

MEMORANDUM

Bloomington Common Council - Special Committee on Council Processes
Bloomington City Hall, Hooker Conference Room, 401 N. Morton Street, Bloomington, Indiana
Wednesday, May 15, 2024

NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of the Special Committee on Council Processes.

Meeting called to order: 12:03pm

Chair: Isabel Piedmont-Smith

Councilmembers present: Isak Nti Asare, Matt Flaherty, Isabel Piedmont-Smith

Councilmembers present via Zoom: Dave Rollo (arrived at 12:07pm)

Councilmembers absent: none

City staff, officials, and guests present: Ash Kulak, Stephen Lucas, Chief Deputy Clerk Sofia McDowell, Clerk Nicole Bolden (arrived at 12:22pm)

Topics Discussed:

1. Agenda summation
2. Types and Frequency of Council Meetings
 - a. Proposal to Council regarding scheduling of Regular Sessions and discussion meetings after the summer recess
 - b. Recommendations regarding criteria and process for scheduling such meetings
 - c. Recommendations regarding structure of discussion meetings
 - d. Public comment

MOTION: Asare moved and Flaherty seconded to recommend to the full council to convert the Regular Sessions scheduled for August 14, September 11, November 13, of 2024 to consensus building activity sessions, along with a memo with supporting reasons, and to delegate the drafting of the documentation to Cm. Asare.

ACTION: The motion was approved by a roll call vote of Ayes: 4, Nays: 0, Abstain: 0.

MOTION: Flaherty moved and Asare delegated authority to the chair to assign work and coordinate next steps for Title 2 updates regarding board and commissions.

3. Committee Work Plan for Remainder of 2024
 - a. Review of Board and Commission purpose/mission statements (possible Title 2 changes)

MOTION: Flaherty moved and Asare seconded to delegate authority to the chair to assign work and coordinate next steps for Title 2 updates regarding board and commissions.

ACTION: The motion was approved via voice vote.

- b. Requirements for Annual Reports from Boards and Commissions (possible Title 2 changes)
 - c. Board and Commission member code of conduct

ACTION: Piedmont-Smith assigned the drafting of a board and commission member code of conduct to Cm. Rollo.

- d. Other goals for the year
 - e. Public comment
- 4. Updates
 - a. New position in Clerk's Office
 - b. Upcoming proposal to merge transportation-related commissions
 - c. Board and Commission training (liaisons and members)
 - 5. Other business
 - 6. Adjournment

ACTION: Piedmont-Smith adjourned the meeting.

Meeting ended: 1:46pm

Memorandum prepared by:
Sofia McDowell, CHIEF DEPUTY CLERK
City of Bloomington