



A-1 May 21, 2024

Minutes

City of Bloomington Board of Park Commissioners

Regular Meeting: Tuesday, April 23, 2024 4:00 – 5:30 p.m.

Council Chambers, 401 N Morton St, Bloomington, IN

CALL TO ORDER - ROLL CALL

The meeting was called to order by Kathleen Mills at 4:02 pm

Present: Ellen Rodkey, Israel Herrera and Jim Whitlatch

A. CONSENT CALENDAR

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| A-1 | Approval of Minutes of April 23, 2024 |
| A-2 | Approval of Claims Submitted March 25, 2024 through April 22, 2024 |
| A-3 | Approval of Non-Reverting Budget Amendments |
| A-4 | Review of Business Reports |
| A-5 | Review/Approval of Credit Card Refunds |
| A-6 | Approval of Surplus |
| A-7 | Approval of contract addendum with Woods Electric for EV charging station installation |
| A-8 | Approval of contract with KB Engineering for RCA Shelter Inspection |
| A-9 | Approval of partnership agreement with Project Wingspan for native seed collection |
| A-10 | Approval of contract with Aquatic Control for aquatic vegetation management |
| A-11 | Approval of partnership agreement with Monroe County United Ministries for Mills Pool admission |
| A-12 | Approval of service Agreement with Spear Corp for on-demand pool repairs |
| <i>Ellen Rodkey made a motion to approve the Consent Calendar. Jim Whitlatch seconded the motion. Vote taken: motion unanimously carried 4-0.</i> | |

B. PUBLIC HEARINGS/APPEARANCES

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| B-1 | Bravo Award – None | (none) |
| B-2 | Parks Partner Award | (none) |

C. OTHER BUSINESS

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| C-1 | <p>Approval of price change for TLRC personal training program. Megan Stark, Membership Coordinator presented request for price change. Staff wished to have trainers changed from contractual employees to independent contractors. Trainers would pay a monthly rental fee.</p> <p>Board Comments: <i>Kathleen Mill inquired:</i> why the change. <i>Megan Stark responded:</i> would take less full time staff hours, and would slightly increase profit. <i>Jim Whitlatch inquired:</i> if withholding had previously been taken out. <i>Megan Stark responded:</i> No, payroll taxes had not taken out <i>Jim Whitlatch inquired:</i> if any employees were trainers, and if that had been worked out. <i>Megan Stark responded:</i> one, and it had been worked out. <i>Kathleen Mills inquired:</i> if any trainers had been apprehensive. <i>Megan Stark responded:</i> They had been excited, as it would give them the ability to set their own prices, and do their own promotions. <i>Ellen inquired:</i> how other gyms handled trainers. <i>Megan responded:</i> majority paid rent, some facilities considered them employees. <i>Israel Herrera inquired:</i> how many trainers were at TLRC. <i>Megan Stark responded:</i> five.</p> <p><i>Ellen Rodkey made a motion to approve the price change for TLRC training program. Jim Whitlatch seconded the motion. Vote taken: motion unanimously carried 4-0.</i></p> |
| C-2 | <p>Approval of price change for Cascades Golf Course banquet room rental. Jason Sims, Golf Facility Manager presented request for price change. To match publications, staff requested the price fee for Golf Outings Using Banquet Room be increased from \$125 to \$150.</p> <p>Board Comments: <i>Kathleen Mill inquired:</i> how many golf outings were scheduled. <i>Jason Sims responded:</i> 75 were scheduled for 2024. <i>Israel Herrera inquired:</i> when had the last price increase occurred. <i>Jason Sims</i></p> |

