



A-1 July 23, 2024

Minutes

City of Bloomington Board of Park Commissioners

Regular Meeting: Tuesday, June 25, 2024 4:00 – 5:30 p.m.

Council Chambers, 401 N Morton St, Bloomington, IN

Zoom

CALL TO ORDER - ROLL CALL

The meeting was called to order by Ellen Rodkey at 4:14 pm

Present: Ellen Rodkey, Israel Herrera and Jim Whitlatch

Absent: Kathleen Mills

Ellen Rodkey, Vice President commented: staff would like to move from C. Other Business agenda item C-4 Partnership 2024 Bug Fest to A: Consent Calendar. The Partnership 2024 for Bug Fest could be approved with the Consent Calendar

Jim Whitlatch made a motion to move agenda item C-4 Partnership 2024 Bug Fest to A. Consent Agenda. *Israel Herrera* seconded the motion. Vote taken: motion unanimously carried 3-0.

A. CONSENT CALENDAR

A-1	Approval of Minutes of Regular May 21, 2024 and Work Session June 5, 2025
A-2	Approval of Claims Submitted May 21, 2024 through June 24, 2024
A-3	Approval of Non-Reverting Budget Amendments
A-4	Review of Business Reports
A-5	Review/Approval of Credit Card Refunds
A-6	Approval of Surplus and Vehicle Retirement
A-7	Approval of Contract with Marshall Security for 4 th of July Parade
A-8	Approval of Contract with Stanley Stemmer for TLRC
<i>Jim Whitlatch</i> made a motion to approve the Consent Calendar. <i>Israel Herrera</i> seconded the motion. Vote taken: motion unanimously carried 3-0.	

B. PUBLIC HEARINGS/APPEARANCES

B-1	<p><u>Emily Buuck, Community Relations Coordinator</u> presented Rob Cronk with the June Bravo Award for the many Park events Rob had been involved with as a volunteer. Rob was a Network Administrator with the City's ITS Department. Staff could count on Rob to show up and do whatever was needed, even assisting with technical issues. Staff was grateful for Rob's support as a volunteer, a colleague and friend.</p> <p><i>Rob Cronk commented:</i> he loved his community and loved being outside.</p>
B-2	<p>Staff Introduction – Alec Curry had recently accepted the position of Sports Specialist with Bloomington Parks and Recreation. Alec had grown up in Bloomington, had played hockey at Frank Southern Center, baseball at Winslow, lacrosse in high school, had attended North High School, and had attended college in Northwest Indiana. Alec was in his 4th year as a coach for the high school team. Alec's goal was to help people have an enjoyable experience using and playing at parks facilities and programs. Alec was excited for his new role, and looked forward to working with everyone.</p>

