



City of Bloomington Common Council

Legislative Packet

Committee of the Whole

25 February 2009

Office of the Common Council
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Bloomington, Indiana 47402

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<http://www.bloomington.in.gov/council>



Packet Related Material

Memo
Agenda
Calendar
Notices and Agendas:

- **Jack Hopkins Social Services Funding Committee Meeting** on Monday, February 23rd at 4:00 p.m. in the Council Chambers

Legislation and Background Material for Discussion at the Committee of the Whole:

- **App Ord 09-01** To Specially Appropriate from the General Fund Expenditures Not Otherwise Appropriated (Appropriating from the General Fund Grant Monies for the Animal Care and Control Department)
*Contact: Mike Trexler at 349-3412 or trexlerm@bloomington.in.gov
Laurie Ringquist at 349-3492 or ringquil@bloomington.in.gov*

Please see the [18 February 2009 Council Legislative Packet](#) for the legislation, summary and memo to the Council.

- **Res 09-03** To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2009
- Redevelopment Commission **Res 09-02** and Exhibits A and B;
Summary of Recommendations of Social Services and Physical Improvement programs and Projects Funded this Year; Memo from Lisa Abbott, Director of HAND; List of Eligible Projects and Activities;
Membership of Committees; **Social Services:** Schedule; Funding Criteria and Ranking System; Allocation Sheet; **Physical Improvements:** Calendar; Cites to Consolidated Plan; Allocation Work Sheet
Contact: Lisa Abbott at 349-3576 or abbottl@bloomington.in.gov

Memo

Reminder: Jack Hopkins Social Services Funding Committee Meets on Monday,
February 23rd at 4:00 p.m. in the Council Office

**Two Items Ready for Discussion at the Committee of the Whole on Wednesday,
February 23rd**

There are two items ready to be discussed at the Committee of the Whole next week. The first item is **App Ord 09-01** which can be found in the [18 February 2009 Council Legislative Packet](#) and the second item is **Res 09-03** which can be found in this packet and is summarized herein.

Res 09-03 - CDBG Allocations for 2009

Res 09-03 approves the Mayor's recommendations for allocating the Community Development Block Grant (CDBG) funds for 2009. This memo is based upon material provided by Lisa Abbott, Director of the HAND department, who was also kind enough to read and improve it.

Amount of Funds and HUD Regulations

We receive CDBG funds from the U.S. Housing and Urban Development (HUD) Department. As an "entitlement" city, our portion is largely determined by several objective measures of community need, including: level of poverty, age of housing stock, over-crowded housing and population growth. Although it's typically too early for HUD to let us know the exact amount the City will receive, we are estimating it at \$744,000, which is about 10% less than the City eventually received last year.

In the Event of a Increase or Decrease in Funding

Since it's possible that HUD may send us more or less than the expected amount of funds, the resolution directs the surplus or shortfall to be allocated in the following manner as recommended by the two Citizen Advisory Committees (CACs) (*See* Section II of the resolution):

Physical Improvements: If HAND receives less than 10% more than expected, the additional funds will be split evenly between the Housing Authority and the Department of Public Works. If HAND receives more

than 10%, the first \$48,360 will be split evenly between the Housing Authority and Public Works and the remaining funds will be equally divided between the other applications up to their requested amounts. If HAND receives less than expected, the amounts will be equally deducted from all applications except Monroe County United Ministries.

Social Services: If HAND receives more than expected, the top three scoring applications will receive an increase proportionally to their allocation. The remaining three applications will get an equal share of the remainder of the funds. If HAND receives less than expected, the reduction will be made proportionately over all allocations.

Eligible Activities and Projects

HUD administers these monies and regulates their use. HUD regulations require that we use at least 70% of these funds for the benefit of low- and moderate-income persons. The remaining funds may be used to prevent or eliminate blighted areas or to address community development needs arising from serious and immediate threats to the health or welfare of the community. Please note that currently all our funds are leveraged to address low- and moderate-income populations. Please also note that these funds may not be used to purchase equipment or maintain property.

The HUD regulations allocate funds among three categories according to the following formula:

- no more than 15% of the funds may be spent for social service programs and, as has been the City's long-standing practice, the full amount (or \$111,600) will be used for this purpose;
- no more than 20% may be used for administrative costs and, as has been the case for the past term, the legal maximum (amounting to \$148,800) will be used for that purpose; and
- at least the remaining 65% (or \$483,600) must be used for physical improvements.

Citizen Advisory Committees, Applicant Agencies and Schedules

The CDBG regulations require us to develop a "Citizen Participation Plan." For decades, the City has used two Citizen Advisory Sub-Committees (CACs) to make recommendations regarding the allocation of these funds – one dedicated to the review of applications for social services funding, the other devoted to reviewing

applications for physical improvements. These CACs are composed of members from the Common Council (2), Redevelopment Commission (2), Community and Family Resource Commission (4), as well as Mayoral appointees (11 this year). This year, Mike Satterfield served as the Council representative to the Social Services CAC and Tim Mayer served on the Physical Improvements CAC.

