

UTILITIES SERVICE BOARD MEETING
2/26/2024

Utilities Service Board meetings are available at CATSTV.net.

CALL TO ORDER

Board President Parmenter called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Amanda Burnham, Megan Parmenter, Jim Sherman, Seth Debro, Jeff Ehman, Molly Stewart, Kirk White, Jim Sherman, Jacqueline Scanlan

Board members absent: Matt Flaherty

Staff present: John Langley, Matt Havey, Kat Zaiger, Nolan Hendon, Daniel Frank, Dan Hudson, Kevin White, Chris Wheeler, Hector Ortiz Sanchez, Caden Swanson, Matt Dabertin, Jane Fleig, Kalei Bollinger

Guests present: None

PETITIONS AND COMMUNICATIONS: None

MINUTES

Board member White moved, and Board member Sherman seconded the motion to approve the minutes of the 2/12/2024 meeting. Motion carried, five ayes

CLAIMS

Standard Invoices Questions

White questioned charges for Champlin Architecture, specifically what services were being rendered to CBU for these charges. CBU Capital Project Manager - White advised that Champlin has been holding bi-weekly meetings at the CBU Service Center to discuss the design of maintenance, service center, and grounds for the proposed new Service Center at the old Winston Thomas site. The charges listed are what is being charged to reach the 50% design goal that was approved. Board member Ehman questioned if Champlin has followed up on the survey used in the Master Plan to determine the needs of each division and that it informs the design of a new service center to make sure that all these needs are met. White advised that Champlin started with a current headcount of employees and projected out for growth and continues to circle back to this topic at each of the bi-weekly meetings, planning layouts for each division based on current staffing numbers and projected growth. Board member White questioned when the 50% design goal will be met. White advised that it should be met in about a month, Champlin have building renderings at the following meeting, along with the covered yards and surrounding facilities. Ehman questioned if the planning goes beyond the scope of the survey in the original Master Plan. White advised yes. Parmenter questioned the charges for "Azteca Systems Holding - Permission Issues" charges. Havey advised he will have to look into it, and report back. Parmenter questioned the charges for "Set rate for all vehicle parts and

repairs” with the City of Bloomington. Havey advised that these charges are based on Fleet's yearly budget and CBU's percentage of usage that is determined during the budget process. That total amount is then billed out monthly over the course of the year. Parmenter questioned charges for IU Health for Audio Test. CBU Assistant Director - Operation - Ortiz advised that plant operators have their hearing tested annually.

White moved, and Sherman seconded the motion to approve the Standard Invoices:

Vendor invoices included \$205,991.68 from the Water Fund, \$108,173.45 from the Water Construction Fund, \$338,782.06 from the Wastewater Fund, \$64,624.49 from the Stormwater Fund.

Motion carried, six ayes. Total claims approved: \$717,571.68.

White moved, and Sherman seconded the motion to approve the Utility Bills:

Invoices included \$127,308.24 from the Water Fund and \$115,879.22 from the Wastewater Fund.

Motion carried, six ayes. Total claims approved: \$243,187.46.

White moved, and Sherman seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$447,215.46. Motion carried, six ayes.

White moved, and Sherman seconded the motion to approve the Customer

Refunds: Customer Refunds included \$223.86 from the Water Fund, and \$1,451.69 from the Wastewater Fund.

Motion carried, six ayes. Total refunds approved: \$1,675.55.

CONSENT AGENDA

Havey presented the following items recommended by staff for approval:

- a. Cassady Electric Contractors, Inc., \$2,325.00, Replacement of 150 amp breaker and switch handle for heating in administration building
- b. Commercial Services of Bloomington, Inc., \$4,746.00, Replacement of heater in chlorine building.
- c. Brenntag Mid-South, Inc., \$.30 per pound, 2024 Supply of Sodium Hydroxide at Blucher Wastewater Plant

Consent Agenda approved as presented. Total approved: \$7,071.00 (total for non-chemical contracts)

REQUEST APPROVAL OF CONTRACT WITH F.A. WILHELM CONSTRUCTION COMPANY, INC. FOR CONSTRUCTION MANAGEMENT SERVICES RELATED TO THE MONROE WATER TREATMENT PLANT CHEMICAL FEED LINE REPLACEMENT PROJECT

White presented the agreement with F.A. Wilhelm Construction Company, Inc. White noted that the services will include help with the scheduling, budgeting, and bidding of the project. It will also provide value engineering, project construction oversight during the construction and twelve months of commissioning and operation support once the project is complete. With the sensitivity of the project this will ensure that any issues are addressed professionally for a

duration of 12 months past the project completion date. CBU has had issues in the past on similar projects and is trying to get ahead of any potential issues that may arise. Board member Stewart questioned if the twelve months of support would be included in the original contract price. White advised yes, it is included in the original contract price of NTW \$152,600.00. Stewart questioned if it would be credited back if it was not used. White confirmed that yes, a change order will be completed if that service is not needed and CBU will not be charged. Ehman questioned how this project related to the Heflin Industries, Inc. contract that is on the agenda. White advised that this is the large-scale replacement of the chemical feed line system for the Monroe plant, while the Heflin contract is to bore through the walls and physically connect a temporary chemical feed line system that CBU staff installed in response to a chemical line breakage at the plant. Ehman clarified that Wilhelm will oversee the more long-term, permanent replacement of these chemical feed lines. White confirmed, noting that Donohue & Associates, Inc. is providing the design for the project and was initially working on an in-ground trench system, but after safety concerns in the event of a spill, so the final design is still in the works.

