable)Waste and Recycling Plan (if applicable)</li> <li><input type="checkbox"/> Waste and Recycling Plan (if applicable)</li> <li><input type="checkbox"/> For art installations: an accurate depiction of the design of private art to scale, dimensions of the art, placement on the detailed map of proposed location of the art, and the name and qualifications of the artist</li> </ul>
<input type="checkbox"/>	Date Application will be heard by Board of Public Works
<input type="checkbox"/>	Approved Parks Special Use Permit (if using a City Park)
<input type="checkbox"/>	If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection)
<input type="checkbox"/>	If applicable, acknowledgment of compliance with the City of Bloomington Policy and Procedures on Private Art Installations within the Public Right of Way (Policy attached with application)

## FOR CITY OF BLOOMINGTON USE ONLY

Date Received:	Received By:	Date Approved:	Approved By:
	Economic & Sustainable Development		
	Bloomington Police		
	Bloomington Fire		
	Engineering		
	Transit		
	Office of the Mayor		
	Utilities		
	Public Works		
	Board of Public Works		



CITY OF BLOOMINGTON

# NOISE PERMIT

City of Bloomington  
401 N. Morton St., Suite 120  
Bloomington, Indiana 47404  
812-349-3411

## Application and Permit Information

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact April Rosenberger with any questions: (812) 349-3411 or [april.rosenberger@bloomington.in.gov](mailto:april.rosenberger@bloomington.in.gov)

## Event and Noise Information

Name of Event:	Bloomington Pridefest		
Location of Event:	East Kirkwood Avenue		
Date of Event:	08/26/2023	Time of Event:	Start: 2:00 PM
Calendar Day of Week:	Saturday		End: 11:45 PM
Description of Event:	The tenth annual Bloomington Pridefest, ranked by Thrillist as the best college town pride in the nation, is a street festival celebrating the LGBTQ+ community of South Central Indiana and its allies. The festival features a vendor expo, as well as workshops with activists and experts, wellness activities, music performances, and family and late-night entertainment.		
Source of Noise:	<input checked="" type="checkbox"/> Live Band	<input type="checkbox"/> Instrument	<input checked="" type="checkbox"/> Loudspeaker
			Will Noise be Amplified? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a Charity Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, to Benefit: Bloomington PRIDE Safe Place Programs	

## Applicant Information

Name:	Michael Block		
Organization:	Bloomington PRIDE	Title:	Chair, Board of Directors
Physical Address:	PO Box 504, Bloomington, IN 47402		
Email Address:	chair@bloomingtonpride.org	Phone Number:	317-650-5376
Signature:		Date:	05/01/2023

## FOR CITY OF BLOOMINGTON USE ONLY

**In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waive the City Noise Ordinance for the above mentioned event.**

<b>BOARD OF PUBLIC WORKS</b>	
_____	_____
Kyla Cox Deckard, President	Elizabeth Karon, Vice-President
_____	_____
Date	Jenifer Lloyd, Secretary

# Waste and Recycling Management Plan Template

Event name: Bloomington Pridefest  
Number of expected attendees: 18,000 - 20,000  
Number of food vendors: 4 - 6 Food Trucks  
Number of other vendors: 125

**Designated waste and recycling manager:** This may be a staff member or a volunteer. Events expecting over 100 attendees are required to designate a waste and recycling manager who will be in charge of overseeing the implementation of the waste and recycling management plan.

**Event map:** In the event map you submit with your event application, please clearly designate where waste and recycling bins will be placed. Each waste bin should be paired with one or more recycling bins. Also designate any larger collection areas (such as dumpsters) and the path for access by waste haulers.

**TIP:** Recycling bins should be visually distinct from waste bins, and all bins should be clearly labeled for easy use by attendees. ClearStream recycling bins are available for use through [Downtown Bloomington, Inc.](#)

**Targeted waste:** Please enumerate the types of waste expected at the event and plans for collecting each type of item using the following table. Examples are listed, but feel free to modify as appropriate.

Type of waste	Collection plan
<Containers>*	<Recycling, composting, etc.>
<Mixed paper>	<Recycling in on-site, designated bins staffed by volunteers>
<Food waste>	<Composting bins, waste bins, etc.>

\*Note that “compostable” plastics are only compostable in industrial composters, which are not available in the Bloomington area. If you opt for compostable items at your event, ensure that they are compostable paper rather than plastic.

**Collection and hauling system:** Describe where and how waste and recycling will be collected and separated. Include information on how attendees and vendors will be educated on where materials should be placed, including signage, pre-event training and publicity, volunteer-staffed waste management stations, etc.

Events with over 100 attendees must provide staffed (by paid staff or volunteers) waste management stations to ensure that materials are separated according to the waste and recycling management plan.

**Vendor and volunteer education and training:** Describe your plans for educating volunteers about waste and recycling management plans at the event, and vendors on what materials will be permitted in order to comply with the Plan and to minimize waste through both reduction and recycling.

**Materials and supplies:** List the materials you plan to have on hand to implement the waste and recycling management plan, including bins, labels, bags, signage, etc.

**Designation of duties:** Clearly designate the volunteers, staff, or other individuals who will be responsible for implementing each component of the waste and recycling management plan.



RE: Notice of Public Meeting

Dear Sir or Madam:

The Board of Public Works of Bloomington, Indiana, has been petitioned to hear a request for a Special Event in the Public Right Way for Bloomington Pridefest.

The Board of Public Works meeting to hear this request will be on \_\_\_\_\_ at 5:30 PM. Board of Public Works meetings are held virtually via zoom and in person in the City of Bloomington Council Chambers at City Hall, 401 N. Morton Street, Bloomington, Room 115.

Zoom information for the meeting may be found on the Public Works web page at <https://bloomington.in.gov/boards/public-works> or you may also call 812.349.3411 for zoom information.

The proposal for this event will be on file and may be examined in the Public Works office on Friday, \_\_\_\_\_, prior to the Tuesday, \_\_\_\_\_ meeting. All persons interested in said proposal may be heard at the time and place as herein set out. If you would rather voice your opinion by phone you may call 812.349.3411 or email [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov). Written and verbal objections filed with the Board of Public Works prior to the hearing will be considered.

BOARD OF PUBLIC WORKS  
CITY OF BLOOMINGTON, INDIANA

Petitioner:

\_\_\_\_\_

Date:

## Contact Information- Other

	<u>Location</u>	<u>Contact</u>	<u>Phone Number</u>
Maintenance of Traffic Plan	401 N. Morton St. Suite 130 Bloomington, IN	City of Bloomington Planning & Transportation	(812)349-3423
Monroe County Health Department (Food Handler Permit)	119 W. 7th St. Bloomington, IN	County Health Department Food Sanitarian	(812) 349-2543
Waste & Recycling Plan	401 N. Morton Street Suite 150	Lauren Clemens Economic & Sustainable Development	(812) 349.3837
Bloomington Board of Public Works	401 N. Morton St. Suite 120 Bloomington, IN	April Rosenbarger Dept. of Public Works	(812) 349-3411
Economic and Sustainable Development (Arts)	401 N. Morton St. Suite 150 Bloomington, IN	Holly Warren Arts Director	(812) 349-3618
Bloomington Parks and Recreation Department (Events on City of Bloomington Parks Property)	401 N. Morton St. Suite 250 Bloomington, IN	Leslie Brinson Community Events Manager	(812) 349-3700
Bloomington Fire Department  (If event will have any kind of open	300 E. 4th St. Bloomington, IN	Fire Administration	(812) 332-9763
Bloomington Police Department (Parade Permit)	220 E. Third Bloomington, IN	Police Administration	(812) 339-4477
Master Rental	2022 W. 3 <sup>rd</sup> Street Bloomington, IN	Type 3 Barricades	(812) 332-0600
Indiana Traffic Services	3867 N. Commercial Parkway Greenfield, IN 46140	Type 3 Barricades	(317) 891-8065
Monroe County Emergency Management	2800 S. Kirby Road Bloomington, IN		(812)- 349-2546
Department of Homeland Security		Mike Anderson	(317) 409-9510



CITY OF BLOOMINGTON

## **City of Bloomington Policy and Procedures on Private Art Installations within the Public Right of Way**

The City of Bloomington’s Policy and Procedures on Private Art Installations within the Public Right of Way (“Policy”) authorizes private Art Installations in the public right of way that comply with this document and are approved through one of two City programs: (1) the Neighborhood Improvement Grant Program or (2) a Special Event Application.

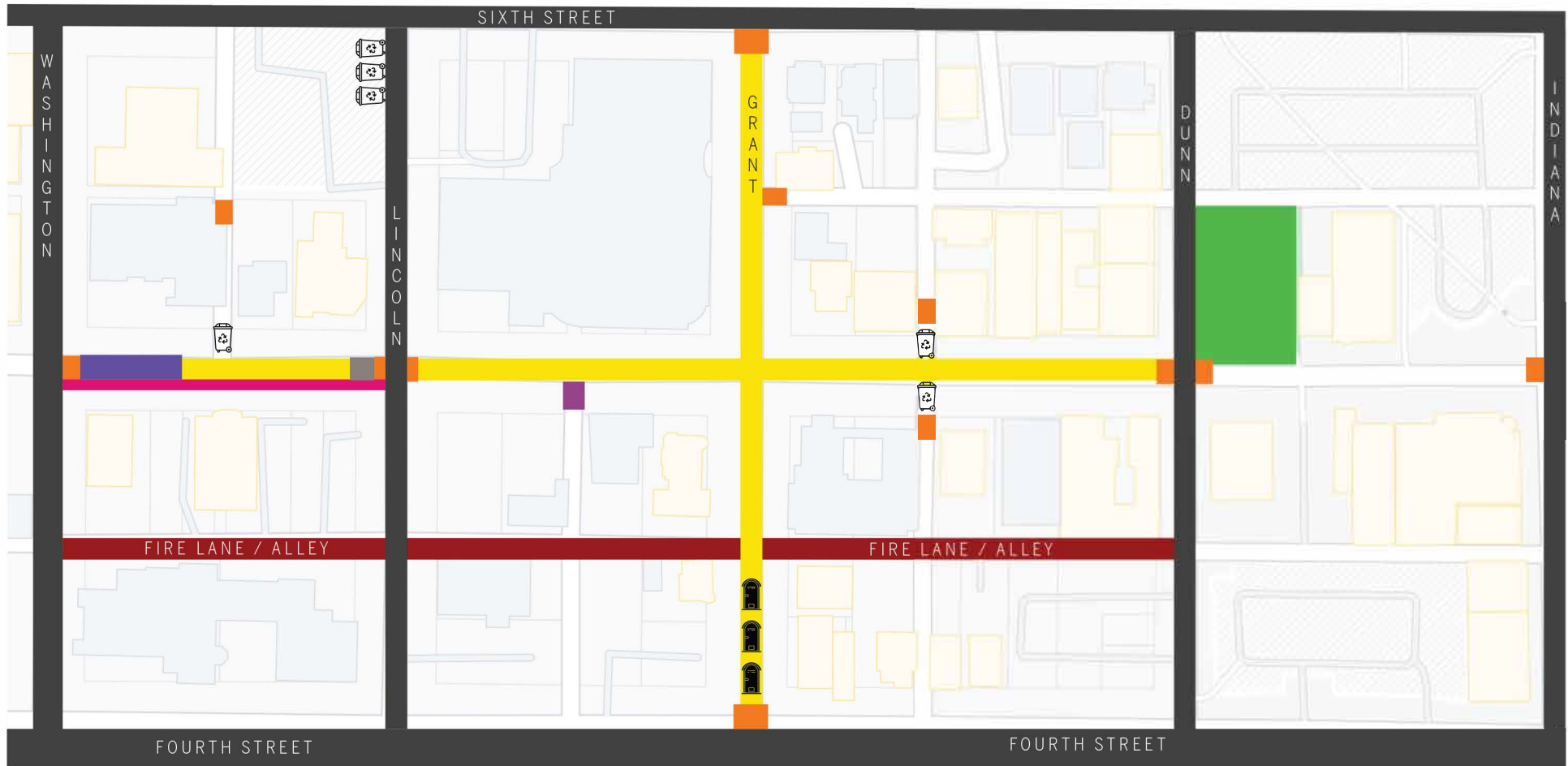
This Policy is designed to reduce the risks to public safety and burden on public resources that private Art Installations within the right of way may impose while simultaneously recognizing the importance of private as well as public art to Bloomington’s culture, community, and economy.

- I. Definitions. The following definitions shall apply throughout this policy.
  - A. Temporary Art. Art expected to remain in place within the public right of way for seven (7) or fewer days.
  - B. Semi-Permanent Art or Permanent Art. Art expected to remain in place within the public right of way for more than seven (7) days.
  - C. Art Installation. Temporary, Semi-Permanent, or Permanent Art that consists of a physical alteration of the right of way, such as a painting, mural, or sculpture and that is not Performative Art.
  - D. Street Painting or Street Mural. Art involving the placement of paint or a similar material within the area where vehicles drive or park, commonly understood to be the space “between the curbs.”
  - E. Performative Art. A time-based art form that is an ephemeral event featuring a live presentation to an audience, drawing on such arts as acting, poetry, music, or dance, and that does not involve the creation of an artifact (such as a painting or sculpture) that physically alters the right of way beyond the time of the live performance.

# 2023 BLOOMINGTON PRIDEFEST (OPTION 2)

FESTIVAL LAYOUT · AUGUST 26, 2022 · 2:00PM-11:45PM

[bloomingtonpride.org/pridefest](http://bloomingtonpride.org/pridefest)



## PROPOSED ROAD & SIDEWALK CLOSURES

- E Kirkwood Ave (Washington to Lincoln, Lincoln to Dunn)
- N Grant Ave (4th to 6th Streets)
- Washington, Lincoln, and Dunn remain open to traffic
- 200 block E Kirkwood south sidewalk closed, route walking traffic to north sidewalk
- Request: three parking spaces on N. Lincoln empty on morning of Aug 26 for dumpster

- |                    |                   |
|--------------------|-------------------|
| FAMILY ZONE        | EMS               |
| VENDORS & STAGING  | BARRICADE         |
| SIDEWALK CLOSURE   | TOILETS           |
| STAGE & TECH       | TRASH & RECYCLING |
| BEER GARDEN (21+)  |                   |
| RESTAURANT SEATING |                   |



Bloomington PRIDE  
P.O Box 554  
Bloomington, IN 47402

#### NOTICE OF PUBLIC MEETING

The Board of Public Works of Bloomington, Indiana, has been petitioned to hear a request for a Special Event in Public Right Way for Bloomington Pridefest.

The Board of Public Works meeting to hear this request will be \_\_\_\_\_. Board of Public Works meetings are held virtually via zoom. Zoom information can be found on the Public Works web page at <https://bloomington.in.gov/boards/public-works> or you may also call 812.349.3411 for this information.

The proposal for Bloomington Pridefest will be on file and may be examined in the Public Works office on the Friday \_\_\_\_\_ prior to the Tuesday \_\_\_\_\_ meeting.

All persons interested in said proposal may be heard at the time and place as herein set out. If you would rather voice your opinion by phone you may call 812.349.3410 or email [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov). Written and verbal objections filed with the Board of Public Works prior to the hearing will be considered.

BOARD OF PUBLIC WORKS  
CITY OF BLOOMINGTON, INDIANA

Bloomington Pride, Ltd.





Bloomington PRIDE  
P.O Box 554  
Bloomington, IN 47402

July 1, 2022

To Whom It May Concern,

On Saturday, August 27, 2022, Bloomington PRIDE will host our eighth annual Pridefest, a day-long celebration of the LGBTQ+ community with live performances, educational workshops, vendors, refreshments, and activities for all ages. Much of our event's continued success is directly attributable to the welcoming and pedestrian-friendly nature of our city and its businesses.

We expect this year's festival to draw **18,000-20,000 attendees** to the downtown area. As a reminder, Kirkwood Avenue, from Walnut Street to Indiana Avenue, will be closed. The evening prior to the event will be used for set up. While the streets are closed, we'd like to ensure that your business can capitalize on the large number of people participating in and attending Pridefest. In the past, businesses have displayed exterior signage to draw in visitors and also offered discounts and themed meals and drinks.

If you have any questions or concerns, I encourage you to contact us directly by emailing [info@bloomingtonpride.org](mailto:info@bloomingtonpride.org).

We greatly appreciate your support in helping us provide safe and inclusive spaces for members of the LGBTQ+ community and our allies!

Sincerely,

Zachary Taylor  
Pridefest Essential Services Coordinator  
Member, Board of Directors  
Bloomington PRIDE, Ltd.

- F. Speech. Words, letters, numbers, universally recognized symbols, or logos of any kind.
- II. Performative Art. This policy does not apply to Performative Art.<sup>1</sup>
- III. Criteria Applicable to All Private Art Installations. The following criteria are applicable to any private Art Installation proposed within Bloomington's right of way, whether the Art Installation is Temporary Art, Semi-Permanent Art, or Permanent Art.
  - A. Requests must be submitted to the appropriate City Department(s) and/or Board(s) or Commission(s), as required by the selected program application identified in Section VI below. Staff shall provide a recommendation on the request to the appropriate Board(s) or Commission(s) based on the request's compliance with this Policy and any other applicable laws, rules, or City of Bloomington policies.
  - B. Art Installations may not use or incorporate copyrighted material in whole or part where the copyright is not owned by the artist.
  - C. Art Installations may not mimic in whole or part traffic control devices including but not limited to a crosswalk, stop sign, stop bar, or similar traffic control device. Art Installation geometry should be such that drivers do not alter their course to drive around the art.
  - D. Art Installations may not depict activities, materials, images, or products that are not legally available to all ages.
- IV. Additional Criteria Applicable to Semi-Permanent Art Installations or Permanent Art Installations.
  - A. Applications for approval of a Semi-Permanent or Permanent Art Installation within the right of way must include the following:
    - 1. An accurate depiction of the design to scale;
    - 2. Dimensions;
    - 3. A map of proposed location of the design; and
    - 4. The name and qualifications of the artist.

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<sup>1</sup> Though this Policy does not apply to Performative Art taking place within the right of way, other municipal policies or ordinances may apply that impact Performative Art within the right of way, including but not limited to the City's parade ordinance or special event application process.

- B. Semi-Permanent Art Installations or Permanent Art Installations may not contain Speech.
- V. Additional Criteria Applicable to Street Paintings or Street Murals. Because paintings and murals within the street create a heightened probability of conflicts with traffic control devices and driver distraction, the following additional criteria apply to all paintings or murals proposed for street surfaces, whether as Temporary, Semi-Permanent, or Permanent Art Installations.
- A. Applications for approval of a Street Painting or Street Mural within the right of way must include the following:
    - 1. An accurate depiction of the design to scale;
    - 2. Dimensions;
    - 3. A map of proposed location of the design; and
    - 4. The name and qualifications of the artist.
  - B. Street paintings and street murals may only be placed on streets with a local or secondary collector functional classification under the City's Transportation Plan, where regulatory speed limits do not exceed 25 miles per hour.
  - C. Street paintings and street murals may only be placed on pavement in adequate condition for materials to bond.
  - D. Street paintings and street murals are not permitted on brick, paver, or other decorative surface materials (e.g., colored or stamped concrete). Street paintings and street murals are only permitted on standard non-decorative concrete or asphalt.
  - E. A buffer of four feet must remain between street paintings and street murals and any crosswalk.
  - F. Within an intersection, street paintings and street murals are only allowed where the intersection utilizes all-way stop control, unless the painting or mural is located on an apron.
  - G. Street paintings and street murals may not be painted on the side or top of any curb or any curb ramp.
  - H. Materials used must be approved by the City's Engineering Department.

- I. Any paint or similar material utilized as part of any street painting or street mural must provide a non-slip surface for pedestrians and must be street-grade.
- VI. Programs. Individuals and external organizations seeking to place private Art Installations within the public right of way must apply pursuant to one of the programs listed below and follow the procedures associated with the program, which are linked and attached hereto for reference. Requests to place an Art Installation in the City’s right of way using a program or procedure other than those listed below will not be considered.
- A. Neighborhood Improvement Grant Program
    1. Applications for Art Installations within the right of way pursuant to the Neighborhood Improvement Grant Programs must comply with Program guidelines, the criteria set forth in this Policy, and any additional logistical or safety conditions imposed by the Board of Public Works as part of its approval.
    2. Neighborhood Improvement Grant Program guidelines may be accessed [here](#)<sup>2</sup> and are attached for reference.
  - B. Special Event Permit
    1. A special event application may be submitted for permission to conduct an event during which an Art Installation will be placed in the public right of way. The proposed Art Installation must comply with the criteria set forth in this policy, the requirements set forth in the special event permit application, and any additional logistical or safety conditions imposed by the Board of Public Works as part of its approval.
    2. A special event application may be accessed [here](#)<sup>3</sup> and is attached for reference.

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<sup>2</sup> <https://bloomington.in.gov/neighborhoods/grants/improvement>

<sup>3</sup> <https://bloomington.in.gov/departments/esd>

**CITY OF BLOOMINGTON  
BOARD OF PUBLIC WORKS  
RESOLUTION 2023-36**

**PRIDEFEST BLOOMINGTON**

WHEREAS, the Board of Public Works is empowered by I.C. 36-9-6-2 to supervise city streets;  
and

WHEREAS, Bloomington PRIDE, Ltd. (hereinafter "PRIDE") has requested use of city streets to conduct its Pridefest street event; and

WHEREAS, PRIDE has agreed to provide the City with a Certificate of Insurance naming the City of Bloomington as additionally insured.

NOW, THEREFORE, BE IT RESOLVED that the City of Bloomington approves the event herein described, provided that:

1. The City of Bloomington Board of Public Works agrees that all or a portion of the following City streets and sidewalks may be utilized to conduct the Pridefest event: Kirkwood Avenue from Indiana to Washington (Washington, Lincoln, and Dunn Cross Streets will remain open) and Grant Street from 4<sup>th</sup> to 6<sup>th</sup> Street on Saturday, August 26, 2023 from 2:00 to 11:45 p.m. All street and intersection closures shall occur beginning at 1:00 p.m. on Saturday, August 26, 2023. Additionally, People's Park is included in the 2023 Pridefest Event.
2. The closures outlined above are for the purposes of allowing PRIDE to provide a community event of high quality that is mutually beneficial to participants and the community on Saturday, August 26, 2023.
3. PRIDE shall work with City of Bloomington Parking Enforcement regarding a requested closure of any parking spaces. Parking Enforcement shall post "No Parking" signs at appropriate parking spaces at least 24 hours in advance of their closure.
4. PRIDE shall be responsible for developing a Traffic Plan to be approved by the Engineering Department. PRIDE shall obtain, and place at PRIDE's own expense, any security measures which are deemed prudent and necessary by the Police Department which may include, but are not limited to: anti-vehicle barriers or protection; pedestrian barriers; and other engineering controls or personnel as deemed appropriate.
5. By granting permission to utilize City property to facilitate this activity, the Board of Works also waives the City Noise Ordinance in accordance with Section 14.09.070 of the

Bloomington Municipal Code, and therefore amplified sound and music may be played during the hours of the event.

6. Bloomington PRIDE shall be responsible for notifying the general public, public transit and public safety agencies of the street restrictions in advance by notice at least 48 hours in advance.
7. In consideration for the use of the City’s property and to the fullest extent permitted by law, Bloomington PRIDE, for itself, its officers, directors, agents, employees, members, successors and assigns, does hereby indemnify and hold harmless the City of Bloomington, the Board, and the officers, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively “Claims”) which may occur as a result of the use of said property, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.
8. \_\_\_\_\_, by signing this agreement, represents that he/she has been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

ADOPTED THIS 3RD DAY OF JULY, 2023

**BOARD OF PUBLIC WORKS:**

**BLOOMINGTON PRIDE, LTD.**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Elizabeth Karon, Vice-President

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Jennifer Lloyd, Secretary

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date



## Board of Public Works Staff Report

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**Project/Event:** Switchyard Brewing Company's Dancing in the Street Block Party

**Petitioner/Representative:** Kurtis Cummings – Switchyard Brewing Company

**Staff Representative:** April Rosenberger

**Meeting Date:** July 03, 2023

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Saturday, July 15, 2023 Switchyard Brewing Company will be hosting a Dancing in the Street Block Party

Organizers are requesting the closure of West 9<sup>th</sup> Street from North Walnut Street to North College beginning at 9 a.m. on Saturday, July 15, 2023 for set up and until 1:00 a.m. on Sunday, July 16, 2023 which will allow for clean up after the event. The Block party is a non-ticketed event with local artisanal vendors, food trucks, and live music.

A noise permit is also requested as part of this event.

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CITY OF BLOOMINGTON

## SPECIAL EVENT APPLICATION

City of Bloomington  
Department of Economic and Sustainable Development  
401 N. Morton Street, Suite 150  
Bloomington, Indiana 47404  
812-349-3418  
Department of Public Works  
812-349-3410

### 1. Applicant Information

Contact Name:	Kurtis Cummings		
Contact Phone:	(812) 606-9312	Mobile Phone:	
Title/Position:	CEO		
Organization:	Switchyard Brewing Company		
Address:	419 n. Walnut St.		
City, State, Zip:	Bloomington, IN 47404		
Contact E-Mail Address:	Kurtis@switchyardbrewing.com		
Organization E-Mail and URL:	hello@switchyardbrewing.com		
Org Phone No:	(812) 287-8295	Fax No:	

### 2. Any Key Partners Involved (including Food Vendors if applicable)

Organization Name:	Wacky Bunz		
Address:	109 S Walnut Ave.		
City, State, Zip:	Bloomington, IN 47404		
Contact E-Mail Address:	info@pilisparty.com		
Phone Number:	(812) 219-0539	Mobile Phone:	
Organization Name:	Chocolate Moose		
Address:	405 S. Walnut St.		
City, State, Zip:	Bloomington, IN 47401		
E-Mail Address:	jdavis@moosetown.com		
Phone Number:	(812) 333-0475	Mobile Phone:	
Organization Name:	Rasta Pops		
Address:	812 S. Henderson St.		
City, State, Zip:	Bloomington, IN 47401		
E-Mail Address:	linda.lewis66@gmail.com		
Phone Number:	(812) 219-6611	Mobile Phone:	



### 3. Event Information

Type of Event	<input type="checkbox"/> Metered Parking Space(s) <input type="checkbox"/> Run/Walk <input type="checkbox"/> Festival <input checked="" type="checkbox"/> Block Party <input type="checkbox"/> Parade <input type="checkbox"/> Other (Explain below in Description of Event)	
Date(s) of Event:	July 15 <sup>th</sup> , 2023	
Time of Event:	Date: 7/15/2023 Start: 6pm	Date: 7/15/2023 End: 11pm
Setup/Teardown time Needed	Date: 7/15/2023 Start: 9am	Date: 7/16/2023 End: 1am
Calendar Day of Week:	Saturday	
Description of Event:	Switchyard Brewing Co.'s Dancing in the Street Block Party. Non-ticketed event with local artisinal vendors, <del>and</del> food trucks, and live music.	
List of Street Closures (If applicable)	9 <sup>th</sup> street between College Ave and Walnut Ave.	
Expected Number of Participants:	100	Expected # of vehicles (Use of Parking Spaces to close): 2

**4. IF YOUR EVENT IS A RUN/WALK/PARADE, YOU ARE REQUIRED TO SECURE AND ATTACHED THE FOLLOWING: *Moving Events – Use and/ or Closure of City Streets/ Sidewalks***

<input type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> <li>The starting point shall be clearly marked</li> <li>The ending point shall be clearly marked</li> <li>The number of lanes to be restricted on each road shall be clearly marked</li> <li>Each intersection along the route shall be clearly identified</li> <li>A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: Type 3 barricades and/or law enforcement); and</li> <li>The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize</li> </ul>
<input type="checkbox"/>	Notification to businesses /residents that will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance – Proof of insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required * Determine if Barricades will be required
<input type="checkbox"/>	For every 500 attendees who will be present at your event at any one time, you must hire one uniformed off-duty Indiana Certified Police Officer as security (however, the City reserves the right to request one officer be present for every 250 attendees, depending on the nature of the particular event)
<input type="checkbox"/>	Secured a Parade Permit from Bloomington Police Department <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

**5. If YOUR EVENT IS A FESTIVAL/SPECIAL COMMUNITY EVENT YOU ARE REQUIRED TO SECURE AND ATTACH, AND SUBMIT THE FOLLOWING:**

***Stationary Events – Closure of Streets/ Sidewalks/ Use of Metered Parking***

<input type="checkbox"/>	A map of the proposed rights-of-way closure in its entirety (streets shall be properly labeled and identified) The starting point shall be clearly marked <ul style="list-style-type: none"> <li>The ending point shall be clearly marked</li> <li>The number of lanes to be restricted on each road shall be clearly marked</li> <li>Each intersection along the route shall be clearly identified</li> <li>A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: type 3 barricades and/or law enforcement); and</li> <li>The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize</li> </ul>
<input checked="" type="checkbox"/>	Notification to business/residents who will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input checked="" type="checkbox"/> Not applicable
<input checked="" type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required * Determine if Barricades will be required
<input type="checkbox"/>	For larger events, you may be required to submit an Emergency Management Plan for review by the Bloomington Fire and Police Departments
<input checked="" type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input checked="" type="checkbox"/>	Beer & Wine Permit <input type="checkbox"/> Not applicable

<input checked="" type="checkbox"/>	Certificate of Liability Insurance listing the City of Bloomington as additional insured. For an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. <b>DEADLINE:</b> To Public Works no later than five days before event.
<input type="checkbox"/>	For every 500 attendees who will be present at your event at any one time, you must hire one uniformed off-duty Indiana Certified Police Officer as security (however, the City reserves the right to request one officer be present for every 250 attendees, depending on the nature of the particular event)
<input type="checkbox"/>	If Food Vendors are part of Festival (Monroe County Health Department Licenses & Fire Inspection)
<input checked="" type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

**6.  
CHECKLIST**

<input checked="" type="checkbox"/>	Determine what type of Event
<input type="checkbox"/>	Complete application with attachment <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Detailed Map</li> <li><input checked="" type="checkbox"/> Proof of notification to businesses/residents (copy of letter/flyer/other)</li> <li><input checked="" type="checkbox"/> Maintenance of Traffic Plan</li> <li><input checked="" type="checkbox"/> Noise Permit Application (if applicable)</li> <li><input checked="" type="checkbox"/> Certificate of Liability Insurance</li> <li><input type="checkbox"/> Secured a Parade Permit from Bloomington Police Department (if applicable)</li> <li><input checked="" type="checkbox"/> Beer and Wine Permit (if applicable)Waste and Recycling Plan (if applicable)</li> <li><input checked="" type="checkbox"/> Waste and Recycling Plan (if applicable)</li> </ul>
<input type="checkbox"/>	Date Application will be heard by Board of Public Works (contact ESD at 812-349-3418 for date)
<input type="checkbox"/>	Approved Parks Special Use Permit (if using a City Park)
<input checked="" type="checkbox"/>	If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection)
<input type="checkbox"/>	No Parking Signs <ul style="list-style-type: none"> <li><input type="checkbox"/> Board of Public Works approved events are provided by Department of Public Works (DPW)</li> <li><input type="checkbox"/> Contacted DPW at 812-349-3410 to request and schedule No Parking Signs</li> </ul>

**NOTE: The City of Bloomington reserves the right to cancel any event at any time should such event begin to threaten public safety or if an emergency necessitates cancellation.**

**Amusement and Entertainment Permits: The Indiana Department of Homeland Security requires that certain events be inspected by a representative from the Department of Homeland Security. Amusement and Entertainment permits are required for events at a variety of locations and venues. Some of the most common kinds of places that require amusement entertainment permits are places where the following kinds of events occur: concerts and other shows, amusement rides, movies, dances, and bowling. It is your responsibility to contact the Department of Homeland Security to see if your event requires an Amusement and Entertainment Permit and an inspection. The Department of Homeland Security can be reached at (317)232-2222 or online at <https://www.in.gov/dhs/2795.htm>.**



CITY OF BLOOMINGTON

# NOISE PERMIT

City of Bloomington  
401 N. Morton St., Suite 120  
Bloomington, Indiana 47404  
812-349-3410

## Application and Permit Information

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact April Rosenberger with any questions: (812) 349-3410 or [april.rosenberger@bloomington.in.gov](mailto:april.rosenberger@bloomington.in.gov)

## Event and Noise Information

Name of Event:	Dancing in the Street Block Party		
Location of Event:	9th Street		
Date of Event:	July 15 <sup>th</sup> , 2023	Time of Event:	Start: 6pm
Calendar Day of Week:	Saturday		End: 11pm
Description of Event:	Switchyard Brewing Co's block Party. Non-ticketed event with local artisanal vendors, food trucks, and live music.		
Source of Noise:	<input checked="" type="checkbox"/> Live Band	<input type="checkbox"/> Instrument	<input type="checkbox"/> Loudspeaker
			Will Noise be Amplified? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is this a Charity Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, to Benefit: My sister's closet	

## Applicant Information

Name:	Kurtis Cummings		
Organization:	Switchyard Brewing Company	Title:	CEO
Physical Address:	419 N. Walnut St. Bloomington, IN 47404		
Email Address:	Kurtis@switchyardbrewing.com	Phone Number:	(812) 606-9312
Signature:		Date:	

## FOR CITY OF BLOOMINGTON USE ONLY

In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waive the City Noise Ordinance for the above mentioned event.

<b>BOARD OF PUBLIC WORKS</b>	
_____	_____
Kyla Cox Deckard, President	Jennifer Lloyd, Vice-President
_____	_____
Date	Elizabeth Karon, Secretary

## Waste and Recycling Management Plan Template

Event name: Dancing in the Street Block Party  
 Number of expected attendees: 100  
 Number of food vendors: 3  
 Number of other vendors: 6-8

**Designated waste and recycling manager:** This may be a staff member or a volunteer. Events expecting over 100 attendees are required to designate a waste and recycling manager who will be in charge of overseeing the implementation of the waste and recycling management plan.

**Event map:** In the event map you submit with your event application, please clearly designate where waste and recycling bins will be placed. Each waste bin should be paired with one or more recycling bins. Also designate any larger collection areas (such as dumpsters) and the path for access by waste haulers.

**TIP:** Recycling bins should be visually distinct from waste bins, and all bins should be clearly labeled for easy use by attendees. ClearStream recycling bins are available for use through [Downtown Bloomington, Inc.](#)

**Targeted waste:** Please enumerate the types of waste expected at the event and plans for collecting each type of item using the following table. Examples are listed, but feel free to modify as appropriate.

Type of waste	Collection plan
<Containers>*	<Recycling, composting, etc.>
<Mixed paper>	<Recycling in on-site, designated bins staffed by volunteers>
<Food waste>	<Composting bins, waste bins, etc.>

\*Note that "compostable" plastics are only compostable in industrial composters, which are not available in the Bloomington area. If you opt for compostable items at your event, ensure that they are compostable paper rather than plastic.

**Collection and hauling system:** Describe where and how waste and recycling will be collected and separated. Include information on how attendees and vendors will be educated on where materials should be placed, including signage, pre-event training and publicity, volunteer-staffed waste management stations, etc.

Events with over 100 attendees must provide staffed (by paid staff or volunteers) waste management stations to ensure that materials are separated according to the waste and recycling management plan.

**Vendor and volunteer education and training:** Describe your plans for educating volunteers about waste and recycling management plans at the event, and vendors on what materials will be permitted in order to comply with the Plan and to minimize waste through both reduction and recycling.

**Materials and supplies:** List the materials you plan to have on hand to implement the waste and recycling management plan, including bins, labels, bags, signage, etc.

**Designation of duties:** Clearly designate the volunteers, staff, or other individuals who will be responsible for implementing each component of the waste and recycling management plan.

**EXAMPLE: NOTICE OF PUBLIC MEETING LETTER**

The Board of Public Works of Bloomington, Indiana, has been petitioned to hear a request for a Special Event in Public Right Way for Switchyard Brewing Company, Dancing in the Street, Block Party

The Board of Public Works meeting to hear this request will be MONTH, DAY, YEAR. Board of Public Works meetings are held virtually via zoom. Zoom information can be found on the Public Works web page at <https://bloomington.in.gov/boards/public-works> or you may also call 812.349.3411 for this information.

The proposal for S.B.C. Dancing in the Street will be on file and may be examined in the Public Works office on the Friday (insert date) prior to the Tuesday (insert) meeting.

All persons interested in said proposal may be heard at the time and place as herein set out. If you would rather voice your opinion by phone you may call 812.349.3410 or email [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov). Written and verbal objections filed with the Board of Public Works prior to the hearing will be considered.

BOARD OF PUBLIC WORKS  
CITY OF BLOOMINGTON, INDIANA

PETITIONER:  
DATE:



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> First Insurance Group 1405 N. College Avenue  Bloomington IN 47404		<b>CONTACT NAME:</b> Casey White <b>PHONE (A/C, No, Ext):</b> (812) 355-2598 <b>FAX (A/C, No):</b> (812) 331-3233 <b>E-MAIL ADDRESS:</b> caseyw@figprotects.com	
<b>INSURED</b>  Switchyard Holdings Inc dba Switchyard Brewing 419 N Walnut St Bloomington IN 47404		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Society Insurance <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 15261	

**COVERAGES**                      **CERTIFICATE NUMBER:** CL2352316202                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

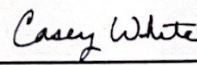
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER	Y		BP19016001	05/26/2023	05/26/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			CA20015481	05/26/2023	05/26/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> DED <input checked="" type="checkbox"/> RETENTION \$ 0			UM19016004	05/26/2023	05/26/2024	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WC19016003	05/26/2023	05/26/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L EACH ACCIDENT \$ 500,000 E.L DISEASE - EA EMPLOYEE \$ 500,000 E.L DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability			BP19016001	05/26/2023	05/26/2024	Aggregate 1,000,000 Each Common Cause 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Certificate holder is also additional insured with regards to the general liability when required by written contract.

### CERTIFICATE HOLDER

### CANCELLATION

City of Bloomington 401 N Morton St Post Office Box 100 Bloomington IN 47402	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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- [Red Rectangle] = BARRICADES
- [Teal Rectangle] = DJ STAGE
- [Black Line] = FENCING
- [Orange Rectangle] = SY BEER TENT
- [White Square] = FOOD TRUCKS/VENDORS
- [Yellow Star] = MAIN ENTRANCE/EXIT
- [Red Starburst] = EMERGENCY ENTRANCE/EXIT



**BOARD OF PUBLIC WORKS  
RESOLUTION 2023-37**

**SWITCHYARD BREWING DANCING IN THE STREET BLOCK PARTY**

WHEREAS, the Board of Public Works is empowered by I.C. 36-9-6-2 to supervise City Streets; and

WHEREAS, the Switchyard Brewing Company is a Dancing in the Street Block Party, to take place on Saturday, July 15, 2023; and

WHEREAS, the Switchyard Brewing Company has requested that the Board of Public Works allow them to close West 9<sup>th</sup> Street to vehicular traffic between North College and North Walnut Street during the Block Party; and

WHEREAS, Switchyard Brewing Company has agreed to provide the City with a Certificate of Insurance naming the City of Bloomington as additionally insured; and

NOW, THEREFORE, BE IT RESOLVED that the City of Bloomington approves the event herein described, provided that:

1. The Board of Public Works declares the above-described event to be an approved Special Event for purposes of Chapters 4.16, 4.28 and 4.30 of the Bloomington Municipal Code.
2. The City of Bloomington Board of Public Works (hereinafter "City") declares that Switchyard Brewing Company may close West 9<sup>th</sup> Street to vehicular traffic between North College and North Walnut Street from 9:00 a.m. Saturday, July 15, 2023 until 1:00 a.m. on Sunday, July 16, 2023, which includes time for set-up and tear-down, for the purpose of staging a block party for the general public.
3. Switchyard Brewing Company shall work with City of Bloomington Parking Enforcement regarding a requested closure of any parking spaces. Parking Enforcement shall post "No Parking" signs at appropriate parking spaces at least 24 hours in advance of their closure.
4. Switchyard Brewing Company shall be responsible for developing an MUTCD compliant Maintenance of Traffic Plan to be approved by the Engineering Department.
5. Switchyard Brewing Company shall obtain, and place at their own expense, any security measures which are deemed prudent and necessary by the Police Department which may include, but are not limited to: anti-vehicle barriers or protection; pedestrian barriers; and other engineering controls or personnel as deemed appropriate. Switchyard Brewing Company agrees no closure shall occur before 6:00 p.m. on Saturday, July 15, 2023, and remove barricades by 1:00 a.m. on Sunday, July 16, 2023.
6. The City of Bloomington will provide and set up jersey style water filled barricades not before 6:00 p.m. on July 15, 2023. Jersey style water filled barricades will be removed as part of clean-up.

7. Switchyard Brewing Company will be responsible for removing all trash, picking up litter including cigarette butts from the street and sidewalks within this block, cleaning any grease or other food products from the pavement and sidewalks, and removing any “No Parking” signs posted as part of the event.
8. By granting permission to utilize City property to facilitate this activity, the City also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played during the hours of 6:00 p.m. and 11:00 p.m. on Saturday, July 15, 2023.
9. Switchyard Brewing Company shall be responsible for obtaining any and all required permits as well as being responsible for all legal and financial expenditures.
10. Switchyard Brewing Company shall be responsible for notifying the general public, public transit and public safety agencies of the street closing in advance by notice at least 48 hours in advance.
11. In consideration for the use of the City’s property and to the fullest extent permitted by law, Switchyard Brewing Company, for itself, its officers, directors, agents, employees, members, successors and assigns, does hereby indemnify and hold harmless the City of Bloomington, the Board, and the offices, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively “Claims”) which may occur as a result of the use of said property, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.
12. \_\_\_\_\_, by signing this agreement, represents that he/she has been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

ADOPTED THIS 3rd DAY OF JULY, 2023.

BOARD OF PUBLIC WORKS:

SWITCHYARD BREWING COMPANY:

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Elizabeth Karon, Vice President

\_\_\_\_\_  
Printed Name, Title

\_\_\_\_\_  
Jennifer Lloyd, Secretary

\_\_\_\_\_  
Date



## Board of Public Works Staff Report

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**Project/Event:** Partial Eclipse Viewing Party

**Petitioner/Representative:** Wonder Lab

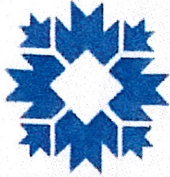
**Staff Representative:** April Rosenberger

**Event Date:** Saturday, October 14, 2023

**Meeting Date:** July 03, 2023

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Wonder Lab is requesting closure of 4<sup>th</sup> Street between the B-Line Trail and the alley between Wonder Lab and 314 S. 14<sup>th</sup> Street to host a partial eclipse viewing party.



CITY OF BLOOMINGTON

# SPECIAL EVENT APPLICATION

City of Bloomington  
Department of Economic and Sustainable Development  
401 N. Morton Street, Suite 150  
Bloomington, Indiana 47404  
812-349-3418  
Department of Public Works  
812-349-3411

## 1. APPLICANT INFORMATION

Contact Name: Kelli Debikey  
Contact Phone: 812-337-1337 ext 217 Mobile Phone: 812-606-4760  
Title/Position: Education Director  
Organization: Wonder Lab  
Address: 308 W 4th St.  
City, State, Zip: Bloomington, IN 47404  
Contact E-Mail Address: kelli@wonderlab.org  
Organization E-Mail and URL: wonderlab.org  
Org Phone No: 812-337-1337 Fax No:

## 2. ANY KEY PARTNERS INVOLVED (including Food Vendors if applicable)

Organization Name: N/A  
Address:  
City, State, Zip:  
Contact E-Mail Address:  
Phone Number: Mobile Phone:

Organization Name:  
Address:  
City, State, Zip:  
E-Mail Address:  
Phone Number: Mobile Phone:

Organization Name:  
Address:  
City, State, Zip:  
E-Mail Address:  
Phone Number: Mobile Phone:

**3. EVENT INFORMATION**

Type of Event  Metered Parking Space(s)  Run/Walk  Festival  Block Party  
 Parade  Art in the Right of Way  
 Other (Explain below in Description of Event)

Date(s) of Event: **Partial Eclipse Viewing Party**  
**Oct. 14, 2023**

Time of Event: Date: **10/14/23** Start: **11am** Date: **10/14/23** End: **3pm**

Setup/Teardown time Needed Date: **10/14/23** Start: **10:30am** Date: **10/14/23** End: **3pm**

Calendar Day of Week: **Saturday**

Description of Event: **Come view the partial Solar eclipse and practice for the total eclipse.**

**Eclipse Viewing Party**

Expected Number of Participants: **150**

Expected # of vehicles (Use of Parking Spaces to close):

**4. IF YOUR EVENT IS A NEIGHBORHOOD BLOCK PARTY, YOU ARE REQUIRED TO SECURE AND ATTACH THE FOLLOWING:**

<input type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> <li>The starting point shall be clearly marked</li> <li>The ending point shall be clearly marked</li> <li>Each intersection along the route shall be clearly identified</li> <li>A notation of how each intersection is to be blocked shall be specifically noted at each intersection (where type 3 barricades will be placed)</li> </ul>
<input type="checkbox"/>	Notification to businesses/residents that will be impacted by event (copy of notification letter/flyer/other)
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan <ul style="list-style-type: none"> <li>Determine if No Parking Signs will be required</li> </ul>
<input type="checkbox"/>	Noise Permit application

# Partial Eclipse Viewing

6/14/23

**For City Of Bloomington Use Only**

Date Received:	Received By:	Date Approved:	Approved By:
	Public Works		
	Board of Public Works		
	Bloomington Police	6/19/23	Mick
	Bloomington Fire	6/15/23	Tim
	Economic & Sustainable Development	6/14/23	D
	Engineering		
	Office of The Mayor	6/15/23	Kausa
	Legal	6/15/23	Mike
	Utilities	6/15/23	Jane

**Special Community Event Application City of Bloomington:  
Partial Eclipse Viewing Party: Oct. 14, 2023**

WonderLab: Join us for the beginning of Bloomington's eclipse double header. There will be a partial annular eclipse Bloomington. It is 45% coverage of the Sun.. Starts at 11:39am, peak at 1:02pm, done at 2:28pm. We will have appropriate, approved, solar viewing devices out to experiment and practice with to get us ready for the TOTAL solar eclipse on April 8, 2024.

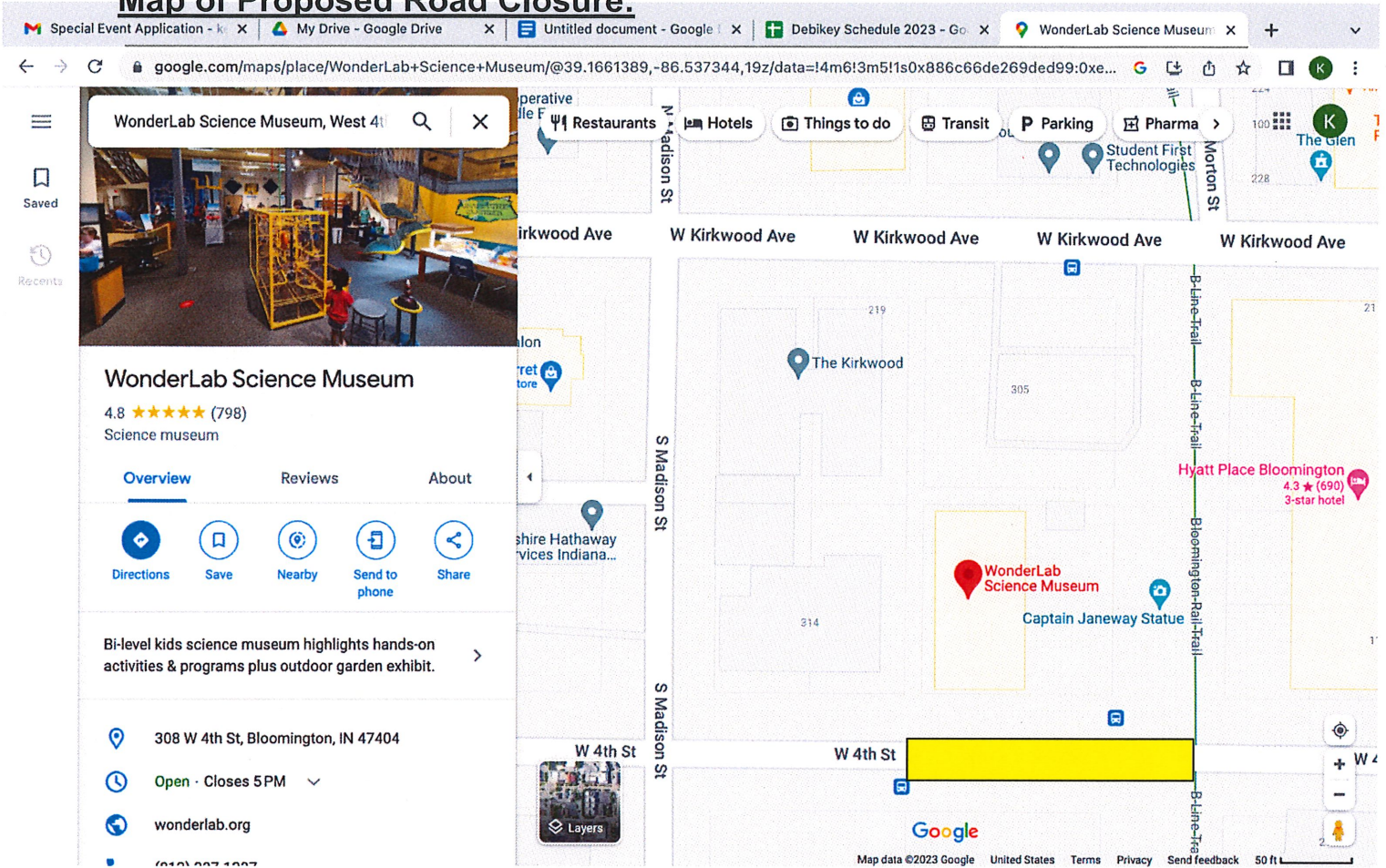
We would like to have this party on 4th street and therefore have 4th street closed down between the B-line and the alley between WonderLab and the apartments at 314 S. 4th Street.

We will notify the 4th Street Fire Department Station, CenterPoint Energy, and the apartments at 314 W. 4th street with a letter once we know the date of the public hearing.

We will not be using a city park or trail. We do not need a noise permit as we will not have a PA system or live music. We will not have beer or wine so we do not need a license for that, and no food vendors.

The certificate of liability insurance is attached to the email, as is the waste and recycling plan.

## Map of Proposed Road Closure:



We would like to have 4th street shut down between the B-Line Trail, and the alley between WonderLab and the apartment complex at 314 W. 4th Street. The part of 4th street highlighted in the map.

## Waste and Recycling Plan:

Kelli Debikey will be our Waste and Recycling Manager. We will have additional trash and recycling receptacles out with us for participants to use. Our collective trash and recycling is picked up weekly and if needed we will ask for an additional pick up. These larger receptacles are located in the alley between WonderLab and the 314 Apartments.

Waste receptacles are marked as trash (2-3) additional cans in front of WonderLab.



Recycling receptacles are marked with a recycling symbol and have holes just for cans and plastic.

The recycling manager will empty trash and recycling as needed and ask a volunteer that day to keep an eye on them and inform them if they need to be emptied.

**Notification to Businesses and Residents:**

We will use the template letter to inform the business across from WonderLab on 4th street, CenterPoint Energy, and the apartments next to WonderLab at 314 W. 4th street of this and the Public Works meeting once it is set.

**Properly Executed Maintenance Traffic Plan:**

We will need No Parking signs for the metered spaces on 4th street to prepare people ahead of time. Then the day of the event we would like street barricades to keep us safe for the viewing party on 4th street.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/05/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER First Insurance Group 1405 N. College Avenue  Bloomington IN 47404	CONTACT NAME: Heidi Darling	FAX (A/C, No): (812) 331-3233
	PHONE (A/C, No, Ext): (812) 355-4609	E-MAIL ADDRESS: heidid@figprotects.com
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Cincinnati Casualty Company		28665
INSURER B: Allied Eastern Indemnity Company		11242
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

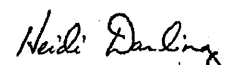
COVERAGES CERTIFICATE NUMBER: CL2321715157 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			EPP 0311191	01/17/2023	01/17/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			EPP 0311191	01/17/2023	01/17/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			EPP 0311191	01/17/2023	01/17/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	0000573017	01/17/2023	01/17/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Eclipse Viewing Party 10/14/23  
 With respect to this event, City of Bloomington is additional insured with regard to the general liability as required by written contract.

<b>CERTIFICATE HOLDER</b>  City of Bloomington 401 N. Morton St. Suite 250  Bloomington IN 47402	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

**RESOLUTION 2023-38**  
**PARTIAL ECLIPSE VIEWING PARTY**

WHEREAS, the Board of Public Works is empowered by I.C. 36-9-6-2 to supervise City Streets and Municipal Parking Lots; and

WHEREAS, Wonder Lab is sponsoring a partial eclipse viewing party on Saturday, October 14, 2023

WHEREAS, Wonder Lab has requested that the Board of Public Works allow them to close 4<sup>th</sup> Street between the B-Line trail and the alleyway between Wonder Lab and 314 S. 4<sup>th</sup> Street host a family friendly event to view the partial solar eclipse and to practice for the total eclipse ;and

WHEREAS, Wonder Lab has agreed to provide the City with a Certificate of Insurance naming the City of Bloomington as additionally insured.

**NOW, THEREFORE, BE IT RESOLVED that the City of Bloomington approves the event herein described, provided that:**

1. The City of Bloomington Board of Public Works agrees that 4<sup>th</sup> Street between the B-Line trail and the alleyway between Wonder Lab and 314 S. 4<sup>th</sup> Street shall be closed on Saturday, October 14, 2023
2. Wonder Lab agrees to obtain and place at its own expense barricades and signage required. Wonder Lab agrees to close 4th Street between the B-Line trail and the alleyway between Wonder Lab and 314 S. 4th Street not before 11:00 a.m. on Saturday, October 14, 2023 and to remove barricades and signage by 3:00 p.m. on Saturday, October 14, 2023.
3. The sponsors will be responsible for removing all trash, picking up litter including cigarette butts from the street and sidewalks within these blocks, cleaning any grease or other food products from the pavement and sidewalks, and removing any signs posted as part of the event. Cleanup shall be completed by 3:00 p.m. on Saturday, October 14, 2023.
4. By granting permission to utilize City property to facilitate this activity, the Board of Works also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played during the hours of the event.
5. The Board of Public Works herein declares the above-described and approved event to be a Special Event for purposes of Chapters 4.16, 4.28, and 4.30 of the Bloomington Municipal Code.

6. Wonder Lab shall be responsible for notifying the general public, public transit and public safety agencies of the parking lot closing in advance by notice at least 48 hours in advance.
7. In consideration for the use of the City’s property and to the fullest extent permitted by law, Wonder Lab, for itself, its officers, directors, agents, employees, members, successors and assigns, does hereby indemnify and hold harmless the City of Bloomington, the Board, and the offices, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively “Claims”) which may occur as a result of the use of said property, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.
8. \_\_\_\_\_, by signing this agreement, represents that he/she has been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

ADOPTED THIS 3RD DAY OF JULY, 2023.

**BOARD OF PUBLIC WORKS:**

**WONDER LAB**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Elizabeth Karon, Vice President

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Jennifer Lloyd, Secretary

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**REGISTER OF PAYROLL CLAIMS**  
**Board: Board of Public Works Claim Register**

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
6/30/2023	Payroll				548,664.06
					<u>548,664.06</u>

**ALLOWANCE OF CLAIMS**

We have examined the claims listed on the foregoing register of claims, consisting of 1  
claim, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the  
total amount of \$ 548,664.06

**Dated this 3rd day of July year of 2023.**

\_\_\_\_\_

Kyla Cox Deckard, President                      Elizabeth Karon, Vice President                      Jennifer Lloyd, Secretary

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Officer \_\_\_\_\_



# Board of Public Works

## Staff Report

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**Project/Event:** Shared-Use Motorized Scooter Operator License Application

**Petitioner/Representative:** Economic and Sustainable Development Department

**Staff Representative:** Alex Crowley

**Date:** 07/03/2023

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**Report:** On April 11, 2023, the Board adopted resolution 2023-20, which implemented shared micro-mobility directives for shared-use motorized scooter operators. The updated shared-use motorized scooter operator license application incorporates these new directives into the application for this upcoming year, August 1, 2023 to July 31, 2024. Staff is requesting that the Board approve the updated application.

# Shared-Use Motorized Scooter Operator License Application

**City of Bloomington Board of Public Works  
% Economic & Sustainable Development Department  
401 N. Morton St., Suite 150  
Bloomington, IN 47404  
(812) 349-3418**

## **1. Application and License Information**

This is an application for a Shared-Use Motorized Scooter Operator business license per Chapter 15.58 (Motorized Scooters and Shared-Use Motorized Scooters) of the Bloomington Municipal Code (BMC). It is unlawful to operate as a shared-used motorized scooter operator without first obtaining a license from the Board of Public Works. Any person who intends to operate a shared-use motorized scooter company, renew an existing shared-use motorized scooter company license, or expand its existing service in the city must file this form with the City. This license is good for one year (Aug 1 – Jul 31) from the date it is issued, subject to the provisions of BMC 15.58.150.

Return this completed application to the City of Bloomington’s Department of Economic & Sustainable Development at [esd@bloomington.in.gov](mailto:esd@bloomington.in.gov) or to the City Hall, 401 N. Morton Street Suite 150, Bloomington, IN 47404. Direct any phone inquiries regarding this application to Economic & Sustainable Development at (812) 349-3418.

## **2. Applicant Information**

Name of Company	
Address of Company	
City, State, Zip	
Phone Number	
Website	
Email	
Social Media Website	

## **3. Company Information (complete duplicate fields only if different from above)**

Name of Company:	
Address of Company:	
City, State, Zip:	
Phone Number:	

Website:	
Email	
Social Media Website	
Addresses/Handles:	
Company is a(n):	<input type="checkbox"/> LLC <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other

**4. Company Incorporation Information (For Corporations and LLCs Only)**

<b>Date of Incorporation or Organization:</b>	
<b>State of Incorporation or Organization:</b>	
<b>(If not Indiana) Date qualified to transact business in the State of Indiana:</b>	
<b>Employer Identification Number</b>	

**5. Prior licenses**

Have you had a similar license, either from the City of Bloomington or a different municipality, revoked?

Yes  No

If Yes, provide details:

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**6. Descriptions, Pricing, and Service**

- A. Please provide the following information with regard to every type of scooter (standing or sit-down) or e-bike you may deploy within the City of Bloomington.

<b>Standing Scooter Make</b>	<b>Standing Scooter Model</b>	<b>Color</b>




E-Bike/Sit-Down Scooter Make	E-Bike/Sit-Down Scooter Model	Color

B. Indicate a schedule of rates and charges you will charge to users (if necessary, attach additional documents):

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C. Describe the safety inspection program you will use to ensure the safety of all deployed standing or sit-down scooters, and e-bikes (if necessary, attach additional documents):

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D. Describe your local staffing and operational plan, including information regarding local staffing and any contractor you will utilize to perform services related to your scooters (if necessary, attach additional documents):

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- E. Attach a GPS or GIS-based map depicting the proposed service area of your scooters.
  - F. Attach color photographs depicting each type of standing or sit-down scooter, or e-bike that will be deployed. Please include one or more photographs that clearly depict the notices required to be displayed on each scooter per BMC 15.58.090.

**7. Required Public Outreach and Communications**

- A. Identify your company's 24-hour customer service number through which users and members of the public may contact you company:

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- B. Provide the URL to a link or other method of access to a Bloomington-specific page on your website as required by BMC 15.58.120(c):

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- C. Provide details of the helmet distribution plan described in BMC 15.58.120(e); note that all helmets you provide must be up to code with the U.S Consumer Product Safety Commission:

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- D. Submit protocols for highly attended third-party events, that will seamlessly enable accessible and safe transportation via scooter and/or e-bike.

- E. Attach an outline and proposed schedule for the week-long safety campaigns required by BMC 15.58.120(d). At a minimum, the outline shall include the following:

- Dates and hours of each safety campaign to be held during the term of this license;
- Proposed staffing levels for each campaign;
- A copy of, or the written/pictorial content of, all materials and informational signage to be used in the campaign;
- The planned method of dissemination for campaign information and materials.

**8. Insurance**

Attach proof of insurance in the form of an insurance certificate naming the City of Bloomington as an additional insured and indicating that the company's insurance is primary. The insurance certificate must show proof of the following minimum insurance limits:

Commercial General Liability: \$1,000,000 per occurrence, \$2,000,000 in the aggregate  
Automobile Liability: \$1,000,000 combined single limit  
Umbrella/Excess Liability: \$5,000,000

The Umbrella/Excess Liability policy shall apply to both the Commercial General Liability and Automobile Liability policies. All policies shall be endorsed to indicate that the City shall receive thirty days prior written notice of policy cancellation or non-renewal of coverage.

**9. Indemnification**

By signing and submitting this application, the undersigned, in consideration for the issuance of a license by the City of Bloomington Board of Public Works, agrees to the following:

- A. The undersigned is a duly authorized representative of the applicant shared-use motorized scooter Operator.
- B. The undersigned, in exchange for the issuance of a license by the City of Bloomington Board of Public Works, agrees to release, hold harmless and forever indemnify the City of Bloomington and any and all City employees, officers, and agents from any claim or claims which may arise out of any incident connected with or in any way related to his/her issuance of a license by the City of Bloomington or his/her operation of a business which is licensed by the City of Bloomington. This includes claims for personal injury, death, property damage, and/or any other type of harm or injury.
- C. The undersigned shall, and hereby does indemnify, defend, and hold harmless the City of Bloomington and any and all City employees, officers, and agents from and against any and all actions, costs, claims, suites, losses, expenses or damages, including but not limited to attorneys' fees and court costs, arising out of the undersigned's operation of a business which has been licensed by the City of Bloomington.
- D. The undersigned understands this release binds him/herself, the applicant shared-use motorized scooter Operator, and all heirs, executors, partners, co-owners, administrators, successors and assigns of each.
- E. The undersigned acknowledges that he/she has read this section and understands all of its terms. The undersigned consents to the terms of this release voluntarily and with full knowledge of its significance.

**10. List of Legal Requirements (Chapter 15.58 of the Bloomington Municipal Code and Resolution 2023-20 of the Board of Public Works)**

The following requirements apply to all companies ("Operators") deploying scooters within the City of Bloomington. Failure to comply with the following requirements shall subject the company to fines and may result in revocation of the company's license to operate in the City.

- A. All scooters shall have their speed governed so that they are capable of traveling no faster than 15 miles per hour on a flat, dry surface.
- B. All scooters shall be assigned a unique identification number that is visible to users and to nearby pedestrians.
- C. All scooters must be equipped with a bell, horn, or other lawful signaling device.

- D. All scooters shall be equipped with lights and brakes in accordance with BMC § 15.58.090(f) and as required by state law.
- E. All scooters shall be capable of being remotely locked down by the Operator and shall be maintained in a reasonably clean and proper working condition.
- F. The following items must be displayed on each scooter:
  - a. The required 24-hour phone number stated in this application;
  - b. The Operator's website;
  - c. Mobile application information for the Operator;
  - d. That users are encouraged to wear helmets, are required to obey all traffic laws, are required to yield to pedestrians, and are required to follow proper parking procedures.
- G. The hours of operation will be as follows: standing scooters: 5:00 a.m. – 11:00 p.m. (April – October) and 5:00 a.m. – 8:00 p.m. (November – March); e-bikes and sit-down scooters: 24/7
- H. All Operators must educate users on safe and legal scooter parking as well as safe and legal scooter use (1) on their Bloomington-specific website, (2) within their mobile application, (3) as part of their mandatory, semi-annual outreach programs, (4) by requiring riders to take quizzes at least semi-annually on safe riding habits, parking restrictions and rules of the road, and (5) by providing information to users on how and where to obtain helmets.
- I. Operators must either geo-fence corrals and bicycle racks as the only appropriate areas to end a ride or provide financial incentives to users to end rides in these areas.
- J. All Operators shall mandate that users take a photograph of their scooter at the conclusion of each ride.
- K. All helmets provided by Operators must be up to code with the U.S. Consumer Product Safety Commission.
- L. Operators must provide a price discount of at least fifty percent (50%) to members of the public who can demonstrate participation in any local, state, or federally-administered assistance program.
- M. Once the City and Operators take measures to promote appropriate parking, Operators with vehicles outside the designated parking area may be fined in the amounts set forth in BMC 15.64.010(d).
- N. Any scooter that poses a hazard to public health and safety may be immediately removed and impounded by the City. The City may dispose of any scooter that has been impounded and stored by the City for a period of 180 or more days. Removal, impoundment, storage and disposal of a shared-use motorized scooter shall be a Class E Traffic Violation, and shall subject the Operator to penalties set forth in BMC 15.64.010(e).
- O. Operators shall provide the City with Application Programming Interface (API) access to real-time information on their entire Bloomington fleet that comports with the General Bikeshare Feed

Specification (GBFS) and Mobility Data Specification (MDS) standards, or any broadly adopted similar standards that are developed subsequently.

**11. License Fees and Deployment Allowances**

- A. The Operator shall submit a payment of \$10,000 in the form of a check along with this application. The check shall be deposited upon approval of this application by the Board of Public Works.
- B. In addition, the Operator shall be responsible for paying a fee per ride taken on any scooter the Operator has deployed in the City. The City shall invoice the Operator for the total per-ride fee owed on a quarterly basis. The Operator shall remit payment to the City within thirty (30) days of receipt of said invoice.

The amount of the fee shall be fifteen cents (\$0.15) per ride taken. If the Operator's fleet consists of 50% or more of sit-down vehicles, the City will reduce the Operator's fees from 15 cents per ride to 10 cents per ride for the entire fleet.

- C. Fleets are capped at a maximum of 400 vehicles per Operator. The Board of Public Works, through its designee, the Department of Economic and Sustainable Development, reserves the right, at its discretion, to lower the number of deployed scooters allowed under this license if the average usage per device falls below 2.0 in any given calendar month. If the City determines that the threshold has not been met in any month, it will give the Operator notice and opportunity to make internal adjustments to fleet deployment. If the average ride figures remain below the threshold for the first two weeks of the subsequent month, the City may order a reduction in the number of standing scooters allowed under this license. If the weekly average of trips per day per vehicle surpasses 2.0, the Operator may petition the Board of Public Works to increase its fleet size. The Operator must submit monthly reports specifying the number of deployed devices and the average usage per device.

At least 25% of the Operator's fleet must consist of e-bikes or sit-down scooters. The Operator will submit monthly reports specifying the distribution of each vehicle type.

In the event that repeated parking violations result in an excessive number of impoundments of the Operator's scooters by the City in any calendar month, the City may order a reduction in the number of standing scooters allowed under this license. The determination of what constitutes an excessive number of impoundments is made at the sole discretion of the City.

The Operator may petition the City for a review of the number of allowed scooters after 30 days have elapsed from the date of an order of reduction.

**12. Summary of Required Attachments**

- A. A GPS or GIS-based map depicting the proposed service area of your scooters.
- B. Color photographs depicting each type of scooter that will be deployed. Please include one or more photographs that clearly depict the notices required to be displayed on each scooter per BMC 15.58.090.

- C. An outline and proposed schedule for the week-long safety campaigns required by BMC 15.58.120(d). At a minimum, the outline shall include the following:
- Dates and hours of each safety campaign to be held during the term of this license;
  - Proposed staffing levels for each campaign;
  - A copy of, or the written/pictorial content of, all materials and informational signage to be used in the campaign;
  - The planned method of dissemination for campaign information and materials.
- D. An insurance certificate that is compliant with Section 8 of this Application.
- E. A check made out to the City of Bloomington in the amount of ten thousand dollars (\$10,000).

By signing below, the undersigned certifies that he/she is authorized to execute this application on behalf of the shared-use motorized scooter Operator herein identified, that the information contained herein is true and accurate, and that he/she intends to be bound by the terms and conditions of this application.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Company

**ATTACHMENT A - SPECIAL EVENT AGREEMENT**

The undersigned, in consideration for the issuance of a license by the City of Bloomington Board of Public Works, agrees to the following:

The City of Bloomington may, at its sole discretion, designate special event areas in which scooters are temporarily prohibited from being located or operated. The City shall provide the Operator three days' notice of such designation, including a description of the area and the dates/times of the prohibition.

