



**CITY OF BLOOMINGTON**

# **PARKING COMMISSION**

## **Regular Meeting**

# **PACKET**

## **October 26, 2023**

**Thursday, October 26, 2023**

**Hybrid Meeting in in the Hooker Conference Room (Room #245) of City Hall and Remotely on Zoom**

**5:30 PM — 7:00 PM**

The City is committed to providing equal access to information. However, despite our efforts, at times, portions of our board and commission packets are not accessible for some individuals. If you encounter difficulties accessing material in this packet, please contact Melissa Hirtzel at [hirtzelm@bloomington.in.gov](mailto:hirtzelm@bloomington.in.gov) and provide your name, contact information, and a link to or description of the document or web page you are having problems with.

# PARKING COMMISSION REGULAR MEETING

October 26, 2023, 5:30 PM — 7:00 PM

The meeting will be held both in person in the Hooker Conference Room (Room #245) of City Hall at the Showers Building, 401 N. Morton Street, Bloomington, Indiana and through a virtual platform via Zoom using the following link:

<https://bloomington.zoom.us/j/6359441221>

Meeting ID: 635 944 1221

Passcode: COBPT

Dial by your location: 312 626 6799 (Chicago)

- I. Call to Order
- II. Approval of Minutes
  - A. June 22, 2023
- III. Reports from Commissioners and City Offices
  - A. Feedback Requested from Boards and Commissions - Parking Commission
  - B. Staff Led: Advisory Transportation Commission Proposal
- IV. Reports from the Public
  - A. Request for parking restriction at cul-de-sac of 149 E Willow Ct - Gabriel Farmer
  - B. Request for parking restrictions on 19th St from Washington to Lincoln - Mitzy Lewis
  - C. Request for metered parking permit or pass - Annabelle Klemsz
  - D. Request for Zone 6 parking permit for 416 E 17th St - Matt Winter
- V. Discussions of Resolutions
- VI. Discussions of Topics Not the Subject of Resolutions
  - A. Terra Trace Zone 6 Parking
  - B. Current distribution of loading zones
  - C. Review availability of parking on 3-lane section of Atwater between Woodlawn and Faculty
- VII. Topic Suggestions for Future Agendas
- VIII. Member Announcements

IX. Commission Schedule (Regular Meeting and Work Session)

X. Adjournment

Auxiliary aids for people with disabilities are available upon request with advance notice.  
Please call (812) 349-3429 or E-mail [human.rights@bloomington.in.gov](mailto:human.rights@bloomington.in.gov).

Next Regular Meeting: November 16, 2023, 5:30 PM — 7:00 PM  
Deadline for Next Regular Meeting Packet Material: Monday, November 13, 2023

CITY OF BLOOMINGTON  
PARKING COMMISSION  
REGULAR MEETING  
**Minutes**

**Date:** 6/22/2023, 5:30 PM

The meeting was held in a hybrid format in the Hooker Conference Room and remotely on Zoom.

*Parking Commission minutes are transcribed in a summarized outline manner. Audio recordings of the meeting are available in the Planning and Transportation Department for reference.*

**Attendance**

Parking Commissioners present:

Ben Dalton (Chair), Jack Wanninger (Vice-Chairperson), Michael Schnoll (via Zoom), Stephen Volan, Michelle Wahl, David Wolfe Bender

Parking Commissioners absent:

Eoban Binder (Secretary), Christopher Emge

Others in Attendance:

Ryan Robling (Staff)

- I. **Call to Order** – (~5:30 PM)
- II. **Approval of Minutes** – None
  - A. CM Volan raises concerns that the minutes submitted in the packet were not following the template and requested they be corrected for the next regular session.
- III. **Reports from Commissioners & City Offices**
  - A. Ms. Wahl reports that a new parking garage manager was hired but quit less than 2 months later. Parking Services then hired a new parking garage manager internally. During the training process, garage data may not be available for presentation, but no data will be lost.
  - B. Mr. Wanninger attended a listening session for the College & Walnut corridor study and reports that other attendees expressed mixed feelings about possible street parking loss due to potential changes in the corridor.
- IV. **Reports from the Public (none)**

## **V. Resolutions**

### **A. Parking Resolution 23-01 – Regarding a Downtown Shuttle (CM Volan)**

- i. CM Volan discusses a proposal to create a downtown shuttle funded with CRED (Community Revitalization Enhancement District) funds, which are currently in the city general fund. Administration would need to approve redirecting these funds.
- ii. Discussion:
  1. CM Volan says he brought the resolution to the Commission to discuss using meter revenues to pay for the annual costs of the shuttle.
  2. Ms. Wahl questions why parking meter revenue should be used for alternative transportation. CM Volan replies that the shuttle would make parking meters more valuable by connecting underused meters to the rest of the downtown area.
  3. Mr. Dalton asks how this resolution pertains to the Commission. CM Volan replies that because the shuttle route aligns with parking meters and garages, it would essentially be parking infrastructure. If it's funded by parking meters, people would be able to recognize a tangible product of the money they spend on parking.
  4. Mr. Dalton questions if this shuttle is a solution in search of a problem. CM Volan suggests that the city can afford to experiment with meter revenue.
  5. CM Volan expresses gratitude towards the discussions but does not see a point in continuing the consideration of this resolution.