The two CACs typically work from November through January to make these recommendations. In the fall they hold an organizational meeting, may make site visits to the agencies, and review the ranking system and funding criteria. In January, they hold public hearings (carried on CATS) to consider and make recommendations regarding the applications that were submitted to the Housing and Neighborhood Development (HAND) Department in early December. In February, the Redevelopment Commission reviews the recommendations and forwards its decision to the Mayor, who then forwards them to the Council. The recommendations this year, as in past years, have come forward without change.

The agencies interested in applying for funds are on a schedule that begins in September, when the applications become available. They then have an opportunity to attend a general information meeting to ask questions about CDBG and must submit a letter of intent outlining their proposal and attend a mandatory training session if they are still interested in moving forward. Completed applications are due in early December.

\$111,600 Funding for Social Services

The disparity between the amount of funds available and the amount funds requested is always most evident with social services programs. Nine programs sought approximately \$225,000 (which, at \$25,000 per agency, amounts to about 200% of the available funds) and six were recommended for funding. This year, as in the past, the CAC ranked the applications on a 50-point rating system without knowing the name of the agency and made its decision based this blind rating. As a result, about half of the funds went to emergency services. The ranking was tied to how well the applicant:

- documented the need for the program in this community (15);
- demonstrated that it primarily serves low-income individuals and residents of the City (10);
- demonstrated its ability to evaluate and document the effectiveness of the program (15);
- detailed the use of the funds and demonstrated that at least 50% of the funding comes from other sources (5); and

- were valued by the evaluator of the program (5).

Here are the recommended allocations:

Agency

Award

*(Note: All Requested
\$25,000)*

EMERGENCY NEEDS

Hoosier Hills Food Bank – “distributes donated food to non-profit organizations with feeding programs who serve needy people.” \$21,925

Community Kitchen – “provides free hot meals to needy Bloomington residents from their Rogers Street and West 11th Street locations.” \$21,813

Mother Hubbard’s Cupboard – “is a community food pantry that provides wholesome ... food to people in need as well as nutrition and gardening education.” \$21,075

Stepping Stones – “provides transitional housing and supportive services to (homeless) youth aged 16-20...” \$15,477

Middle Way House, Inc. – “provides crisis intervention, advocacy, supportive services, and emergency shelter to abused women and their dependent children.” \$15,458

NON-EMERGENCY NEEDS

Monroe County United Ministries – “provides affordable childcare to low-income, working families in Monroe County.” \$15,852

Unfunded Proposals

Big Brothers Big Sisters \$0 (\$25,000)

Boys and Girls Club \$0 (\$25,000)

Martha's House

\$0 (\$25,000)

TOTAL \$111,600 (\$225,000)

\$483,600 in Funding for Physical Improvements

HUD requires that funding for all projects and programs be tied to HAND's *Consolidated Plan* rather than a general set of criteria. The citations to the *Consolidated Plan* are listed in the packet and the *Consolidated Plan* itself can be found at http://www.bloomington.in.gov/hand/block_grants/con_plan_final.pdf

Of the \$483,600 set aside for physical improvements, the CAC recommended allotting \$275,110 for housing, \$11,116 for improving an agency facility, and \$197,374 for community-wide infrastructure programs. Broken down in a different way, approximately \$290,874 will go to City departments, \$91,610 will go to the Bloomington Housing Authority, and \$101,116 will go to non-profit agencies. The significant role of City departments is explained by the wide-reaching effect of these programs compared to the programs run by non-City agencies. Please also note that most cities allocate *all* of the physical improvement funds to city agencies. The particular projects are set forth below:

City and Non-Profit Agency Projects - Housing Assistance

<u>Agency</u>	<u>Award (Request)</u>
Abilities Unlimited and HAND Department – Home Modification for Accessible Living (HMAL) - to modify properties for persons with disabilities in order to improve access to, and within, their homes.	\$90,000 (\$110,000)
Bloomington Housing Authority – Exterior Renovations – to install new roofs, covered entryways, and egress windows and make other modifications	\$91,610 (\$150,000)
HAND – Emergency Home Repair Grants – helps households with income no higher than 60% area median income (AMI) correct home conditions that affect health and safety and significantly shorten the life of the structure.	\$65,000 (\$85,000)

HAND – Furnace and Insulation Program – addresses inefficiencies with homeowner’s furnace and insulation and makes necessary improvements within budget constraints. \$28,500 (\$50,000)

SUBTOTAL \$275,110 (\$395,000)

Non-Profit Agency Projects - Facility Improvements

Agency

Award (Request)

Monroe County United Ministries – Interior Renovations – to modify or replace existing doors in the daycare facility \$11,116 (\$11,116)

SUBTOTAL \$11,116 (\$11,116)

Other City Department or City Agency Projects

Agency

Award (Request)

City of Bloomington – Public Works – Country Club Sidepath \$167,374 (\$250,000)

City of Bloomington – HAND – Curbs and Sidewalks – to replace existing or construct new curbs and sidewalks in Redevelopment Target Areas (where at least 51% of the residents are below AMI. HAND often pays for materials and partners with other City departments to provide labor and equipment; but, in some cases, HAND bids projects out to the private sector. *(This program received \$40,000 in 2005, \$18,578 in 2006, \$24,550 in 2007, and \$30,000 in 2008.)* \$30,000 (\$30,000)

Not Funded

Parks and Recreations – Banneker Center Wall \$0 (\$95,000)