The undersigned shall comply with all such designations. Failure to comply will constitute a violation of BMC 15.58 and shall be subject to penalties as outlined in BMC 15.58.040(g).

By his/her signature below, the undersigned agrees to the provisions of this Agreement.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# Board of Public Works Staff Report

**Project/Event:** Approve Amendment #1 to LPA-Consulting Contract for Design Services with WSP USA Inc. for the 2<sup>nd</sup> St Projected Bike Lane Project from Walker St to College Ave

**Petitioner/Representative:** Engineering Department

**Staff Representative:** Neil Kopper, Project Engineer

**Date:** 07/03/2023

**Report:** The project will construct a two-way protected bike lane on the northside of 2nd Street from the B-Line to Walker Street and modernize the two existing traffic signals at Rogers and Walker. The project is programmed in the MPO TIP for inspection services and construction with \$3,161,756 in federal funds. The original preliminary engineering contract included initial right-of-way services for 20 parcels. After detailed design and property research it was determined 15 parcels require acquisition. This amendment deducts the cost of five appraisal problem analysis from the original contract and adds right of way acquisition management, appraisals and buying services. The amendment is for a not-to-exceed amount \$95,685.00 bringing the total contract value to \$835,472.00. Construction of this project is anticipated in 2025. (funding source is 2022 Parks G.O. Bond 985-18-180000-54510).

<u>Project Approvals Timeline</u>		
<u>Approval Type</u>	<u>Status</u>	<u>Date</u>
Funding Approval (INDOT-LPA Contract)	Future	2023
Design Services Contract	Approved	09/27/2022
ROW Services Contract	<b>Current Item</b>	<b>07/03/2023</b>
Public Need Resolution	Future	2024
Construction Inspection Contract	Future	2025
Construction Contract	N/A*	2025

\*Construction contracts for federally funded projects are approved and managed by INDOT.



# City of Bloomington Contract and Purchase Justification Form

Vendor: WSP USA Inc.

Contract Amount: \$835,472.00

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

## PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input type="checkbox"/> Request for Quote (RFQ)	<input checked="" type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested. Yes    No

# of Submittals: 7		Yes	No	
Met city requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Was the lowest cost selected? (If no, please state below why it was not.) <span style="float: right;"><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</span>  The consultant was selected based upon the most qualified for the job not cost. It is standard practice for contracts of this type that cost is not considered in selection. Typically the most qualified firm will provide the most cost effective project for the City.
Met item or need requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Was an evaluation team used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Was scoring grid used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Were vendor presentations requested?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		

3. State why this vendor was selected to receive the award and contract:

The City sought proposals for design services for the project and WSP USA Inc. was the highest ranked firm out of the seven proposals received.

Patrick Dierkes  


---

  
 Print/Type Name

Project Engineer  


---

  
 Print/Type Title

Engineering  


---

  
 Department

**LPA - CONSULTING CONTRACT  
AMENDMENT #1**

This Amendment No. 1 is made and entered into effective as of \_\_\_\_\_, 2023 (“Effective Date”) by and between City of Bloomington, acting by and through its proper officials (“LOCAL PUBLIC AGENCY” or “LPA”), and WSP USA Inc. (“the CONSULTANT”), a corporation organized under the laws of the State of New York.

**RECITALS**

CONSULTANT and LPA entered into a contract, dated September 27, 2022 (“this Contract”), for the performance of certain technical and professional services concerning the 2<sup>nd</sup> Street Modernization (Des 2200012) Project (the “Project”).

WSP and Client now desire to amend this Contract to increase the compensation payable under the Contract by \$95,685 and add Services to be performed.

Therefore, for the consideration hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which the parties hereto by their signatures below affirm, the parties do mutually agree as follows:

**TERMS**

The above recitals are incorporated herein and made a part hereof as if fully set forth.

**SECTION I SERVICES BY CONSULTANT.** The Scope of Services, which is Appendix “A” to this Contract, is hereby amended to include those Services set forth in Attachment 1, Scope of Services Supplement No. 1, attached hereto and incorporated herein for all purposes.

**SECTION IV COMPENSATION.** The CONSULTANT’s Total Maximum Compensation specified in Appendix “D” to this Contract is amended to increase the maximum not-to-exceed amount to be paid as compensation for the Scope of Services by \$95,685, for a new Total Maximum Compensation of \$835,472.

All other terms and conditions of this Contract shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties have executed this Amendment No. 1 to this Contract, which shall be effective as of the date first written above.

**CONSULTANT**

**City of Bloomington**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Kyla Cox Deckard, President, Board of Public Works

\_\_\_\_\_  
(Print or type name and title)

\_\_\_\_\_  
Elizabeth Karon, Vice President, Board of Public Works

Attest:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Jennifer Lloyd, Secretary, Board of Public Works

\_\_\_\_\_  
(Print or type name and title)

\_\_\_\_\_  
John Hamilton, Mayor

# Attachment 1

## Appendix "A" Scope of Services – Supplement #1

### Project Description

WSP USA Inc (the Consultant), is the prime design Consultant to the City Bloomington for the 2<sup>nd</sup> Street Modernization project. The goal of this project is to expand the robust pedestrian and cycling infrastructure along 2<sup>nd</sup> Street, connecting the trail west of Walker St to the B Line Trail. This project spans from the intersection of Walker Street to Morton Street and the B Line Trail.

This project will initially explore two alternatives for how best to achieve this improved connection: a two-way cycle track along the north side of 2<sup>nd</sup> Street and two one-way cycle tracks adjacent to same-direction traffic. Once a preferred alternative is selected the design team will complete final design plans and supporting document as required for bid.

The design shall be developed in accordance with the Indiana Manual on Uniform Traffic Control Devices (IMUTCD), Indiana Department of Transportation Design Manual (IDM) and Standard Drawings. Documents and standards developed by Bloomington shall take precedent over the IDM. A more detailed discussion of the Consultant's proposed services is described in the following specific sections:

Section	Description
Section 1:	Project Management – Not included in Supplement #1
Section 2:	Topographic Survey – Not included in Supplement #1
Section 3:	Utility Coordination – Not included in Supplement #1
Section 4:	Drainage Analysis & Design – Not included in Supplement #1
Section 5:	Roadway Design – Not included in Supplement #1
Section 6:	Environmental Documentation – Not included in Supplement #1
Section 7:	Traffic Design – Not included in Supplement #1
Section 8:	Pavement Design – Not included in project
Section 9:	Geotechnical Investigation – Not included in Supplement #1
Section 10:	Structural Design – Not included in Supplement #1
Section 11:	Landscape Design – Not included in Supplement #1
Section 12:	Public Involvement – Not included in Supplement #1
Section 13:	Construction Phase Services – Not included in Supplement #1
Section 14:	Right of Way Services

## Attachment 1

Section 1: Project Management – Not Included in Supplement #1

Section 2: Topographic Survey – Not Included in Supplement #1

Section 3: Utility Coordination – Not Included in Supplement #1

Section 4: Drainage Analysis & Design – Not Included in Supplement #1

Section 5: Roadway Design – Not Included in Supplement #1

Section 6: Environmental Documentation – Not Included in Supplement #1

Section 7: Traffic Design – Not Included in Supplement #1

Section 8: Pavement Design – Not Included in Supplement #1

Section 9: Geotechnical Investigation – Not Included in Supplement #1

Section 10: Structural Design – Not Included in Supplement #1

Section 11: Landscape Design – Not Included in Supplement #1

Section 12: Public Involvement – Not Included in Supplement #1

Section 13: Construction Phase Services – Not Included in Supplement #1

{The remainder of this page has been intentionally left blank.}

## Attachment 1

### Section 14:Right-of-Way Services

This section describes the supplemental right-of-way services required for the project. Based on the current design, the construction is proposed to impact fifteen (15) parcels.

#### Activities

The Consultant's activities under this Section include the following tasks for the up to fifteen (15) parcels:

- Right-of-Way Acquisition Management
- Appraisals in accordance with the 2016 Real Estate Division Manual as developed by the Office of Real Estate of the Indiana Department of Transportation
  - Long Form – Commercial (1 parcel)
  - Value Finding (11 parcels)
  - Waiver Valuation (3 parcels)
- Appraisal Reviews
- Negotiation / Buying / Recording

#### Assumptions and Items Specifically Not Included

- Services are charged on a per parcel basis; actual number of parcels billed will be dependent on the proposed design.

{The remainder of this page has been intentionally left blank.}



# Attachment 1

## 2nd Street Modernization - Supplement #1

WSP PROJECT NO.: 30902205

DES. NO.: 2200012

DESCRIPTION: 2nd Street Cycle Track and Roadway Improvements

Client: City of Bloomington

			Proposed Fees										
TASKS	Description	Contract Type	WSP USA	The Etica Group, Inc.	ASC Group, Inc.	Rundell Ernstberger Associates	Atlas Technical Consultants LLC	Golder Lab	Woodco Enterprises, LTD.	First Appraisal Group, Inc.	Monroe/Owen Appraisal	Todd Taylor	Subtotal
Section 1	Project Management	Fixed Price/Lump Sum											\$0
Section 2	Topographic Survey	Fixed Price/Lump Sum											\$0
Section 3	Utility Coordination	Fixed Price/Lump Sum											\$0
Section 4	Drainage Analysis & Design	Fixed Price/Lump Sum											\$0
Section 5	Roadway Design	Fixed Price/Lump Sum											\$0
Section 6	Environmental Documentation	Fixed Price/Lump Sum											\$0
Section 7	Traffic Design	Fixed Price/Lump Sum											\$0
Section 8	Pavement Design-Not included in project	Fixed Price/Lump Sum											\$0
Section 9	Geotechnical Investigation	Fixed Price/Lump Sum											\$0
Section 10	Structural Design	Fixed Price/Lump Sum											\$0
Section 11	Landscape Design	Fixed Price/Lump Sum											\$0
Section 12	Public Involvement	Fixed Price/Lump Sum											\$0
Section 13	Construction Phase Services	Negotiated Labor Rate											\$0
ROW	Right of Way Engineering	Unit Fee	\$21,150							\$13,620	\$29,595	\$31,320	\$95,685
	<b>Subtotal</b>		\$21,150	\$0	\$0	\$0	\$0	\$0	\$0	\$13,620	\$29,595	\$31,320	\$95,685

GRAND TOTAL \$95,685



<h1 style="margin: 0;">Right-of-Way Services</h1>		
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**PROJECT:** 2nd Street Modernization - Supplement #1

DESCRIPTION	Services Provided By	Unit Cost/ Parcel	# of Parcels	TOTAL DOLLARS
Right of Way Engineering - Existing Property Line Layout - Parcel Plats - Legal Descriptions - Right of Way Plans - Area Computations - Transfer Documents	WSP Permanent Taking	\$3,200		\$0.00
Right of Way Acquisition Management	WSP	\$1,310	15	\$19,650.00
Title Work - Permanent Reports - Temporary Reports	Woodco Enterprises	\$425 \$200		\$0.00 \$0.00
Appraisal Problem Analysis	First Appraisal Group	\$270	-5	(\$1,350.00)
Appraisal - Long Form - Commercial - Waiver Valuation - Value Finding	Monroe Owen Appraisal	\$4,815 \$725 \$2,055	1 3 11	\$4,815.00 \$2,175.00 \$22,605.00
Appraisal Review - Long Form - Commercial - Waiver Valuation - Value Finding	First Appraisal Group	\$2,280 \$435 \$1,035	1 3 11	\$2,280.00 \$1,305.00 \$11,385.00
Buying - Permanent Taking - Temporary Taking	Todd Taylor	\$2,160 \$1,800	12 3	\$25,920.00 \$5,400.00
Document Recording	WSP	\$100	15	\$1,500.00
Parcel Staking	Etica	\$600		\$0.00
<b>TOTAL:</b>				<b>\$95,685.00</b>

**Note:** Appraisal and Appraisal Review fees are estimated from the information available at this time. Actual fees will be billed.

**Note:** For Title Work, parcels with multiple tax parcel numbers were counted as multiple reports as the title researcher charges per title search. This amount could be less once the title research is actually performed. Actual fees will be billed.





## Board of Public Works Staff Report

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**Project/Event:** Approve On-Call Engineering Services Contract with Rundell Ernstberger Associates, Inc.

**Petitioner/Representative:** Engineering Department

**Staff Representative:** Neil Kopper, Senior Project Engineer

**Date:** 7/3/2023

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**Report:** The Engineering Department requires assistance with engineering services as we work to fill a vacant Project Engineer position and to support project management needs. Rundell Ernstberger Associates (REA) was selected to perform these services based on their unique expertise and familiarity with ongoing city projects. The contract is set at a not-to-exceed amount of \$154,143.60. Work tasks will be assigned on an as-needed basis with fees based on hourly rates.

---

# City of Bloomington Contract and Purchase Justification Form

Vendor: Rundell Ernstberger Associates,

Contract Amount: \$154,143.60

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

## PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input type="checkbox"/> Request for Quote (RFQ)	<input type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input checked="" type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested.

	Yes	No	Yes	No
# of Submittals: 1			Was the lowest cost selected? (If no, please state below why it was not.)	<input type="checkbox"/> <input checked="" type="checkbox"/>
Met city requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Engineering service contracts are selected using Qualifications-Based Selection rather than lowest cost selection.	
Met item or need requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Was an evaluation team used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Was scoring grid used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Were vendor presentations requested?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		

3. State why this vendor was selected to receive the award and contract:

REA was selected to perform these temporary, on-call services based on their unique expertise and familiarity with ongoing City projects.

Neil Kopper  
Print/Type Name

Senior Project Engineer  
Print/Type Title

Engineering  
Department

**PROJECT NAME: On-Call Engineering Services**

**AGREEMENT FOR CONSULTING SERVICES**

This Agreement, entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the City of Bloomington Engineering Department through the Board of Public Works (hereinafter referred to as "Board"), and Rundell Ernstberger Associates, Inc., (hereinafter referred to as "Consultant"),

**WITNESSETH:**

WHEREAS, the Board wishes to enhance the services it provides by engaging in efforts to receive temporary engineering staff support services necessary to meet workload demands; and,

WHEREAS, the Board requires the services of a professional engineering consultant in order to perform tasks including the preparation of site designs, coordination with City, CBU, and private utilities staff, and also the preparation of plans, specifications and cost estimates, which shall be hereinafter referred to as "the Services"; and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Consultant is willing and able to provide such Services to the Board;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

**Article 1. Scope of Services:** Consultant shall provide required Services for the Board as set for in Exhibit A, Scope of Services. Exhibit A is attached hereto and incorporated herein by reference as though fully set forth.

Consultant shall diligently pursue its work under this Agreement and shall complete the Services as described in Exhibit A in a timely manner. Consultant shall perform all Services as expeditiously as is consistent with professional skill and care and the orderly progress of the work.

In the performance of Consultant's work, Consultant agrees to maintain such coordination with the Board as may be requested and desirable, including primary coordination with the Engineering Department officials designated by the Board as project coordinator(s).

Consultant agrees that any information or documents, including digital GIS information, supplied by the Board pursuant to Article 3, below, shall be used by Consultant for this project only, and shall not be reused or reassigned for any purpose.

**Article 2. Standard of Care:** Consultant shall perform all services under this Agreement in a skillful and competent manner in accordance with normally accepted standards of the architectural and engineering professions and with that degree of care and skill which a professional engineer or architect would exercise under the same or similar circumstance.

**Article 3. Responsibilities of the Board:** The Board shall have the following responsibilities under this Agreement and shall meet these responsibilities in a timely manner so as not to delay the orderly progress of the Services, and Consultant shall be entitled to rely upon the accuracy and completeness of information supplied by the Board:

**A. Information/Reports**

Provide Consultant with reports, studies, site characterizations, regulatory decisions and similar information relating to the Services that Consultant may rely upon without independent verification unless specifically identified as requiring such verification.

**B. Representative**

The Board hereby designates Neil Kopper, Senior Project Engineer, Engineering Department (“Kopper”), to serve as the Board’s representative for the project. Kopper shall have the authority to transmit instructions, receive information, interpret and define the Board’s requirements and make decisions with respect to the Services.

**C. Decisions**

Provide all criteria and full information as to Board’s requirements for the Services and make timely decisions on matters relating to the Services.

**Article 4. Compensation:** The Board shall pay Consultant a fee based on the payment schedule set forth in Exhibit B – Compensation. Exhibit B is attached hereto and incorporated herein by reference as though fully set forth. The total compensation paid for the project, including fees and expenses, shall not exceed the amount of **One Hundred Fifty-Four Thousand One Hundred Forty-Three Dollars and Sixty Cents (\$154,143.60)**. These sums include salaries, payroll taxes and insurance, employee fringe benefits, general overhead costs, profit, and

project related expenses. Payments will be made according to Consultant's monthly progress statements for each phase and shall be invoiced for the work completed only.

Additional assignments or additional services not set forth in Exhibit A, changes in work, or incurred expenses in excess of the rates set forth in Exhibit B must be authorized in writing by the Board or the Board's designated representative prior to such work being performed, or expenses incurred. The Board shall not make payment for any unauthorized work or expenses. Claims for additional work or expenses must be submitted within thirty (30) days of the completion of the work or expenditure, and must be accompanied by a statement of itemized costs.

**1. Timing and Format for Billing:**

Invoices shall be submitted monthly for Services completed at the time of billing and are due upon receipt. Invoices shall be considered past due if not paid within forty-five (45) calendar days of the due date. Such invoices shall be prepared in a form supported by documentation as the Board may reasonably require.

Tasks shall be invoiced separately, either as separate lines on a single invoice, or on separate invoices at the Board's direction.

**2. Billing Records:**

Consultant shall maintain accounting records of its costs in accordance with generally accepted accounting practices. Access to such records will be provided during normal business hours with reasonable notice during the term of this Agreement and for 3 years after completion.

**Article 5. Appropriation of Funds:** Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Board are at any time not forthcoming or are insufficient, through failure of any entity, including the Board itself, to appropriate funds or otherwise, then the Board shall have the right to terminate this Agreement without penalty as set forth in Article 7 herein.

**Article 6. Schedule:** Consultant shall perform the Services according to the schedule set forth in Exhibit C, Project Schedule. Exhibit C is attached hereto and incorporated herein by reference as though fully set forth. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

**Article 7. Termination:** In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the

Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Board may terminate or suspend performance of this Agreement at the Board's prerogative at any time upon written notice to the Consultant. The Consultant shall terminate or suspend performance of the Services on a schedule acceptable to the Board, and the Board shall pay the Consultant for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to the Consultant's compensation and the schedule of services.

Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Consultant in connection with this Agreement shall become the property of the Board, as set forth in Article 11 herein.

**Article 8. Identity of Consultant:** Consultant acknowledges that one of the primary reasons for its selection by the Board to perform the duties described in this Agreement is the qualification and experience of the principal personnel whom Consultant has represented will be responsible there for. Consultant thus agrees that the work to be done pursuant to this Agreement shall be performed by the principal personnel described in Exhibit D, Key Personnel, and such other personnel in the employ under contract or under the supervision of Consultant. Exhibit D is attached hereto and incorporated herein by reference as though fully set forth. The Board reserves the right to reject any of the Consultant's personnel or proposed outside professional subconsultants, and the Board reserves the right to request that acceptable replacement personnel be assigned to the project.

**Article 9. Cost Estimates:** All estimates of construction cost to be provided by Consultant shall represent the best judgment of Consultant based upon the information currently available and upon Consultant's background and experience with respect to projects of this nature. It is recognized, however, that neither Consultant nor the Board has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Consultant cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

**Article 10. Reuse of Documents:** All documents, including but not limited to, drawings, specifications and computer software prepared by Consultant pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be

suitable for reuse by the Board or others on modifications or extensions of this project or on any other project. The Board may elect to reuse such documents; however, any reuse without prior written verification or adaptation by Consultant for the specific purpose intended will be at the Board's sole risk and without liability or legal exposure to the Consultant. The Board shall indemnify and hold harmless the Consultant against all judgments, losses, damages, injuries and expenses arising out of or resulting from such reuse. Any verification or adaptation of documents by the Consultant will entitle the Consultant to additional compensation at rates to be agreed upon by the Board and the Consultant.

**Article 11. Ownership of Documents and Intellectual Property:** All documents, drawings and specifications, including digital format files, prepared by Consultant and furnished to the Board as part of the Services shall become the property of the Board. Consultant shall retain its ownership rights in its design, drawing details, specifications, data bases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of the Consultant.

**Article 12. Independent Contractor Status:** During the entire term of this Agreement, Consultant shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Board.

**Article 13. Indemnification:** To the fullest extent permitted by law, Consultant shall indemnify and hold harmless the City of Bloomington, the Board, and the officers, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") but only to the extent that such Claims are found on a comparative basis of fault to be caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, employees, or subconsultants in the performance of services under this Agreement.

**Article 14. Insurance:** During the performance of any and all Services under this Agreement, Consultant shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.
- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.

- c. Professional Liability Insurance ("Errors and Omissions Insurance") with a minimum combined single limit of \$1,000,000 for each occurrence, and \$2,000,000 in the aggregate.
- d. Workers' Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Board, and the officers, employees and agents of each shall be named as additional insured under both the General Liability Insurance and Automobile Liability Insurance policies, and the policies shall stipulate that the insurance will operate as primary insurance and that no other insurance effected by the City will be called upon to contribute to a loss hereunder.

Consultant shall provide evidence of each insurance policy to the Board prior to the commencement of work under the Agreement. Approval of the insurance by the Board shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from service or operations performed pursuant to this Agreement. If Consultant fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Board required proof that the insurance has been procured and is in force and paid for, Board shall have the right at Board's election to forthwith terminate the Agreement.

**Article 15. Conflict of Interest:** Consultant declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services required under this Agreement. The Consultant agrees that no person having any such interest shall be employed in the performance of this Agreement.

**Article 16. Waiver:** No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

**Article 17. Severability:** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to



replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

**Article 18. Assignment:** Neither the Board nor the Consultant shall assign any rights or duties under this Agreement without the prior written consent of the other party; provided, however, Consultant may assign its rights to payment without the Board's consent. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

**Article 19. Third Party Rights:** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Board and the Consultant.

**Article 20. Governing Law and Venue:** This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe County Circuit Court, Monroe County, Indiana.

**Article 21. Non-Discrimination:** Consultant shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in employment.

Consultant understands that the City of Bloomington prohibits its employees from engaging in harassment or discrimination of any kind, including harassing or discriminating against independent contractors doing work for the City. If the Consultant believes that a City employee engaged in such conduct towards Consultant and/or any of its employees, Contractor or its employees may file a complaint with the City department head in charge of the Consultant's work and/or with the City human resources department or the Bloomington Human Rights Commission. The City takes all complaints of harassment and discrimination seriously and will take appropriate disciplinary action if it finds that any City employee engaged in such prohibited conduct.

**Article 22. Compliance with Laws:** In performing the Services under this Agreement, Consultant shall comply with any and all applicable federal, state and local statutes, ordinances, plans, and regulations, including any and all regulations for protection of the environment. When appropriate, Consultant shall advise Board of any and all applicable regulations and approvals required by the Federal Environmental Management Agency (FEMA). Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction on the project are in conflict, Consultant shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Board in a timely manner of the conflict, attempts of resolution, and planned course of action.

**Article 23. Notices:** Any notice required by this Agreement shall be made in writing to the addresses specified below:

Board:

City of Bloomington  
Engineering Dept.  
Attn: Neil Kopper  
401 N. Morton Street, Suite 130  
Bloomington, Indiana 47404

Consultant:

Rundell Ernstberger Associates, Inc.  
Attn: Kevin Osburn  
618 E. Market St.  
Indianapolis, IN 46202

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Board and the Consultant.

**Article 24. Intent to be Bound:** The Board and the Consultant each bind itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

**Article 25. Integration and Modification:** This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Board and the Consultant. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement.

**Article 26. Verification of New Employee' Employment Status:** Consultant is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists.) Consultant shall sign an affidavit, attached as Exhibit E, affirming that Consultant does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8U.S. Code Chapter 12 or by the U.S. Attorney General.

Consultant and any of its subconsultants may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Consultant or any of its subconsultants learns is an unauthorized alien. If the Board obtains information that the Consultant or any of its subconsultants employs or retains an employee who is an unauthorized

alien, the Board shall notify the Consultant or its subconsultants of the Agreement violation and require that the violation be remedied within thirty (30) days of the date of notice. If the Consultant or any of its subconsultants verify the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Consultant or its subconsultant did not knowingly employ an unauthorized alien. If the Consultant or its subconsultant fails to remedy the violation within the thirty (30) day period, the Board shall terminate the Agreement, unless the Board determines that terminating the Agreement would be detrimental to the public interest or public property, in which case the Board may allow the Agreement to remain in effect until the Board procures a new Consultant. If the Board terminated the Agreement, the Consultant or its subconsultant is liable to the Board for actual damages.

Consultant shall require any subconsultants performing work under this Agreement to certify to the Consultant that, at the time of certification, the subconsultant does not knowingly employ or contract with an unauthorized alien and the subconsultant has enrolled in and is participating in the E-Verify program. Consultant shall maintain on file all subconsultants' certifications throughout the term of this Agreement with the Board.

Exhibit E is attached hereto and incorporated herein by reference as though fully set forth.

**Article 27. No Collusion:** Consultant is required to certify that it has not, nor has any other member, representative, or agent of Consultant, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Consultant shall sign an affidavit, attached hereto as Exhibit F, affirming that Consultant has not engaged in any collusive conduct.

Exhibit F is attached hereto and incorporated herein by reference as though fully set forth. This Agreement may be modified only by a written amendment signed by both parties hereto.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed the day and year first written above.

Owner

Consultant

City of Bloomington  
Board of Public Works

Rundell Ernstberger Associates, Inc.

By: \_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Kevin Osburn, PLA  
Partner

By: \_\_\_\_\_  
Jennifer Lloyd, Vice President

By: \_\_\_\_\_  
Elizabeth Karon, Secretary

By: \_\_\_\_\_  
Beth Cate, Corporation Counsel

**EXHIBIT A**  
**SCOPE OF ENGINEERING SERVICES**

**Project Understanding**

1. *The City of Bloomington Engineering Department would like for REA to provide an on-call engineering services proposal.*
2. *This proposal will provide for design-related tasks including project management, cost estimating, small design projects, pavement design, preparation of maintenance of traffic plans, plan review, Section 401 permit mitigation monitoring, transportation-related inquiries, field assessments, field inspections, municipal code research and updates, and miscellaneous other services as necessary.*
3. *Fees will be provided on an hourly basis with a not-to-exceed fee allocation.*
4. *The Engineering Department anticipates an average allocation of 16 hours per week for 52 weeks with a not-to-exceed allocation of 832 hours. The workload will vary and may change depending on the City's ability to fill open employment positions.*

*Based on the above understanding, the consultant shall provide temporary engineering support services on an as-needed basis. Work tasks may include, but are not limited to, the following items.*

1. **Project Management Assistance:** The Consultant shall assist the Engineering Department with the management of department projects. Project management services may include, but are not limited to, coordination of project schedules, attendance at project meetings, coordination with project consultants, review of consultant work, and project reporting to Engineering Department staff.
2. **Design-Related Tasks:** Prepare cost estimates for proposed or ongoing projects; complete small design projects (e.g., striping plans for an existing street, curb ramp improvement at existing intersection, traffic calming design, etc.); prepare pavement designs; prepare maintenance of traffic plans; review plans prepared by others; prepare annual 401 permit mitigation monitoring report; and other similar tasks as required.
3. **Transportation-Related Inquiries:** Evaluate and respond to inquiries from citizens, other City departments, or other agencies (e.g., request for all-way stop control, request for updated signage, request for crosswalk, etc.)
4. **Field Assessments:** Traffic observations; width, slope, or other measurements not requiring professional survey; line of sight assessments; other transportation-related field investigations. Any site visits shall be coordinated to occur on days that Staff is working in Bloomington.

5. **Field Inspections:** Inspection of utility cuts and patches; inspection to determine whether development-related construction within the right of way matches approved permit plans; other similar, small inspection jobs. Any site visits shall be coordinated to occur on days that Staff is working in Bloomington.
6. **Municipal Code Updates:** (Related to right of way excavations, street closures, right of way permits, etc.) - research and summarize example code from other cities; summarize and recommend priority updates for Bloomington's code; draft code updates for review by the City's legal department.
7. **Other:** Other civil/transportation engineering services as necessary.

**EXHIBIT B  
COMPENSATION**

This project is to be conducted on an hourly rate basis with an agreed Maximum Cost of **One Hundred Fifty-Four Thousand One Hundred Forty-Three Dollars and Sixty Cents (\$154,143.60)** including expenses. Compensation will be in accordance with the attached man-hour justification and utilizing the following rates. Services will only proceed with prior written approval from the Engineering Department officials designated by the Board as project coordinators.

<b>Classification</b>	<b>Hourly Rate</b>
Project Engineer III	\$185.00

**EXHIBIT C**  
**PROJECT SCHEDULE**

After the Consultant is issued a Notice to Proceed for this Agreement, assignments shall be made by the Engineering Department officials designated by the Board as project coordinators on an as-needed basis. Deliverables and schedule for individual assignment shall be agreed upon by the Engineering Department officials and the Consultant.

The Contract shall be effective upon approval of the Board and shall remain in effect through July 31, 2024, unless either party terminates this Agreement in accordance with Article 7 of this Agreement.



**EXHIBIT D  
KEY PERSONNEL**

CONSULTANT will provide the following key team members to provide the services described in Exhibit A. Key team members may not be changed without the approval of the Board.

**Position / Responsibility**

**Name**

Project Engineer III

Patrick Dierkes, PE

**EXHIBIT E**  
**AFFIDAVIT REGARDING E-VERIFY**

STATE OF INDIANA            )  
  ) SS:  
COUNTY OF \_\_\_\_\_)

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the Managing Member of Rundell Ernstberger Associates, Inc.
2. The company named herein that employs the undersigned:
  - has contracted with or is seeking to contract with the City of Bloomington to provide services; OR
  - is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an “unauthorized alien,” as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein is enrolled in and participates in the E-verify program.

\_\_\_\_\_  
Kevin Osburn, PLA  
Managing Member

STATE OF INDIANA            )  
  ) SS:  
COUNTY OF \_\_\_\_\_)

Before me, a Notary Public in and for said County and State, personally appeared \_\_\_\_\_ and acknowledged the execution of the foregoing this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_  
Printed name

My Commission Expires: \_\_\_\_\_  
County of Residence: \_\_\_\_\_ Commission Number: \_\_\_\_\_

**EXHIBIT F  
NON-COLLUSION AFFIDAVIT**

STATE OF INDIANA            )  
  ) SS:  
COUNTY OF \_\_\_\_\_)

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

**OATH AND AFFIRMATION**

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Rundell Ernstberger Associates, Inc.  
(Name of Organization)

By: \_\_\_\_\_  
Kevin Osburn, PLA  
Managing Member

STATE OF INDIANA            )  
  ) SS:  
COUNTY OF \_\_\_\_\_)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_  
Printed name

My Commission Expires: \_\_\_\_\_  
County of Residence: \_\_\_\_\_ Commission Number: \_\_\_\_\_

**Rundell Ernstberger Associates, Inc. (REA)  
Affirmative Action Plan and  
Harassment Policy**

Rundell Ernstberger Associates, Inc. (REA), declares its policy to provide equal opportunity in employment, training and advancement, and to administer its employment practices without regard to race, color, religion, sex, national origin, ancestry, disability, sexual orientation, gender identity, veteran status, or housing status. Our policy of nondiscrimination will prevail throughout every aspect of our employment practices, including recruitment, hiring, training and all other terms and conditions of employment. We shall implement this affirmative action plan to make it widely known that equal employment opportunities are available on the basis of individual merit. We shall survey and analyze our employment workforce annually to determine what steps, if any, are needed to conform effectively to this equal employment policy.

**Responsible Officer**

Mr. Kevin Osburn is the equal employment opportunity officer for our company and is responsible for implementing this affirmative action policy.

**Publication of Policy**

Our employees will be made aware of our commitment to affirmative action through the following procedures:

- posting notices on employee bulletin boards,
- including our policy statement and plan in our personnel manual,
- regularly sending out notices of our policy in paycheck envelopes, and/or
- training supervisors to recognize discriminatory practices.

We will make potential employees aware of our policy through the following procedures:

- including the words "Equal Opportunity Employer" in all of our advertisements and notices for job openings,
- notifying employment agencies about our commitment, and
- sending notice of our policy to unions.

**Implementing Our Policy**

Our affirmative action plan will be implemented by widening our recruitment sources. We shall advertise in newspapers and other media that reach people in protected classes. We shall send job notices to schools with large percentages of students in the protected classes and to local groups that serve these classes.

We shall examine our hiring practices periodically to insure that we consider only job-related qualifications in filling our positions. We shall discard irrelevant educational requirements and unnecessary physical requirements. We shall ask only job-related questions on our employment applications.

We shall keep affirmative action information on each applicant who voluntarily provides this information, but separate from his or her application. We shall keep records on our hiring decisions to evaluate the success of our affirmative action measures. We shall decide placement, duties, benefits, wages, training prospects, promotions, layoffs and terminations without regard to race, sex, religion, color, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status.

## **GRIEVANCE PROCEDURE**

If an employee or applicant feels she or he has been discriminated against on the basis of race, sex, religion, color, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status, she or he may bring the complaint to her or his immediate supervisor. If the complaint is not resolved readily at that level, she or he may submit it to Kevin Osburn (personnel officer, corporate president, other) who will make a final decision on its validity. This grievance process does not preclude him or her from complaining to local, state or federal civil rights agencies. We will not retaliate against an employee or applicant for voicing a grievance or for filing a complaint with the appropriate agency.

**Our current workforce breakdown is shown on the attached form.**

### **Policy prohibiting harassment in the workplace**

It is the policy of REA to maintain a workplace free of harassment on the basis of race, sex, color, ancestry, national origin, religion, disability, age, sexual orientation, gender identity, housing status or veteran status. Harassment, as defined herein, is strictly prohibited in the workplace, and is punishable by appropriate discipline up to and including termination.

Harassment means any unwelcome or offensive conduct, whether written, verbal or physical, which is

- (a) directed at or to an employee because of his or her actual or perceived race, sex, color, ancestry, national origin, religion, disability, age, sexual orientation, gender identity, housing status or veteran status or
- (b) directed toward any person concerning an individual, or a class of individuals, because of the race, sex, color, ancestry, national origin, religion, disability, age, sexual orientation, gender identity, housing status or veteran status of the individual or class of individuals. For example, racial or ethnic slurs or derogatory epithets are prohibited in the workplace, regardless of whether a member of the racial or ethnic group is present when the statement is made.

Harassment does not refer to occasional compliments or other statements of a socially acceptable nature. Harassment refers to behavior which is unwelcome and which is offensive and/or persistent enough to create, or has the potential of creating an intimidating, hostile or offensive working environment for any employee. Harassment includes unwelcome sexual advances or requests for sexual favors, unwelcome touching of a sexual nature and unwelcome and/or offensive sexual comments.

1. This policy applies to all full-time, part-time, permanent and temporary employees, including supervisors and department heads, as well as to volunteers.
2. It is a violation of this policy to use an individual's submission to or rejection of harassing conduct as the basis for any employment decision affecting the individual.
3. An employee who believes she, he or they have been subjected to harassment as defined in this policy shall promptly report the harassment to her, his or their supervisor and/or the director of human resources or designee. REA will make reasonable efforts to insure that a human resources representative of each sex is available to receive such complaints. The human resources department shall conduct a thorough and prompt investigation and, if appropriate, take disciplinary action against any offender, including but not limited to discharge. Staff will keep the complaint as confidential as reasonably possible. No one will be retaliated against for filing a harassment complaint.
4. All supervisory personnel who observe or otherwise learn of or have reason to suspect any conduct which may violate this policy shall promptly report such facts to the director of human resources or designee, and shall cooperate fully in any investigation or disciplinary action undertaken pursuant to this policy. Failure to

comply with this section shall be grounds for appropriate disciplinary action, up to and including termination.

5. REA will provide regular training to employees and supervisors on the subject of harassment in the workplace. We will include information about this policy in our orientation and in our personnel policy. A copy of this policy will be posted on a prominent bulletin board. We take this matter seriously and will do all that is reasonably necessary to maintain a harassment-free workplace for our employees.

  
\_\_\_\_\_  
Signature

June 29, 2023  
\_\_\_\_\_  
Date

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**WORKFORCE BREAKDOWN FORM**

**COMPANY NAME:** Rundell Ernstberger Associates, Inc. (REA)

**ADDRESS:** 618 E. Market St.

Indianapolis, IN 46202

**REPRESENTATIVE:** Kevin Osburn

**PHONE:** 317-263-0127

**E-MAIL ADDRESS:** kosburn@reasite.com

Position, Title Class or Category	Total Number Employees in Each Position	Total Number Minority Employees	Percent of Total	Total Number Female Employees	Percent of Total	Total Number Employees with Disabilities	Percent of Total
Landscape Architect	17	1	5.9%	3	17.6%	0	0%
Planner	7	1	14.3%	5	71.4%	0	0%
Civil Engineer	1	0	0%	0	0%	0	0%
Construction Inspection	1	0	0%	0	0%	0	0%
Administrative	3	0	0%	3	0%	0	0%

I swear or affirm under penalties of perjury that this workforce breakdown is accurate, to the best of my knowledge.

Kevin Osburn / Principal  
Signature and Title of Representative:

29 June 2023  
Date:



## ON-CALL SERVICES - City of Bloomington, IN

<b>Full Design</b>	
<i>Anticipated Timeline: 7/15/23 - 7/15/24</i>	
<b>WORK CATEGORIES</b>	REA
	Project Engineer 3
	Patrick
<b>Labor</b>	
<b>On-Call Services</b>	<b>832</b>
<b>Value</b>	\$153,920.00
<b>Total</b>	<b>\$153,920.00</b>
Project Management Assistance, Design-Related Tasks, Transportation-Related Inquiries, Field Assessments, Field Inspection, Municipal Code Updates, and Other	832
<i>Labor Summary</i>	
Total Hours	832
* Hourly Rate	\$185.00
<b>Total Labor</b>	<b>\$153,920.00</b>
<b>Expenses</b>	
Total Mileage (52 visits)(10 mile allowance/visit)	520
** Mileage Rate	\$0.430
<b>Total Mileage Cost</b>	<b>\$223.60</b>
<b>Total Expenses</b>	<b>\$223.60</b>
<b>Total Labor + Expenses</b>	<b>\$154,143.60</b>
<b>Total CONTRACT</b>	<b>\$154,143.60</b>



**REA 2023-24 CITY OF BLOOMINGTON RATES**

**ON-CALL SERVICES**

CLASSIFICATION	INDOT APPROVED RATE (Average per Classification)	INDOT Approved Overhead	Labor Plus Overhead	Allowable Profit	Capital Cost of Money	RATES				
						8.7% Inflation		4.0% Inflation	Blended Rate	Average Rounded
	2022	185.64%	Overhead	10.50%	0.00%	2022	2023	2024	(1/2 '23, 1/2 '24)	
Team Leader	\$117.08	\$217.35	\$334.43	\$35.11	\$0.00	\$369.54	\$401.69	\$417.76	\$409.73	\$410.00
Principal LA (LA 4)	\$57.18	\$106.15	\$163.33	\$17.15	\$0.00	\$180.48	\$196.18	\$204.03	\$200.10	\$200.00
Senior LA (LA III)	\$42.28	\$78.49	\$120.77	\$12.68	\$0.00	\$133.45	\$145.06	\$150.86	\$147.96	\$148.00
Associate LA (LA II)	\$34.44	\$63.93	\$98.37	\$10.33	\$0.00	\$108.70	\$118.16	\$122.89	\$120.52	\$121.00
Civil Engineer 3	\$52.89	\$98.18	\$151.07	\$15.86	\$0.00	\$166.94	\$181.46	\$188.72	\$185.09	\$185.00
Staff LA (LA I)	\$30.13	\$55.93	\$86.06	\$9.04	\$0.00	\$95.10	\$103.37	\$107.51	\$105.44	\$105.00
LA Tech	\$18.00	\$33.42	\$51.42	\$5.40	\$0.00	\$56.81	\$61.76	\$64.23	\$62.99	\$63.00
Planner 3	\$77.16	\$143.24	\$220.40	\$23.14	\$0.00	\$243.54	\$264.73	\$275.32	\$270.02	\$270.00
Planner 2	\$39.47	\$73.27	\$112.74	\$11.84	\$0.00	\$124.58	\$135.42	\$140.84	\$138.13	\$138.00
Planner 1	\$24.62	\$45.70	\$70.32	\$7.38	\$0.00	\$77.71	\$84.47	\$87.85	\$86.16	\$86.00
Construction Inspector I	\$41.44	\$76.93	\$118.37	\$12.43	\$0.00	\$130.80	\$142.18	\$147.86	\$145.02	\$145.00
Clerical I	\$35.44	\$65.79	\$101.23	\$10.63	\$0.00	\$111.86	\$121.59	\$126.46	\$124.02	\$124.00



## Board of Public Works Staff Report

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**Project/Event:** Request from MW Builders for a full closure on N Kinser Pike

**Staff Representative:** Paul Kehrberg

**Petitioner/Representative:** Toby Gower, MW Builders

**Date:** July 3, 2023

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**Report:** MW Builders is working on the Aspen Heights development project on N Kinser Pike near Brookdale Dr. They will need to install a new sanitary sewer main in N Kinser Pike. Due to the location of the main a full closure will be required. The closure will be from W 17th St to the Bypass with the work taking place at Brookdale Drive. The planned dates are July 17 to July 31, 2023. The closure won't take place until after the 17th and Madison intersection reopens and it will be completed before MCCSC starts August 2nd.



Todd M. Borgman, P.L.S.  
Katherine E. Stein, P.E.  
Don J. Kocarek, R.L.A.  
Stephen L. Smith, Founder

June 23, 2023

City of Bloomington Board of Public Works  
401 N Morton St Suite 120  
Bloomington, IN 47404

Dear Members of the Board of Public Works,

Bloomington IN Properties KP6, LLC is requesting right of way use, temporary sidewalk detours, full road closure, and driveway interruptions within the North Kinser Pike and West Brookdale Drive rights of way between approximately July 10th, 2023 and July 31st, 2023. The reason for this request is to perform sanitary sewer upgrades as part of the redevelopment of the former Colonial Crest (The Arch) Apartments site. The work includes the installation of a new sanitary sewer main along North Kinser Pike and West Brookdale Drive and the restoration of pavement, sidewalk, driveways, and grass areas disturbed as part of the installation. This work will be completed in three phases and will a full two week road closure of North Kinser Park and temporary pedestrian detours. While access to all driveways will be maintained during construction, residents using the driveways at West Vaughn Clipp Way, West Northlane Drive, 1506 and 1510 North Kinser Pike, and 300 and 301 West Brookdale Drive will experience partial closures and rerouting by construction crews while the sewer work is performed. Every effort will be made by construction crews to minimize the amount of time of these interruptions.

The contractor will control traffic by following a maintenance of traffic plan included with this submittal for your review.

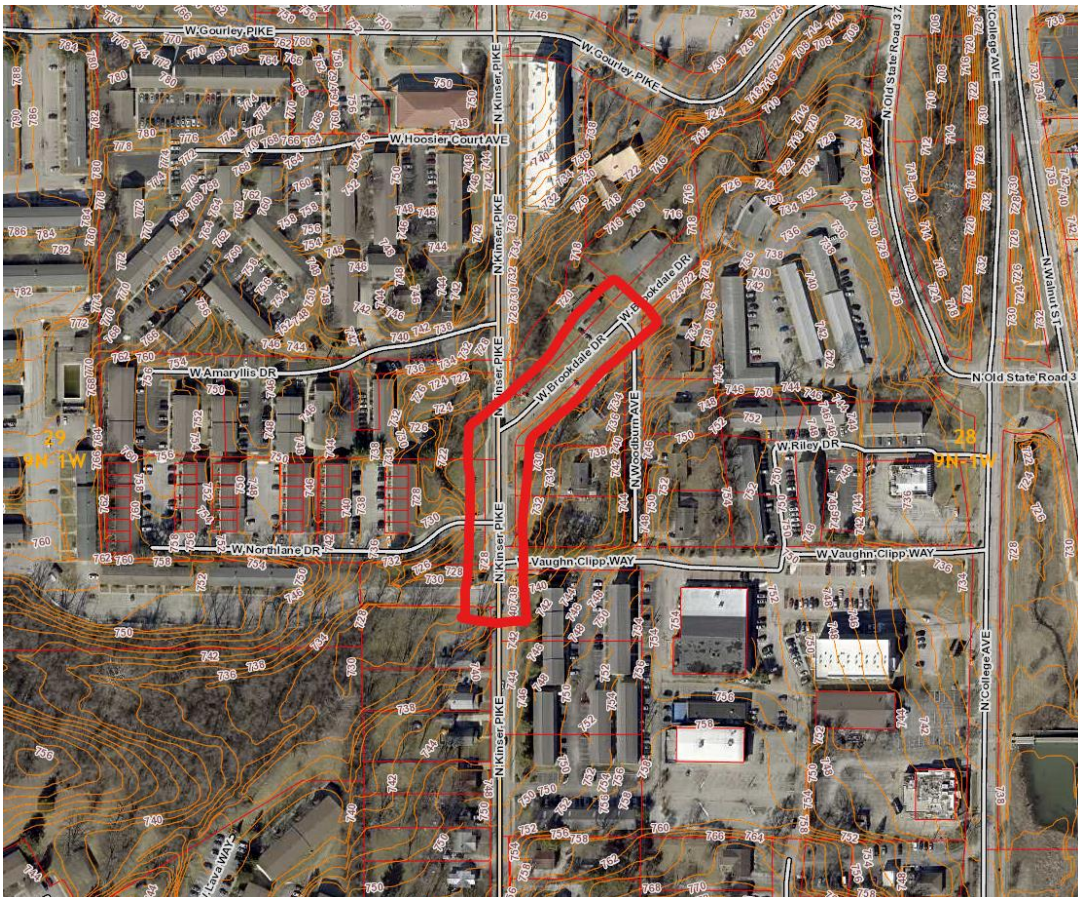
We appreciate your consideration of this request and are happy to answer any questions regarding these proposed closures.

Regards,

Kendall Knoke  
Smith Design Group, Inc.  
812-336-6536 Ext. 3

Todd M. Borgman, P.L.S.  
Katherine E. Stein, P.E.  
Don J. Kocarek, R.L.A.  
Stephen L. Smith, Founder

kknocke@smithdgin.com



Project Location Map, North is Up, N.T.S.



Todd M. Borgman, P.L.S.  
Katherine E. Stein, P.E.  
Don J. Kocarek, R.L.A.  
Stephen L. Smith, Founder

June 26<sup>th</sup>, 2023

Dear Nearby Property Owner,

Bloomington IN Properties KP6, LLC is requesting right of way use, temporary sidewalk detours, full road closure, and driveway interruptions within the North Kinser Pike and West Brookdale Drive rights of way between approximately July 10th, 2023 and July 31st, 2023. The reason for this request is to perform sanitary sewer upgrades as part of the redevelopment of the former Colonial Crest (The Arch) Apartments site. The work includes the installation of a new sanitary sewer main along North Kinser Pike and West Brookdale Drive and the restoration of pavement, sidewalk, driveways, and grass areas disturbed as part of the installation. This work will be completed in three phases and will a full two week road closure of North Kinser Park and temporary pedestrian detours. While access to all driveways will be maintained during construction, residents using the driveways at West Vaughn Clipp Way, West Northlane Drive, 1506 and 1510 North Kinser Pike, and 300 and 301 West Brookdale Drive will experience partial closures and rerouting by construction crews while the sewer work is performed. Every effort will be made by construction crews to minimize the amount of time of these interruptions.

The contractor will control traffic by following a maintenance of traffic plan which will be presented to the Board of Public Works and will be included in the meeting packet. The plan is also available by contacting James Fronk, MW Builders, at [jfronk@mwbuilders.com](mailto:jfronk@mwbuilders.com) or 254-654-3538.

The request to restrict public rights-of-way for this project will be heard by the City of Bloomington Board of Public Works on **Monday July 3<sup>rd</sup>, 2023 at 5:30pm**. The meeting will be held in the City Council Chambers (Room #115) of City Hall (Showers Building) located at 401 N Morton St, Bloomington, IN 47404. A virtual option is available and the link/phone numbers can be found by visiting the City of Bloomington Board of Public Works website at <https://bloomington.in.gov/boards/public-works>. The public will have the opportunity to provide comments regarding traffic interruptions and temporary road/driveway closures at this time.



Todd M. Borgman, P.L.S.  
Katherine E. Stein, P.E.  
Don J. Kocarek, R.L.A.  
Stephen L. Smith, Founder

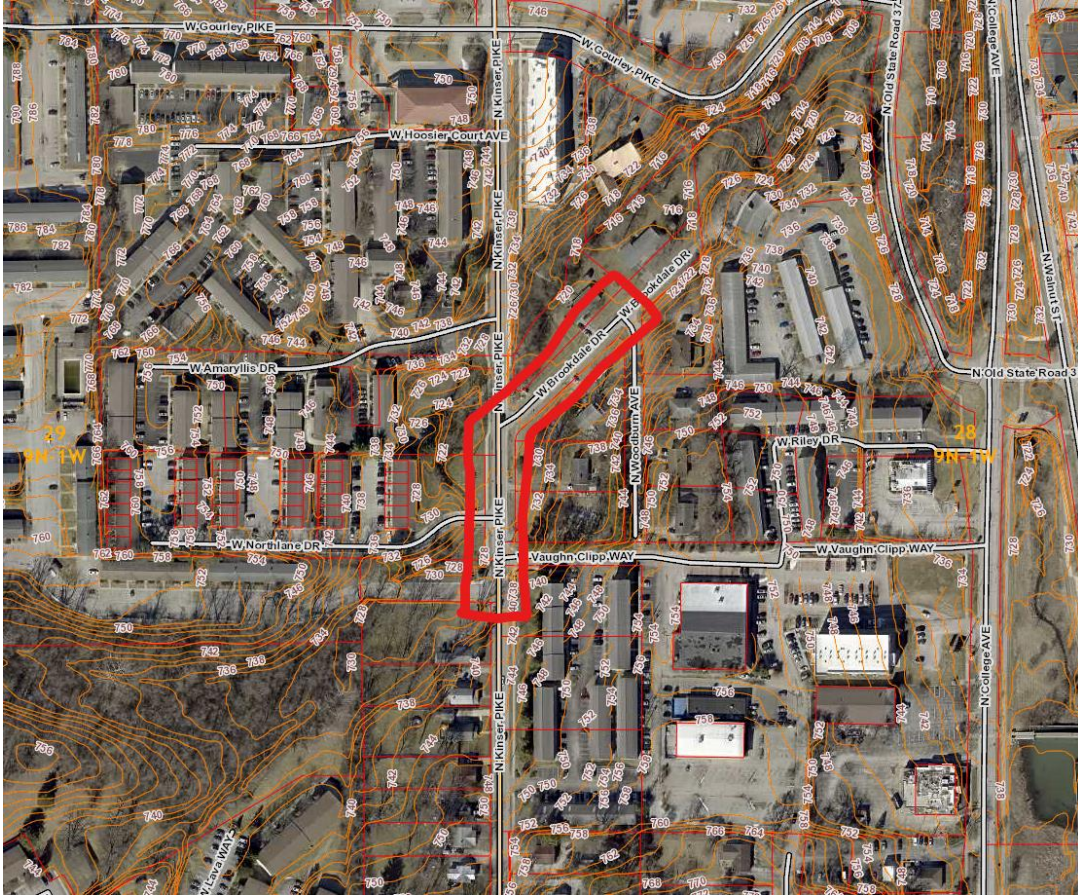
Anyone not able to attend this public meeting may submit comments via phone or email to James Fronk, MW Builders, at [jfronk@mwbuilders.com](mailto:jfronk@mwbuilders.com) or 254-654-3538. These comments will be read at the Board of Public Works meeting.

Anyone with concerns during construction may contact Toby Gower, MW Builders, at [tgower@mwbuilders.com](mailto:tgower@mwbuilders.com) or 254-654-9836.

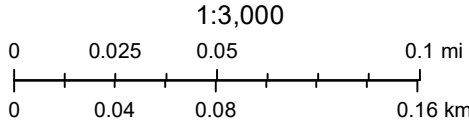
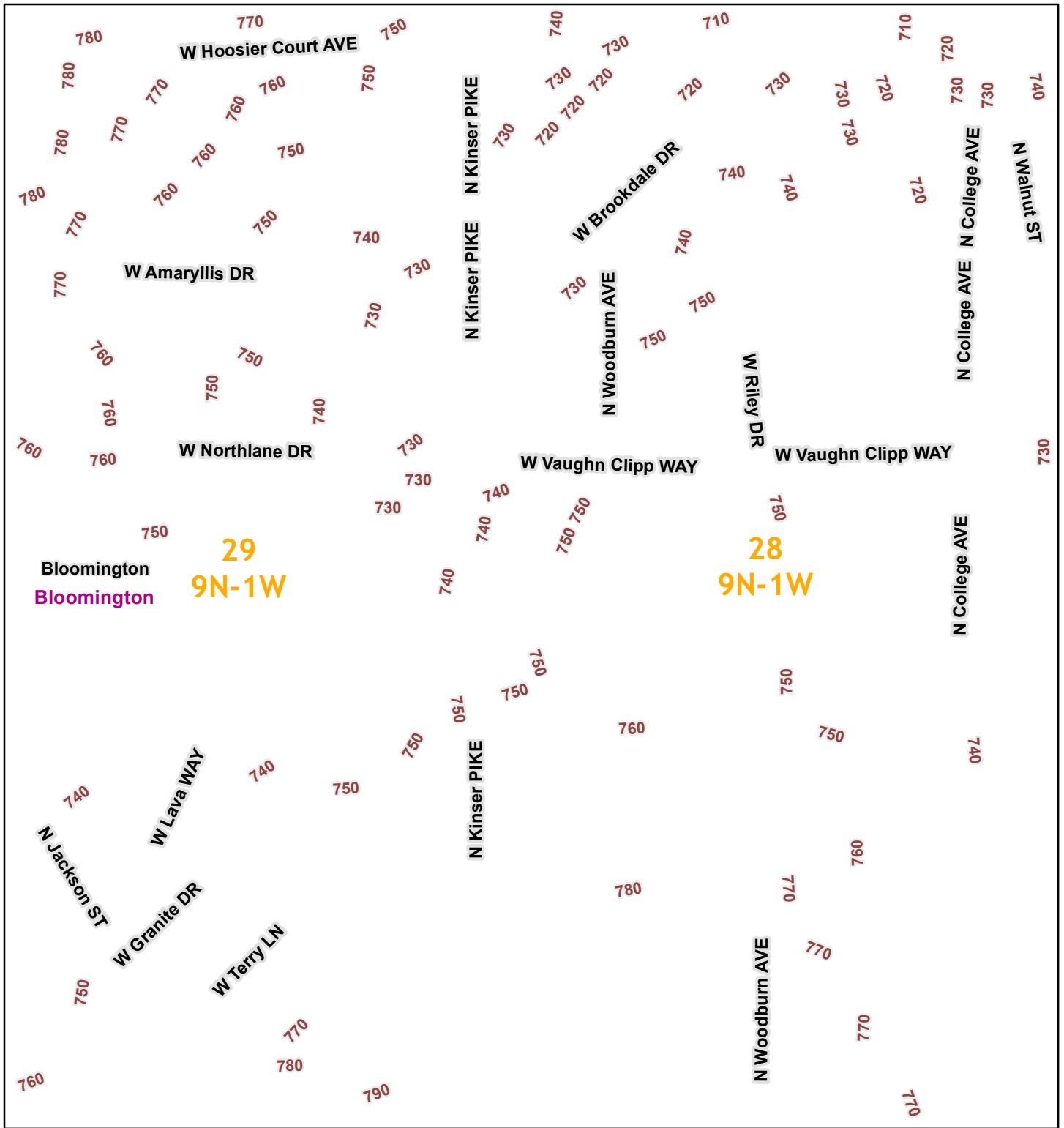
Regards,

Kendall Knoke  
Smith Design Group, Inc.  
812-336-6536 Ext. 3  
[kknoke@smithdginc.com](mailto:kknoke@smithdginc.com)

Todd M. Borgman, P.L.S.  
Katherine E. Stein, P.E.  
Don J. Kocarek, R.L.A.  
Stephen L. Smith, Founder

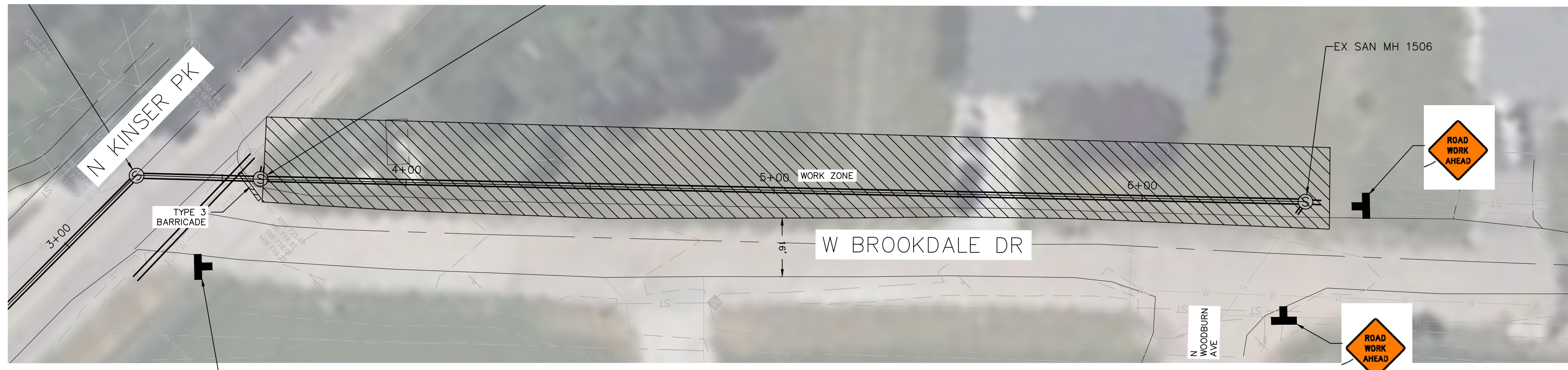


Project Location Map, North is Up, N.T.S.

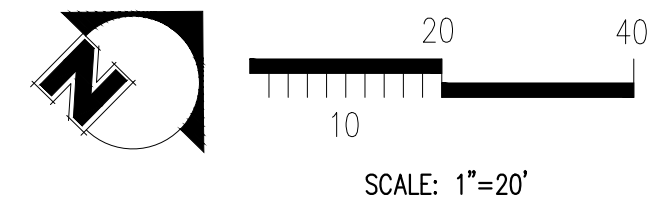




PIN_18	OWNER	PROPERTY_STREET	PROPERTY_CITY_ST_ZIP	OWNER_STREET	OWNER_CITY_ST_ZIP
53-01-30-688-023.000-005	Liu Yi Lianqun; Cai Yingying	438 W Northlane DR	Bloomington IN 47404-2220	320 Beaufort Ave	Livingston NJ 07039
53-01-30-688-501.000-005	Northlane Partnership	424 W Northlane DR	Bloomington IN 47404-2203	PO Box 5011	Bloomington IN 47407
53-01-32-207-000.000-005	Huse Stephen M.	1703 N College AVE	Bloomington IN 47404-2424	PO Box 98	Bloomington IN 47402
53-01-32-802-000.000-005	Long Range Investment Corp	1711 N College AVE	Bloomington IN 47404-2475	c/o 328 South Walnut Property 328 S Walnut St Ste 6	Bloomington IN 47401
53-05-28-300-039.000-005	Anderson Bonnie Revocable Trust	1430 N Kinser PIKE	Bloomington IN 47404-2304	Hoosier Choice 672 S College Ave	Bloomington IN 47403
53-05-28-300-054.000-005	Anderson Bonnie Trust	1705 N College AVE	Bloomington IN 47404-2475	PO Box 2286	Bloomington IN 47402
53-05-28-300-168.000-005	Burnham John S Myra J 55 Interest ; Burnham John P 15 Interest ; Burnham Mark B 15 Interest ; Burnham Christopher S 15 Interest	1945 N College AVE	Bloomington IN 47404-2401	PO Box 1248	Bloomington IN 47402
53-05-28-300-181.000-005	Anderson Bonnie Trust	N Kinser PIKE	Bloomington IN 47404	C/o Crimson Crossing PO Box 1460	Bloomington IN 47402
53-05-28-311-002.000-005	Young Teresa Boruff	1524 N Woodburn AVE	Bloomington IN 47404-2416	1524 N Woodburn Ave	Bloomington IN 47404
53-05-29-400-033.000-005	Northlane Partnership	N Kinser PIKE	Bloomington IN 47404	PO Box 5011	Bloomington IN 47407
53-01-30-076-010.000-005	3X Investments LLC	1681 N College AVE	Bloomington IN 47404	c/o Marc Kelwaski 1309 Spotswood Court	Wilmington NC 28409
53-01-30-688-006.000-005	WWHB LLC	410 W Northlane DR	Bloomington IN 47404	Hoosier Choice 672 S College Ave	Bloomington IN 47403
53-01-30-688-007.000-005	Lantz Douglas M Mary Jo	422 N Kinser PIKE	Bloomington IN 47404	13562 Shavam Peak Dr	Middlebury IN 46540
53-01-30-688-008.000-005	McMahon Kevin S King Ronald D	420 N Northlane DR	Bloomington IN 47404	420 W Northlane Dr	Bloomington IN 47404
53-01-30-688-009.000-005	Hsieh Ming-Feng Mei-Hui Lin	418 W Northlane DR	Bloomington IN 47404	7407 S State Road 446	Bloomington IN 47401
53-01-30-688-010.000-005	McCaslin James Spencer; McCaslin Ryan P; McCaslin Karen E	416 W Northlane DR	Bloomington IN 47404	62077 Lake St	Cassopolis MI 49031
53-01-30-688-011.000-005	Zhen Kai	414 N Kinser PIKE	Bloomington IN 47404	414 W Northland Drive	Bloomington IN 47404
53-01-30-688-012.000-005	DNRH Properties LLC	412 N Kinser PIKE	Bloomington IN 47404	3987 W Allison Ct	Bloomington IN 47404
53-01-30-688-014.000-005	Seeber Thomas M	426 W Northlane DR	Bloomington IN 47404	501 E Tenth St	Bloomington IN 47408
53-01-30-688-015.000-005	Benrud Erik Charles	428 W Northlane DR	Bloomington IN 47404	428 W Northlane	Bloomington IN 47404
53-01-30-688-016.000-005	Ermolin Sergey Olga	430 W Northlane DR	Bloomington IN 47404-2220	1579 Via Campo Aurea	San Jose CA 95120
53-01-30-688-017.000-005	Glickfield Robert Alexander; Steele Dianne	432 W Northlane DR	Bloomington IN 47404-2220	432 W Northlane Dr Unit C-17	Bloomington IN 47404
53-01-30-688-018.000-005	Oleh LLC	434 W Northlane DR	Bloomington IN 47404-2220	7053 Swallow Lane	Plainfield IN 46168
53-01-30-688-019.000-005	Sun-Morris LLC	446 W Northlane DR	Bloomington IN 47404-2220	3485 S Wickens St	Bloomington IN 47403
53-01-30-688-020.000-005	Zheng Ying	414 W Northlane DR	Bloomington IN 47404-2220	444 W Northlane Dr	Bloomington IN 47404
53-01-30-688-021.000-005	Chen Qiang	442 W Northlane DR	Bloomington IN 47404	442 W Northlane Dr	Bloomington IN 47404
53-01-30-688-022.000-005	Jiang Mei Ying	440 W Northlane DR	Bloomington IN 47404	4585 E Donington Dr	Bloomington IN 47401
53-01-30-688-024.000-005	Sun-Morris LLC	436 W Northlane DR	Bloomington IN 47404	3485 S Wickens St	Bloomington IN 47403
53-01-30-688-025.000-005	Wayneshire Investments LLC	500 W Northlane DR	Bloomington IN 47404-2221	3925 E Larry Wayne Dr	Bloomington IN 47401
53-01-30-688-026.000-005	Lin Bin	502 W Northlane DR	Bloomington IN 47404	3803 S Claybridge Dr	Bloomington IN 47401
53-01-30-688-028.000-005	Nguyen Kelly Mai; Bui Maggie Cam-Tu	506 W Northlane DR	Bloomington IN 47404	3790 S Claybridge Dr	Bloomington IN 47401
53-01-30-688-029.000-005	Pishgahi Pantea	508 W Northlane DR	Bloomington IN 47404	508 W Northlane Dr	Bloomington IN 47404
53-01-30-688-030.000-005	Rajpal Hapeesh	510 W Northlane DR	Bloomington IN 47404	3901 S Woods Egde Bend	Bloomington IN 47401
53-01-30-688-031.000-005	Liu Benlin; Liu Laura P	526 W Northlane DR	Bloomington IN 47404-2205	2429 Wyndham Pl	Columbus IN 47203
53-01-30-688-032.000-005	Baez Dairo	524 W Northlane DR	Bloomington IN 47404	524 W Northlane Drive	Bloomington IN 47404
53-01-30-688-033.000-005	Bui Duc Minh Nguyen Kelly Mai	522 W Northlane DR	Bloomington IN 47404	3790 S Claybridge Dr	Bloomington IN 47401
53-01-30-688-034.000-005	DNRH Properties LLC	520 W Northlane DR	Bloomington IN 47404	3987 W Allison Court	Bloomington IN 47404
53-01-30-688-035.000-005	Liu Benlin; Liu Laura P	518 W Northlane DR	Bloomington IN 47404-2205	2429 Wyndham Pl	Columbus IN 47203
53-01-30-688-036.000-005	Sun-Morris LLC	516 W Northlane DR	Bloomington IN 47404	3485 S Wickens St	Bloomington IN 47403
53-01-30-688-037.000-005	Alameda Mackenzie L	514 W Northlane DR	Bloomington IN 47404	514 W Northlane Dr	Bloomington IN 47404
53-01-30-688-038.000-005	E M Rock LLC	512 W Northlane DR	Bloomington IN 47404-2205	9407 Poplar Creek	Leo IN 46765
53-01-30-688-500.000-005	Chen Ming Hui	424 W Northlane DR	Bloomington IN 47404	3108 East Kensington Park Dr	Bloomington IN 47401
53-05-28-311-001.000-005	Bastin Jeffrey Keith; Bastin Rebecca Lynn; Arthur R Darlene James M	1508 N Woodburn AVE	Bloomington IN 47404-2416	3650 E Bluebird Ln	Bloomington IN 47401
53-05-28-311-003.000-005	Jones Jeffrey S	1506 N Kinser PIKE	Bloomington IN 47404-2306	3929 W Roll Ave	Bloomington IN 47403
53-05-28-311-004.000-005	McCracken Linda O	1510 N Kinser PIKE	Bloomington IN 47404-2306	114 Oak Lane	Bedford IN 47421
53-05-28-311-005.000-005	Bastin Jeffrey Keith; Bastin Rebecca Lynn; Arthur R Darlene James M	1504 N Woodburn AVE	Bloomington IN 47404-2416	3650 E Bluebird Ln	Bloomington IN 47401
53-05-28-311-006.000-005	Wolfer LeighAnne	1534 N Woodburn AVE	Bloomington IN 47404-2416	1534 N Woodburn Ave	Bloomington IN 47404
53-05-28-311-007.000-005	Elgar Properties LLC	301 W Brookdale DR	Bloomington IN 47404-2411	2630 N WSalnut St	Bloomington IN 47404
53-05-28-311-009.000-005	Baumgarth Clayton D; Sinclair Kelsey L; Sinclair Andria Lee; Sinclair John David	302 W Brookdale DR	Bloomington IN 47404-2412	302 W Brookdale Dr	Bloomington IN 47404
53-05-28-311-010.000-005	Pioquinto-Ramirez Armando Del Pilar Gonzalez Maria	300 W Brookdale DR	Bloomington IN 47404-2412	1507 W Arlington Rd	Bloomington IN 47404
53-05-29-400-051.000-005	Lipe Leann	504 W Northlane DR	Bloomington IN 47404-2221	4400 E Sheffield Drive	Bloomington IN 47408



PHASE 1 MAINTENANCE OF TRAFFIC PLAN  
W BROOKDALE DRIVE



**MAINTENANCE OF TRAFFIC LEGEND**

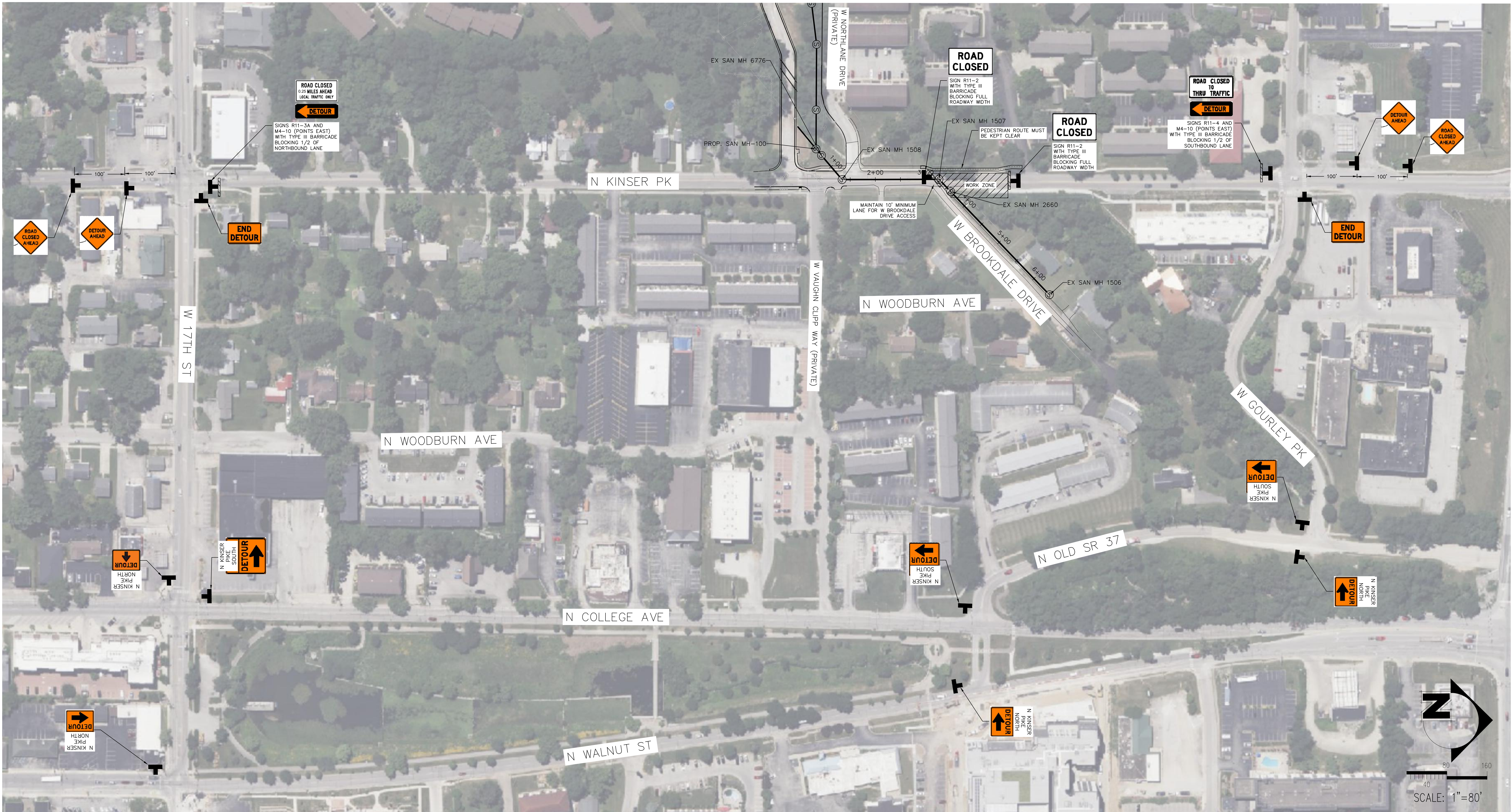
- CHANNELIZING DEVICE (DRUM)
- LONGITUDINAL CHANNELIZING DEVICE (BARRICADE)
- ▨ PEDESTRIAN DETOUR AREA
- CONSTRUCTION FENCE
- FLAGGER
- CONSTRUCTION SIGN
- TYPE 3 BARRICADE

**MAINTENANCE OF TRAFFIC NOTES**

1. CONTRACTOR IS RESPONSIBLE FOR MAINTENANCE OF TRAFFIC. ALL MAINTENANCE OF TRAFFIC MUST BE IN ACCORDANCE WITH THE LATEST EDITION OF THE INDIANA MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND SHALL MEET CITY OF BLOOMINGTON MUNICIPAL CODE.
2. THE PEDESTRIAN ROUTE SHOWN ON THESE PLANS MUST BE MAINTAINED AT ALL TIMES. ANY TEMPORARY PEDESTRIAN ROUTES MUST MEET PROWING REQUIREMENTS (NO STEPS OR STEEP SLOPES).
3. TEMPORARY ASPHALT, STEEL PLATES, OR ANOTHER METHOD APPROVED BY CITY ENGINEERING MAY BE USED TO ALLOW THE SAFE FLOW OF TWO-WAY TRAFFIC AFTER THE WORK PERIOD. **WARNING SIGNS (MUTCD WB-24) MUST BE PLACED 350 FEET IN ADVANCE OF ANY STEEL PLATES WITHIN THE ROADWAY.**
4. CONTRACTOR IS TO MAINTAIN ACCESS TO ALL DRIVEWAYS AT ALL TIMES. CONTRACTOR IS TO WORK CLOSELY WITH LOCAL RESIDENTS SO THEY ARE AWARE OF HOW TO ACCESS THEIR PROPERTIES DURING CONSTRUCTION.

