

CITY OF BLOOMINGTON

PARKING COMMISSION

Regular Meeting

PACKET

September 2023

Thursday, September 28, 2023

Hybrid Meeting in in the Hooker Conference Room (Room #245) of City Hall and Remotely on Zoom

5:30 PM — 7:00 PM

The City is committed to providing equal access to information. However, despite our efforts, at times, portions of our board and commission packets are not accessible for some individuals. If you encounter difficulties accessing material in this packet, please contact Melissa Hirtzel at hirtzelm@bloomington.in.gov and provide your name, contact information, and a link to or description of the document or web page you are having problems with.

PARKING COMMISSION REGULAR MEETING

September 28, 2023, 5:30 PM — 7:00 PM

The meeting will be held both in person in the Hooker Conference Room (Room #245) of City Hall at the Showers Building, 401 N. Morton Street, Bloomington, Indiana and through a virtual platform via Zoom using the following link:

<https://bloomington.zoom.us/j/6359441221>

Meeting ID: 635 944 1221

Passcode: COBPT

Dial by your location: 312 626 6799 (Chicago)

- I. Call to Order
- II. Approval of Minutes
 - A. April 27, 2023
 - B. May 25, 2023
 - C. June 8, 2023
- III. Reports from Commissioners and City Offices
 - A. Feedback Requested from Boards and Commissions - Parking Commission
- IV. Reports from the Public
 - A. Terra Trace Zone 6 Parking - Ethan Riley
- V. Discussions of Resolutions
- VI. Discussions of Topics Not the Subject of Resolutions
 - A. Current distribution of loading zones
 - B. Review availability of parking on 3-lane section of Atwater between Woodlawn and Faculty
- VII. Topic Suggestions for Future Agendas
- VIII. Member Announcements
- IX. Commission Schedule (Regular Meeting and Work Session)
- X. Adjournment

Auxiliary aids for people with disabilities are available upon request with advance notice.
Please call (812) 349-3429 or E-mail human.rights@bloomington.in.gov.

Next Regular Meeting: October 26, 2023, 5:30 PM — 7:00 PM
Deadline for Next Regular Meeting Packet Material: Monday, October 23, 2023

PARKING COMMISSION REGULAR MEETING

Minutes

Date: 4/27/2023, 5:30 PM

The meeting was held hybridly in the Hooker Conference Room and remotely on Zoom.

Parking Commission minutes are transcribed in a summarized outline manner. Audio recordings of the meeting are available in the Planning and Transportation Department for reference.

Attendance

Parking Commissioners present:

Ben Dalton (Chair), Stephen Volan (Vice-Chairperson), Eoban Binder (Secretary), Michelle Wahl (via Zoom), Christopher Emge, Jack Wanninger, David Wolfe Bender

Parking Commissioners absent:

none

Others in Attendance:

Katie Gandhi (CoB staff)

- I. **Call to Order** – (~ 5:30 PM)
- II. **Approval of Minutes** – 1/26/2023 – The motion received a roll call vote of Ayes: 7, Nays: 0, Abstain: 0; the motion passed.
- III. **Reports from Commissioners & City Offices**
 - A. **Request to remove 2-hour parking at Allen and Rogers (Katie Gandhi)**

Ms. Gandhi reported a request staff received to remove 2-hour parking signs at the corner of Allen and Rogers. Nearby business Hoosier Heights is supportive of the change. Commissioners inquire whether this change would be rolled into a Title 15 omnibus ordinance, or changed separately; in addition, why the 2-hour limit was placed originally. Ms. Gandhi said she believes it was from the days when RCA's factory brought more people to the area.
- IV. **Reports from the Public (none)**
- V. **Discussions of Resolutions**
 - A. CM Volan motioned to vote for a generic statement of support for removal of the 2-hour parking limit proposed by staff. Mr. Dalton seconded. The

motion received a roll call vote of Ayes: 5, Nays: 0, Abstain: 1; the motion passed.

VI. Discussions of Topics Not the Subject of Resolutions

A. Neighborhood Parking Zone 10 (Stephen Volan)

- CM Volan provided brief history of Zone 10, as it pertains to Smallwood Apartments nearby (now 'The Avenue')
- Mr. Binder clarified the Near West Side Neighborhood Association has not been involved in the conversation yet
- Mr. Dalton suggests more opinions should be solicited overall. CM Volan reminds commissioners that neighborhood association members and CONA are not elected and there is nothing in code that associations must abide by.
- Mr. Emge said he will take up the matter and engage w/ stakeholders.