SUBTOTAL \$197,374 (\$375,000)

TOTAL \$483,600 (\$686,016)

**NOTICE AND AGENDA
BLOOMINGTON COMMON COUNCIL COMMITTEE OF THE WHOLE
7:30 P.M., WEDNESDAY, FEBRUARY 25, 2009
COUNCIL CHAMBERS
SHOWERS CENTER, 401 N. MORTON ST.**

Chair: Brad Wisler

1. Appropriation Ordinance 09-01 To Specially Appropriate from the General Fund Expenditures Not Otherwise Appropriated (Appropriating from the General Fund Grant Monies for the Animal Care and Control Department)

Asked to Attend: Mike Trexler, Controller
 Laurie Ringquist, Director, Animal Care and Control

2. Resolution 09-03 To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2009

Asked to Attend: Lisa Abbott, Director, Housing and Neighborhood Development



**City of Bloomington
Office of the Common Council**

To: Council Members
From: Council Office
Re: Calendar for the Week of February 23-27, 2009

Monday, February 23, 2009

12:00 pm Bloomington Entertainment and Arts District Advisory Council, McCloskey
4:00 pm Council for Community Accessibility, McCloskey
4:00 pm Jack Hopkins Social Services Funding Meeting, Council Chambers
5:00 pm Farmers' Market Advisory Council, Parks
5:30 pm Bloomington Human Rights Commission, McCloskey
5:30 pm Bloomington Community Arts Commission, Dunlap

Tuesday, February 24, 2009

4:00 pm Board of Park Commissioners, Council Chambers
5:15 pm Solid Waste Management District Citizens Advisory Committee, McCloskey
7:00 pm Public Forum: "Economic Justice for All: Where do We Go from Here?" - Sponsored by the Dr. Martin Luther King, Jr. Commission, Council Chambers

Wednesday, February 25, 2009

10:00 am Metropolitan Planning Organization Technical Advisory Committee, McCloskey
2:00 pm Hearing Officer, Kelly
4:00 pm Martin Luther King, Jr., Birthday Commission, McCloskey
6:30 pm Metropolitan Planning Organization Citizens Advisory Committee, McCloskey
7:30 pm Common Council Committee of the Whole, Council Chambers

Thursday, February 26, 2009

10:30 am County Address Coordination, McCloskey
5:00 pm Farmers' Market Advisory Council, Parks Conference Room

Friday, February 27, 2009

12:00 pm Economic Development Commission, Hooker Room

February is *Black History Month - Bloomington Style: A Celebration!*
- For a full list of events, please consult website: [Black History Month Calendar](#)

Posted and Distributed: Friday, February 20, 2009



City of Bloomington
Office of the Common Council

MEETING NOTICE

Jack Hopkins Social Services Funding Committee of the Common Council

Monday, 23 February 2009, 4:00 p.m.

Council Chambers, Suite 115, City Hall, 401 N. Morton Street

The purpose of the meeting is to outline program procedures for the 2009 funding cycle. Because a quorum of the Council -- as well as this Council Committee -- may be present, this meeting may constitute a meeting of both the Council and the Committee under the Indiana Open Door Law. For that reason, this statement provides notice that this meeting is open for the public to attend, observe, and record what transpires.

Dated & Posted: Wednesday, 18 February 2009

RESOLUTION 09-03

**TO APPROVE RECOMMENDATIONS OF THE MAYOR FOR DISTRIBUTION OF
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR 2009**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the amount of \$744,000.00 for Fiscal Year 2009 pursuant to the Housing and Community Development Act of 1974 as amended; and

WHEREAS, the national objectives of the Community Development Program are:

1. first and foremost, the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities principally for person of low and moderate income; and
2. the elimination of slums and blight, and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally for persons of low and moderate income; and
3. the elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and
4. the conversion and expansion of the nation's housing stock in order to provide a decent home and suitable living environment for all persons, but principally those of low and moderate income; and
5. the expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development and for development of viable urban communities; and
6. the integration of income groups throughout the community by spreading persons of lower income into more prosperous neighborhoods and drawing persons of higher income to declining or deteriorated neighborhoods; and
7. the alleviation of physical and economic distress through the stimulation of private investment and community revitalization; and

WHEREAS, a proposed statement of community development objectives and projected use of the funds has been advertised; and

WHEREAS, said statement and projected use of funds reflects programs recommended by the Mayor with input from the Citizen's Advisory Committees and the Redevelopment Commission and are consistent with local and national objectives of the Housing and Community Development Act of 1974, as amended;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I: The following programs be approved as follows:

COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2009 **ALLOCATION**
SOCIAL SERVICE PROGRAMS FUNDING

Hoosier Hills Food Bank	\$21,925.00
Community Kitchen	\$21,813.00
Mother Hubbard's Cupboard	\$21,075.00
Stepping Stones	\$15,477.00
Middle Way House, Inc.	\$15,458.00
Monroe County United Ministries	\$15,852.00
Total	\$111,600.00

COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2009
PHYSICAL IMPROVEMENT PROGRAMS FUNDING

Abilities Unlimited – Home Modification for Accessible Living	\$90,000.00
Bloomington Housing Authority – Exterior Renovations	\$91,610.00
HAND – Emergency Home Repair	\$65,000.00
HAND – Furnace & Insulation Program	\$28,500.00
Monroe County United Ministries – Interior Remodeling	\$11,116.00
Public Works – Country Club Sidepath	\$167,374.00
HAND – Curb & Sidewalks	\$30,000.00
Total	\$483,600.00

ADMINISTRATION

Administration of Housing and Neighborhood Development Department	\$148,800.00
Total	\$148,800.00

TOTAL CDBG ALLOCATION **\$744,000.00**

SECTION II. In the event the City of Bloomington receives more or less of the anticipated funding that amount shall be distributed in the following manner:

Physical Improvements: If HAND receives less than 10% more than expected, the additional funds will be split evenly between the Housing Authority and the Department of Public Works. If HAND receives more than 10%, the first \$48,360 will be split evenly between the Housing Authority and Public Works and the remaining funds will be equally divided between the other applications up to their requested amounts. If HAND receives less than expected, the amounts will be equally deducted from all applications except Monroe County United Ministries.

Social Services: If HAND receives more than expected, the top three scoring applications will receive an increase proportionally to their allocation. The remaining three applications will get an equal share of the remainder of the funds. If HAND receives less than expected, the reduction will be made proportionately over all allocations.

SECTION III. This resolution shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2009

ANDY RUFF, President
Bloomington Common Council

ATTEST:

REGINA MOORE, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2009

REGINA MOORE, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2009.

MARK KRUZAN, Mayor

SYNOPSIS

The City of Bloomington is eligible for a Community Development Block Grant of \$744,000 from the Department of Housing and Urban Development for fiscal year 2009. This resolution allocates that funding. It outlines program recommendations by the Mayor with input from the Citizen's Advisory Committee and the Redevelopment Commission. General program areas include: Social Service Programs, Physical Improvements, Housing Programs, Neighborhood Improvements, and Administrative Services.

**09-02
RESOLUTION
OF THE
REDEVELOPMENT COMMISSION
OF THE
CITY OF BLOOMINGTON, INDIANA**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the amount of \$744,000 for Fiscal Year 2009, the following allocations are recommended:

\$483,600 for Physical Improvements
\$111, 600 for Social Services
\$148,800 for the Administration of the program; and

WHEREAS, the advice and input of the community as to the allocation of the Community Development Block Grant funds has been solicited and received through the efforts of the Citizens' Advisory Committee; and

WHEREAS, the Redevelopment Commission has reviewed the recommendations of the Citizens' Advisory Committee for allocation of funds to be received;

NOW, THEREFORE, BE IT RESOLVED BY THE BLOOMINGTON REDEVELOPMENT COMMISSION THAT:

The Redevelopment Commission hereby approves its recommendations of the programs (attached hereto and made a part herein as Exhibit A and Exhibit B) that will best serve the local and national objectives of the program.

BLOOMINGTON REDEVELOPMENT COMMISSION

David Walter, President

ATTEST:

Michael Gentile, Secretary

Date

Exhibit A

PHYSICAL IMPROVEMENT RECOMMENDATIONS

	<u>2009 Request</u>	<u>CAC Recommendation</u>
<u>HOUSING ASSISTANCE</u>		
Abilities Unlimited/HAND – Home Modification for Accessible Living	\$ 110,000.00	\$ 90,000.00
BHA – Exterior Renovations	\$ 150,000.00	\$ 91,610.00
HAND – Emergency Home Repair	\$ 85,000.00	\$ 65,000.00
HAND – Furnace & Insurance Program	\$ 50,000.00	\$ 28,500.00
<i>SUBTOTAL</i>	\$ 395,000.00	\$ 275,110.00
<u>FACILITY IMPROVEMENTS</u>		
Monroe County United Ministries—Interior Remodeling	\$ 11,116.00	\$ 11,116.00
<i>SUBTOTAL</i>	\$ 11,116.00	\$ 11,116.00
<u>COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS</u>		
City of Bloomington – Parks and Recreation – Banneker Center Wall	\$ 95,000.00	\$ 0.00
City of Bloomington Public Works – Country Club Sidepath	\$ 250,000.00	\$ 167,374.00
City of Bloomington HAND – Curb and Sidewalks	\$ 30,000.00	\$ 30,000.00
<i>SUBTOTAL</i>	\$ 375,000.00	\$ 197,374.00
TOTAL REQUESTED:	\$ 781,116.00	
TOTAL AMOUNT OF FUNDS AVAILABLE		\$ 483,600.00

SOCIAL SERVICE RECOMMENDATIONS

	<u>2009 Request</u>	<u>CAC Recommendations</u>
<u>EMERGENCY NEEDS</u>		
Hoosier Hills Food Bank	\$25,000.00	\$21,925.00
Community Kitchen	\$25,000.00	\$21,813.00
Mother Hubbard's Cupboard	\$25,000.00	\$21,075.00
Stepping Stones	\$25,000.00	\$15,477.00
Middle Way House Emergency Services	\$25,000.00	\$15,458.00
<i>SUBTOTAL</i>	\$125,000.00	\$95,748.00
<u>NON-EMERGENCY NEEDS</u>		
MCUM – Child Care	\$25,000.00	\$15,852.00
<i>SUBTOTAL</i>	\$25,000.00	\$15,852.00
TOTAL REQUESTED ALL FUNDED AGENCIES:	\$150,000.00	
TOTAL AMOUNT OF FUNDS AVAILABLE:		\$111,600.00

