

MEMORANDUM

Bloomington Common Council - Special Committee on Council Processes
Bloomington City Hall, McCloskey Conference Room
401 N. Morton Street, Bloomington, Indiana
Tuesday, January 30, 2024

NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of the Special Committee on Council Processes.

Meeting called to order: 6:00pm

Chair: Isabel Piedmont-Smith

Councilmembers present: Matt Flaherty, Isabel Piedmont-Smith

Councilmembers present via Zoom: Dave Rollo, Shruti Rana (arrived at 6:03pm)

Councilmembers absent: none

City staff, officials, and guests present: Cm. Isak Nti Asare, Cm. Hopi Stosberg (via Zoom), Steve Volan, Jeff Richardson, Terry Amsler, Jenny Olmes-Stevens, Stephen Lucas, Clerk Nicole Bolden

Topics Discussed:

1. Agenda summation
2. Summary of 2023 Recommendations regarding city boards and commissions
 - a. Creation of a coordinator position within the Office of the City Clerk
 - b. Onboarding, training, and ongoing support of staff liaisons and board/commission members (including commissioner "code of conduct")
 - c. Improved transparency and communication in the appointment process and in the work of the boards/commissions
 - d. Annual reports from boards and commissions
 - e. Review of purpose/mission of each discretionary board and commission in BMC
 - f. Further assessment, with mayor's administration, of proposed commission elimination and mergers
3. Discussion of committee goals, priorities, and timelines for 2024
 - a. Review of other topics raised in 2023 for this committee to work on (may require revisions to BMC Chapter 2)
 - i. Council meeting procedures and format
 - ii. Accessibility of Council meetings
 - iii. Non-legislative agenda items for Council consideration
 - iv. Improving overall public engagement
 - v. Formal integration of equity into the legislative process
 - vi. Removal "for cause" of board and commission members appointed by Council
 - b. Brainstorming of topics not yet raised
 - c. Prioritization
 - d. Preliminary timeline
4. Public comment; maximum of 20 minutes or as time allows
5. Other business

6. Adjournment

ACTION: Piedmont-Smith adjourned the meeting.

Meeting ended: 7:08pm

Memorandum prepared by:

Clerk Nicole Bolden

City of Bloomington