

**MEMORANDUM**  
**Bloomington Common Council - Special Committee on Council Processes**  
**Bloomington City Hall, Hooker Conference Room**  
**401 N. Morton Street, Bloomington, Indiana**  
**Tuesday, February 13, 2024**

NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of the Special Committee on Council Processes.

Meeting called to order: 6:01pm

**Chair:** Isabel Piedmont-Smith

**Councilmembers present:** Matt Flaherty, Isabel Piedmont-Smith, Isak Nti Asare,

**Councilmembers present via Zoom:** none

**Councilmembers absent:** Dave Rollo

**City staff, officials, and guests present:** Cm. Hopi Stosberg, Steve Volan, Stephen Lucas, Clerk Nicole Bolden

**Topics Discussed:**

- I. Agenda summation
- II. Work areas for the Special Committee – Possible assignment of committee members as point people
  - a. Board and commission reforms
    - Creation of coordinator position (Clerk Bolden, with input from CM Piedmont-Smith)
    - Training and onboarding (preliminary work by City Legal)
    - Improved outreach
    - Requirement of annual reports (preliminary work done by the Committee in 2023)
    - Review of purpose/mission of each – Title 2 revisions (CM Piedmont-Smith)
    - Removal for cause (CM Rollo)
  - b. Council meeting procedures and format (CM Asare)
    - Consider discussion of legislation at first reading
    - Gatherings other than regular sessions
    - Locations other than City Hall

MOTION: Asare moved and Flaherty seconded to extend public comment time.

ACTION: Public comment was extended with no objection from the committee.

- c. Formal integration of equity into the legislative process (CM Flaherty)
  - i. Discussion with mayor's administration – possible Chief Equity Officer

ii. Possible review rubric and/or additional CM training

d. Other

- III. Discussion of priorities and timeline
- IV. Public comment (if any): Minimum 10 minutes allocated
- V. Scheduling next meeting(s)
- VI. Other business
- VII. Adjournment

ACTION: Piedmont-Smith adjourned the meeting.

**Meeting ended:** 7:39pm

Memorandum prepared by:  
Clerk Nicole Bolden  
City of Bloomington