2009 CAC Recommendations

Social Service Funding

Program	Recommended Funding
1. Community Kitchen of Monroe County The Community Kitchen provides free hot meals, including carry-out meals, to needy Bloomington residents from their Rogers Street and West 11 th Street locations.	\$ 21,813
2. Mother Hubbard's Cupboard MHC is a community food pantry that provides wholesome, healthful food to people in need, as well as nutrition and gardening education.	\$ 21,075
3. Stepping Stones Stepping Stones provides transitional housing and supportive services to youth aged 16-20 that are experiencing homelessness.	\$ 15,477
4. Middle Way House Middle Way provides crisis intervention, advocacy, supportive services, and emergency shelter to abused women and their dependent children.	\$ 15,458
5. Hoosier Hills Food Bank Hoosier Hills Food Bank collects stores and distributes donated food to non-profit organizations with feeding programs who serve needy people.	\$ 21,925
6. Monroe County United Ministries (MCUM) MCUM provides affordable childcare to low-income, working families in Monroe County.	\$ 15,852
Total	\$ 111,600

Physical Improvements

Project	Recommended Funding
1. Abilities Unlimited – HMAL Funds will be used to provide eligible recipients with disabilities, modifications to an existing structure or additions to improve access. Improvements may include curb cuts, ramps or home modifications.	\$ 90,000
2. Bloomington Housing Authority – Exterior Renovations Funds will be used to renovate existing rental units with new roofs, covered entryways, egress windows to meet codes and other modifications.	\$ 91,610
3. Monroe County United Ministries—Interior Renovations	\$ 11,116

Funds will be used to modify or replace existing doors in the daycare facility.

4. HAND – Emergency Home Repair Grant	\$ 65,000
Funds will be used to assist households at 60% AMI or below to correct deficiencies in their home that are a health or safety concern or deficiencies, which if not addressed, would significantly shorten the life of the structure.	
5. HAND – Furnace and Insulation Program	\$ 28,500
Funds will be used to access a homeowner’s furnace and insulation efficiencies and make necessary improvements within the programs budget constraints.	
6. Public Works – Country Club Multi-use Sidepath	\$ 167,374
Funds will be used to construct a pedestrian and bicycle link between the Broadview neighborhood and city and commercial services.	
7. HAND – Curbs and Sidewalks	\$ 30,000
Funds will be used to replace existing or construct new curb and sidewalks in Redevelopment Target Areas, areas where 51% of the residents are low/moderate income households, for department eligible projects, and for income eligible households who are required to repair adjacent curbs and sidewalks. HAND will use funds to pay for material costs and partner with other departments to provide labor and equipment. HAND may on occasion bid out some projects to a private contractor.	
Total	\$ 483,600
Social Service Total	\$111,600
Physical Improvements Total	\$483,600
Administration Total	\$148,800
Total Allocation	\$744,000

Memo

To: Common Council
From: Lisa Abbott
Date: February 10, 2009
Re: 2009-2010 Community Development Block Grant Allocations

The Department of Housing and Urban Development (HUD) defines an entitlement community as one that is a metropolitan city with a population of at least 50,000. Bloomington meets that threshold and is therefore eligible for Community Development Block Grant (CDBG) funding. The annual funding is formula based and is based on several objective measures of community need; 1) poverty in the community, 2) housing overcrowding, 3) age of housing stock, and 4) population growth. For fiscal year 2009-2010, we are using the estimate of \$744,000 which is approximately a 10% cut from this fiscal year as we do not have firm numbers yet from HUD.

The activities that will receive funding are divided into 3 distinct categories: physical improvements, social services and administration. By law, no more than 15% of the total grant may be used for social services and no more than 20% may be used for administration. The other 65% is used for physical improvements. Therefore, for fiscal year 2009-2010, the allocations are as follows:

Physical Improvements	\$483,600
Social Services	\$111,600
Administration	<u>\$148,800</u>
Total	\$744,000

CDBG funds must be used to benefit low and moderate income persons, prevent or eliminate slum and blight and/or to alleviate conditions that pose immediate and serious threat to the health or welfare of the community. I have included in this packet excerpts from the CDBG regulations on eligible and ineligible activities.

HUD requires each entitlement community to develop a citizen participation plan. This plan sets out procedures for public input into the allocation process. The City of Bloomington has an extremely open process for public input. The allocation recommendations are made by the Citizen Advisory Council (CAC) which is made up of citizens from various councils and commissions, as well as interested parties who apply for appointments. See attached membership list. The CAC is divided into two sub-committees, one to review physical improvement applications and one to review social service applications. Attached please find copies of the schedules. In addition to each sub-committee's public hearing, the Redevelopment Commission meeting is also open to public comment.

I have included in this packet, a brief description of each program and recommended allocation amount. Also attached is Redevelopment Commission Resolution 09-02 in which they unanimously forwarded on the CAC recommendations to Mayor Kruzan. Common Council Resolution 09-03 will confirm the recommendations of the CAC, the Redevelopment Commission and the Mayor.