B. Parking meter skimmers, and rates

- Ms. Wahl reported all meters were recently checked for skimmers; none were found. Suggested a parking study should be conducted to inform future rate changes.
- CM Volan asked commissioners if anyone objects to the idea of multiple meter rates for different areas. Commissioners discussed pros and cons such as customer confusion, handling coins, reliability of recording plate numbers, etc.
- Further discussion of a vehicle moving between different zones and what the implications are for varied rates.
- Mr. Dalton asked that in lieu of a parking study, how to suggest/implement pricing experiments? CM Volan responds that the commission could do work itself, or engage a consultant.
- CM Volan shared table of annual revenue between 2017 and 2022.

VII. Topic Suggestions for Future Agendas

- A. Mr. Wanninger asked if recordings of meetings are available.
- B. Ms. Wahl asked commission for guidance on communicating new towing policy to IU population.
- C. Ms. Wahl mentioned she will have a report in the future about ADA spaces and other improvements.

VIII. Member Announcements

- A. CM Volan says he will be resuming work on the 2019 report next week.

IX. Commission Schedule (Regular Meeting and Work Session)

- Next Regular Meeting: May 25, 2023, 5:30 PM — 7:00 PM
- No scheduled work session.

X. Adjournment – ~ 6:45 PM

PARKING COMMISSION REGULAR MEETING

Minutes

Date: 5/25/2023, 5:30 PM

The meeting was held hybridly in the Hooker Conference Room and remotely on Zoom.

Parking Commission minutes are transcribed in a summarized outline manner. Audio recordings of the meeting are available in the Planning and Transportation Department for reference.

Attendance

Parking Commissioners present:

Ben Dalton (Chair), Stephen Volan (Vice-Chairperson), Eoban Binder (Secretary), Christopher Emge, Jack Wanninger

Parking Commissioners absent:

Michelle Wahl, David Wolfe Bender

Others in Attendance:

Jackie Scanlan (CoB staff)

- I. **Call to Order** – (~ 5:30 PM)
- II. **Approval of Minutes** – none
- III. **Reports from Commissioners & City Offices**
 - A. Mr. Emge reports no response from Near West Neighborhood since January regarding Zone 10.
 - B. Mr. Binder reports follow-up with Lyndsi Thompson from Chickering Rentals regarding her request for neighborhood zone at/near 3rd and Rogers.
 - C. CM Volan reports idea from constituent for apartment buildings to reserve space for moving trucks around move-in season (August)
 - D. Staff requests Resolution 23-02 be withdrawn from the meeting.
 - E. Staff requests discussion of Ordinance 23-10 be moved to later in the meeting so that Ms. Scanlan may be present.
- IV. **Reports from the Public (none)**
- V. **Discussions of Resolutions (none)**
- VI. **Discussions of Topics Not the Subject of Resolutions**

- A. Circulator bus proposal (CM Volan)
 - CM Volan explains CRED funding and that it has been closed and moved to the general fund by the city admin.
 - Idea is to create a circulator bus downtown to connect destinations and parking garages.
 - Overview of route concepts, startup costs, ongoing costs, interaction with IU, etc.
 - Questions from commissioners: cost/benefit; what level of service frequency; could ongoing expenses be covered by meter rate increase, or other sources? What is the ridership estimate? Is it needed if shared scooters and other BT routes increase service?

- B. Ordinance 23-10 (Jackie Scanlan, CoB staff)
 - Ms. Scanlan provides summary of ordinance (changes to UDO parking requirements); working with a consultant, staff found discrepancies and inconsistencies in parking requirements; staff are also proposing to increase the maximum parking allowed for restaurants.
 - City has received several zoning appeals from 'fast casual' restaurants with less floor space, but more overall customers.
 - Mr. Emge questions if private parking is subject to purview by the commission. Mr. Binder responds it is still parking and still part of the transportation system.
 - CM Volan points out errors in the table presented by staff. Mr. Dalton asks what prompted further review of the ordinance by staff; Ms. Scanlan responds a member of the public disagreed with maximums at all; however, maximums are not new and this is a refinement for consistency with policy, rather than an altogether new idea.
 - Public comment (Greg Alexander): since a lot of new development occurs at the periphery of the city, this is where UDO changes would have the most effect. Several developers have approached Board of Zoning Appeals to try and circumvent the work of the Plan Commission, so to say that appeals are a 'failure' doesn't make sense. We should say these are the exceptions, not the rule, for restaurants to get an increased maximum.

VII. Topic Suggestions for Future Agendas

- A. Mr. Binder moves to have a June 8 work meeting; Mr. Wanninger seconds.

