

**AGENDA  
UTILITIES SERVICE BOARD MEETING**

Utilities Service Center Boardroom  
City of Bloomington Utilities  
600 E Miller Dr  
Bloomington, IN 47401

Amanda Burnham, President  
Megan Parmenter, Vice President  
Jeff Ehman  
Seth Debro  
Jim Sherman  
Kirk White  
Molly Stewart  
Jim Sims, ex officio  
Scott Robinson, ex officio

This meeting may be attended electronically via Zoom by using the following link:

Join Zoom Meeting

<https://bloomington.zoom.us/j/86033113599?pwd=PXUgLTZwEgpCK2tS1laqNPe8LWYsKxb.1>

Meeting ID: 860 3311 3599

Passcode: 396577

Monday November 20, 2023

**5:00 p.m. Regular Meeting**

- I. Call to Order
- II. Petitions and Communications\*
  - a.) Adopt-a-Drain Presentation - Kriste Lindberg
- III. Approval of the Minutes of the Previous Meetings (November 6, 2023)
- IV. Approval of the Claims
  - a.) Standard Invoices
  - b.) Utility Bills
  - c.) Wire Transfers
  - d.) Customer Refunds
- V. Approval of Consent Agenda: \$4,859.00
  - a.) BBC Pump and Equipment Company, Inc., \$4,859.00, Replacement of leaking coupler on high service pump #1
- VI. Request Approval of Change Order No.3 to Agreement with Mitchell & Stark Construction Company, Inc. for Dewatering Project at Monroe Water Treatment Plant - Dan Hudson
- VII. Request Approval of Amendment No.2 with Donohue and Associates, Inc. for Monroe Water Treatment Plant Chemical Feed Line Replacement Project - Dan Hudson
- VIII. Request Approval of Amendment No.2 to Agreement with SSW Enterprises, LLC for Office Cleaning Services - Michelle Waldon

- IX. Request Approval of the 2022 Interdepartmental Agreement Between the City of Bloomington Civil City and the City of Bloomington Utilities Department - Michelle Waldon
- X. Request Approval of Amendment No.1 to Agreement with Etica Group, Inc. for Drainage Improvements: Dunn/Kirkwood to Indiana/6th - Jane Fleig
- XI. Request Approval of Agreement with Milestone Contractors, LP for the Clear Creek Culvert Reconstruction, Dunn St to Indiana Ave. - Jane Fleig
- XII. Request Approval of Agreement with 2nd Nature Software, Inc. for Street Sweeping research and Development Plan - Kat Zaiger
- XIII. Request Approval of Amendment No.1 with Snedegar Construction - James Hall
- XIV. Request Approval of Agreement with Everett J Prescott for Installation and Upgrade of Current Advanced Metering Infrastructure Base Stations - James Hall
- XV. Old Business
- XVI. New Business
- XVII. Subcommittee Reports
- XVIII. Staff Reports
- XIX. Petitions and Communications\*
- XX. Adjournment

\*Public Comment will be limited to 5 minutes per person

**UTILITIES SERVICE BOARD MEETING**  
**11/6/2023**

***Utilities Service Board meetings are available at CATSTV.net.***

**CALL TO ORDER**

Board President Burnham called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

**Board members present:** Amanda Burnham, Megan Parmenter, Jim Sherman, Kirk White, Molly Stewart, Ex Officio Scott Robinson

**Board members absent:** Jeff Ehman, Seth Debro, Ex Officio Jim Sims

**Staff present:** Vic Kelson, Matt Havey, Chris Wheeler, Kat Zaiger, Liz Carter, Hector Ortiz Sanchez, Dan Hudson, Phil Peden, Daniel Frank

**Guests present:** Jared Hall

**PETITIONS AND COMMUNICATIONS:** None

**SUBCOMMITTEE REPORTS:** Finance Subcommittee Chair Parmenter provided the report. The Finance Subcommittee recommended approval of Resolution 2023-21: Sewer Bond pending an update of the language on page A-1 and A-2 to "proposed new Service Center". Burnham noted that the total for the Sewer Bond is \$55,000,000.00. Board member White questioned where CBU stands in general terms regarding payoffs on other bonds that CBU already has. Krohn & Associates LLP - Hall noted that CBU currently has six bonds outstanding, with a 2013 refunding that matures on January 1, 2025, a 2006 bond that matures on January 1, 2027, and 2019 refunding bonds that mature on January 1, 2027. Those three bonds are the only ones that mature in a reasonable amount of time. The next closest bond to mature is not until 2030. CBU won't recognize a drop in debt service until the 2021 bonds mature on January 1, 2023. White clarified that CBU will have the same amount of debt service, even with the new bond, until around 2033. White noted that this provides CBU with around 10 years of current bond borrowing expenses. Hall noted that after ten years CBU would see their bond servicing go from around \$8,100,000.00 to around \$7,000,000.00. Board member Sherman noted that those numbers are assuming CBU does not take on any more bonds during that time. White acknowledged that assumption might not be the case. Hall advised that Krohn and Associates looks at reducing the overall debt service when structuring the bonds, but if CBU defers payment, there is a cost to the interest expense. White noted that Hall's presentation showed that CBU was in a good place regarding debt service coverage. Burnham wished to clarify the maturity date on the bond. Hall advised that the final maturity of the bond would be 2044. Currently the maximum bond amount is \$55,000,000.00, but the estimated cost of projects related to the bond is \$51,500,000.00. Burnham noted that CBU has had the ability in the past to restructure its bonds. CBU Director - Kelson advised that CBU had restructured all of the bonds for the Sewer Utility two years ago. Burnham questioned if several years down the road, it would be likely that Krohn & Associates LLP would reach out for more opportunities to

restructure. Hall advised yes, and also noted another strategy known as “call protection”. Hypothetically, CBU would borrow money today on a 20 year term with a 5 year call protection, which would mean CBU could not touch it, or refinance it for 5 years, vs a 10 year call protection that would provide a slightly better rate. So there is a cost associated with a shorter “call” but given the current interest rate environment it is something to consider.

***Parmenter motioned to approve Resolution 2023-21. Motion carried, five ayes.***

Parmenter introduced Resolution 2023-23 from the Indiana Financial Authority (IFC) for the purchase of Swordfish to aid in the lead service line inventory. This bond is similar to a grant, in that it is expected that it will be forgiven in 5 years. Kelson noted that this is how the IFC handles grants, they simply issue a bond and then forgive it after five years. The bond will pay for a Swordfish, which can identify the material that a service line is made of without actually digging up the pipe. Burnham questioned if the device will help determine if there are still lead pipes present. Kelson confirmed.

***Parmenter motioned to approve Resolution 2023-23. Motion carried, five ayes.***

## **MINUTES**

***Parmenter moved, and Sherman seconded the motion to approve the minutes of the 10/23/2023 meeting. Motion carried, five ayes.***

***Parmenter moved, and Sherman seconded the motion to approve the minutes of the 10/26/2023 meeting. Motion carried, five ayes.***

## **CLAIMS**

### **Standard Claims Question**

Burnham questioned the CDL payment to Ivy Tech on page five, specifically if this charge should have been covered by the City’s program related to providing CDL courses to employees. Kelson clarified that the program shifts payment for the course to the Department in which the employee works rather than the employee.

***Parmenter moved, and Sherman seconded the motion to approve the Standard Invoices:*** Vendor invoices included \$267,220.62 from the Water Fund, \$239,807.05 from the Wastewater Fund, and \$3,458.98 from the Stormwater Fund.

***Motion carried, five ayes. Total claims approved: \$510,486.65.***

***Parmenter moved, and Sherman seconded the motion to approve the Utility Bills:***

Invoices included \$3,802.15 from the Water Fund and \$57,524.90 from the Wastewater Fund.

***Motion carried, five ayes. Total claims approved: \$61,327.05.***

***Parmenter moved, and Sherman seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$563,564.07. Motion carried, five ayes.***

**Parmenter moved, and Sherman seconded the motion to approve the Customer Refunds:** Customer Refunds included \$4.97 from the Water Fund and \$1,095.09 from the Wastewater Fund.