CDBG ELIGIBLE AND INELIGIBLE PROJECTS

(Excerpts from the CDBG regulations)

570.201 – Basic Eligible Activities

- (a) Acquisition of real property.
- (b) Disposition of real property.
- (c) Public facilities and improvements. Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements.
- (d) Clearance activities.
- (e) Public services: Provision of public services (including labor, supplies, and materials) which are directed toward improving the community's public services and facilities; including, but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, or recreational needs.
- (f) Interim assistance. Activities undertaken on an interim basis in areas exhibiting objectively determinable signs of physical deterioration. And activities to alleviate emergency conditions threatening the public health and safety.
- (n) Homeownership assistance. Acquisition, down payment and closing cost assistance to low- or moderate-income homebuyers.
- (o) Microenterprise Assistance.

570.202 – Eligible Rehabilitation and Preservation Activities

- (a) CDBG funds may be used to finance the rehabilitation of :
 - (1) Privately owned buildings and improvements for residential purposes;
 - (2) Low-income public housing and other publicly owned residential buildings and improvements; and
 - (3) Publicly or privately owned commercial or industrial buildings, except that the rehabilitation of such buildings owned by a private for-profit business is limited to improvements to the exterior of the building and the correction of code violations.
 - (4) Nonprofit-owned nonresidential building and improvements not eligible under 570.201 (c).
- (b) Types of assistance. To assist various types of rehabilitation activities, and related cost for buildings and improvements described in paragraph (a) of this section.

- (c) Code enforcement.
- (d) Historic Preservation: CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned.
- (f) Lead-based paint hazard evaluation and reduction.

570.203 – Eligible Special Economic Development Activities

- (a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements.

570.204 – Special Activities by Community-Based Development Organizations (CDBOs)

- (a) Eligible activities.
 - (1) Neighborhood revitalization projects.
 - (2) Community economic development projects.
 - (3) Energy conservation projects.

570.205 – Eligible Planning, Urban Environmental Design and Policy-Planning-Management-Capacity Building Activities

- (a) Costs of data-gathering, studies, analysis, and preparation of plans and identification of actions that will implement such plans.
- (b) Policy-planning-management-capacity building activities.

570.206 – Program Administration Costs

570.207 – Ineligible Activities

- (a) The following activities may not be assisted with CDBG funds:
 - (1) Buildings or portions thereof, used for the general conduct of government;
 - (2) General government expenses; and
 - (3) Political activities.
- (b) The following activities are generally ineligible for CDBG funds:
 - (1) Purchase of equipment;
 - (2) Operating and maintenance expenses; and
 - (3) Construction of new permanent residential structures.

**Membership of the Citizen Advisory
Committees (CACs)
for CDBG Funding**

**Community Development Block Grant
Citizen Advisory Committee
Program Year 2009
Updated 9/30/08**

Name	Subcommittee	Term Expires
Charles Thompson 1300 Russell Road Bloomington, IN 47408 H: 339-0285 W: 336-2265 cthompson@unitedcommercebank.com	Physical Improvements (Mayor)	August 31, 2010
Rick Coppock 3800 S. Bainbridge Drive Bloomington, IN 47401 H: 334-2119 W: 332-8030 rcoppock@bynumfanvo.com	Physical Improvements (Mayor)	August 31, 2010
Scott Robinson P.O. Box 100 Bloomington, IN 47402 W: 349-3423 robinsos@bloomington.in.gov	Physical Improvements (Mayor)	August 31, 2010
Kris Floyd, Chairperson 503 S. Jordan Avenue Bloomington, IN 47401 H: 323-2060 W: 339-1235 kgfloyd@kiva.net	Physical Improvements (Mayor)	August 31, 2010
Douglas E. Mattick 1508 Highland Avenue Bloomington, IN 47401 334-1490 (home) 330-6059 (work) dmattick@ivytech.edu	Physical Improvements (Mayor)	August 31, 2010
Jason Carnes 920 S. Ransom Ln. Bloomington, IN 47403 H: 812-327-1518 W: 812-336-3000 jason.carnes@mail.house.gov	Physical Improvements CFRD Commission	Annual Appointment
Hans Huffman hhuffman@sbcglobal.net	Physical Improvements CFRD Commission	Annual Appointment
Skip Sluder 2301 S. Rogers Street Bloomington, IN 47403	Neighborhood appointment Broadview	Annual Appointment

H: 332-7323 sluderc@indiana.edu		
David Walter 208 N. Ritter Bloomington, IN 47404 H: 336-3308 W: dwalter@indiana.edu	Physical Improvements RDV Commission	Annual Appointment
Tim Mayer City Council P.O. Box 100 Bloomington, IN 47408 349-3409	Physical Improvements Council Appointment	Annual Appointment
Anthony Pizzo 2665 S. Sare Road Bloomington, IN 47401 H: 336-6775 pmp@att.com	Social Services (Mayor)	August 31, 2010
Renee Chambers 101 W Kirkwood Ave, Suite 321 Bloomington, IN 47403 W: 333-9016 renee@cfbmc.org;	Social Services (Mayor)	August 31, 2010
Chris Hazel United Way 441 S. College Avenue Bloomington, IN 47403 H: 812-336-9987 W:812-334-8370 x12 chris@monroeunitedway.org	Social Services (Mayor)	August 31, 2010
Gregg Miller 1709 E. Arden Dr. Bloomington, IN 47401 H: 812-336-6991 C: 812-327-0531 ghamiltonmiller_99@yahoo.com	Social Services CFRD Commission	Annual Appointment
Mary Andrus Overley P.O. Box 451 Bloomington IN 47402-0451 W: 812-334-5728 mary@shalomcommunitycenter.org	Social Services CFRD Commission	Annual Appointment
Maggie Merriman 426 West Jed St. Bloomington, IN 47403 M: 812-345-6527 mhedge@alumni.iu.edu	Social Services (Mayor) Broadview Neighborhood	August 31, 2010

