# **Board Meeting Minutes**

July 12, 2023

### Noon.

## In-Person

City Hall-1-City Hall McCloskey Conference Room The meeting was called to order at 12:00 PM

#### Roll Call - De de la Rosa

- De de la Rosa (Executive Director)
- Felisa Spinelli
- Chris Cockerham
- Chaz Mottinger (City Staff)
- Mary Morgan
- Heather Robinson
- Paul Ash
- Kate Rosenberger (Joined on zoom)
- Karen Jepson-Innes (Wonderlab Museum)
- Colleen Newbill City Assistant Attorney

#### I. Approval of Minutes (April 2023)

May meeting minutes - edit to Colleen Newbill's name

- Move by: Mary Morgan
- Seconded: Paul Ash
- Motion carried: Unanimously

#### II. Reports from Officers and Committees

- Director's Report
  - Parterning with SBDC Ivy Tech to contact those delinquent, or a nonpayment status and to do a financial report
  - If they enroll in the SBDC services they can receive a two year extension on their loan
    - Applies to FAB & BUEA Loans
  - Loan repayment period extended and ends in 2026
  - There are 2-3 delinquent loans (4-6 months) but they stayed in contact
  - State policy forces the city to deposit any payment within 24 hours of receiving
    - The City can't legally use a third party entity because of that delay
    - Setting up an ACH with a bank that can directly send payments, the ESD can help anyone figure out that payment structure
  - Grants & Scholarships Update
    - An update to the application processApplicants must present their application
  - Discussion on moving sidewalk repair under accessibility
  - Motion to make correction to business building improvement and safety and security modification by Mary Morgan, seconded by Paul Ash, carried unanimously
  - Searching for labor representative
- Financial Reports
  - Motion to approve financial statements for April and May moved by Paul Ash, Seconded by Chris Cockerham, and carried unanimously

#### III. New Business

- Appointment of Chris Cockerham as BUEA rep on the CFB Board
  - Motion moved by Mary Morgan, seconded by Paul Ash, carried 5 0
  - Votes in Affirmation: Heather Robinson Vice Chair, Mary Morgan Secretary, Kate Rosenbarger - Board member, Felisa Spinelli - Board member, Paul Ash - Board member
  - Recusal: Chris Cockerham
- Cancellation of August 9th BUEA Meeting
  - Moved by Paul Ash, Seconded by Chris Cockerham, and carried unanimously
- Arts Grants Presented by Chaz Mottinger
  - The BUEA allocated \$40,000 for the Zone Arts Grants, given to the Arts Commission
  - Recieved 67 Arts Grants Applications
  - \$17,500 for 14 organizations & artists
  - Motion to approve 12 grants moved by Paul Ash, Seconded by Felisa Spinelli, and carried unanimously
  - Motion to approve the 2 grants requested by Chris Cross motioned by Paul Ash, Seconded by Felisa Spinelli, carried 5 0
    - Approvals: Mary Morgan Secretary, Kate Rosenbarger Board member, Chris
      Cockerham Board member, Felisa Spinelli Board member, Paul Ash Board member
    - Recusals: Heather Robinson
- Wonderlab Presentation presented by Karen Jepson-Innes
  - Front door upgrade to improve energy efficiency, and make a ease of entrance for accisbile accommodations and strollers
  - The full project costs \$28,222 and a donor has covered \$16,000, resulting in a request for \$12,222 for the automatic door opener
  - Motion moved by Paul Ash, seconded by Felisa Spinelli, carried unanimously

### V. Unfinished Business

- No Unfinished Business
- V. General Discussion
- No General Discussion
- VI. Adjournment
- Meeting adjourned at 1:00 pm.