**Motion carried, five ayes. Total refunds approved: \$1,100.06.**

## **CONSENT AGENDA**

Kelson presented the following item recommended by staff for approval:

- a.) PEI Maintenance and Contracting, \$14,100.00, Annual and tri-annual Inspections of Underground Storage Tanks

**Consent Agenda approved as presented. \$14,100.00 approved.**

## **REQUEST APPROVAL OF 2020 INTERDEPARTMENTAL AGREEMENT BETWEEN THE CITY OF BLOOMINGTON CIVIL CITY AND THE CITY OF BLOOMINGTON UTILITIES DEPARTMENT**

Kelson presented a summary spreadsheet outlining how the totals for both Interdepartmental Agreements (IA) were arrived at, outlining the percentages allocated per department in question. Kelson noted that the table illustrated that the cost year-over-year held mostly steady, with the exception of escalation in ITS expenditures, which made sense given that CBU was in the process of Capital Replacements, upgrading older hardware throughout the organization. The table extends to 2023, but Kelson noted that he and Havey both have questions regarding increases in the amount owed to the Controller and Human Resources (HR) in 2023, which both saw substantial jumps from the previous year. Kelson hopes to discuss the changes with the Controller ahead of the next meeting so the IA for 2022 and 2023 can be approved as well. The table also illustrated that the annual increase has been hovering around the 5% mark, which is to be expected, with the exception of a large jump for the 2023 fiscal year. Kelson will get clarification on this jump when speaking with the Controller. Board member Stewart noted that the amount allocated to HR for 2023 seemed very high compared to previous years. Havey confirmed and advised that those charges are also going to be discussed with the Controller's Office. Kelson noted that there were some changes that took place with the other City departments that may not be accurately represented in the table, specifically changes in HR that have left CBU Staff with some questions that need to be answered. Burnham noted questions the Board had from the previous meeting regarding Public Works and Fleet Maintenance. Havey advised that the questions related to Fleet are a separate matter because those payments are paid to Fleet by CBU on a monthly basis, and not a part of the IA. Kelson noted that anything CBU wishes to change with both of these agreements is something that will need to be taken up with the new administration next year. Burnham noted per the discussion from the previous meeting that the last time the percentages for the IA were adjusted was in 2019, and that CBU is currently within the 5 year cycle. In 2024, the percentages will be adjusted again, so there is a chance that there will be more fluctuations in the amount owed in 2024. Kelson noted that two areas that jumped out on the table are in HR, where CBU is assigned 30% of their budget. CBU is the largest Union shop in the City, and that creates more paperwork. ITS is another area where we expect to see high costs, because CBU uses a lot of technology compared to other

departments. Stewart questioned why the expenses for HR more than doubled for the 2023 year. Havey advised that is one of the questions that will be asked of the Controller ahead of the next USB meeting. Sherman noted that the table shows there is consistency in the charges that make sense over time. The table also demonstrates that the charges are based on usage, which is good news because there should be a significant relationship between what CBU is using and what the organization is paying for. Kelson agreed and stated that he is comfortable recommending approval of the IA for 2020 and 2021. Havey agreed. Kelson also noted another question that Board member Ehman had at a previous meeting regarding the nature of the payments for solar panels. Kelson advised that CBU did not contract with the City to sell electricity produced using solar panels, instead CBU contracted with the City to purchase solar panels. The amount that CBU is paying is simply for the cost of the solar panels. CBU works with the City to keep the panels in good operating shape. The City has taken steps to improve the service, but CBU needs to stay vigilant, just as any other City department does. Kelson noted another question was, what if we expected a certain amount of electricity with a certain amount of savings and that goal was not met. The panels were purchased as part of a Guaranteed Savings Contract that extends for twenty years, and at the end of the contract, there is a true-up period, so if CBU did not receive the expected benefit, the contractor will reimburse CBU at that time. Sherman noted that this answered Ehman's question regarding periods in which certain arrays were non-functional, and thus not meeting up to the contract, and that will come back at the end of the contract. Kelson confirmed. Parmenter noted that the expenses noted in the table increases about 5% annually, and questioned if CBU's budget also increased by 5% annually. Kelson noted that is a complicated question. For example, payroll for the previous year increased by 5%, but the total budget reflects other things, such as debt service. Overall it is comparable. Parmenter noted that this is why she feels this IA process should be discussed before the new year and not after. If the other departments budget for an estimated amount from CBU and CBU negotiates for a lower amount, how would that impact their budget. Kelson advised that the other departments budget's come from the general fund, and what these percentages do is provide the Controller with an estimate for how much headroom there is in the general fund when they do the overall City budget. Burnham questioned where the 'in lieu of taxes' number fell on the table. Havey advised that the 'in lieu of taxes' figure should be included on top of the numbers on the table. Kelson advised that that amount was never in question given that it is generated from the list of assets that CBU provides, so it was not included in the table to simplify the information. Burnham thanked Havey and Kelson for their work and providing answers to the Board's questions throughout this process. Burnham noted that catching up the IAs by the end of the year was a goal of the Board, and thanked Staff for helping to achieve that goal.

***Parmenter moved, and Sherman seconded the motion to approve the Interdepartmental Agreements for 2020. Motion carried, five ayes.***

**REQUEST APPROVAL OF 2021 INTERDEPARTMENTAL AGREEMENT BETWEEN THE CITY OF BLOOMINGTON CIVIL CITY AND THE CITY OF BLOOMINGTON UTILITIES DEPARTMENT**

***Parmenter moved, and Sherman seconded the motion to approve the Interdepartmental Agreements for 2021. Motion carried, five ayes.***

**REQUEST APPROVAL OF RESOLUTION 2023-20 FOR BID ACCEPTANCE AND CONTRACT AWARD OF THE CLEAR CREEK RECONSTRUCTION - DUNN TO INDIANA AVENUE**

Assistant Director - Engineering - Peden presented. Peden advised that Milestone Contracting, Inc. was the lowest responsible and responsive bidder, and this contractor completed the previous work on the project, and CBU is happy with their previous work, so Peden would recommend approval. White questioned the timeline for the project. Peden advised that they have 250 days for substantial completion of work after the contract is signed. Assuming the contract is approved at the following USB meeting on November 20th, then the end of July would be substantial completion, with final completion in October.

***Parmenter moved, and Sherman seconded the motion to approve Resolution 2023-20. Motion carried, five ayes.***

**REQUEST APPROVAL OF AMENDMENT NO.1 WITH BLACK & VEATCH CORPORATION**

Capital Project Manager - Hudson presented the amendment with Black & Veatch. Hudson advised that this amendment is for work that was done regarding specifications for the East Tank Improvement project.

***Parmenter moved, and Sherman seconded the motion to approve Change Order No.1 with Black & Veatch Corporation. Motion carried, five ayes.***

**REQUEST FOR APPROVAL OF CHANGE ORDER NO.1 WITH WORLDWIDE INDUSTRIES CORPORATION**

Hudson presented the change order with Worldwide Industries Corporation. Hudson advised that this is also related to the East Tank Improvement project but is related to the contractor performing the work. This change order will give back \$13,194.85 to CBU as part of the contingency that was not used.

***Parmenter moved, and Sherman seconded the motion to approve Change Order No.1 with Worldwide Industries Corporation. Motion carried, five ayes.***

**REQUEST FOR APPROVAL OF RESOLUTION 2023-24 TO RECOMMEND ADOPTION OF TITLE 13 STORMWATER ORDINANCE**

Municipal Separate Storm Sewer System (MS4) Coordinator - Carter and Assistant City Attorney - Wheeler presented the resolution. Carter noted that CBU hoped to not make any further changes prior to the ordinance being submitted to City Council, and CBU will keep the Board apprised as conversations with City Council advance. Kelson wished to note all the departments that were met with since the previous USB meeting. Carter advised that CBU had meetings with City Engineering, Planning, Parks and Recreation, and Housing and Neighborhood Development. Kelson noted that CBU also received a few comments from

members of the public. Wheeler presented the seven changes that were made to the ordinance since the USB last received a draft copy on November 3, 2023:

- s 13.01.020, §(a)(6) - “to ensure the appropriate” was added. It previously read “the design” and was updated to read, “to ensure the appropriate design”
- s 13.01.020, §(a)(7) - “to ensure the appropriate” was again added for the same purpose as in partt 6.
- s 13.06.010, §(b)(1) - the word “strip” was added to match the construction site general permit
- s 13.06.010, §(b)(2) - after the word four, the arabic numeral 4 was added in parentheses, along with an adjustment of language that now reads “or fewer lot developments”. This language was again updated to match the language in the general permit.
- s 13.08.020, §(b) - The addition of NOT for ‘Notice of Termination’ is used for the first time. It reads “a Notice of Termination (NOT)”
- s 13.09.020, §(b)(5)(d)(i)(b) - addition of language “unless an extension is granted by the Director.” This language came from a public suggestion that there should be some workaround for an extension on the permits. This will provide some discretion to the Director, and once rules are developed, they will outline what exactly will be required to seek an extension of these permits from the Director.
- s 13.09.050, §(f)(5) the word “promptly” was deleted. A comment from the public questioned what was meant by the word promptly, rather than attempt to define it, the word was removed.

Wheeler advised that if the USB did not have further questions, Staff would recommend the Board make a recommendation to City Council for approval of this resolution of a new Title to the Bloomington Municipal Code, known as Stormwater under Title 13. Burnham noted that there were still formatting issues with the document. Wheeler noted that City Attorney Stephen Lucas will update the formatting prior to presenting it to the City Council. Burnham wished to thank Staff for their effort in drafting this document. Ex Officio Robinson thanked CBU Staff on behalf of City of Bloomington Planning for working together on this document. Wheeler also wished to thank the other departments and the public for their comments and ideas that helped create a document.

***Parmenter moved, and Sherman seconded the motion to approve Resolution 2023-24. Motion carried, five ayes.***

## **REQUEST APPROVAL OF RESOLUTION 2023-25 TO RECOMMEND AMENDMENTS TO TITLE 10**

Wheeler presented the resolution, noting that it simply amends Title 10 by removing all the language that references stormwater, which will now be covered under Title 13.



