

UTILITIES SERVICE BOARD MEETING
12/14/2023

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CALL TO ORDER

Board President Burnham called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Amanda Burnham, Megan Parmenter, Jim Sherman, Kirk White, Seth Debro, Jeff Ehman, Ex Officio Scott Robinson

Board members absent: Molly Stewart, Ex Officio Jim Sims

Staff present: Matt Havey, Kat Zaiger, Dan Hudson, Phil Peden, Hector Ortiz Sanchez, Daniel Frank

Guests present: None

PETITIONS AND COMMUNICATIONS: None

MINUTES

Parmenter moved, and Debro seconded the motion to approve the minutes of the 12/4/2023 meeting. Motion carried, six ayes.

CLAIMS

Parmenter moved, and Debro seconded the motion to approve the Standard Invoices:

Vendor invoices included \$430,047.00 from the Water Fund, \$162,236.33 from the Water Construction Fund, \$620,049.69 from the Wastewater Fund, \$96,661.46 from the Stormwater Fund.

Motion carried, six ayes. Total claims approved: \$1,308,994.48.

Parmenter moved, and Debro seconded the motion to approve the Utility Bills:

Invoices included \$45,637.31 from the Water Fund and \$95,502.78 from the Wastewater Fund.

Motion carried, six ayes. Total claims approved: \$141,140.09.

Parmenter moved, and Debro seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$425,220.69. Motion carried, six ayes.

Parmenter moved, and Debro seconded the motion to approve the Customer

Refunds: Customer Refunds included \$1,874.94 from the Wastewater Fund.

Motion carried, six ayes. Total refunds approved: \$1,874.94.

REQUEST APPROVAL OF AMENDMENT NO.1 WITH SET ENVIRONMENTAL

CBU Assistant Director - Environmental - Zaiger presented the amendment with SET Environmental, Inc. to cover the cost of two consecutive chemical spills that recently occurred and exceeded the cost of the NTE amount of the original contract. Burnham questioned if the chemical spills endangered the water supply or CBU personnel. Zaiger advised no. Both incidents were handled nearly perfectly and no staff or environmental risk occurred. Zaiger explained that this was the reason CBU pursued an on-call contract for this service. Ehman questioned if the contract expired in 2024 as is stated on the memo page of the packet, or if it actually expired in 2023. Zaiger advised that she will have to confirm the expiration date of the contract.

Parmenter moved, and Debroy seconded the motion to approve Amendment No.1 with SET Environmental, Inc. Motion carried, six ayes.

OLD BUSINESS: None

NEW BUSINESS: Board member Sherman thanked the CBU staff that helped with the Holiday Luncheon that took place earlier in the day. Parmenter noted a main break that took place on 17th St. earlier in the week and thanked the crew that worked to address the issue along with the crews that will work on similar problems throughout the holidays. Burnham noted that this will be her last meeting as President and wished to thank her fellow Board members and staff for their great work throughout the year. Parmenter thanked Burnham for her dedication and service to the Board and CBU.

SUBCOMMITTEE REPORTS: None

STAFF REPORTS: None

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Burnham adjourned the meeting at 5:08 pm

Megan Parmenter
Megan Parmenter, President

1 / 2 / 24
Date