

AGENDA

UTILITIES SERVICE BOARD MEETING

Utilities Service Center Boardroom
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47401

Amanda Burnham, President
Megan Parmenter, Vice President
Jeff Ehman
Seth Debro
Jim Sherman
Kirk White
Molly Stewart
Jim Sims, ex officio
Scott Robinson, ex officio

Join Zoom Meeting

<https://bloomington.zoom.us/j/83405064693?pwd=zUWACjQL8wUMuove9JbQBSS9TYC4qa.1>

Meeting ID: 834 0506 4693
Passcode: 815308

Thursday, October 19, 2023
4:00 p.m. Special Meeting

- I. Call to Order
- II. Bid Opening - Winston Thomas Wastewater Treatment Plant Demolition Project - Kevin White
- III. Petitions and Communications*
- IV. Adjournment

*Public Comment will be limited to 5 minutes per person

ADVERTISEMENT FOR
BIDS

WINSTON THOMAS WWTP DEMOLITION

300 W Gordon Pike, Bloomington, IN 47403

NOTICE IS HEREBY GIVEN THAT THE UTILITIES SERVICE BOARD OF THE CITY OF BLOOMINGTON, INDIANA WILL RECEIVE SEALED BIDS FOR THE BELOW-DESCRIBED WORK AT THE LOCATION INDICATED.

Project consists of the demolition and removal of six existing structures, removal and capping of all utilities and preparation of the site for future use to be bid separately as shown on the Contract Documents prepared by Bynum Fanyo and Associates, dated September 15, 2023.

Sealed bids shall be received by the Utilities Department, at 600 E. Miller Drive, Bloomington, Indiana, 47401, at or before 3:45 PM local time on **October 19, 2023**. Any bids received after the designated time will be returned unopened. Bids will be publicly opened and read aloud during a special meeting of the Utilities Service Board in the board room at 600 E. Miller Dr., Bloomington, IN, 47401, commencing at 4:00 PM local time on October 19, 2023. Bids will be reviewed after the meeting and the award may be made at the following regular Utilities Service Board meeting on **October 23, 2023** or a subsequent meeting of the Board.

All Bids must be in accordance with the Bidding Documents contained in the project documents on file with the Director of Utilities, City of Bloomington, 600 E. Miller Dr. Bloomington, Indiana 47401. Project documents are available for inspection only at the City of Bloomington Utilities office.

Bid documents shall be available via email on or after September 20, 2023. Copies of the Bidding Documents may be obtained from Kevin White, City of Bloomington Utilities Department Engineering Division 600 E. Miller Dr. Bloomington, IN 47401, (812)349-3616.

Neither the Owner or Engineer has any responsibility for the accuracy, completeness or sufficiency of any bid documents obtained from any other source other than the sources listed herein. Obtaining these documents from any other source(s) may result in obtaining incomplete and inaccurate information. Obtaining these documents from any other source other than directly from the sources listed herein may also result in failure to receive addenda, corrections, or other revisions to the Bidding Documents that may be issued.

A **mandatory pre-bid conference** will be held on **October 4, 2023 from 9:00 a.m. to 11:00 a.m.** to familiarize Bidders with this Project prior to the Bid opening. The meeting will be held on-site at the Winston Thomas WWTP, 300 W Gordon Pike, Bloomington,

IN 47403. The meeting is expected to review project locations, demolition required, and bid documents required.

Each Bidder shall file with his or her sealed bid:

- 1) Proposal Form – completed and signed;
- 2) Form 96 (Revised 2013), “Contractors Bid For Public Works”, including Non-Collusion Affidavit, completely executed, signed, and notarized as prescribed by the Indiana State Board of Accounts, and Section III of Part II of Form 96 titled, "Contractor's Financial Statement";
- 3) Bidder’s Qualifications as described in Sections I and II of Part II of Form 96 and other information that may be appropriate.
- 4) Bid Security: Acceptable Bidder’s bond or certified check drawn on an acceptable bank in an amount of not less than 5% of the total bid price;
- 5) A properly executed Employee Drug Testing Program Affidavit for a public works project estimated to cost at least \$150,000;
- 6) A properly executed A E-Verify affidavit;
- 7) City of Bloomington Living Wage Ordinance Affidavit
- 8) City of Bloomington Responsible Bidder Affidavit;
- 9) Any other items listed in the Instructions to Bidders.

For bids of \$100,000.00 or more, the successful bidder shall furnish performance and payment bonds for one hundred percent (100%) of the contract amount prior to the execution of the contract, and said bonds shall remain in effect for a period of one (1) year after final acceptance of the work.

Each Bidder must ensure that to the greatest extent feasible, opportunities for training and employment should be given to lower income residents of the project area and purchases and/or contracts for work in connection with the project should be awarded to small business concerns which are located in, or owned in substantial part, by persons residing in the area of the project.

The City of Bloomington is an equal opportunity employer, and Bidder shall meet all requirements for equal employment under Title VII of the 1964 Civil Rights Act as amended and under the Bloomington Human Rights Ordinance, as amended. Each Bidder for proposals over \$10,000.00 shall submit and have approved by the City of Bloomington Contract Compliance Officer, Audrey Brittingham, his/her written **Affirmative Action Plan at least twenty-four (24) hours prior to the deadline for submission of bid.** Each Bidder must insure that all employees and applicants for employment are not discriminated against because of race, religion, color, sex, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status. All the protected classes must be included in your Affirmative Action Plan for it to be acceptable. In addition to other requirements, your plan **MUST** include a workforce breakdown, an internal grievance procedure, a non-retaliation statement, designation of a person by name or position who is responsible for implementation of the Plan, applicability to both applicants and employees, recruitment of minorities, equal access to training programs, and an explanation of your method of communicating the operations of your affirmative action plan to employees and prospective applicants. For Affirmative Action Plan information and approval only,

contact Audrey Brittingham, Contract Compliance Officer, at (812) 349-3551, 8:00 a.m. to 5:00 p.m. Monday through Friday. All other project inquiries should be directed to Kevin White, Capital Projects Coordinator, at (812) 349-3616 or kevin.white@bloomington.in.gov.

In accordance with Indiana Code 4-13-18-5, each Contractor that submits a bid for a public works project that is estimated to cost \$150,000 or more shall submit with his/her bid a written plan for an employee drug testing program to test the employees of the Contractor and Subcontractors for drugs.

The Utility Service Board reserves the right to waive any informality and to accept or reject any or all bids submitted. Bids may be held by the Utility Service Board for a period not-to-exceed ninety (90) days from the date of the opening of Bids for the purpose of reviewing the Bids, investigating the qualifications of the Bidders prior to awarding the contract, and awarding the contract.

Utilities Service Board, City of Bloomington, Indiana
Amanda Burnham, President