## **VI. Discussions of Topics Not the Subject of Resolutions (none)**

## **VII. Topic Suggestions for Future Agendas**

- A. Commissioners discuss the idea of raising parking meter rates to account for demand. Mr. Wanninger says he used 6-year summary data to map meter zone demand in the downtown area, but that the maps are not yet ready for presentation. Mr. Dalton expresses the need to identify any problems that adjusting rates would remedy.

## **VIII. Member Announcements (none)**

## **IX. Commission Schedule (Regular Meeting and Work Session)**

Next Regular Meeting: 8/24/2023, 5:30 PM — 7:00 PM

**X. Adjournment – (~7:00 PM)**



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**PARKING COMMISSION**

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**Date:** October 26, 2023

Dear Special Committee on Council Processes,

The Parking Commission appreciates the opportunity to respond to your inquiry regarding our purpose, duties, and potential revisions to our activities. During our recent meeting, we engaged in a valuable discussion about critical aspects of our roles and responsibilities as outlined in the local code. We would like to highlight two specific points that emerged during our deliberations.

**Funding and Grants:**

A key topic of discussion centered on number 6 of the Parking Commission's Powers and Duties. The Parking Commission has not engaged in the pursuit of national or local funding opportunities. Several members have expressed the view that this specific responsibility may no longer be essential for the Parking Commission and should be subject to a review to assess its alignment with the City's goals for the Commission.

**Annual Report Submission:**

Another important matter highlighted is our requirement to submit an annual report. While the Parking Commission has made significant progress in successfully authoring the annual parking report since its inception, we have faced challenges in meeting the deadlines. The Commission is currently working on streamlining the report to make it more concise and ensure timelier submissions. We consider producing these reports in a timelier manner one of the Commission's most vital duties and are committed to achieving this in the future.

Additionally, there was a broader discussion about the idea of establishing universal standards for all commissions. With the aim to ensure alignment and consistency in the functions of various commissions, including ours.

Sincerely,

Ben Dalton  
Parking Commission Chairperson  
On behalf of the Parking Commission



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**PARKING COMMISSION  
STAFF REPORT**

**Date:** October 2023

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**FROM:** Ryan Robling, Planning Services Manager, Planning and Transportation Department

**REGARDING:** Staff Led: Advisory Transportation Commission Proposal.

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(1) Purpose. The Advisory Transportation Commission (hereinafter referred to as “ATC”) is established with the explicit purpose of guiding the city’s transportation endeavors through a comprehensive and visionary framework which seeks to provide adequate and safe access to all right-of-way users. The ATC shall provide recommendations and guidance to the mayor and common council in the pursuit of developing and implementing a city-wide policy to eliminate all transportation-related fatalities and severe injuries to pedestrians, cyclists, transit users, motorists, and passengers; shall promote sustainable and multimodal transportation; shall foster equitable access; and shall promote deliberate integration of community-centric design. The ATC shall also serve as a standing steering committee for future transportation related studies and grant programs.

(2) Appointments. The ATC shall consist of nine members. The nine members shall be comprised of the nine members of the SS4A steering committee at the time of this ordinance’s approval, after which appointments to the ATC shall take place in the following manner:

- a. One member appointed by the mayor shall be a board member or designated representative from the council for community accessibility;
- b. One member appointed by the mayor shall be a member of the board of public safety or a designated representative appointed from within the Bloomington Police Department, or Bloomington Fire Department;
- c. One member appointed by the plan commission shall be a member or a designated representative;
- d. One member appointed by the board of public works shall be a member or a designated representative;
- e. One member appointed by the common council shall be from among its membership;
- f. Four members shall be appointed by the council, and shall be residents living within the city limits. Preference for appointments shall be given to persons belonging to the Bloomington/Monroe County human rights commission; board members or employees of Monroe County Community School Corporation; board members or employees of nonprofit organizations which operate at property that is owned or leased by the non-profit organization within city limits; and members of community organizations dedicated to serving marginalized groups.





(3) Terms. The initial terms of the nine members of the SS4A steering committee at the time of this ordinance's approval shall expire on January 31st 2025, after which appointments and terms shall be in accordance with this section. Members appointed from the membership of the council for community accessibility, board of public safety, board of public works, and common council shall serve a term coextensive with their terms on the body from which they were appointed or until that body appoints another at its first regular meeting of the year. An appointee not serving on a body, but appointed as its representative shall serve a four-year term. Members appointed by common council not among its membership shall serve a two-year term.