***Parmenter moved, and Sherman seconded the motion to approve Resolution 2023-25. Motion carried, five ayes.***

**REQUEST APPROVAL OF CONTRACT WITH CRIDER & CRIDER, INC. FOR SERVICE RELATED TO THE WINSTON THOMAS DEMOLITION PROJECT**

Peden presented the agreement for the demolition of remaining structures at the Winston Thomas Property, noting the Crider & Crider, Inc. was the lowest bidder at \$1,989,710.00. Peden noted that around \$800,000.00 is estimated to be recouped through an allowance in the contract that is not expected to be a part of the contract. Burnham questioned if there were ways to determine what departments had been dumping on the property and determine if there was a way for them to contribute to the cost of removal of surplus materials. Peden advised that the surplus items have been deemed worthless and the contractor will be disposing of it and he had not followed up with any other departments. Kelson advised that the surplus items that are scrap metal, CBU will recover the money from those items, and the remainder will be crushed and used for fill material at the site.

***Parmenter moved, and Sherman seconded the motion to approve the contract with Crider & Crider, Inc. Motion carried, five ayes.***

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**STAFF REPORTS:**

Kelson noted the following:

- Michelle McGregor joined CBU as the new Accounts Receivable Manager
- Kalei Bollinger was appointed Assistant Superintendent at the Dillman Wastewater Plant
- Zach Burnworth was appointed Assistant Superintendent at the Blucher Poole Wastewater Plant
- Matt Dabertin was promoted to the position of Environmental Program Coordinator - Engineering
- The resolutions passed during the meeting will be going to City Council the following week for final approval
- A report regarding financial viability for the Waste to Energy Project is expected before the end of the month.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** Burnham adjourned the meeting at 5:54 pm

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Amanda Burnham, President

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Date

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/22/23

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
A&M Graphics (Baugh Fine Print and Mailing)	41575	Door hangers (service call) 3,000 - ACCT23-162	653.81	653.81			
Airgas Specialty Products, INC	9142783076	Aqua Ammonia 19,260 @ .2048 delivered 10/03/23 - MN	4,113.63	4,113.63			
Alexander Global Strategies, INC	3022424	TD23-705 - W/WW - For truck #612	245.00	98.00		147.00	
Amazon.com Sales, INC (Amazon.com Services LLC)	137L-XWVD-37NT	234118 - OtterBox defender series screenless case, apple charger	53.85				53.85
Amazon.com Sales, INC (Amazon.com Services LLC)	19G4-7Y3F-XHQK	CS23-018 - New logitech unifying USB receiver for keyboard	45.30	18.12		27.18	
Amazon.com Sales, INC (Amazon.com Services LLC)	1CG7-4PVV-1W4H	CS23-017 - Barcode scanner stand	9.79	3.92		5.87	
Amazon.com Sales, INC (Amazon.com Services LLC)	1GRD-XKQH-3N6M	DR23-100 - Dillman WWTP-Black file cabinet for assistant super.	104.98			104.98	
Amazon.com Sales, INC (Amazon.com Services LLC)	1HMD-TYYK-1VJD	TD23-695 - For lift stations stock - danger high voltage signs	40.47	16.19		24.28	
Amazon.com Sales, INC (Amazon.com Services LLC)	1HNJ-1XXY-1K3K	239712 - Logitech H390 Wired Headset, Stereo Headphone	18.00	7.20		10.80	
Amazon.com Sales, INC (Amazon.com Services LLC)	1JTY-MLWD-H67V	TD23-711 - Apple airtags - waterproof airtag holder 2pk	64.97	25.99		38.98	
Amazon.com Sales, INC (Amazon.com Services LLC)	1MTX-KNRR-FLJT	ADMIN23-110 - 50 CPR training shields, individually wrapped	11.95	4.78		7.17	
Amazon.com Sales, INC (Amazon.com Services LLC)	1RWH-7KRR-93MC	234017 - OtterBox defender series case for ipad 7th, 8th, 9th	62.95	62.95			
Amazon.com Sales, INC (Amazon.com Services LLC)	1T9J-96L4-CRWL	230307 - Displayport cable, amazon basic computer monitor, cable	53.53				53.53
Amazon.com Sales, INC (Amazon.com Services LLC)	1XFW-HR3F-1VMK	ENV23-220 - Pik sticks for creek clean up	360.60				360.60
Amazon.com Sales, INC (Amazon.com Services LLC)	1YMR-HQC3-3F97	ADMIN23-110 - 50 CPR training shields, individually wrapped	11.95	4.78		7.17	
Apple, INC	MA35000835	USB-C Power adapter,USB-C Lightning Cable for J Warfield #234089	38.00	15.20		22.80	
Astbury Gabriel Corp (ESG Laboratories)	23019647	Testing - Digester Grab @ Dillman WWTP - 10/24/23 - DR	260.00			260.00	
Azteca Systems Holdings, LLC	INV7671	WS20-20801 - Storeroom Inventory Module permission issues-ENG	112.50	45.00		67.50	
B&H Electric and Supply, INC	398615	MM23-525 - Sum pumps for trough's on basins 1 & 2	2,507.24	2,507.24			
BEC Enterprises LLC (Brown Equipment Company)	INV22650	TD23-697-2 - For gate on truck #596	125.64	50.26		75.38	
Big Dipper Building Services, LLC (Overhead Door)	46975	BP23-277 - New garage door operator and installation	3,725.00			3,725.00	
Biochem, INC	24582	White Mineral Oil - (55 gal) - BP23-279	1,205.46			1,205.46	
Biochem, INC	24631	Sodium Hydroxide - 3,510 @ .60 delivered 10/23/23 - BP23-281	2,503.00			2,503.00	
Brenntag Mid-South, INC	BMS534639	Robin 120 Polymer - 4,600 @ 1.4550 delivered 10/30/23 - MN23-198	6,693.00	6,693.00			