Liz Palmquist Showers Plaza 320 W 8 th St., Suite 114 Bloomington, IN 47404 W: 812-336-3000	Social Services (Mayor)	August 31, 2010
Mike Gentile 4100 East Morningside Drive Bloomington, IN 47401 W: 327-9438 cti_gentile@yahoo.com	Social Services RDV Commission	Annual Appointment
Mike Satterfield Council Office satterfm@bloomington.in.gov	Social Services Council Appointment	Annual Appointment

**Social Services
Citizens Advisory Committee**

**Social Service
Citizen Advisory Committee
WORKING CALENDAR
For
CDBG Funding – Fiscal Year 2009**

AGENCY SCHEDULE

September 16 (Tuesday)	CDBG Informational Meeting at 8:00 a.m. in the McCLOSKEY ROOM Application and submission information available to be picked up in HAND.
October 3 (Friday)	<i>Letter of Intent</i> due in HAND by 4:00 p.m. Agency Mandatory Training (2 sessions – plan to attend one)
October 14 (Tuesday)	From 4:00 P.M. to 6:00 P.M. (McCLOSKEY ROOM)
October 20 (Monday)	From 8:00 A.M. to 10:00 A.M. (McCLOSKEY ROOM)
December 5 (Friday)	<i>Completed Applications Due in HAND by 4:00 p.m.</i>

SOCIAL SERVICE SUBCOMMITTEE SCHEDULE

November 17 (Monday)	CAC Organizational Meeting (McCLOSKEY ROOM @ 6:00 p.m.)
December 8 (Monday)	Social Service Subcommittee Mandatory Meeting to review ranking system and pick up packets (HOOKER ROOM @ 6:00 p.m.)
January 6, 2009 (Tuesday)	Pre Public Hearing Meeting HOOKER ROOM @ 5:30 p.m.)
January 13, 2009 (Tuesday)	PUBLIC HEARING for Social Service Applications (COUNCIL CHAMBERS @ 5:30 p.m.) Mandatory Attendance
January 16, 2009 (Friday)	Rankings due to Marilyn Patterson in HAND (Fax # 349-3582)
January 20, 2009 (Tuesday)	Social Service Subcommittee meeting (HOOKER ROOM @ 5:30 p.m.)

CDBG FUNDING APPLICATION SCHEDULE
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February 2, 2009 (Monday) (Tentative)	PUBLIC HEARING – CAC recommendations presented to Bloomington Redevelopment Commission (COUNCIL CHAMBERS @ 5 p.m.)
February 25, 2009 (Wednesday)	PUBLIC HEARING – City Council Discussion Meeting (date tentative)
March 4, 2009 (Wednesday) (Tentative)	PUBLIC HEARING – City Council Final Action Meeting (date tentative)
June, 2009 (Tentative)	FUNDING AVAILABLE

Social Service CDBG Application Scoring Criteria

Total number of points available is 50.

- A. Question 3 – Program Need – 15 points total
 - Organization has documented need for program in the community.
 - Organization has described how the program fits within the need of the community.

- B. Question 4 – Evaluation Methodology/Outcome Measurement – 15 points total
 - Agency describes how it evaluates its program or has a measurement tool in place to evaluate program effectiveness.
 - Agency provides documentation of program effectiveness within the community using its evaluation or outcome measurement tool.

- C. Question 5 – Client Data – 10 points total
 - Agency serves a large number of low income individuals (refer to Part I Question 1(b) and 2(b)).
 - A large percentage of their clients are city residents (check Part II, question 1 vs. Part II, question 1(a))

- D. Question 6 – Budget Information – 5 points total
 - All requested budget information was provided.
 - Budget information clearly shows how requested funds will be utilized for this program.
 - Budget shows that this program does not rely heavily on CDBG funds for the project (50% or more of funding comes from other sources).

- E. Discretionary Points – 5 points total
Each committee member will be able to assign up to 5 additional points to each application to cover discretionary information on the agency that is relevant, but does not fit into any of the other point categories.