VIII. Member Announcements (none)

IX. Commission Schedule (Regular Meeting and Work Session)

- Next Work Meeting: June 8, 2023, 5:30 PM — 7:00 PM
- Next Regular Meeting: June 22, 2023, 5:30 PM — 7:00 PM

X. Adjournment – ~7:00 PM

PARKING COMMISSION REGULAR MEETING

Minutes

Date: 6/8/2023, 5:30 PM

The meeting was held hybridly in the Hooker Conference Room and remotely on Zoom.

Parking Commission minutes are transcribed in a summarized outline manner. Audio recordings of the meeting are available in the Planning and Transportation Department for reference.

Attendance

Parking Commissioners present:

Ben Dalton (Chair), Stephen Volan (Vice-Chairperson), Eoban Binder (Secretary), Christopher Emge, David Wolfe Bender, Michael Schnoll, Michelle Wahl, Jack Wanninger

Parking Commissioners absent:

none

Others in Attendance:

Ryan Robling, Karina Pazos (CoB staff)

- I. Call to Order – (~ 5:30 PM)**
- II. Approval of Minutes – none**
- III. Reports from Commissioners & City Offices (none)**
- IV. Reports from the Public (none)**
 - A. Lyndsi Thompson: 222 S. Rogers / Chickering Rentals
 - Property is on a block with no permit parking, but during sports seasons, block fills up with vehicles. Thompson reports the house does not have off-street parking.
 - Questions from commissioners: time of use, number of tenants; property does have small driveway, but would be difficult to use by multiple vehicles. Unclear response from Thompson. Commissioners' consensus is to monitor and re-visit.
 - Mr. Wanninger suggests Chickering look into leasing off-street parking spaces nearby.
- V. Discussions of Resolutions**
 - A. Resolution 23-01 - Beneficiaries of parking revenue (CM Volan)

- CM Volan presents meter revenue by hour of day (8am to 8pm); notes the average revenue over the last 6 years is approx. \$2 million annually.
 - More charts: revenue by day of week, month, meter, block.
 - Ideas for new rate schedule: top-used blocks would have increased rate in the \$1.50-2 range, while low-use blocks would be reduced to \$0.50.
 - CM Volan reports he will be asking Council what kind of shuttle is wanted, then would look at costs and feasibility of using meter revenue.
- B. Resolution 23-02 - memo in support of UDO parking maximums
- staff proposal is unchanged since last meeting; concern is that restaurant maximum is raised to 15 spaces per 1000 sq ft GFA.
 - Mr. Robling reports staff have received three zoning appeals for more parking than the maximum, from Starbucks, Sonic, and Chipotle (on the west side of city).
 - CM Volan and Mr. Binder each voice disagreement on raising the maximum.
 - Mr. Emge voices support on raising the maximum, points out that the Bicycle and Pedestrian Safety Commission's vote was cited as a reason for the Parking Commission to support a different proposal, and the same should apply here.
 - Mr. Dalton agrees that the proposal has 'momentum' and the commission should probably support it as a practical matter; Mr. Dalton then states he would support a memo in support of the proposal except for the higher maximums for restaurants and fitness centers.
 - Proposal passes 4 yes; 1 no; 3 abstain

VI. Discussions of Topics Not the Subject of Resolutions (none)

VII. Topic Suggestions for Future Agendas (none)

VIII. Member Announcements (none)

IX. Commission Schedule (Regular Meeting and Work Session)

- Next Work Meeting: none scheduled
- Next Regular Meeting: August 24, 2023, 5:30 PM — 7:00 PM

X. Adjournment – ~6:40 PM



Karina Pazos <karina.pazos@bloomington.in.gov>

Fwd: Feedback Requested from Boards and Commissions - Parking Commission

3 messages

Ryan Robling <roblingr@bloomington.in.gov>
To: Karina Pazos <karina.pazos@bloomington.in.gov>

Thu, Sep 21, 2023 at 12:54 PM

Did you get this email too?

----- Forwarded message -----

From: **City Council** <council@bloomington.in.gov>

Date: Thu, Sep 21, 2023 at 11:42 AM

Subject: Feedback Requested from Boards and Commissions - Parking Commission

To: Ryan Robling <roblingr@bloomington.in.gov>

Dear Parking Commission,
(Please forward to the chair/all members as appropriate.)

The Common Council's Special Committee on Council Processes has been reviewing an [Organizational Assessment](#) of Boards and Commissions prepared by the Novak Consulting Group from January 2022.

The Novak report mentions that the City should regularly review the scopes of individual boards and commissions. The report suggests identifying areas of overlap and addressing those areas by merging similar entities or by further differentiating their scopes. The report specifically recommends merging the Traffic Commission, the Bicycle and Pedestrian Safety Commission, and the Parking Commission. At some point, the Committee would like to host a meeting with staff liaisons and members of these commissions to discuss this recommendation. An invitation to do so will be shared in the future.