**DESCRIPTIONS OF PHASES**

- PHASE 1 CBU SANITARY SEWER REPLACEMENT BETWEEN CBU MANHOLE 1506 AND CBU MANHOLE 2660 WITHIN W BROOKDALE DR - NO LANE RESTRICTIONS REQUIRED
- PHASE 2 CBU SANITARY SEWER REPLACEMENT BETWEEN CBU MANHOLE 2660 AND CBU MANHOLE 1507 WITHIN N KINSER PK ROADWAY - FULL ROAD CLOSURE REQUESTED
- PHASE 3 CBU SANITARY SEWER REPLACEMENT BETWEEN CBU MANHOLE 1507 AND CBU MANHOLE 1508 WITHIN N KINSER PK ROADWAY - FULL ROAD CLOSURE REQUESTED
- PHASE 4 CBU SANITARY SEWER REPLACEMENT BETWEEN CBU MANHOLE 1508 AND CBU MANHOLE 6776 WITHIN N KINSER PK ROADWAY - FULL ROAD CLOSURE REQUESTED WITH PEDESTRIAN DETOUR



PHASE 2 MAINTENANCE OF TRAFFIC PLAN  
N KINSER PIKE



06/23/2022

ASPEN HEIGHTS PARTNERS  
MS ZONING  
BLOOMINGTON, INDIANA  
CONFORMED PLAN SET FOR CONSTRUCTION

REVISIONS	DATE	BY

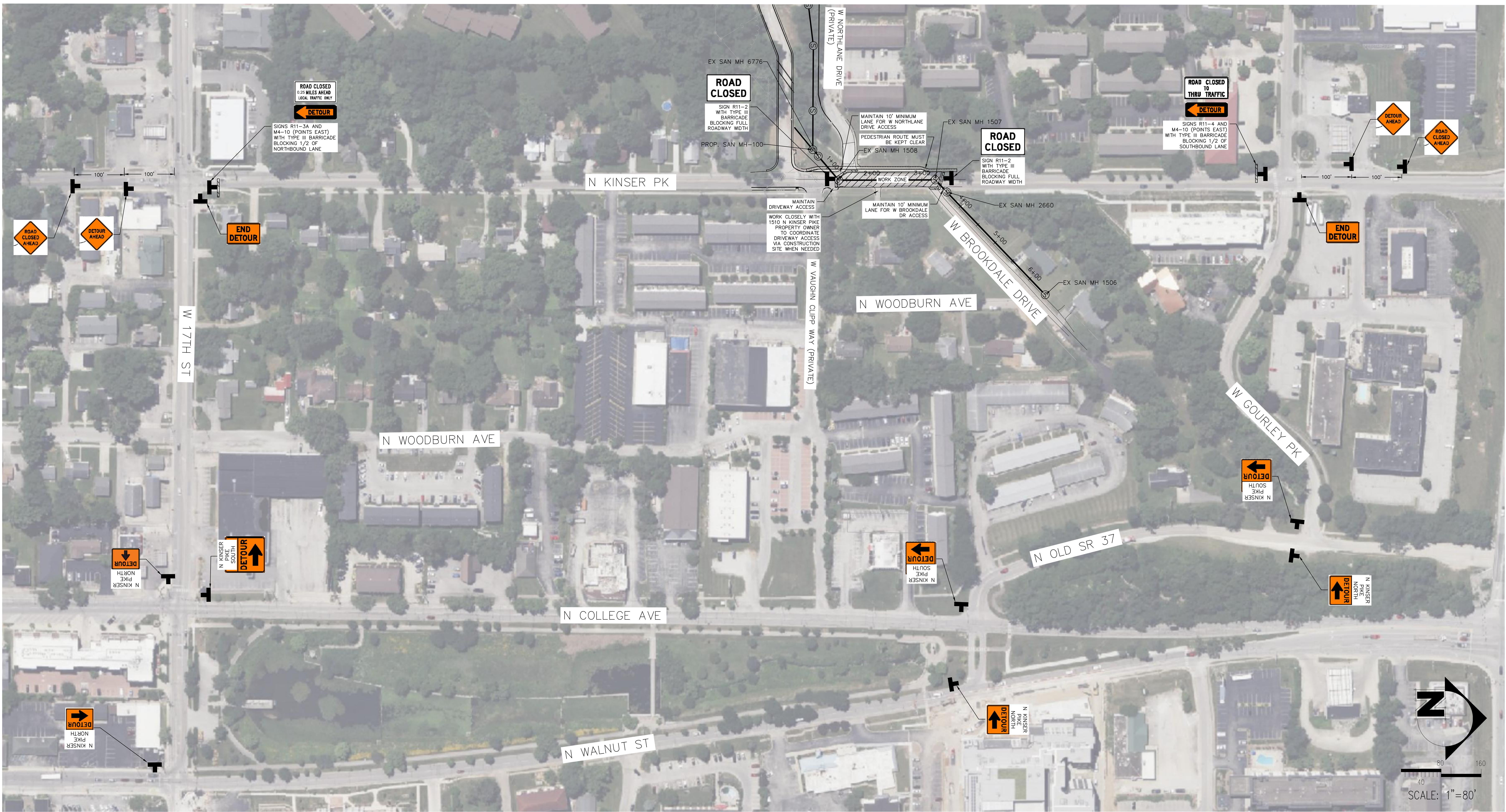
DESIGNED BY	CHECKED BY	DATE
KCK	KCK	

PROJECT NUMBER  
**6187**

SHEET  
**T100**

DATE  
05/11/2023

PHASES 1 AND 2



**PHASE 3 MAINTENANCE OF TRAFFIC PLAN**  
N KINSER PIKE



06/23/2022

**ASPEN HEIGHTS PARTNERS**  
MS ZONING  
BLOOMINGTON, INDIANA  
CONFORMED PLAN SET FOR CONSTRUCTION

BY	DATE

REVISIONS

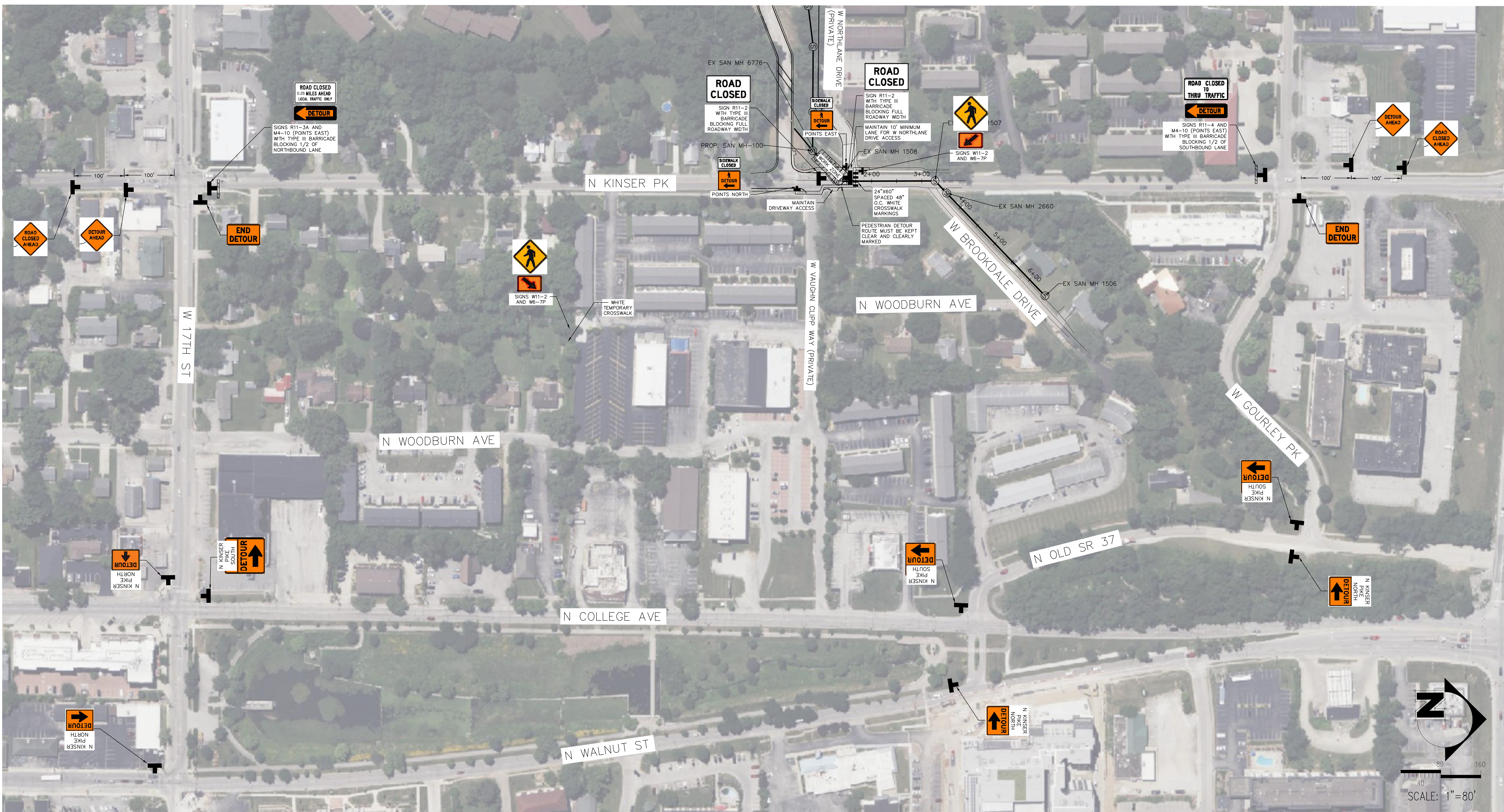
DESIGNED BY	CHECKED BY	DATE
KCK	KCK	

JOB NUMBER  
**6187**

SHEET  
**T101**

DATE  
05/11/2023

PHASE 3



PHASE 4 MAINTENANCE OF TRAFFIC PLAN  
N KINSER PIKE



06/23/2022

ASPEN HEIGHTS PARTNERS  
MS ZONING  
BLOOMINGTON, INDIANA  
CONFORMED PLAN SET FOR CONSTRUCTION

BY	DATE

REVISIONS

DESIGNED BY	CHECKED BY	DATE
KCK	KCK	

6187  
SHEET

T102

05/11/2023

PHASE 4



# CITY OF BLOOMINGTON RIGHT-OF-WAY USE PERMIT APPLICATION

401 N Morton Street, Suite 130  
P.O. Box 100  
Bloomington, IN 47402

Phone: (812) 349-3423  
Fax: (812) 349-3520  
Email: [planning@bloomington.in.gov](mailto:planning@bloomington.in.gov)

ROW EXCAVATION  ROW USE

ADDRESS OF ROW ACTIVITY: 703 W Gourley Pike

<b>A. APPLICANT/AGENT INFORMATION:</b>		<b>D. TRAFFIC CONTROL DEVICES*:</b>	
APPLICANT NAME: <u>James Fronk</u>		<input checked="" type="checkbox"/> CONES	<input type="checkbox"/> ARROWBOARD
E-MAIL: <u>jfronk@mwbuilders.com</u>		<input checked="" type="checkbox"/> LIGHTED BARRELS	<input checked="" type="checkbox"/> TYPE 3 BARRICADES
COMPANY: <u>MW Builders</u>		<input checked="" type="checkbox"/> FLAGGERS	<input type="checkbox"/> BPD OFFICER
ADDRESS: <u>13725 W 109th</u>		*PROVIDING MUTCD COMPLIANT TEMPORARY TRAFFIC CONTROL DEVICES AND MAINTENANCE OF TRAFFIC (MOT) PLAN IS YOUR RESPONSIBILITY AND REQUIRED. See page 3 for additional MOT resources; the graph paper can be used for your MOT site plan if needed or you can submit a separate sheet.	
CITY, STATE, ZIP: <u>Lenexa, KS 66215</u>		<b>E. METERED PARKING SPACES NEEDED:</b> <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
24-HR EMERGENCY CONTACT NAME: <u>Toby Gower</u>		IT IS THE RESPONSIBILITY OF THE APPLICANT TO RESERVE PARKING METER(S) APPLICATION LOCATED: <a href="https://bloomington.in.gov/transportation/parking/moving">https://bloomington.in.gov/transportation/parking/moving</a> OR CONTACT PARKING SERVICES WITH QUESTIONS AT (812)349-3436	
24-HR CONTACT PHONE #: <u>254-654-9836</u>		<b>F. IS THIS A</b> <input type="checkbox"/> CBU* <input type="checkbox"/> COUNTY* <input type="checkbox"/> IU* <input type="checkbox"/> NP* PROJECT?	
INSURANCE #*: <u>CGD740995702</u> COMPANY: <u>Lockton</u>		PROJECT NAME: <u>N/A</u>	
BOND #*: <u>K41687800</u> COMPANY: <u>Federal Ins.</u>		PROJECT #:	
*INSURANCE & BOND MUST BE ON FILE WITH THE CITY BEFORE PERMIT WILL BE ISSUED		PROJECT MGR.:	
<b>**SUBCONTRACTOR INFORMATION**</b>		PROJECT MGR. #:	
<b>(LIST ALL COMPANIES WORKING UNDER PRIMARY CONTRACTOR PERMIT)</b>		*CBU = CITY OF BLOOMINGTON UTILITIES *COUNTY = MONROE COUNTY	
COMPANY NAME:		*IU = INDIANA UNIVERSITY *NP = NOT-FOR-PROFIT AGENCY	
<b>B. WORK DESCRIPTION:</b>		<b>G. EXCAVATIONS:</b>	
<input type="checkbox"/> POD/DUMPSTER <input type="checkbox"/> CRANE <input type="checkbox"/> SCAFFOLDING <input checked="" type="checkbox"/> CONSTRUCTION USE*		SQ FT OF PAVEMENT* EXCAVATIONS: <u>1,477 SF of asphalt patch, 7 LF of curb</u> JRBS	
(EXPLAIN): <u>Excavation for sanitary sewer installation.</u>		SQ FT OF NON-PAVEMENT* EXCAVATIONS: <u>1,962 SF of dirt</u>	
*EXCAVATION, LONG TERM USE FOR STORAGE OF MATERIAL/EQUIPMENT/WALKAROUND		*DIRT, GRASS, GRAVEL, LANDSCAPE AREA OR OTHER UNPAVED SURFACE	
<b>C. RIGHT OF WAY TO BE USED/CLOSED:</b>		LINEAL FT OF BORE*:	
STREET NAME 1: <u>N Kinser Pk</u>		*BORE PITS SHALL BE CALCULATED AS SQ FT EXCAVATIONS	
1ST INTERSECTING STREET NAME: <u>W Vaughn Clipp Way</u>		# OF POLE INSTALLATIONS/REMOVAL:	
2ND INTERSECTING STREET NAME: <u>W Brookdale Dr</u>		SQ FT OF SIDEWALK RECONSTRUCTION*: <u>50 SF</u>	
<input checked="" type="checkbox"/> ROAD CLOSURE <input type="checkbox"/> LANE CLOSURE 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/>		*CONCRETE OR ASPHALT SIDEWALK/PATH BEING IMPROVED/REPLACED	
<input checked="" type="checkbox"/> SIDEWALK* <input type="checkbox"/> BIKE LANE <input type="checkbox"/> OTHER		SQ FT OF SIDEWALK NEW CONSTRUCTION*:	
TRANSIT STOP? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N PARKING LANE(S)** <input type="checkbox"/> Y <input checked="" type="checkbox"/> N **NON-METERED		*CONCRETE OR ASPHALT SIDEWALK/PATH THAT IS NEW INFRASTRUCTURE	
START DATE: <u>07/17/2023*</u> END DATE: <u>07/31/2023</u> # OF DAYS*: <u>14</u>		#RESIDENTIAL DRIVEWAY INSTALLATION:	
<u>*will be adjusted based on the exact end date of the 17th/Kinser Intersection project</u>		TO SUBMIT A LOCATE REQUEST 24 HRS A DAY, 7 DAYS A WEEK CALL 811 OR 800-382-5544 CALL 2 WORKING DAYS BEFORE YOU DIG. ITS THE LAW.	
STREET NAME 2: <u>W Brookdale Dr</u>		<b>H. INDEMNIFICATION AGREEMENT:</b>	
1ST INTERSECTING STREET NAME: <u>N Kinser Pk</u>		The petitioner/applicant hereby agrees to hold harmless, defend and to indemnify the City of Bloomington from or against all claims, action, damages and expenses, including but not limited to reasonable attorney's fees or any alleged injury and/or death to any person or damage to any property arising, or alleged to have arisen out of any act of commission or omission on the part of the petitioner/applicant, his/her heirs, successors, or assigns regardless of whether such acts are the direct or indirect result of the public right-of-way use pursuant to this permit grant.	
2ND INTERSECTING STREET NAME: <u>N Woodburn Ave</u>		I AFFIRM, UNDER THE PENALTIES FOR PERJURY, THAT THE FOREGOING REPRESENTATIONS ARE TRUE.	
<input type="checkbox"/> ROAD CLOSURE <input type="checkbox"/> LANE CLOSURE 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/>		PRINT NAME: _____	
<input type="checkbox"/> SIDEWALK* <input type="checkbox"/> BIKE LANE <input type="checkbox"/> OTHER		SIGNATURE: _____	
TRANSIT STOP? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N PARKING LANE(S)** <input type="checkbox"/> Y <input checked="" type="checkbox"/> N **NON-METERED		DATE: _____	
START DATE: <u>07/10/2023</u> END DATE: <u>07/17/2023</u> # OF DAYS*: <u>7</u>			
*SIDEWALK CLOSURES FOR A PERIOD OR PERIODS TOTALING 24HRS OR MORE SHALL INSTALL A WALKAROUND UNLESS OTHERWISE APPROVED DURING REVIEW			
<b>STANDARD CLOSURE HOURS MON-FRI*: 9:00 AM - 3:00 PM &amp; 6:00 PM - 9:00 PM</b>			
STANDARD CLOSURE HOURS <input type="checkbox"/> *NON-STANDARD CLOSURE HOURS <input checked="" type="checkbox"/>			
REQUESTED CLOSURE HOURS: <u>12:00AM</u> - <u>12:00AM</u>			
*non-standard hours may not be allowed near schools, on arterials, or other circumstances and are subject to approval during the permitting process			
BMC 14.09.040 allows work from 6 AM to 10 PM without violating the noise ordinance (7AM to 9PM for pneumatic hammers)			

For Administration Use Only (applicable to CLOSURE approval)

Approved By: \_\_\_\_\_  BPW  City Engineer  Director Date: \_\_\_\_\_

Staff Representative: \_\_\_\_\_ Phone#: \_\_\_\_\_ Date: \_\_\_\_\_



## Board of Public Works Staff Report

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<b>Project/Event:</b>	Request from Duke Energy for an extension to previously approved right of way use
<b>Staff Representative:</b>	Paul Kehrberg
<b>Petitioner/Representative:</b>	Dawn Brunk, Duke Energy
<b>Date:</b>	July 3, 2023

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**Report:** Duke Energy is currently constructing Phase 3 of the Bloomington Reliability Project. The right of way use and closures were approved at the January 31, 2023 Board of Public Works meeting, but the current approval expired at the end of June. Duke is requesting lane, sidewalk, and full street closures from July 5 to November 30, 2023.

Construction is planned to end September 30, 2023 with restoration continuing until November 30, 2023. There will be temporary lane closures while crews continue the project. Short duration full street closures will also be required to set pole bases and tops in locations where there are space limitations.

Duke has submitted maintenance of traffic plans plans for all of the different phases of the project.

Jun. 29, 2023

Board of Public Works  
401 North Morton Street  
Bloomington, IN 47404

Re: Duke Energy Construction ROW Work

Dear Board Members:

Duke Energy started construction of the new planned transmission line in February 2023 along several downtown streets and along the B-Line Trail. This project is part of a multi-year project that began in 2016 to help meet the growing demand for electricity and adequately serve the city. Duke Energy has worked closely with the city and local officials to plan the project. The project has continued past our anticipated June 2023 end date due to many factors including complexity of project, weather events, and drilling time due to rock in the area.

In order to facilitate this project, Duke Energy is respectfully requesting the following:

Temporary closures in the following locations:

- Rogers St from Duke Property to Patterson St
- North side of Patterson St to Morton St
- South side of W 4<sup>th</sup> St from east of S Madison St to Rogers St
- East side of S Rogers St and W 4<sup>th</sup> St to N Rogers St and B-Line Trail
- Fairview St from B-Line Trail to 11<sup>th</sup> St
- 11<sup>th</sup> St from Fairview to Duke Property

Complete road closures in the following locations:

- Morton Street from Patterson Street north to Convention Center parking lot at end of street
- Madison Street from west side of parking lot north to 4<sup>th</sup> St
- N Rogers St between 3<sup>rd</sup> St and 10<sup>th</sup> St:
  - Closures to dig and set 5 pole bases:
    - Intersection of 4<sup>th</sup> St and Rogers St– 1 full day closure
      - Note: will pull old pole and dig hole for new steel pole base, truck must be set up perpendicular to the road.
    - Rogers St between Kirkwood and 6<sup>th</sup> St – 1 full day closure
    - Rogers St between 7<sup>th</sup> and 8<sup>th</sup> St – 1 full day closure
  - One-hour closures as needed to set 5 pole bases and tops. Bases and tops require separate closures due to different equipment used for each section of the pole.
    - 4<sup>th</sup> St between Rogers St and Madison St - 1 hour to set top
    - Rogers and 4<sup>th</sup> St – 1 hour to set base, 1 additional hour to set top
    - Rogers St from 4<sup>th</sup> St to Kirkwood St – 1 hour to set base, 1 additional hour to set top

- Rogers St from 6<sup>th</sup> St to 7<sup>th</sup> St – 1 hour to set base, 1 additional hour to set top
- Rogers St north of 8<sup>th</sup> St – 1 hour to set base, 1 additional hour to set top
- Rogers St south of B line trail – 1 hour to set base, 1 additional hour to set top

If hourly closures are not preferred, a full road closure of N Rogers St between 3<sup>rd</sup> St and 10<sup>th</sup> St is requested for one week. Signage will be placed along the route 48 hours prior to a full day road closure to give the public advanced notification of the closure. Detour routes and signage will also be in place. Notifications of the closures will continue to be communicated to local businesses and residents along the route. Traffic control will allow access to private properties when safe.

This information is included in the attached Management of Traffic Plan. Duke Energy will coordinate with the City of Bloomington, City of Bloomington Utilities, law enforcement and transit providers to ensure that this restriction and closure information is well communicated. The construction planned end date is September 30, 2023 with final restoration continuing after construction is complete. Therefore, Duke Energy respectfully requests that the Board of Public Works approves the restrictions closure referenced above from July 5, 2023 to November 30, 2023.

Sincerely,

A handwritten signature in cursive script that reads "Dawn M. Brunk". The signature is written in black ink on a white background.

Dawn Brunk, Project Manager



Jun. 29, 2023

Board of Public Works  
401 North Morton Street  
Bloomington, IN 47404

Re: Duke Energy Reliability Line Construction

Dear Board Members:

Duke Energy began work in February 2023 constructing the new planned transmission line along several downtown streets and along the B-Line Trail. This work is one phase of a multi-year effort known as the Bloomington Reliability Project. Planning for the project began in 2016 to help meet the growing demand for electricity and to adequately serve the city.

The project includes the installation of new power lines that will feed three substations in a 3.3-mile transmission corridor and provide a continuous, enhanced reliable flow of energy for the Bloomington community. The project also:

- Provides additional capacity to deliver reliable electricity to help meet the growing needs of Bloomington and Duke Energy customers
- Provides more options for delivering and managing power in the area, enhancing the integrity of the system
- Improves electrical system reliability
- Better addresses the impact of severe weather in the city by improving the resiliency of the electric system and allowing for quicker recovery of service during storm-related outages
- Maintains a robust system for supplying and delivering electricity, which is integral to help ensure the continued economic growth and prosperity of the city and region
- Improves power quality and reliability now and in the future

Construction for the project has been divided into three phases. Phase 1 was completed in 2019 with the installation of the new 11<sup>th</sup> Street substation and transmission line system along North Rogers Street. Duke Energy is now preparing for Phase 3 to connect the 11<sup>th</sup> Street substation to the substation on South Rogers Street.

The construction work will continue to require temporary lane, road and trail closures from July 1, 2023 to November 30, 2023 as submitted with the Right-Of-Way Use Permit Application. The temporary closures are necessary for safety. The work will be completed in sections to prevent closures along the entire route for the duration of the project. Complete closures will be manned and able to work with local residents and businesses for access. Detour routes and signage will be in place. The barricades will be taken down daily to allow traffic to flow when the work is done, and the road will be cleared for the evening/night. The traffic on one lane closures will be guided by flaggers.

Duke Energy has worked closely with City of Bloomington officials throughout the planning process on all phases of the project. We have also hosted informational community forums to

gather input and evaluate options for the new transmission line route to be the least impactful to the community. We have continued to communicate with stakeholders along the route and in the community:

- Project webpage launched in early 2022: [Bloomington Reliability Project – Duke Energy \(duke-energy.com\)](https://www.duke-energy.com/bloomington-reliability-project)
- January 18, 2022: Phase 3 notification letter mailed to property owners and current tenants in the project area
- June 29, 2022: Phase 3 update postcard mailed notifying neighbors that the project schedule has shifted to 2023
- November 14, 2022:
  - Phase 3 - Update postcard mailed to property owners and tenants in the project area notifying them of upcoming work in 2023
  - Phase 2 – Notification letter mailed to property owners and tenants in the project area
- News release to communicate project was released January 4, 2023.



News Release\_Duke  
Energy begins next

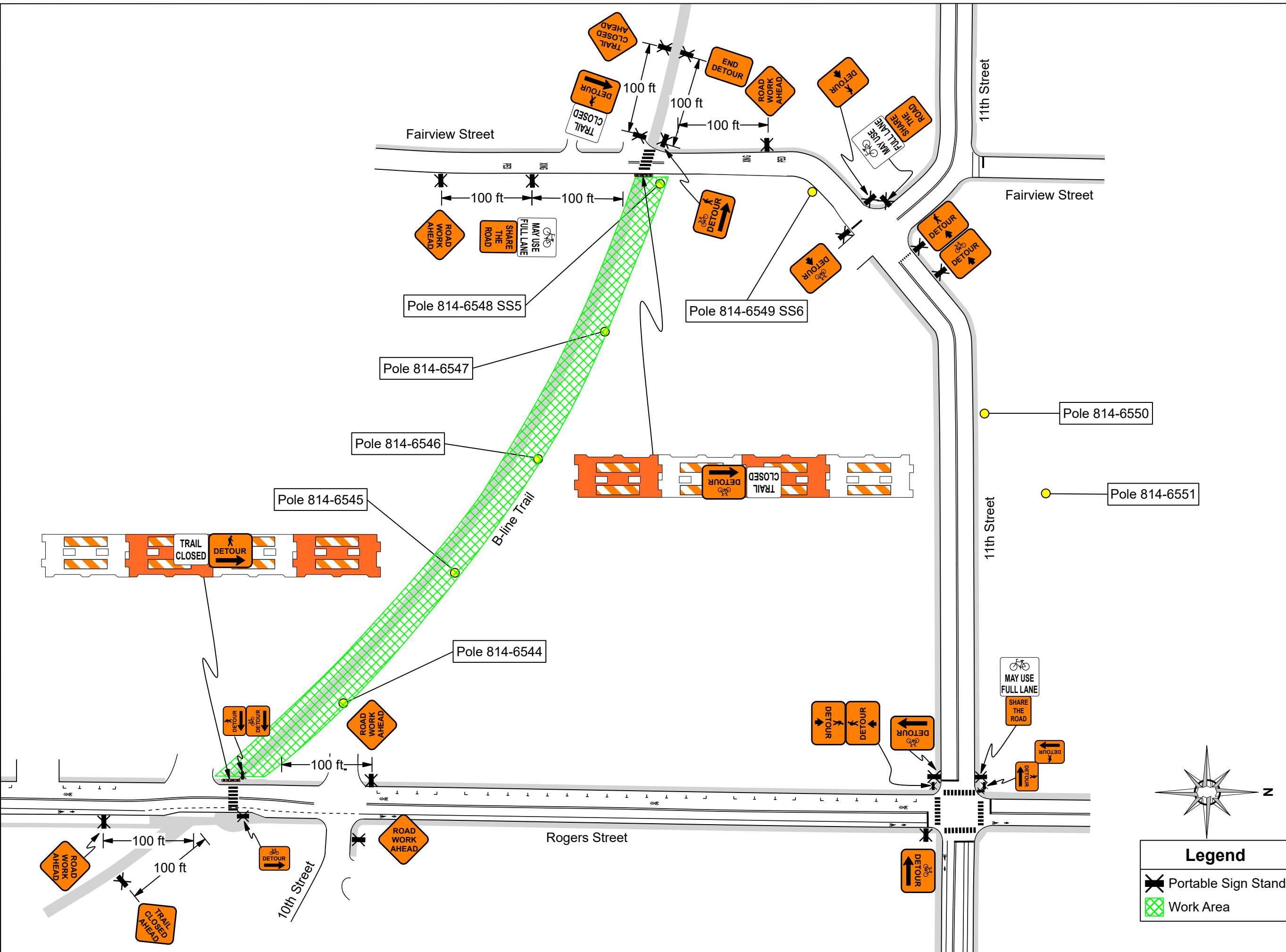
- Quarterly newsletters sent to community leaders with updates on the project provided by the Government and Community Relations Manager.

The project will continue to be managed in coordination with Duke Energy and the City of Bloomington. Questions about the project can be directed to Dawn Brunk at [dawn.brunk@duke-energy.com](mailto:dawn.brunk@duke-energy.com).

Sincerely,

A handwritten signature in black ink that reads "Dawn M. Brunk".

Dawn Brunk, Project Manager



Professional Certification. I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional engineer under the laws of the State of Indiana, License No. PE19700034, Expiration Date: 7/31/2024



**ORANGE BARREL ENGINEERS**

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317-758-7587

PREPARED FOR:  
**SHP Traffic Control**

PROJECT NAME:  
**Trail and Road Closures with  
Street, Pedestrian, and Bicycle  
Detours  
Grimes St to 11th St**

PROJECT ADDRESS:  
**Various Locations  
Bloomington, IN  
Monroe Conty**

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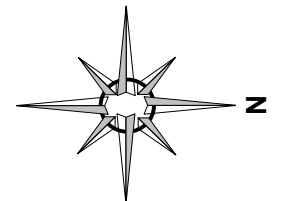
ISSUED FOR: **Temporary Traffic Control** DATE: **3/22/2023**

Des. by: JPM  
Drawn by: JPM

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NO	DESCRIPTION	BY	DATE

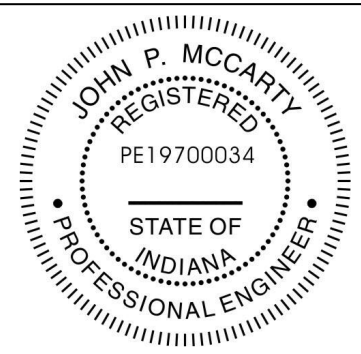
SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**1 OF 33**



**Legend**

- Portable Sign Stand
- Work Area



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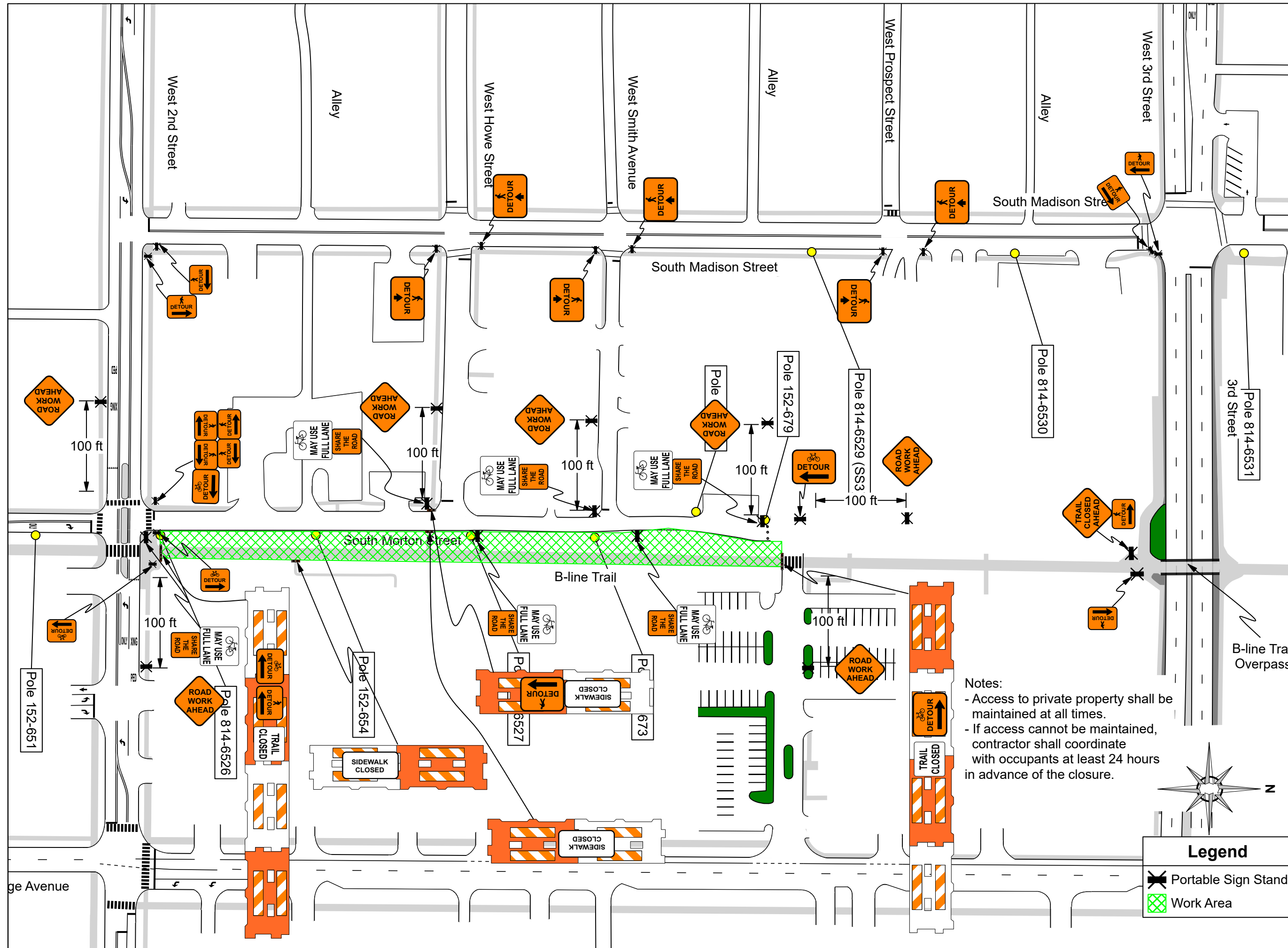
Des. by: JPM  
Drawn by: JPM

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NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

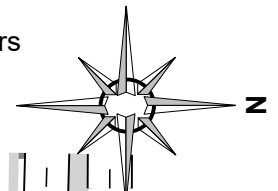
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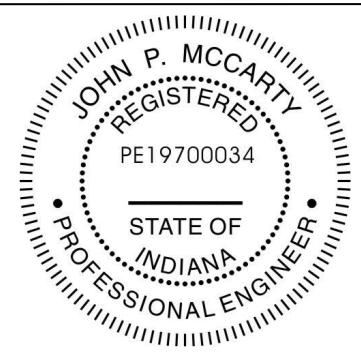


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**Legend**

- Portable Sign Stand
- Work Area





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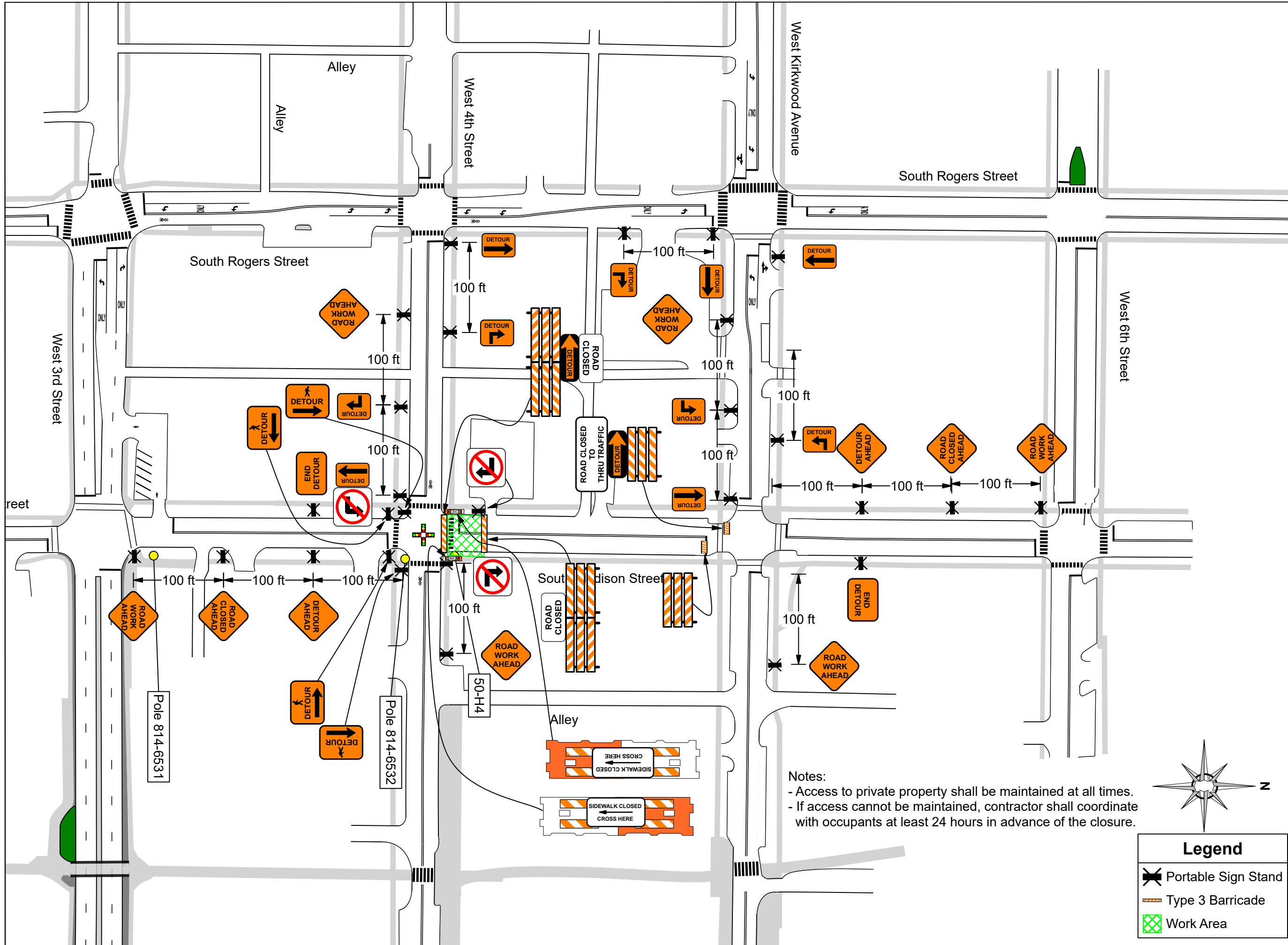
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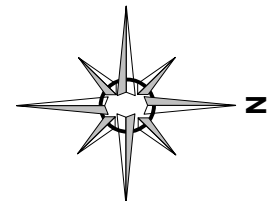
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**Temporary Traffic Control**

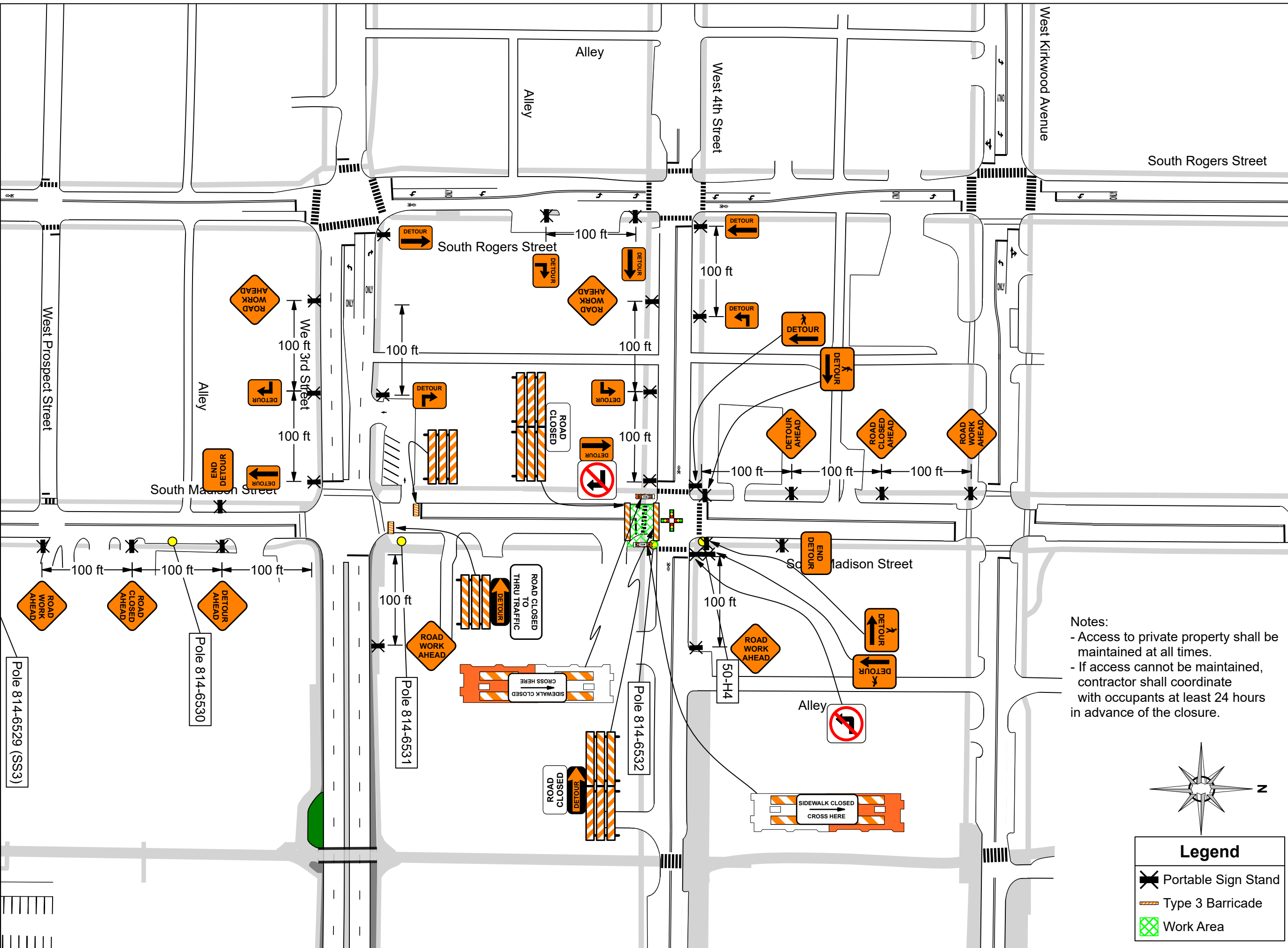
SHEET NUMBER:  
**3 OF 33**



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Legend	
	Portable Sign Stand
	Type 3 Barricade
	Work Area



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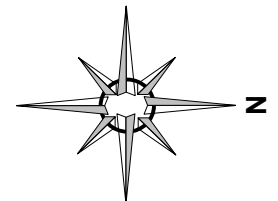
Des. by: JPM  
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NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
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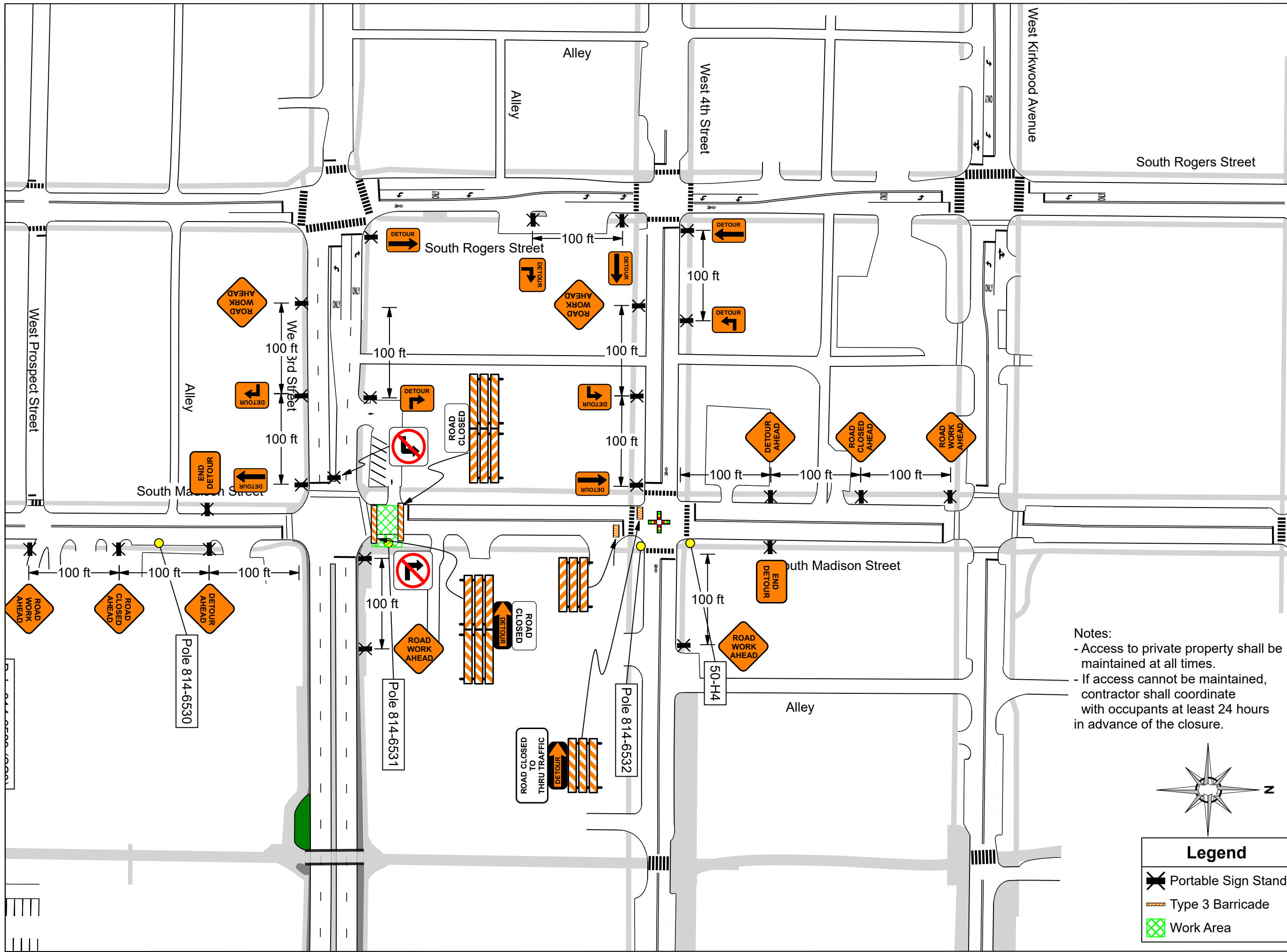
SHEET NUMBER:  
**4 OF 33**

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**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area



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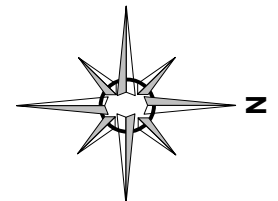
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**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area

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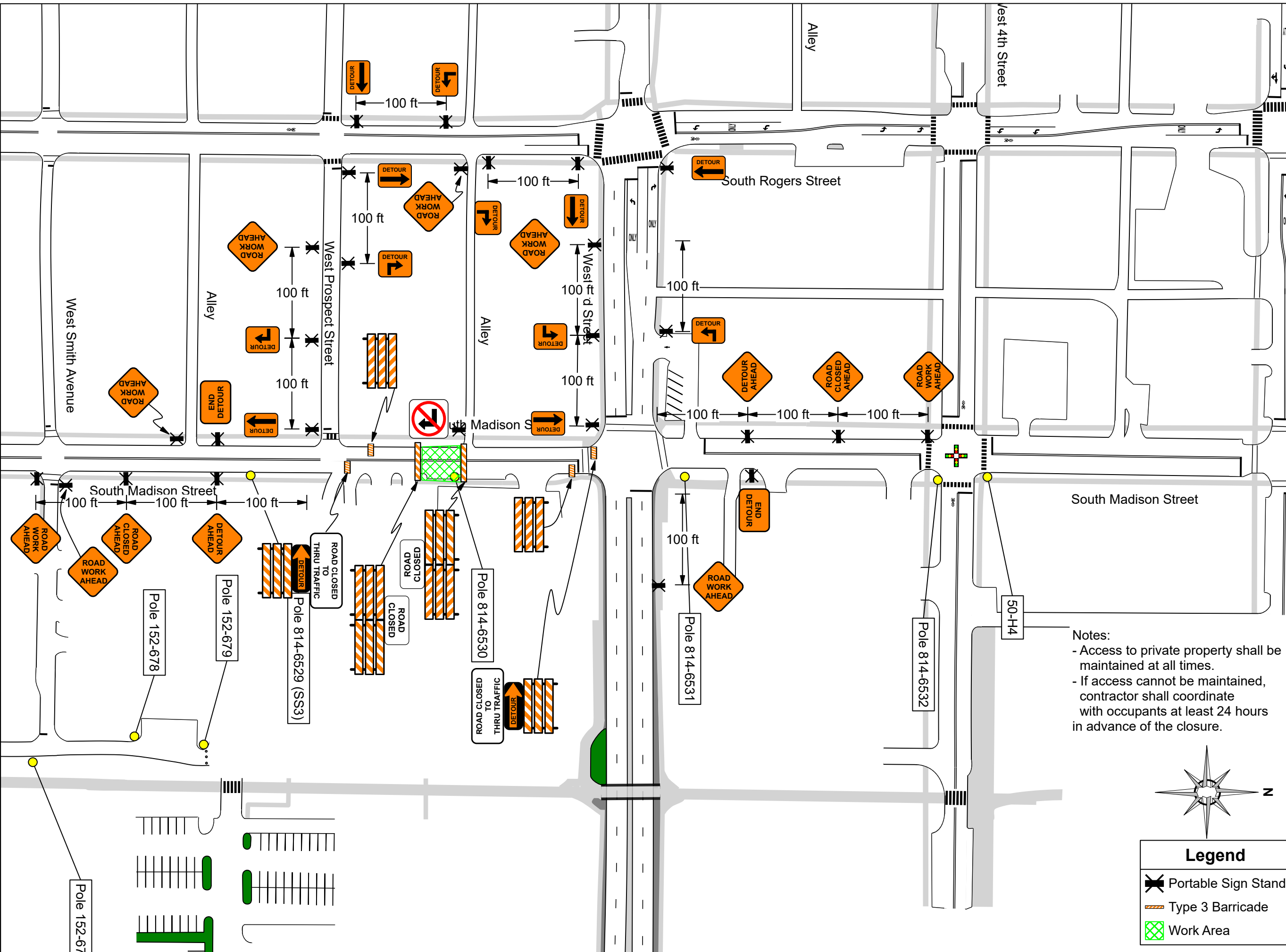
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SHEET NUMBER:  
**5 OF 33**



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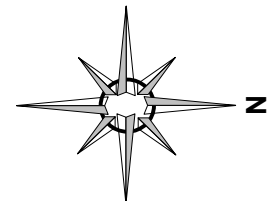
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REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**6 OF 33**

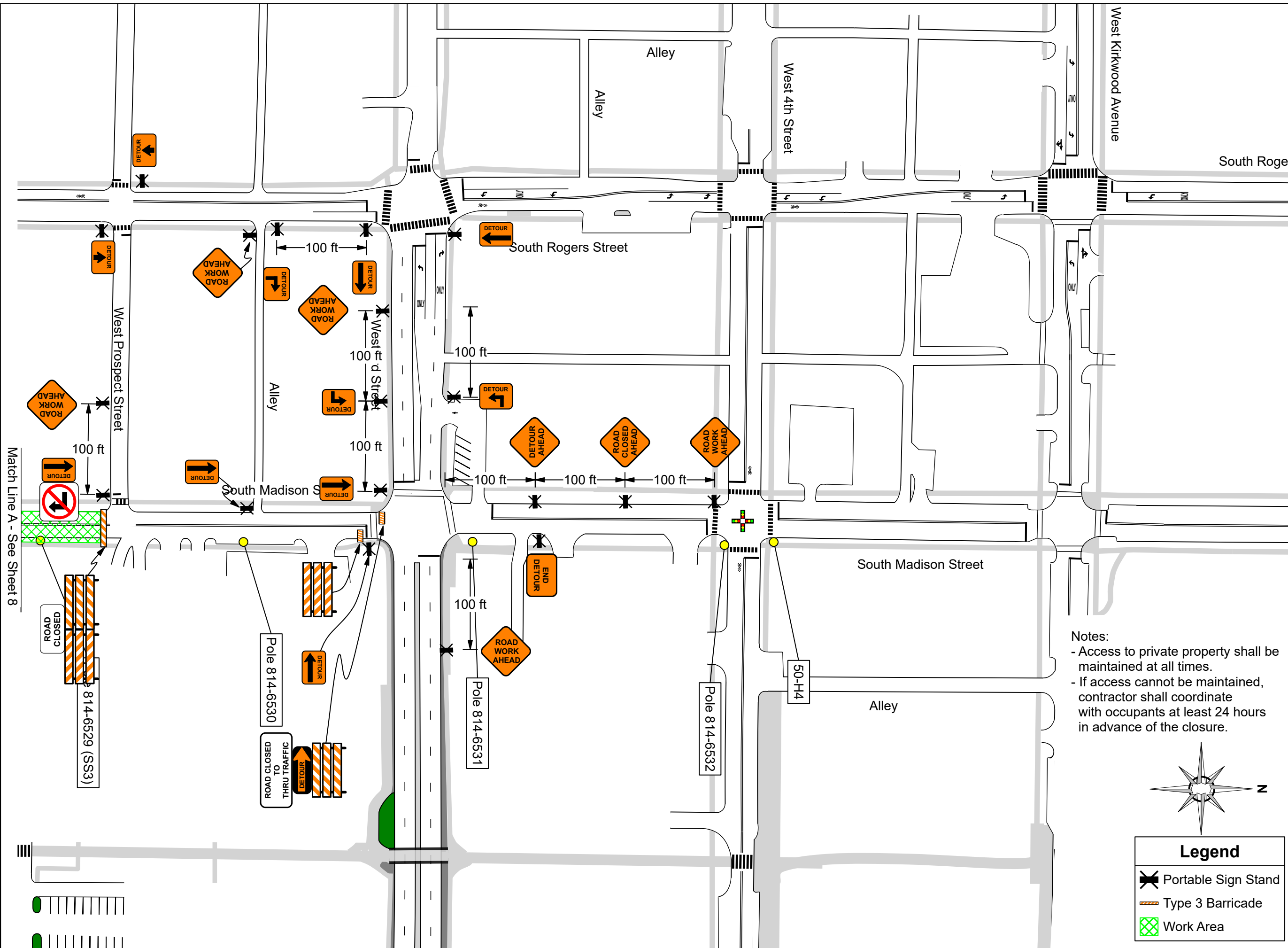
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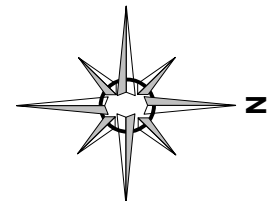
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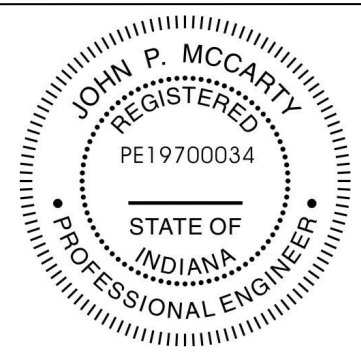
**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area

REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**7 OF 33**



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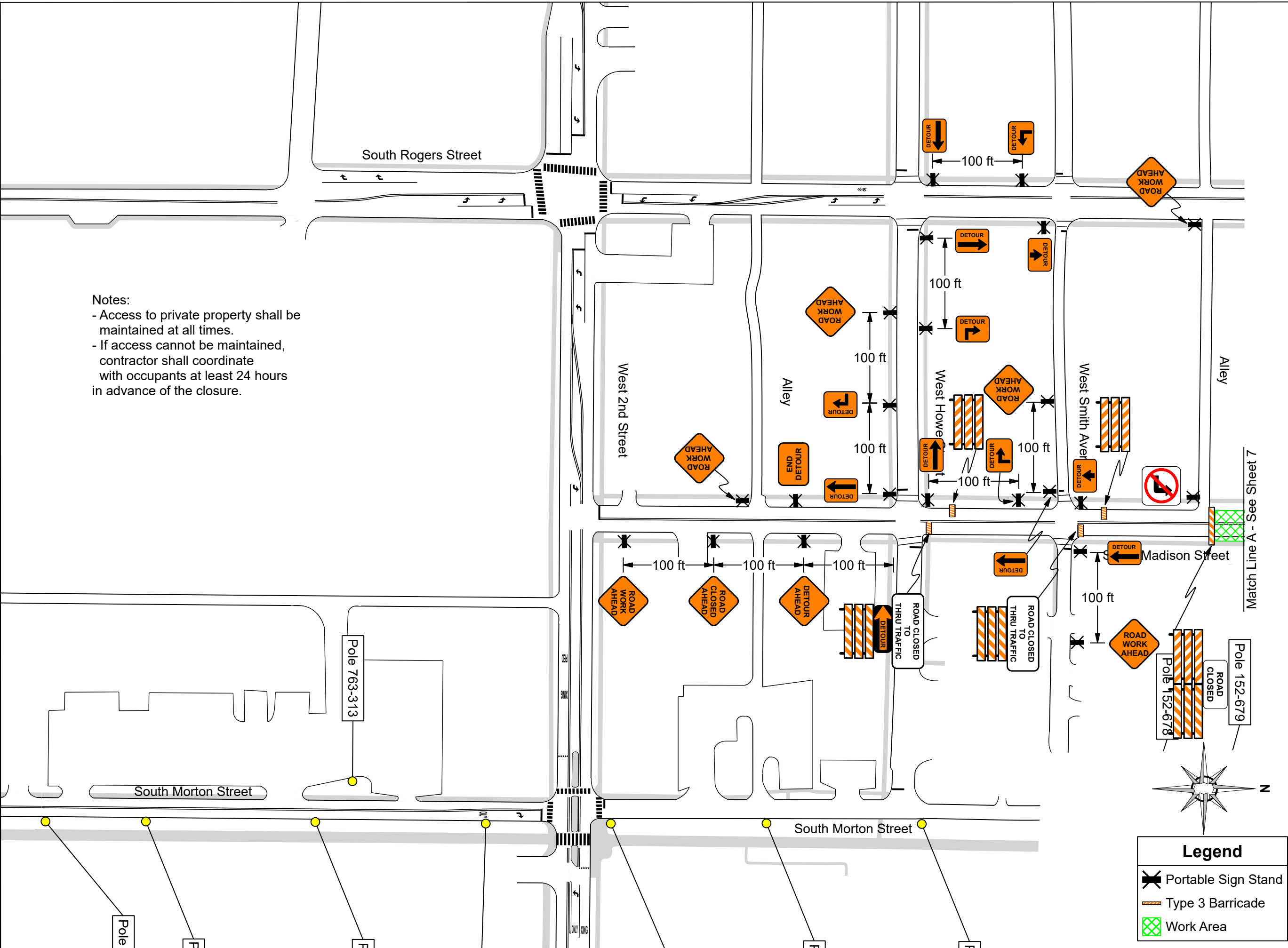
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NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**8 OF 33**

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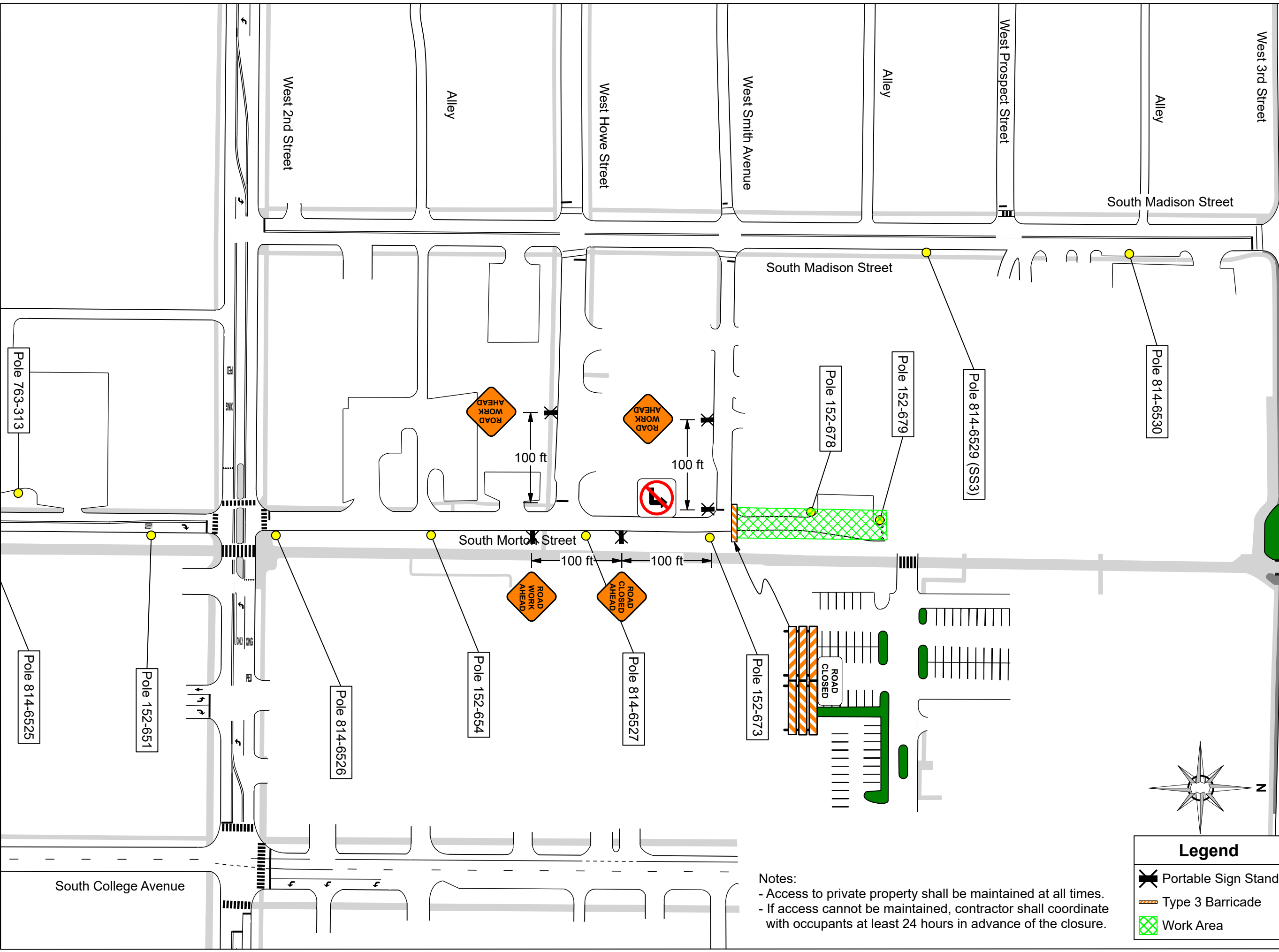
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REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**9 OF 33**