Debro moved, and Sherman seconded the motion to approve the agreement with F.A. Wilhelm Construction Company, Inc. Motion carried, seven ayes.

REQUEST APPROVAL OF RESOLUTION 2024-06 TO DESIGNATE SURPLUS PROPERTY FOR AUCTION

Havey presented the resolution and advised that CBU currently has the surplus items listed in Exhibit A and is requesting to auction them.

Debro moved, and Sherman seconded the motion to approve Resolution 2024-06. Motion carried, seven ayes.

REQUEST APPROVAL OF EMERGENCY CONTRACT WITH HEFLIN INDUSTRIES, INC. FOR CHEMICAL FEED LINE REPLACEMENT AT MONROE WATER PLANT

CBU Capital Projects Manager - Hudson presented the agreement with Heflin Industries Inc., noting that it pertained to emergency temporary routing of chemical feed lines at the Monroe Water Treatment Plant after several lines that were routed through the parking lot broke. Hudson noted that the CBU Transmission and Distribution (T&D) team has been installing trenches and placing lines, but a Journeyman plumber with experience with chemical line fittings is needed to complete the project.

Debro moved, and Sherman seconded the motion to approve the contract with Heflin Industries, Inc. Motion carried, seven ayes.

REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH ECO FRIENDLY MECHANICAL FOR BOILER AND PUMP REPLACEMENT AT SERVICE CENTER

Havey presented the agreement and advised that the Service Center has had ongoing issues with two boiler units. One has not been functional for several years and during the winter, the remaining boiler unit was unable to properly heat the building. The installation of a new boiler

should correct the issue and alleviate the added stress on the one functional boiler. White questioned if CBU held bids for the project. Havey advised that three quotes were received. Parmenter noted that after completion of the project, the Service Center appraisal that was completed last year should be updated to reflect the addition of a new boiler.

Debro moved, and Sherman seconded the motion to approve the agreement with Eco Friendly Mechanical. Motion carried, seven ayes.

REQUEST FOR APPROVAL OF CONTRACT WITH E&B PAVING FOR STATE ROAD 45 - ARLINGTON ROAD TO STONELAKE DRIVE WATER MAIN RELOCATION

CBU Utilities Engineer - Fleig presented the agreement with E&B Paving, noting the not to exceed amount for the contract is \$263,693.00.

Debro moved, and Sherman seconded the motion to approve the agreement for services with E&B Paving, Inc. Motion carried, seven ayes.

REQUEST APPROVAL OF AMENDMENT NO.1 TO AGREEMENT FOR SERVICES WITH GRIPP INC. TO INCLUDE REPLACEMENT OF FLOW METER

CBU Assistant Superintendent - Bollinger presented the amendment and advised that this will simply cover the cost of replacing a single flow meter to replace a unit that was damaged.

Debro moved, and Sherman seconded the motion to approve Amendment No.1 with Gripp Inc. Motion carried, seven ayes.

OLD BUSINESS: None

NEW BUSINESS: Sherman noted that he had recently seen a street sweeper operating somewhere in Bloomington and questioned if CBU has begun operating a street sweeper yet. Assistant Director - Environmental - Zaiger advised that CBU's street sweeper has been ordered, but has not yet been received. Zaiger noted some contractors will operate them as part of site cleanup. Sherman questioned when CBU will begin street sweeping. Zaiger advised that a presentation will be given during the Environmental Subcommittee meeting that is scheduled for April 22nd. CBU also expects to receive the street sweeper that is on order March 4th.

SUBCOMMITTEE REPORTS: None

STAFF REPORTS:

Havey noted the following:

- Cassi Allen is the new Assistant Superintendent at the Monroe Water Plant
- Cason Page is the new MS4 Inspector for the Environmental Division

PETITIONS AND COMMUNICATIONS: Parmenter noted that she appreciates CBU's post regarding National Engineers Week and looks forward to future posts including other CBU work groups, and potentially the new street sweeper once it arrives. Parmenter also noted the

number of main breaks that have occurred recently and wished to thank the T&D staff for their timely response and repairs.

ADJOURNMENT: Parmenter adjourned the meeting at 5:24 pm

Megan Parmenter

Megan Parmenter, President

3/11/24

Date