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
BSA Environmental Services, INC	COB 23-11	Phytoplankton analyses w/biovolume & Cyanotoxin Suite-ENV23-225	3,232.00	3,232.00			
BSA Environmental Services, INC	COB 23-13	Phytoplankton analyses w/biovolume & Cyanotoxin Suite-ENV23-226	3,232.00	3,232.00			
Building Associates, INC	W22-4620 #10	W22-4620 - Monroe WTP Filter Media Replacement to 10/20/23 - ENG	81,961.25	81,961.25			
CBS Arcsafe, INC	IAS02599	MN23-013 - Necessary to operate low service pump in emergency	12,377.82	12,377.82			
Central Supply Company, INC	S100964914.001	BP23-268 - PVC piping and fittings	132.05			132.05	
Chemical Resources, INC	1166487	Sodium Aluminate - 45,840 @ .3882 delivered 10/23/23 - DR	17,795.09			17,795.09	
Chemtrade Chemicals Corporation	93620341	Alum Sulfate - 11.581 @ 620.00 delivered 10/27/23 - MN	7,180.22	7,180.22			
Chemtrade Chemicals Corporation	93623646	Alum Sulfate - 11.511 @ 620.00 delivered 11/03/23 - MN	7,136.82	7,136.82			
Cintas First Aid & Safety #2	8406495110	Restock first aid cabinet @ Monroe - 10/27/23 - MN23-195	218.53	218.53			
Clark Dietz INC	439009	D22-130 - Stormwater Review Assistance to 09/29/23 - ENG	23,369.09				23,369.09
Commonwealth Engineers, INC	57483	S23-6702-SWMM Modeling-Dillman West Interceptor to 09/30/23-ENG	6,274.00			6,274.00	
Commonwealth Engineers, INC	57484	W22-4618 - South Central & West Booster Station Replacements-ENG	4,950.00		4,950.00		
Commonwealth Engineers, INC	57485	S22-6610 - Sanitary Lift Station Design to 09/30/23 - ENG	12,019.24			12,019.24	
Core & Main, LP	T577801	PUR23-250 - Phoenix Pipe Lube Quarts	120.00	48.00		72.00	
Core & Main, LP	T650900	PUR23-233 - 1" CL NIPPLE	50.46	50.46			
Core & Main, LP	T691400	PUR23-079 - 6X1 1/2 SERVICE SADDLE	160.93	160.93			
Core & Main, LP	T864647	PUR23-300 1" AND 3" POLY TUBING	412.00	412.00			
Cummins INC dba Cummins Sales and Service	N8-86550	Generator maintenance @ Tamarron LS - 10/30/23 - TD23-335	835.18			835.18	
Cummins INC dba Cummins Sales and Service	N8-86559	Generator maintenance @ Lingelbach Booster - 10/30/23 - TD23-335	673.28	673.28			
Cummins INC dba Cummins Sales and Service	N8-86583	Generator maintenance @ Lynnwood Booster - 10/30/23 - TD23-335	553.70	553.70			
E&B Paving, INC	30054317	Asphalt - Water @ 17th St - w/o #12287 - 10/30/23 - TD	182.07	182.07			
Electric Plus, INC	40503	MN23-539 - Replace emergency light ballast in new pipe gallery	210.00	210.00			
Electric Plus, INC	40552	MM23-511 - Troubleshoot loss of power to data rack	420.00	420.00			
Engraving & Stamp Center, INC	44756	Signature stamp - BP23-276	42.80			42.80	
Engraving & Stamp Center, INC	44772	Name plate for M. Dabertin in Engineering - ENG23-077	26.98	10.79		16.19	
Eurofins Eaton Analytical, INC	8100071674	Lab reagent water testing (annual) for bac-t cert - DL23-097	90.00	90.00			
Everett J Prescott, INC	6247913	TD23-689 - For stock - 3" C2 Meter	2,356.00	942.40		1,413.60	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Everett J Prescott, INC	6253981	TD23-712 - 2" Omni T2 Meter, 2" C2 Meter, 1-1/2" C2 Meter-stock	7,680.00	3,072.00		4,608.00	
Ferguson Enterprises, INC	0346109	PUR23-287 - 12 X 2 SERVICE SADDLES W/STAINLESS BANDS	330.00	330.00			
Ferguson Enterprises, INC	0313634-1	PUR23-070 - 1" BALL VALVE,1 1/2",2" BALL CORP	6,810.00	6,810.00			
Fisher Scientific Company, LLC	6436895	Geosmin & 2-MIB standards (7) for jar testing - MN23-168	734.75	734.75			
Fisher Scientific Company, LLC	6703382	Geosmin & 2-MIB standards (1) for jar testing - MN23-168	123.50	123.50			
Fisher Scientific Company, LLC	6740176	TNT830 & TNT848 Ammonia Reagents for testing - MN23-179	1,079.06	1,079.06			
Gatehouse Media Indiana Holdings	0005952666	Notice for Clear Creek Culvert Reconstruction Oct 23 - ENG23-073	174.64	69.86		104.78	
Green Dragon Lawn Care, INC	3846	WS23-21000 - Mowing services for BP, DR, MN - Oct 2023-Plants	4,928.00	4,928.00			
Green Dragon Lawn Care, INC	3845	WS23-21000-Mowing SVS for misc T&D sites - October 2023-TD	4,140.00	1,656.00		2,484.00	
HACH Company	13760544	BP23-220 - Service agreement for HACH 3900 Spectrophotometer	887.00			887.00	
HACH Company	13796473	MN23-197 - Reagents used in daily regulatory testing	357.95	357.95			
Hoosier Transfer Station-3140	3140-000022417	Waste disposal@SerCntr, Dewatering bags @ MN-PUR23-302,MM23-556	426.77	317.80		108.97	
Indiana Oxygen Company, INC	10270577	Monthly cylinder rental @ Dillman - 10/01-10/31/23 - DR	374.68			374.68	
Indiana Oxygen Company, INC	10274256	Compressed oxygen - DM23-181	14.22			14.22	
Indiana Underground Plant Protection Service, INC	110391	Monthly per ticket fee for line locates - Oct 2023 - TD	2,183.10	873.24		1,309.86	
Irving Materials, INC	11351830	Concrete - Water @ 1950 S Maxwell - w/o #11315 - 10/24/23 - TD	1,028.00	1,028.00			
Irving Materials, INC	11352526	Concrete - Water @ 839 S Pleasant Ridge w/0 11382 - 10/25/23 -TD	708.00	708.00			
Irving Materials, INC	11353237	Concrete - Water @ 710 Atwater Ave - w/o #12218 - 10/26/23 - TD	1,140.00	1,140.00			
Irving Materials, INC	11355008	Concrete - Water @ 3624 East Brighton Ave - w/o 12407 - TD	812.00	812.00			
IU Health OCC Health Services	00150969-00	DS breath alcohol test for 1 Dillman employee 10/11/23 DR23-104	50.00			50.00	
IU Health OCC Health Services	00151085-00	Respirator history review - 1 Env employee08/28/23 - ENV23-223	30.00	12.00		18.00	
IU Health OCC Health Services	00151519-00	DS DOT 5 Panel E Screen 1 TD employee - 10/24/23 - TD23-729	50.00	20.00		27.50	2.50
IU Health OCC Health Services	00151521-00	DS DOT 5 Panel E Screen 1 TD employee - 10/24/23 - TD23-729	50.00	20.00		27.50	2.50
IU Health OCC Health Services	00151522-00	DS Breath alcohol test for 1 TD employee - 10/24/23 - TD23-729	50.00	20.00		27.50	2.50

