

10/3/2023 Memorandum of Discussion (prepared by council staff, Ash Kulak)

**Note:** A quorum of members was not present to conduct business, so a meeting of the CAPS Commission was not held. Instead, individual members present held a brief discussion of matters on the agenda without any final action.

Present:

in person: Shaffer, Michalek  
Zoom: Brown-Sparks

Absent:

Routsong, Moon, Amos

Public (Zoom):

Richard Lutz  
Sam Dove  
Jim Shelton

Cm. Brown-Sparks reported on the Black Genealogy Day Event to occur on November 18, 2023, partnering with the Monroe County History Center. Looking for names for the event.

Cm. Shaffer inquired about what happened at past meetings, and Cm. Michalek gave a brief summary of the September meeting.

Council Staff (Kulak) gave several announcements, including the October 24, 2023 City Board/Commission Appreciation Event and request for RSVPs and group photos; the Common Council Special Committee on Council Process request of the CAPS Commission to review Bloomington Municipal Code provisions that cover the CAPS Commission; and issues regarding regular scheduling of meetings for the coming year and emphasized the need for consistency for the sake of the public and prospective applicants to the Commission.