(4) Powers and Duties. The ATC powers and duties shall include, but are not limited to:

- a. Coordinate, supervise, and, when necessary, approve transportation related studies, activities, programs, and projects, including acting as a standing steering committee for future transportation related studies and grant programs.
- b. Review all proposed changes to Title 15 - Vehicles and Traffic, as well as any relevant proposed changes to Title 12 - Streets, Sidewalks and Storm Sewers or other applicable changes to the Bloomington Municipal Code to determine if the proposed change:
  - i. is consistent with the comprehensive plan;
  - ii. is consistent with the best practices for eliminating all transportation-related fatalities and severe injuries within the city;
  - iii. is consistent with promoting sustainable design, and equitable access to all transportation facility users; and
  - iv. has provided for community-based solutions and allowed for adequate public input.
- c. Provide a forum for members of the public to submit transportation-related request;
- d. Conduct education activities in matters related to transportation safety in an effort to both eliminate all transportation-related fatalities and severe injuries, and promote multimodal transportation within the city.
- e. Make recommendations on public parking policy, including but not limited to: pricing, hours of operation, addition or removal of parking spaces, and changes when necessary to city code, enforcement procedures, or any other aspect of parking management policy;
- f. Applying for appropriations through the mayor, or researching and applying for grants, gifts, or other funds from public or private agencies, for the purpose of carrying out any of the provisions of this section.

(5) Procedure and Scheduling. The ATC shall establish its own rules and procedures, subject to amendment by a majority vote. This shall include the ability to define its meeting schedule within the scope of the established rules and procedures.

(6) Staff. The commission shall be primarily staffed by the engineering department. When serving as a steering committee the ATC shall be staffed by the planning and transportation department.



Karina Pazos <karina.pazos@bloomington.in.gov>

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## Parking Commission

3 messages

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**Karina Pazos** <karina.pazos@bloomington.in.gov>

Mon, Oct 2, 2023 at 5:07 PM

To: darkeyes013@yahoo.com

Hi Gabrielle,

Thanks for speaking with me to explain the parking issue. Below is the Zoom link to the Parking Commission meeting, which will happen on October 26th at 5:30pm.

If you can send me a written description or summary of the issue so I can include it in the packet prior to the meeting, that would be very helpful. I would say the more detail you can provide, the better it will be for the parking commission to understand the issue. But if you are able to attend the meeting, then there will be a time for you to explain the details there as well.

Let me know if you have any questions!

Regards,  
Karina

--Regular session of Parking Commission

Packet: [https://bloomington.in.gov/onboard/meetingFiles/download?meetingFile\\_id=11923](https://bloomington.in.gov/onboard/meetingFiles/download?meetingFile_id=11923)

Zoom: <https://bloomington.zoom.us/j/6359441221?pwd=bXRYTnNJV2xMbTRLLeE00QW9XWnRjQT09>

Meeting ID: 635 944 1221

Passcode: COBPT

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|  | <p><b>Karina Pazos (she/her)</b></p> <p>Long Range Planner</p> <p>Planning and Transportation Department</p> <p>City of Bloomington, IN<br/> <a href="mailto:karina.pazos@bloomington.in.gov">karina.pazos@bloomington.in.gov</a><br/> <a href="tel:812.349.3423">812.349.3423</a><br/> <a href="http://bloomington.in.gov">bloomington.in.gov</a></p> |
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**Gabby McGlothlin** <darkeyes013@yahoo.com>  
Reply-To: Gabby McGlothlin <darkeyes013@yahoo.com>  
To: Karina Pazos <karina.pazos@bloomington.in.gov>

Mon, Oct 2, 2023 at 5:41 PM

Hello.

I live at the end of a cul-de-sac at [149 E Willow Ct.](#)

We have 2 neighbors that park their cars in the cul-de-sac pretty much all the time. 1 neighbor parks 2 cars there and the other neighbor parks 1 car there. There are 3 major issues/ concerns for these cars being parked in the cul-de-sac on a consistent bases.

1. In the event of an emergency it creates challenges for emergency vehicles to enter and exit our driveways efficiently. This actually happened in June when we had a medical emergency and the ambulance had to back down Willow court to get turned around. I just hope that another more serious emergency doesn't happen while these vehicles are still parked there.
2. All 3 of my children and 1 of my neighbors children are in special education and part of their Individualized education plan that is endorsed by the state of Indiana is to have bus transportation pick them up at the door. The busses cannot pull down the cul-de-sac due to not being able to turn around because of these vehicles.
3. Our trash service collectors are refusing to pick up our trash because they cannot get to our trashcans because of these vehicles.

The owners have been asked to move their cars and refuse!

I have contacted the sanitation cdepartment, the city of bloomington, and the street department and they all said they cannot help me or do anything because there are not any no parking signs posted in our cul-de-sac. I'm asking to please help. I will be attending the meeting in person on October 26th along with my neighbor who has the same concerns and is asking for the same resolution.

Thank you for your time,

Gabby Farmer

[Sent from Yahoo Mail on Android](#)

[Quoted text hidden]

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**Karina Pazos** <karina.pazos@bloomington.in.gov>  
To: Gabby McGlothlin <darkeyes013@yahoo.com>

Tue, Oct 3, 2023 at 11:26 AM

Thank you, Gabby.

I added this to the agenda for the October 26th meeting. See you then.

-Karina

[Quoted text hidden]