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
J&S Locksmith Shop, INC	251871	Labor & keys (12 ea) for cabinets for ops operations - DM23-179	295.20			295.20	
J&S Locksmith Shop, INC	251988	Keys made for operations cabinets @ Dillman - DM23-183	50.80			50.80	
JCI Jones Chemicals, INC	926574	Sodium Hypochlorite - 3,549 @ 2.13 delivered 10/26/23 - DR	7,559.37			7,559.37	
JCI Jones Chemicals, INC	926657	Sodium Hypochlorite - 4,575 @ 2.13 delivered 10/27/23 - MN	9,744.75	9,744.75			
JCI Jones Chemicals, INC	927131	Sodium Hypochlorite - 4,553 @ 2.13 delivered 11/03/23 - MN	9,697.89	9,697.89			
John Deere Financial f.s.b. (Rural King)	19944	Water boots for Alan Christy - TD23-717	174.95	69.98		96.22	8.75
John Deere Financial f.s.b. (Rural King)	71850	Metal storage cabinets (2) - BP23-278	558.00			558.00	
John Deere Financial f.s.b. (Rural King)	103732	Boots (2 pair) for M. Miller & G. Hill - TD23-708	219.98			219.98	
John Deere Financial f.s.b. (Rural King)	168930	Safety cones, hanger, light, ext cords - BP23-274	591.70			591.70	
John Deere Financial f.s.b. (Rural King)	197544	Screwdriver set, pliers, wrench, hose nozzle, hose - MM23-577	434.92	434.92			
Joseph W Ubben (Breakaway Performance Group, LLC)	433	ACCT23-144 - Onsite team consulting	3,229.32	1,291.73		1,937.59	
Kent Crozier (Analytical Environmental Laboratory)	102761	Testing - Odor & taste contaminants - 09/08-10/11/23 - ENV23-215	7,690.00	7,690.00			
Kirby Risk Corp	S210048106.001	Tube base socket 8-pin - BP23-270	10.95			10.95	
Kleindorfer's Hardware LLC	10/25/23 CBU	Misc parts & supplies - 09/27-10/25/23 - MN,TD,DR,BP,ENV,SW	2,658.23	1,481.49		1,014.99	161.75
Koorsen Fire & Security, INC	IN00504747	Clean agent system test & Inspect svc plan@SC-10/13/23-PUR22-049	412.00	164.80		247.20	
Logical Concepts, INC (Omnisite)	91153	Monthly cellular fee for XR-50 Omni-Site - 11/01-11/30/23 - ENG	1,215.00			1,215.00	
Mark Osborne (Control Freaks Consulting)	414Inv-BP23-235	BP23-235 - Labor for work done at Blucher 09/26/23	147.75			147.75	
Mark Osborne (Control Freaks Consulting)	418Inv-DM23-173	DM23-173A - Replacing the backlight in the solids view	650.00			650.00	
Mays Greenhouse, LLC	34722	Flagstone for 19th St Raingarden project - ENV23-206	198.16				198.16
Milestone Contractors, LP	163378	Asphalt - Water - 10/12/23 - TD	491.26	491.26			
Milestone Contractors, LP	163440	W23-4710 - Asphalt - Water - 10/16-10/20/23 - TD	1,082.27	1,082.27			
Milestone Contractors, LP	163705	Asphalt - Water @ several locations - 10/27/23 - TD	539.58	539.58			
Monroe County Government	E16153	Meeting Room & Projector-Resource Recovery Meeting-ADMIN23-111	590.00	236.00		354.00	
NCL of Wisconsin, INC (North Central Labs)	494843	DL23-073 - Kim Wipes, petri dishes, pipetter, pipet tips	130.40			130.40	
New Pig Corporation	24131090-00	BP23-265 - Spill containment, lock out tag out equipment	1,142.76			1,142.76	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Nugent, INC (Utility Supply Company)	1459336	PUR23-115 6X2 SERVICE SADDLE	1,153.00	1,153.00			
Nugent, INC (Utility Supply Company)	1460854	TD23-602 - Tapping bits 2"	522.33	522.33			
Nugent, INC (Utility Supply Company)	1461499	PUR23-115 1", 1 1/2" BALL CORPS	4,478.40	4,478.40			
Nugent, INC (Utility Supply Company)	1461500	PUR23-296 - 3/4 X 1/2 MJ ANCHOR EYEBOLTS	225.50	225.50			
OEM Component Engineering (Cloverleaf Tool)	55554	TD23-707 - WW - Stock for trucks #597 & 600	326.64			326.64	
Office Depot, INC	335868849001	Slimmate clipboards (6) - TD23-675	125.94	50.38		69.26	6.30
Office Depot, INC	336261348001	Visitor badges (1 box) - ADMIN23-108	9.99	4.00		5.99	
Office Depot, INC	337554990001	Credit memo for (6) clipboards - TD23-675	(4.20)	(1.68)		(2.31)	(.21)
Office Depot, INC	338068097001	HP Toner for C Hawkins printer - #230523	167.75	67.10		100.65	
One World Catering, LLC	E16404	ADMIN23-072 - Catering for AWWA effective utility mngt training	318.86	127.54		191.32	
Pace Analytical Services, INC	2350226417	Low level mercury test method 1631E - Dillman NPDES - DL23-093	403.40			403.40	
Paragon Micro, INC	S5135762	Logitech C920e Webcam for Kriste Lindberg - #233990	64.99	26.00		38.99	
Paragon Micro, INC	S5136040	Adobe Pro 2020 License for Kalei Bollinger - #234073	489.99			489.99	
Paragon Micro, INC	S5136139	WD22TB4 Dock for Kenneth Johnson in T&D - #233635	259.99	104.00		155.99	
Paragon Micro, INC	S5136175	WD22TB4 Dock for Eric Love in Engineering - #233835	259.99	104.00		155.99	
Paragon Micro, INC	S5136435	Logitech wireless combo keyboard/mouse for C Moore - #231854	64.99			64.99	
Paragon Micro, INC	S5136817	Dell P2222H 22" monitors,solar keyboard for M Ruzskowski-#232167	454.97	181.99		272.98	
Pitney Bowes, INC	20822235 11/1/23	Reserve account postage - Acct #20822235 - ACCT23-163	3,162.00	1,271.42		1,890.58	
PowerWasher Plus LLC	156749	MN23-131 - Washing outside walls and water tank at Monroe Plant	9,670.00	9,670.00			
Quality Supply & Tool Co INC	307797-00	TD23-517 - Water-stock for truck #629	252.00	252.00			
Quality Supply & Tool Co INC	309656-00	PUR23-295 - Medication - tylenol - antacid - aleve- aspirin	117.56	47.02		70.54	
Quality Supply & Tool Co INC	309700-00	PUR23-290 - Milwaukee screwdriver set, impact driver set	222.71	89.08		133.63	
Quality Supply & Tool Co INC	309701-00	PUR23-291 - Hard hat - hat light - gloves large - x large - med	328.33	131.33		197.00	
Quality Supply & Tool Co INC	309702&309702-01	PUR23-292 - To replace the items in the Fastenal Machine	2,426.62	970.65		1,455.97	
Quality Supply & Tool Co INC	309787-00	TD23-710 - Stock for truck - Milwaukee batteries	1,033.52				1,033.52
Quality Supply & Tool Co INC	309826-00	TD23-719 - Bolt cutter - cut off blade - recip blade - pruning	200.07	80.03		120.04	
Quality Supply & Tool Co INC	309826-01	TD23-719 - 6 Amp - 2pk Battery Kit	299.00	119.60		179.40	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Quality Supply & Tool Co INC	309826-02	TD23-719 - 6 Amp - 2pk Battery Kit	299.00	119.60		179.40	
Quality Supply & Tool Co INC	309877-00	PUR23-297 - These are inventory gloves - sm - med - large - xlg	2,061.36	824.54		1,236.82	
Quality Supply & Tool Co INC	309908-00	TD23-721 - Storm - Stock for new trailer for truck #636	550.92				550.92
Quality Supply & Tool Co INC	309943-00	TD23-724 - Water-Stock for truck #631	610.14	610.14			
Republic Services, INC	0694-003221586	Trash removal @ Dillman & Service Center-11/01-11/30/23-DR,PUR	592.64	40.45		552.19	
Republic Services, INC	0694-003222540	Trash removal @ Monroe WTP - 10/01-10/30/23 - MN	216.25	216.25			
Republic Services, INC	0694-003222541	Trash removal @ Blucher WWTP - 10/01-10/30/23 - BP	211.33			211.33	
Richard's Small Engine, INC	524559	TD23-709 - For truck #629 - Tune up (Air filters, plugs, filter	63.81	63.81			
Sheila McGlothlin	ENG23-044	Travel reimb.-APC Conf in Las Vegas-10/22-10/25/23-ENG23-044	1,194.87	477.95		716.92	
SMYRNA Ready Mix Concrete, LLC (SRM Concrete)	1020435415	Concrete - Water @ N Walnut & 17th St - 10/25/23 - TD	788.00	788.00			
Southern Indiana Parts, INC (Napa Auto Parts)	543697	TD23-722 - WW-USED for camera on truck #550	4.59			4.59	
Spencer Trailers INC	INV-00012832	TD23-693 - 82" X 22" trailer	16,296.25				16,296.25
SSW Enterprises, LLC (Office Pride)	Inv-171596	Monthly cleaning service @ Blucher Poole - 10/01-10/30/23 - BP	1,234.35			1,234.35	
SSW Enterprises, LLC (Office Pride)	Inv-171598	Monthly cleaning service - Dillman WWTP - 10/01-10/31/23 - DR	1,254.63			1,254.63	
SSW Enterprises, LLC (Office Pride)	Inv-171600	Monthly cleaning service @ Monroe WTP - 10/30-10/31/23 - MN	1,221.48	1,221.48			
SSW Enterprises, LLC (Office Pride)	Inv-171603	Monthly cleaning service @ Service Center - 10/01-10/31/23 - SC	3,476.46	1,390.58		2,085.88	
SSW Enterprises, LLC (Office Pride)	Inv-171604	Weekly electrostatic cleaning at plants - 10/01-10/31/23 - PUR	1,550.00	516.67		1,033.33	
Staples Contract & Commercial, INC	3545738098	Aluminum storage clipboard (2) - PUR23-229	57.78	23.11		34.67	
Staples Contract & Commercial, INC	3550254448	Door stops, Dawn, Clipboard, Swiffer Wetjet, notepads-ACCT23-159	83.58	33.43		50.15	
Staples Contract & Commercial, INC	3550254449	Whisk brooms (6) - ACCT23-159	83.94	33.58		50.36	
Staples Contract & Commercial, INC	3550643744	Self-inking stamp - ACCT23-159	66.77	26.71		40.06	
Toric Engineering	7246	MN23-201 - SCADA start up issues	768.00	768.00			
ULINE, INC	170120834	PUR23-293 - Pegboard, pegboard wire basket, straight hooks 5" 6"	158.75	63.50		95.25	
United Parcel Service, INC	0000430948423	Weekly service charge - 10/21/23 - PUR	30.00	12.00		18.00	
United Parcel Service, INC	0000430948433B	Shipping charges - 10/05-10/28/23 - BP23-248, PUR	497.73	98.02		399.71	
US Ecology, INC	887006	ENV22-224 - Initial removal of sodium hydroxide	4,960.00	4,960.00			
US Ecology, INC	883191 R03	ENV23-227 - Spill cleanup at Monroe - Sodium Hydroxide	19,200.00	19,200.00			



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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
US Ecology, INC	933517 R02	ENV22-224 - Removal of remaining Sodium Hydroxide	1,202.00	1,202.00			
VARI Sales Corporation	91010628	VariDesk Pro Plus 36 for Caden Swanson - #233889	382.50	153.00		229.50	
Virtuoso Sourcing Group, LLC	31068	Collection Agency Fee - 10/17-10/20/23 - AR	44.74	17.90		26.84	
Virtuoso Sourcing Group, LLC	31069	Collection Agency Fee - 10/17-10/25/23 - AR	354.27	141.71		212.56	
W.W. Grainger, INC	9692013320	MN23-079 - Muck Boots -John-Chris-Garret-Jason-Don	791.25	791.25			
W.W. Grainger, INC	9798080306	PUR23-186 - For lifting pipe in the yard and to load truck	2,604.86	1,041.94		1,562.92	
W.W. Grainger, INC	9864632642	BP23-251 - Machine Oil - Super hydraulic oil	466.31			466.31	
W.W. Grainger, INC	9871148194	DM23-175 - Replacement parastolic pump tubes for the defoamer	178.50			178.50	
W.W. Grainger, INC	9888165181	DM23-178 - Dillman maintenance tools misc.	704.95			704.95	
Water Solutions Unlimited, INC	118613	Sodium Bisulfite (200 gal) @ 3.25 delivered 10/27/23 - DR23-105	650.03			650.03	
Wessler Engineering, INC	41334	MN23-156 - Bleach pump control issues/SCADA issue adjustments	3,258.75	3,258.75			
Wessler Engineering, INC	42672	W22-4606-Monroe Residual Dewatering Improvements to 09/30/23-ENG	3,870.98	3,870.98			
Wessler Engineering, INC	42674	W22-4602 - Monroe WTP Intake Bar Screen to 09/30/23 - ENG	2,290.00	2,290.00			
Wessler Engineering, INC	42803	Bloomington Stormwater Ordinance Updates to 09/30/23 - ENV23-221	1,928.75				1,928.75
Worldwide Industries Corporation	W23-4704 #5	W23-4704 - East Tank Improvements to 10/27/23 - ENG	40,534.20	40,534.20			
Worldwide Industries Corporation	W23-4704 #6	W23-4704 - East Tank Improvements to 10/30/23 - ENG	12,461.40	12,461.40			
WSP USA Environment & Infrastructure, INC	N12376257	D20-113 - Stormwater Master Plan to 09/29/23 - ENV	1,950.00				1,950.00
Xylem Water Solutions USA, INC	3556C68918	DM23-060 - Replacement wear rings for raw pump # 4	3,013.00			3,013.00	
Xylem Water Solutions USA, INC	3556C75130	DM23 -046 - Replacement of Mas Unit with on site programming	5,749.40			5,749.40	
Young Trucking, INC	124819	Hauling sludge from Blucher WWTP - 10/20/23 - BP	1,008.56			1,008.56	
Grand total:			460,720.46	307,373.81	4,950.00	102,417.89	45,978.76



