

**MEMORANDUM**

**Community Advisory on Public Safety (CAPS) Commission  
Thursday, July 6, 2023, 3:00 p.m. – Hooker Conference Room (#245),  
401 N. Morton Street, Bloomington, Indiana**

The Regular Session meeting was called to order at 3:05 p.m.

**Commission members present in person:** Carolyn Leinenbach, Nejla Routsong (acting co-chair), Tyler Shaffer, Sophia Amos, Patty Moon

**Commission members present over Zoom:** Kamala Brown-Sparks, Jason Michálek

**Commission members absent:** Matthew Needler, Shelby Ford

**City staff present:** Ash Kulak

INTRODUCTION AND ROLL CALL (3:05 p.m.)

- Both co-chairs were absent, so the Commission agreed to make Nejla Routsong acting co-chair of the meeting.

APPROVAL OF AGENDA (3:11 p.m.)

- Cm. Brown-Sparks proposed adding “Safety in Public Housing” to the agenda.
- Cm. Routsong suggested adding it to Other Business or Topic Suggestions for Future Agendas.
- Cm. Brown-Sparks agreed to discuss next month but wanted to get on record that it is an issue to discuss.

APPROVAL OF MINUTES (3:13 p.m.)

- Cm. Brown-Sparks added a correction that she was in attendance at that meeting.\*
- Minutes from June 1, 2023 were approved with no objections.

REPORTS (3:14 p.m.)

Co-chairs: None.

Individuals:

- Cm. Moon inquired on the status of the flyer or handout to encourage public interaction with the Commission or to publicize events. It was agreed to put a flyer for specific initiatives on the agenda to include in outreach work.

Committees:

- Research Committee – discussed START results and preparation for annual report to Council.

\*This information was corrected in subsequent communications with the staff liaison who determined that Cm. Brown-Sparks was indeed absent.

- Reparations Committee – Cm. Brown-Sparks moved and it was seconded to reform the Reparations Committee with Cm. Brown-Sparks, Cm. Routsong, and Cm. Moon as members. No objections. Committee reformed. Cm. Amos joined committee. Staff gave reminders about Open Door Law application to committees.
  - Cm. Brown-Sparks – gave an update on Black Genealogy Day, located a speaker, discussed tentative dates between September and November, and discussed desire to use reversion funds for the event.
- CAPS Public Outreach Committee – Cm. Brown-Sparks moved and it was seconded to create an outreach committee. No objections. Motion carries. Members as follows: Cms. Moon, Routsong, Leinenbach, Michalek, Brown-Sparks, Amos.

Staff:

- Council staff welcomed new member and gave brief updates about budget requests, annual report, and commission review.

Public: None

Commission members agreed not to take a formal recess.

NEW BUSINESS (3:52 p.m.)

Alternative Public Safety Outreach Special Committee Report

- Cm. Routsong asked if there were any changes needing to be made to the report.
- Cm. Shaffer stated the pages did not match.
- Cm. Routsong stated that Operational Stakeholder C’s quotes had been added.
- Cm. Amos expressed concerns about the report including other jurisdiction’s data rather than being tailored to just the City of Bloomington.
- Cm. Amos expressed an interest in joining Research Committee. Michalek approved. Member added to Research Committee.
- Cm. Brown-Sparks moved and it was seconded to approve the report. Motion passed 7-0-0.

Annual Report to Council

- Council staff explained that the CAPS annual report is scheduled for August 2, 2023, Regular Session of the Common Council, with a maximum of 20 minutes for all reports.
- Cm. Moon moved and it was seconded to elect Cms. Routsong, Brown-Sparks, and Michalek as presenters for the annual report. No objections. Motion carries.

### Council Review of Commission

- Council staff stated that Ordinance 20-20 requires a review of the Commission after two years and stated that the Council is still determining on how to best accomplish this.

Cm. Amos left the meeting at 4:34 p.m. Meeting adjourned due in-person attendance dropping below 50% as required under state law. The remaining items on the agenda under Other Business and Topic Suggestions for Future Agendas were tabled to the next Regular Session.

Memorandum prepared by:  
Ash Kulak, Staff