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**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area



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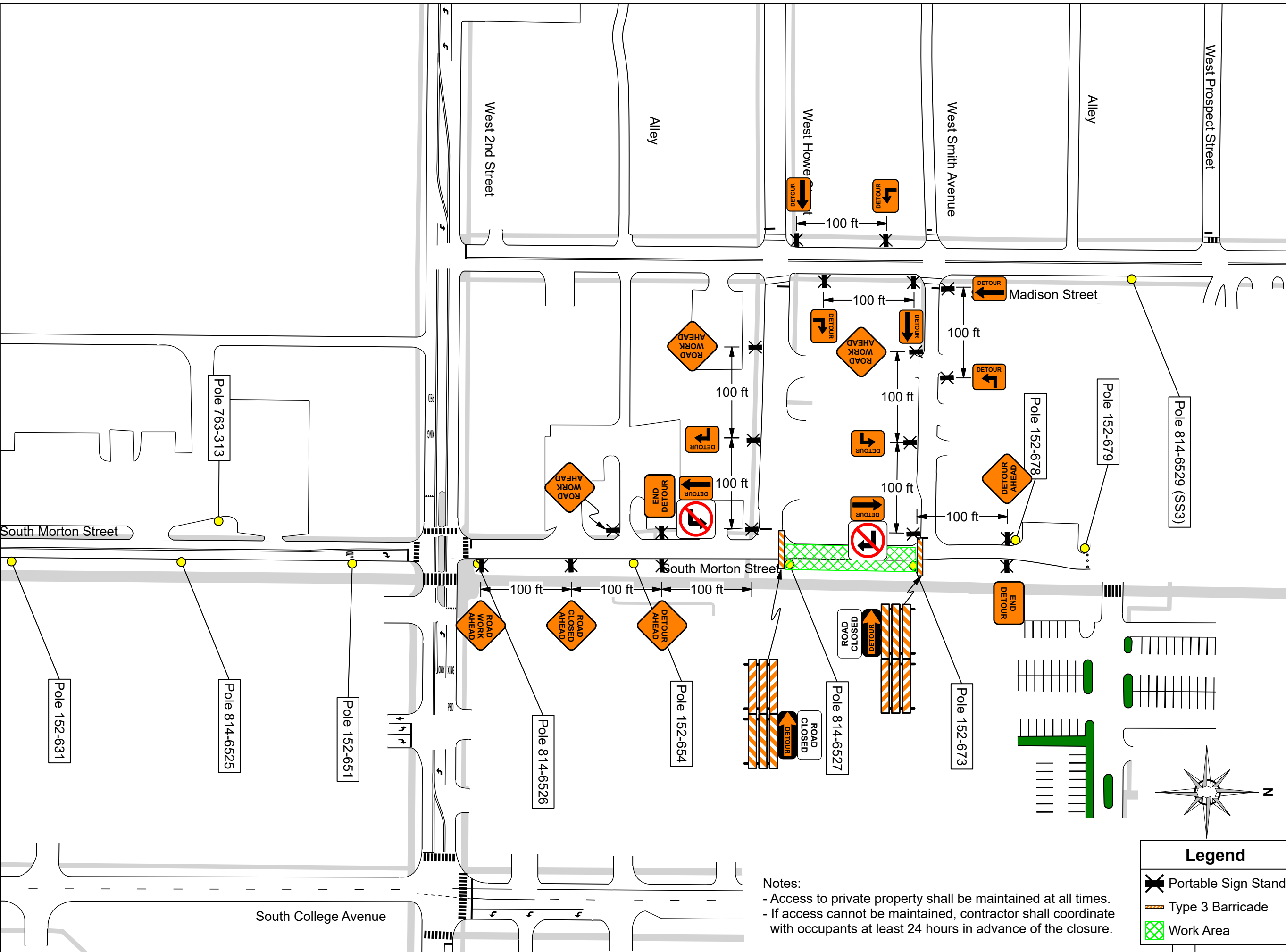
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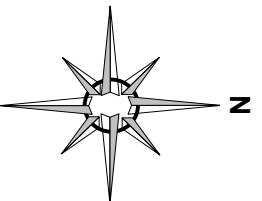
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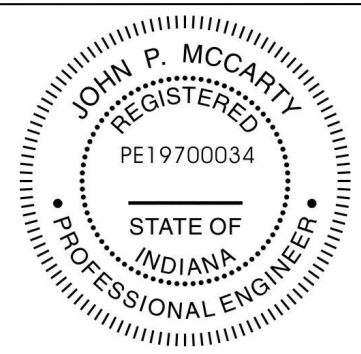


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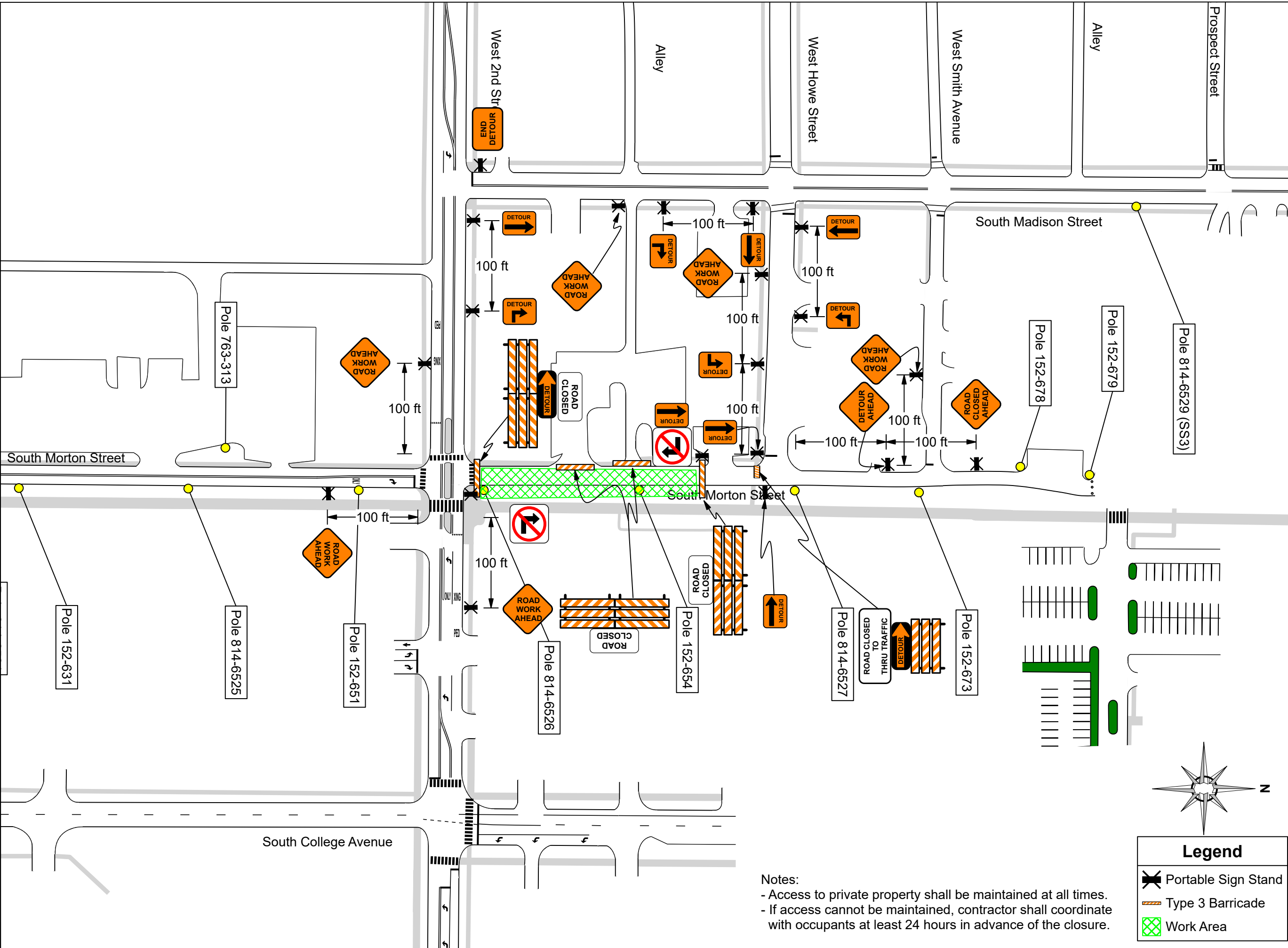
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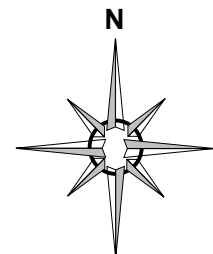
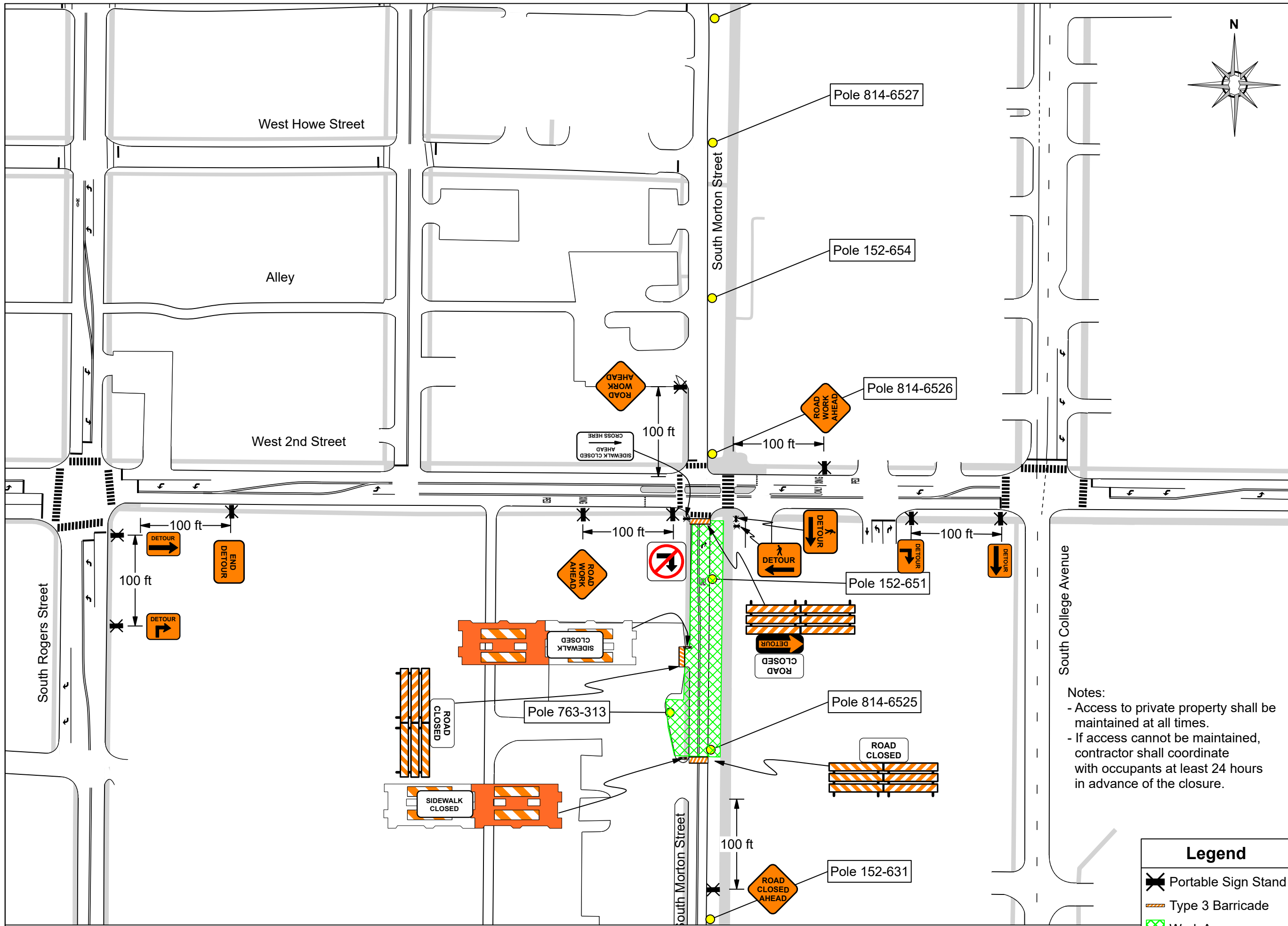
SHEET NUMBER:  
**11 OF 33**



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**Legend**

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- Work Area



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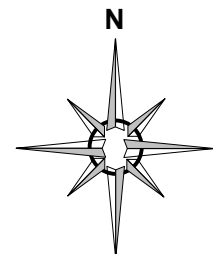
SHEET NUMBER:  
**12 OF 33**

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**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area

Match Line B - See Sheet 13



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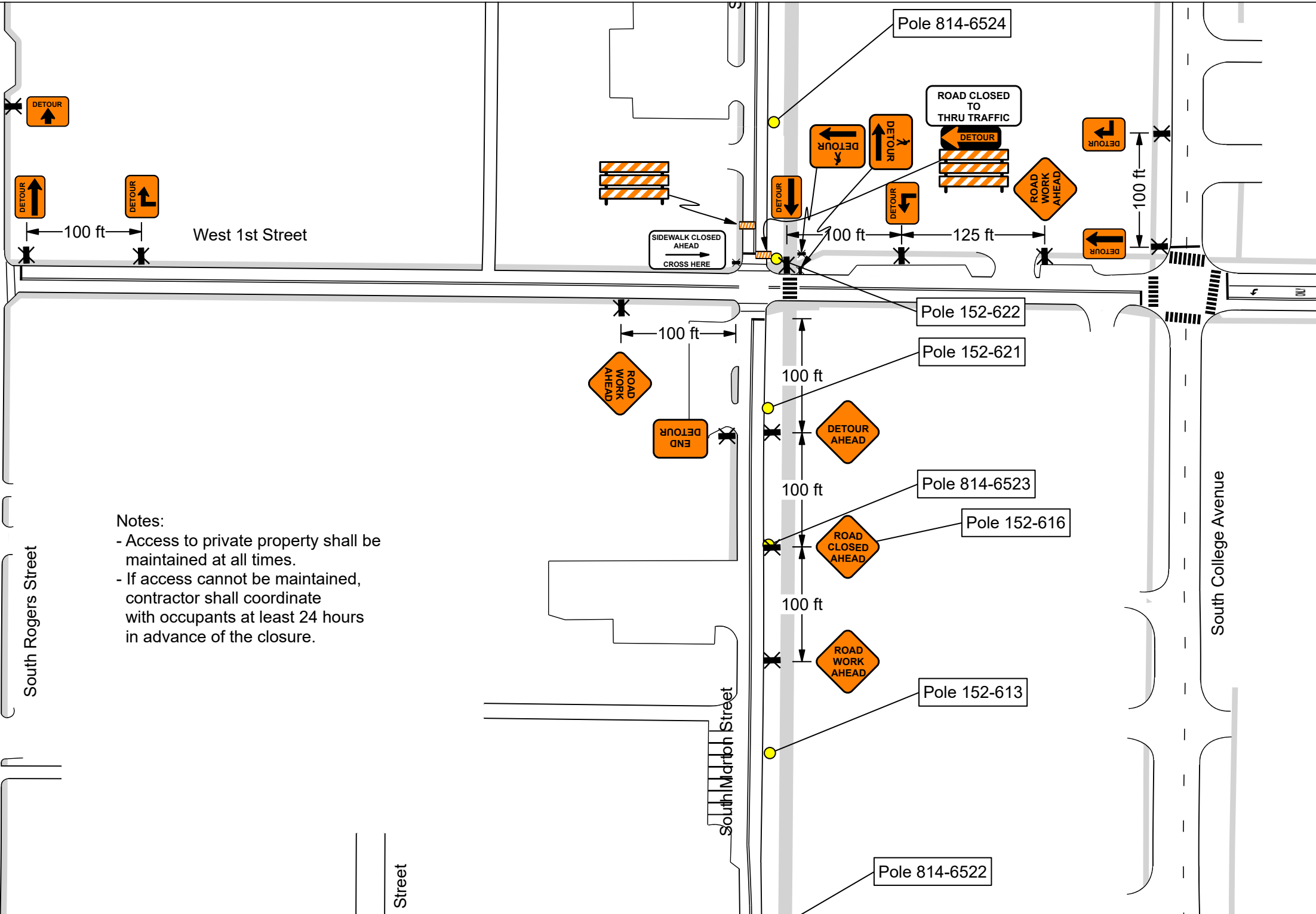
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REVISION			
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SHEET TITLE:  
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SHEET NUMBER:  
**13 OF 33**

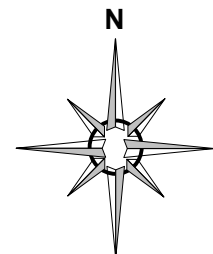
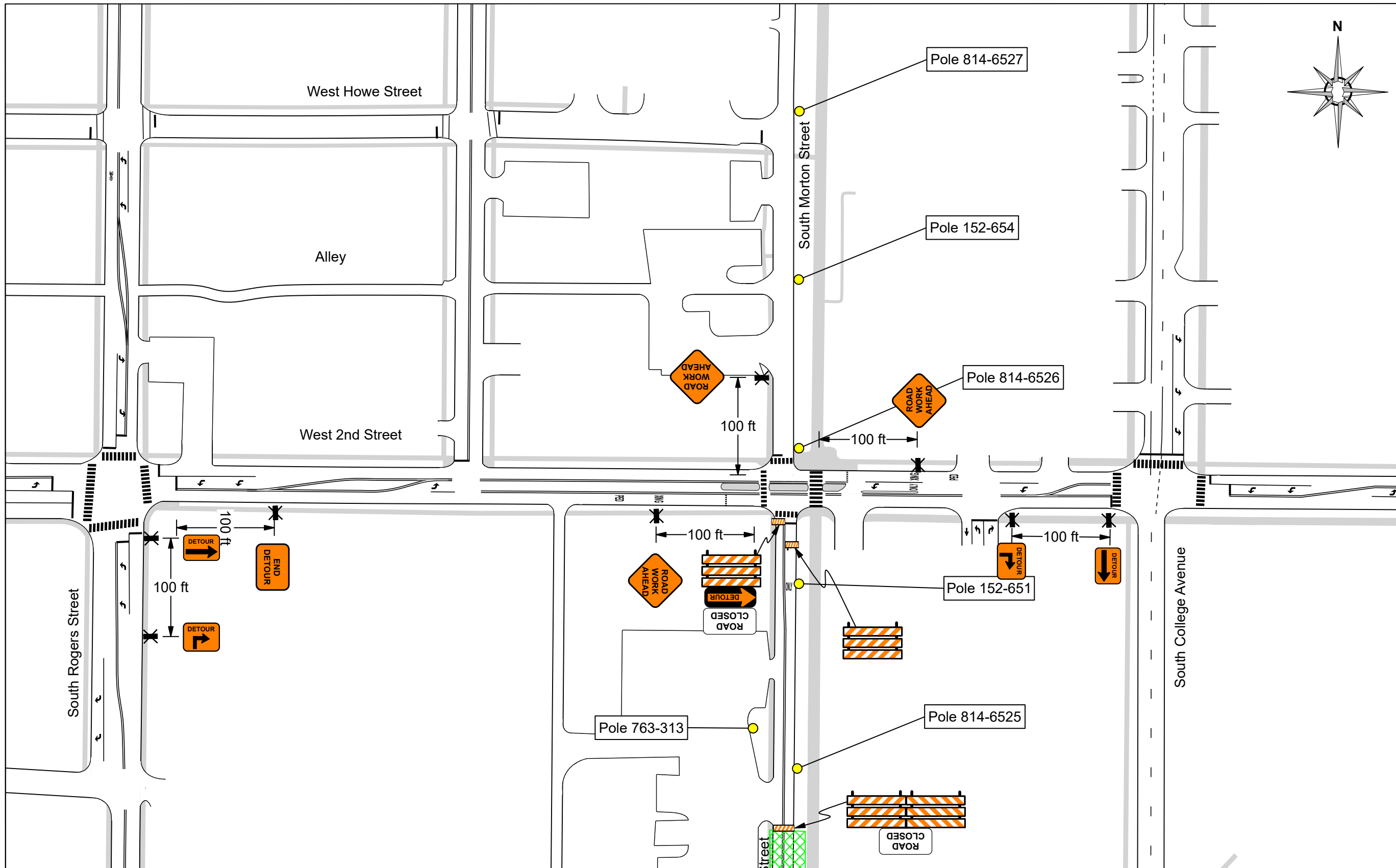
Match Line B - See Sheet 12



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ISSUED FOR: **Temporary Traffic Control** DATE: **3/22/2023**

Des. by: JPM  
Drawn by: JPM

REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**14 OF 33**

- Notes:
- Access to private property shall be maintained at all times.
  - If access cannot be maintained, contractor shall coordinate with occupants at least 24 hours in advance of the closure.

**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area

Match Line C - See Sheet 15





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317-758-7587

PREPARED FOR:  
**SHP Traffic Control**

PROJECT NAME:  
**Trail and Road Closures with Street, Pedestrian, and Bicycle Detours  
Grimes St to 11th St**

PROJECT ADDRESS:  
**Various Locations  
Bloomington, IN  
Monroe County**

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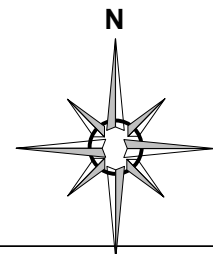
ISSUED FOR: DATE  
**Temporary Traffic Control 3/22/2023**

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Drawn by: JPM

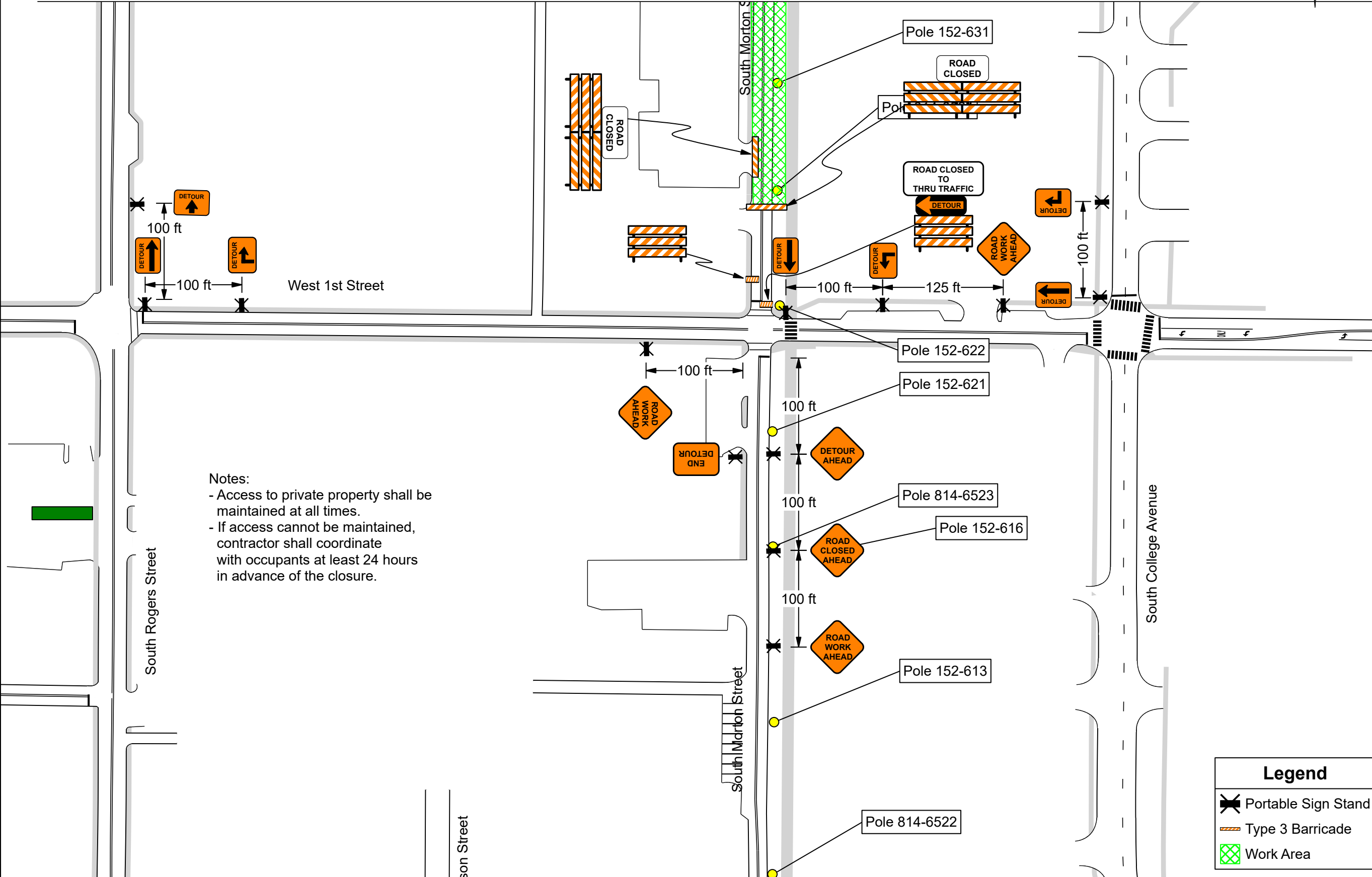
REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**15 OF 33**



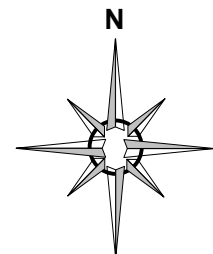
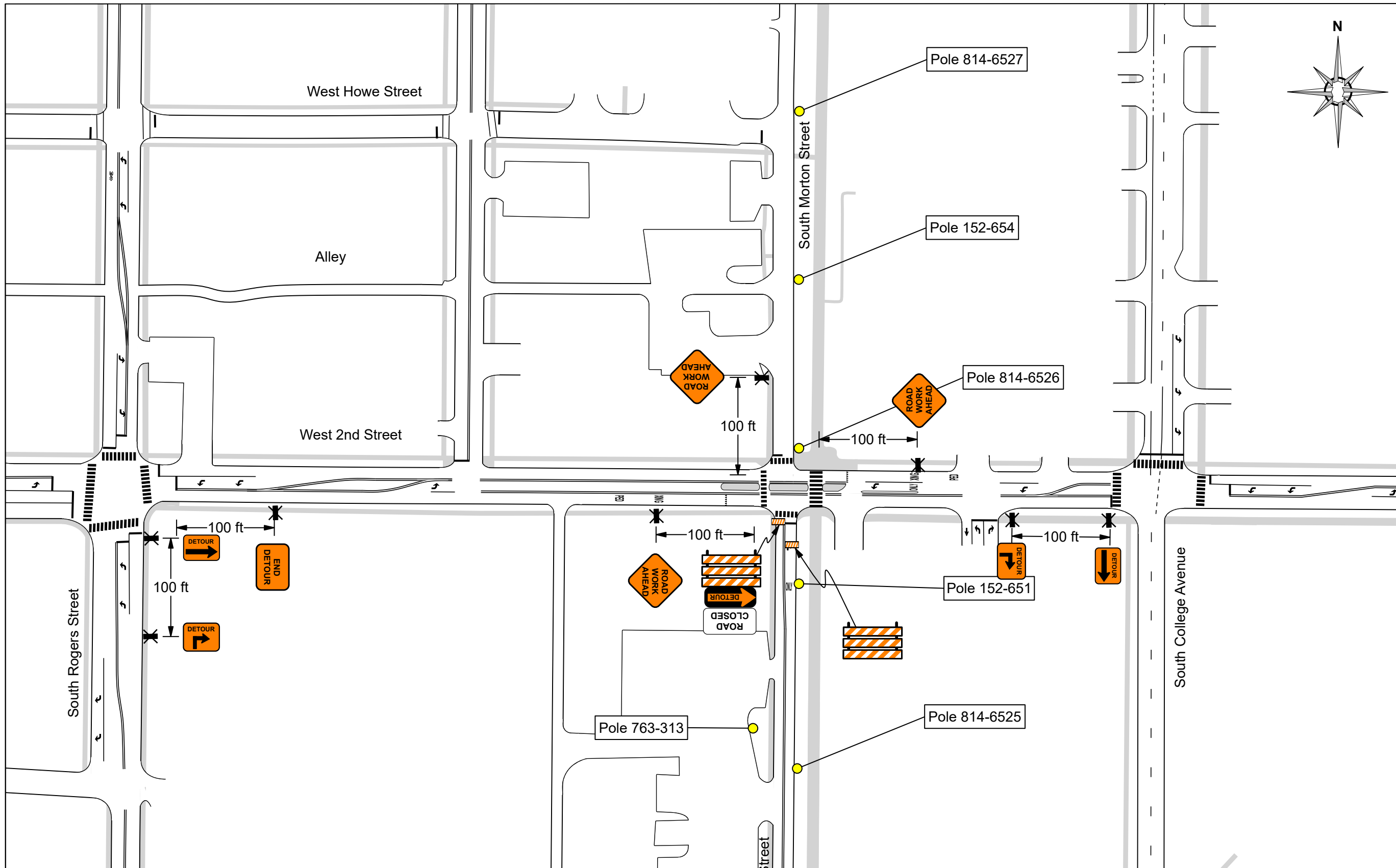
Match Line C - See Sheet 14



Notes:  
- Access to private property shall be maintained at all times.  
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**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area



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REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

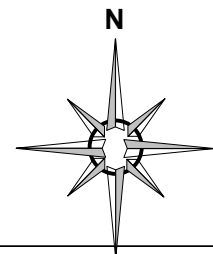
SHEET NUMBER:  
**16 OF 33**

- Notes:
- Access to private property shall be maintained at all times.
  - If access cannot be maintained, contractor shall coordinate with occupants at least 24 hours in advance of the closure.

**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area

Match Line D - See Sheet 17



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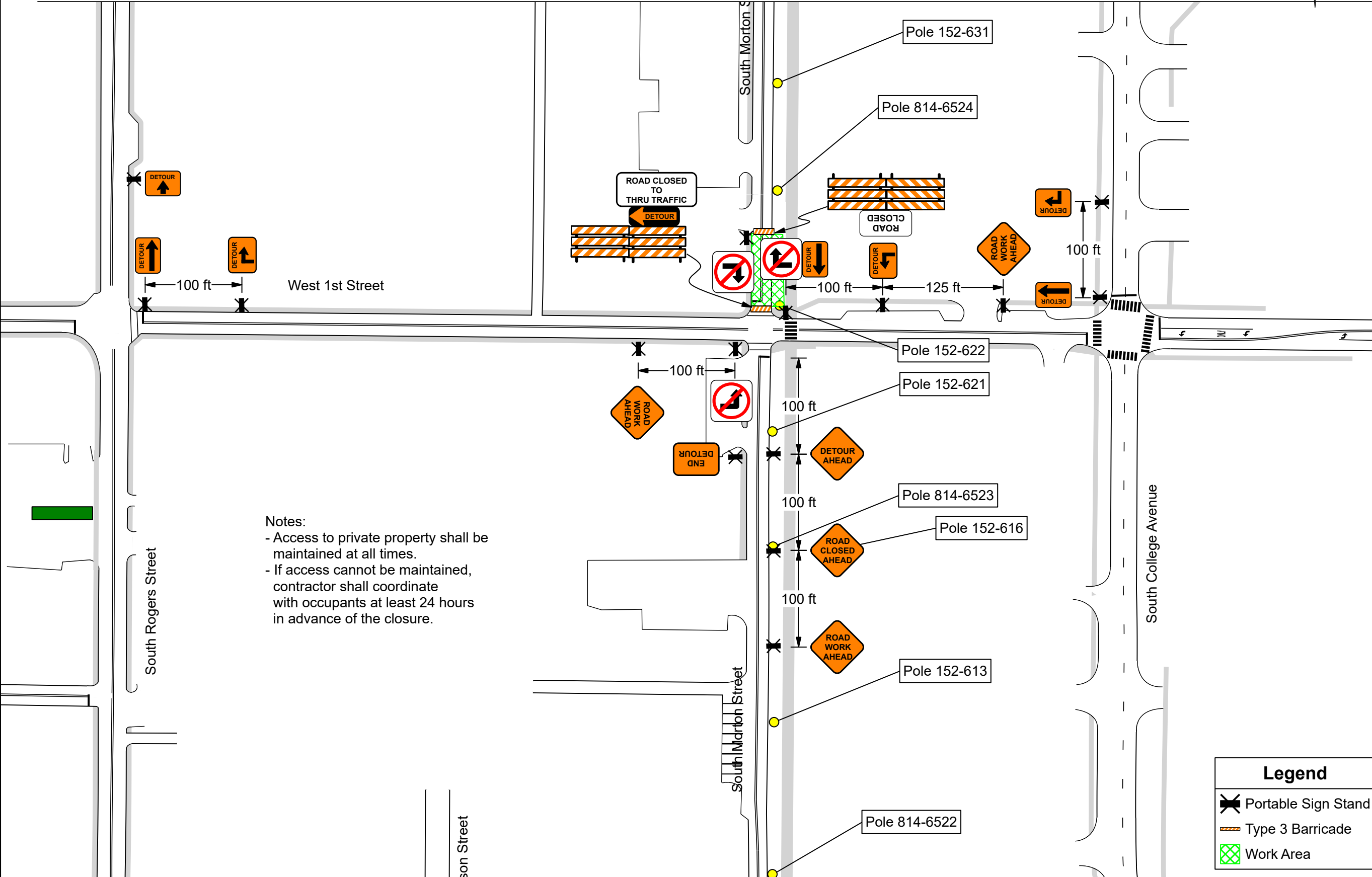
Des. by: JPM  
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REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**17 OF 33**

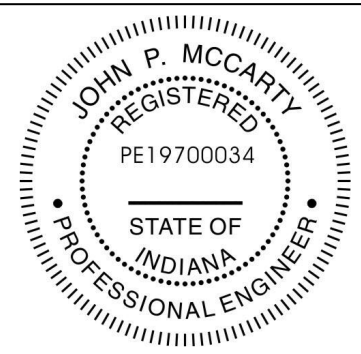
Match Line D - See Sheet 16



Notes:  
- Access to private property shall be maintained at all times.  
- If access cannot be maintained, contractor shall coordinate with occupants at least 24 hours in advance of the closure.

**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area



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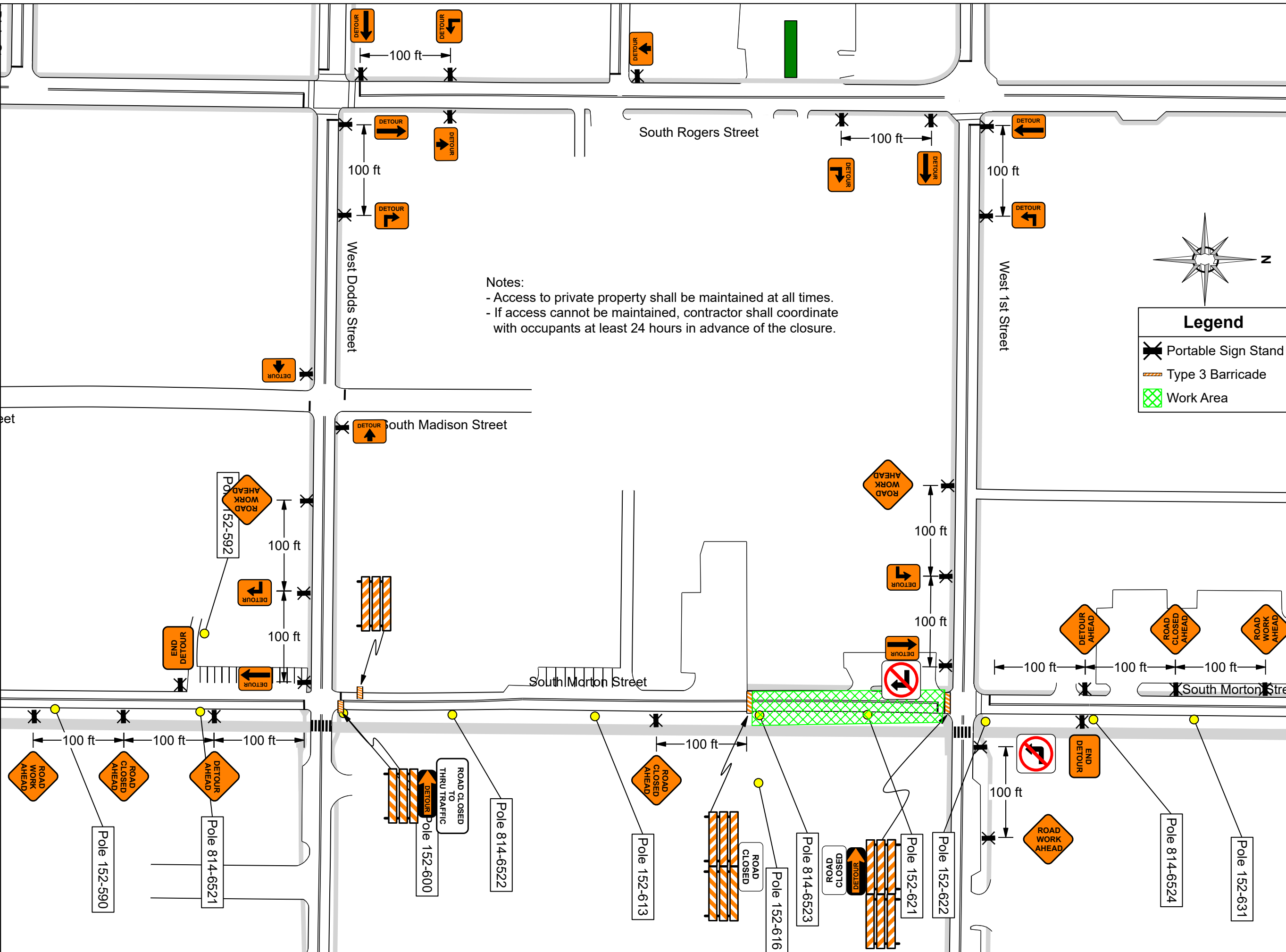
ISSUED FOR: Temporary Traffic Control DATE: 3/22/2023

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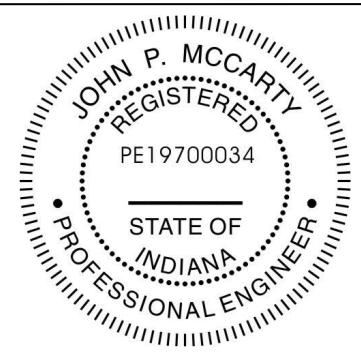
REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**18 OF 33**



Notes:  
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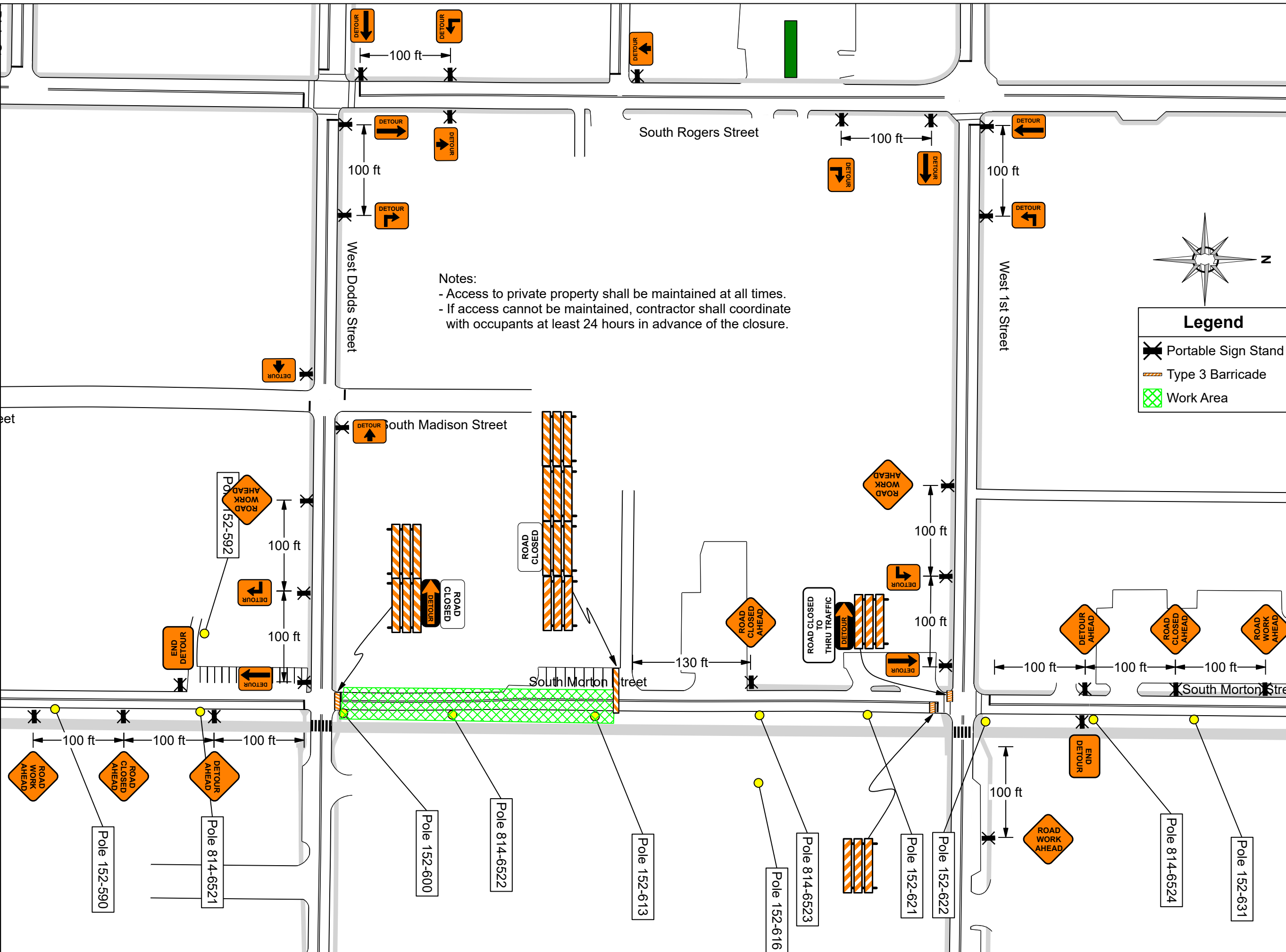
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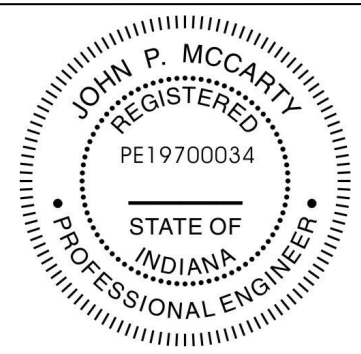
REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**19 OF 33**



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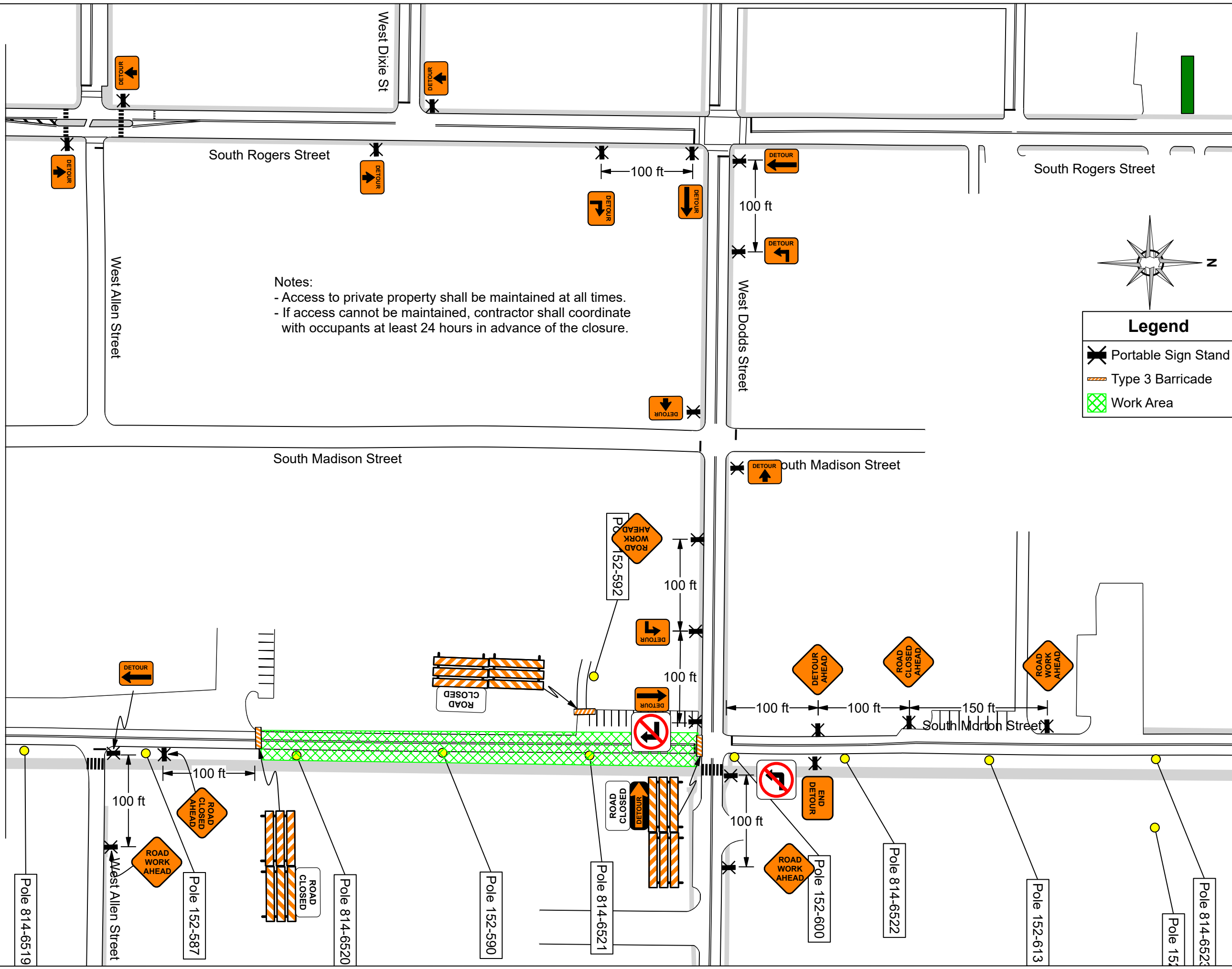
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NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**20 OF 33**



Notes:  
- Access to private property shall be maintained at all times.  
- If access cannot be maintained, contractor shall coordinate with occupants at least 24 hours in advance of the closure.

Match Line E - See Sheet 21

- Pole 814-6519
- Pole 152-587
- Pole 814-6520
- Pole 152-590
- Pole 814-6521
- Pole 152-600
- Pole 814-6522
- Pole 152-613
- Pole 814-6523



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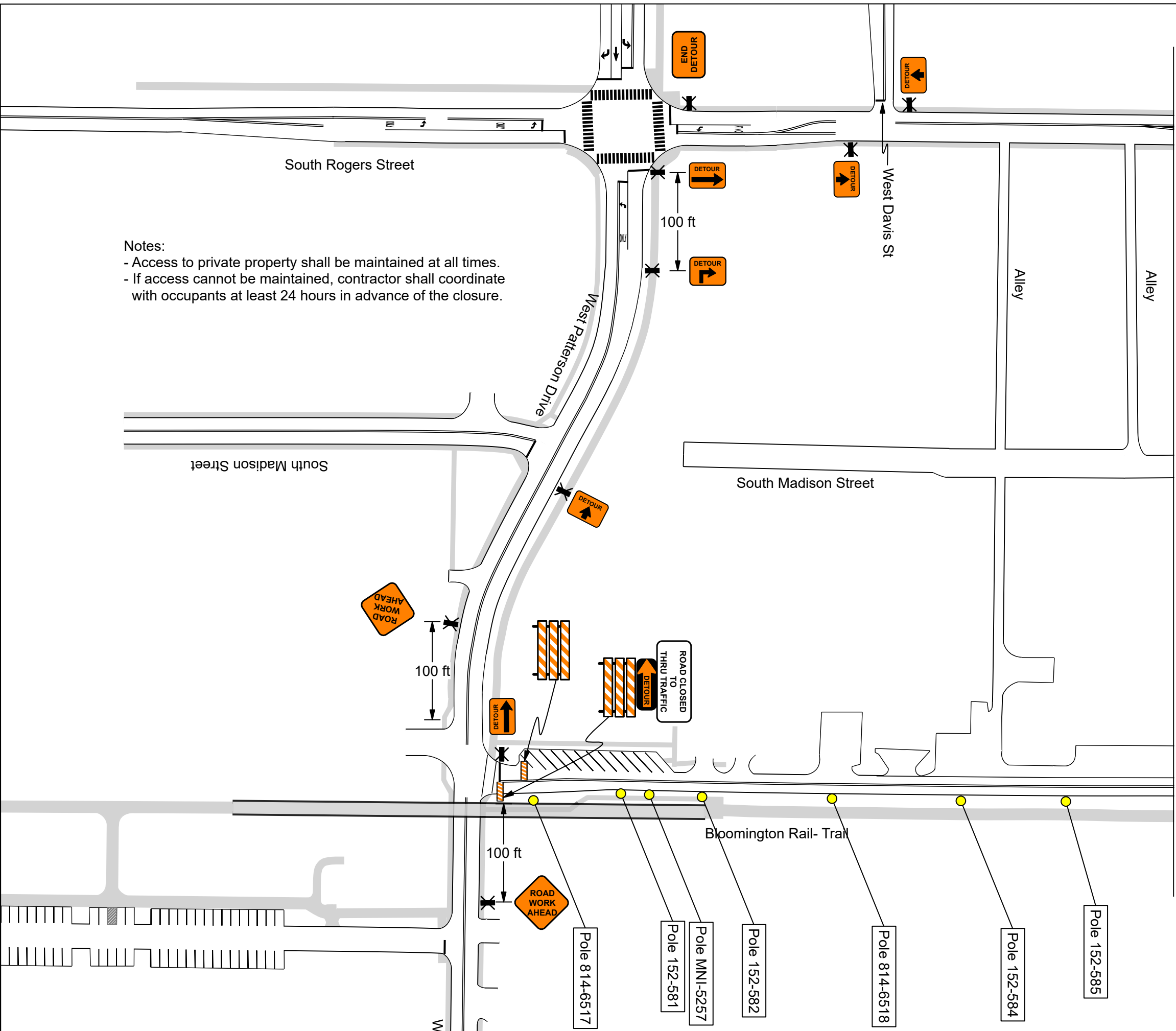
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REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**21 OF 33**



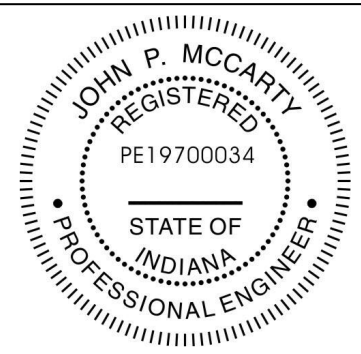
Notes:  
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**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area

Match Line E - See Sheet 20

- Pole 814-6517
- Pole 152-581
- Pole MNI-5257
- Pole 152-582
- Pole 814-6518
- Pole 152-584
- Pole 152-585



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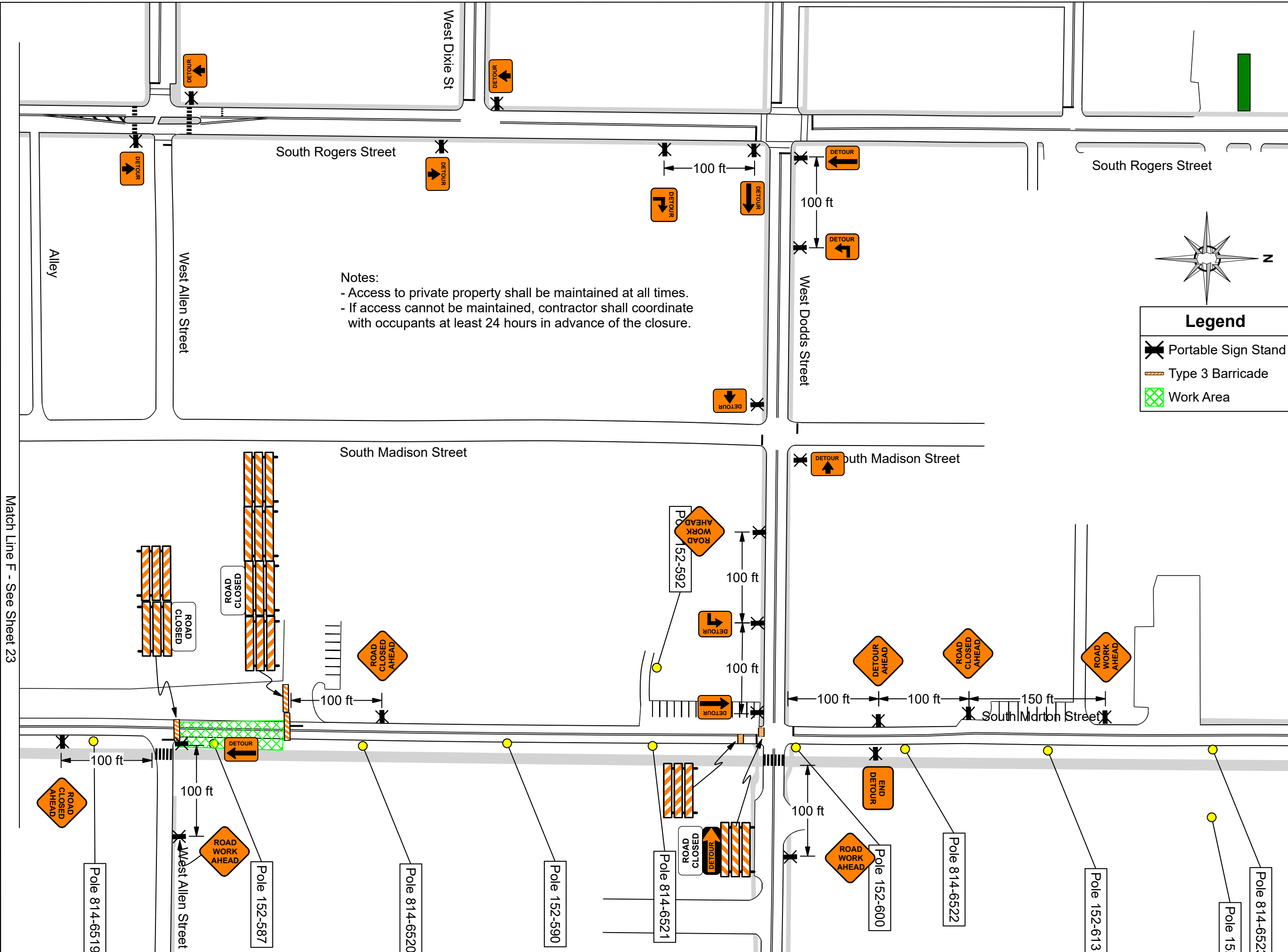
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NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

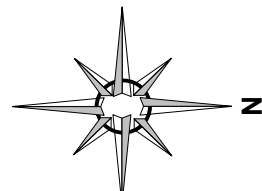
SHEET NUMBER:  
**22 OF 33**



Notes:  
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- If access cannot be maintained, contractor shall coordinate with occupants at least 24 hours in advance of the closure.

**Legend**

- ✂ Portable Sign Stand
- ▬ Type 3 Barricade
- ▨ Work Area



Match Line F - See Sheet 23

- Pole 814-6519
- Pole 152-587
- Pole 814-6520
- Pole 152-590
- Pole 814-6521
- Pole 152-600
- Pole 814-6522
- Pole 152-613
- Pole 814-6523





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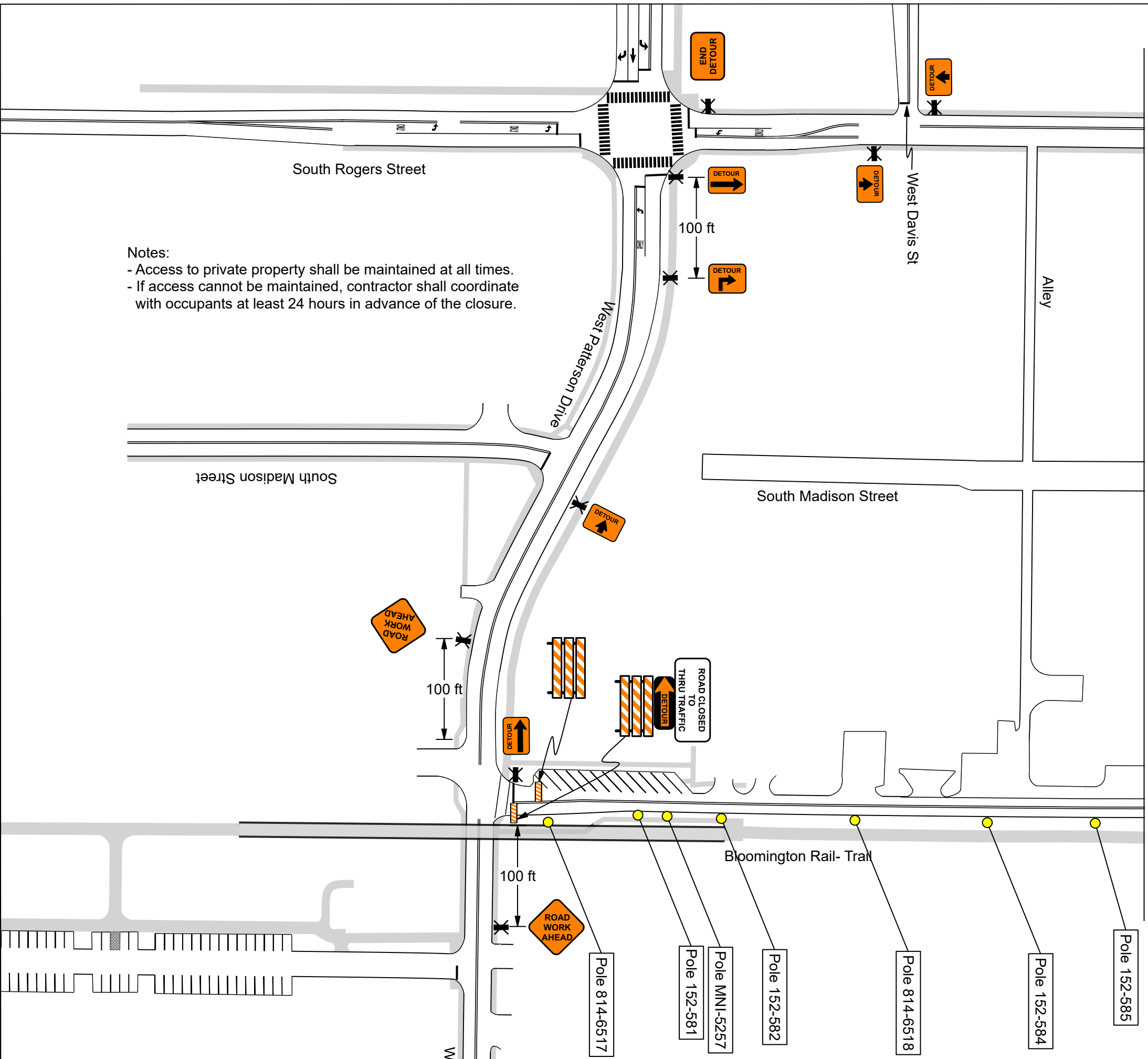
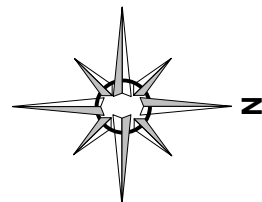
REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**23 OF 33**

**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area



Notes:  
 - Access to private property shall be maintained at all times.  
 - If access cannot be maintained, contractor shall coordinate with occupants at least 24 hours in advance of the closure.

Match Line F - See Sheet 22

- Pole 814-6517
- Pole 152-581
- Pole MNI-5257
- Pole 152-582
- Pole 814-6518
- Pole 152-584
- Pole 152-585



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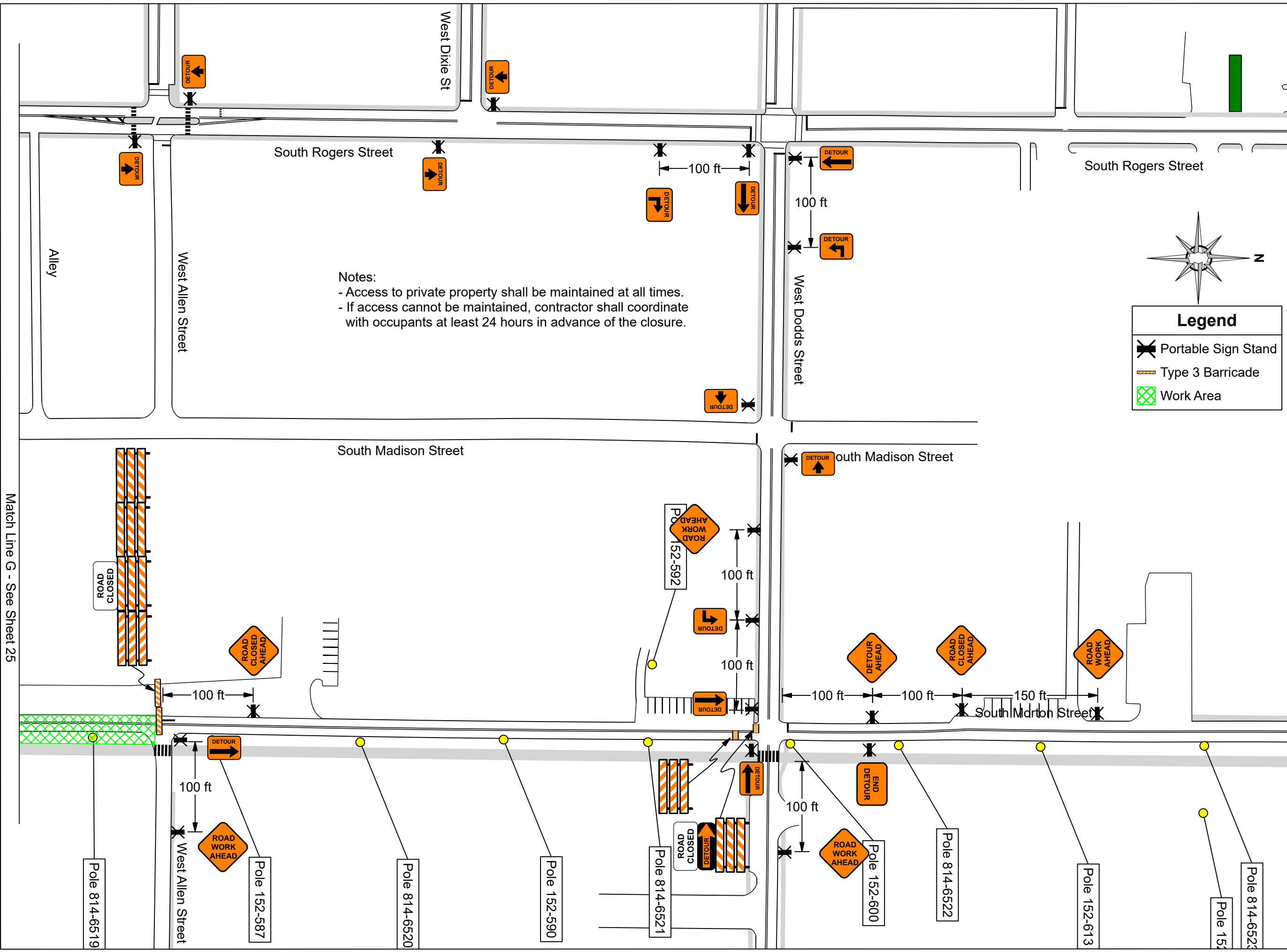
ISSUED FOR: **Temporary Traffic Control** DATE: **3/22/2023**

Des. by: JPM  
Drawn by: JPM

REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**24 OF 33**



Notes:  
- Access to private property shall be maintained at all times.  
- If access cannot be maintained, contractor shall coordinate with occupants at least 24 hours in advance of the closure.