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| | <p><i>responded:</i> believed it had remained the same since the building was completed in 2019.</p> <p><i>Ellen Rodkey</i> made a motion to approve the price change for Golf Course banquet room rental. <i>Jim Whitlatch</i> seconded the motion. Vote taken: motion unanimously carried 4-0.</p> |
| C-3 | <p>Approval of contract with Chef for Hire for Banneker Center lunches. Kevin Terrell, Program Facility Coordinator present contract. Staff wished to once again vend meals for the Banneker Summer Food Service Program. The vendor would produce, package, and deliver lunch meals twice per week for the approximate 80 – 100 participants daily during the Banneker Camp summer program. The packaged meals would meet the standard of the USDA Summer Food Service Program. The USDA Summer Food Service Program, would reimburse Banneker for each meal served. Staff recommended approval of the contract with Chef for Hire, Inc., in an amount not to exceed \$15,000.</p> <p>Board Comments: <i>Ellen Rodkey inquired:</i> when would we hear back from USDA regarding grant. <i>Kevin Terrell responded:</i> April 30th had been deadline. Expected to hear back shortly.</p> <p><i>Ellen Rodkey</i> made a motion to approve the contract with Chef for Hire for Banneker Center lunches. <i>Jim Whitlatch</i> seconded the motion. Vote taken: motion unanimously carried 4-0.</p> |
| C-4 | <p>Approval of Partnership Agreement with Youth Sports Outreach for Banneker basketball program. Kevin Terrell, Program Facility Coordinator presented partnership. Staff wished to partner with Youth Sports Outreach, a student group at IU, to provide four nights of free basketball camp. The camp would be geared toward area teens in the 6th through 8th grade, and group would provide weekly sports activities at the 2024 Banneker Summer Camp. Staff recommended approval of the partnership with Youth Sports Outreach.</p> <p>Board Comments: <i>Jim Whitlatch inquired,</i> if the organization was a national organization. <i>Kevin Terrell responded:</i> it was a Midwest organization. <i>Jim Whitlatch inquired:</i> were there any advisors <i>Kevin Terrell responded:</i> there were no advisors. <i>Jim Whitlatch inquired:</i> if background checks had been completed. <i>Kevin Terrell responded:</i> a staff would always be present.</p> <p><i>Ellen Rodkey</i> made a motion to approve the partnership with Youth Sports Outreach for Banneker basketball program. <i>Jim Whitlatch</i> seconded the motion. Vote taken: motion unanimously carried 4-0</p> |
| C-5 | <p>Approval of Partnership Agreement with Get Out Bloomington for escape room event. Bill Ream, Community Events Coordinator presented the partnership. The Department wished to provide the community an opportunity to participate in a unique summer event. PBRD and Get Out of Bloomington, formerly known as Code and Key Escape Rooms desired to cooperate in the provision of a community event called Escape From Wonky Willy's Chocolate Factory for the general public. Staff recommended the approval of the agreement with Get Out of Bloomington.</p> <p><i>Ellen Rodkey</i> made a motion to approve the partnership agreement with Get Out of Bloomington for escape room event. <i>Jim Whitlatch</i> seconded the motion. Vote taken: motion unanimously carried 4-0.</p> |
| C-6 | <p>Approval of Partnership Agreement with Bloomington Pickleball Club. Satoshi Kido, Sports Division Director presented the partnership. BPRD wished to provide the Bloomington community an opportunity to participate in a pickleball instruction program. The Agreement outlined a program partnership, which would provide an affordable and effective program, designed to introduce beginner participants to the pickleball sport as well as to provide for skill advancement. Staff recommended approval of the partnership. Fee changed from percentage of registration fees to a court fee.</p> <p><i>Ellen Rodkey</i> made a motion to approve the partnership agreement with Bloomington Pickleball Club. <i>Jim Whitlatch</i> seconded the motion. Vote taken: motion unanimously carried 4-0.</p> |
| C-7 | <p>Approval of Contract with Mother Nature for Emerald Ash Borer Treatment. Tim Street, Director presented the contract. To continue to preserve Ash trees throughout the city, staff wished have 101 trees treated preventively for Emerald Ash Borer. The trees were located around various city locations, and were on a treatment cycle of every two to three years. Staff recommended approval of the contract with Mother Nature Landscaping, in an amount not to exceed \$19,800. Funding source would be from Urban Forestry General Fund.</p> <p>Board Comments: <i>Jim Whitlatch inquired:</i> if all trees were city trees, and if that was all of the city ash trees. <i>Tim Street responded:</i> they were all city trees, it was approximately ½ of the city ash trees. <i>Israel Herrera</i></p> |

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| | <p><i>inquired:</i> about the emerald ash borderer, and treatment results. <i>Tim Street responded:</i> was an invasive beetle that killed ash trees. <i>Joanna Sparks responded:</i> treatment would be a pesticide that would kill the beetle, the treatment would be contained.</p> <p><i>Ellen Rodkey</i> made a motion to approve the contract with Mother Nature Landscaping. <i>Jim Whitlatch</i> seconded the motion. Vote taken: motion unanimously carried 4-0</p> |
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D. REPORTS

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| D-1 | <p>Leslie Brinson presented the Recreation Services Report on 2024 Events. Leslie highlighted the many events that had already occurred, or were scheduled to occur in 2024. Community Gardens were nearly all rented for the year. Many Health and Wellness programs would be offered throughout the year. It would be the 50th season for the Farmers' Market. A Fair of the Arts would continue to take place once a month at the Farmers' Market. Performing Arts Series will provide live music and movies in the parks. Lots of events schedule throughout the year, both new and returning.</p> |
| D-2 | <p>Tim Street presented the Parks Strategic Goals 2024 report. Department goals were set by using the Five Year Master Plan. The current 2021 to 2025 Five Year Master Plan would be coming to the end of its cycle. Staff would look at how to build a new master plan process into the 2025 budget, and how to engage in 2025.</p> <p>2021-2025 four main goals were: 1) Maintain and enhance the assets and natural resources of the Department. 2) Reinforce activities and programs to positively impact public health, sustainability, and climate action. 3) Prioritize diversity, equity, and inclusion. 4) Develop administrative and staffing capacity.</p> <p>Staff members, through the course of the Master Plan, worked at various points to identify goals that would line up with the four Master Plan goals. There were sub-goals in the Master Plan for each goal. 115 strategic goals were set for 2024. Smart goals for each area were targeted for each year as they related to the Master Plan. Some had already been started, and or changed, some were related to the Master Plan, while others were related to broader city plans, such as the Climate Action Plan. Staff would present goals and report on progress twice per year.</p> |

E. PUBLIC COMMENT

Kathleen Mills opened the floor for public comment. No comments were received.

Tim Street, Director provided an update on various projects. Next Park Board meeting would be held on Tuesday, May 21, 2024.

ADJOURNMENT

Meeting was adjourned at 4:49

Respectfully Submitted,



Kim Clapp,
Secretary Board of Park Commissioners