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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	324531245 11/23	Internet Service @Washington St for 812-331-1353SC 9/22-10/21/23	139.44	55.78	83.66
AT&T	8123315400 11/23	812-331-5400 - Service - Centrex main line 9/23-10/22/23	3,513.56	1,405.42	2,108.14
AT&T Mobility II, LLC	287299116581 -10	Cell phone service for all utilities departments 9/11-10/11/23	4,598.98	1,885.43	2,713.55
Duke Energy	0002-6485 11/23	Service - 0002-6485 9/14-10/18/23 BS, TD, LS	2,959.02	2,728.14	230.88
Duke Energy	2057-6357 11/23	Service - IU Hospital Lift Station - 9/20-10/19/23	183.04		183.04
Duke Energy	2132-9134 11/23	Service - Cedar Chase Lift Station 9/27-10/26/23	38.36		38.36
Duke Energy	2132-9217 11/23	Service - Woodhaven Drive Lift Station 9/27-10/26/23	39.14		39.14
Duke Energy	2132-9407 11/23	Service - W 3rd St Lift Station 9/23-10/19/23	7.42		7.42
Duke Energy	2132-9423 11-23	Service - Dillman WWTP @ 100 W Dillman Road 9/27-10/26/23	57,874.50		57,874.50
Duke Energy	2132-9457 11/23	Service - Profile Pkwy Lift Station 9/26-10/25/23	27.36		27.36
Duke Energy	2132-9481 11/23	Service - Vernal Pike Lift Station - 9/26-10/25/23	83.19		83.19
Duke Energy	2132-9514 11/23	Service - Micro Motors/Grimes Lane Lift Station 9/28-10/27/23	36.68		36.68
Duke Energy	2132-9605 11/23	Service - N Russell Road Booster Station 9/29-10/30/23	597.89	597.89	
Duke Energy	2132-9639 11/23	Service - Westwood Lift Station (outdoor lighting) 9/26-10/25/23	10.92		10.92
Duke Energy	2132-9803 11/23	Service - Tamarron Lift Station 9/29-10/30/23	688.97		688.97
Duke Energy	2132-9829 11/23	Service - Curry Pike Davis Lift Station - 9/26-10/25/23	156.17		156.17
Duke Energy	2132-9853 11/23	Service - Arlington Park Lift Station 9/21-10/20/23	338.58		338.58
Duke Energy	2132-9902 11/23	Service - East Booster (Outdoor Lighting) - 9/27-10/26/23	11.48	11.48	
Duke Energy	2132-9960 11/23	Service - Southwest Booster Station - 9/26-10/25/23	1,345.45	1,345.45	
Duke Energy	2139-0056 11/23	Service - South Booster Station 9/27-10/26/23	14,861.84	14,861.84	
Duke Energy	2139-0080 11/23	Service - Cedarview Sims Lift Station 09/27-10/26/23	22.43		22.43
Duke Energy	2139-0113 11/23	Service - Oolitic Lift Station 9/21-10/20/23	193.78		193.78
Duke Energy	2139-0147 11/23	Service - Monroe Intake Tower 9/27-10/26/23	40,617.22	40,617.22	
Duke Energy	2139-0171 11/23	Service - IU Hospital Force Main Valve - 9/29-10/30/23	12.55		12.55
Duke Energy	2139-0254 11/23	Service - 3rd Street Underpass Lift Station 9/27-10/26/23	26.08		26.08
Duke Energy	2139-0288 11/23	Service - Kensington Park Lift Station 9/23-10/24/23	87.23		87.23
Duke Energy	2139-0337 11/23	Service - Monroe WTP @ 4770 Shield Ridge Road 9/27-10/26/23	33,724.12	33,724.12	
Duke Energy	2139-0361 11/23	Service - Stonelake Drive Lift Station 9/20-10/19/23	44.58		44.58
Duke Energy	2139-0395 11/23	Service - Curry Industrial Park Lift Station - 9/26-10/25/23	29.29		29.29
Duke Energy	2139-0486 11/23	Service - W 17th Street Lift Station 09/20-10/19/23	237.90		237.90
Duke Energy	2139-0519 11/23	Service - Southeast Pumping Station & Tank 9/27-10/26/23	22,137.75	22,137.75	
Duke Energy	2139-0684 11/23	Service - Monroe Water Treatment Plant Expansion 9/27-10/26/23	1,496.10	1,496.10	
Duke Energy	2139-0717 11/23	Service - Fullerton Pike Lift Station 9/22-10/23	55.37		55.37
Duke Energy	2139-0741 11/23	Service - West Tank Outdoor Lighting @ Waynes Lane 9/26-10/25/23	10.77	10.77	
Duke Energy	2139-0775 11/23	Service - NW Park Lift Station 09/28-10/27/23	40.38		40.38
Duke Energy	2139-0808 11/23	Service - Vernal Pike Lift Station 09/28-10/27/23	37.76		37.76
Duke Energy	3504-2084 11-23	Service - Angelina Ln Lift Station 9/28-10/27/23	93.70		93.70
Indiana Gas Co. INC (CenterPoint Energy) (Vectren)	N0833866 11/23	Service - 5464376-1 Blucher Poole WWTP 9/28-10/30/23	63.67		63.67
Smithville Telephone Co Inc	824-2894 11/23	812-824-2894 Service - Dillman fax 10/2-11/1/23	47.21		47.21
Smithville Telephone Co Inc	824-4901 11/23	812-824-4901 Service - Dillman WWTP 10/2-11/1/23	220.01		220.01
Smithville Telephone Co Inc	824-7219 11/23	812-824-7219 Service - Monroe intake tower 10/2-11/1/23	53.22	53.22	
Smithville Telephone Co Inc	824-9513 11/23	812-824-9513 Service - Monroe WTP 10/2-11/1/23	146.23	146.23	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
Smithville Telephone Co Inc	876-3318 11/23	812-876-3318 Service - Blucher WWTP 11/2-12/1/23	698.80		698.80
Smithville Telephone Co Inc	876-8264 11/23	812-876-8264 Service - Blucher modem 10/2-11/1/23	40.90		40.90
Smithville Telephone Co Inc	876-9276 11/23	812-876-9276 Service - Blucher fax 10/2-11/1/23	40.90		40.90
Smithville Telephone Co Inc	901-1000437 11	901-100-0437 Service - Monroe Internet connection 10/2-11/1/23	80.00	80.00	
South Central Indiana Remc	2093400200 11/23	Service - Blucher Poole - #2093400200 - 09/17-10/18/23	16,081.91		16,081.91
Verizon Wireless	9947112338 11/23	Service - Cradlepoint booster for WIFI-Engineering 9/18-10/17/23	20.02	20.02	
Verizon Wireless	9947112338 11/23	Service - Cradlepoint booster for WIFI-Engineering 9/18-10/17/23	30.02		30.02
Grand total:			203,901.89	121,176.86	82,725.03

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF NOVEMBER, 2023

INDIANA DEPARTMENT OF REVENUE

Sales Tax

NPC

Credit Card Fees

FIRST FINANCIAL

Bank Fees

GROSS PAYROLL

\$419,834.46

FICA TAX

\$24,974.39

TOTAL

\$444,808.85

City of Bloomington Utilities  
 Accounts Payable by Fund Distribution Report  
 Paydate:11/22/23

**CUSTOMER REFUNDS**

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Thrasher Landscape Inc	201558-001	Customer refund	\$303.62	29318	Refund credit balance after final bill processed. (hydrant deposit)		\$ 303.62		
JMT LLC	15875-028	Customer refund	\$921.85	29317	Refund credit balance on closed account.		\$ 921.85		
Lamarcus Hopson	8439-007	Customer refund	\$31.24	29316	Refund credit after final bill processed.		\$ 31.24		
Michael Tucker	45295-015	Customer refund	\$16.85	29319	Refund credit after final bill processed.		\$ 16.85		
Campus Walk Apartments	17086-025	Customer refund	\$30.57	29314	Refund credit after final bill processed.		\$ 30.57		
Campus Walk Apartments	21317-027	Customer refund	\$48.11	29315	Refund credit after final bill processed.		\$ 48.11		
Total			<u>\$1,352.24</u>			Total	<u>\$ 1,352.24</u>		



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor, USB  
**FROM:** Braden Bonczek  
**DATE:** November 15, 2023  
**RE:** REQUEST APPROVAL FOR AGREEMENT FOR SERVICES  
WITH BBC PUMP AND EQUIPMENT COMPANY, INC.