**Legend**

- ✂ Portable Sign Stand
- ▨ Type 3 Barricade
- ▤ Work Area

Match Line G - See Sheet 25

Pole 814-6519

Pole 152-587

Pole 814-6520

Pole 152-590

Pole 814-6521

Pole 152-600

Pole 814-6522

Pole 152-613

Pole 152-613

Pole 814-6523



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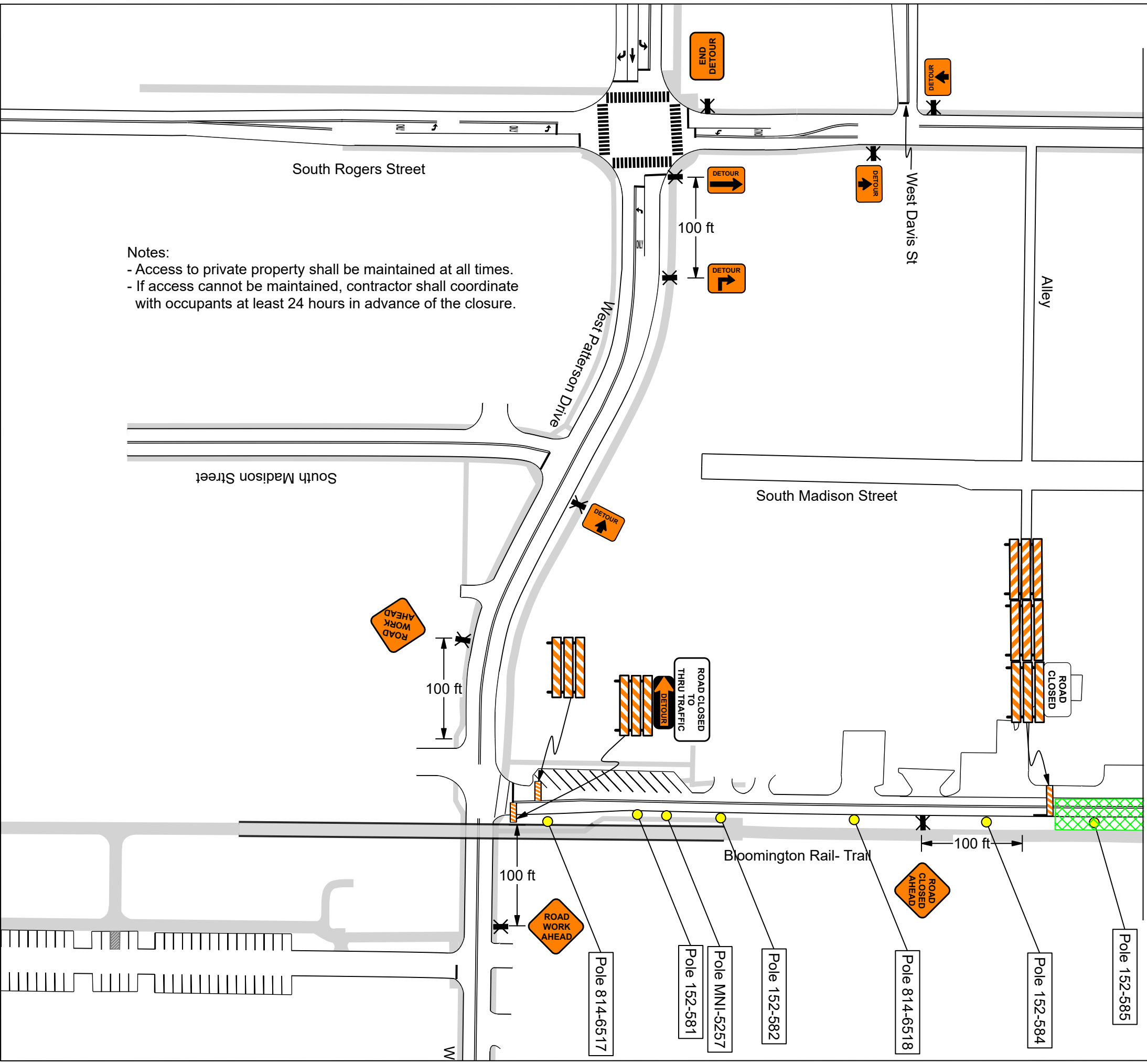
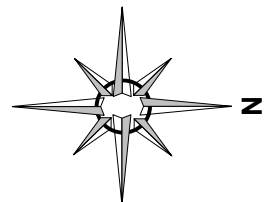
REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**25 OF 33**

**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area



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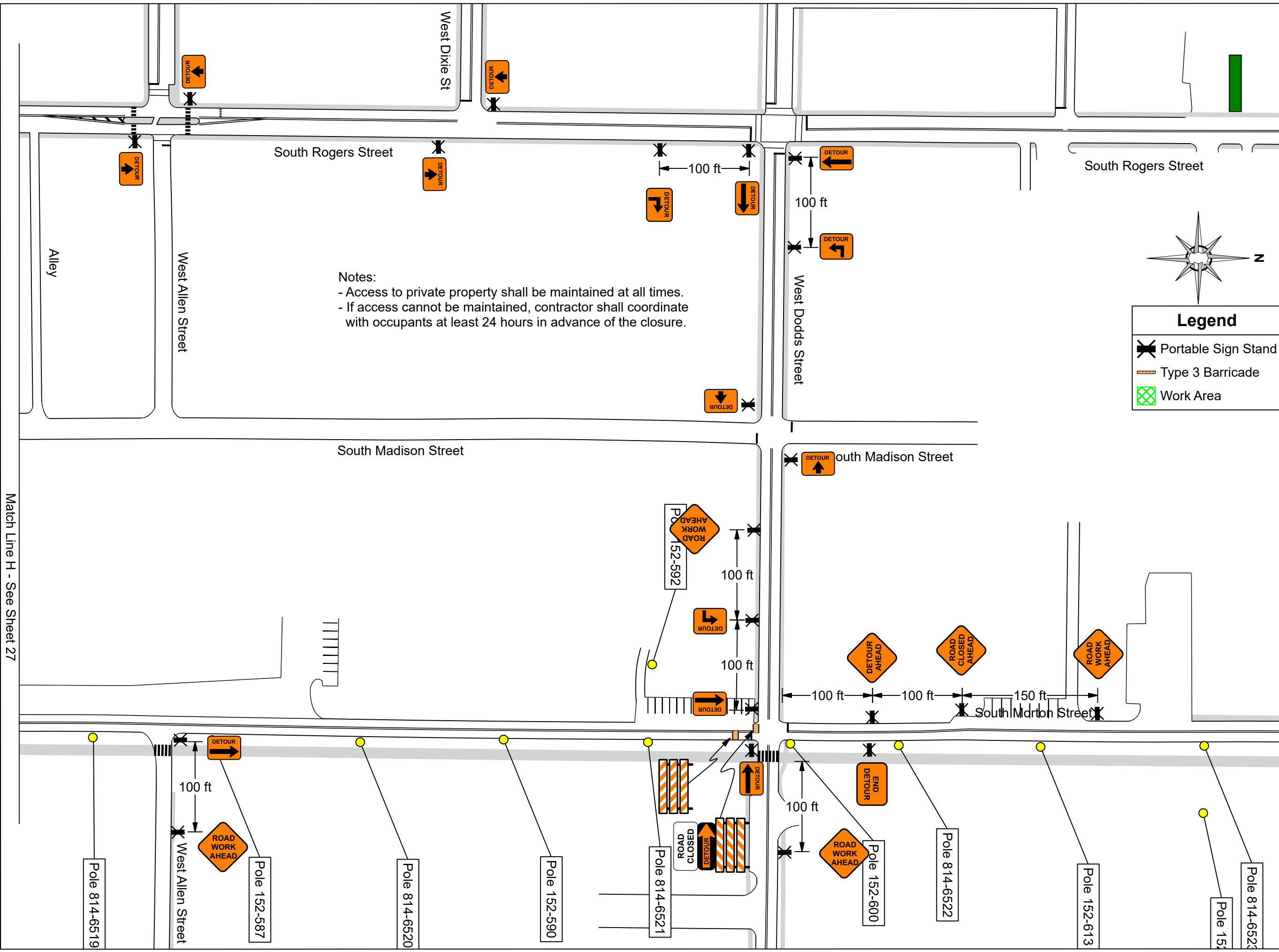
ISSUED FOR: **Temporary Traffic Control** DATE: **3/22/2023**

Des. by: JPM  
 Drawn by: JPM

REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**26 OF 33**



Notes:  
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**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area

Match Line H - See Sheet 27



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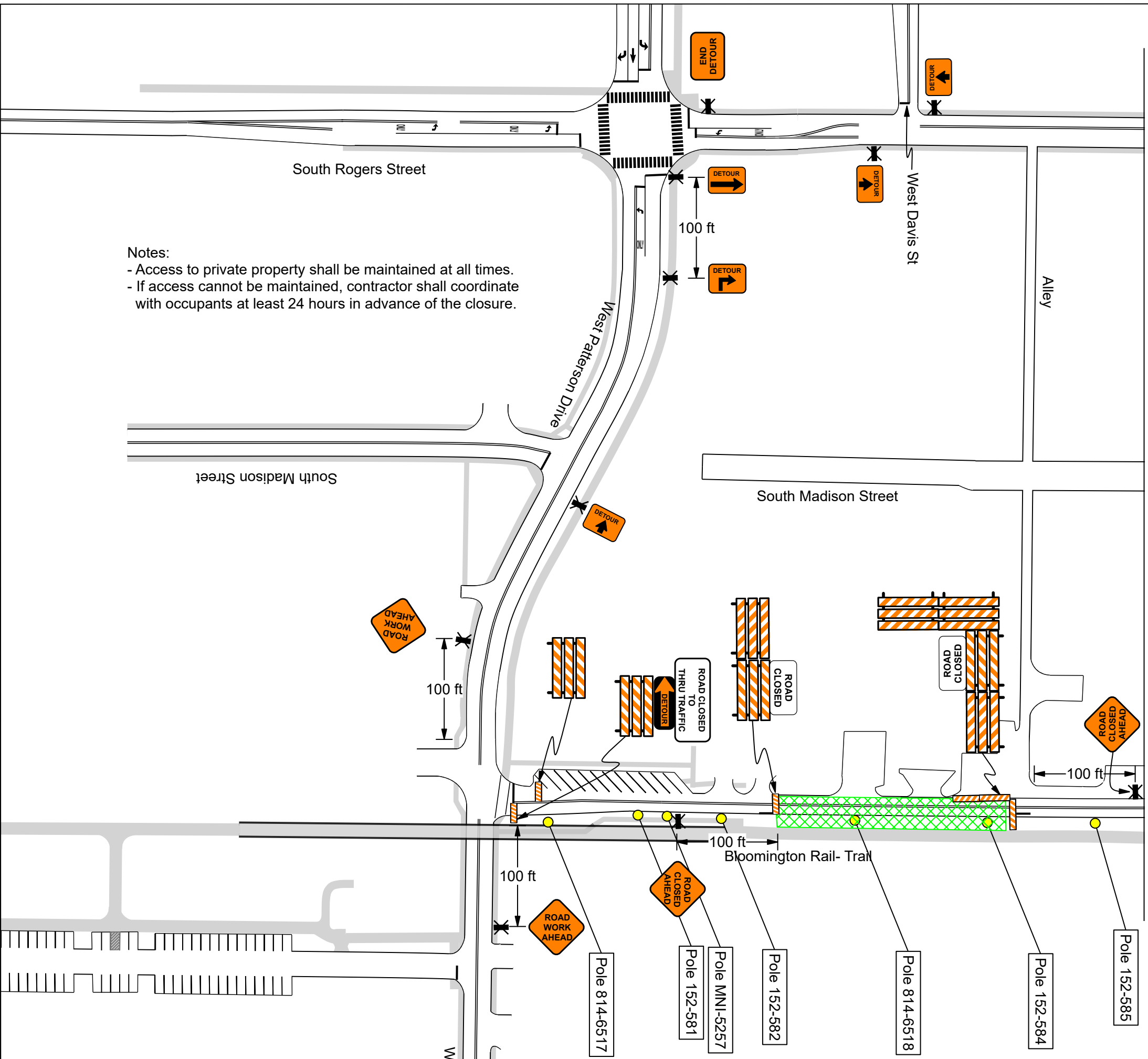
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REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**27 OF 33**



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- Access to private property shall be maintained at all times.  
- If access cannot be maintained, contractor shall coordinate with occupants at least 24 hours in advance of the closure.



Professional Certification. I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional engineer under the laws of the State of Indiana, License No. PE19700034, Expiration Date: 7/31/2024



**ORANGE BARREL ENGINEERS**  
www.orangebarrelengineers.com  
ORANGE BARREL ENGINEERS, P.C.  
1469 North Magnolia Ave., Suite B,  
Ocala FL 34475  
317-758-7587

PREPARED FOR:  
**SHP Traffic Control**

PROJECT NAME:  
**Trail and Road Closures with Street, Pedestrian, and Bicycle Detours  
Grimes St to 11th St**

PROJECT ADDRESS:  
**Various Locations  
Bloomington, IN  
Monroe County**

THESE DRAWINGS ARE THE PROPERTY OF SHP Traffic Control. THEY ARE INTENDED EXCLUSIVELY FOR USE ON THIS PROJECT ONLY. ANY RE-USE OF THESE PLANS WITHOUT THE EXPRESS WRITTEN CONSENT OF SHP Traffic Control IS PROHIBITED

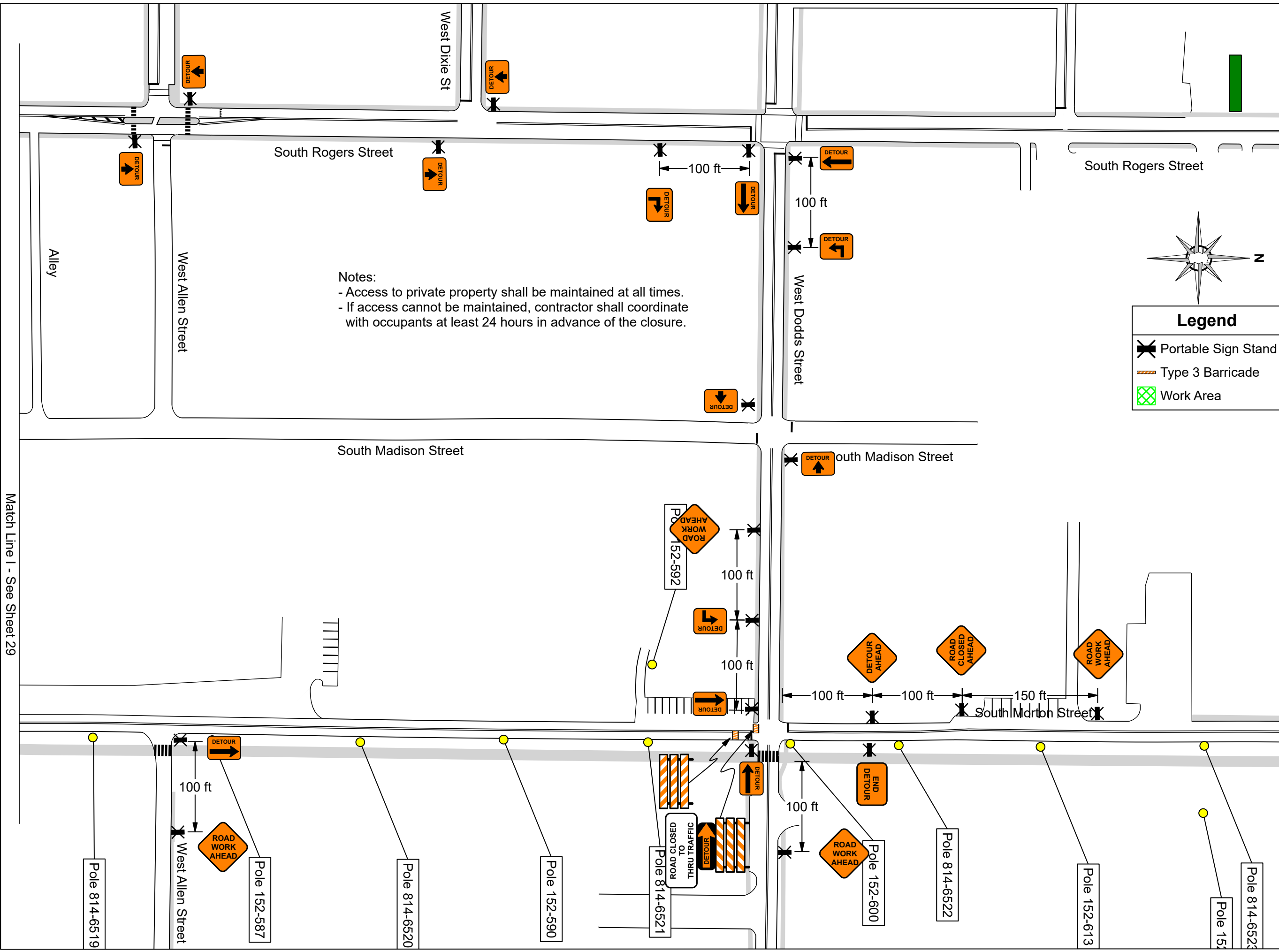
ISSUED FOR: **Temporary Traffic Control** DATE: **3/22/2023**

Des. by: JPM  
Drawn by: JPM

REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**28 OF 33**



Notes:  
- Access to private property shall be maintained at all times.  
- If access cannot be maintained, contractor shall coordinate with occupants at least 24 hours in advance of the closure.

Match Line I - See Sheet 29

Pole 814-6519

Pole 152-587

Pole 814-6520

Pole 152-590

Pole 814-6521  
THRU TRAFFIC TO ROAD CLOSED OVER

Pole 152-600

Pole 814-6522

Pole 152-613

Pole 152-613

Pole 814-6523



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**SHP Traffic Control**

PROJECT NAME:  
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**Grimes St to 11th St**

PROJECT ADDRESS:  
**Various Locations**  
**Bloomington, IN**  
**Monroe County**

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 Drawn by: JPM

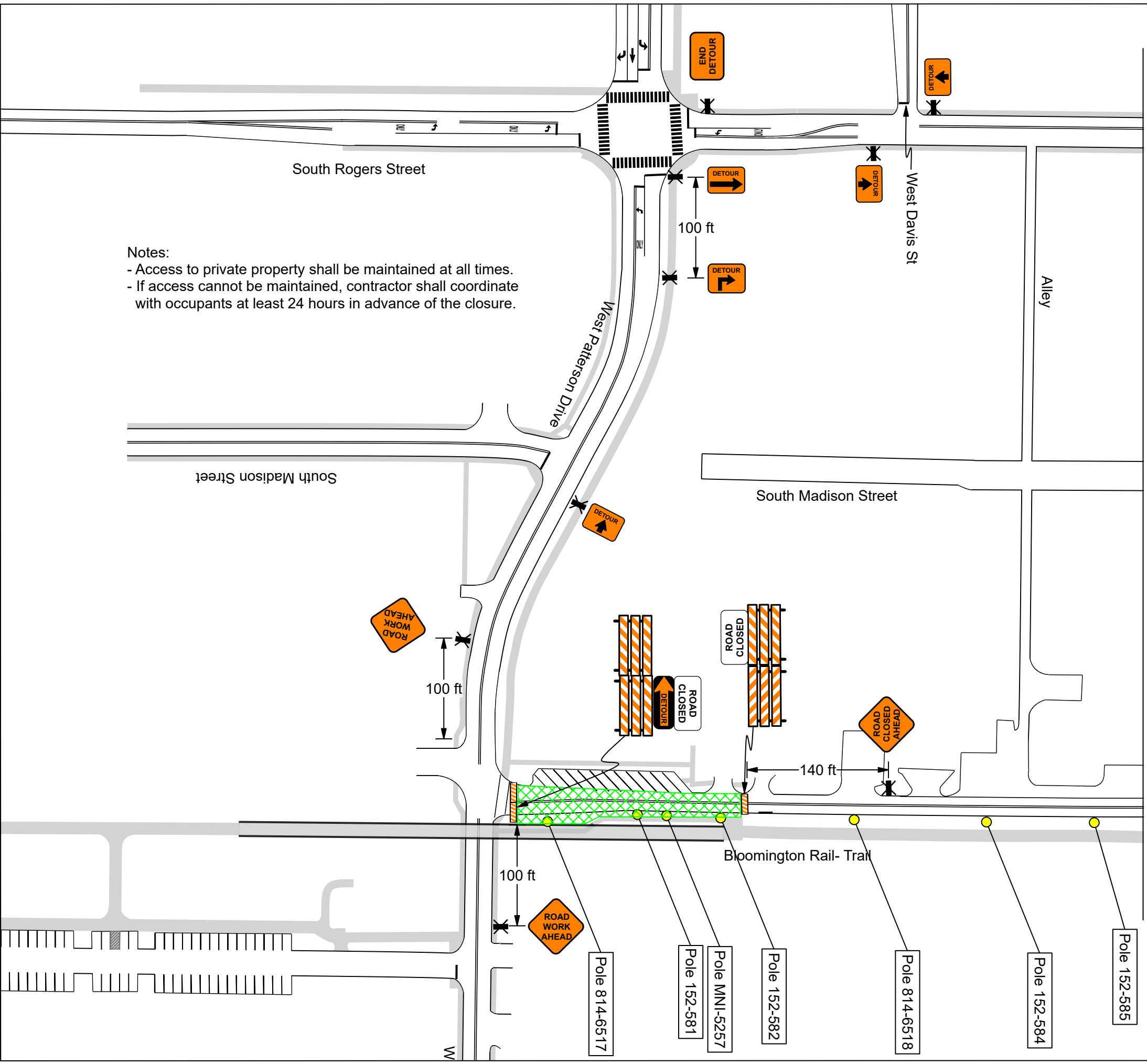
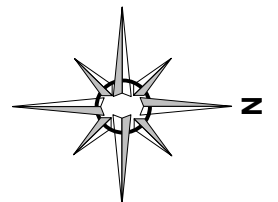
REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**29 OF 33**

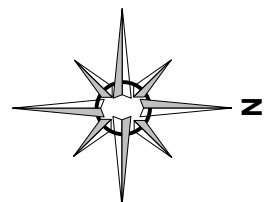
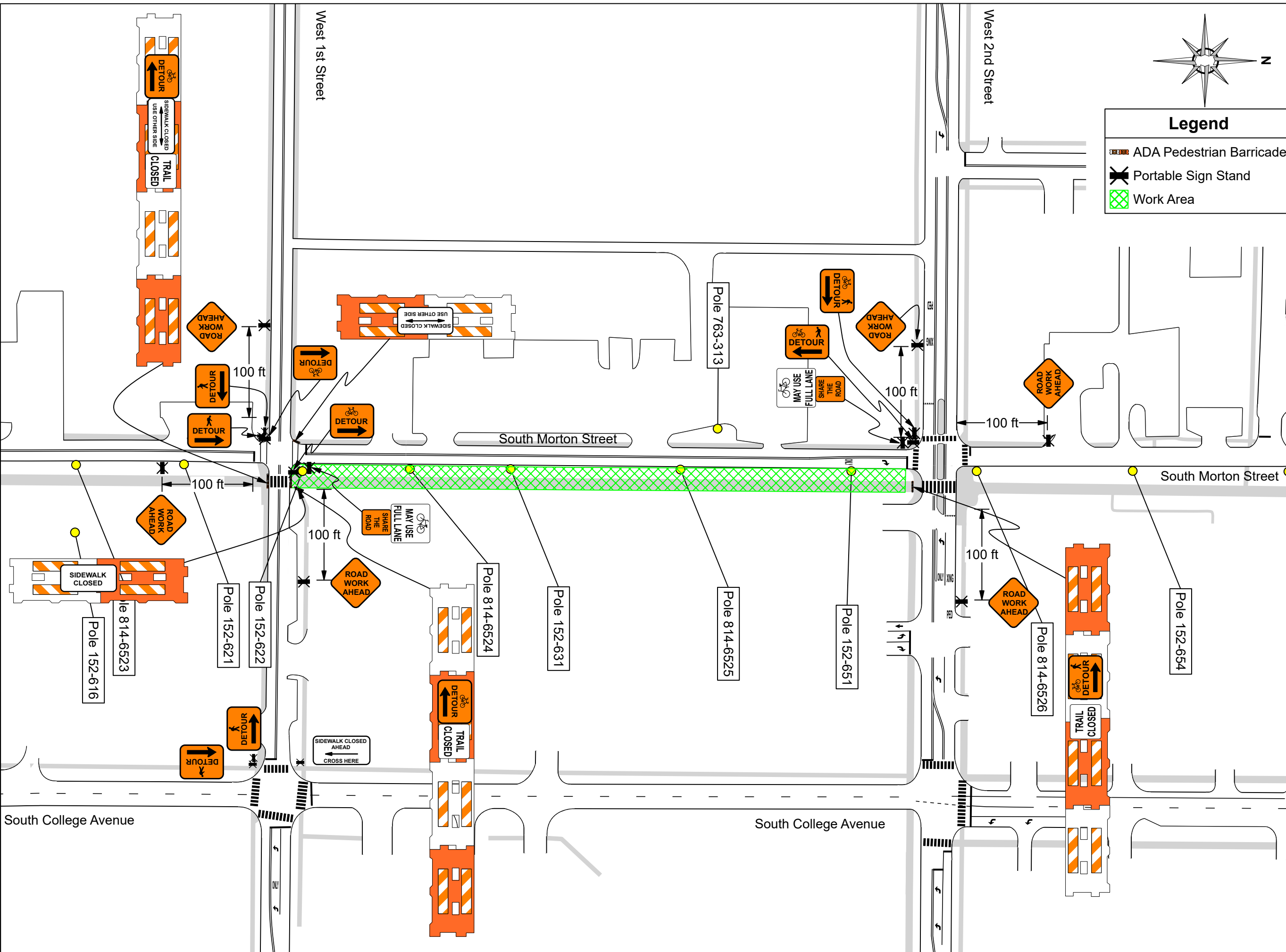
**Legend**

- Portable Sign Stand
- Type 3 Barricade
- Work Area



Notes:  
 - Access to private property shall be maintained at all times.  
 - If access cannot be maintained, contractor shall coordinate with occupants at least 24 hours in advance of the closure.

Match Line I - See Sheet 28



**Legend**

- ADA Pedestrian Barricade
- Portable Sign Stand
- Work Area



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PROJECT NAME:  
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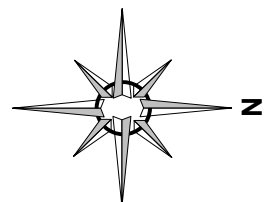
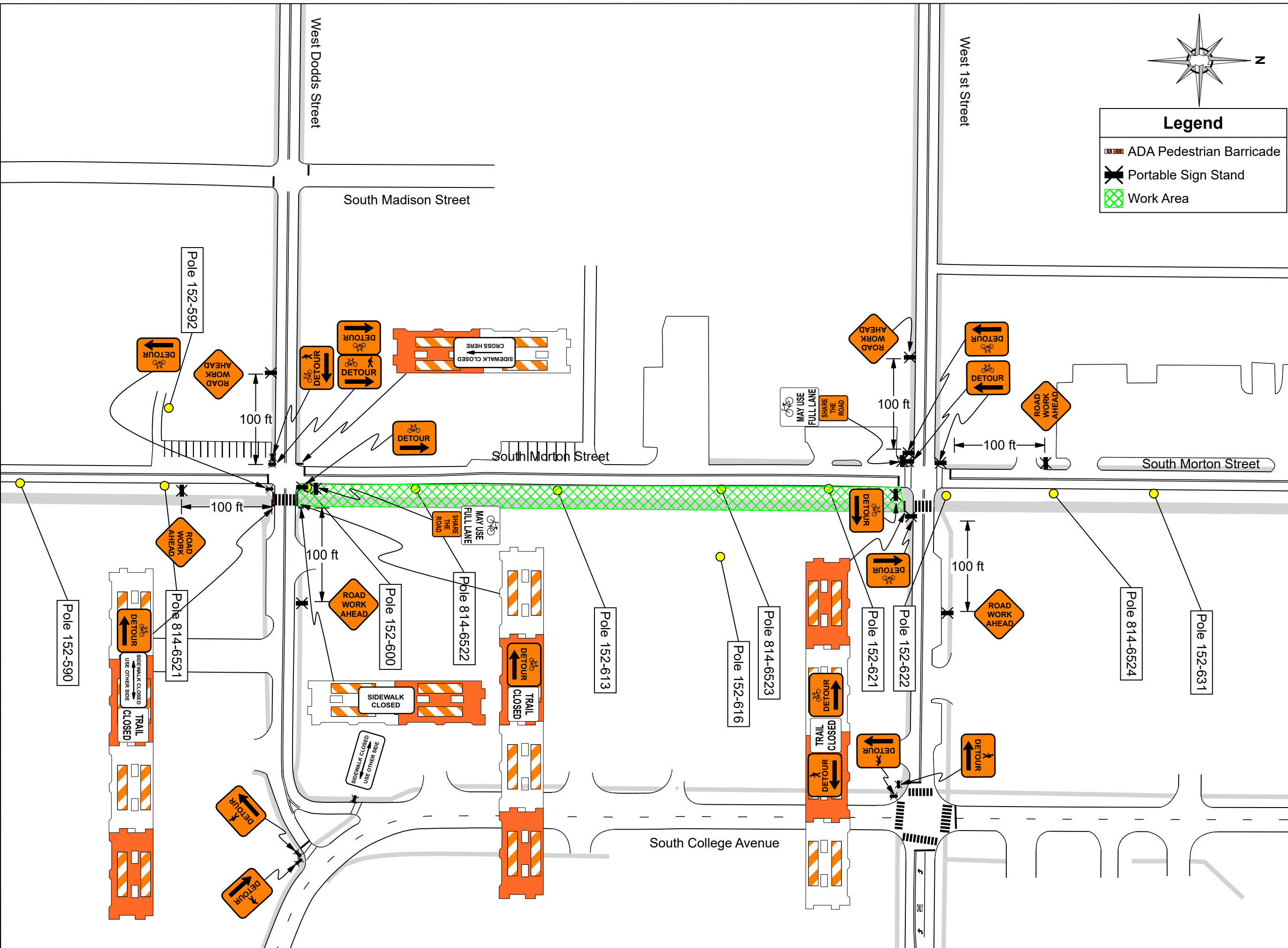
Des. by: JPM  
Drawn by: JPM

REVISION			
NO	DESCRIPTION	BY	DATE




SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**30 OF 33**





**Legend**

-  ADA Pedestrian Barricade
-  Portable Sign Stand
-  Work Area



Professional Certification. I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional engineer under the laws of the State of Indiana, License No. PE19700034, Expiration Date: 7/31/2024



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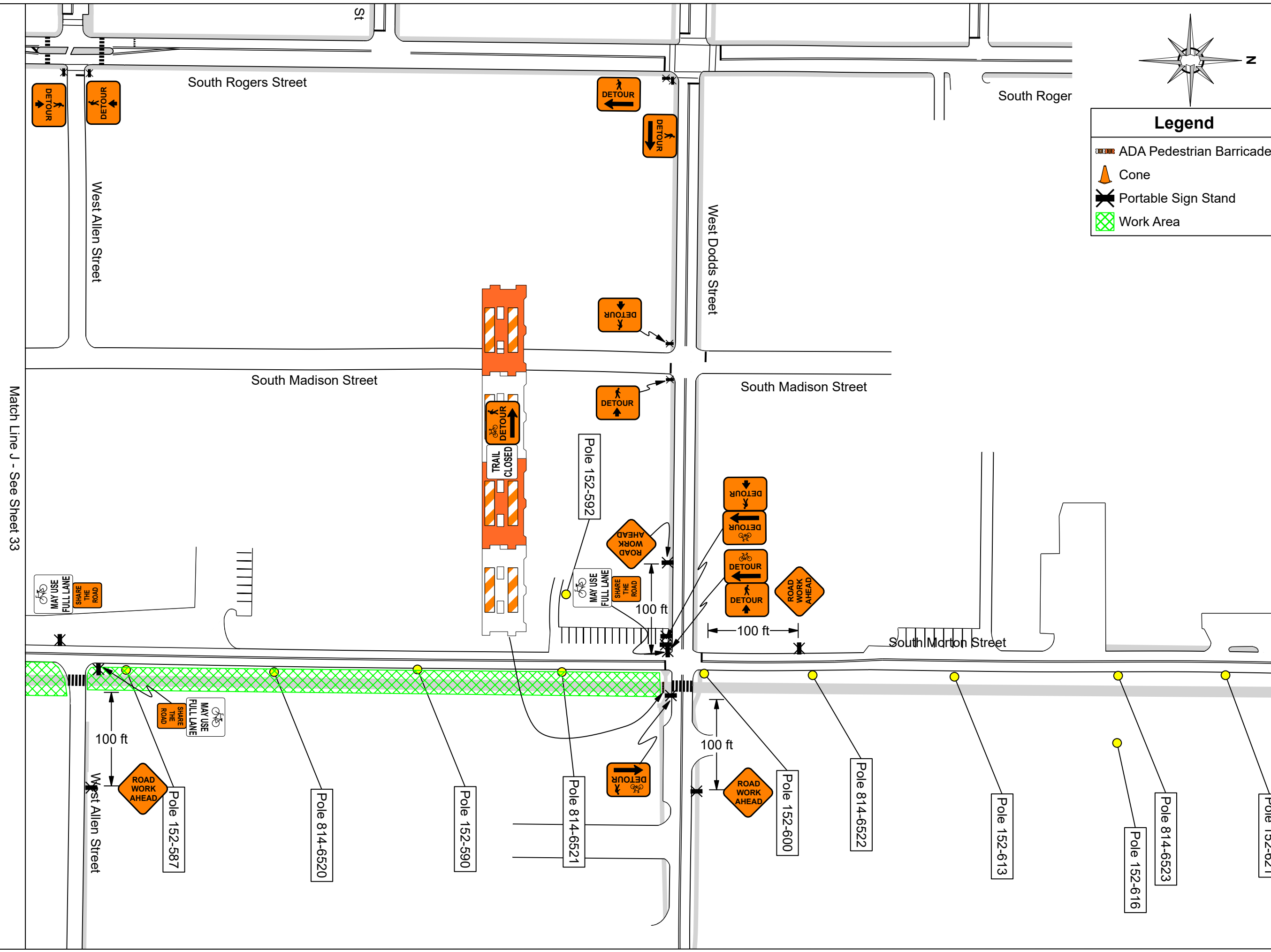
ISSUED FOR: **Temporary Traffic Control** DATE: **3/22/2023**

Des. by: JPM  
 Drawn by: JPM

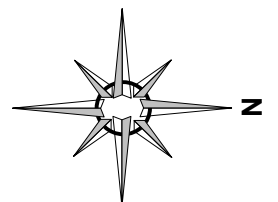
REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**31 OF 33**



Match Line J - See Sheet 33



**Legend**

- ADA Pedestrian Barricade
- Cone
- Portable Sign Stand
- Work Area



Professional Certification. I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional engineer under the laws of the State of Indiana, License No. PE19700034, Expiration Date: 7/31/2024



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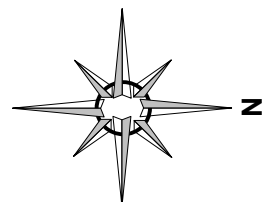
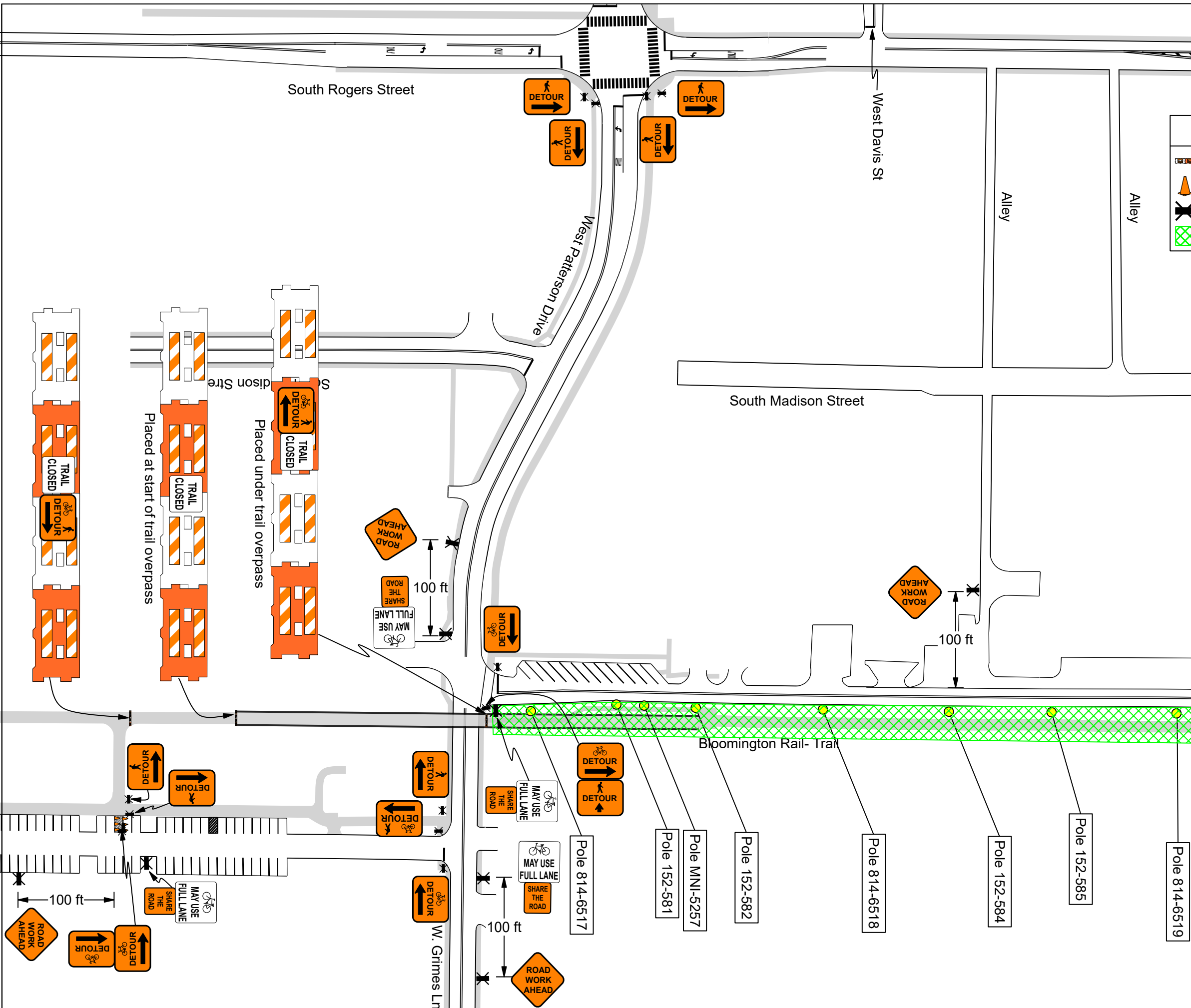
ISSUED FOR: **Temporary Traffic Control** DATE: **3/22/2023**

Des. by: JPM  
Drawn by: JPM

REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**32 OF 33**



**Legend**

- ADA Pedestrian Barricade
- Cone
- Portable Sign Stand
- Work Area



Professional Certification. I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional engineer under the laws of the State of Indiana, License No. PE19700034, Expiration Date: 7/31/2024



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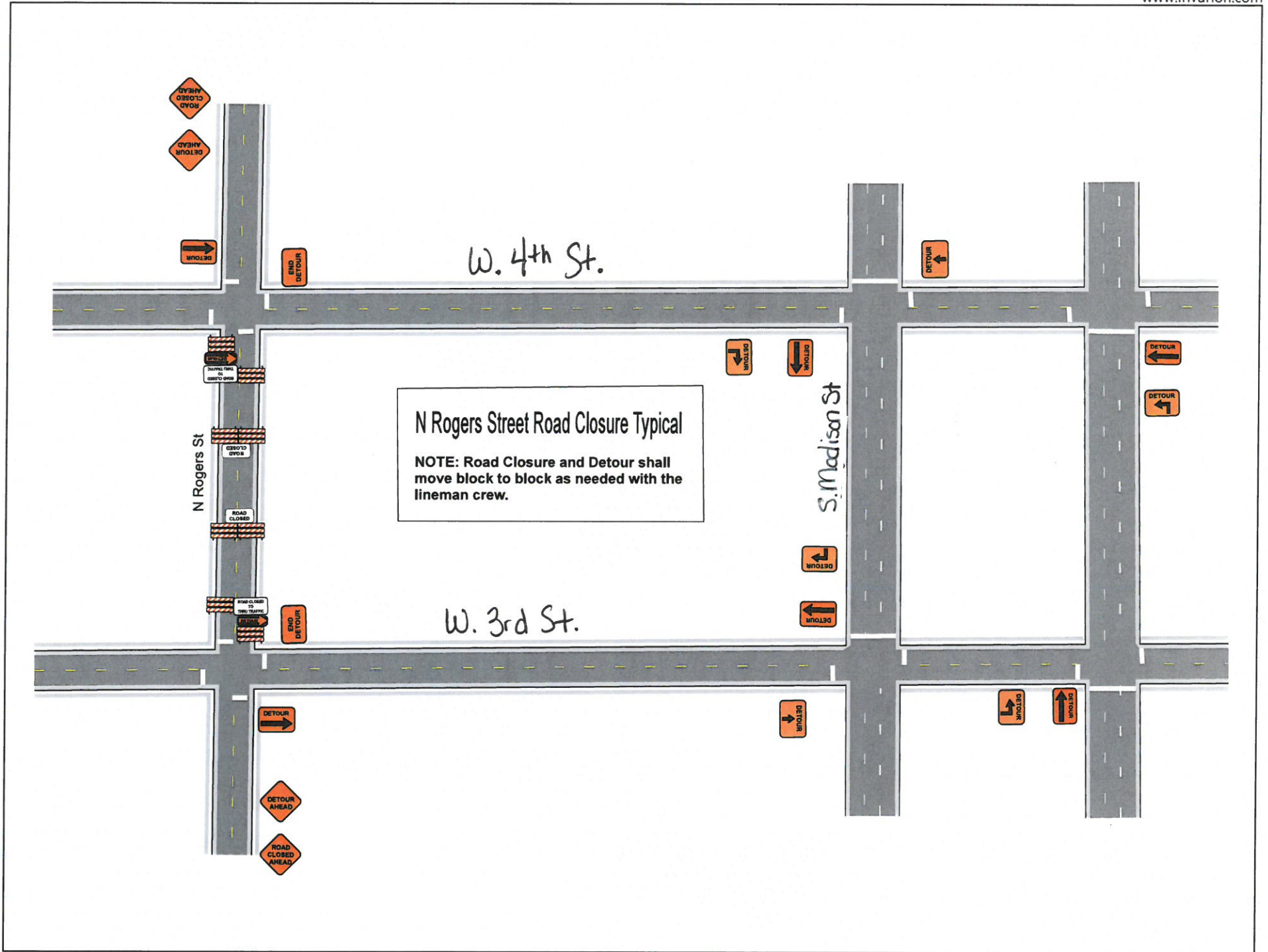
Des. by: JPM  
Drawn by: JPM

REVISION			
NO	DESCRIPTION	BY	DATE

SHEET TITLE:  
**Temporary Traffic Control**

SHEET NUMBER:  
**33 OF 33**

Match Line J - See Sheet 32



ROAD CLOSED AHEAD  
DETOUR AHEAD

DETOUR

END DETOUR

W. 4th St.

DETOUR

N Rogers St

ROAD CLOSED  
ROAD CLOSED  
ROAD CLOSED TO THIS TRAFFIC

N Rogers Street Road Closure Typical  
NOTE: Road Closure and Detour shall move block to block as needed with the lineman crew.

S. Madison St

DETOUR

DETOUR

DETOUR

DETOUR

DETOUR

DETOUR

DETOUR

DETOUR AHEAD

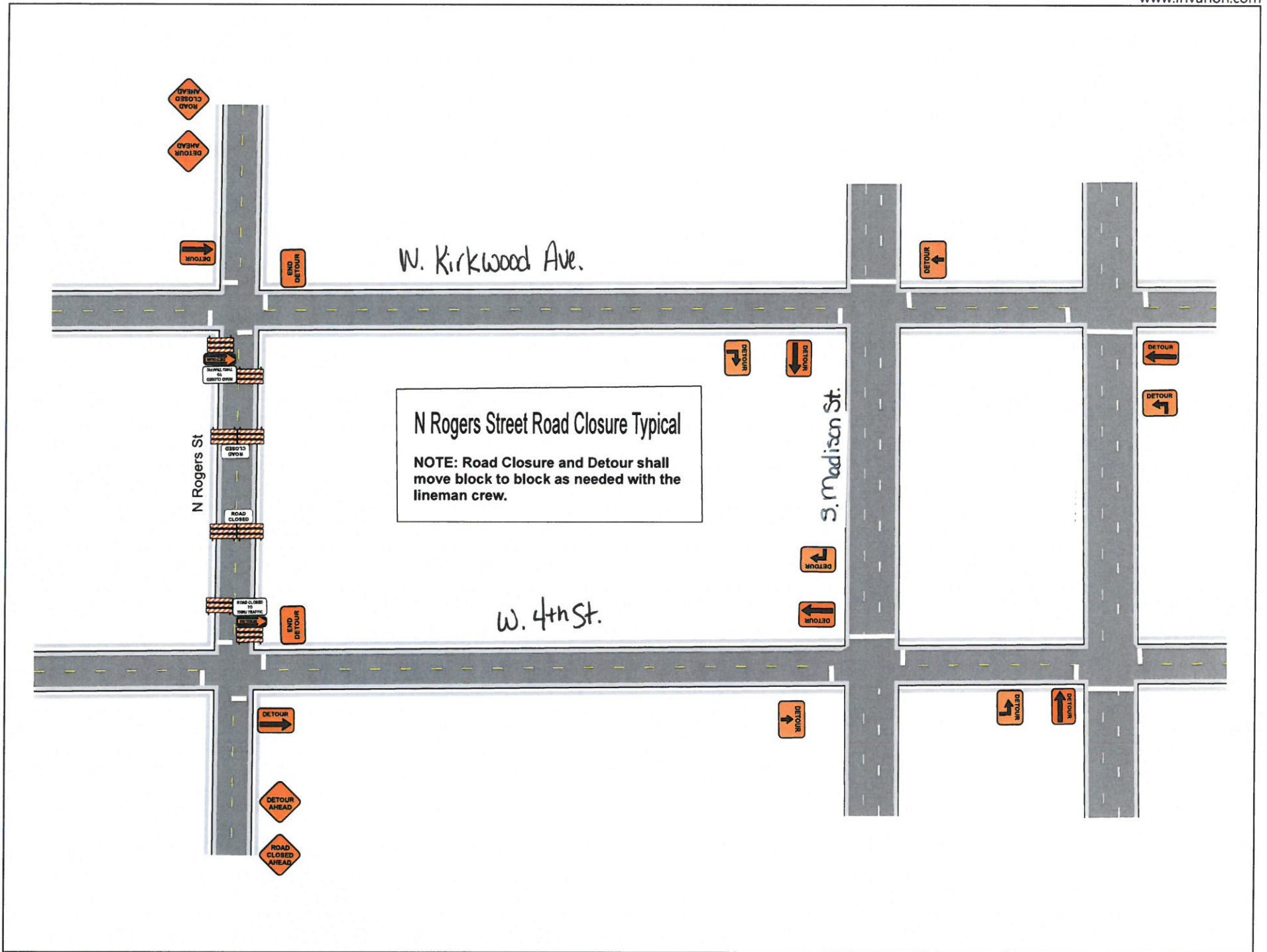
ROAD CLOSED AHEAD

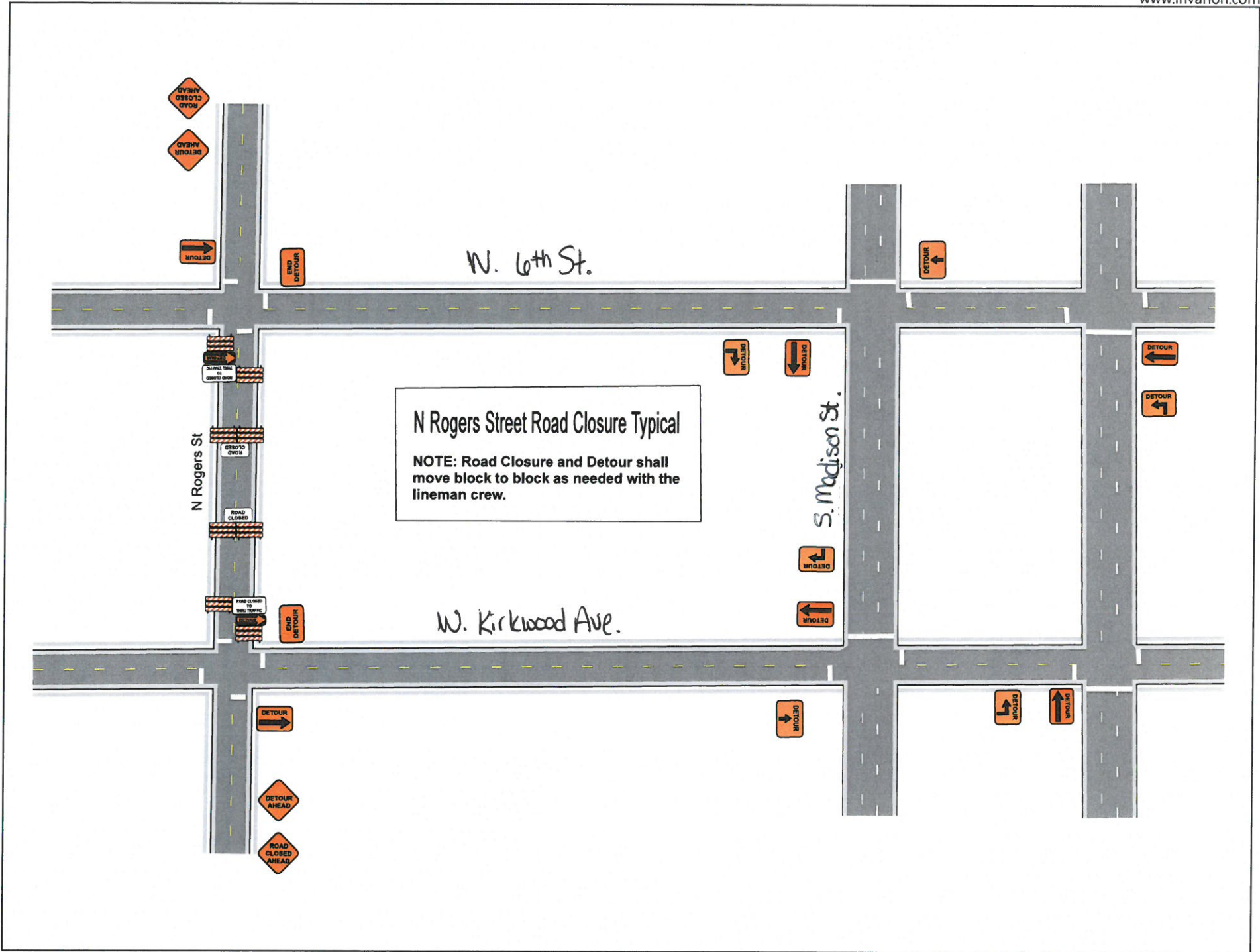
DETOUR

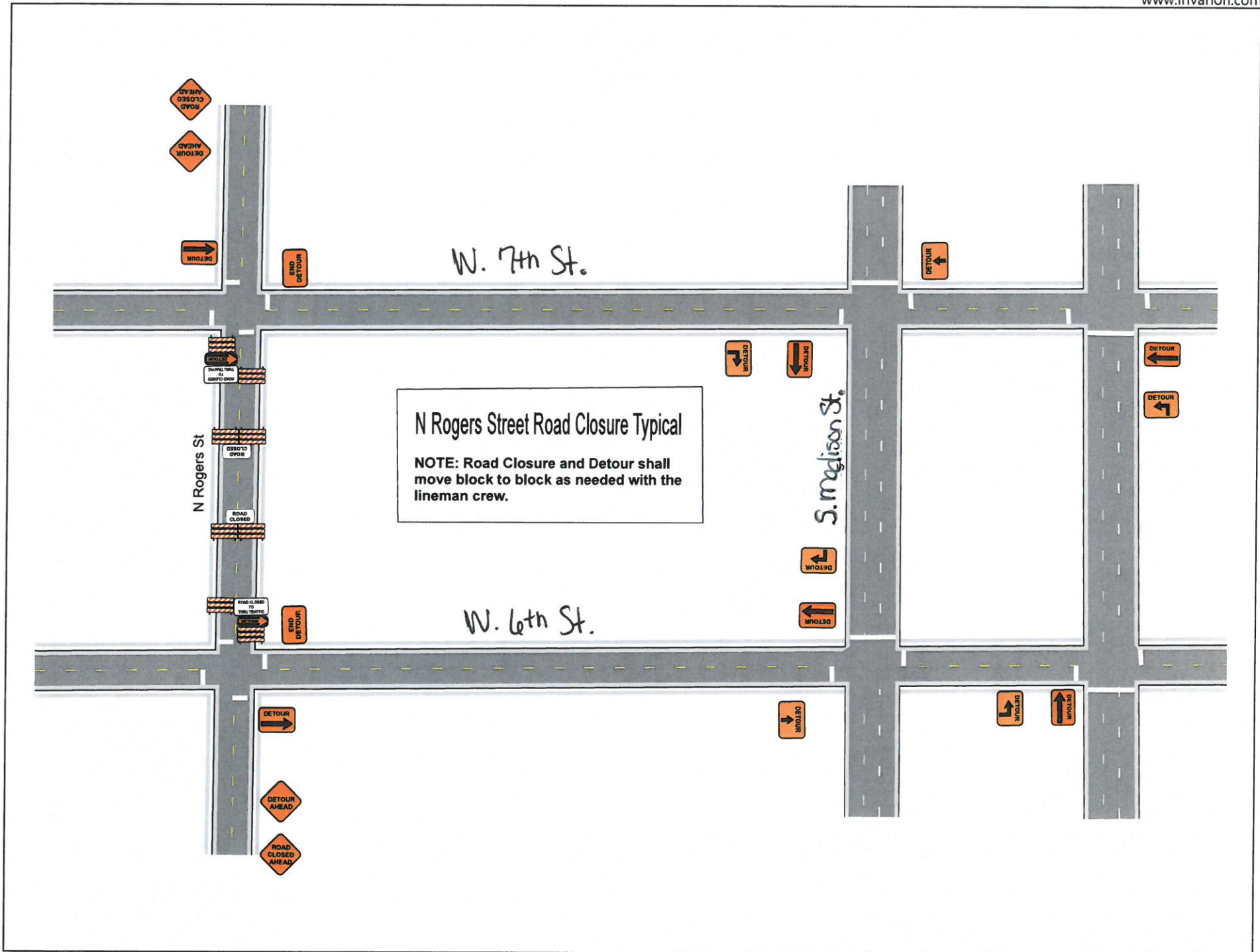
DETOUR

DETOUR

W. 3rd St.







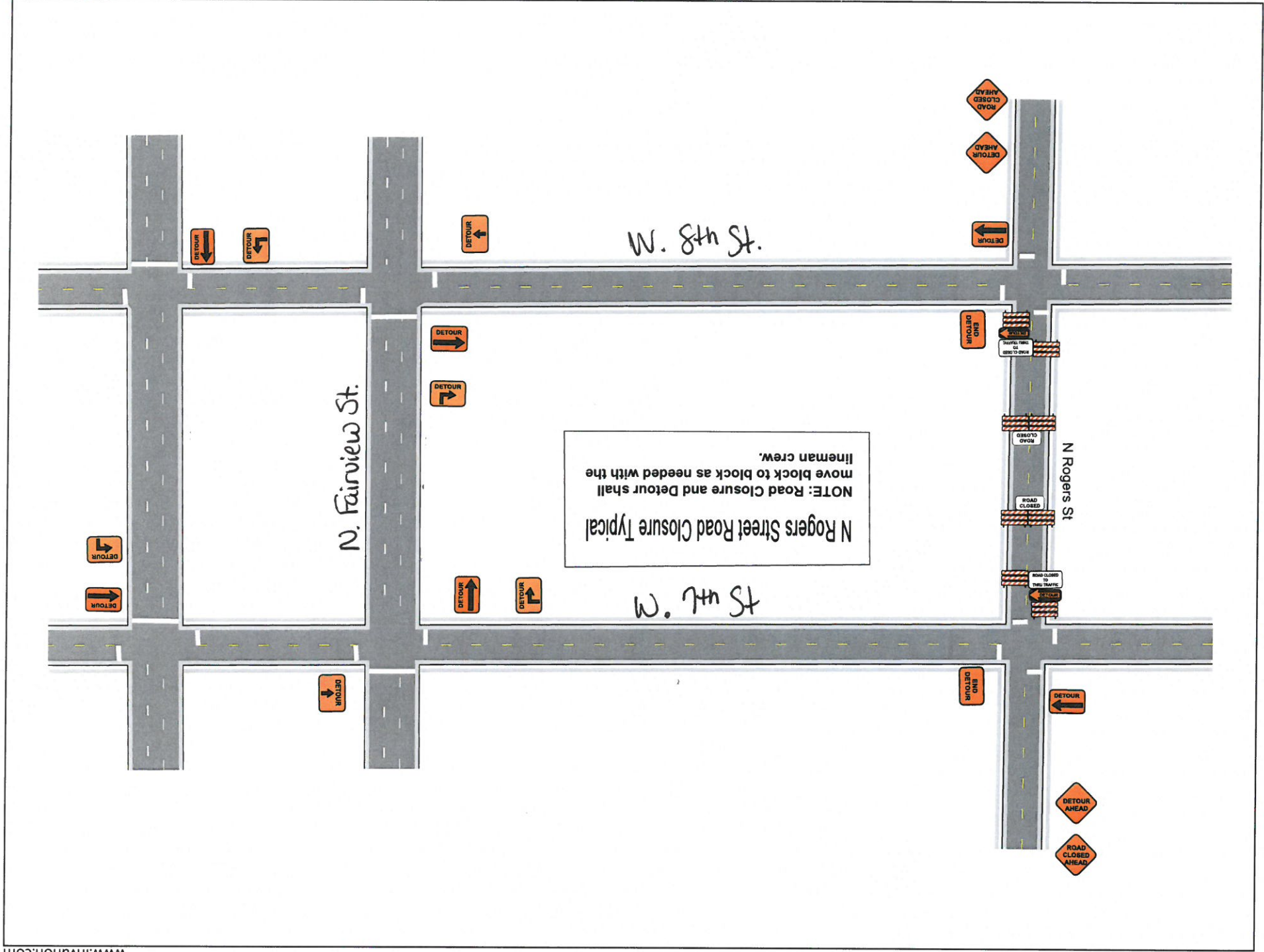
**N Rogers Street Road Closure Typical**  
**NOTE: Road Closure and Detour shall move block to block as needed with the lineman crew.**

W. 7th St.

W. 6th St.

N Rogers St

S. Maglison St.



W. 8th St.

N. Fairview St.

W. 4th St.

N Rogers St

ROAD CLOSED AHEAD

DETOUR AHEAD

DETOUR

END DETOUR

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED TO THIS TRAFFIC

DETOUR

END DETOUR

DETOUR

DETOUR AHEAD

ROAD CLOSED AHEAD

DETOUR

DETOUR

DETOUR

DETOUR

DETOUR

DETOUR

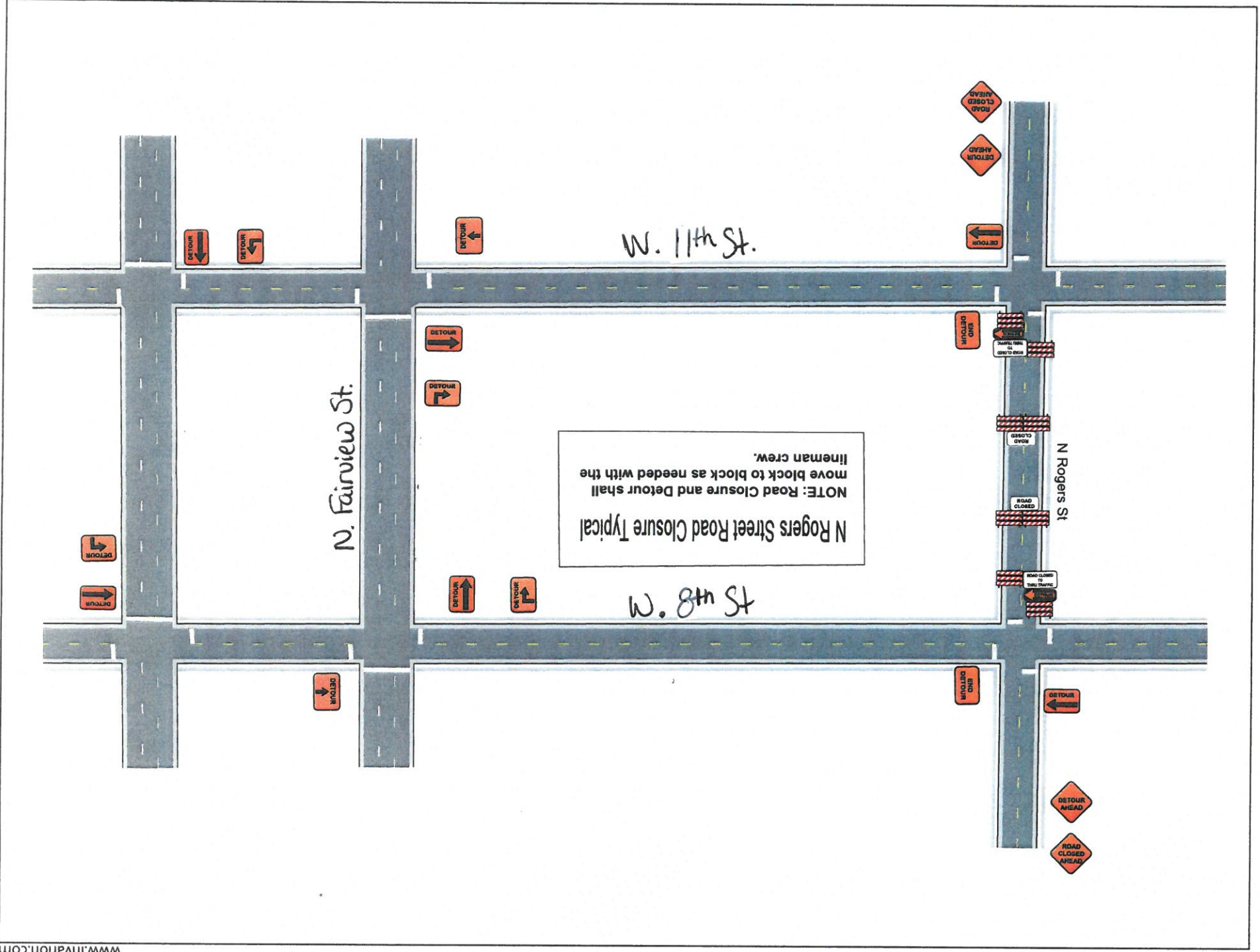
DETOUR

DETOUR

DETOUR

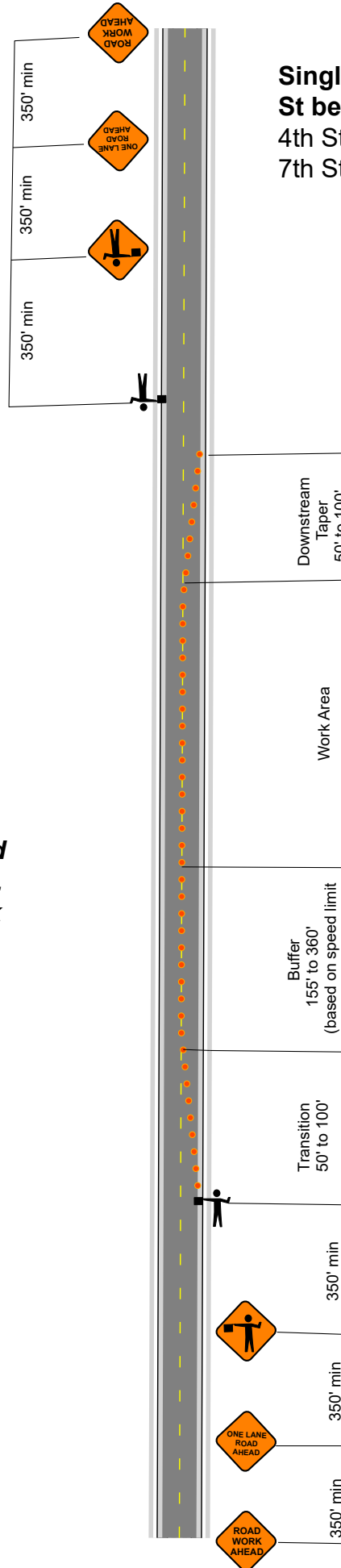
DETOUR





### Single Lane Road Closure on N Rogers St between cross streets: W. 3rd St, W. 4th St, W. Kirkwood Ave, W. 6th St, W. 7th St, W. 8th St and W. 11th St.

