



A-1

01-23-2024

Board of Park Commissioners
Regular Meeting
Minutes

Regular Meeting: Tuesday, December 12, 2023 4:00 – 5:30 p.m.

Council Chambers
401 North Morton
(Virtual Zoom)

CALL TO ORDER - ROLL CALL

The meeting was called to order by Ellen Rodkey at 4:01pm

Present: Ellen Rodkey, Israel Herrera, and Jim Whitlatch

Absent: Kathleen Mills

Tim Street, Administrator, due to agenda items not be ready, staff wished to have the following items postponed to a later date:

C-4 Addendum with REA for Bicentennial Gateways Project, the contract was not for any type of firm new gateway design, but was to continue to work with construction updates.

C-6 Contract with Sunset Hill Fence Co. for Butler Park Garden Fence

Jim Whitlatch made a motion to postpone Agenda Items C-4 and C-6 to a later meeting. *Israel Herrera* seconded the motion. Vote take: motion unanimously carried 3-0

A. CONSENT CALENDAR

- A-1. Approval of Minutes of November 28, 2023
- A-2. Approval of Claims Submitted November 28, 2023 through December 11, 2023
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Reports
- A-5. Review/Approval of Credit Card Refunds
- A-6. Approval of Surplus
- A-7. Review/Approval of (16) 2024 service agreements in Operations Division
- A-8. Review/Approval of contract with Oiko for invasive plant management
- A-9. Review/Approval of partnership agreement with MC-IRIS
- A-10. Review/Approval of partnership agreement with Purdue Extension
- A-11. Review/Approval of partnership agreement with Lisa Greathouse
- A-12. Review/Approval of MOU with Monroe County Public Library for Butler Park story walk
- A-13. Review/Approval of contract with Cassady Electric for light repairs at RCA Park
- A-14. Review/Approval of service agreement with Elevated for TLRC elevator service
- A-15. Review/Approval of 2024 Garden Agreement Template

Jim Whitlatch made a motion to approve Consent Calendar. *Israel Herrera* seconded the motion. Vote take: motion unanimously carried 3-0

B. PUBLIC HEARINGS/APPEARANCES

B-1. Bravo Award – Ray Major

Emily Buuck, Community Relations Coordinator present Ray Major with the December Bravo Award, for his “Trees

from Seeds” initiative, and the volunteer hours he contributed as a Weed Wrangle volunteer. Ray was dedicated to the removal of invasive species, and the planting of native species in the community. This would be appreciated even more so into the future.

B-2. Parks Partner Award - none

B-3. Staff Introductions -none

C. OTHER BUSINESS

C-1. Review/Approval of Addendum with Centerstone for January-February Employees

Joanna Sparks, Urban Greenspace Manager in March of 2023, the City and Centerstone entered into a partnership for staffing at various parks location. Both parties would like to extend this agreement through the months of January and February 2024. A new agreement would be presented to the Park Board in March of 2024. Staff recommended approval of the addendum with Centerstone.

Jim Whitlatch made a motion to approve the Addendum with Centerstone. *Israel Herrera* seconded the motion. Vote take: motion unanimously carried 3-0

C-2. Review/Approval of Contract with Snider Recreation for Bryan Park Playground Install (Tim Street)

Tim Street, Administrator due to age, staff wished to have the playground equipment replaced at Bryan Park Playground. Contractor would be responsible for the installation of new playground equipment and poured-in-place rubber safety surfacing. Staff recommended approval of the contract with Snider Recreation in an amount not to exceed \$179,256. Project would be funded from ARPA funds – 176-18-G21005-54310.

Jim Whitlatch made a motion to approve the Snider Recreation for Bray Park Playground installation. *Israel Herrera* seconded the motion. Vote take: motion unanimously carried 3-0

C-3. Review/Approval of Contract with Whole Sun Designs for Solar Panel Installation

Tim Street, Administrator BPRD wished to have solar panels installed at two facilities in 2024. Contractor would install a 28.35kW solar system on the Cascades Golf Course Clubhouse, the solar panel. The system’s estimated annual production was 32,445 kWh in the first year, or 70% of the building’s annual consumption. Contractor would install a 20.48kW solar system on the Switchyard Park Maintenance Building. The system’s estimated annual production was 26,018kWh in the first year, or 89% of the annual consumption. The systems would be installed between March 1, 2024 and June 30, 2023 depending on equipment availability. Staff recommended approval of the contract with Whole Sun Designs in an amount not to exceed \$60,000. Funding for the project would be from Economic and Sustainability Department’s climate change and sustainability funds.