<b>Contract Recipient/Vendor Name:</b>	BBC Pump and Equipment Company, Inc.
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	3/31/2034
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	23-639
<b>Due Date For Signature:</b>	Monday, November 20, 2023 USB meeting
<b>Expiration Date of Contract:</b>	3/31/2024
<b>Renewal Date for Contract:</b>	NONE
<b>Total Dollar Amount of Contract:</b>	\$4859.00
<b>Funding Source:</b>	009-61-900004-U62026
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/a
<b>Living Wage (if applicable)</b>	N/A

**Summary of Contract:** Replacement of leaking coupler on high service pump #1



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor & USB  
**FROM:** Daniel Hudson  
**DATE:** 11/8/2023  
**RE:** Request Approval of Change Order NO. 3 to Agreement with Mitchell & Stark Construction Co., Inc. for dewatering project at MWTP

<b>Contract Recipient/Vendor Name:</b>	Mitchell & Stark Construction Co., Inc.
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Daniel Hudson
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	2/29/2034
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	23-593 (change order to 22-200)
<b>Due Date For Signature:</b>	November 20, 2023
<b>Expiration Date of Contract:</b>	New Expiration Date: 2/29,/2024
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	Original NTE unchanged (\$2,200,000.00)
<b>Funding Source:</b>	009-U13121
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Living Wage (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** Extends completion date from July 18, 2023, to October 19, 2023, and contract expiration from August 22, 2023 to February 29, 2024. The not to exceed amount is not impacted by this Change Order.



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor & USB  
**FROM:** Daniel Hudson  
**DATE:** November 13, 2023  
**RE:** Request Approval of Amendment No. 2 to the Monroe WTP Chemical Feed Line Replacement project with Donohue & Associates, Inc.

<b>Contract Recipient/Vendor Name:</b>	Donohue & Associates, Inc.
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Daniel Hudson
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	April 1, 2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	23-555 (amending 22-363)
<b>Due Date For Signature:</b>	November 20, 2023
<b>Expiration Date of Contract:</b>	Original December 31, 2023, Revised April 1, 2026
<b>Renewal Date for Contract:</b>	N/A
<b>Total Dollar Amount of Contract:</b>	Original NTE \$62,800, 1 <sup>st</sup> Amendment NTE \$86,700.00, 2nd Amendment NTE \$204,100.00
<b>Funding Source:</b>	010-U13121
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** This Contract is to provide design and bidding services to replace the following chemical feed lines at the Monroe Water Treatment Plant: sodium hypochlorite, aqueous ammonia, sodium hydroxide and hydrofluosilicic acid. This Contract is a follow-up to the original study that was completed under CBU tracking number 22-005. The purpose of the second amendment is for additional services determined necessary through the implementation of the project to include the design of overhead bridges to carry the chemical lines in-place of an underground system. Also included is an emergency system design and shop drawing reviews, clarification of field change orders, and annotated record drawings.



**CONTRACT COVER MEMORANDUM**

**TO: Controller, Mayor, & USB**  
**FROM: Braden Bonczek**  
**DATE: November 13, 2023**  
**RE: REQUEST APPROVAL OF SECOND AMENDMENT TO AGREEMENT FOR SERVICES FOR OFFICE CLEANINGS**

<b>Contract Recipient/Vendor Name:</b>	SSW Enterprises, LLC DBA Office Pride
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	2/28/2035
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	23-607
<b>Due Date For Signature:</b>	Monday, November 20, 2023
<b>Expiration Date of Contract:</b>	Original: 2/28/2023 First Amendment: 2/28/2024 Second Amendment: 2/28/2025
<b>Renewal Date for Contract:</b>	None
<b>Total Dollar Amount of Contract:</b>	Original: \$82,031.04 First Amendment: \$86,243.04 Second Amendment: \$90,544.05 Total: \$258,818.13
<b>Funding Source:</b>	009-52-900008-U62001 009-61-900004-U62024 010-64-950006-U62024 010-65-950006-U62024 010-52-950008-U62001
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A

**Summary of Contract: Cleaning services at Utilities Service Center, Monroe Water Plant, Blucher Waste Plant, and Dillman Waste Plant**



**2022 INTERDEPARTMENTAL AGREEMENT  
BETWEEN THE CITY OF BLOOMINGTON CIVIL CITY AND THE  
CITY OF BLOOMINGTON UTILITIES DEPARTMENT**

WHEREAS, services are provided to the City of Bloomington Utilities Department Water Utility and Wastewater Utility (hereinafter "CBU") by several departments of the City of Bloomington ("Civil City"), which, if not so provided, would have to be provided by the utility itself; and

WHEREAS, similarly, the Civil City has been provided with a variety of services, materials, supplies and equipment by CBU including legal services related to PCB issues, and the Civil City may compensate CBU for these services, materials, supplies and equipment; and

WHEREAS, these payments for services should be based upon statistically verifiable costs which may be applied to a formula which can be easily translated from year to year; and

WHEREAS, under the authority of IC § 8-1.5-3-8 and IC § 36-9-23-25 the Water Utility and Wastewater Utility of the City of Bloomington is authorized to pay an amount to the Civil City equal to the amount of taxes it would pay to the Civil City if it were a private utility; and

WHEREAS, in order to determine the correct in lieu of taxes payment due to the Civil City, annually updated values of all property owned by the Utilities Department within the City shall be used to compute in lieu of taxes payments;

NOW, THEREFORE, BE IT RESOLVED BY THE PARTIES AS FOLLOWS:

**ARTICLE I: PAYMENTS FROM CBU TO THE CIVIL CITY**

**Section 1.** AUTHORITY FOR AGREEMENT. This Agreement is entered into pursuant to IC § 36-9-23-25, IC § 8-1.5-3-8, and applicable orders of the Public Service Commission of Indiana, or its successor the Indiana Utility Regulatory Commission.

**Section 2.** PAYMENTS FOR SERVICES PROVIDED BY CIVIL CITY TO CBU. The CBU Water Utility and the CBU Wastewater Utility shall owe to the Civil City for general services obligations incurred in the year 2021 and payable in 2022, the cost of services provided to the CBU Water Utility and the CBU Wastewater Utility by Civil City. These amounts are set forth in Exhibit A attached hereto and incorporated herein by reference. CBU hereby agrees to pay said costs in accordance with the payment schedule set forth in Exhibit A. The parties acknowledge that these figures are based upon the 2021 figures for said services.

**Section 3.** PAYMENTS IN LIEU OF TAXES. The CBU Water Utility and the CBU Wastewater Utility shall owe to the Civil City for amounts in lieu of the tax obligations otherwise incurred in the year 2021 and payable in 2022. The amount owed is based on the net asset value as determined by a recently completed inventory of CBU assets located within the City. Application of the appropriate corporate tax rate (0.8726 per \$100) results in payment amounts of \$320,230 for the Waterworks Utility and \$453,036 for the Sewage Works Utility.

**Section 4.** PAYMENTS FOR THE HEALTH INSURANCE TRUST FUND. The payment due from CBU to Civil City for the Health Insurance Trust Fund for year 2022 is \$2,563,860. The Parties further agree that should additional assessments for the Health Insurance Trust Fund become necessary, the assessments will be prorated on a per employee basis.

**Section 5.** PAYMENTS FOR FLEET MAINTENANCE COSTS. The parties hereby agree that CBU shall pay a total of \$600,754 for costs incurred by Civil City's Fleet Maintenance Department for CBU vehicles. CBU agrees to make said payment in accordance with the payment schedule set forth in Exhibit A.

**Section 6.** PAYMENTS FOR ENTERPRISE SOFTWARE SYSTEMS. The parties hereby agree that CBU shall pay their distribute share of the lifecycle costs of jointly-used enterprise software systems. In addition, CBU shall be responsible for the full cost of any CBU-specific software. CBU also agrees to reimburse the Civil City for its distributive share of the cost of purchasing and implementing the shared enterprise resource planning program and shall be responsible for the full cost of training for system modules used exclusively by CBU.

**Section 7.** PAYMENTS FOR RISK MANAGEMENT COSTS. The parties hereby agree that CBU shall pay a total of \$138,133 for costs incurred by Civil City's Risk Management Department for CBU. CBU agrees to make said payment in accordance with the payment schedule set forth in Exhibit A.

**Section 8.** PAYMENTS FOR SOLAR PANELS LEASE COSTS. The parties hereby agree that CBU shall pay a total of \$225,358 for costs incurred by Civil City's Solar Panel Lease for CBU. CBU agrees to make said payment in accordance with the payment schedule set forth in Exhibit A.