*Flagger's will utilize radios and stop/slow signs to direct North and Southbound traffic on N. Rogers St. through work zone to keep traffic flowing. Flagging will move block to block as needed with the lineman crew.*



**Work Zone Area is for Structures:** 814-6534, 814-6535, 814-6536, 814-6537, 814-6538, 814-6539, 814-6540, 814-6541, 814-6542 and 814-6543



# CITY OF BLOOMINGTON

## RIGHT-OF-WAY USE PERMIT APPLICATION

401 N Morton Street, Suite 130  
P.O. Box 100  
Bloomington, IN 47402

Phone: (812) 349-3913  
Fax: (812) 349-3520  
Email:  
engineering@bloomington.in.gov

ROW EXCAVATION     ROW USE

**ADDRESS OF ROW ACTIVITY:** Rogers, Patterson, B-line trail,  
Madison, and 4th St

<p><b>A. APPLICANT/AGENT INFORMATION:</b></p> <p>APPLICANT NAME: <u>Dawn Brunk</u></p> <p>E-MAIL: <u>Dawn.Brunk@duke-energy.com</u></p> <p>COMPANY: <u>Duke Energy</u></p> <p>ADDRESS: <u>1000 E Main St</u></p> <p>CITY, STATE, ZIP: <u>Plainfield, IN, 46168</u></p> <p>24-HR EMERGENCY CONTACT NAME: <u>Dawn Brunk</u></p> <p>24-HR CONTACT PHONE #: <u>317-697-1873</u></p> <p>INSURANCE #*: _____ COMPANY: _____</p> <p>BOND #*: <u>105534117</u> COMPANY: <u>Travelers</u></p> <p><small>* INSURANCE &amp; BOND MUST BE ON FILE WITH THE CITY BEFORE PERMIT WILL BE ISSUED</small></p> <p style="text-align: center;"><b>**SUBCONTRACTOR INFORMATION**</b></p> <p style="text-align: center;"><b>(LIST ALL COMPANIES WORKING UNDER PRIMARY CONTRACTOR PERMIT)</b></p> <p>COMPANY NAME: <u>LE Myers / RoadSafe</u></p> <p><b>B. WORK DESCRIPTION:</b></p> <p><input type="checkbox"/> POD/DUMPSTER    <input checked="" type="checkbox"/> CRANE    <input type="checkbox"/> SCAFFOLDING    <input checked="" type="checkbox"/> CONSTRUCTION USE*</p> <p>(EXPLAIN): <u>Pole and Line Installation</u></p> <p><small>*EXCAVATION, LONG TERM USE FOR STORAGE OF MATERIAL/EQUIPMENT/WALKAROUND</small></p> <p><b>C. RIGHT OF WAY TO BE USED/CLOSED:</b></p> <p>STREET NAME 1: <u>Rogers St.</u></p> <p>1ST INTERSECTING STREET NAME: <u>3rd St</u></p> <p>2ND INTERSECTING STREET NAME: <u>10th St</u></p> <p><input checked="" type="checkbox"/> ROAD CLOSURE    <input checked="" type="checkbox"/> LANE CLOSURE    1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/></p> <p><input type="checkbox"/> SIDEWALK*    <input type="checkbox"/> BIKE LANE    <input type="checkbox"/> OTHER</p> <p>TRANSIT STOP? <input type="checkbox"/> Y <input type="checkbox"/> N    PARKING LANE(S)** <input type="checkbox"/> Y <input type="checkbox"/> N <small>**NON-METERED</small></p> <p>START DATE: <u>7/15/23</u>    END DATE: <u>11/30/23</u>    # OF DAYS*: _____</p> <p>STREET NAME 2: <u>Morton St</u></p> <p>1ST INTERSECTING STREET NAME: <u>Patterson/Grimes</u></p> <p>2ND INTERSECTING STREET NAME: <u>Convention Center</u></p> <p><input checked="" type="checkbox"/> ROAD CLOSURE    <input checked="" type="checkbox"/> LANE CLOSURE    1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/></p> <p><input type="checkbox"/> SIDEWALK*    <input type="checkbox"/> BIKE LANE    <input type="checkbox"/> OTHER</p> <p>TRANSIT STOP? <input type="checkbox"/> Y <input type="checkbox"/> N    PARKING LANE(S)** <input type="checkbox"/> Y <input type="checkbox"/> N <small>**NON-METERED</small></p> <p>START DATE: <u>7/15/23</u>    END DATE: <u>11/30/23</u>    # OF DAYS*: _____</p> <p><small>*SIDEWALK CLOSURES FOR A PERIOD OR PERIODS TOTALING 24HRS OR MORE SHALL INSTALL A WALKAROUND UNLESS OTHERWISE APPROVED DURING REVIEW</small></p> <p><b>STANDARD CLOSURE HOURS MON-FRI*: 9:00 AM - 3:00 PM &amp; 6:00 PM - 9:00 PM</b></p> <p>STANDARD CLOSURE HOURS <input checked="" type="checkbox"/>    *NON-STANDARD CLOSURE HOURS <input type="checkbox"/></p> <p>REQUESTED CLOSURE HOURS: _____ AM - _____ PM</p> <p><small>*non-standard hours may not be allowed near schools, on arterials, or other circumstances and are subject to approval during the permitting process</small></p> <p><small>BMC 14.09.040 allows work from 6 AM to 10 PM without violating the noise ordinance (7AM to 9PM for pneumatic hammers)</small></p>	<p><b>D. TRAFFIC CONTROL DEVICES*:</b></p> <p><input checked="" type="checkbox"/> CONES    <input type="checkbox"/> ARROWBOARD</p> <p><input type="checkbox"/> LIGHTED BARRELS    <input checked="" type="checkbox"/> TYPE 3 BARRICADES</p> <p><input checked="" type="checkbox"/> FLAGGERS    <input type="checkbox"/> BPD OFFICER</p> <p><small>*PROVIDING MUTCD COMPLIANT TEMPORARY TRAFFIC CONTROL DEVICES AND MAINTENANCE OF TRAFFIC (MOT) PLAN IS YOUR RESPONSIBILITY AND REQUIRED See page 3 for additional MOT resources; the graph paper can be used for your MOT site plan if needed or you can submit a separate sheet</small></p> <p><b>E. METERED PARKING SPACES NEEDED: <input type="checkbox"/> Y <input type="checkbox"/> N</b></p> <p><small>IT IS THE RESPONSIBILITY OF THE APPLICANT TO RESERVE PARKING METER(S) APPLICATION LOCATED: <a href="https://bloomington.in.gov/transportation/parking/">https://bloomington.in.gov/transportation/parking/</a> moving OR CONTACT PARKING SERVICES WITH QUESTIONS AT (812)349-3436</small></p> <p><b>F. IS THIS A <input checked="" type="checkbox"/> CBU* <input type="checkbox"/> COUNTY* <input type="checkbox"/> IU* <input type="checkbox"/> NP* PROJECT?</b></p> <p>PROJECT NAME: <u>BLM Rogers St-11th St 69171 Line Ph 3</u></p> <p>PROJECT #: <u>DPN: M20024001 / WO#: 37636633</u></p> <p>PROJECT MGR.: <u>Dawn Brunk</u></p> <p>PROJECT MGR. #: <u>317-697-1873</u></p> <p><small>*CBU = CITY OF BLOOMINGTON UTILITIES    *COUNTY = MONROE COUNTY *IU = INDIANA UNIVERSITY    *NP = NOT-FOR-PROFIT AGENCY</small></p> <p><b>G. EXCAVATIONS:</b></p> <p>SQ FT OF PAVEMENT* EXCAVATIONS : _____</p> <p><small>*PAVEMENT INCLUDES: IN OR UNDER CONCRETE, OR ASPHALT INCLUDING CURBS</small></p> <p>SQ FT OF NON-PAVEMENT* EXCAVATIONS: _____</p> <p><small>*DIRT, GRASS, GRAVEL, LANDSCAPE AREA OR OTHER UNPAVED SURFACE</small></p> <p>LINEAL FT OF BORE*: _____</p> <p><small>*BORE PITS SHALL BE CALCULATED AS SQ FT EXCAVATIONS</small></p> <p># OF POLE INSTALLATIONS/REMOVAL: _____</p> <p>SQ FT OF SIDEWALK RECONSTRUCTION*: _____</p> <p><small>*CONCRETE OR ASPHALT SIDEWALK/PATH BEING IMPROVED/REPLACED</small></p> <p>SQ FT OF SIDEWALK NEW CONSTRUCTION*: _____</p> <p><small>*CONCRETE OR ASPHALT SIDEWALK/PATH THAT IS NEW INFRASTRUCTURE</small></p> <p>#RESIDENTIAL DRIVEWAY INSTALLATION: _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p style="text-align: center;"><b>Indiana 811</b></p> <p style="text-align: center;"><small>Know what's below. Call before you dig.</small></p> </div> <p><small>TO SUBMIT A LOCATE REQUEST 24 HRS A DAY, 7 DAYS A WEEK CALL 811 OR 800-382-5544 CALL 2 WORKING DAYS BEFORE YOU DIG. ITS THE LAW.</small></p> <p><b>H. INDEMNIFICATION AGREEMENT:</b></p> <p><small>The petitioner/applicant hereby agrees to hold harmless, defend and to indemnify the City of Bloomington from or against all claims, action, damages and expenses, including but not limited to reasonable attorney's fees or any alleged injury and/or death to any person or damage to any property arising, or alleged to have arisen out of any act of commission or omission on the part of the petitioner/applicant, his/her heirs, successors, or assigns regardless of whether such acts are the direct or indirect result of the public right-of-way use pursuant to this permit grant.</small></p> <p>I AFFIRM, UNDER THE PENALTIES FOR PERJURY, THAT THE FOREGOING REPRESENTATIONS ARE TRUE.</p> <p>PRINT NAME: <u>Dawn Brunk</u></p> <p>SIGNATURE: <u>Dawn Brunk</u></p> <p>DATE: <u>6/23/23</u></p>
---	--

For Administration Use Only (applicable to CLOSURE approval)

Approved By: \_\_\_\_\_  BPW  City Engineer  Director    Date: \_\_\_\_\_

Staff Representative: \_\_\_\_\_ Phone#: \_\_\_\_\_ Date: \_\_\_\_\_

**BOND**  
(License or Permit - Continuous)

**Travelers Casualty and Surety Company of America**  
One Tower Square 3PB, Hartford, CT 06183

Bond No. 105534117

KNOW ALL MEN BY THESE PRESENTS:

THAT WE, Duke Energy Indiana, Inc., as Principal, and Travelers Casualty and Surety Company of America, a corporation duly incorporated under the laws of the State of Connecticut and authorized to do business in the State of Connecticut, as Surety, are held and firmly bound unto City of Bloomington, as Obligee, in the penal sum of Ten Thousand and 00/100 (\$10,000.00) Dollars, for the payment of which we hereby bind ourselves, our heirs, executors and administrators, jointly and severally, firmly by these presents.

WHEREAS, the Principal has obtained or is about to obtain a license or permit for Right-of-Way.

NOW, THEREFORE, THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that if the Principal shall faithfully perform all duties and protect said Obligee from any damage caused by the Principal's non-compliance with or breach of any laws, statutes, ordinances, rules or regulations, pertaining to the license or permit issued, then this obligation shall be null and void; otherwise to remain in full force and effect.

This bond shall become effective on the 20th day of July, 2011.

PROVIDED, that regardless of the number of years this bond is in force, the Surety shall not be liable hereunder for a larger amount, in the aggregate, than the penal sum listed above.

PROVIDED FURTHER, that the Surety may terminate its liability hereunder as to future acts of the Principal at any time by giving thirty (30) days written notice of such termination to the Obligee.

SIGNED, SEALED AND DATED this 20th day of July, 2011.

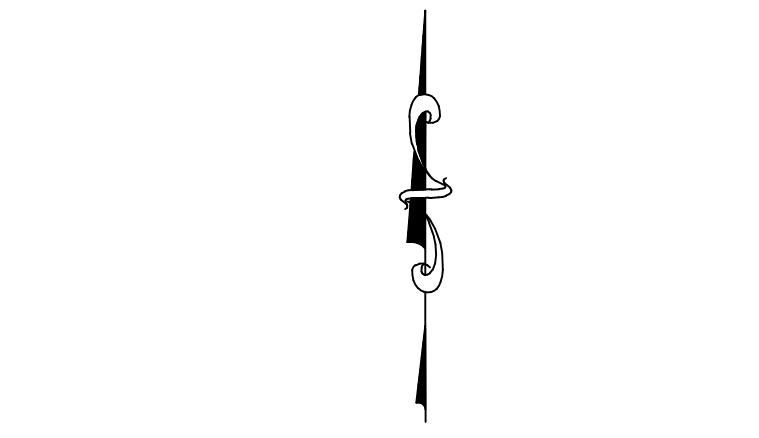
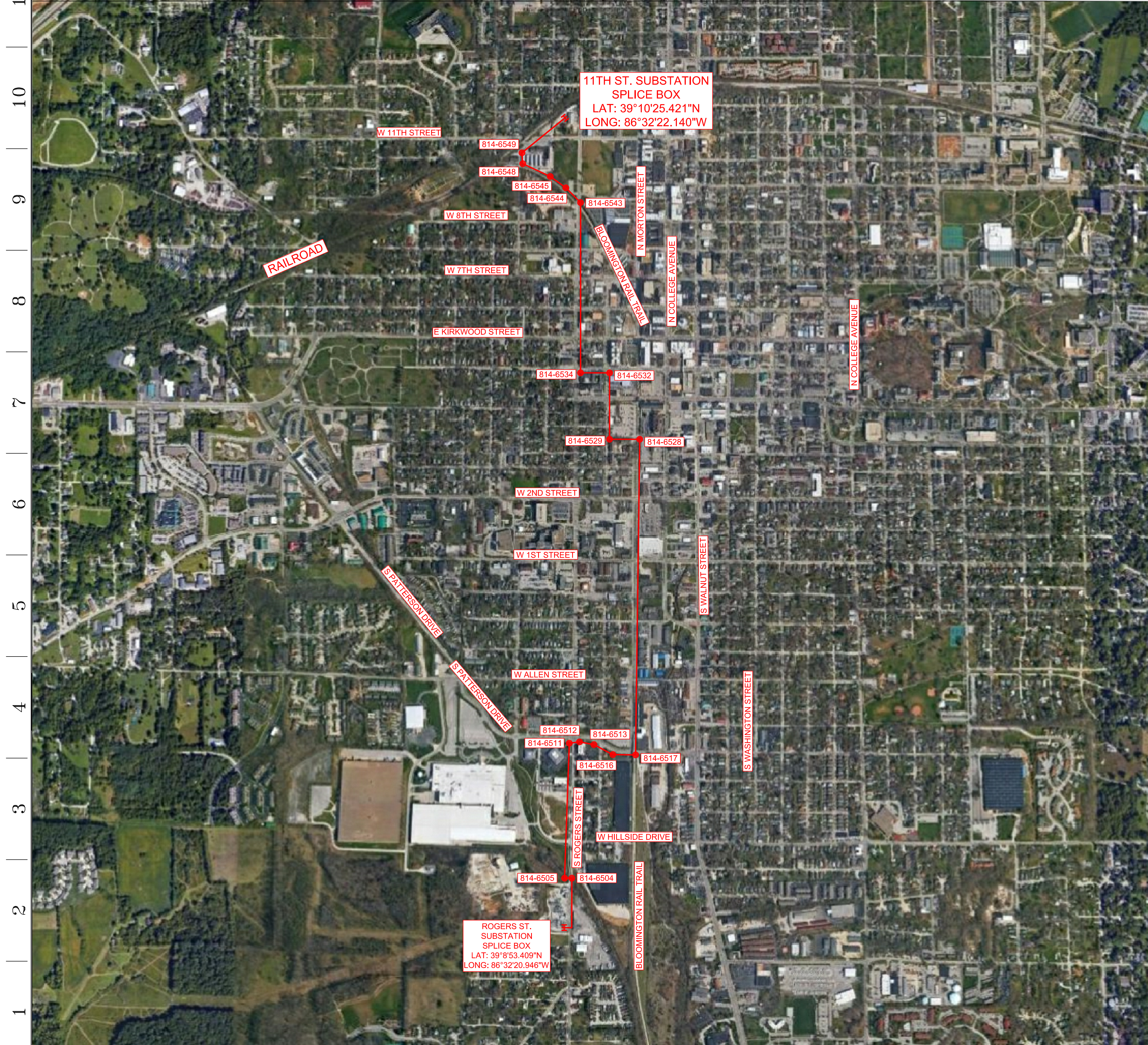
**Duke Energy Indiana**

By: \_\_\_\_\_  
Principal

**Travelers Casualty and Surety Company of America**

By: \_\_\_\_\_  
Elizabeth Marrero, Attorney-in-Fact

A B C D E F G H J K L M N P R S T



**INDIANA**



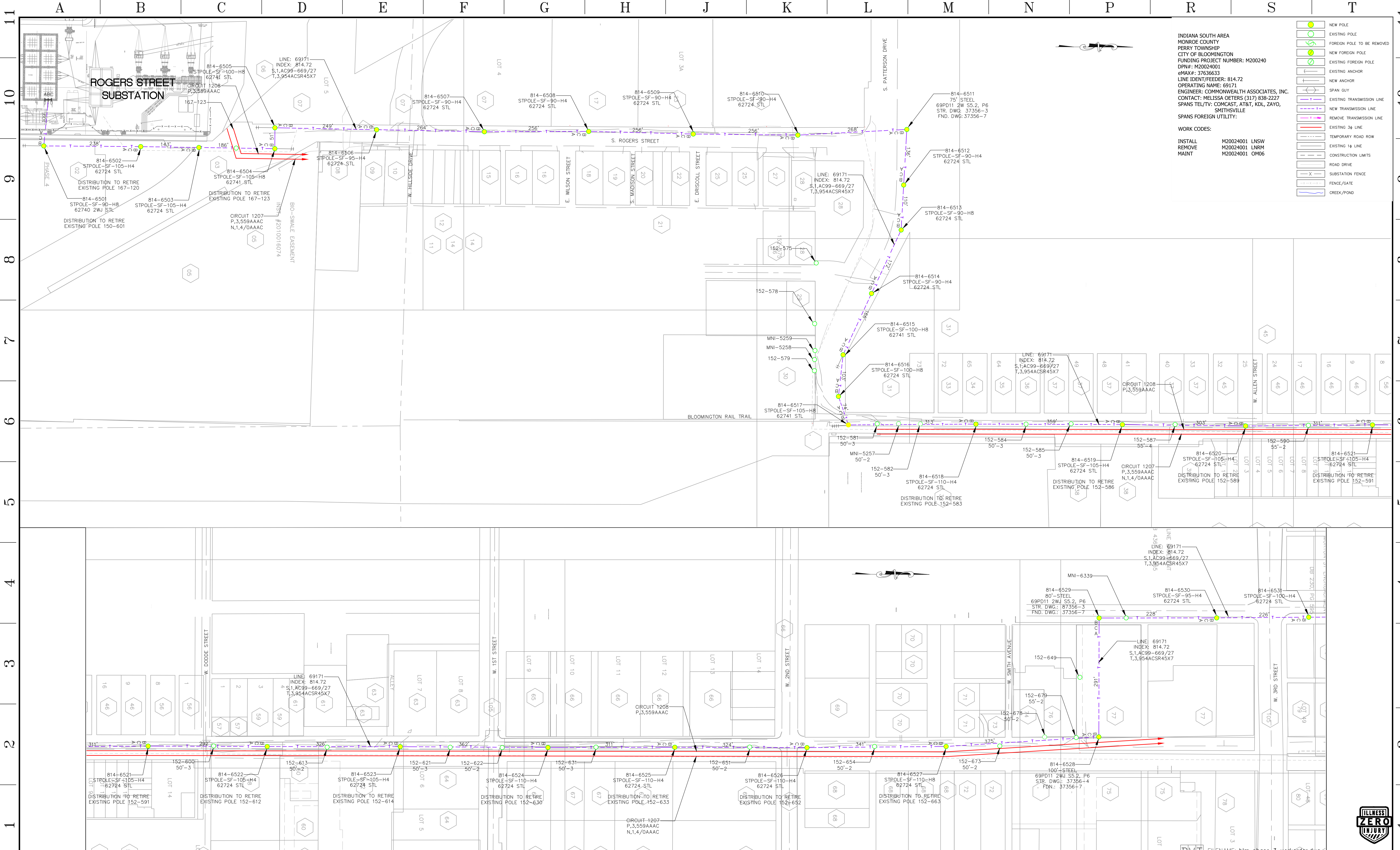
**MONROE COUNTY**

INDIANA SOUTH AREA  
 MONROE COUNTY  
 PERRY TOWNSHIP  
 CITY OF BLOOMINGTON  
 FUNDING PROJECT NUMBER: M200240  
 DRYF: M20024001  
 @MAX#: 37636633  
 LINE IDENT/FEEDER: 814.72  
 OPERATING NAME: 69171  
 ENGINEER: COMMONWEALTH ASSOCIATES, INC.  
 CONTACT: MELISSA OETTERS (317) 838-2227  
 SPANS TEL/TV: COMCAST, AT&T, KOL, ZAYO, SMITHSVILLE  
 SPANS FOREIGN UTILITY:

WORK CODES:  
 INSTALL M20024001 LNSW  
 REMOVE M20024001 LNRM  
 MAINT M20024001 OM06

<p><b>FOR CONSTRUCTION</b> 7/31/20</p>	<p>SEAL:</p>	<p>THIS DRAWING OR BILL OF MATERIAL IS CONFIDENTIAL AND MAY NOT BE LOANED, REPRODUCED OR COPIED, EITHER WHOLLY OR IN PART, OR MADE PUBLIC IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF DUKE ENERGY CORPORATION.</p>	DRAFTED BY: JAM	<input type="checkbox"/> PRELIMINARY APPROVAL	FILENAME: blm to rogers phase 3 route map.dwg
			DESIGNED/ENGINEER: JTL		TITLE: ROUTE MAP BLM TO ROGERS ST. SUB-BLM 11TH ST. SUB.
			CHECKED BY: SAM	<input type="checkbox"/> AS BUILT DATE _____ NAME _____	LOCATION: MONROE COUNTY, INDIANA
			DETAIL PROJECT NO: M20024001		SCALE:
			BM/FUNDING PROJECT: M200240		SCALE FACTOR:
			DATE ISSUED: 7/31/20	REV:	
			DWG NO: SHEET 1 OF 1		

A B C D E F G H J K L M N P R S T



INDIANA SOUTH AREA  
 MONROE COUNTY  
 PERRY TOWNSHIP  
 CITY OF BLOOMINGTON  
 FUNDING PROJECT NUMBER: M200240  
 DPN#: M20024001  
 eMAX#: 37636633  
 LINE IDENTIFIER: 814.72  
 OPERATING NAME: 69171  
 ENGINEER: COMMONWEALTH ASSOCIATES, INC.  
 CONTACT: MELISSA OETERS (317) 838-2227  
 SPANS TEL/TY: COMCAST, AT&T, KDL, ZAYO, SMITHSVILLE  
 SPANS FOREIGN UTILITY:

WORK CODES:  
 INSTALL M20024001 LNSW  
 REMOVE M20024001 LNRM  
 MAINT M20024001 OM06

- NEW POLE
- EXISTING POLE
- FOREIGN POLE TO BE REMOVED
- NEW FOREIGN POLE
- EXISTING FOREIGN POLE
- NEW ANCHOR
- EXISTING ANCHOR
- SPAN GUY
- EXISTING TRANSMISSION LINE
- NEW TRANSMISSION LINE
- REMOVE TRANSMISSION LINE
- EXISTING 36 LINE
- TEMPORARY ROAD ROW
- EXISTING 16 LINE
- CONSTRUCTION LIMITS
- ROAD DRIVE
- SUBSTATION FENCE
- FENCE/GATE
- CREEK/POND

NOTE:  
 1. DISTRIBUTION CIRCUITS 1207 & 1208 ARE TO TRANSFER AT EXISTING ATTACHMENT HEIGHTS.

REV.	DATE	BY	CHK.	APP.	DESCRIPTION

FOR CONSTRUCTION  
 5/19/22

SEAL:

THIS DRAWING OR BILL OF MATERIAL IS CONFIDENTIAL AND MAY NOT BE LOANED, REPRODUCED OR COPIED, EITHER WHOLLY OR IN PART, OR MADE PUBLIC IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF DUKE ENERGY CORPORATION.

DRAFTED BY: JAM  
 DESIGNED/ENGINEER: JTL  
 CHECKED BY: JTL  
 DETAIL PROJECT NO: M20024001  
 GW/FUNDING PROJECT: M200240  
 DATE ISSUED: 5/19/22

PRELIMINARY APPROVAL  
 AS BUILT  
 DATE \_\_\_\_\_  
 NAME \_\_\_\_\_

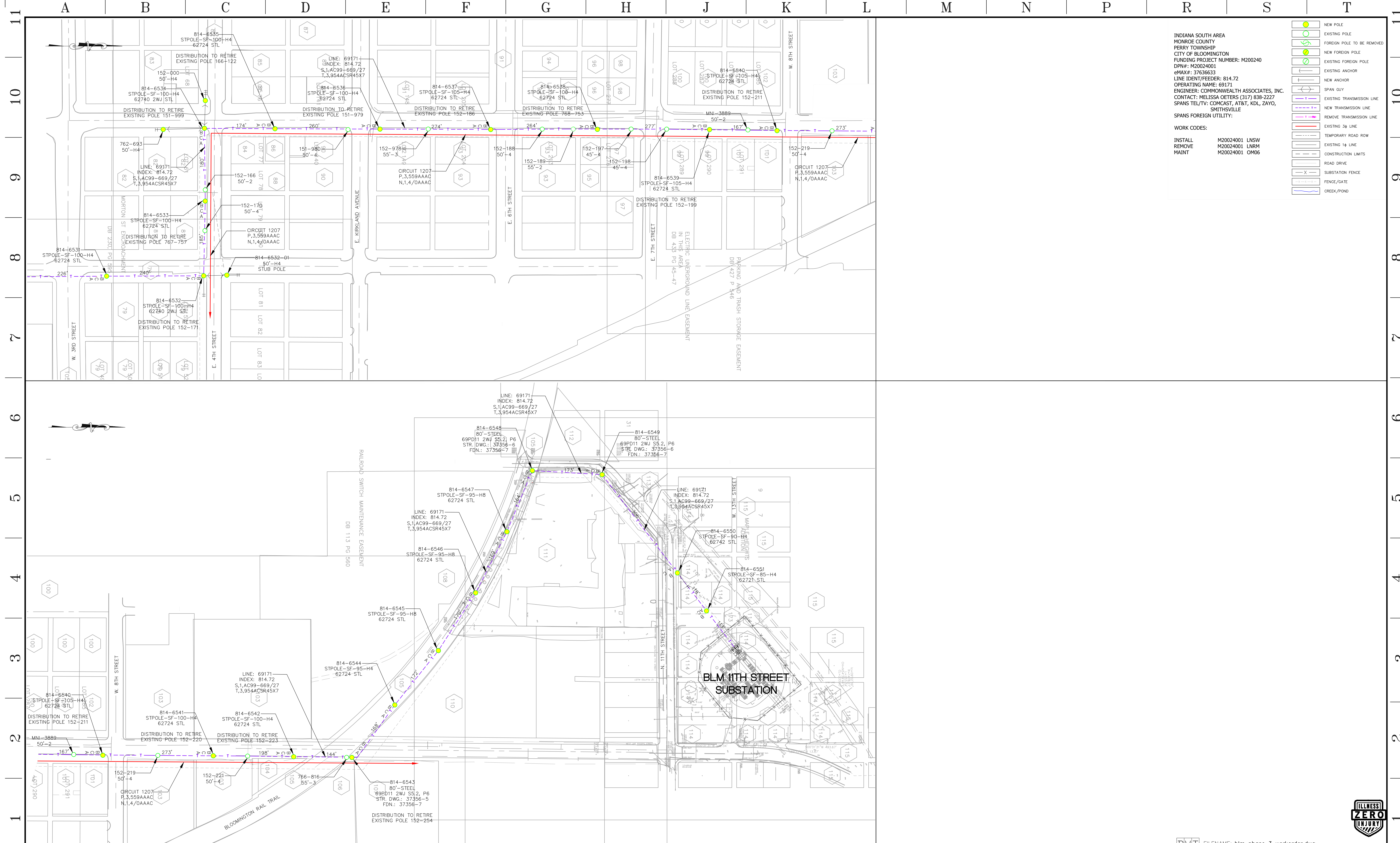
TITLE: WORK ORDER DRAWING  
 BLM TO ROGERS ST. SUB-BLM 11TH ST. SUB. PHASE III

LOCATION: MONROE COUNTY, INDIANA

SCALE: 1"=100'  
 SCALE FACTOR: \_\_\_\_\_  
 STA NO: \_\_\_\_\_  
 REV: \_\_\_\_\_  
 DWG NO: SHEET 1 OF 2



LHM PLS DWG 5/19/22 2:19 AM



INDIANA SOUTH AREA  
 MONROE COUNTY  
 PERRY TOWNSHIP  
 CITY OF BLOOMINGTON  
 FUNDING PROJECT NUMBER: M200240  
 DP##: M20024001  
 eMAX#: 37636633  
 LINE IDENT/FEEDER: 814.72  
 OPERATING NAME: 69171  
 ENGINEER: COMMONWEALTH ASSOCIATES, INC.  
 CONTACT: MELISSA OETERS (317) 838-2227  
 SPANS TEL/TY: COMCAST, AT&T, KDL, ZAYO, SMITHSVILLE  
 SPANS FOREIGN UTILITY:

WORK CODES:  
 INSTALL M20024001 LNSW  
 REMOVE M20024001 LNRM  
 MAINT M20024001 OM06

- NEW POLE
- EXISTING POLE
- FOREIGN POLE TO BE REMOVED
- NEW FOREIGN POLE
- EXISTING FOREIGN POLE
- NEW ANCHOR
- EXISTING ANCHOR
- SPAN GUY
- EXISTING TRANSMISSION LINE
- NEW TRANSMISSION LINE
- REMOVE TRANSMISSION LINE
- EXISTING 36 LINE
- TEMPORARY ROAD ROW
- EXISTING 16 LINE
- CONSTRUCTION LIMITS
- ROAD DRIVE
- SUBSTATION FENCE
- FENCE/GATE
- CREEK/POND

NOTE:  
 1. DISTRIBUTION CIRCUITS 1207 & 1208 ARE TO TRANSFER AT EXISTING ATTACHMENT HEIGHTS.

REV.	DATE	BY	CHK.	APP.	DESCRIPTION

FOR CONSTRUCTION  
 5/19/22

SEAL:

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DRAFTED BY: JAM	<input type="checkbox"/> PRELIMINARY
DESIGNED/ENGINEER: JTL	<input type="checkbox"/> APPROVAL
CHECKED BY: JTL	DATE _____
DETAIL PROJECT NO: M20024001	NAME _____
DUPLICATE PROJECT: M200240	
DATE ISSUED: 5/19/22	

DWT FILENAME: blm phase 3 workorder.dwg

TITLE:  
 WORK ORDER DRAWING  
 BLM TO ROGERS ST. SUB-BLM 11TH ST. SUB. PHASE III

LOCATION:  
 MONROE COUNTY, INDIANA

SCALE:  
 1"=100'

SCALE FACTOR: \_\_\_\_\_

STA NO: \_\_\_\_\_

REV: \_\_\_\_\_

DWG NO:  
 SHEET 2 OF 2





## Board of Public Works Staff Report

---

**Project/Event:** Request from Landmark Construction for lane closures on N Walnut St

**Staff Representative:** Paul Kehrberg

**Petitioner/Representative:** Eric Schulte, Landmark Construction

**Date:** July 3, 2023

---

**Report:** Landmark construction is requesting lane closures on N Walnut St at W 17<sup>th</sup> St and also on W 17<sup>th</sup> St while they replace a water main. These closures are required to finalize work which started last summer as part of the ongoing redevelopment project on E 14<sup>th</sup> St. They will also do final pavement restoration along N Walnut St. The closures are requested from July 10 to August 11, 2023.





Todd M. Borgman, P.L.S.  
Katherine E. Stein, P.E.  
Don J. Kocarek, R.L.A. Stephen  
L. Smith, Founder

June 20th, 2023

City of Bloomington Board of Public Works  
401 N Morton St Suite 120  
Bloomington, IN 47404

Dear Members of the Board of Public Works,

The Standard at Bloomington, LLC is requesting temporary lane closures and driveway interruptions within the N Walnut St right of way between approximately July 10th, 2023 and August 11th, 2023. The reason for this request is to perform work associated with the redevelopment of the former Brownstone Terrace Apartments. This work includes the installation of a new storm sewer main along N Walnut St, water line relocation at 17th and Walnut, and the restoration of pavement along N Walnut St. This work will cause temporary lane closures along N Walnut St, E 17th St, and W 17th St and temporary pedestrian detours at the intersection of N Walnut St and E 17th St. The work will also cause temporary interruptions to driveways along N Walnut St. Every effort will be made by construction crews to minimize the amount of time of these closures and to provide full access to all driveways throughout the duration of the project.

The contractor will control traffic by following a maintenance of traffic plan included with this submittal for your review.

We appreciate your consideration of this request and are happy to answer any questions regarding these proposed closures.

Regards,

Kendall Knoke  
Smith Design Group, Inc. 812-336-6536  
Ext. 3 kknocke@smithdginc.com

Bloomington, Indiana 47401

812-336-6536

smithdgc.com



Todd M. Borgman, P.L.S.

Katherine E. Stein, P.E.

Don J. Kocarek, R.L.A. Stephen

L. Smith, Founder



Project Location Map, North is Up, N.T.S.

2755 E Canada Dr Suite 101  
Bloomington, Indiana 47401  
812-336-6536  
smithdginc.com



Todd M. Borgman, P.L.S.  
Katherine E. Stein, P.E.  
Don J. Kocarek, R.L.A. Stephen  
L. Smith, Founder

June 20th, 2023

Dear Nearby Property Owner,

The Standard at Bloomington, LLC will be performing work associated with the redevelopment of the former Brownstone Terrace Apartments site. This work includes the installation of a new storm sewer main along N Walnut St, water line relocation at 17<sup>th</sup> and Walnut, and the restoration of pavement along N Walnut St. This work will cause temporary lane closures along N Walnut St, E 17th St, and W 17th St and temporary pedestrian detours at the intersection of N Walnut St and E 17th St. The work will also cause temporary interruptions to driveways along N Walnut St. Every effort will be made by construction crews to minimize the amount of time of these closures and to provide full access to all driveways throughout the duration of the project. This work is scheduled to happen between July 10<sup>th</sup>, 2023, and August 11<sup>th</sup>, 2023.

The request to restrict public rights-of-way for this project will be heard by the City of Bloomington Board of Public Works on **Monday July 3, 2023 at 5:30pm**. The meeting will be held in the City Council Chambers (Room #115) of City Hall (Showers Building) located at 401 N Morton St, Bloomington, IN 47404. A virtual option is available and the link/phone numbers can be found by visiting the City of Bloomington Board of Public Works website at <https://bloomington.in.gov/boards/public-works>. The public will have the opportunity to provide comments regarding traffic interruptions and temporary road/driveway closures at this time.

Anyone not able to attend this public meeting may submit comments via phone or email to Eric Schulte at 814-571-3450 or Eric.Schulte@LandmarkProperties.com. These comments will be read at the Board of Public Works meeting.

Anyone with concerns during construction may contact Eric Schulte, Project Manager – Landmark Construction at 814-571-3450 or Eric.Schulte@LandmarkProperties.com.

2755 E Canada Dr Suite 101  
Bloomington, Indiana 47401  
812-336-6536  
smithdgc.com

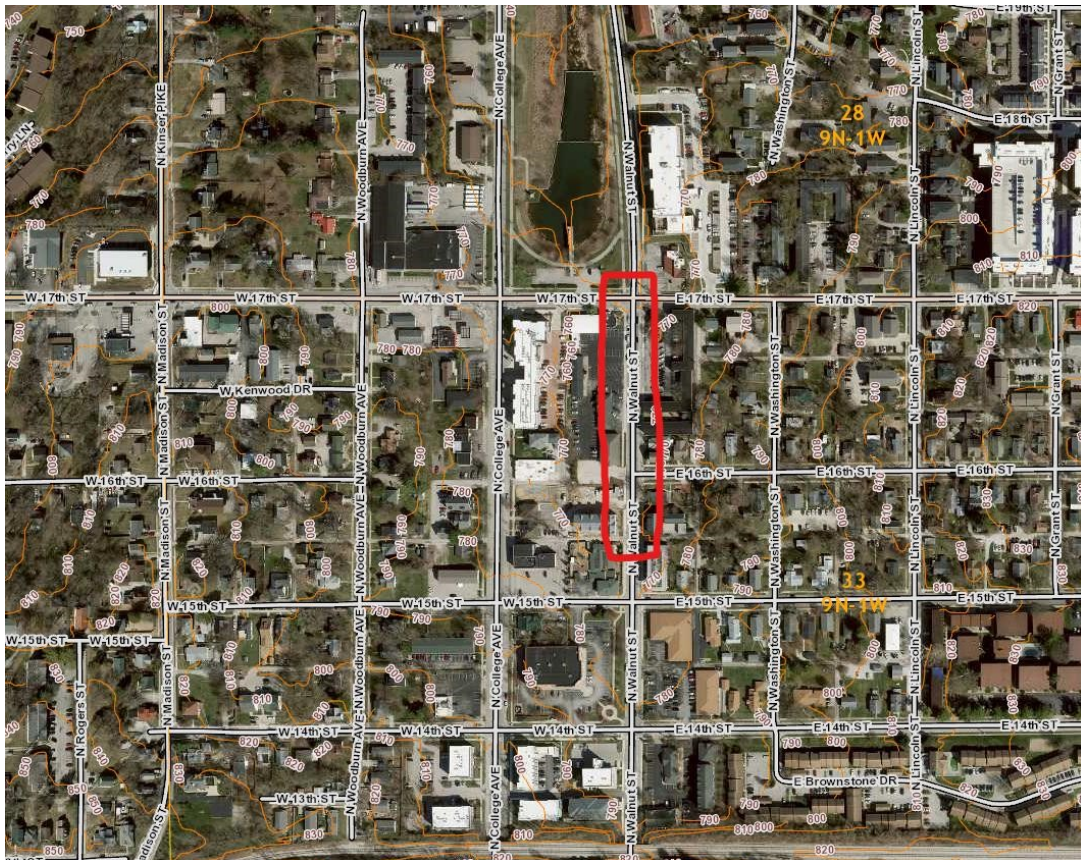


Todd M. Borgman, P.L.S.  
Katherine E. Stein, P.E.  
Don J. Kocarek, R.L.A. Stephen  
L. Smith, Founder

Regards,

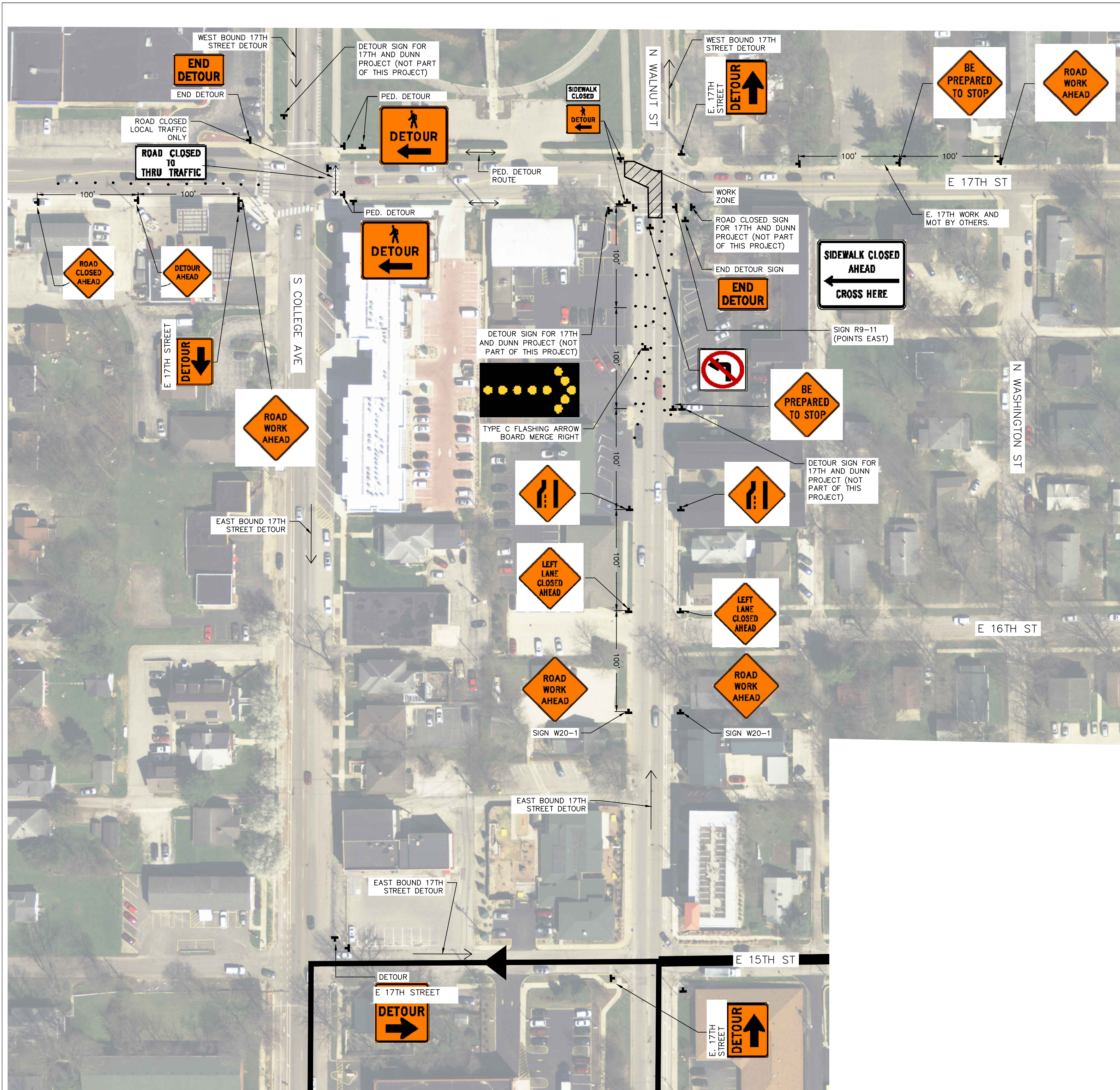
A handwritten signature in blue ink, appearing to read 'Kendall Knoke'.

Kendall Knoke  
Smith Design Group, Inc. 812-336-6536  
Ext. 3 [kknoke@smithdgc.com](mailto:kknoke@smithdgc.com)



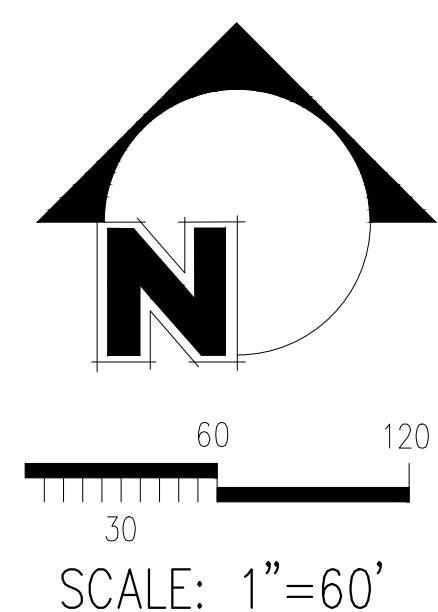
Project Location Map, North is Up, N.T.S.

2755 E Canada Dr Suite 101  
Bloomington, Indiana 47401  
812-336-6536  
smithdginc.com



**MAINTENANCE OF TRAFFIC PLAN DURING N WALNUT ST CLOSURE - PHASE 1**

CLOSURE DATES: JUNE 8TH THROUGH JUNE 22ND



SCALE: 1"=60'

**MAINTENANCE OF TRAFFIC NOTES**

1. THIS PLAN IS TO BE USED DURING WORKING HOURS. N WALNUT ST IS TO BE REOPENED AT THE END OF EACH WORK DAY. TEMPORARY METAL PLATES MAY BE USED WHEN NECESSARY. WARNING SIGNS (MUTCD W8-24) MUST BE PLACED 350 FEET IN ADVANCE OF ANY STEEL PLATES WITHIN THE ROADWAY.
2. CONTRACTOR IS TO MAINTAIN ACCESS TO ALL DRIVEWAYS AT ALL TIMES. CONTRACTOR IS TO WORK CLOSELY WITH LOCAL RESIDENTS SO THEY ARE AWARE OF HOW TO ACCESS THEIR PROPERTIES DURING CONSTRUCTION. METAL PLATES MAY BE USED FOR TEMPORARY VEHICULAR ACCESS THROUGH THE CONSTRUCTION AREA IF NECESSARY.
3. WORK WITH THE CITY OF BLOOMINGTON PUBLIC WORKS DEPARTMENT TO SWITCH TRAFFIC SIGNAL TO FLASHING RED IN ALL DIRECTIONS DURING THIS CLOSURE.

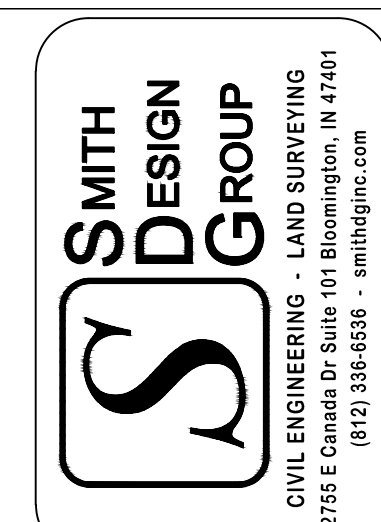
**MAINTENANCE OF TRAFFIC LEGEND**

- CHANNELIZING DEVICE (DRUM)
- LONGITUDINAL CHANNELIZING DEVICE
- ↔ DETOUR ROUTE WITH DIRECTIONAL ARROWS
- x— CONSTRUCTION FENCE
- ⚑ FLAGGER



**WESTBOUND 17TH STREET DETOUR**

SCALE 1"=80'



07/20/2021

THE STANDARD AT  
BLOOMINGTON  
301 E BROWNSTONE DR  
BLOOMINGTON IN 47408

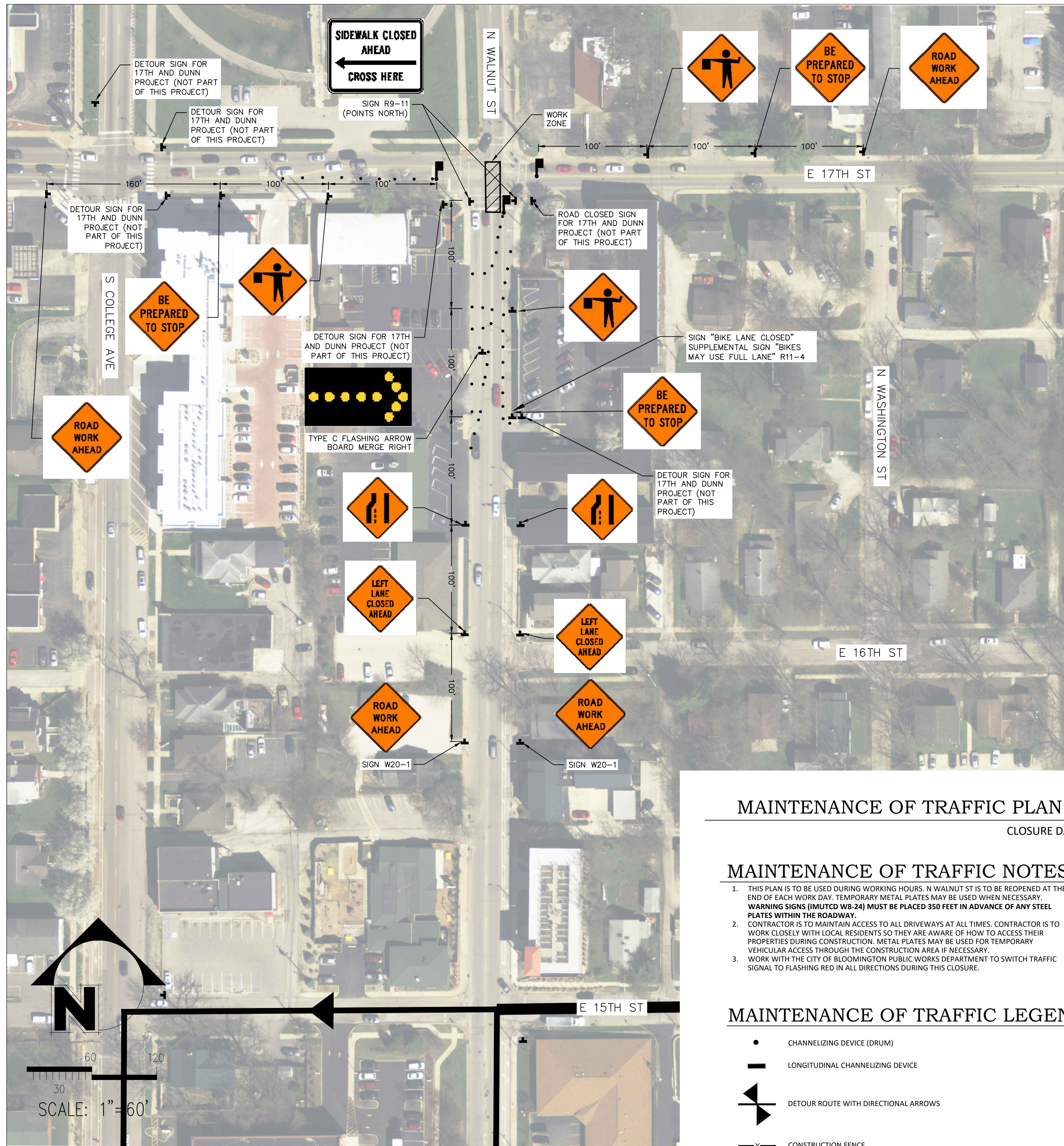
REVISIONS	BY	DATE

DESIGNED BY KCK, DJK	DATE 4/22/21
DRAWN BY KCK, DJK	
CHECKED BY KES	

JOB NUMBER  
**5919**  
SHEET  
**C806**

DATE  
06/02/2022

MOT PLAN DURING  
N WALNUT ST  
CLOSURE PHASE 1



**MAINTENANCE OF TRAFFIC PLAN DURING N WALNUT ST CLOSURE - PHASE 2**

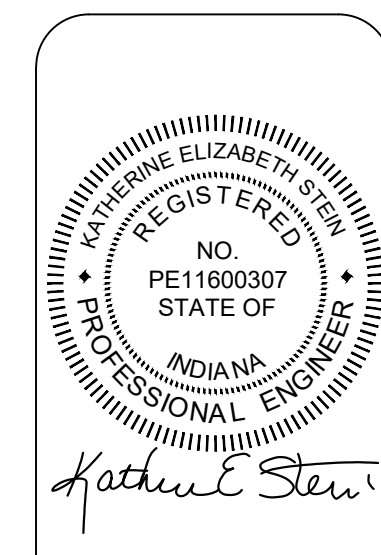
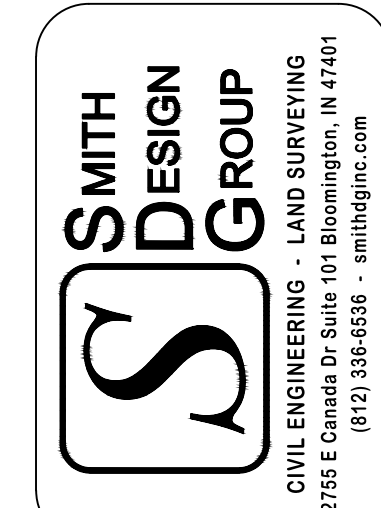
CLOSURE DATES: NOT MORE THAN 7 DAYS

**MAINTENANCE OF TRAFFIC NOTES**

1. THIS PLAN IS TO BE USED DURING WORKING HOURS. N WALNUT ST IS TO BE REOPENED AT THE END OF EACH WORK DAY. TEMPORARY METAL PLATES MAY BE USED WHEN NECESSARY. **WARNING SIGNS (MUTCD W8-24) MUST BE PLACED 350 FEET IN ADVANCE OF ANY STEEL PLATES WITHIN THE ROADWAY.**
2. CONTRACTOR IS TO MAINTAIN ACCESS TO ALL DRIVEWAYS AT ALL TIMES. CONTRACTOR IS TO WORK CLOSELY WITH LOCAL RESIDENTS SO THEY ARE AWARE OF HOW TO ACCESS THEIR PROPERTIES DURING CONSTRUCTION. METAL PLATES MAY BE USED FOR TEMPORARY VEHICULAR ACCESS THROUGH THE CONSTRUCTION AREA IF NECESSARY.
3. WORK WITH THE CITY OF BLOOMINGTON PUBLIC WORKS DEPARTMENT TO SWITCH TRAFFIC SIGNAL TO FLASHING RED IN ALL DIRECTIONS DURING THIS CLOSURE.

**MAINTENANCE OF TRAFFIC LEGEND**

- CHANNELIZING DEVICE (DRUM)
- LONGITUDINAL CHANNELIZING DEVICE
- ◀▶ DETOUR ROUTE WITH DIRECTIONAL ARROWS
- x— CONSTRUCTION FENCE
- ⌚ FLAGGER



07/20/2021

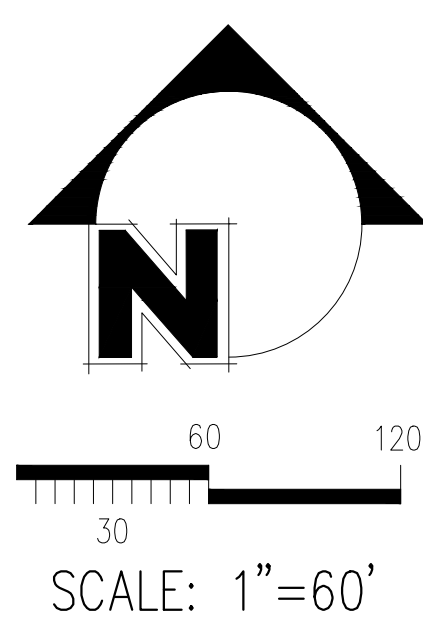
THE STANDARD AT  
BLOOMINGTON  
301 E BROWNSTONE DR  
BLOOMINGTON IN 47408

REVISIONS	BY	DATE

DESIGNED BY KCK, DJK	CHECKED BY KES	DATE 4/22/21
-------------------------	-------------------	-----------------

JOB NUMBER  
**5919**  
SHEET  
**C807**  
DATE  
08/26/2021  
MOT PLAN DURING  
N WALNUT ST  
CLOSURE PHASE 2





**MAINTENANCE OF TRAFFIC PLAN DURING N WALNUT ST CLOSURE - PHASE 3**

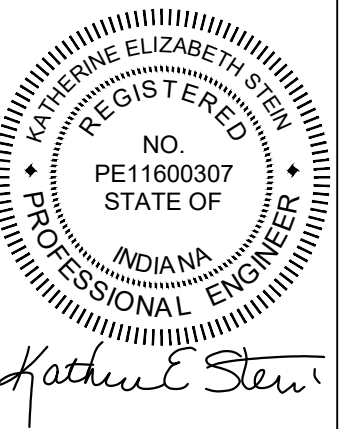
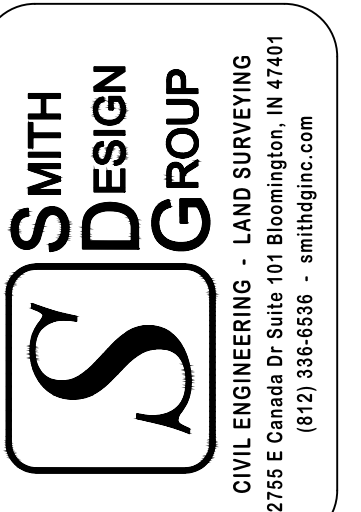
CLOSURE DATES: NOT MORE THAN 30 DAYS

**MAINTENANCE OF TRAFFIC NOTES**

- CONTRACTOR IS TO MAINTAIN ACCESS TO ALL DRIVEWAYS AT ALL TIMES. CONTRACTOR IS TO WORK CLOSELY WITH LOCAL RESIDENTS SO THEY ARE AWARE OF HOW TO ACCESS THEIR PROPERTIES DURING CONSTRUCTION. METAL PLATES MAY BE USED FOR TEMPORARY VEHICULAR ACCESS THROUGH THE CONSTRUCTION AREA IF NECESSARY. WARNING SIGNS (LIMITED W9-24) MUST BE PLACED 350 FEET IN ADVANCE OF ANY STEEL PLATES WITHIN THE ROADWAY.

**MAINTENANCE OF TRAFFIC LEGEND**

- CHANNELIZING DEVICE (DRUM)
- LONGITUDINAL CHANNELIZING DEVICE
- DETOUR ROUTE WITH DIRECTIONAL ARROWS
- CONSTRUCTION FENCE
- FLAGGER



07/20/2021

THE STANDARD AT  
BLOOMINGTON  
301 E BROWNSTONE DR  
BLOOMINGTON IN 47408

REVISIONS	BY	DATE

DESIGNED BY KCK, DJK	CHECKED BY KES	DATE 4/22/21
-------------------------	-------------------	-----------------

JOB NUMBER  
**5919**  
SHEET  
**C808**

DATE  
08/26/2021

MOT PLAN DURING  
N WALNUT ST  
CLOSURE PHASE 3



# CITY OF BLOOMINGTON RIGHT-OF-WAY USE PERMIT APPLICATION

401 N Morton Street, Suite 130  
P.O. Box 100  
Bloomington, IN 47402  
Phone: (812) 349-3913  
Fax: (812) 349-3520  
Email:  
engineering@bloomington.in.gov

ADDRESS OR NEAREST ADDRESS  
OF RIGHT OF WAY ACTIVITY: 350 E. 14th Street

## A. APPLICANT/AGENT INFORMATION:

APPLICANT NAME: <u>Eric Schulte - Landmark Urban Construction</u>	<b>**SUBCONTRACTOR INFORMATION**</b> (LIST ALL COMPANIES WORKING UNDER PRIMARY CONTRACTOR PERMIT) COMPANY NAME: <u>RH Marlin Inc.</u>
E-MAIL: <u>eric.schulte@landmarkproperties.com</u>	
COMPANY: <u>Landmark Urban Construction</u>	<b>IS THIS A</b> <input type="checkbox"/> CBU* <input type="checkbox"/> COUNTY* <input type="checkbox"/> IU* <input type="checkbox"/> NP* <b>PROJECT?</b> PROJECT NAME: _____
ADDRESS: <u>315 Oconee Street</u>	
CITY, STATE, ZIP: <u>Athens, GA 30601</u>	PROJECT #: _____
24-HR EMERGENCY CONTACT NAME: <u>Ed Tipton</u>	PROJECT MGR.: _____
24-HR CONTACT PHONE #: <u>(480) 793-1657</u>	PROJECT MGR. #: _____
ADDITIONAL INFO:	*CBU = CITY OF BLOOMINGTON UTILITIES *COUNTY = MONROE COUNTY
*INSURANCE & BOND MUST BE ON FILE WITH THE CITY BEFORE PERMIT WILL BE ISSUED	*IU = INDIANA UNIVERSITY *NP= NOT-FOR-PROFIT AGENCY

## B. WORK DESCRIPTION:

POD/DUMPSTER  CRANE  SCAFFOLDING  CONSTRUCTION USE\*  GAS  ELECTRIC  SANITARY SEWER  WATER  
 TELECOM  OTHER (EXPLAIN): \_\_\_\_\_  
 \*EXCAVATION, LONG TERM USE FOR STORAGE OF MATERIAL/EQUIPMENT/WALKAROUND


<b>WILL RIGHT OF WAY BE USED/CLOSED/BLOCKED?</b> STREET NAME(S): <u>N. Walnut Street from 15th - 17th Street</u>	<b>WILL THERE BE EXCAVATIONS</b> (LENGTH, WIDTH, AND DEPTH OR LxWxD IN FEET)? LxWxD OF PAVEMENT* EXCAVATIONS : <u>250 x 5 x 5</u> *PAVEMENT INCLUDES: IN OR UNDER CONCRETE, OR ASPHALT INCLUDING CURBS
<input checked="" type="checkbox"/> SIDEWALK* <input type="checkbox"/> ROAD CLOSURE <input checked="" type="checkbox"/> LANE CLOSURE: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> BIKE LANE <input type="checkbox"/> BUS STOP <input type="checkbox"/> ON-STREET PARKING* <input type="checkbox"/> ALLEY *SIDEWALK CLOSURES FOR A PERIOD OR PERIODS TOTALING 24HRS OR MORE SHALL INSTALL A WALKAROUND UNLESS OTHERWISE APPROVED DURING REVIEW *ON-STREET PARKING THAT IS METERED OR NEIGHBORHOOD PERMIT ZONED MUST BE COORDINATED WITH PARKING SERVICES START DATE: <u>7/10/2023</u> END DATE: <u>8/11/2023</u> # OF DAYS*: <u>31</u>	LxWxD OF NON-PAVEMENT* EXCAVATIONS: _____ *DIRT, GRASS, GRAVEL, LANDSCAPE AREA OR OTHER UNPAVED SURFACE LINEAL FT OF BORE*: _____ *BORE PITS SHALL BE CALCULATED AS LxWxD EXCAVATIONS # OF POLE INSTALL/REMOVAL: _____
REQUESTED CLOSURE HOURS: <u>24 HRS</u> AM - _____ PM *non-standard hours may not be allowed near schools, on arterials, or other circumstances and are subject to approval during the permitting process BMC 14.09.040 allows work from 6 AM to 10 PM without violating the noise ordinance (7AM to 9PM for pneumatic hammers) ADDITIONAL NOTES:	LxWxD OF SIDEWALK RECONSTRUCTION*: _____ *CONCRETE OR ASPHALT SIDEWALK/PATH BEING IMPROVED/REPLACED LxWxD OF SIDEWALK NEW CONSTRUCTION*: _____ *CONCRETE OR ASPHALT SIDEWALK/PATH THAT IS NEW INFRASTRUCTURE # OF DRIVEWAY INSTALLATIONS: _____

## C. INDEMNIFICATION AGREEMENT:

The petitioner/applicant hereby agrees to hold harmless, defend and to indemnify the City of Bloomington from or against all claims, action, damages and expenses, including but not limited to reasonable attorney's fees or any alleged injury and/or death to any person or damage to any property arising, or alleged to have arisen out of any act of commission or omission on the part of the petitioner/applicant, his/her heirs, successors, or assigns regardless of whether such acts are the direct or indirect result of the public right-of-way use pursuant to this permit grant.

I AFFIRM, UNDER THE PENALTIES FOR PERJURY, THAT THE FOREGOING REPRESENTATIONS ARE TRUE.

PRINT NAME: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_  
DATE: \_\_\_\_\_



TO SUBMIT A LOCATE REQUEST 24 HRS A DAY, 7 DAYS A WEEK CALL 811 OR 800-382-5544  
CALL 2 WORKING DAYS BEFORE YOU DIG. ITS THE LAW.

For Administration Use Only (applicable to CLOSURE approval)

Approved By: \_\_\_\_\_  Staff  BPW  City Engineer  PW Director Date: \_\_\_\_\_

Staff Representative: \_\_\_\_\_ Phone#: \_\_\_\_\_ Date: \_\_\_\_\_



## Board of Public Works Staff Report

---

**Project/Event:** Request from Gilliatte General Contractors for a full street closure on S Grant St

**Staff Representative:** Paul Kehrberg

**Petitioner/Representative:** Tom Ritman, Gilliatte

**Date:** July 3, 2023

---

**Report:** Gilliatte General Contractors is wrapping up their work on the Annex project at 3<sup>rd</sup> and Grant. They will be rebuilding S Grant St from E 3<sup>rd</sup> St to the alley just north of E 3<sup>rd</sup> St. Gilliatte is requesting a full street closure to complete the work from July 6 to July 14, 2023.



GILLIATTE GENERAL CONTRACTORS, INC.  
2515 Bloyd Avenue, Indianapolis, IN 46218  
Phone: 317-638-3355 / Fax: 317-634-5997

June 26, 2023

Board of Public Work  
401 N. Morton St.  
Bloomington, IN 47404

Dear Board Members:

Please accept this correspondence as a request to be included on the agenda of the board meeting scheduled on 7/3/23 seeking approval of R.O.W. used for construction activities located at 229 S. Grant St. (formally 403 E. 3<sup>rd</sup> St.) known as the Annex.

The work includes:

- Removal and replacement of Grant St. pavement from 3<sup>rd</sup> St. north to the first alley north of 3<sup>rd</sup> St.

Our anticipated schedule would be as follows:

7/6/23 through 7/14/23

Attached is the MOT plans for coordination of these activities.

We have also notified all adjacent property owners, Bloomington Transit, and Bloomington Fire & Police Departments via certified mail including our M.O.T. plan.

Sincerely,

Gilliatte General Contractors, Inc.



Thomas J. Ritman  
President



GILLIATTE GENERAL CONTRACTORS, INC.  
2515 Bloyd Avenue, Indianapolis, IN 46218  
Phone: 317-638-3355 / Fax: 317-634-5997

## NOTICE OF CONSTRUCTION ACTIVITES

**PROJECT: Annex**

**ADDRESS: 321 & 403 E. 3<sup>rd</sup> St.**

**PROJECT SCHEDULE: July 6, 2023 through July 14, 2023**

**WORK WITHIN PUBLIC RIGHT-OF-WAY: 3<sup>rd</sup> Street & Grant St.**

**SEE ATTACHED MAINTENANCE OF TRAFFIC PLAN**

### PUBLIC MEETING

**CITY OF BLOOMINGTON BOARD OF PUBLIC WORKS**

**DATE: July 3, 2023 AT 5:30 PM**

**LOCATION: 401 N. MORTON STREET, SUITE 120  
BLOOMINGTON, IN 47404**

**REQUEST FOR APPROVAL OF THE USE OF AND WORK WITHIN THE PUBLIC  
RIGHT-OF-WAY DURING CONSTRUCTION**

**Public comment regarding this request will be accepted at the meeting**

**CONTRACTOR:**

Gilliatte General Contractors

Tom Ritman

Email: [tritman@gilliatte.com](mailto:tritman@gilliatte.com)

Phone: 317-683-3355

**DEVELOPER/OWNER:**

Annex of Bloomington

409 Massachusetts Ave, Ste 300

Indianapolis, IN 46201

Email: [jwhiteley@theannexgroup.com](mailto:jwhiteley@theannexgroup.com)

Phone: 502-957-8145





# CITY OF BLOOMINGTON

## RIGHT-OF-WAY USE PERMIT APPLICATION

401 N Morton Street, Suite 130  
P.O. Box 100  
Bloomington, IN 47402

Phone: (812) 349-3913

Fax: (812) 349-3520

Email: [engineering@bloomington.in.gov](mailto:engineering@bloomington.in.gov)

ROW EXCAVATION     ROW USE

ADDRESS OF ROW ACTIVITY: 228 & 729 S. Grant

<p><b>A. APPLICANT/AGENT INFORMATION:</b></p> <p>APPLICANT NAME: <u>Tom Ritzman</u></p> <p>E-MAIL: <u>TRITMAN@GILLMISTR.COM</u></p> <p>COMPANY: <u>GILLMISTR CONSULTING</u></p> <p>ADDRESS: <u>2515 BLOOM AV.</u></p> <p>CITY, STATE, ZIP: <u>FWNS IN 46218</u></p> <p>24-HR EMERGENCY CONTACT NAME: <u>Tom Ritzman</u></p> <p>24-HR CONTACT PHONE #: <u>(317) 281-4506</u></p> <p>INSURANCE #*: <u>10110096CP</u> COMPANY: <u>STATE MON</u></p> <p>BOND #*: <u>IH5598732</u> COMPANY: <u>MERIDIAN</u></p> <p><small>*INSURANCE &amp; BOND MUST BE ON FILE WITH THE CITY BEFORE PERMIT WILL BE ISSUED</small></p> <p style="text-align: center;"><b>**SUBCONTRACTOR INFORMATION**</b></p> <p>(LIST ALL COMPANIES WORKING UNDER PRIMARY CONTRACTOR PERMIT)</p> <p>COMPANY NAME: <u>B+R</u></p>	<p><b>D. TRAFFIC CONTROL DEVICES*:</b></p> <p><input type="checkbox"/> CONES    <input type="checkbox"/> ARROWBOARD</p> <p><input type="checkbox"/> LIGHTED BARRELS                                   <input checked="" type="checkbox"/> TYPE 3 BARRICADES</p> <p><input type="checkbox"/> FLAGGERS    <input type="checkbox"/> BPD OFFICER</p> <p><small>*PROVIDING MUTCD COMPLIANT TEMPORARY TRAFFIC CONTROL DEVICES AND MAINTENANCE OF TRAFFIC (MOT) PLAN IS YOUR RESPONSIBILITY AND REQUIRED. See page 3 for additional MOT resources; the graph paper can be used for your MOT site plan if needed or you can submit a separate sheet</small></p>
<p><b>B. WORK DESCRIPTION:</b></p> <p><input type="checkbox"/> POD/DUMPSTER    <input type="checkbox"/> CRANE    <input type="checkbox"/> SCAFFOLDING    <input checked="" type="checkbox"/> CONSTRUCTION USE*</p> <p>(EXPLAIN): <u>RECONSTRUCT RD.</u></p> <p><small>*EXCAVATION, LONG TERM USE FOR STORAGE OF MATERIAL/EQUIPMENT/WALKAROUND</small></p>	<p><b>E. METERED PARKING SPACES NEEDED: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N</b></p> <p>IT IS THE RESPONSIBILITY OF THE APPLICANT TO RESERVE PARKING METER(S) APPLICATION LOCATED: <a href="https://bloomington.in.gov/transportation/parking/moving">https://bloomington.in.gov/transportation/parking/moving</a> OR CONTACT PARKING SERVICES WITH QUESTIONS AT (812)349-3436</p>
<p><b>C. RIGHT OF WAY TO BE USED/CLOSED:</b></p> <p>STREET NAME 1: <u>GRANT ST</u></p> <p>1ST INTERSECTING STREET NAME: <u>3RD</u></p> <p>2ND INTERSECTING STREET NAME: <u>ALLEY N. OF 3RD</u></p> <p><input checked="" type="checkbox"/> ROAD CLOSURE    <input type="checkbox"/> LANE CLOSURE    1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/></p> <p><input type="checkbox"/> SIDEWALK*    <input type="checkbox"/> BIKE LANE    <input type="checkbox"/> OTHER</p> <p>TRANSIT STOP? <input type="checkbox"/> Y <input type="checkbox"/> N    PARKING LANE(S)** <input type="checkbox"/> Y <input type="checkbox"/> N <small>**NON-METERED</small></p> <p>START DATE: <u>7-06</u>    END DATE: <u>7-14</u>    # OF DAYS*: <u>8</u></p>	<p><b>F. IS THIS A <input type="checkbox"/> CBU* <input type="checkbox"/> COUNTY* <input type="checkbox"/> IU* <input type="checkbox"/> NP* PROJECT?</b></p> <p>PROJECT NAME: _____</p> <p>PROJECT #: _____</p> <p>PROJECT MGR.: _____</p> <p>PROJECT MGR. #: _____</p> <p><small>*CBU = CITY OF BLOOMINGTON UTILITIES    *COUNTY = MONROE COUNTY *IU= INDIANA UNIVERSITY    *NP= NOT-FOR-PROFIT AGENCY</small></p>
<p>STREET NAME 2: _____</p> <p>1ST INTERSECTING STREET NAME: _____</p> <p>2ND INTERSECTING STREET NAME: _____</p> <p><input type="checkbox"/> ROAD CLOSURE    <input type="checkbox"/> LANE CLOSURE    1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/></p> <p><input type="checkbox"/> SIDEWALK*    <input type="checkbox"/> BIKE LANE    <input type="checkbox"/> OTHER</p> <p>TRANSIT STOP? <input type="checkbox"/> Y <input type="checkbox"/> N    PARKING LANE(S)** <input type="checkbox"/> Y <input type="checkbox"/> N <small>**NON-METERED</small></p> <p>START DATE: _____    END DATE: _____    # OF DAYS*: _____</p> <p><small>*SIDEWALK CLOSURES FOR A PERIOD OR PERIODS TOTALING 24HRS OR MORE SHALL INSTALL A WALKAROUND UNLESS OTHERWISE APPROVED DURING REVIEW</small></p>	<p><b>G. EXCAVATIONS:</b></p> <p>SQ FT OF PAVEMENT* EXCAVATIONS: <u>3500</u></p> <p><small>*PAVEMENT INCLUDES: IN OR UNDER CONCRETE, OR ASPHALT INCLUDING CURBS</small></p> <p>SQ FT OF NON-PAVEMENT* EXCAVATIONS: _____</p> <p><small>*DIRT, GRASS, GRAVEL, LANDSCAPE AREA OR OTHER UNPAVED SURFACE</small></p> <p>LINEAL FT OF BORE*: _____</p> <p><small>*BORE PITS SHALL BE CALCULATED AS SQ FT EXCAVATIONS</small></p> <p># OF POLE INSTALLATIONS/REMOVAL: <u>—</u></p> <p>SQ FT OF SIDEWALK RECONSTRUCTION*: <u>—</u></p> <p><small>*CONCRETE OR ASPHALT SIDEWALK/PATH BEING IMPROVED/REPLACED</small></p> <p>SQ FT OF SIDEWALK NEW CONSTRUCTION*: <u>—</u></p> <p><small>*CONCRETE OR ASPHALT SIDEWALK/PATH THAT IS NEW INFRASTRUCTURE</small></p> <p>#RESIDENTIAL DRIVEWAY INSTALLATION: <u>—</u></p>
<p>STANDARD CLOSURE HOURS MON-FRI*: 9:00 AM - 3:00 PM &amp; 6:00 PM - 9:00 PM</p> <p>STANDARD CLOSURE HOURS <input type="checkbox"/> *NON-STANDARD CLOSURE HOURS <input type="checkbox"/></p> <p>REQUESTED CLOSURE HOURS: <u>24 HOURS</u> AM _____ PM _____</p> <p><small>*non-standard hours may not be allowed near schools, on arterials, or other circumstances and are subject to approval during the permitting process</small></p> <p><small>BMC 14.09.040 allows work from 6 AM to 10 PM without violating the noise ordinance (7AM to 9PM for pneumatic hammers)</small></p>	<p><b>H. INDEMNIFICATION AGREEMENT:</b></p> <p>The petitioner/applicant hereby agrees to hold harmless, defend and to indemnify the City of Bloomington from or against all claims, action, damages and expenses, including but not limited to reasonable attorney's fees or any alleged injury and/or death to any person or damage to any property arising, or alleged to have arisen out of any act of commission or omission on the part of the petitioner/applicant, his/her heirs, successors, or assigns regardless of whether such acts are the direct or indirect result of the public right-of-way use pursuant to this permit grant.</p> <p>I AFFIRM, UNDER THE PENALTIES FOR PERJURY, THAT THE FOREGOING REPRESENTATIONS ARE TRUE.</p> <p>PRINT NAME: <u>Thomas Ritzman</u></p> <p>SIGNATURE: _____</p> <p>DATE: <u>7-26-23</u></p>



TO SUBMIT A LOCATE REQUEST 24 HRS A DAY, 7 DAYS A WEEK  
CALL 811 OR 800-382-5544  
CALL 2 WORKING DAYS BEFORE YOU DIG.  
IT'S THE LAW.