The Committee has not endorsed any recommendation from the Novak report to merge any commissions, but it is interested in hearing from boards and commissions as part of reviewing the report.

At this time, the Committee is interested in feedback from the Parking Commission on its purpose, duties, goals, etc. currently spelled out in local code as follows:

BMC 2.12.110(a)

Purpose. It shall be the primary purpose of the parking commission (commission), in coordination with decision-makers and other entities as is necessary or prudent:

- (1) To develop, implement, maintain, and promote a comprehensive policy on parking that takes into account the entirety of, and furthers the objectives of, the city's comprehensive plan; and
- (2) To coordinate parking activities, to carry on educational activities in parking matters, to supervise the preparation and publication of parking reports, to receive comments and concerns having to do with parking matters, and to recommend to the common council and to appropriate city officials ways and means for achieving the city's comprehensive plan objectives through the administration of parking policies and the enforcement of parking regulations.

BMC 2.12.110(e)

Powers and Duties. The commission shall meet at least one time each month, unless it votes to cancel the meeting. Its powers and duties shall include, but are not limited to:

- (1) Accessing all data regarding the city's parking inventory, including usage, capital and operating costs, so long as the data is released in a manner consistent with exemptions from disclosure of public records set forth in Indiana Code § 5-14-3-4;
- (2) Reviewing the performance of all meters, lots, garages, and neighborhood zones in the city's parking inventory, and reviewing the performance of all divisions of city departments devoted specifically to parking management;
- (3) Making recommendations on parking policy, including but not limited to: pricing, hours of operation, addition

- or removal of parking spaces, and changes when necessary to city code, enforcement procedures, or any other aspect of parking management policy;
- (4) Submitting an annual report of its activities and programs to the mayor and council by October of each year;
- (5) Adopting rules and regulations for the conduct of its business; and
- (6) Applying for appropriations through the mayor, or researching and applying for grants, gifts, or other funds from public or private agencies, for the purpose of carrying out any of the provisions of this section.

Does this accurately reflect and capture the activities of the Commission? Would the Commission suggest any revisions to this language and, if so, what are those revisions?

This same request for feedback is being sent to other boards and commissions with purposes/duties set forth in local code.

The Committee would appreciate it if a response could be provided by November 20, 2023. Alternatively, please let us know if additional time is needed.

Respectfully,
Stephen Lucas

Office of the Common Council
City of Bloomington
[401 N. Morton](#), P.O. Box 100
Bloomington, Indiana 47404
(v:) 812.349.3409 (f:) 812.349.3570 (e:) council@bloomington.in.gov
www.bloomington.in.gov/council

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Ryan Robling

Planning Services Manager

Planning and Transportation

Direct: 812-349-3459

Office: 812-349-3423

Karina Pazos <karina.pazos@bloomington.in.gov> Thu, Sep 21, 2023 at 3:22 PM
To: Ben Dalton <bendalton@gmail.com>, David Wolfe Bender <benderd@iu.edu>, Michael Schnoll <schnollms@aol.com>, Jack Wanninger <jjwannin@iu.edu>, Eoban Binder <eoban@eoban.com>, Michelle Wahl <michelle.wahl@bloomington.in.gov>, Stephen Volan <volans@bloomington.in.gov>, Christopher Emge <cjemge9@gmail.com>, Raye Ann Cox <coxr@bloomington.in.gov>

[Quoted text hidden]

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 <p>CITY OF BLOOMINGTON</p>	<p>Karina Pazos (she/her) Long Range Planner Planning and Transportation Department City of Bloomington, IN karina.pazos@bloomington.in.gov 812.349.3423 bloomington.in.gov</p>
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Christopher Emge <cjemge9@gmail.com>
To: "council@bloomington.in.gov" <council@bloomington.in.gov>
Cc: Karina Pazos <karina.pazos@bloomington.in.gov>

Fri, Sep 22, 2023 at 11:43 AM

Good day COB Common Council Staff,

As a nearly four-year member, I would say the language spelled out in the city code accurately describes the Parking Commission's role.

Best, Christopher
[Quoted text hidden]



Karina Pazos <karina.pazos@bloomington.in.gov>

Re: [Planning] Street parking/ one way

1 message

Ryan Robling <roblingr@bloomington.in.gov>
To: Melissa Hirtzel <hirtzelm@bloomington.in.gov>
Cc: Karina Pazos <karina.pazos@bloomington.in.gov>

Thu, Aug 24, 2023 at 4:12 PM

Technically it's Karina, but can also be me. Thanks!