SOCIAL SERVICE FUNDING
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
SS-2009

Agency	2008 Allocation	2009 Request	CAC Recommends	Redevelopment Commission	Mayor's Recommends	City Council	Final Allocation
Community Kitchen	\$24,510	\$25,000	\$21,813	\$21,813	\$21,813		
MCUM	\$22,164	\$25,000	\$15,852	\$15,852	\$15,852		
Big Brothers/Big Sisters	\$22,164	\$25,000	\$0	\$0	\$0		
Mother Hubbard's Cupboard	\$0	\$25,000	\$21,075	\$21,075	\$21,075		
Hoosier Hills Food Bank	\$24,508	\$25,000	\$21,925	\$21,925	\$21,925		
Stepping Stones	\$21,286	\$25,000	\$15,477	\$15,477	\$15,477		
Martha's House, Inc.	\$0	\$25,000	\$0	\$0	\$0		
Boys & Girls Club	\$21,295	\$25,000	\$0	\$0	\$0		
Middle Way House	\$0	\$25,000	\$15,458	\$15,458	\$15,458		
TOTALS		\$225,000	\$111,600	\$111,600	\$111,600	\$0	\$0
Amount available estimate	\$111,600.00						

**Physical Improvements
Citizens Advisory Committee**

WORKING CALENDAR
for
Community Development Block Grant Physical Improvement Funding
Fiscal Year 2009

AGENCY SCHEDULE

September 16 (Tuesday)	CDBG Agency Informational Meeting (McCLOSKEY ROOM @ 8:00 A.M.) Applications and submission information available to be picked up by Applicants in HAND
October 3 (Friday)	Letter of Intent due in HAND by 4:00 P.M.
October 14, or October 20	Agency Mandatory Training (agencies must attend one of these two meetings) Tuesday, October 14 @ 4:00 P.M. in the McCLOSKEY ROOM Monday, October 20 @ 8:00 A.M. in the McCLOSKEY ROOM
November 13	CAC members make site visits to proposed projects.
December 5 (Friday)	Completed Applications Due from Agencies to HAND by 4:00 P.M.

PHYSICAL IMPROVEMENT SUBCOMMITTEE SCHEDULE

November 13	CAC members make site visits to proposed projects. Meet at City Hall's Atrium @ 2:30.
November 17 (Monday)	CAC Organizational and Con Plan Meeting (McCLOSKEY ROOM @ 6:00)
December 8 (Monday)	Physical Improvement Sub-Committee Mandatory Meeting to review ranking system and pick up Packets (MCCLOSKEY ROOM @ 6:00 P.M.)
January 8, 2009 (Thursday)	PUBLIC HEARING for Physical Improvement Applications (COUNCIL CHAMBERS @ 5:30)
January 12, 2009 (Monday)	Applicant Ranking System due to Bob Woolford in HAND Department (FAX 349-3582)
January 15, 2009 (Thursday)	Physical Improvement Sub-Committee Meeting for allocations (HOOKER ROOM @ 5:30 P.M.)

CDBG FUNDING APPLICATION SCHEDULE

February 2, 2009 (Tentative date)	PUBLIC HEARING - CAC recommendations presented to the Redevelopment Commission (COUNCIL CHAMBERS @ 5:00 P.M.)
February 25, 2009 (Tentative date)	PUBLIC HEARING - City Council Committee Discussion Meeting
March 4, 2009 (Tentative date)	PUBLIC HEARING - City Council Final Action Meeting
June 2009 (Tentative date)	FUNDING AVAILABLE

Consolidate Plan References

CAC Members should review the following sections of the Consolidated Plan.

- Antipoverty Strategy – pg. 124
- Community Development – pg. 117
- Homeless Strategic Plan – pg. 113
- Housing Market Analysis – pg. 83
- Infrastructure Improvements – p. 106
- Lead Based Paint – p. 75
- Need of Public Housing – p. 98
- Priority Housing Needs – p. 80
- Priority Needs Analysis & Strategies – pg. 71
- Public Housing Strategy – pg. 101
- Specific Special Needs Objectives – pg. 126

Note: The Consolidated Plan is located online at http://www.bloomington.in.gov/hand/block_grants/con_plan_final.pdf

**PHYSICAL IMPROVEMENT FUNDING
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
PY - 2009**

PROJECT	2008 Allocation	2009 Request	Citizens Advisory Committee's Recommendations	Redevelopment Commission's Recommendations	Mayor's Recommendations	City Council's Allocations
HOUSING ASSISTANCE						
Abilities Unlimited/HAND--Home Modifications for Accessible Living	90,000	110,000	90,000	90,000	90,000	
BHA -- Crestmont Roof/Gutter Replacements	88,783	150,000	91,610	91,610	91,610	
City of Bloomington HAND--Emergency Home Repair	65,000	85,000	65,000	65,000	65,000	
City of Bloomington HAND--Furnace tune-up and Insulation Program (FIP)		50,000	28,500	28,500	28,500	
Housing Assistance Subtotal:		395,000	275,110	275,110	275,110	0
FACILITY IMPROVEMENTS						
MCUM -- Interior remodeling		11,116	11,116	11,116	11,116	
Facility Improvements Subtotal:		11,116	11,116	11,116	11,116	0
COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS						
City of Bloomington Parks and Recreation -- Banneker Limestone Wall Restoration	0	95,000	0	0	0	
City of Bloomington Public Works -- Country Club Multi-use Sidepath	73,784	250,000	167,374	167,374	167,374	
City of Bloomington HAND--Curb and Sidewalks	30,000	30,000	30,000	30,000	30,000	
Community-wide infrastructure projects Subtotal:		375,000	197,374	197,374	197,374	0
TOTAL REQUESTED		781,116	483,600	483,600	483,600	0
ESTIMATED 2009 ALLOCATION		483,600				