For Administration Use Only (applicable to CLOSURE approval)

Approved By: \_\_\_\_\_  BPW  City Engineer  Director    Date: \_\_\_\_\_

Staff Representative: \_\_\_\_\_ Phone#: \_\_\_\_\_ Date: \_\_\_\_\_



## Board of Public Works Staff Report

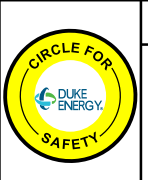
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**Project/Event:** Lane, Bike Lane, and Sidewalk Closure on E 10<sup>th</sup> St  
**Staff Representative:** Alex Gray  
**Petitioner/Representative:** Duke Energy / 5 Star  
**Date:** July 3rd, 2023

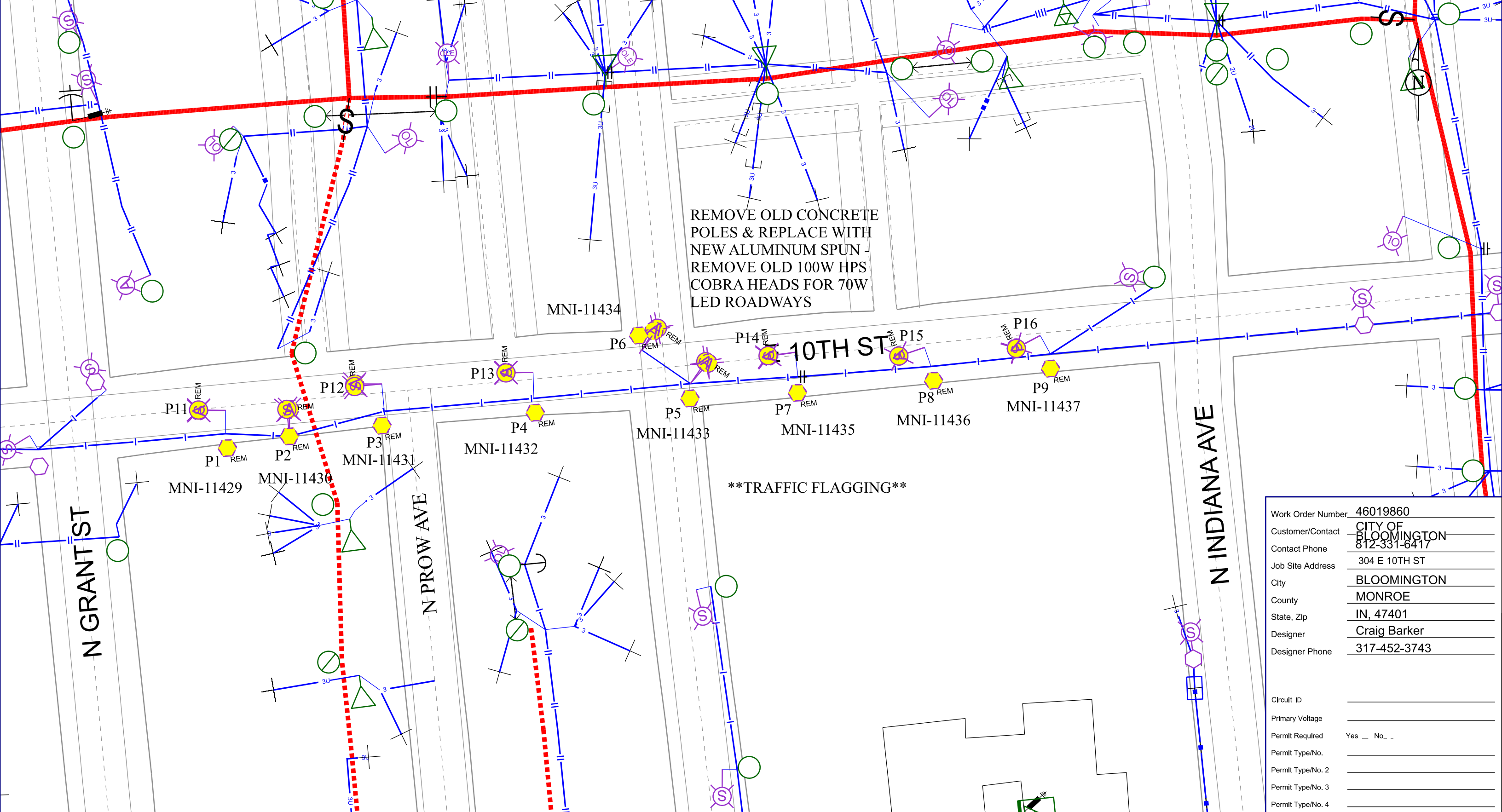
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**Report:** Duke Energy is requesting a lane, bike lane, and sidewalk closure on E 10<sup>th</sup> St between N Grant St and N Indiana Ave. The closures will be along the east bound lanes and south sidewalk to allow the replacement of street lights along E 10<sup>th</sup> St. An agreement between Duke Energy and the City of Bloomington was approved at a prior Board meeting. These closures would allow the agreement to be fulfilled. The work is expected to take a week to remove the existing light bases and place new lights in. The work would be scheduled for after receiving Board approval.





**REMEMBER: Work zone area conditions may have changed for this job! Everyone is responsible for verifying the above safety information is correct prior to any work being performed each day.**



Work Order Number	46019860
Customer/Contact	CITY OF BLOOMINGTON
Contact Phone	812-331-6417
Job Site Address	304 E 10TH ST
City	BLOOMINGTON
County	MONROE
State, Zip	IN, 47401
Designer	Craig Barker
Designer Phone	317-452-3743

Circuit ID	
Primary Voltage	
Permit Required	Yes _ No _
Permit Type/No.	
Permit Type/No. 2	
Permit Type/No. 3	
Permit Type/No. 4	

E-OH-PRIMARY--122FT-C  
 POLE-765  
 E-OH-TX-50 kVA-120/240 V-Single Phase-B  
 ELBOW-LB-NORM CLOSED-ABC



# CITY OF BLOOMINGTON RIGHT-OF-WAY USE PERMIT APPLICATION

401 N Morton Street, Suite 130  
P.O. Box 100  
Bloomington, IN 47402

Phone: (812) 349-3913  
Fax: (812) 349-3520  
Email:  
engineering@bloomington.in.gov

ROW EXCAVATION  ROW USE

ADDRESS OF ROW ACTIVITY: E 10th St

<b>A. APPLICANT/AGENT INFORMATION:</b> APPLICANT NAME: <u>Craig Barker</u> E-MAIL: <u>craig.barker@duke-energy.com</u> COMPANY: <u>Duke Energy</u> ADDRESS: <u>2929 W 16th St</u> CITY, STATE, ZIP: <u>Bedford, IN, 47421</u> 24-HR EMERGENCY CONTACT NAME: _____ 24-HR CONTACT PHONE #: _____ INSURANCE #*: _____ COMPANY: _____ BOND #*: _____ COMPANY: _____ <small>* INSURANCE &amp; BOND MUST BE ON FILE WITH THE CITY BEFORE PERMIT WILL BE ISSUED</small>	<b>D. TRAFFIC CONTROL DEVICES*:</b> <input checked="" type="checkbox"/> CONES <input type="checkbox"/> ARROWBOARD <input type="checkbox"/> LIGHTED BARRELS <input type="checkbox"/> TYPE 3 BARRICADES <input checked="" type="checkbox"/> FLAGGERS <input type="checkbox"/> BPD OFFICER <small>*PROVIDING MUTCD COMPLIANT TEMPORARY TRAFFIC CONTROL DEVICES AND MAINTENANCE OF TRAFFIC (MOT) PLAN IS YOUR RESPONSIBILITY AND REQUIRED See page 3 for additional MOT resources; the graph paper can be used for your MOT site plan if needed or you can submit a separate sheet</small>
<b>**SUBCONTRACTOR INFORMATION**</b> <small>(LIST ALL COMPANIES WORKING UNDER PRIMARY CONTRACTOR PERMIT)</small> COMPANY NAME: <u>5-Star Electric</u>	<b>E. METERED PARKING SPACES NEEDED: <input type="checkbox"/> Y <input type="checkbox"/> N</b> <small>IT IS THE RESPONSIBILITY OF THE APPLICANT TO RESERVE PARKING METER(S) APPLICATION LOCATED: <a href="https://bloomington.in.gov/transportation/parking/moving">https://bloomington.in.gov/transportation/parking/moving</a> OR CONTACT PARKING SERVICES WITH QUESTIONS AT (812)349-3436</small>
<b>B. WORK DESCRIPTION:</b> <input type="checkbox"/> POD/DUMPSTER <input type="checkbox"/> CRANE <input type="checkbox"/> SCAFFOLDING <input type="checkbox"/> CONSTRUCTION USE* (EXPLAIN): _____ <small>*EXCAVATION, LONG TERM USE FOR STORAGE OF MATERIAL/EQUIPMENT/WALKAROUND</small>	<b>F. IS THIS A <input type="checkbox"/> CBU* <input type="checkbox"/> COUNTY* <input type="checkbox"/> IU* <input type="checkbox"/> NP* PROJECT?</b> PROJECT NAME: _____ PROJECT #: _____ PROJECT MGR.: _____ PROJECT MGR. #: _____ <small>*CBU = CITY OF BLOOMINGTON UTILITIES *COUNTY = MONROE COUNTY          *IU= INDIANA UNIVERSITY *NP= NOT-FOR-PROFIT AGENCY</small>
<b>C. RIGHT OF WAY TO BE USED/CLOSED:</b> STREET NAME 1: <u>E 10th St</u> 1ST INTERSECTING STREET NAME: <u>Grant St</u> 2ND INTERSECTING STREET NAME: <u>Indiana</u> <input type="checkbox"/> ROAD CLOSURE <input checked="" type="checkbox"/> LANE CLOSURE 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> <input checked="" type="checkbox"/> SIDEWALK* <input checked="" type="checkbox"/> BIKE LANE <input type="checkbox"/> OTHER TRANSIT STOP? <input type="checkbox"/> Y <input type="checkbox"/> N PARKING LANE(S)** <input type="checkbox"/> Y <input type="checkbox"/> N <small>**NON-METERED</small> START DATE: <u>7/3/2023</u> ? END DATE: <u>7/28/2023</u> ? # OF DAYS*: <u>30</u>	<b>G. EXCAVATIONS:</b> SQ FT OF PAVEMENT* EXCAVATIONS : _____ <small>*PAVEMENT INCLUDES: IN OR UNDER CONCRETE, OR ASPHALT INCLUDING CURBS</small> SQ FT OF NON-PAVEMENT* EXCAVATIONS: _____ <small>*DIRT, GRASS, GRAVEL, LANDSCAPE AREA OR OTHER UNPAVED SURFACE</small> LINEAL FT OF BORE*: _____ <small>*BORE PITS SHALL BE CALCULATED AS SQ FT EXCAVATIONS</small> # OF POLE INSTALLATIONS/REMOVAL: _____ SQ FT OF SIDEWALK RECONSTRUCTION*: _____ <small>*CONCRETE OR ASPHALT SIDEWALK/PATH BEING IMPROVED/REPLACED</small> SQ FT OF SIDEWALK NEW CONSTRUCTION*: _____ <small>*CONCRETE OR ASPHALT SIDEWALK/PATH THAT IS NEW INFRASTRUCTURE</small> #RESIDENTIAL DRIVEWAY INSTALLATION: _____
STREET NAME 2: _____ 1ST INTERSECTING STREET NAME: _____ 2ND INTERSECTING STREET NAME: _____ <input type="checkbox"/> ROAD CLOSURE <input type="checkbox"/> LANE CLOSURE 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> <input type="checkbox"/> SIDEWALK* <input type="checkbox"/> BIKE LANE <input type="checkbox"/> OTHER TRANSIT STOP? <input type="checkbox"/> Y <input type="checkbox"/> N PARKING LANE(S)** <input type="checkbox"/> Y <input type="checkbox"/> N <small>**NON-METERED</small> START DATE: _____ END DATE: _____ # OF DAYS*: _____ <small>*SIDEWALK CLOSURES FOR A PERIOD OR PERIODS TOTALING 24HRS OR MORE SHALL INSTALL A WALKAROUND UNLESS OTHERWISE APPROVED DURING REVIEW</small>	 TO SUBMIT A LOCATE REQUEST 24 HRS A DAY, 7 DAYS A WEEK CALL 811 OR 800-382-5544 CALL 2 WORKING DAYS BEFORE YOU DIG. ITS THE LAW.
<b>STANDARD CLOSURE HOURS MON-FRI*: 9:00 AM - 3:00 PM &amp; 6:00 PM - 9:00 PM</b> STANDARD CLOSURE HOURS <input type="checkbox"/> *NON-STANDARD CLOSURE HOURS <input type="checkbox"/> REQUESTED CLOSURE HOURS: _____ AM - _____ PM <small>*non-standard hours may not be allowed near schools, on arterials, or other circumstances and are subject to approval during the permitting process          BMC 14.09.040 allows work from 6 AM to 10 PM without violating the noise ordinance (7AM to 9PM for pneumatic hammers)</small>	<b>H. INDEMNIFICATION AGREEMENT:</b> The petitioner/applicant hereby agrees to hold harmless, defend and to indemnify the City of Bloomington from or against all claims, action, damages and expenses, including but not limited to reasonable attorney's fees or any alleged injury and/or death to any person or damage to any property arising, or alleged to have arisen out of any act of commission or omission on the part of the petitioner/applicant, his/her heirs, successors, or assigns regardless of whether such acts are the direct or indirect result of the public right-of-way use pursuant to this permit grant. I AFFIRM, UNDER THE PENALTIES FOR PERJURY, THAT THE FOREGOING REPRESENTATIONS ARE TRUE. PRINT NAME: _____ SIGNATURE: _____ DATE: _____

For Administration Use Only (applicable to CLOSURE approval)

Approved By: \_\_\_\_\_  BPW  City Engineer  Director Date: \_\_\_\_\_

Staff Representative: \_\_\_\_\_ Phone#: \_\_\_\_\_ Date: \_\_\_\_\_



## Board of Public Works Staff Report

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**Project/Event:** Sidewalk closure on S Fess Ave  
**Staff Representative:** Alex Gray  
**Petitioner/Representative:** Smithville  
**Date:** July 3rd, 2023

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**Report:** Smithville is requesting a rolling sidewalk closure along E Hunter Ave between S Henderson St and S Fess Ave, along S Fess Ave between E Hunter Ave and E 1<sup>st</sup> St, and along E 1<sup>st</sup> St from S Fess Ave to the alleyway between S Henderson St and S Fess Ave. They are also requesting closure of 2 alleyways. The first is the E-W alleyway between E 2<sup>nd</sup> St and E University St and the second is the N-S alleyway between S Henderson St and S Fess Ave. These closures are for the installation of underground fiber for Pavilion Properties and is expected to take 20 days. They would like to begin as soon as approval is received from the Board.

## Splicing Info H23-MT255368

1 GB DIA TO 402,609 & 809 S HENDERSON ST. BLOOMINGTON

PAVILION PROPERTIES SITE CONTACT (ALEX LEGGE 812-333-2332)

A Location= TELECOM HOTEL

F LOCATION= 405 S HENDERSON ST.

M LOCATION= 609 S HENDERSON ST.

Z Location= 809 S HENDERSON ST.

Assignments and Handholes Listed are from A to Z.

Locations requiring jumpers or splicing will be **BOLD**

- **144-fiber termination panel B Strip 12/POS 1-3 Shelf count B133, B134 & B135**
- HH TE-HT/2 LOCATED E 7<sup>TH</sup> ST. AND LINCOLN ST.
- HH TE-HT/3A LOCATED S LINCOLN ST AND ALLEY
- **HH TE-HT/5 LOCATED S LINCOLN ST. AND E SMITH AVE.**
- AERIAL CASE TE-JE/12 LOCATED S KIRBY ALLEY
- **AERIAL CASE TE-JE/29 LOCATED ALLEY AT E HUNTER AVE.**
- **LOCATION F 402 S HENDERSON (WILL TERMINATE FIBER 1 IN TELECOM LOCATED IN BASEMENT LAUNDRY RM. CLOSET)**
- HH TE-PP/3 LOCATED ALONG S FESS AVE AND ALLEY ENTRANCE JUST SOUTH OF E 2<sup>ND</sup> ST.
- **LOCATION M 609 S HENDERSON ST. (WILL TERMINATE FIBER 1 IN TELECOM LOCATED IN STAIRWELL ON EAST SIDE OF BUILDING)**
- HH TE-PP/5 LOCATED IN ALLEY APPROX. 230' SOUTH OF E 1<sup>ST</sup> ST.

- **LOCATION Z 809 S HENDERSON (WILL TERMINATE FIBER 1 IN TELECT LOCATED IN BASMENT STORAGE AREA WEST STUD WALL BETWEEN LAUNDRY RM AND STORAGE AREA**

**CONSULTECH WOULD LIKE TO HAVE A FIBER HANDOFF SO NO MEDIA CONVERTOR IS NEEDED**



CALL BEFORE YOU DIG!  
INDIANA UNDERGROUND PLANT  
PROTECTION SERVICE, INC.  
811 OR 800-382-5544

S HENDERSON ST.



E HUNTER AVE.



E Hunter Ave

E 2ND ST.

ALLEY



S FESS AVE.



**Smithville**  
Boring Along Fess Av  
Pavilion Properties  
S Fess Ave.  
Bloomington IN

W.O.#: H23-MT255368

SCALE: NTS SHEETNOT DMOT 2

Smithville  
1000 Independence St.  
Ellettsville, IN 47429  
Phone: (812)876-2211  
(800)762-4084



CALL BEFORE YOU DIG!  
 INDIANA UNDERGROUND PLANT  
 PROTECTION SERVICE, INC.  
 811 OR 800-382-5544



S HENDERSON ST.

E University St

E UNIVERSITY ST.

E 1st St

ALLEY

WORK AREA

S Fess Ave

S FESS AVE.

SIDEWALK  
CLOSED

SIDEWALK  
CLOSED

SIDEWALK  
CLOSED

SIDEWALK  
CLOSED

SIDEWALK  
CLOSED

SIDEWALK  
CLOSED



**Smithville**  
 W.O.#: H23-MT255368

BORING ALONG FESS AV  
 PAVILION PROPERTIES  
 S FESS AVE.  
 BLOOMINGTON IN

SCALE: NTS SHEET: 1 OF 2

Smithville  
 100 Independence St.  
 Ellettsville, IN 47429  
 Phone: (812)876-2211  
 (800)752-4084



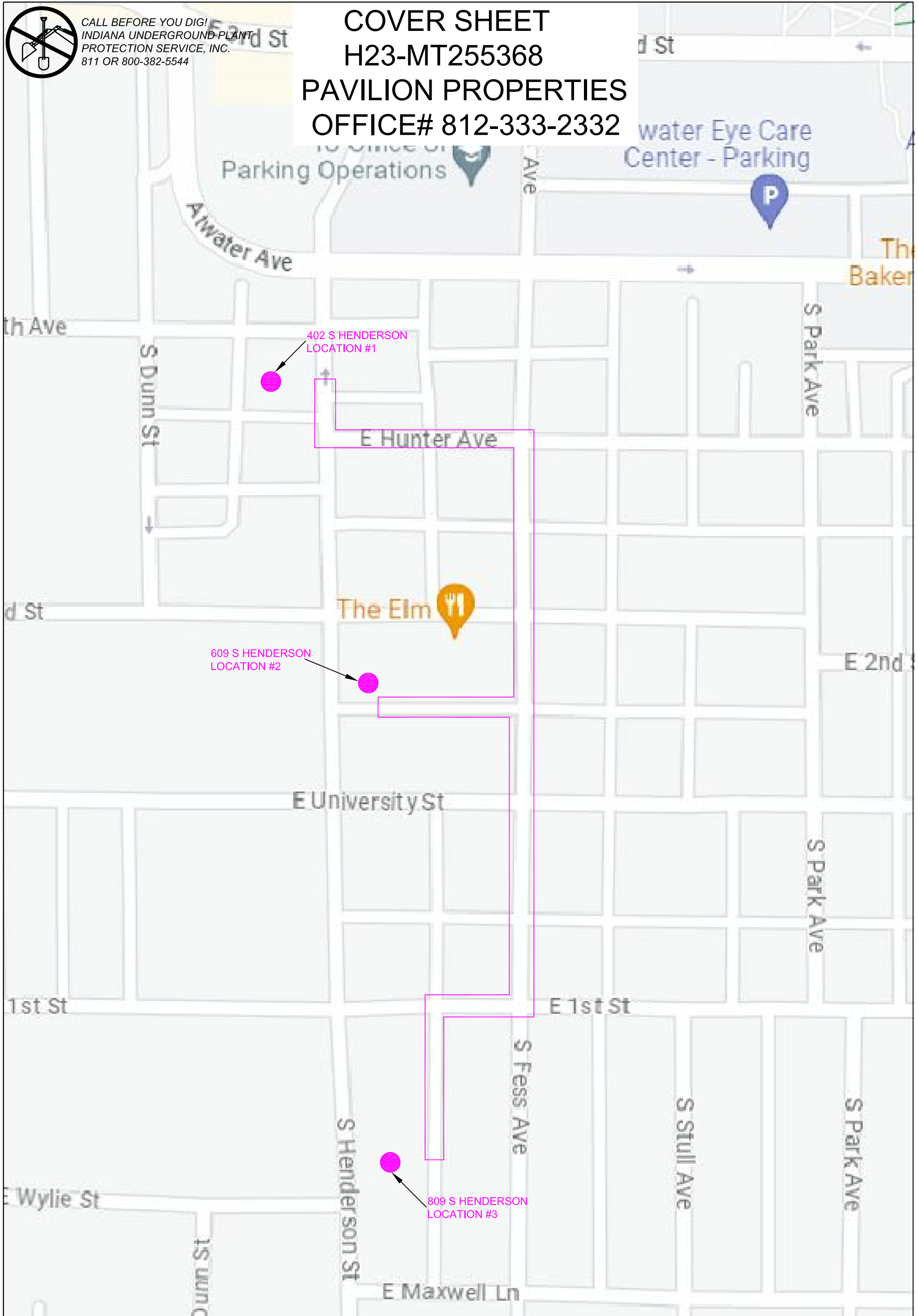
CALL BEFORE YOU DIG!  
 INDIANA UNDERGROUND PLANT  
 PROTECTION SERVICE, INC.  
 811 OR 800-382-5544

# COVER SHEET

## H23-MT255368

### PAVILION PROPERTIES

### OFFICE# 812-333-2332



#### CONSTRUCTION NOTES

1. The exact location of facility placement will be determined after all underground utilities have been located. The preferred route is as close to the Right-of-Way line as possible. Right-of-Way data shown should be considered approximate and not guaranteed.
2. If dielectric fiber is placed, a locate wire must be placed along with the fiber.
3. Known utilities shown are for reference only. Actual utility locations must be determined by IUPPS prior to construction.
4. The construction area will be restored to the original condition or better.
5. All new handholes are required to be installed on a 6" base of pea gravel.
6. Any changes or deviations in proposed work must be approved by the designated Smithville Outside Plant Engineer.

#### WARNING

UNDERGROUND FACILITIES  
 IN THE AREA  
 LOCATE ALL UTILITIES  
 COUNTY: MONROE  
 TOWNSHIP: PERRY  
 LAT/LON: 39.162122°/-86.526595°

#### ENGINEERING CONTACTS

REVIEWED: \_\_\_\_\_  
 ENGINEER: B. HUDOFF  
 PHONE: 812-935-2423  
 DATE: JUNE 7 2023



W.O.#: **H23-MT255368**  
 1GB DIA  
 PAVILION PROPERTIES  
 402,609 & 809 S HENDERSON ST  
 BLOOMINGTON IN  
 SCALE: NTS | SHEET: 1 OF 6







CALL BEFORE YOU DIG!  
 INDIANA UNDERGROUND PLANT  
 PROTECTION SERVICE, INC.  
 811 OR 800-382-5544

SEE PICS ON SHEET 5  
 PROPOSED TELECOM MAKE BUILDING ENTRANCE FOR LINEAL INTO BASEMENT LAUNDRY RM. (SEE PICS ON SHEET 5)  
 LINEAL RUN 1.25" INTO CONDUIT PLACED BY TELECOM LEAVE LOCATE WIRE EXPOSED FOR LOCATING PUSH SEBO12 FLAT IN CONDUIT PATH PLACED BY TELECOM LEAVE 30' TAIL  
 SEQ. IN \_\_\_\_\_  
 SEQ. END \_\_\_\_\_

PROPOSED LINEAL TE-JE BM61A SEBO12 FLAT IN 1.25" D W/ LOCATE WIRE MINIMUM 30" DEPTH  
 EXISTING 1.25" VACANT DUCT PLACED WHEN NEW SIDEWALK WAS PLACED APPROXIMATELY 70' IN THIS AREA  
 PROPOSED LINEAL COUPLER TO EXISTING 1.25" D ON BOTH ENDS

**NOTE:**  
 CONSULTECH WOULD LIKE TO HAVE DIRECT FIBER HAND OFF SPLICE FIBER TO JUMPER/LGX STRIP IN TELECT

WATER ———  
 SEWER ———  
 FIBER ———  
 STORM SEWER ———  
 FIBER HAND HOLE [Symbol]

EXISTING TE-JE CO24 ON 10M  
 EXISTING DUKE POLE TE-JE/28  
 EXISTING DUKE POLE TE-JE/29

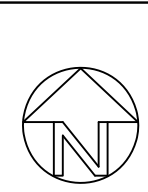
PROPOSED LINEAL TE-JE BM61A SEBO12 FLAT IN 1.25" D W/ LOCATE WIRE MINIMUM 30" DEPTH  
 PROPOSED LINEAL TE-PP RISER DOWN POLE IN 3" RISER GUARD LEAVE 75' TAIL SEBO12 FLAT WEST  
 T.O.P \_\_\_\_\_  
 B.O.P \_\_\_\_\_  
 SEQ. IN \_\_\_\_\_  
 SEQ. END \_\_\_\_\_  
 BFO24 EAST  
 T.O.P \_\_\_\_\_  
 B.O.P \_\_\_\_\_  
 SEQ. IN \_\_\_\_\_  
 SEQ. END \_\_\_\_\_

PROPOSED LINEAL TE-PP BM61A BFO24 IN 1.25" D + (1) VACANT 1.25" D MINIMUM 30" DEPTH

PROPOSED LINEAL TE-PP/1 UH2X3 GROUND ROD/BUS BAR LEAVE 100' COIL  
 SEQ. IN \_\_\_\_\_  
 SEQ. OUT \_\_\_\_\_

PROPOSED LINEAL TE-PP BM61A BFO24 IN 1.25" D + (1) VACANT 1.25" D MIN.30" DEPTH

SHEET 3



**Smithville**  
 1600 W. Temperance St.  
 Ellettsville, IN 47429  
 Phone: (812)876-2211  
 (800)742-4084

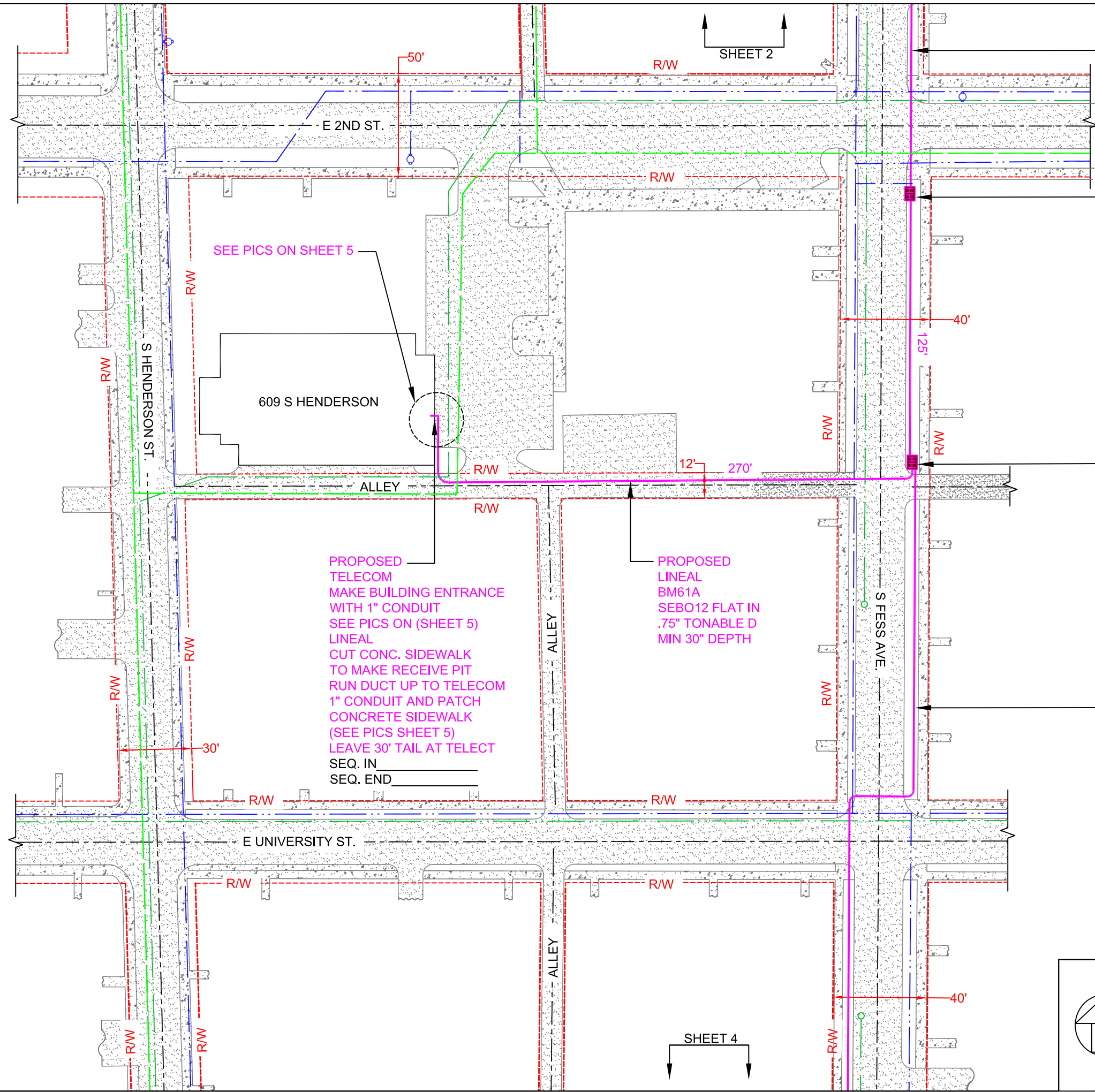
W.O.#: H23-MT255368  
 1 GB DIA TO EACH LOCATION  
 PAVILION PROPERTIES  
 402,609 & 809 S HENDERSON ST.  
 BLOOMINGTON IN.  
 SCALE: NTS | SHEET: 2 OF 6



CALL BEFORE YOU DIG!  
 INDIANA UNDERGROUND PLANT  
 PROTECTION SERVICE, INC.  
 811 OR 800-382-5544

**NOTE:**  
 CONSULTECH WOULD LIKE TO  
 HAVE DIRECT FIBER HAND OFF  
 SPLICE FIBER TO JUMPER/LGX  
 STRIP IN TELECT

- WATER
- SEWER
- FIBER
- STORM SEWER
- FIBER HAND HOLE



PROPOSED  
 LINEAL  
 TE-PP  
 BM61A  
 BFO24 IN 1.25" D +  
 (1) VACANT 1.25" D  
 MIN.30" DEPTH

PROPOSED  
 LINEAL  
 TE-PP/2  
 UH2X3  
 GROUND ROD/BUS BAR  
 LEAVE 100' COIL  
 SEQ IN \_\_\_\_\_  
 SEQ. OUT \_\_\_\_\_

PROPOSED  
 LINEAL  
 TE-PP/3  
 UH2X3  
 GROUND ROD/BUS BAR  
 LEAVE 100' COIL  
 SEQ IN \_\_\_\_\_  
 SEQ. OUT \_\_\_\_\_  
 LEAVE 50' TAIL  
 SEB012 FLAT  
 SEQ. END \_\_\_\_\_  
 SEQ. OUT \_\_\_\_\_

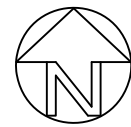
PROPOSED  
 LINEAL  
 TE-PP  
 BM61A  
 BFO24 IN 1.25" D +  
 (1) VACANT 1.25" D  
 MIN.30" DEPTH

PROPOSED  
 TELECOM  
 MAKE BUILDING ENTRANCE  
 WITH 1" CONDUIT  
 SEE PICS ON (SHEET 5)  
 LINEAL  
 CUT CONC. SIDEWALK  
 TO MAKE RECEIVE PIT  
 RUN DUCT UP TO TELECOM  
 1" CONDUIT AND PATCH  
 CONCRETE SIDEWALK  
 (SEE PICS SHEET 5)  
 LEAVE 30' TAIL AT TELECT  
 SEQ. IN \_\_\_\_\_  
 SEQ. END \_\_\_\_\_

PROPOSED  
 LINEAL  
 BM61A  
 SEB012 FLAT IN  
 .75" TONABLE D  
 MIN 30" DEPTH

SHEET 2

SHEET 4



**Smithville**  
 Smithville  
 1800 W. Temperance St.  
 Ellettsville, IN 47429  
 Phone: (812)876-2211  
 (800)742-4084

W.O.#: H23-MT255368  
 1 GB DIA TO EACH LOCATION  
 PAVILION PROPERTIES  
 402,609 & 809 S HENDERSON ST.  
 BLOOMINGTON IN.

SCALE: NTS | SHEET: 3 OF 6

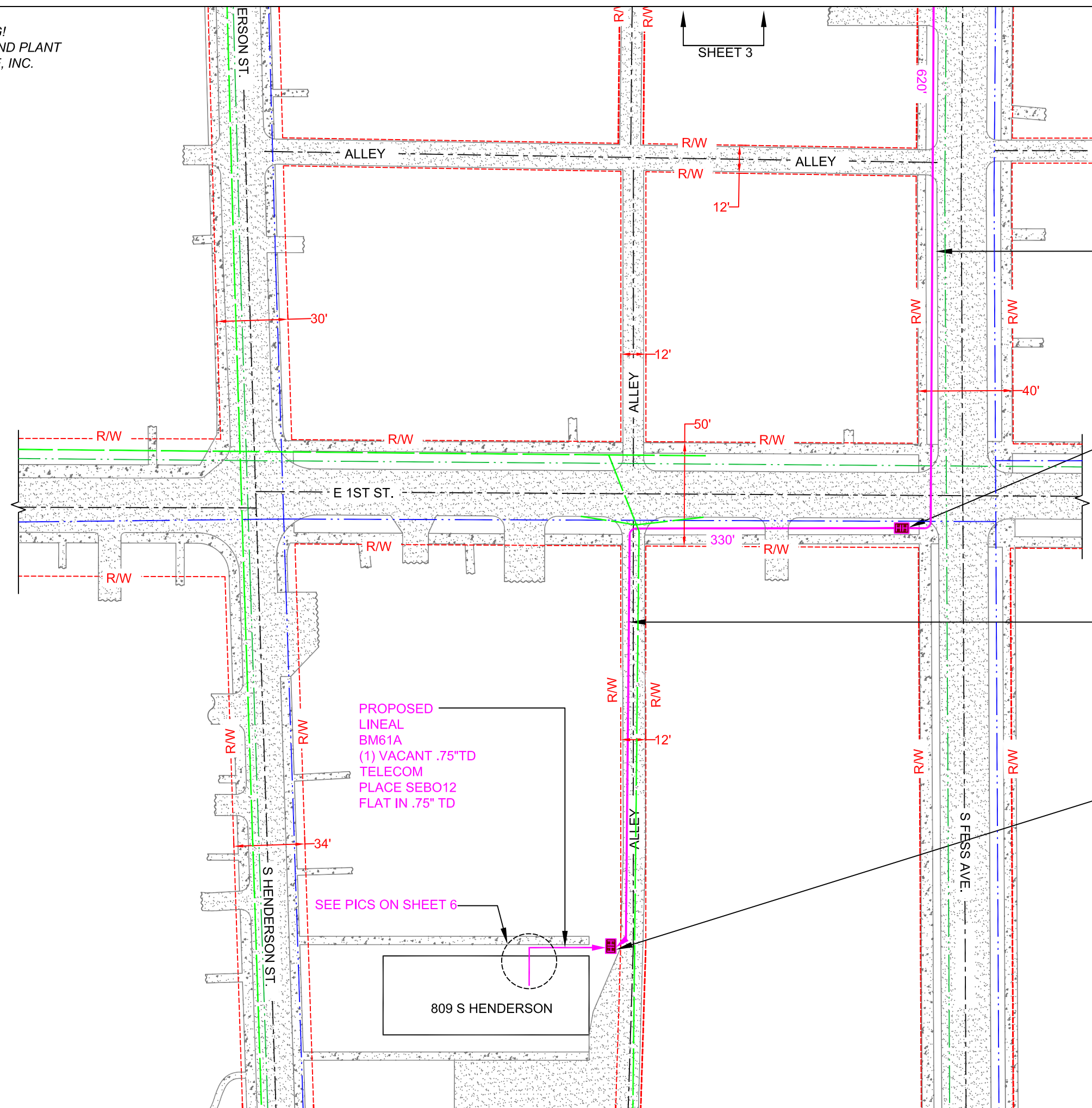


CALL BEFORE YOU DIG!  
 INDIANA UNDERGROUND PLANT  
 PROTECTION SERVICE, INC.  
 811 OR 800-382-5544

SHEET 3

**NOTE:**  
 CONSULTECH WOULD LIKE TO  
 HAVE DIRECT FIBER HAND OFF  
 SPLICE FIBER TO JUMPER/LGX  
 STRIP IN TELECT

- WATER
- SEWER
- FIBER
- STORM SEWER
- FIBER HAND HOLE



PROPOSED  
 LINEAL  
 TE-PP  
 BM61A  
 BFO24 IN 1.25" D +  
 (1) VACANT 1.25" D  
 MIN.30" DEPTH

PROPOSED  
 LINEAL  
 TE-PP/3  
 UH2X3  
 GROUND ROD/BUS BAR  
 LEAVE 100' COIL  
 BFO24  
 SEQ IN \_\_\_\_\_  
 SEQ. OUT \_\_\_\_\_

PROPOSED  
 LINEAL  
 TE-PP  
 BM61A  
 BFO24 IN 1.25" D +  
 (1) VACANT 1.25" D  
 MIN.30" DEPTH

PROPOSED  
 LINEAL  
 TE-PP/4  
 UH2X3  
 GROUND ROD/BUS BAR  
 LEAVE 50' TAIL  
 BFO24  
 SEQ IN \_\_\_\_\_  
 SEQ. END \_\_\_\_\_  
 SEBO12 FLAT  
 SEQ. END \_\_\_\_\_  
 SEQ. OUT \_\_\_\_\_

PROPOSED  
 LINEAL  
 BM61A  
 (1) VACANT .75"TD  
 TELECOM  
 PLACE SEBO12  
 FLAT IN .75" TD

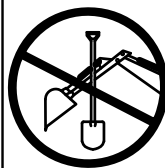
SEE PICS ON SHEET 6

809 S HENDERSON



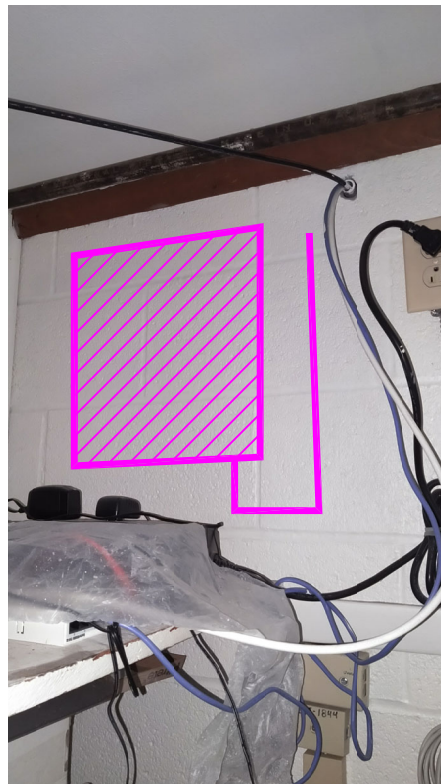
**Smithville**  
 Smithville  
 1600 W. Temperance St.  
 Ellettsville, IN 47429  
 Phone: (812)876-2211  
 (800)742-4084

W.O.#: H23-MT255368  
 1 GB DIA TO EACH LOCATION  
 PAVILION PROPERTIES  
 402,609 & 809 S HENDERSON ST.  
 BLOOMINGTON IN.  
 SCALE: NTS | SHEET: 4 OF 6



CALL BEFORE YOU DIG!  
 INDIANA UNDERGROUND PLANT  
 PROTECTION SERVICE, INC.  
 811 OR 800-382-5544

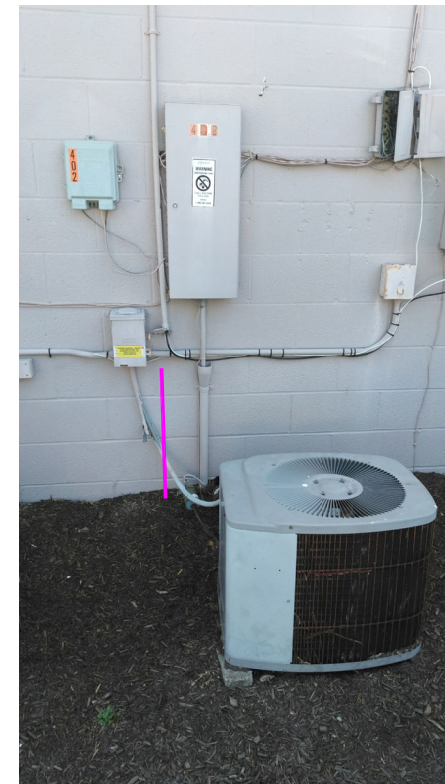
## 402 S HENDERSON LOCATION #1



PROPOSED  
 TELECOM  
 PLACE TELECOM ON WALL AND RUN  
 1" PLENUM DUCT FROM ENTRANCE  
 LINEAL  
 LEAVE 30' TAIL SEBO12 FLAT AT TELECOM  
 FOR SPLICING



PROPOSED  
 TELECOM  
 PLACE TELECOM ON WALL INSIDE OF CLOSET  
 CUSTOMER WANTS A FIBER HAND OFF SO NO NEED FOR  
 ELECTRICAL OUTLET FOR MEDIA CONVERTOR



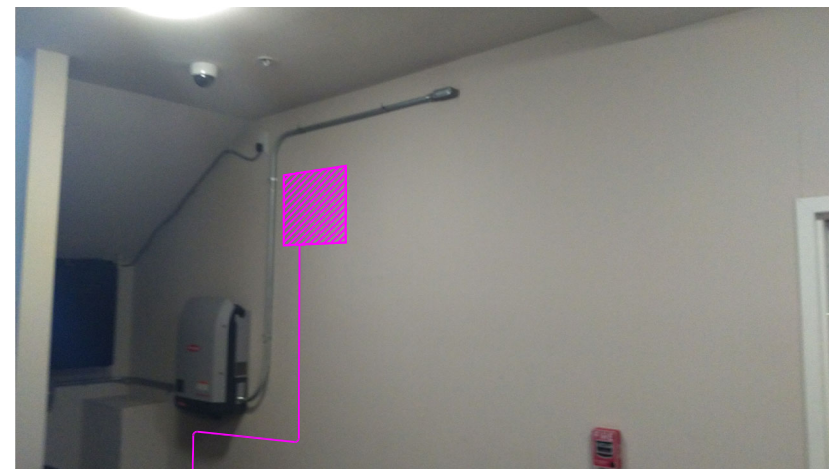
PROPOSED  
 TELECOM  
 MAKE BUILDING ENTRANCE FOR LINEAL WITH 1" CONDUIT  
 AND LB  
 LINEAL  
 CONNECT 1.25" D TO 1" PVC AND LEAVE LOCATE WIRE  
 EXPOSED FOR LOCATING  
 RUN SEBO12 FLAT TO TELECOM IN LAUNDRY ROOM CLOSET

## 609 S HENDERSON LOCATION #2



PROPOSED  
 TELECOM  
 MAKE BUILDING ENTRANCE WITH 1" PVC CONDUIT AND LB  
 LINEAL  
 ATTACH .75" TD TO 1" PVC CONDUIT LEAVE TONE WIRE  
 EXPOSED FOR LOCATING  
 WILL NEED TO CUT CONCRETE SIDE WALK AND THEN  
 REPAIR

NOTE:  
 CONSULTECH WOULD LIKE TO  
 HAVE DIRECT FIBER HAND OFF  
 SPLICE FIBER TO JUMPER/LGX  
 STRIP IN TELECOM



PROPOSED  
 TELECOM  
 PLACE TELECOM ON WALL RUN FIBER PATH WITH RIDGED  
 CONDUIT DUE TO BEING IN PUBLIC STAIRWELL  
 LINEAL  
 RUN SEBO12 FLAT IN CONDUIT AND LEAVE 30' TAIL



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 Ellettsville, IN 47429  
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 (800)742-4084

W.O.#: H23-MT255368

1 GB DIA TO EACH LOCATION  
 PAVILION PROPERTIES  
 402,609 & 809 S HENDERSON ST.  
 BLOOMINGTON IN.

SCALE: NTS | SHEET: 5 OF 6



CALL BEFORE YOU DIG!  
 INDIANA UNDERGROUND PLANT  
 PROTECTION SERVICE, INC.  
 811 OR 800-382-5544

### 809 S HENDERSON LOCATION #3



PROPOSED  
 LINEAL  
 BM61A  
 BFO24 IN 1.25" D +  
 (1) VACANT 1.25" D  
 DOWN ALLEY



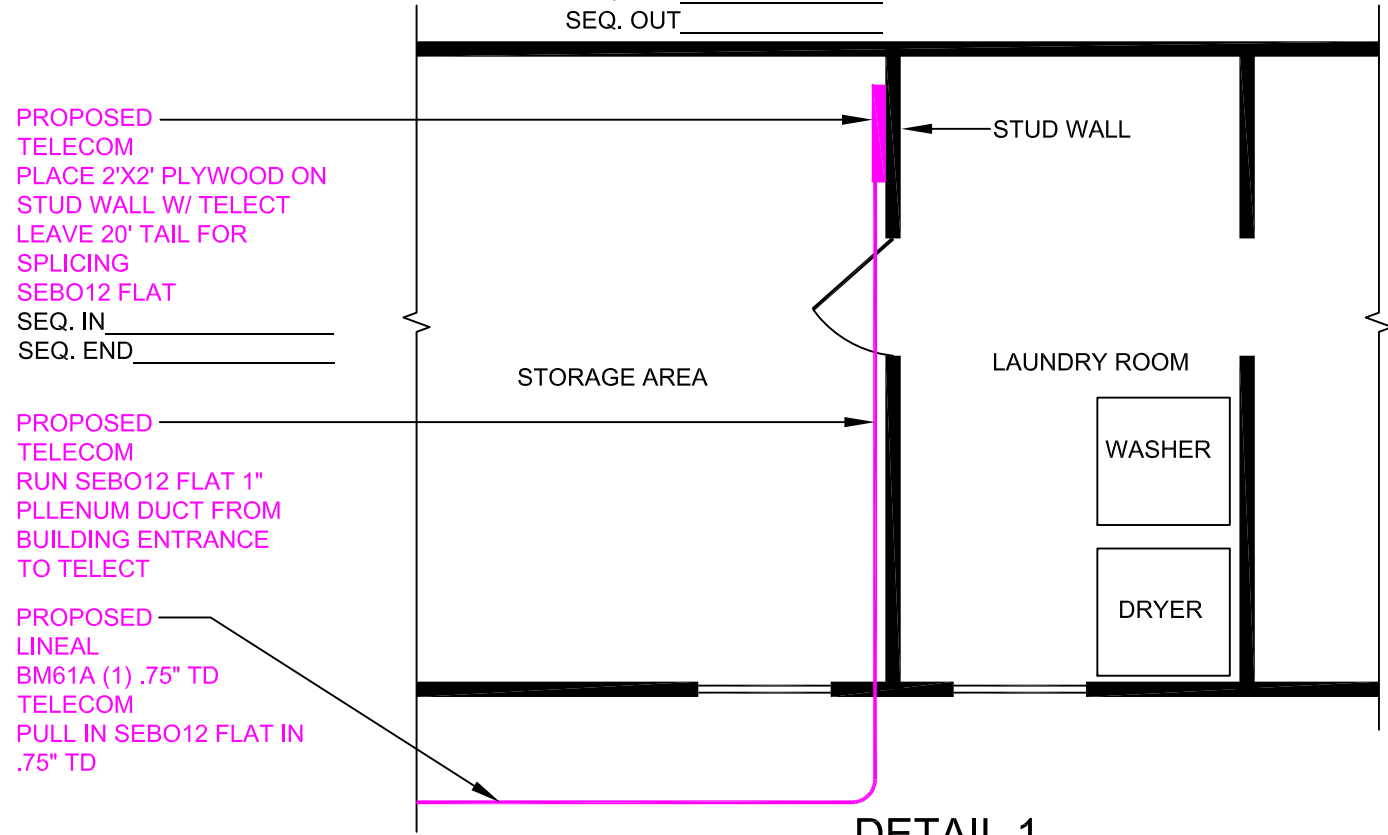
PROPOSED  
 LINEAL  
 UH2X3  
 GROUND ROD/BUS BAR  
 LEAVE 50' TAIL BFO24  
 SEQ. IN \_\_\_\_\_  
 SEQ. END \_\_\_\_\_  
 TELECOM  
 LEAVE 50' TAIL SEBO12 FLAT  
 SEQ. END \_\_\_\_\_  
 SEQ. OUT \_\_\_\_\_



PROPOSED  
 LINEAL  
 BM61A (1) .75TD TO BUILDING



PROPOSED  
 TELECOM  
 MAKE BUILDING ENTRANCE INTO  
 STORAGE AREA  
 LINEAL LEAVE TAIL OF .75"TD AT  
 BUILDING WALL FOR TELECOM



PROPOSED  
 TELECOM  
 PLACE 2'X2' PLYWOOD ON  
 STUD WALL W/ TELECT  
 LEAVE 20' TAIL FOR  
 SPLICING  
 SEBO12 FLAT  
 SEQ. IN \_\_\_\_\_  
 SEQ. END \_\_\_\_\_

PROPOSED  
 TELECOM  
 RUN SEBO12 FLAT 1"  
 PLENUM DUCT FROM  
 BUILDING ENTRANCE  
 TO TELECT

PROPOSED  
 LINEAL  
 BM61A (1) .75" TD  
 TELECOM  
 PULL IN SEBO12 FLAT IN  
 .75" TD

**NOTE:**  
 CONSULT TECH WOULD LIKE TO  
 HAVE DIRECT FIBER HAND OFF  
 SPLICE FIBER TO JUMPER/LGX  
 STRIP IN TELECT



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 Ellettsville, IN 47429  
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W.O.#: H23-MT255368  
 1 GB DIA TO EACH LOCATION  
 PAVILION PROPERTIES  
 402,609 & 809 S HENDERSON ST.  
 BLOOMINGTON IN.  
 SCALE: NTS | SHEET: 6 OF 6



# CITY OF BLOOMINGTON

## RIGHT-OF-WAY USE PERMIT APPLICATION

401 N Morton Street, Suite 130  
P.O. Box 100  
Bloomington, IN 47402

Phone: (812) 349-3423  
Fax: (812) 349-3520  
Email:  
planning@bloomington.in.gov

ROW EXCAVATION  ROW USE

ADDRESS OF ROW ACTIVITY: S FESS AVE, E HUNTER AVE., E 1ST ST, AND 2 ALLEYS

<p><b>A. APPLICANT/AGENT INFORMATION:</b></p> <p>APPLICANT NAME: <u>BRAD HUDOFF</u></p> <p>E-MAIL: <u>brad.hudoff@smithville.com</u></p> <p>COMPANY: <u>SMITHVILLE</u></p> <p>ADDRESS: <u>1600 W TEMPERANCE ST.</u></p> <p>CITY, STATE, ZIP: <u>ELLETTSVILLE IN 47429</u></p> <p>24-HR EMERGENCY CONTACT NAME: <u>JOHN SEXTON</u></p> <p>24-HR CONTACT PHONE #: <u>812-327-1405</u></p> <p>INSURANCE #*: <u>800-222-4664</u> COMPANY: <u>TELECOM INS. GROUP</u></p> <p>BOND#: <u>69765114</u> COMPANY: <u>WESTERN SURETY</u></p> <p><small>* INSURANCE &amp; BOND MUST BE ON FILE WITH THE CITY BEFORE PERMIT WILL BE ISSUED</small></p> <p style="text-align: center;"><b>**SUBCONTRACTOR INFORMATION**</b></p> <p style="text-align: center;"><b>(LIST ALL COMPANIES WORKING UNDER PRIMARY CONTRACTOR PERMIT)</b></p> <p>COMPANY NAME: <u>LINEAL</u></p> <p><b>B. WORK DESCRIPTION:</b></p> <p><input type="checkbox"/> POD/DUMPSTER <input type="checkbox"/> CRANE <input type="checkbox"/> SCAFFOLDING <input checked="" type="checkbox"/> CONSTRUCTION USE*</p> <p>(EXPLAIN): <u>Will be boring along Hunter Ave./S Fess Ave. E 1st. ST. and down two Alleys</u></p> <p><small>*EXCAVATION, LONG TERM USE FOR STORAGE OF MATERIAL/EQUIPMENT/WALKAROUND</small></p> <p><b>C. RIGHT OF WAY TO BE USED/CLOSED:</b></p> <p>STREET NAME 1: <u>Fess Ave.</u></p> <p>1ST INTERSECTING STREET NAME: <u>E Hunter Ave.</u></p> <p>2ND INTERSECTING STREET NAME: <u>E 1st. ST</u></p> <p><input type="checkbox"/> ROAD CLOSURE <input type="checkbox"/> LANE CLOSURE 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/></p> <p><input checked="" type="checkbox"/> SIDEWALK* <input type="checkbox"/> BIKE LANE <input type="checkbox"/> OTHER</p> <p>TRANSIT STOP? <input type="checkbox"/> Y <input type="checkbox"/> N PARKING LANE(S)** <input type="checkbox"/> Y <input type="checkbox"/> N **NON-METERED</p> <p>START DATE: <u>6/19/2023</u> END DATE: <u>7/7/2023</u> # OF DAYS*: <u>20</u></p> <p>STREET NAME 2: <u>(2) Alley</u></p> <p><u>Fess Ave. (alley) See Drawings</u></p> <p>1ST INTERSECTING STREET NAME: <u>1st St. (Alley) See drawings</u></p> <p>2ND INTERSECTING STREET NAME: <u></u></p> <p><input type="checkbox"/> ROAD CLOSURE <input checked="" type="checkbox"/> LANE CLOSURE 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/></p> <p><input type="checkbox"/> SIDEWALK* <input type="checkbox"/> BIKE LANE <input type="checkbox"/> OTHER</p> <p>TRANSIT STOP? <input type="checkbox"/> Y <input type="checkbox"/> N PARKING LANE(S)** <input type="checkbox"/> Y <input type="checkbox"/> N **NON-METERED</p> <p>START DATE: <u>6/19/2023</u> END DATE: <u>7/7/2023</u> # OF DAYS*: <u>20</u></p> <p><small>*SIDEWALK CLOSURES FOR A PERIOD OR PERIODS TOTALING 24HRS OR MORE SHALL INSTALL A WALKAROUND UNLESS OTHERWISE APPROVED DURING REVIEW</small></p> <p><b>STANDARD CLOSURE HOURS MON-FRI*: 9:00 AM - 3:00 PM &amp; 6:00 PM - 9:00 PM</b></p> <p>STANDARD CLOSURE HOURS <input checked="" type="checkbox"/> *NON-STANDARD CLOSURE HOURS <input type="checkbox"/></p> <p>REQUESTED CLOSURE HOURS: _____ AM - _____ PM</p> <p><small>*non-standard hours may not be allowed near schools, on arterials, or other circumstances and are subject to approval during the permitting process</small></p> <p><small>BMC 14.09.040 allows work from 6 AM to 10 PM without violating the noise ordinance (7AM to 9PM for pneumatic hammers)</small></p>	<p><b>D. TRAFFIC CONTROL DEVICES*:</b></p> <p><input checked="" type="checkbox"/> CONES <input type="checkbox"/> ARROWBOARD</p> <p><input type="checkbox"/> LIGHTED BARRELS <input type="checkbox"/> TYPE 3 BARRICADES</p> <p><input type="checkbox"/> FLAGGERS <input type="checkbox"/> BPD OFFICER</p> <p><small>*PROVIDING MUTCD COMPLIANT TEMPORARY TRAFFIC CONTROL DEVICES AND MAINTENANCE OF TRAFFIC (MOT) PLAN IS YOUR RESPONSIBILITY AND REQUIRED See page 3 for additional MOT resources; the graph paper can be used for your MOT site plan if needed or you can submit a separate sheet</small></p> <p><b>E. METERED PARKING SPACES NEEDED: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N</b></p> <p><small>IT IS THE RESPONSIBILITY OF THE APPLICANT TO RESERVE PARKING METER(S) APPLICATION LOCATED: <a href="https://bloomington.in.gov/transportation/parking/">https://bloomington.in.gov/transportation/parking/</a> moving OR CONTACT PARKING SERVICES WITH QUESTIONS AT (812)349-3436</small></p> <p><b>F. IS THIS A <input type="checkbox"/> CBU* <input type="checkbox"/> COUNTY* <input type="checkbox"/> IU* <input type="checkbox"/> NP* PROJECT?</b></p> <p>PROJECT NAME: _____</p> <p>PROJECT #: _____</p> <p>PROJECT MGR.: _____</p> <p>PROJECT MGR. #: _____</p> <p><small>*CBU = CITY OF BLOOMINGTON UTILITIES *COUNTY = MONROE COUNTY *IU = INDIANA UNIVERSITY *NP = NOT-FOR-PROFIT AGENCY</small></p> <p><b>G. EXCAVATIONS:</b></p> <p>SQ FT OF PAVEMENT* EXCAVATIONS : _____</p> <p><small>*PAVEMENT INCLUDES: IN OR UNDER CONCRETE, OR ASPHALT INCLUDING CURBS</small></p> <p>SQ FT OF NON-PAVEMENT* EXCAVATIONS: <u>100</u></p> <p><small>*DIRT, GRASS, GRAVEL, LANDSCAPE AREA OR OTHER UNPAVED SURFACE</small></p> <p>LINEAL FT OF BORE*: <u>2,300'</u></p> <p><small>*BORE PITS SHALL BE CALCULATED AS SQ FT EXCAVATIONS</small></p> <p># OF POLE INSTALLATIONS/REMOVAL: _____</p> <p>SQ FT OF SIDEWALK RECONSTRUCTION*:</p> <p><small>*CONCRETE OR ASPHALT SIDEWALK/PATH BEING IMPROVED/REPLACED</small></p> <p>SQ FT OF SIDEWALK NEW CONSTRUCTION*:</p> <p><small>*CONCRETE OR ASPHALT SIDEWALK/PATH THAT IS NEW INFRASTRUCTURE</small></p> <p># RESIDENTIAL DRIVEWAY INSTALLATION: _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p style="text-align: center;"><b>Indiana 811</b></p> <p style="text-align: center;"><small>Know what's below. Call before you dig.</small></p> </div> <p>TO SUBMIT A LOCATE REQUEST 24 HRS A DAY, 7 DAYS A WEEK CALL 811 OR 800-382-5544 CALL 2 WORKING DAYS BEFORE YOU DIG. IT'S THE LAW.</p> <p><b>H. INDEMNIFICATION AGREEMENT:</b></p> <p><small>The petitioner/applicant hereby agrees to hold harmless, defend and to indemnify the City of Bloomington from or against all claims, action, damages and expenses, including but not limited to reasonable attorney's fees or any alleged injury and/or death to any person or damage to any property arising, or alleged to have arisen out of any act of commission or omission on the part of the petitioner/applicant, his/her heirs, successors, or assigns regardless of whether such acts are the direct or indirect result of the public right-of-way use pursuant to this permit grant.</small></p> <p>I AFFIRM, UNDER THE PENALTIES FOR PERJURY, THAT THE FOREGOING REPRESENTATIONS ARE TRUE.</p> <p>PRINT NAME: <u>Brad Hudoff</u></p> <p>SIGNATURE: <u><i>Brad Hudoff</i></u></p> <p>DATE: <u>6/6/2023</u></p>
--	--

For Administration Use Only (applicable to CLOSURE approval)

Approved By: \_\_\_\_\_  BPW  City Engineer  Director Date: \_\_\_\_\_

Staff Representative: \_\_\_\_\_ Phone#: \_\_\_\_\_ Date: \_\_\_\_\_



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
<b>Fund 101 - General Fund (S0101)</b>				
Department <b>01 - Animal Shelter</b>				
Program <b>010000 - Main</b>				
Account <b>52110 - Office Supplies</b>				
6530 - Office Depot, INC	01-Office Supplies, masking tape		07/07/2023	5.31
6530 - Office Depot, INC	01-01-Office Supplies, pens, post-it notes, folders, paper		07/07/2023	27.86
6530 - Office Depot, INC	01-Office Supplies duct tape		07/07/2023	51.99
6530 - Office Depot, INC	01-Office Supplies, small bags		07/07/2023	53.98
Account <b>52110 - Office Supplies</b> Totals			Invoice 4 Transactions	<u>\$139.14</u>
Account <b>52210 - Institutional Supplies</b>				
3278 - Boehringer Ingelheim Animal Health (Merial, INC)	01-Insulin		07/07/2023	167.16
4045 - Datamars, INC	01-Microchips		07/07/2023	3,026.40
7508 - Elanco US INC	01-Ear treatment		07/07/2023	183.88
313 - Fastenal Company	01-Kennel Cleaning and Shelter Supplies		07/07/2023	201.10
313 - Fastenal Company	01-Paper towels, bath tissue, trash can		07/07/2023	385.10
4586 - Hill's Pet Nutrition Sales, INC	01-Dog & Cat Food		07/07/2023	246.79
3929 - IDEXX Laboratories, INC	01-Diagnostic Test Kits		07/07/2023	1,346.93
4574 - John Deere Financial f.s.b. (Rural King)	01-Litter		07/07/2023	249.50
4633 - Midwest Veterinary Supply, INC	01-Tourniquet		07/07/2023	5.85
4633 - Midwest Veterinary Supply, INC	01-Antibiotics		07/07/2023	18.51



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

4633 - Midwest Veterinary Supply, INC	01-Antibiotics	07/07/2023	90.18
4633 - Midwest Veterinary Supply, INC	01-Gloves	07/07/2023	91.25
4633 - Midwest Veterinary Supply, INC	01-ISO Gowns	07/07/2023	97.56
4633 - Midwest Veterinary Supply, INC	01-Bottles, shampoo, antiparasitic	07/07/2023	154.01
4633 - Midwest Veterinary Supply, INC	01-food tray	07/07/2023	160.75
4633 - Midwest Veterinary Supply, INC	01-Muzzles, antibiotics	07/07/2023	261.84
4633 - Midwest Veterinary Supply, INC	01-Felv diagnostic test kit	07/07/2023	326.73
4633 - Midwest Veterinary Supply, INC	01-Insulin, antibiotics	07/07/2023	432.45
4633 - Midwest Veterinary Supply, INC	01-Antiparasidics, tourniquit, milk replacer, FelV diagnostic ki	07/07/2023	1,014.88
4633 - Midwest Veterinary Supply, INC	01-Antiparasitics, antibiotics, supportive viatamins	07/07/2023	1,075.77
Account <b>52210 - Institutional Supplies</b> Totals		Invoice 20 Transactions	<u>\$9,536.64</u>
Account <b>52310 - Building Materials and Supplies</b>			
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	01-Shade Cloths, Radio Antenna & Trash Can	07/07/2023	37.68
138 - Gooldy & Sons, INC	01-Brass Vacuum Breaker Kit	07/07/2023	28.00
Account <b>52310 - Building Materials and Supplies</b> Totals		Invoice 2 Transactions	<u>\$65.68</u>
Account <b>52340 - Other Repairs and Maintenance</b>			
313 - Fastenal Company	01-Cleaning & Shelter Supplies tissue, toilet paper	07/07/2023	45.75
Account <b>52340 - Other Repairs and Maintenance</b> Totals		Invoice 1 Transactions	<u>\$45.75</u>
Account <b>52430 - Uniforms and Tools</b>			
4832 - Animal Care Equipment & Services, LLC	01- Y-Pole	07/07/2023	146.63
Account <b>52430 - Uniforms and Tools</b> Totals		Invoice 1 Transactions	<u>\$146.63</u>





# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

**Account 53130 - Medical**

54639 - Shake Veterinary Services, INC (Town & Country Vet	01-Spay/Neuter surgeries	07/07/2023	426.50
Account <b>53130 - Medical</b> Totals		Invoice 1 Transactions	\$426.50

**Account 53510 - Electrical Services**

223 - Duke Energy	19-Fac Summary Elec Billing-4/5-6/1/23 BC 2010-23	06/28/2023	1,532.99
Account <b>53510 - Electrical Services</b> Totals		Invoice 1 Transactions	\$1,532.99

**Account 53650 - Other Repairs**

6378 - ANN-KRISS, LLC	01-Fenceline Brush Removal	07/07/2023	2,800.00
Account <b>53650 - Other Repairs</b> Totals		Invoice 1 Transactions	\$2,800.00

**Account 53990 - Other Services and Charges**

4045 - Datamars, INC	01-Microchip Registrations	07/07/2023	9.99
Account <b>53990 - Other Services and Charges</b> Totals		Invoice 1 Transactions	\$9.99
Program <b>010000 - Main</b> Totals		Invoice 32 Transactions	\$14,703.32