On Thu, Aug 24, 2023 at 4:10 PM Melissa Hirtzel <hirtzelm@bloomington.in.gov> wrote:

Do I send these to you?

	<p>Melissa Hirtzel Office Manager, Planning & Transportation hirtzelm@bloomington.in.gov 812.349.3424 Office bloomington.in.gov</p>
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----- Forwarded message -----

From: **Ethan Riley** <rileyethan408@gmail.com>
Date: Thu, Aug 24, 2023 at 4:09 PM
Subject: [Planning] Street parking/ one way
To: <planning@bloomington.in.gov>

Parking Commission
City of Bloomington, Indiana
[401 N. Morton St.](#)
[Suite 130](#)
[Bloomington, IN 47404](#)
planning@bloomington.in.gov

To the City of Bloomington Parking Commission,
As a resident of Terra Trace Apartments, I am writing in opposition to the City of Bloomington's ("the City") ordinance regarding on-street parking in Zone 6, Garden Hill neighborhood. I feel strongly that residents of Terra Trace Apartments should be granted access to on-street parking passes in this neighborhood for the following reasons:

- 1) Terra Trace was developed in 1972 when residents did not have cars as frequently as they do now in modern times. It was impossible to forecast the growing demand for cars at that time.

2) Terra Trace is restricted by the City's minimum green space requirements; thus the City will not allow Terra Trace to create more parking spaces on their privately owned land.

3) Any visitor to Terra Trace will notice frequently that a minimum amount of current neighborhood residents actually park along 14th and 15th streets in the blocks occupied by Terra Trace. It is frustrating to see available parking sitting empty day after day, night after night.

4) The City has created a special exception for residents of IU Greek Housing and Collins- Living Learning Center to buy on-street parking passes (15.37.220). The City has set a precedent that larger living communities can be eligible for on-street parking elsewhere in the City.

The City is creating an undue hardship on Terra Trace and the residents by not allowing residents to purchase on-street parking passes in addition to keeping an available essential resource underutilized. We believe Terra Trace should be retroactively grandfathered into the ordinance and residents should be allowed to purchase on-street parking permits for Zone 6 neighborhood. We encourage the City to please reconsider the ordinance regarding Zone 6 parking.

Thank you,

Signature Ethan Riley
Apartment H-1

Date 8-24-23

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Ryan Robling

Planning Services Manager

Planning and Transportation

Direct: 812-349-3459

Office: 812-349-3423



Karina Pazos <karina.pazos@bloomington.in.gov>

Parking Commission Agenda

2 messages

Ben Dalton <bendalton@gmail.com>

Thu, Sep 21, 2023 at 2:39 PM

To: Ryan Robling <roblingr@bloomington.in.gov>, Karina Pazos <karina.pazos@bloomington.in.gov>

Hi Ryan and Karina,

I wanted to follow up with you both on a few items.

First, I am still trying to figure out exactly how to be effective in my position. So, if you have any resources I should be aware of or any recommendations, please let me know!

Secondly, I would like to do a review of the current distribution of loading zones around the city as well as get some feedback from parking operations (I just cc'd you both on that email). Can you help us review these locations on a map during our meeting?

We also received this email from Tracy Gates (former parking commission member) and I wasn't sure how best to address this in the context of our commission meetings. Do you have any suggestions?

>

> Hi Eoban-

> Hope this email finds you well. I am contacting you in order to have the Parking Commission review the availability of parking on the 3 lane section of Atwater between S. Woodlawn and S. Faculty. This stretch was designed to be a cue for traffic moving into the garage but is currently unused for that purpose. What we'd like to see is paid 2 hour parking in this unused 3rd lane.

>

> Last year there was a brief period when the City allowed paid parking on the Northside of Atwater between Woodlawn and Faculty. It seemed to Ouale and I that the parking was very popular. Then it vanished as quickly as it appeared. Apparently it did not go through the proper channels.

>

> Can we get introduced through the proper channels?

>

> Thanks-Tracy & Ouale

> 812-322-3499

Thanks for the assistance!

Ben

Karina Pazos <karina.pazos@bloomington.in.gov>

Tue, Sep 26, 2023 at 5:07 PM


To: Ben Dalton <bendalton@gmail.com>

Cc: Ryan Robling <roblingr@bloomington.in.gov>

Thanks, Ben. I added these items to the agenda.

[Quoted text hidden]

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 <p>CITY OF BLOOMINGTON</p>	<p>Karina Pazos (she/her) Long Range Planner Planning and Transportation Department City of Bloomington, IN karina.pazos@bloomington.in.gov 812.349.3423 bloomington.in.gov</p>
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