C. OTHER BUSINESS

C-1	<p><u>Tim Street, Director</u> presented the Addendum with Reed & Sons for Bicentennial Gateway Change Orders. The addendum captured change orders needed for the Bicentennial Gateway Project for change orders that were made in Fall 2023 related to the installation of an accessible sidewalk for detour needs, as well as to capture the changes to the site improvements needed for the redesigned gateway itself. Both parties were in agreement to the changes. Proposed changes would increase cost of project \$79,462.44. Funding would be from Bond 980-18-18018C-54510 Project code 980 2020D. Staff recommended approval of the addendum.</p> <p>Park Board Comments: <i>Jim Whitlatch commented:</i> Bicentennial Funds were separate from Park Funds, and could not be used for anything besides those approved projects, the project would not take away from the Parks Funds. <i>Tim Street responded:</i> correct. When the Bond was issued and approved by Council, there was</p>
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	<p>a list of approved projects that funds could be used for. <i>Jim Whitlatch inquired:</i> were other City Departments on board with the project. <i>Tim Street responded:</i> yes, we were in a good position to move the project forward. <i>Israel Herrera inquired:</i> on removal of trees, and lighting concerns. <i>Tim Street responded:</i> any trees removed would be replaced with new trees. The lights would be soft white back lite system, not change in color, and should not be distracting.</p> <p><i>Jim Whitlatch made</i> a motion to approve the Addendum with Reed and Sons for the Bicentennial Gateway Change Order. <i>Israel Herrera</i> seconded the motion. Vote taken: motion unanimously carried 3-0.</p>
C-2	<p><i>Tim Street, Director</i> presented the contract with Reed & Sons for Bicentennial Gateway Limestone Wall. As part of the updated Bicentennial Gateway project design, staff wished to have a limestone block wall fabricated and installed at Millers Showers Park. The work would be separate and distinct, though related, to the original site improvements contract that had been awarded to Reed & Sons in 2023. The scope of work had been bid separately. Staff recommend approval of the contract with Reed & Sons in an amount not to exceed of \$249,750. Funding for project would be from 980-18-18018C-54510 Project Code 98 2020D</p> <p><i>Jim Whitlatch made</i> a motion to approve the contract with Reed and Sons for the Bicentennial Gateway Limestone Wall. <i>Israel Herrera</i> seconded the motion. Vote taken: motion unanimously carried 3-0.</p>
C-3	<p>Tim Street presented the contract with bo-mar industries for Bicentennial Gateway lettering. Staff wished to have custom "BLOOMINGTON" metal lettering and LED lighting designed, fabricated, and installed on the Bloomington Bicentennial Gateway Wall. The contract had been approved as a sole source contract due to the custom nature of the coordination needed to design, fabricate, and install the letters as part of the greater project. Staff recommended approval of the contract with bo-mar Industries in an amount not to exceed \$65,000. Funding would be from Bicentennial Bond 980-18-18018C-54510 Project Code 980 2020D.</p> <p><i>Adam Lee, Bo-Mar Industries Director of Business Development commented:</i> Bo-Mar Industries was a 34 year old family owned business out of Indianapolis. The letters would be 4ft tall, and made out of aluminum, LED white lights would be internal and give a soft glow onto the wall. The letters would be powder coated for durability. Everything would be done internally at Bo-Mar engineering design, fabrication and installation team.</p> <p>Board Comments: <i>Ellen inquired:</i> if vandalism was a concern. <i>Adam Lee commented:</i> they would be designed with fasteners that could not be easily turned. Public interaction would be taken into consideration. <i>Israel Herrera inquired:</i> if the public could take pictures at the wall. <i>Tim Street responded:</i> it was not a high traffic area, but the public would be able to interact with it.</p> <p><i>Jim Whitlatch made</i> a motion to approve the contract with Bo-Mar Industries for the Bicentennial Gateway Limestone Wall lettering. <i>Israel Herrera</i> seconded the motion. Vote taken: motion unanimously carried 3-0.</p>
C-4	<p>Bug Fest 2024 Partnership had been moved to, and approved as part of the A. Consent Calendar</p>
C-5	<p><i>Hsiung Marler, Recreation Facilities General Manager</i> presented the contract with All Pro Integrated Systems for Switchyard Pavilion projector and screen. Staff wished to upgrade the video system at Switchyard Park Pavilion. The purchase and installation of a ceiling mounted projector and screen would greatly improve the visibility and ease of the current system. Staff recommended approval of the contract with All Pro Integrated Systems in an amount not to exceed \$45,382. Funding for project would be from Switchyard Park General Fund.</p> <p>Board Comments: <i>Jim Whitlatch inquired:</i> what was wrong with the old system. <i>Hsiung Marler responded:</i> the weight of the screen was too heavy and pulled out, connectivity issues, projector on portable cart drastically effected floor plans, projector not adequate for natural lighting of building. The new system would address all of those issues. <i>Jim Whitlatch inquired:</i> if the old system could be used. <i>Hsiung Marler responded:</i> it would be used as a backup, as an additional system, or could be used at different locations. <i>Ellen Rodkey inquired:</i> if there was an upcharge to use the projector. <i>Hsiung Marler responded:</i> yes, and it would remain, the new system should be easier to use by all.</p> <p><i>Jim Whitlatch made</i> a motion to approve the contract with All Pro Integrated Systems for Switchyard Park. <i>Israel Herrera</i> seconded the motion. Vote taken: motion unanimously carried 3-0.</p>
C-6	<p><i>Becky Higgins, Recreation Division Director</i> presented the Partnership Agreement with Visit Bloomington. Bloomington Parks and Recreation wished to partner with Visit Bloomington for the second year on a Thursday night concert series held in Switchyard Park on two different nights. BPRD would provide the venue, staffing support, coordination of alcohol sales, food trucks and the Homeland Security permit. Visit Bloomington would coordinate all aspects of the entertainment, security, port-o-potties and parking. No money would be exchanged. Staff recommended approval of the partnership with Visit Bloomington.</p> <p>Board Comments: <i>Israel Herrera inquired:</i> how many artist would be at the events. <i>Becky Higgins responded:</i> there would be an opening act, then the main performance. The events usually started at 7pm and go to 9:30pm. The last event had 12,000 people in attendance and was a regional draw. Great way to identify new</p>