**Program 010001 - Donations Over \$5K**

**Account 53130 - Medical**

6529 - BloomingPaws, LLC	01-HTW treatment, spay/nutor surgeries, diagnostic emergency vis	07/07/2023	1,342.32
5107 - NVA College Mall Veterinary Management INC	01-Exam for animal control case	07/07/2023	75.00
5107 - NVA College Mall Veterinary Management INC	01 - Emergency Visits	07/07/2023	213.00
Account <b>53130 - Medical</b> Totals		Invoice 3 Transactions	\$1,630.32
Program <b>010001 - Donations Over \$5K</b> Totals		Invoice 3 Transactions	\$1,630.32
Department <b>01 - Animal Shelter</b> Totals		Invoice 35 Transactions	\$16,333.64



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

Department **02 - Public Works**

Program **020000 - Main**

Account **52110 - Office Supplies**

6530 - Office Depot, INC	19-Toner for printer for Facilities	07/07/2023	147.78
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	02-Mobile Phone Case & Chargers for DPW Director-AW	07/07/2023	38.16
	Account <b>52110 - Office Supplies</b> Totals	Invoice 2	<hr/> \$185.94
		Transactions	

Account **52420 - Other Supplies**

798 - Winters Associates Promotional Products, INC	02-DPW Logo Apparel for Employees	07/07/2023	252.69
	Account <b>52420 - Other Supplies</b> Totals	Invoice 1	<hr/> \$252.69
		Transactions	

Account **53210 - Telephone**

1079 - AT&T	06-Unlimited LTE Laptop & Hotspot Pln 04/26-05/11/23	06/28/2023	.00
1079 - AT&T	06-Unlimited LTE Laptop & Hotspot Pln 05/22-06/11/23	06/28/2023	.00
13969 - AT&T Mobility II, LLC	06-Unlimited LTE Laptop & Hotspot Pln 04/26-05/11/23	06/28/2023	16.18
13969 - AT&T Mobility II, LLC	06-Unlimited LTE Laptop & Hotspot Pln 05/22-06/11/23	06/28/2023	29.24
	Account <b>53210 - Telephone</b> Totals	Invoice 4	<hr/> \$45.42
		Transactions	

Account **53230 - Travel**

2820 - Nathan Nickel	02-Travel & Per Diem for CentralSquare Conference	07/07/2023	979.53
	Account <b>53230 - Travel</b> Totals	Invoice 1	<hr/> \$979.53
		Transactions	

Account **53990 - Other Services and Charges**

11272 - Patriot Engineering And Enviromental, INC	02-Geotechnical Services for the 19th & Jefferson Retaining Wall	07/07/2023	316.00
	Account <b>53990 - Other Services and Charges</b> Totals	Invoice 1	<hr/> \$316.00
		Transactions	



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

Program **020000 - Main** Totals  
 Department **02 - Public Works** Totals

Invoice 9	\$1,779.58
Transactions	
Invoice 9	\$1,779.58
Transactions	

Department **03 - City Clerk**

Program **030000 - Main**

Account **52110 - Office Supplies**

8002 - Safeguard Business Systems, INC

03-Clerk Office-parking citation appeal forms	07/07/2023	329.34
Account <b>52110 - Office Supplies</b> Totals		\$329.34

Program **030000 - Main** Totals

Department **03 - City Clerk** Totals

Invoice 1	\$329.34
Transactions	
Invoice 1	\$329.34
Transactions	
Invoice 1	\$329.34
Transactions	

Department **04 - Economic & Sustainable Dev**

Program **040000 - Main**

Account **52420 - Other Supplies**

8541 - Amazon.com Sales, INC (Amazon.com Services LLC)

04-Adjustable Footrest - Order #111-4154413-7945000	07/07/2023	57.93
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293 - J&S Locksmith Shop, INC

04-Battery Operated equipment for Parks	07/07/2023	4,913.86
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Account <b>52420 - Other Supplies</b> Totals		\$4,971.79
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Invoice 2	\$4,971.79
Transactions	

Account **53170 - Mgt. Fee, Consultants, and Workshops**

8737 - ADS Consulting INC (Stone Municipal Group)

04-Consulting Services for Abatement Project Phase One	07/07/2023	5,310.00
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Account **53170 - Mgt. Fee, Consultants, and Workshops** Totals

Invoice 1	\$5,310.00
Transactions	

Account **53940 - Temporary Contractual Employee**

203 - INDIANA UNIVERSITY

04-ERI McKinney Climate Intern INV# 92217038	07/07/2023	2,000.00
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203 - INDIANA UNIVERSITY

04-ERI McKinney Climate Intern - INV# 92217021	07/07/2023	2,000.00
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# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

Account **53940 - Temporary Contractual Employee** Totals

Invoice 2 Transactions \$4,000.00

Account **53970 - Mayor's Promotion of Business**

4549 - Kroger Limited Partnership I 04-Supplies for Various Events, snack and veggie tray  
 4549 - Kroger Limited Partnership I 04-Supplies for Various Events water, kitkat snacks, veggie pack

07/07/2023 14.27  
 07/07/2023 37.22

Account **53970 - Mayor's Promotion of Business** Totals

Invoice 2 Transactions \$51.49

Account **53990 - Other Services and Charges**

8541 - Amazon.com Sales, INC (Amazon.com Services LLC) 04- Jabra PRO wireless headset for desk phone  
 5936 - Emily Wilson Gillespie 04-Completed B-Line Vinyl Fence Mural Repair  
 5936 - Emily Wilson Gillespie 04-Waterways Mural Repair

07/07/2023 152.99  
 07/07/2023 350.00  
 07/07/2023 50.00

Account **53990 - Other Services and Charges** Totals

Invoice 3 Transactions \$552.99

Program **040000 - Main** Totals

Invoice 10 Transactions \$14,886.27

Department **04 - Economic & Sustainable Dev** Totals

Invoice 10 Transactions \$14,886.27

Department **05 - Common Council**

Program **050000 - Main**

Account **53170 - Mgt. Fee, Consultants, and Workshops**

259 - Indiana Association Of Cities & Towns (AIM) 05 - 2023 AIM Ideas Summit Registration - Piedmont-Smith

07/07/2023 345.00

Account **53170 - Mgt. Fee, Consultants, and Workshops** Totals

Invoice 1 Transactions \$345.00

Program **050000 - Main** Totals

Invoice 1 Transactions \$345.00

Department **05 - Common Council** Totals

Invoice 1 Transactions \$345.00

Department **06 - Controller's Office**

Program **060000 - Main**



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

**Account 53730 - Machinery and Equipment Rental**

371 - Pitney Bowes, INC	06-Mail Meter Rental 3/31/23 - 6/29/23	07/07/2023	120.00
371 - Pitney Bowes, INC	06- Postage machine service call 5/31/23	07/07/2023	250.00
Account <b>53730 - Machinery and Equipment Rental</b> Totals			Invoice 2 Transactions
			\$370.00

**Account 53990 - Other Services and Charges**

910 - FORVIS, LLP	06-consultation & assist - Annual Comprehensive Financial Report	07/07/2023	13,125.00
Account <b>53990 - Other Services and Charges</b> Totals			Invoice 1 Transactions
			\$13,125.00
Program <b>060000 - Main</b> Totals			Invoice 3 Transactions
			\$13,495.00
Department <b>06 - Controller's Office</b> Totals			Invoice 3 Transactions
			\$13,495.00

**Department 07 - Engineering**

**Program 070000 - Main**

**Account 52110 - Office Supplies**

8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	07-Popup Document holders	07/07/2023	43.80
6530 - Office Depot, INC	07-Scissors_INV#293909842001	07/07/2023	6.07
Account <b>52110 - Office Supplies</b> Totals			Invoice 2 Transactions
			\$49.87

**Account 52420 - Other Supplies**

8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	07-iPhone adapter, OtterBox iPhone case INV#1MHX-GGTP-1JW1	07/07/2023	66.05
Account <b>52420 - Other Supplies</b> Totals			Invoice 1 Transactions
			\$66.05

**Account 52430 - Uniforms and Tools**

15449 - Rosen & Rosen Industries (R&R Industries)	07-Safety Vests with logo & Freight	07/07/2023	250.05
Account <b>52430 - Uniforms and Tools</b> Totals			Invoice 1 Transactions
			\$250.05



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

**Account 53240 - Freight / Other**

15449 - Rosen & Rosen Industries (R&R Industries)

07-Safety Vests with logo & Freight 07/07/2023 62.78

Account **53240 - Freight / Other** Totals Invoice 1 62.78  
Transactions

**Account 53320 - Advertising**

6891 - Gatehouse Media Indiana Holdings

07-legal Ads (Order 8791193 & 8792312) 07/07/2023 392.20  
INV 0005599302

Account **53320 - Advertising** Totals Invoice 1 392.20  
Transactions

Program **070000 - Main** Totals Invoice 6 820.95

Department **07 - Engineering** Totals Invoice 6 820.95  
Transactions

**Department 09 - CFRD**

**Program 090000 - Main**

**Account 52110 - Office Supplies**

6530 - Office Depot, INC

09-Office Supplies-Markers, Tent Cards, 07/07/2023 47.82  
Thumbtacks, Sheet Protec

Account **52110 - Office Supplies** Totals Invoice 1 47.82  
Transactions

**Account 52420 - Other Supplies**

8541 - Amazon.com Sales, INC (Amazon.com Services LLC)

09-More Ribbon for BHRC 4th of July 07/07/2023 34.95  
Float candy favors

4549 - Kroger Limited Partnership I

09-After Hours Ambassador Supplies- 07/07/2023 23.94  
Water

Account **52420 - Other Supplies** Totals Invoice 2 58.89  
Transactions

**Account 53230 - Travel**

1815 - Michael Shermis

09-National ADA Symposium, per diems, 07/07/2023 1,016.83  
hotel and reimbursables

Account **53230 - Travel** Totals Invoice 1 1,016.83  
Transactions

**Account 53310 - Printing**



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

7815 - A&M Graphics (Baugh Fine Print and Mailing)	09-Bookmarks for Human Rights Commission-BHRC July 4th Float Account <b>53310 - Printing</b> Totals	07/07/2023	157.00
		Invoice 1	<u>\$157.00</u>
Account <b>53910 - Dues and Subscriptions</b>		Transactions	
6879 - Indiana Consortium of State and Local Human Right	09-Indiana Consort. of Human Rights Agencies-Annual Dues Account <b>53910 - Dues and Subscriptions</b> Totals	07/07/2023	100.00
		Invoice 1	<u>\$100.00</u>
		Transactions	
	Program <b>090000 - Main</b> Totals	Invoice 6	<u>\$1,380.54</u>
		Transactions	
	Department <b>09 - CFRD</b> Totals	Invoice 6	<u>\$1,380.54</u>
		Transactions	
Department <b>10 - Legal</b>			
Program <b>100000 - Main</b>			
Account <b>52110 - Office Supplies</b>			
6530 - Office Depot, INC	10-ODP pens, markers, wireless presenter 314787887001 Account <b>52110 - Office Supplies</b> Totals	07/07/2023	26.01
		Invoice 1	<u>\$26.01</u>
		Transactions	
Account <b>52420 - Other Supplies</b>			
53442 - Paragon Micro, INC	10-Adobe Pro Newbill 129502	07/07/2023	489.99
53442 - Paragon Micro, INC	10-Paragon Micro Adobe Pro Legal & risk support staff Account <b>52420 - Other Supplies</b> Totals	07/07/2023	489.99
		Invoice 2	<u>\$979.98</u>
		Transactions	
Account <b>53120 - Special Legal Services</b>			
19660 - Bose McKinney & Evans, LLP	10-Annexation legal services 854712	07/07/2023	23,653.50
	Account <b>53120 - Special Legal Services</b> Totals	Invoice 1	<u>\$23,653.50</u>
		Transactions	
	Program <b>100000 - Main</b> Totals	Invoice 4	<u>\$24,659.49</u>
		Transactions	
	Department <b>10 - Legal</b> Totals	Invoice 4	<u>\$24,659.49</u>
		Transactions	



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

Department **11 - Mayor's Office**

Program **110000 - Main**

Account **52110 - Office Supplies**

6530 - Office Depot, INC	11 -office supplies certificate supplies, strath cardstk	07/07/2023	62.97
6530 - Office Depot, INC	11 -office supplies certificate supplies, certificate holder	07/07/2023	68.97
6530 - Office Depot, INC	11 -office supplies certificate supplies, certifate holder	07/07/2023	68.97
6530 - Office Depot, INC	11 -office supplies certificate supplies, certifate holder	07/07/2023	56.97
6530 - Office Depot, INC	11 -Copy paper & pens	07/07/2023	97.58
6530 - Office Depot, INC	11 -office supplies certificate supplies, seals, paper, steno	07/07/2023	132.86
Account <b>52110 - Office Supplies</b> Totals		Invoice 6	<u>\$488.32</u>
		Transactions	

Account **53230 - Travel**

6829 - Mary C Carmichael	11 -travel reimb Intern Town & Gown Assoc. Conf Ft. Collins	07/07/2023	195.00
Account <b>53230 - Travel</b> Totals		Invoice 1	<u>\$195.00</u>
		Transactions	
Program <b>110000 - Main</b> Totals		Invoice 7	<u>\$683.32</u>
		Transactions	
Department <b>11 - Mayor's Office</b> Totals		Invoice 7	<u>\$683.32</u>
		Transactions	

Department **13 - Planning**

Program **130000 - Main**

Account **52110 - Office Supplies**

8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	13-Transparent sheets, markers, booklet refill sheets	07/07/2023	27.96
Account <b>52110 - Office Supplies</b> Totals		Invoice 1	<u>\$27.96</u>
		Transactions	

Account **52420 - Other Supplies**





# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	13- Return of Women's Sun Hat	07/07/2023	(35.00)
	Account <b>52420 - Other Supplies</b> Totals	Invoice 1	<u>(35.00)</u>
Account <b>53310 - Printing</b>		Transactions	
7815 - A&M Graphics (Baugh Fine Print and Mailing)	13- Postcard Mailings for College & Walnut Corridor Meeting	07/07/2023	1,271.50
	Account <b>53310 - Printing</b> Totals	Invoice 1	<u>\$1,271.50</u>
Account <b>53990 - Other Services and Charges</b>		Transactions	
7855 - Veritext LLC	13-Transcription Services for Board of Zoning Appeals Meeting	07/07/2023	591.75
	Account <b>53990 - Other Services and Charges</b> Totals	Invoice 1	<u>\$591.75</u>
	Program <b>130000 - Main</b> Totals	Invoice 4	<u>\$1,856.21</u>
Program <b>132000 - MPO</b>		Transactions	
Account <b>53320 - Advertising</b>			
6891 - Gatehouse Media Indiana Holdings	13- Legal Ad for BMCMPO FY2024-2028 TIP Public	07/07/2023	38.48
	Account <b>53320 - Advertising</b> Totals	Invoice 1	<u>\$38.48</u>
Account <b>53910 - Dues and Subscriptions</b>		Transactions	
17974 - National Assoc. Of Regional Councils	13- Annual Membership Fee for Patrick Martin	07/07/2023	545.00
	Account <b>53910 - Dues and Subscriptions</b> Totals	Invoice 1	<u>\$545.00</u>
	Program <b>132000 - MPO</b> Totals	Invoice 2	<u>\$583.48</u>
	Department <b>13 - Planning</b> Totals	Invoice 6	<u>\$2,439.69</u>
Department <b>19 - Facilities Maintenance</b>		Transactions	
Program <b>190000 - Main</b>			
Account <b>52310 - Building Materials and Supplies</b>			



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

8658 - Kleindorfer's Hardware LLC	19-cs 2"chip brush,ties, saw blade, tape, cs Great stuff, marker	07/07/2023	214.81
Account <b>52310 - Building Materials and Supplies</b> Totals		Invoice 1	<hr/> \$214.81
Account <b>52420 - Other Supplies</b>			
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	19 - Ice Bucket Assembly for Refrigerator	07/07/2023	29.38
Account <b>52420 - Other Supplies</b> Totals		Invoice 1	<hr/> \$29.38
Account <b>52430 - Uniforms and Tools</b>			
19171 - Aramark Uniform & Career Apparel Group, INC	19-Work Uniforms for R. Flake - 6/15/2023	07/07/2023	28.60
19171 - Aramark Uniform & Career Apparel Group, INC	19- Work Uniforms for Facility Employees - 6/22/2023	07/07/2023	28.60
Account <b>52430 - Uniforms and Tools</b> Totals		Invoice 2	<hr/> \$57.20
Account <b>53210 - Telephone</b>			
1079 - AT&T	06-Unlimited LTE Laptop & Hotspot Pln 04/26-05/11/23	06/28/2023	.00
1079 - AT&T	06-Unlimited LTE Laptop & Hotspot Pln 05/22-06/11/23	06/28/2023	.00
13969 - AT&T Mobility II, LLC	06-Unlimited LTE Laptop & Hotspot Pln 04/26-05/11/23	06/28/2023	16.18
13969 - AT&T Mobility II, LLC	06-Unlimited LTE Laptop & Hotspot Pln 05/22-06/11/23	06/28/2023	29.24
Account <b>53210 - Telephone</b> Totals		Invoice 4	<hr/> \$45.42
Account <b>53230 - Travel</b>			
12128 - James D Boruff	19-Travel & Per Diem expenses for CentralSquare Conference	07/07/2023	132.00
Account <b>53230 - Travel</b> Totals		Invoice 1	<hr/> \$132.00
Account <b>53510 - Electrical Services</b>			
223 - Duke Energy	19-Fac Summary Elec Billing-4/5-6/1/23 BC 2010-23	06/28/2023	10,016.82
Account <b>53510 - Electrical Services</b> Totals		Invoice 1	<hr/> \$10,016.82
Transactions			



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

**Account 53530 - Water and Sewer**

208 - City Of Bloomington Utilities	19-City Hall-water/sewer bill - May 2023		06/28/2023	1,663.80
				\$1,663.80
<b>Account 53530 - Water and Sewer Totals</b>			Invoice 1 Transactions	

**Account 53610 - Building Repairs**

8143 - Cummins INC dba Cummins Sales and Service	19 -SA - Planned maintenance on equipment	BC 2022-103	07/07/2023	915.96
321 - Harrell Fish, INC (HFI)	19 - SA - Quarterly planned Maintenance	BC 2022-115	07/07/2023	2,088.00
321 - Harrell Fish, INC (HFI)	19- SA - Installed two soft starts for pumps P1 & P2, plus suppl	BC 2022-115	07/07/2023	4,300.00
<b>Account 53610 - Building Repairs Totals</b>			Invoice 3 Transactions	\$7,303.96

**Account 53630 - Machinery and Equipment Repairs**

60 - Monroe County Solid Waste Management District	19 - Recycled fluorescent tubes		07/07/2023	3.80
<b>Account 53630 - Machinery and Equipment Repairs Totals</b>			Invoice 1 Transactions	\$3.80
<b>Program 190000 - Main Totals</b>			Invoice 15 Transactions	\$19,467.19
<b>Department 19 - Facilities Maintenance Totals</b>			Invoice 15 Transactions	\$19,467.19

**Department 28 - ITS**

**Program 280000 - Main**

**Account 52420 - Other Supplies**

8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	28 - Amazon - Eliza Chair Accommodation		07/07/2023	177.99
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	28 - Amazon - USB Wall Charger Lobby Plant		07/07/2023	6.99
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	28 - Amazon - 4 Port USB Hub		07/07/2023	89.16
8439 - REM Industries LLC (IDville)	28 - IDville - Badge Printer Ribbon		07/07/2023	229.73
<b>Account 52420 - Other Supplies Totals</b>			Invoice 4 Transactions	\$503.87



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

**Account 53170 - Mgt. Fee, Consultants, and Workshops**

2898 - JDH Contracting, INC	28 - Butler Park Fiber Extension - Wifi in the Parks project	07/07/2023	49,654.35
2898 - JDH Contracting, INC	28 - Butler Park Fiber Extension - Wifi in the Parks project	07/07/2023	8,700.00
<b>Account 53170 - Mgt. Fee, Consultants, and Workshops Totals</b>			
			Invoice 2
			\$58,354.35
			Transactions

**Account 53640 - Hardware and Software Maintenance**

53442 - Paragon Micro, INC	28 - Paragon - Microsoft SQL Std SA Renewal 2023 - 1Yr (2)	07/07/2023	1,869.98
5534 - Presidio Holdings, INC	28 - Palo Alto Renewal All Locations	07/07/2023	14,774.69
8750 - Service Express, INC	28 - Service Exp - 2023 City Hall & BPD Server Maint Portion	07/07/2023	1,056.00
<b>Account 53640 - Hardware and Software Maintenance Totals</b>			
			Invoice 3
			\$17,700.67
			Transactions

**Account 53910 - Dues and Subscriptions**

7344 - Periodic INC	28 - Periodic 2023 Online Booking Subscription May 2023	07/07/2023	138.50
7344 - Periodic INC	28 - Periodic 2023 Online Booking Subscription June 2023	07/07/2023	138.50
8441 - Promevo Holdings, INC (Promevo, LLC)	28 - Promevo - GPanel 05/24/2023 - 01/25/2025	07/07/2023	3,654.30
8441 - Promevo Holdings, INC (Promevo, LLC)	28-Google wrkspc Enter place 14 set bloomington.in.gov May 2023	07/07/2023	98.00
8441 - Promevo Holdings, INC (Promevo, LLC)	28 - Promevo - Google Voice Monthly Subscription 2023	07/07/2023	74.83
<b>Account 53910 - Dues and Subscriptions Totals</b>			
			Invoice 5
			\$4,104.13
			Transactions

**Account 54420 - Purchase of Equipment**

5534 - Presidio Holdings, INC	28-Network Refresh Hardware Remaining Locations	07/07/2023	125,756.30
5534 - Presidio Holdings, INC	28-Network Refresh Hardware Remaining Locations	07/07/2023	58,455.91
<b>Account 54420 - Purchase of Equipment Totals</b>			
			Invoice 2
			\$184,212.21
			Transactions

**Account 54450 - Equipment**



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

53442 - Paragon Micro, INC

28 - Paragon - CAPR 10 Battery Backup USBs	07/07/2023	749.90
Account <b>54450 - Equipment</b> Totals	Invoice 1	<u>\$749.90</u>
Program <b>280000 - Main</b> Totals	Transactions	
Department <b>28 - ITS</b> Totals	Invoice 17	<u>\$265,625.13</u>
Fund <b>101 - General Fund (S0101)</b> Totals	Transactions	
	Invoice 17	<u>\$265,625.13</u>
	Transactions	
	Invoice 120	<u>\$362,245.14</u>
	Transactions	

**Fund 153 - LIT – Economic Development**

Department **04 - Economic & Sustainable Dev**

Program **040000 - Main**

Account **53960 - Grants**

60 - Monroe County Solid Waste Management District

04-LIT-Climate-Multifamily Recycling Composting Incentive	07/07/2023	27,500.00
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8448 - TEN31 Marketing LLC

04-Marketing Services for Go Bloomington (acct fixed)	07/07/2023	3,345.00
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Account <b>53960 - Grants</b> Totals	Invoice 2	<u>\$30,845.00</u>
Program <b>040000 - Main</b> Totals	Transactions	
Department <b>04 - Economic &amp; Sustainable Dev</b> Totals	Invoice 2	<u>\$30,845.00</u>
Fund <b>153 - LIT – Economic Development</b> Totals	Transactions	
	Invoice 2	<u>\$30,845.00</u>
	Transactions	
	Invoice 2	<u>\$30,845.00</u>
	Transactions	

**Fund 160 - IFA CoronaVirus Relief Fnd21.019**

Department **06 - Controller's Office**

Program **G20018 - IFA Corona Virus Relief Fund**

Account **53990 - Other Services and Charges**

250 - Crowe LLP

12 - Classification and Compensation Study 2023 - May 2023	07/07/2023	22,337.50
Account <b>53990 - Other Services and Charges</b> Totals	Invoice 1	<u>\$22,337.50</u>
	Transactions	



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

Program **G20018 - IFA Corona Virus Relief Fund** Totals  
 Department **06 - Controller's Office** Totals  
 Fund **160 - IFA CoronaVirus Relief Fnd21.019** Totals

Invoice 1	\$22,337.50
Transactions	
Invoice 1	\$22,337.50
Transactions	
Invoice 1	\$22,337.50
Transactions	

Fund **176 - ARPA Local Fiscal Recvry (S9512)**

Department **04 - Economic & Sustainable Dev**

Program **G21005 - ARPA COVID Local Fiscal Recovery**

Account **53960 - Grants**

205 - City Of Bloomington	04-Movies in the Park, Event Sponsor	07/07/2023	400.00
123 - Michael L Edwards	04-BGHIP Rebate Michael Edwards	07/07/2023	1,000.00
8075 - IFF (IFF Real Estate Services LLC)	04-SEEL Program - Facility Energy Assessments	07/07/2023	1,395.00
203 - INDIANA UNIVERSITY	04-BAC Grant on behalf of Vivek Vellanki	07/07/2023	2,000.00
8489 - MPI Solar, LLC	04-SEEL grant installed solar panels @Community Kitchen	07/07/2023	25,000.00
	Account <b>53960 - Grants</b> Totals	Invoice 5	\$29,795.00
		Transactions	

Account **53970 - Mayor's Promotion of Business**

8744 - Alyssa Tucker	04-Underground Exhibition Performance - Alyse Bounds	07/07/2023	400.00
	Account <b>53970 - Mayor's Promotion of Business</b> Totals	Invoice 1	\$400.00
		Transactions	

Program **G21005 - ARPA COVID Local Fiscal Recovery** Totals

Invoice 6	\$30,195.00
Transactions	
Invoice 6	\$30,195.00
Transactions	

Department **04 - Economic & Sustainable Dev** Totals

Department **20 - Street**

Program **G21005 - ARPA COVID Local Fiscal Recovery**

Account **52420 - Other Supplies**



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	20-Ballards covers for Kirkwood	07/07/2023	57.92
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	20-Credit on ballard cover for Kirkwood	07/07/2023	(57.92)
8658 - Kleindorfer's Hardware LLC	20-Spray Foam	07/07/2023	49.56
8658 - Kleindorfer's Hardware LLC	20-Fast wax, brush, micro fiber	07/07/2023	32.77
786 - Richard's Small Engine, INC	20-Helmet wheel suspensions & ratchet for tree crew	07/07/2023	74.99
	Account <b>52420 - Other Supplies</b> Totals	Invoice 5	<u>\$157.32</u>
	Program <b>G21005 - ARPA COVID Local Fiscal Recovery</b> Totals	Transactions	<u>\$157.32</u>
	Department <b>20 - Street</b> Totals	Invoice 5	<u>\$157.32</u>
		Transactions	<u>\$157.32</u>

Department **28 - ITS**

Program **G21005 - ARPA COVID Local Fiscal Recovery**

Account **54420 - Purchase of Equipment**

2898 - JDH Contracting, INC	28 - Crestmont Park Fiber	07/07/2023	107,502.27
5534 - Presidio Holdings, INC	28 - Network Refresh Services	07/07/2023	4,086.23
	Account <b>54420 - Purchase of Equipment</b> Totals	Invoice 2	<u>\$111,588.50</u>
	Program <b>G21005 - ARPA COVID Local Fiscal Recovery</b> Totals	Transactions	<u>\$111,588.50</u>
	Department <b>28 - ITS</b> Totals	Invoice 2	<u>\$111,588.50</u>
	Fund <b>176 - ARPA Local Fiscal Recvry (S9512)</b> Totals	Transactions	<u>\$141,940.82</u>
		Invoice 13	<u>\$141,940.82</u>
		Transactions	

Fund **312 - Community Services**

Department **09 - CFRD**

Program **090016 - Com Serv - Safe & Civil**

Account **52420 - Other Supplies**



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	09-Round Plastic Tablecloths for Juneteenth 2023	07/07/2023	12.34
11693 - The Award Center, INC	09-Plaques for Juneteenth 2023 Sponsors	07/07/2023	92.00
Account <b>52420 - Other Supplies</b> Totals		Invoice 2	<u>\$104.34</u>
Program <b>090016 - Com Serv - Safe &amp; Civil</b> Totals		Transactions	
		Invoice 2	<u>\$104.34</u>
Department <b>09 - CFRD</b> Totals		Transactions	
		Invoice 2	<u>\$104.34</u>
Fund <b>312 - Community Services</b> Totals		Transactions	
		Invoice 2	<u>\$104.34</u>
		Transactions	
<b>Fund 401 - Non-Reverting Telecom (S1146)</b>			
Department <b>25 - Telecommunications</b>			
Program <b>254000 - Infrastructure</b>			
Account <b>53640 - Hardware and Software Maintenance</b>			
13482 - Northern Lights Locating & Inspection, INC	25 - BDU Line Locates May 2023	07/07/2023	2,500.00
Account <b>53640 - Hardware and Software Maintenance</b> Totals		Invoice 1	<u>\$2,500.00</u>
Program <b>254000 - Infrastructure</b> Totals		Transactions	
		Invoice 1	<u>\$2,500.00</u>
		Transactions	
Program <b>256000 - Services</b>			
Account <b>53150 - Communications Contract</b>			
4170 - Comcast Cable Communications, INC	25 - Comcast Internet - 401 N Morton- July 2023	06/28/2023	213.40
4170 - Comcast Cable Communications, INC	25 - Internet - 627 N Morton - 6/17-7/16/2023	06/28/2023	188.45
4170 - Comcast Cable Communications, INC	28-3940 N Kinser Pike-business serv./equip chgs-6/21-7/20/23	06/28/2023	159.87
4170 - Comcast Cable Communications, INC	28 - 3550 N. Kinser Cascades Clubhouse- 6/27-7/26/23	06/28/2023	110.35
Account <b>53150 - Communications Contract</b> Totals		Invoice 4	<u>\$672.07</u>
Program <b>256000 - Services</b> Totals		Transactions	
		Invoice 4	<u>\$672.07</u>
		Transactions	





# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

Department **25 - Telecommunications** Totals  
 Fund **401 - Non-Reverting Telecom (S1146)** Totals

Invoice 5	\$3,172.07
Transactions	
Invoice 5	\$3,172.07
Transactions	

Fund **405 - Non-Reverting Improve I(S0113)**

Department **06 - Controller's Office**

Program **060000 - Main**

Account **53120 - Special Legal Services**

19660 - Bose McKinney & Evans, LLP

10-legal services federally funded project

07/07/2023

3,000.00

Account **53120 - Special Legal Services** Totals

Invoice 1	\$3,000.00
Transactions	

Program **060000 - Main** Totals

Invoice 1	\$3,000.00
Transactions	

Department **06 - Controller's Office** Totals

Invoice 1	\$3,000.00
Transactions	

Fund **405 - Non-Reverting Improve I(S0113)** Totals

Invoice 1	\$3,000.00
Transactions	

Fund **450 - Local Road and Street(S0706)**

Department **20 - Street**

Program **200000 - Main**

Account **53520 - Street Lights / Traffic Signals**

32 - Cassidy Electrical Contractors, INC

20-Repair street light damage @ Convention Center

07/07/2023

1,716.77

223 - Duke Energy

02-College Mall & Moores Pk-signal chgs 04/29/23-05/30/23

06/28/2023

50.82

223 - Duke Energy

02 - 17th & Dunn - elec charges for 05/03/23 to 06/02/23

06/28/2023

42.12

223 - Duke Energy

02-6th & Lincoln-meter surface lot-elec. chgs 05/03/23-06/02/23 BC 2019-74

06/28/2023

17.36

223 - Duke Energy

02 - 3rd & Indiana signal- elec charges for 05/03/23-06/02/23

06/28/2023

38.57

223 - Duke Energy

02-Tapp & Deborah-signal chgs 05/02/23-06/01/23

06/28/2023

45.75



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

223 - Duke Energy	02-11th & Walnut Signal-elec chgs 5/6-6/7/23	06/28/2023	47.29
223 - Duke Energy	02-Lighting 2538 S Buttonwood Lane elec BC 2022-025 chgs 05/02/23-06/01/23	06/28/2023	6.96
223 - Duke Energy	02- Int. of 14th & walnut-elec chgs 05/06/23-06/07/23	06/28/2023	47.32
223 - Duke Energy	02-2301 E. Woodstock Pl equip/elec chgs BC 2022-124 05/04-06/05/23	06/28/2023	28.60
223 - Duke Energy	02-Street Light Summary (inc. Showers West)-04/12-06/01/23	06/28/2023	18,788.33
223 - Duke Energy	02-Street Light Summary (inc. Showers West)-04/28-5/26/23	06/28/2023	40,225.83
223 - Duke Energy	02-Signal Summary Billing-elec chgs 4/28-6/3/23	06/28/2023	3,292.42
223 - Duke Energy	02-Signal Summary Billing-elec chgs 5/02-6/6/23	06/28/2023	58.66
223 - Duke Energy	02-Rogers Rd Sidepath-elec chgs 5/17-6/15/23	06/28/2023	9.13
Account <b>53520 - Street Lights / Traffic Signals</b> Totals		Invoice 15	\$64,415.93
		Transactions	
Program <b>200000 - Main</b> Totals		Invoice 15	\$64,415.93
		Transactions	
Department <b>20 - Street</b> Totals		Invoice 15	\$64,415.93
		Transactions	
Fund <b>450 - Local Road and Street(S0706)</b> Totals		Invoice 15	\$64,415.93
		Transactions	
<b>Fund 451 - Motor Vehicle Highway(S0708)</b>			
Department <b>20 - Street</b>			
Program <b>200000 - Main</b>			
Account <b>52340 - Other Repairs and Maintenance</b>			
4186 - Carrier & Gable, INC	20-RFB Solar Cabinet & Pedesatal for E Moores Pike	07/07/2023	5,705.00
Account <b>52340 - Other Repairs and Maintenance</b> Totals		Invoice 1	\$5,705.00
		Transactions	
Account <b>52420 - Other Supplies</b>			
5629 - Daniel Bitner	20-Travel Reimbursement for 2023 CentralSquare Conference	07/07/2023	16.58



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

409 - Black Lumber Co. INC	20-Misc Supplies for crews Milling silver duct tape	07/07/2023	11.88
409 - Black Lumber Co. INC	20-Single cut keys/hardware	07/07/2023	9.24
8658 - Kleindorfer's Hardware LLC	20-Roll pallet wrap	07/07/2023	31.99
Account <b>52420 - Other Supplies</b> Totals		Invoice 4 Transactions	<u>\$69.69</u>
Account <b>53150 - Communications Contract</b>			
5465 - Emergency Radio Service LLC (ERS-OCI Wireless)	20-Monthly Two-way Radio Services for Vehicles June 2023	07/07/2023	2,321.25
5465 - Emergency Radio Service LLC (ERS-OCI Wireless)	20-Monthly Two-way Radio Services for Vehicles May 2023	07/07/2023	2,321.25
Account <b>53150 - Communications Contract</b> Totals		Invoice 2 Transactions	<u>\$4,642.50</u>
Account <b>53160 - Instruction</b>			
5629 - Daniel Bitner	20-Travel Reimbursement for 2023 CentralSquare Conference	07/07/2023	132.00
2649 - Danna J Stephens	20-Travel Reimbursement for 2023 CentralSquare Conference	07/07/2023	979.53
7246 - Joseph D Vandeventer	20-Travel Reimbursement for 2023 CentralSquare Conference	07/07/2023	1,066.89
Account <b>53160 - Instruction</b> Totals		Invoice 3 Transactions	<u>\$2,178.42</u>
Account <b>53210 - Telephone</b>			
1079 - AT&T	06-Unlimited LTE Laptop & Hotspot Pln 04/26-05/11/23	06/28/2023	.00
1079 - AT&T	06-Unlimited LTE Laptop & Hotspot Pln 05/22-06/11/23	06/28/2023	.00
13969 - AT&T Mobility II, LLC	06-Unlimited LTE Laptop & Hotspot Pln 04/26-05/11/23	06/28/2023	16.18
13969 - AT&T Mobility II, LLC	06-Unlimited LTE Laptop & Hotspot Pln 05/22-06/11/23	06/28/2023	29.24
Account <b>53210 - Telephone</b> Totals		Invoice 4 Transactions	<u>\$45.42</u>
Account <b>53510 - Electrical Services</b>			
223 - Duke Energy	19-Fac Summary Elec Billing-4/5-6/1/23 BC 2010-23	06/28/2023	118.66



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

Account <b>53510 - Electrical Services</b> Totals		Invoice 1	\$118.66
Account <b>53920 - Laundry and Other Sanitation Services</b>		Transactions	
19171 - Aramark Uniform & Career Apparel Group, INC	20-Uniform & Mat Services for Street Division	07/07/2023	8.59
19171 - Aramark Uniform & Career Apparel Group, INC	20-Uniform & Mat Services for Street Division	07/07/2023	38.47
Account <b>53920 - Laundry and Other Sanitation Services</b> Totals		Invoice 2	\$47.06
Account <b>53950 - Landfill</b>		Transactions	
52226 - Hoosier Transfer Station-3140	20-Disposal fees for sweeper dump debris 4/20/23	07/07/2023	1,284.71
52226 - Hoosier Transfer Station-3140	20-Disposal fees for sweeper dump debris 4/30-5/24/23	07/07/2023	2,442.20
Account <b>53950 - Landfill</b> Totals		Invoice 2	\$3,726.91
Account <b>53990 - Other Services and Charges</b>		Transactions	
902 - Indiana Underground Plant Protection Service, INC	20-Line Locate Services for 2023 May	07/07/2023	788.50
6152 - K&S Rolloff, INC	20-Rolloff Services for sweeper debris 6/1/23	07/07/2023	500.00
Account <b>53990 - Other Services and Charges</b> Totals		Invoice 2	\$1,288.50
Program <b>200000 - Main</b> Totals		Transactions	
Department <b>20 - Street</b> Totals		Invoice 21	\$17,822.16
Fund <b>451 - Motor Vehicle Highway(S0708)</b> Totals		Transactions	
Fund <b>452 - Parking Facilities(S9502)</b>		Invoice 21	\$17,822.16
Department <b>26 - Parking</b>		Transactions	
Program <b>260000 - Main</b>		Invoice 21	\$17,822.16
Account <b>52210 - Institutional Supplies</b>		Transactions	
5099 - Office Three Sixty, INC	26-gloves/vomit cleaner	07/07/2023	67.16



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

5099 - Office Three Sixty, INC	26-credit for busted bucket of vomit cleaner	07/07/2023	(11.02)
5099 - Office Three Sixty, INC	26-wipes/cleaner/vomit cleaner/polish/trash can liners	07/07/2023	1,122.78
Account <b>52210 - Institutional Supplies</b> Totals		Invoice 3 Transactions	<u>\$1,178.92</u>
<b>Account 52310 - Building Materials and Supplies</b>			
8658 - Kleindorfer's Hardware LLC	26-latex gloves, batteries, 2 pk gloves	07/07/2023	68.46
8658 - Kleindorfer's Hardware LLC	26-brush, hitch pin, hitch pin keeper - for truck	07/07/2023	7.66
Account <b>52310 - Building Materials and Supplies</b> Totals		Invoice 2 Transactions	<u>\$76.12</u>
<b>Account 52340 - Other Repairs and Maintenance</b>			
4394 - Richardson Enterprises of Blgtn,LLC (FastSigns)	26-notification ev chargers not working in garage	07/07/2023	189.91
4394 - Richardson Enterprises of Blgtn,LLC (FastSigns)	26-garage info and emergency phone signs	07/07/2023	326.59
4394 - Richardson Enterprises of Blgtn,LLC (FastSigns)	26-sticker and signs for emergency exits	07/07/2023	141.53
Account <b>52340 - Other Repairs and Maintenance</b> Totals		Invoice 3 Transactions	<u>\$658.03</u>
<b>Account 53210 - Telephone</b>			
1079 - AT&T	06-Unlimited LTE Laptop & Hotspot Pln 04/26-05/11/23	06/28/2023	.00
1079 - AT&T	06-Unlimited LTE Laptop & Hotspot Pln 05/22-06/11/23	06/28/2023	.00
13969 - AT&T Mobility II, LLC	06-Unlimited LTE Laptop & Hotspot Pln 04/26-05/11/23	06/28/2023	32.36
13969 - AT&T Mobility II, LLC	06-Unlimited LTE Laptop & Hotspot Pln 05/22-06/11/23	06/28/2023	58.48
Account <b>53210 - Telephone</b> Totals		Invoice 4 Transactions	<u>\$90.84</u>
<b>Account 53510 - Electrical Services</b>			
223 - Duke Energy	19-Fac Summary Elec Billing-4/5-6/1/23	BC 2010-23 06/28/2023	1,478.48
Account <b>53510 - Electrical Services</b> Totals		Invoice 1 Transactions	<u>\$1,478.48</u>



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

**Account 53840 - Lease Payments**

512 - 7th & Walnut , LLC	26-Walnut St Garage - August 2023 garage rent	07/07/2023	17,824.79
3887 - Mercury Development Group, LLC	26-Morton St Garage-August 2023 garage rent	07/07/2023	38,035.85
	<b>Account 53840 - Lease Payments Totals</b>	Invoice 2	<u>\$55,860.64</u>
	<b>Program 260000 - Main Totals</b>	Transactions	<u>\$59,343.03</u>
	<b>Department 26 - Parking Totals</b>	Invoice 15	<u>\$59,343.03</u>
	<b>Fund 452 - Parking Facilities(S9502) Totals</b>	Transactions	<u>\$59,343.03</u>
		Invoice 15	\$59,343.03
		Transactions	

**Fund 455 - Parking Meter Fund(S2141)**

**Department 09 - CFRD**

**Program 090000 - Main**

**Account 53960 - Grants**

175 - Monroe County Humane Association, INC	09-2023 Downtown Outreach Grant- MCHA-Installment 2 of 2	07/07/2023	3,250.00
	<b>Account 53960 - Grants Totals</b>	Invoice 1	<u>\$3,250.00</u>
	<b>Program 090000 - Main Totals</b>	Transactions	<u>\$3,250.00</u>
	<b>Department 09 - CFRD Totals</b>	Invoice 1	<u>\$3,250.00</u>
		Transactions	<u>\$3,250.00</u>
		Invoice 1	\$3,250.00
		Transactions	

**Department 26 - Parking**

**Program 260000 - Main**

**Account 52110 - Office Supplies**

8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	26-ink pens for parking office	07/07/2023	31.48
6530 - Office Depot, INC	26-heavy duty door stops for parking office	07/07/2023	44.90
6530 - Office Depot, INC	26-usb thumb drives 64 gb	07/07/2023	49.99



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

6530 - Office Depot, INC	26-usb thumb drives		07/07/2023	59.98
6530 - Office Depot, INC	26-desk pad calendar		07/07/2023	12.99
6530 - Office Depot, INC	26-hanging file folder		07/07/2023	17.98
	Account <b>52110 - Office Supplies</b> Totals		Invoice 6	<u>\$217.32</u>
			Transactions	
Account <b>52420 - Other Supplies</b>				
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	26-toilet paper/13 and 33 gal trash bags		07/07/2023	203.05
	Account <b>52420 - Other Supplies</b> Totals		Invoice 1	<u>\$203.05</u>
			Transactions	
Account <b>53150 - Communications Contract</b>				
4264 - IPS Group, INC	26-bank fees and communications fees May 2023		07/07/2023	4,868.50
	Account <b>53150 - Communications Contract</b> Totals		Invoice 1	<u>\$4,868.50</u>
			Transactions	
Account <b>53830 - Bank Charges</b>				
4264 - IPS Group, INC	26-bank fees and communications fees May 2023		07/07/2023	8,756.25
	Account <b>53830 - Bank Charges</b> Totals		Invoice 1	<u>\$8,756.25</u>
			Transactions	
	Program <b>260000 - Main</b> Totals		Invoice 9	<u>\$14,045.12</u>
			Transactions	
	Department <b>26 - Parking</b> Totals		Invoice 9	<u>\$14,045.12</u>
			Transactions	
	Fund <b>455 - Parking Meter Fund(S2141)</b> Totals		Invoice 10	<u>\$17,295.12</u>
			Transactions	
Fund <b>456 - MVH Restricted</b>				
Department <b>20 - Street</b>				
Program <b>200000 - Main</b>				
Account <b>52330 - Street , Alley, and Sewer Material</b>				
5149 - E&B Paving, INC	20-Asphalt for Paving & Patching	BC 2023-009A	07/07/2023	15,739.54



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

Account **52330 - Street , Alley, and Sewer Material** Totals  
 Program **200000 - Main** Totals  
 Department **20 - Street** Totals  
 Fund **456 - MVH Restricted** Totals

Invoice 1	\$15,739.54
Transactions	
Invoice 1	\$15,739.54
Transactions	
Invoice 1	\$15,739.54
Transactions	
Invoice 1	\$15,739.54
Transactions	

Fund **600 - Cumulative Cap Imprv(CIG)(S2379)**

Department **02 - Public Works**

Program **020000 - Main**

Account **52330 - Street , Alley, and Sewer Material**

5149 - E&B Paving, INC	20-Asphalt for Paving & Patching	BC 2023-009A	07/07/2023	316.54
5149 - E&B Paving, INC	20-Asphalt for patching	BC 2023-009A	07/07/2023	496.83
334 - Irving Materials, INC	20-Concrete Materials class a stone, wash out bags	BC 2023-008	07/07/2023	852.00
334 - Irving Materials, INC	20-Concrete Materials class A stone	BC 2023-008	07/07/2023	740.00

Account **52330 - Street , Alley, and Sewer Material** Totals  
 Program **020000 - Main** Totals  
 Department **02 - Public Works** Totals  
 Fund **600 - Cumulative Cap Imprv(CIG)(S2379)** Totals

Invoice 4	\$2,405.37
Transactions	
Invoice 4	\$2,405.37
Transactions	
Invoice 4	\$2,405.37
Transactions	
Invoice 4	\$2,405.37
Transactions	

Fund **601 - Cumulative Capital Devlp(S2391)**

Department **02 - Public Works**

Program **020000 - Main**

Account **53990 - Other Services and Charges**

467 - Groomer Construction, INC	20-Neighborhood Sidewalk Services 2022	BC 2022-034	07/07/2023	89,068.00
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# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

Account <b>53990 - Other Services and Charges</b> Totals	Invoice 1	\$89,068.00
	Transactions	
Program <b>020000 - Main</b> Totals	Invoice 1	\$89,068.00
	Transactions	
Department <b>02 - Public Works</b> Totals	Invoice 1	\$89,068.00
	Transactions	

Department **07 - Engineering**

Program **070000 - Main**

Account **54310 - Improvements Other Than Building**

10 - Bledsoe Riggert Cooper & James INC	07-Moores/SE Trail (PE)	BC 2022-137	07/07/2023	1,807.20
Account <b>54310 - Improvements Other Than Building</b> Totals			Invoice 1	\$1,807.20
			Transactions	
Program <b>070000 - Main</b> Totals			Invoice 1	\$1,807.20
			Transactions	
Department <b>07 - Engineering</b> Totals			Invoice 1	\$1,807.20
			Transactions	
Fund <b>601 - Cumulative Capital Devlp(S2391)</b> Totals			Invoice 2	\$90,875.20
			Transactions	

Fund **730 - Solid Waste (S6401)**

Department **16 - Sanitation**

Program **160000 - Main**

Account **52420 - Other Supplies**

48 - Continental Research Corporation	16-Air Dispenser & refills for restrooms		07/07/2023	255.00
337 - Stansifer Radio Co, INC	16-test cable for route ware		07/07/2023	27.64
Account <b>52420 - Other Supplies</b> Totals			Invoice 2	\$282.64
			Transactions	

Account **52430 - Uniforms and Tools**

793 - Indiana Safety Company, INC	16-safety glasses		07/07/2023	63.12
Account <b>52430 - Uniforms and Tools</b> Totals			Invoice 1	\$63.12
			Transactions	



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

**Account 53130 - Medical**

231 - IU Health OCC Health Services	16-Drug Screening/Sanitation Dave Dodson	07/07/2023	50.00
231 - IU Health OCC Health Services	16-Drug Screening/Sanitation Daniel Polson	07/07/2023	50.00
<b>Account 53130 - Medical Totals</b>		Invoice 2 Transactions	\$100.00

**Account 53210 - Telephone**

1079 - AT&T	06-Unlimited LTE Laptop & Hotspot Pln 04/26-05/11/23	06/28/2023	.00
1079 - AT&T	06-Unlimited LTE Laptop & Hotspot Pln 05/22-06/11/23	06/28/2023	.00
13969 - AT&T Mobility II, LLC	06-Unlimited LTE Laptop & Hotspot Pln 04/26-05/11/23	06/28/2023	16.18
13969 - AT&T Mobility II, LLC	06-Unlimited LTE Laptop & Hotspot Pln 05/22-06/11/23	06/28/2023	29.24
<b>Account 53210 - Telephone Totals</b>		Invoice 4 Transactions	\$45.42

**Account 53240 - Freight / Other**

48 - Continental Research Corporation	16-Air Dispenser & refills for restrooms	07/07/2023	23.17
793 - Indiana Safety Company, INC	16-safety glasses	07/07/2023	15.51
<b>Account 53240 - Freight / Other Totals</b>		Invoice 2 Transactions	\$38.68

**Account 53510 - Electrical Services**

223 - Duke Energy	19-Fac Summary Elec Billing-4/5-6/1/23 BC 2010-23	06/28/2023	21.82
<b>Account 53510 - Electrical Services Totals</b>		Invoice 1 Transactions	\$21.82

**Account 53920 - Laundry and Other Sanitation Services**

19171 - Aramark Uniform & Career Apparel Group, INC	16-uniform rental (minus payroll ded)- 06/21/2023	07/07/2023	7.97
19171 - Aramark Uniform & Career Apparel Group, INC	16-Mat Services - 06/14/2023	07/07/2023	26.76
19171 - Aramark Uniform & Career Apparel Group, INC	16-uniform rental (minus payroll ded)- 06/14/2023	07/07/2023	7.97



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

19171 - Aramark Uniform & Career Apparel Group, INC	16-Mat Services - 06/21/2023	07/07/2023	26.76
Account <b>53920 - Laundry and Other Sanitation Services</b> Totals		Invoice 4	<u>\$69.46</u>
		Transactions	
<b>Account 53950 - Landfill</b>			
52226 - Hoosier Transfer Station-3140	16-recycling fees-06/01-06/15/2023	07/07/2023	2,575.70
52226 - Hoosier Transfer Station-3140	16-trash disposal fee-06/01-06/15/23	07/07/2023	16,308.93
Account <b>53950 - Landfill</b> Totals		Invoice 2	<u>\$18,884.63</u>
		Transactions	
Program <b>160000 - Main</b> Totals		Invoice 18	<u>\$19,505.77</u>
		Transactions	
Department <b>16 - Sanitation</b> Totals		Invoice 18	<u>\$19,505.77</u>
		Transactions	
Fund <b>730 - Solid Waste (S6401)</b> Totals		Invoice 18	<u>\$19,505.77</u>
		Transactions	
<b>Fund 800 - Risk Management(S0203)</b>			
Department <b>10 - Legal</b>			
Program <b>100000 - Main</b>			
Account <b>52110 - Office Supplies</b>			
6530 - Office Depot, INC	10-ODP pens, markers, wireless presenter 314787887001	07/07/2023	81.10
6530 - Office Depot, INC	10-ODP pens, markers, wireless presenter 314787901001	07/07/2023	10.99
6530 - Office Depot, INC	10-ODP pens, markers, wireless presenter314787916001	07/07/2023	9.99
Account <b>52110 - Office Supplies</b> Totals		Invoice 3	<u>\$102.08</u>
		Transactions	
Account <b>52420 - Other Supplies</b>			
53442 - Paragon Micro, INC	10-Paragon Micro Adobe Pro Legal & risk support staff	07/07/2023	489.99
Account <b>52420 - Other Supplies</b> Totals		Invoice 1	<u>\$489.99</u>
		Transactions	
Account <b>52430 - Uniforms and Tools</b>			



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

8613 - Crane's Leather & Shoe Shop, INC	10-boots uniforms and tools J. Sparks 8.5 M	07/07/2023	100.00
8613 - Crane's Leather & Shoe Shop, INC	10-boots uniforms and tools K. Blevins 11 B	07/07/2023	100.00
8613 - Crane's Leather & Shoe Shop, INC	10-boots uniforms and tools B. Wilson 12 D	07/07/2023	100.00
4142 - Emergency Medical Products, INC	10-Four Recertified AEDs 2557210	07/07/2023	854.00
1448 - Shoe Carnival, INC	10-shoes Show Carnival Davis 9	07/07/2023	94.98
1448 - Shoe Carnival, INC	10-shoes Show Carnival Ira 11.5	07/07/2023	94.98
1448 - Shoe Carnival, INC	10-shoes Show Carnival Baugh 10	07/07/2023	100.00
1448 - Shoe Carnival, INC	10-shoes Show Carnival Bastin 9	07/07/2023	85.00
1448 - Shoe Carnival, INC	10-shoes Show Carnival White 12	07/07/2023	99.98
1448 - Shoe Carnival, INC	10-shoes Show Carnival Pockette 9	07/07/2023	99.98
1448 - Shoe Carnival, INC	10-shoes Show Carnival Tiller 9	07/07/2023	99.98
Account <b>52430 - Uniforms and Tools</b> Totals		Invoice 11 Transactions	<u>\$1,828.90</u>
Account <b>53130 - Medical</b>			
7818 - Isaac L Drescher	10-CDL physical 2023 I. Drescher	07/07/2023	100.00
6123 - Jeffery W Morris	10-CDL physical 2023 J Morris	07/07/2023	100.00
3096 - Robbie J Turpin	10-CDL physical 2023 turpin	07/07/2023	100.00
7813 - Jeffrey W Wolford	10-CDL physical 2023 J Wolford	07/07/2023	100.00
Account <b>53130 - Medical</b> Totals		Invoice 4 Transactions	<u>\$400.00</u>
Program <b>100000 - Main</b> Totals		Invoice 19 Transactions	<u>\$2,820.97</u>
Department <b>10 - Legal</b> Totals		Invoice 19 Transactions	<u>\$2,820.97</u>
Fund <b>800 - Risk Management(S0203)</b> Totals		Invoice 19 Transactions	<u>\$2,820.97</u>



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

**Fund 801 - Health Insurance Trust**

**Department 12 - Human Resources**

**Program 120000 - Main**

**Account 53990.1201 - Other Services and Charges Health Insurance**

17785 - The Howard E. Nyhart Company, INC	12- Nyhart ER Cont \$2,013.12	06/26/2023	2,013.12
17785 - The Howard E. Nyhart Company, INC	12- Nyhart ER Cont		1,006.56
17785 - The Howard E. Nyhart Company, INC	12-June Wellness Reimbursement		4,478.95
Account <b>53990.1201 - Other Services and Charges Health Insurance</b> Totals			Invoice 3 <u>\$7,498.63</u>
Program <b>120000 - Main</b> Totals			Invoice 3 <u>\$7,498.63</u>
Department <b>12 - Human Resources</b> Totals			Invoice 3 <u>\$7,498.63</u>
Fund <b>801 - Health Insurance Trust</b> Totals			Invoice 3 <u>\$7,498.63</u>
			Transactions

**Fund 802 - Fleet Maintenance(S9500)**

**Department 17 - Fleet Maintenance**

**Program 170000 - Main**

**Account 52110 - Office Supplies**

6530 - Office Depot, INC	17 - First aid splinter removers refill kits	07/07/2023	12.58
6530 - Office Depot, INC	17 - office supplies-(2dz) retractable G-2 Fine, blue pens	07/07/2023	19.92
6530 - Office Depot, INC	17 - Sharpie gel pens calculator, Highlighters, Post it notes	07/07/2023	138.45
Account <b>52110 - Office Supplies</b> Totals			Invoice 3 <u>\$170.95</u>
			Transactions

**Account 52230 - Garage and Motor Supplies**

50605 - Bauer Built, INC	17 - (96)Disposal Fee light truck,(26) Tire Dismount Labor&Labor	07/07/2023	740.00
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# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

50605 - Bauer Built, INC	17 - (4) Indiana tire fee & (4) 265/70R19.5 Tires	07/07/2023	1,801.00
50605 - Bauer Built, INC	17 - tires for stock	07/07/2023	6,371.20
4693 - Monroe County Tire & Supply, INC	17 - (2) Tires for 824	07/07/2023	160.50
4693 - Monroe County Tire & Supply, INC	17 - Tire for 764	07/07/2023	186.75
4693 - Monroe County Tire & Supply, INC	17 - 4 tires for 566	07/07/2023	401.00
<b>Account 52230 - Garage and Motor Supplies Totals</b>		Invoice 6 Transactions	\$9,660.45
<b>Account 52240 - Fuel and Oil</b>			
613 - Hoosier Penn Oil Company, INC	17 - oil for stock for various vehicles and equipment	07/07/2023	4,345.35
7854 - Premier AG CO-OP, INC (Premier Energy)	17 - B20 PDX4 Clear on road fuel	07/07/2023	23,975.61
<b>Account 52240 - Fuel and Oil Totals</b>		Invoice 2 Transactions	\$28,320.96
<b>Account 52320 - Motor Vehicle Repair</b>			
4554 - Aero Industries, INC	17 - #581 AND #687 TARPS	07/07/2023	418.66
244 - Bloomington Ford, INC	17 - Windshield hose	07/07/2023	16.13
244 - Bloomington Ford, INC	17 - Parts & labor for OSL for Ford Super Duty	07/07/2023	211.89
244 - Bloomington Ford, INC	17 - Alternator Assembly for 124	07/07/2023	553.23
244 - Bloomington Ford, INC	17 - Rear Mirror Assembly for 922	07/07/2023	542.23
5481 - Bright Equipment, INC (Bobcat of Ellettsville)	17 -Hydraulic oil - stock, HD Poly bristle conv-25&Flat-25 - 469	07/07/2023	426.60
941 - Central Indiana Truck Equipment Corporation	17 - Diagnostic Display for 963	07/07/2023	711.20
941 - Central Indiana Truck Equipment Corporation	17 - Belt, L/W Grabber Gear kit, roller, single pump-sanitation	07/07/2023	9,636.08
941 - Central Indiana Truck Equipment Corporation	17 - Belt, TR roller assembly for Sanitation	07/07/2023	620.12
941 - Central Indiana Truck Equipment Corporation	17 - Single pump Control VA	07/07/2023	1,716.44



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

594 - Curry Auto Center, INC	17 - 2 N-Lamps for 201	07/07/2023	254.71
594 - Curry Auto Center, INC	17 - n-Wheel for 764	07/07/2023	268.49
594 - Curry Auto Center, INC	17 - SL-N-Seal, (2) N-Converters for 250	07/07/2023	599.59
594 - Curry Auto Center, INC	17 - credit for Returned N-Converter for 250	07/07/2023	(100.00)
1727 - Ditch Witch of Illinois	17 - 676 shut down relay	07/07/2023	195.54
51827 - Fire Service, INC	17 - Spring bushing, Torque Rod Shim for 394	07/07/2023	309.74
4046 - Heritage-Crystal Clean, INC	17 - stock antifreeze	07/07/2023	669.96
796 - Interstate Battery System of Bloomington, INC	17 - 31MHD & 31PMHD batteries for stock	07/07/2023	226.96
796 - Interstate Battery System of Bloomington, INC	17 - (2) 31MHD & MT-75, MT-78 &(2) MTP-65HD batteries	07/07/2023	730.18
5168 - Jasper Engine Exchange, INC	17 848 transmission	07/07/2023	3,252.00
4474 - Ken's Westside Service & Towing, LLC	17 - 961 repair of broken axle	07/07/2023	1,583.77
7308 - MacQueen Equipment, LLC	17 - 396 bracket spring	07/07/2023	968.96
53385 - O'Reilly Automotive Stores, INC	17 - Knife Blade for shop	07/07/2023	3.19
53385 - O'Reilly Automotive Stores, INC	17 - A/C Seal Kit for 853	07/07/2023	13.71
53385 - O'Reilly Automotive Stores, INC	17 - Press switch for Chev. K2500 4WD pickup	07/07/2023	15.28
53385 - O'Reilly Automotive Stores, INC	17 - Air filter for 586	07/07/2023	16.13
53385 - O'Reilly Automotive Stores, INC	17 - Air Filter for stock	07/07/2023	46.06
53385 - O'Reilly Automotive Stores, INC	17 - Air filter, cabin filter and oil filter for Chev Silverado	07/07/2023	47.49
53385 - O'Reilly Automotive Stores, INC	17 - O/P Control valve for 293	07/07/2023	71.62
53385 - O'Reilly Automotive Stores, INC	17 - Monroe Magnum Severe Service Shock Absorber for 254	07/07/2023	129.44
337 - Stansifer Radio Co, INC	17 - Electrical fuses	07/07/2023	7.60



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

54351 - Sternberg, INC	17 - Sensor	07/07/2023	44.96
54351 - Sternberg, INC	17 - Thermostat for 409	07/07/2023	56.94
54351 - Sternberg, INC	17 - Sensor	07/07/2023	97.19
54351 - Sternberg, INC	17 - REMANUFACTURED BRAKE SHOE KIT FOR 961	07/07/2023	244.20
4141 - Tennant Sales & Service Company	17 - Canister filter	07/07/2023	336.00
7555 - VoMac Truck Sales & Service INC	17 - (2) webb brake drums, Meritor-Reman brake shoe kit	07/07/2023	725.00
2096 - West Side Tractor Sales CO.	17 - hammer grease, hoe ram grease	07/07/2023	190.20
2096 - West Side Tractor Sales CO.	17 - Elbow and hoses	07/07/2023	586.02
2096 - West Side Tractor Sales CO.	17 - Starter motors	07/07/2023	706.12
2096 - West Side Tractor Sales CO.	17 - 5000 repairs to hammer	07/07/2023	460.86
2096 - West Side Tractor Sales CO.	17 - 608 oil, hyd, and fuel services	07/07/2023	1,557.76
2096 - West Side Tractor Sales CO.	17 - 617 service for pm and hyd	07/07/2023	1,024.76
<b>Account 52320 - Motor Vehicle Repair Totals</b>		Invoice 43 Transactions	\$30,193.01
<b>Account 52420 - Other Supplies</b>			
409 - Black Lumber Co. INC	17 - (2) 2x4 Treated lumber for 248	07/07/2023	14.38
8143 - Cummins INC dba Cummins Sales and Service	17 - insite software renewal	07/07/2023	770.00
12346 - Global Equipment CO., INC (Global Industrial)	17 - shop mechanics gloves	07/07/2023	580.15
177 - Indiana Oxygen Company, INC	17 - gases for stock	07/07/2023	289.23
8658 - Kleindorfer's Hardware LLC	17 - 3/4 x 8 grid, 2 washers and locknut	07/07/2023	10.67
8658 - Kleindorfer's Hardware LLC	17 - (2) 1 1/4 nipple, 1 1/4 blk - fleflange, (2) 6" strip hinge	07/07/2023	52.33
8181 - Lawson Products, INC	17 - Bench grinder. abv. wheel 6" coarse	07/07/2023	47.45





# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

8181 - Lawson Products, INC	17 - screws, connectors, flap bands, ties, cable lug, washers	07/07/2023	1,098.53
Account <b>52420 - Other Supplies</b> Totals		Invoice 8 Transactions	<u>\$2,862.74</u>
<b>Account 53510 - Electrical Services</b>			
223 - Duke Energy	19-Fac Summary Elec Billing-4/5-6/1/23 BC 2010-23	06/28/2023	23.68
Account <b>53510 - Electrical Services</b> Totals		Invoice 1 Transactions	<u>\$23.68</u>
<b>Account 53610 - Building Repairs</b>			
321 - Harrell Fish, INC (HFI)	17 - repair of car wash	07/07/2023	1,153.61
Account <b>53610 - Building Repairs</b> Totals		Invoice 1 Transactions	<u>\$1,153.61</u>
<b>Account 53620 - Motor Repairs</b>			
244 - Bloomington Ford, INC	17 - Parts & labor for OSL for Ford Super Duty	07/07/2023	104.60
52607 - Jim's Custom Trim Shop	17 - 829 repair to seat cushion	07/07/2023	450.00
4474 - Ken's Westside Service & Towing, LLC	17 - 961 repair of broken axle	07/07/2023	790.00
4474 - Ken's Westside Service & Towing, LLC	17 - Tow for squad car on 6/15.	07/07/2023	75.00
2096 - West Side Tractor Sales CO.	17 - 5000 repairs to hammer	07/07/2023	347.96
2096 - West Side Tractor Sales CO.	17 - 608 oil, hyd, and fuel services	07/07/2023	846.24
2096 - West Side Tractor Sales CO.	17 - 617 service for pm and hyd	07/07/2023	2,004.57
6476 - Samuel D Wray (Wray Automotive)	17 - ford F250 Super Duty alignment	07/07/2023	50.00
Account <b>53620 - Motor Repairs</b> Totals		Invoice 8 Transactions	<u>\$4,668.37</u>
<b>Account 53990 - Other Services and Charges</b>			
6891 - Gatehouse Media Indiana Holdings	17 legal ad surplus	07/07/2023	58.40
3286 - Peacetree, INC (PEI Maintenance)	17 - FuelMaster maintenance agreement BC 2023-003	07/07/2023	2,790.00



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

Account **53990 - Other Services and Charges** Totals  
 Program **170000 - Main** Totals  
 Department **17 - Fleet Maintenance** Totals  
 Fund **802 - Fleet Maintenance(S9500)** Totals

Invoice 2	\$2,848.40
Transactions	
Invoice 74	\$79,902.17
Transactions	
Invoice 74	\$79,902.17
Transactions	
Invoice 74	\$79,902.17
Transactions	

Fund **804 - Insurance Voluntary Trust**

Department **12 - Human Resources**

Program **120000 - Main**

Account **53990.1271 - Other Services and Charges Section 125 - URM- City**

17785 - The Howard E. Nyhart Company, INC	12-City URM	06/26/2023	44.99
17785 - The Howard E. Nyhart Company, INC	12-City URM	06/26/2023	79.99
17785 - The Howard E. Nyhart Company, INC	12-City URM	06/26/2023	28.99
17785 - The Howard E. Nyhart Company, INC	12-City URM		161.34
17785 - The Howard E. Nyhart Company, INC	12-City URM		77.11

Account **53990.1271 - Other Services and Charges Section 125 - URM- City** Totals

Invoice 5	\$392.42
Transactions	

Account **53990.1272 - Other Services and Charges Section 125 - DDC- City**

17785 - The Howard E. Nyhart Company, INC	12-City DDC	06/27/2023	192.30
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Account **53990.1272 - Other Services and Charges Section 125 - DDC- City** Totals

Invoice 1	\$192.30
Transactions	

Account **53990.1281 - Other Services and Charges Section 125 - URM- Util**

17785 - The Howard E. Nyhart Company, INC	12-Util URM	06/28/2023	30.00
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Account **53990.1281 - Other Services and Charges Section 125 - URM- Util** Totals

Invoice 1	\$30.00
Transactions	

Account **53990.1283 - Other Services and Charges Health Savings Account**



# Board of Public Works Claim Register

Invoice Date Range 06/24/23 - 07/07/23

17785 - The Howard E. Nyhart Company, INC

12-Nyhart HSA Employee Contribution 6-30-2023

24,012.92

Account **53990.1283 - Other Services and Charges Health Savings Account** Totals

Invoice 1 \$24,012.92

Transactions

Program **120000 - Main** Totals

Invoice 8 \$24,627.64

Transactions

Department **12 - Human Resources** Totals

Invoice 8 \$24,627.64

Transactions

Fund **804 - Insurance Voluntary Trust** Totals

Invoice 8 \$24,627.64

Transactions

Grand Totals

Invoice 334 \$965,896.40

Transactions

**REGISTER OF CLAIMS**  
**Board of Public Works Claim Register**

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
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<b>07/07/23</b>	Claims				<b>\$965,896.40</b>
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\$965,896.40

**ALLOWANCE OF CLAIMS**

We have examined the claims listed on the foregoing register of claims, consisting of claims, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of \$965,896.40

Dated this 3rd day of July year of 2023.

Kyla Cox Deckard, President	Elizabeth Karon, Vice President	Jennifer Lloyd, Secretary
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I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Office \_\_\_\_\_