## **ARTICLE II: PAYMENTS FROM THE CIVIL CITY TO CBU**

**Section 1.** PAYMENTS FOR PCB RELATED LEGAL COSTS. The Civil City agrees to pay the CBU Wastewater Utility its pro-rated share of consulting and legal fees in regards to the Lemon Lane clean up. CBU will provide a statement of costs to the Civil City when said costs are accrued. The Civil City agrees to make said payment upon receipt of the statement of costs.

**Section 2.** PAYMENTS FOR SHARE OF BOND COSTS. The Civil City agrees to pay its pro-rated share of consulting and legal fees in regards to the annual required expenses for bond reporting. CBU will provide a statement of costs to the Civil City when costs are accrued. The Civil City agrees to make said payment upon receipt of the statement of costs.

**Section 3.** PAYMENTS FOR SANITATION BILLING COSTS. The Civil City agrees to pay the additional cost for the billing of the satiation customers in the amount of \$91,915. CBU will provide a pro-rated share of the costs to the Civil City. The Civil City agrees to make a reduction the General Services costs by that amount.

**Section 4.** PAYMENTS FOR 24/7 Control Switchboard COSTS. The Civil City agrees to pay the additional cost for the billing of the 24/7 Control Switchboard in the amount of \$148,572. CBU will provide a pro-rated share of the costs to the Civil City. The Civil City

agrees to make a reduction the General Services costs by that amount.

**ARTICLE III: OTHER PROVISIONS**

**Section 1.** RENEWAL OF CONTRACT. This Contract is to be renewed each year only after review by both Civil City and CBU, so that should the services provided by a department change, the basic formula will be adjusted.

**Section 2.** COST ALLOCATION FORMULAS. The Civil City warrants that the cost allocation formulas comply with applicable state statutes and regulations.

**Section 3.** INTENT OF THE PARTIES. It is the express intent of the Civil City and CBU to allocate, fairly and fully, the financial responsibility for services, supplies, space utilization and in lieu of tax payments through this Agreement on an annual basis. If any section of this Agreement is declared invalid, the other sections shall remain in full force and effect.

THE PARTIES, intending to be bound, have executed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
John Hamilton, Mayor  
City of Bloomington

\_\_\_\_\_  
Amanda Burnham, President  
Utilities Service Board



**CONTRACT COVER MEMORANDUM**

**TO:** Mayor, Controller and USB  
**FROM:** Jane Fleig, Utilities Engineer  
**DATE:** November 15, 2023  
**RE:** Request Approval of Amendment No 1 to Professional Services Agreement for Drainage Improvements: Dunn/Kirkwood to Indiana/6th

<b>Contract Recipient/Vendor Name:</b>	Etica Group, Inc. (formerly Eagle Ridge Civil Engineering Services, LLC)
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Jane Fleig, PE
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/30/2034
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	23-634 (amending 21-653)
<b>Due Date For Signature:</b>	November 20, 2023
<b>Expiration Date of Contract:</b>	December 30, 2024
<b>Renewal Date for Contract:</b>	N/A
<b>Total Dollar Amount of Contract:</b>	Original NTE \$355,480.00 <b>First Amendment: increase of \$21,970.00</b> <b>Revised NTE: \$377,450.00</b>
<b>Funding Source:</b>	011-U10500
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A (amendment)
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A (amendment)
<b>Living Wage Ordinance (if applicable)</b>	n/a (amendment)

**Summary of Contract:** Additional coordination with IDEM and the Army Corp of Engineers for individual-level permits rather than qualifying the project under a General Permit as a maintenance activity.



**CONTRACT COVER MEMORANDUM**

**TO:** Mayor, Controller and USB  
**FROM:** Jane Fleig, Utilities Engineer  
**DATE:** November 15, 2023  
**RE:** Approval of Agreement for Public Works Contract for the final phase of reconstruction on the clear creek culvert (Dunn St to Indiana Ave)

<b>Contract Recipient/Vendor Name:</b>	Milestone Contractors, LP
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Jane Fleig, PE
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/30/2034
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	23-635
<b>Due Date For Signature:</b>	November 20, 2023
<b>Expiration Date of Contract:</b>	December 30, 2024
<b>Renewal Date for Contract:</b>	N/A
<b>Total Dollar Amount of Contract:</b>	\$3,648,618.00
<b>Funding Source:</b>	011-U10500
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** Contract for the construction of the Clear Creek Culvert Reconstruction project per Resolution 2023-20, approved at the Nov 6, 2023 Utility Service Board meeting.



10/27/2023

Jane Fleig, PE  
 City of Bloomington Utilities  
 600 E. Miller Drive  
 Bloomington, IN 47402

Re: **Bid Review**  
**Clear Creek Culvert Reconstruction**

Dear Jane,

The above project was recently bid with four bids received. Results were as follows:

	<b>Engineer Estimate</b>	<b>Milestone</b>	<b>E&amp;B Paving</b>	<b>Reed &amp; Sons</b>	<b>Crider and Crider</b>
Base Bid	\$4,969,936	\$3,648,618.00	\$3,987,500.00	\$4,450,000.00	\$5,286,850.00
Alt 1 (Deduct)	NA	\$23,300	\$40,000	\$21,750	\$44,000

Overall, the lowest bids seem very aggressive in CBU's favor. These offer a wide range. Still, #1 and #2 are fairly close to each other, and less than 10% apart. Three of the bids came in below our estimate.

I reviewed the bid packets from all the bidders and each appears to include all of the required documentation. All acknowledged the Addendum. All the bids should be deemed responsive and responsible.

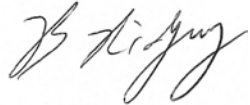
Milestone is a reputable company that has performed many projects for the City in the past, including your most recent effort to reconstruct part of the culvert system. They are a large company and we have no concerns about capacity or experience.

Given the price presented, we recommend that CBU should NOT accept the Deduct Alternate #1. The watermain should be installed with the lump sum price. Their bid also includes their Informational Pricing for the extension of the culvert to benefit IU, which should be the basis for further negotiations with IU.

I recommend that CBU proceed with entering a construction contract with Milestone per the contract documents at its next regular Board Meeting.

If I can be of any further assistance or provide you with additional information, please contact me at 317-370-9672 or [bridgway@eticagroup.com](mailto:bridgway@eticagroup.com).

Respectfully,

A handwritten signature in black ink, appearing to read "Bridgway".

Brock Ridgway, PE  
Project Manager  
The Etica Group, Inc.



**CONTRACT COVER MEMORANDUM**

**TO:** Controller, Mayor, USB  
**FROM:** Braden Bonczek  
**DATE:** November 9, 2023  
**RE:** REQUEST APPROVAL FOR AGREEMENT FOR SERVICES WITH 2NDNATURE SOFTWARE, INC.

<b>Contract Recipient/Vendor Name:</b>	2ndNature Software, Inc.
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	2/28/2035
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	23-637
<b>Due Date For Signature:</b>	For the USB meeting on Monday, Nov. 20, 2023)
<b>Expiration Date of Contract:</b>	February 28,2025
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$198,750.00
<b>Funding Source:</b>	011-81-950008-U63600
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Living Wage (if applicable)</b>	Yes

**Summary of Contract:** Development of a Street Sweeping Research and Development Plan





## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor, USB  
**FROM:** Braden Bonczek  
**DATE:** 11/16/2023  
**RE:** REQUEST APPROVAL FOR AGREEMENT FOR SERVICES  
WITH SNEDEGAR CONSTRUCTION, INC.

<b>Contract Recipient/Vendor Name:</b>	Snedegar Construction, Inc.Snedegar Construction, Inc.
<b>Department Head Initials of Approval:</b>	/VK/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	6/21/2035
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	<b>23-640 (amending 21-288)</b>
<b>Due Date For Signature:</b>	11/20/2023 USB meeting
<b>Expiration Date of Contract:</b>	1 <sup>st</sup> : 6/21/2022 2 <sup>nd</sup> : 6/21/2023 3 <sup>rd</sup> : 6/21/2024 Final: 6/21/2025
<b>Renewal Date for Contract:</b>	Contract set to automatically renew June 21 <sup>st</sup> of 2022, 2023, and 2024
<b>Total Dollar Amount of Contract:</b>	Original: \$10,000.00 First Amendment: \$5,400.00 Total: \$15,400.00
<b>Funding Source:</b>	009-U10500
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** Dump Truck, Bore Machine, & Excavator Services



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor, USB  
**FROM:** Braden Bonczek  
**DATE:** 11/16/2023  
**RE:** REQUEST APPROVAL FOR AGREEMENT

<b>Contract Recipient/Vendor Name:</b>	Everett J Prescott
<b>Department Head Initials of Approval:</b>	
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	
<b>Due Date For Signature:</b>	11/20/2024
<b>Expiration Date of Contract:</b>	6/30/2024
<b>Renewal Date for Contract:</b>	n/a
<b>Total Dollar Amount of Contract:</b>	\$592,600.00
<b>Funding Source:</b>	09-U-13121/010-U-13121
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	

**Summary of Contract: Installation and upgrade of our current AMI base stations. This will give CBU 100% coverage and allow CBU to upgrade our distribution system in the future with automation.**