	<p>and upcoming musicians regionally as well as nationally.</p> <p><i>Jim Whitlatch made a motion to approve the partnership with Visit Bloomington. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-7	<p><u>Satoshi Kido, Sports Division Director</u> presented the contract with Cassady Electric. Staff wished to upgrade the lighting at Winslow Sports Park tennis courts. The contractor would upgrade the old lights by installing new LED technology and a push button activation that would prevent the lights from remaining on all night. Staff recommended approval of the contract with Cassady Electrical Contractors Inc. in an amount not to exceed \$19,900. The project would be funded from 977-18-18016C-54510 and ED-LIT Parks electrification funding 153-p04-0400000-53960. Contract was pending Legal approval.</p> <p><i>Jim Whitlatch made a motion to approve the contract with Cassady Electric for Winslow Sports Lighting upgrade. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-8	<p><u>Satoshi Kido, Sports Division Director</u> presented request to waive fees for Park Foundation Golf Tournament. Staff recommended waiving cart and green fees for the 32nd Annual Parks and Recreation Foundation Don Brineman Golf Scramble, to be held Wednesday, August 28, 2024. The event was the primary fundraiser for the Bloomington Parks Foundation which supported the Lloyd Olcott Youth Endowment Fund. The tournament generally raised between \$5,000 and 9,000 in scholarship funding, which provided assistance to community youth with financial needs.</p> <p><i>Jim Whitlatch made a motion to approve waiving fees for the Park Foundation Golf Tournament. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-9	<p><u>Tim Street, Director</u> presented the contract with E&B Paving for RCA Park Shelter Concrete Work. Staff wished to replace the large shelter at RCA Park in a new location, with a new accessible sidewalk from the parking lot. Contractor would install the twelve concrete footers for the new shelter, as well as the sidewalk. Installation of the shelter would be completed internally. Staff recommended approval of the contract with E&B Paving in an amount not to exceed \$30,210. Funding for project would be from ARPA Funds 176-18-G21005-54510.</p> <p><i>Jim Whitlatch made a motion to approve contract with E&B Paving for RCA Park Shelter concrete work. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-10	<p><u>Tim Street, Director</u> presented contract with Bledsoe, Riggert, Cooper & James (BRCJ) for Switchyard parcel work. To ease the process of closing the Switchyard Park project with the Indiana Department of Environmental Management, and Environmental Restrictive Covenant (ERC) must be recorded on the deed detailing information about the sequestration of coal ash and cinder (CAC) on site. Staff wished to combine the eight separate parcels at Switchyard Park into one parcel. Contractor would use site surveys to prepare a new legal description to combine the eight separate parcel. Staff recommended approval of the contract with BRCJ in an amount not to exceed \$6,800. Funding would be from Switchyard Park and Operations General Funds.</p> <p><i>Jim Whitlatch made a motion to approve contract with Bledsoe, Riggert, Cooper & James for Switchyard parcel work. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0</i></p>
C-11	<p><u>Tim Street, Director</u> presented contract with Mader Design for Building Trades Phase I. Due to age, staff wished to make improvements to Buildings and Trades Park. Contractor would provide design services for Phase I accessibility improvements derived from the recent Building Trades Park Master Plan. Staff recommended approval of the contract with Mader Design in an amount that would not exceed \$59,000. Funding would be from ARPA funds 176-18-G21005-54510.</p> <p>Board Comments: <u>Ellen Rodkey inquired:</u> if the picnic shelter couldn't be taken out of the \$59,000, would that be moved into the budget of the rest of the Master Plan. <u>Tim Street responded:</u> yes, there was some room to move things around, possibility there were other APRP funds that hadn't been used, or could be funded from another source.</p> <p><i>Jim Whitlatch made a motion to approve contract with Bledsoe, Riggert, Cooper & James for Switchyard parcel work. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0</i></p>
C-12	<p><u>Tim Street, Director</u> presented the Easement for the Power Line Trail. The easement was granted by Monroe county for the Parks and Recreation Department to build and operate a multi-use trail in the preexisting utility easement on county property. Staff recommended approval of the easement.</p> <p><i>Jim Whitlatch made a motion to approve easement from Monroe County for the Power Line Trail. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0</i></p>

D. REPORTS

D-1	<p>Julie Ramey presented the Stay Cool Bloomington Pool Days Report</p> <ul style="list-style-type: none">• Multi-strategy approach developed by Economic and Sustainable Development Department (ESD) to reduce public health risks of extreme heat caused by climate change.• Comprehensive program aimed to promote community resilience to heat and ensure the well-being of residents during hot weather• Funding source up to \$55,104 from ESD• When the National Weather Service HeatRisk index was Category 2 or higher admission to pools were free• 8 consecutive days of Heat Risk Category 2 or higher June 16-23 & 25• Bryan Park Pool averaged 912 visitors per day, Mills Pool averaged 335 visitors per day on those nine days• Bryan Park Pool sponsored admission \$43,812, Mills Pool sponsored admission \$16,122• Funds had already been depleted• ESD and BPRD would continue to meet to review program and search for additional funding
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E. PUBLIC COMMENT

Ellen Rodkey opened the floor to public comments.

No comments were received

Tim Street, Director commented: Rebecca Swift had been promoted to Operation and Development Division Director. The Bryan Park playground ribbon cutting would be held June 28, 2024 at 11:30am. The Fourth of July parade was coming up, and parade entries had been filled. A time capsule had been discovered at Rose Hill, and would be opened in July. On the City of the Mayor Facebook page was information regarding art proposal for Hopewell Commons Park. The next regular scheduled meeting would be held on July 23, 2024.

ADJOURNMENT

Meeting was adjourned at 5:30 pm

Respectfully Submitted,



Kim Clapp,
Secretary Board of Park Commissioners