Jim Whitlatch made a motion to approve the contract with Whole Sun Designs for Solar Panel Installation. *Israel Herrera* seconded the motion. Vote take: motion unanimously carried 3-0

C-4. Review/Approval of Addendum with REA for Bicentennial Gateways Project

Item postponed to a later date.

C-5. Review/Approval of Contract with Universal Sign for Trail Branding Project

Julie Ramey, Community Relations Manager in 2020, BPRD began the process to develop trail system branding and signage design standards and guidelines that would promote consistency and user recognition within City Parks trail system. Staff wished to begin Phase III of the project, the fabrication and installation of new trail signage based on the Trail System Branding and Signage Design Manual developed by RLR. Staff recommended the approval of the contract with Universal Sign, Inc. in an amount not to exceed \$22,235. Funding would be from Natural Resources General Fund.

Jim Whitlatch made a motion to approve the contract with Universal Sign for Trail Branding Project. *Israel Herrera* seconded the motion. Vote take: motion unanimously carried 3-0

C-6. Review/Approval of Contract with Sunset Hill Fence Co. for Butler Park Garden Fence

Item postponed to a later date.

C-7. Review/Approval of Contract with Electric Plus for Switchyard Park Basketball Court Light Installation

Satoshi Kido, Sports Division Director at the request of the public, staff wished to have lights installed at the Switchyard Park Basketball Courts. Staff recommended approval of the contract with Electric Plus in an amount not to exceed \$59,835. Funding would be from Switchyard Park General Fund.

Jim Whitlatch made a motion to approve the contract with Electric Plus for Switchyard Park basketball court light installation. *Israel Herrera* seconded the motion. Vote take: motion unanimously carried 3-0

C-8. Review/Approval of Contract with Jack Laurie Group for TLRC Court Resurfacing

Daren Eads, Sports Facility Coordinator due to age and high level of play, the hardwood courts at Twin Lakes Recreation Center were in need of repair. Contractor would screen and recoat the polyurethane gym floor finish. Refinishing, or recoat, was suggested annually, the floor was last fully resurfaced in September of 2016. Staff recommend approval of the contract with Jack Laurie Group, in an amount not to exceed \$19,400. Funding would be from Twin Lakes Recreation Center Non-Reverting Fund.

Jim Whitlatch made a motion to approve the contract with Jack Laurie Group for TLRC court resurfacing. *Israel Herrera* seconded the motion. Vote take: motion unanimously carried 3-0

D. REPORTS

D-1. Sports Division – Bloomington Pickleball Club Annual Report

Satoshi Kido, Sports Services Director introduces Donny Young, Vice Chair Bloomington Pickleball.

Donny Young, Vice Chair Bloomington Pickleball presented Bloomington Pickleball Annual Report

Pickleball was growing rapidly
Assessable to all demographics
Sport provided health and social benefits
Bloomington Pickleball held 105 event through October
1,600 individual registrations
Limited courts space and registration slots
300 members in Bloomington Pickleball Club
Fund raising – purchases wind screens \$1,500
\$240 paid to BPRD for summer activities
More courts were essential
Courts needed repaired
Courts needed lighting
More support was needed for the Pickleball sport

D-2. Operations Division - no report

D-3. Recreation Division - no report

D-4. Administration Division - no report

E. PUBLIC COMMENT

Ellen Rodkey opened the floor to public comments - Board received comments regarding pickleball.

Tim Street, Administrator Building and Trades Master Plan was in process. Continued to collect feedback on Gateway feedback. Griffy Loop Trail celebration would be held for completion of damn crossing.

ADJOURNMENT

Meeting adjourned at 4:51 pm

Respectfully Submitted,



Kim Clapp,
Secretary Board of Park Commissioners