



CITY OF BLOOMINGTON COMMON COUNCIL

AGENDA
SPECIAL COMMITTEE ON COUNCIL PROCESSES
TUESDAY | 8:00 AM
17 SEPTEMBER 2024

Kelly Conference Room (#155), Showers Building, 401 N. Morton Street
The public may also access the meeting at the following link:

<https://bloomington.zoom.us/j/85896123631?pwd=RcQkdoLMNcao2ttVf5mxESQ19a0aN6.1>

Chair: Isabel Piedmont-Smith

1. Agenda review and approval
2. City boards and commissions
 - Review of possible Title 2 revisions regarding purpose/duties and annual reporting requirements of boards and commissions
 - Discussion of communication about the revisions with the boards and commissions and the staff liaisons, as well as with the mayor's administration
 - Next steps

PUBLIC COMMENT

3. Discussion of Consensus-Building Activities (as time allows)
 - Debrief from Aug. 14 and Sept. 11
 - How to organize subsequent CBAs
 - Who decides when we have one?
 - Who decides the format?
 - Who organizes it?

PUBLIC COMMENT

4. Schedule meetings for November and December and review topics for these meetings
5. Public comment (items not on the agenda)
6. Adjournment

Notes from Special Committee on Council Processes Meeting 8/15/24

1. Review of possible Title 2 revisions regarding purpose/duties and annual reporting requirements of boards and commissions

We reviewed the Purpose and Powers/Duties sections of the following boards and commissions in Title 2 (see [Google Doc](#))

- Arts
- Aging
- Hispanic/Latino
- Status of Black Males
- Children/Youth
- Women – We had questions for this Commission regarding work with the League of Women Voters and work toward a “comprehensive women’s program”
- MLK Birthday
- Sustainability – Matt will work with BCOS on a new purpose statement and a revision of the duty to do an annual sustainability assessment
- Environmental Comm – Isabel will work with the EC chair and the new senior environmental planner on updates
- Housing Quality Appeals
- Tree Comm – Staff liaison Haskell Smith submitted revisions shortly before the meeting (these have been added to the Google Doc)

We discussed having one standard set of powers/duties to apply to all non-statutory boards and commissions, since there was a lot of repetition of some points such as annual reporting and making recommendations to the mayor/council. (In addition there would, of course, still be more specific powers/duties for each.)

2. Discussion of other topics we want to cover in 2024.

- Engagement with stakeholders (for example, invitations to future meetings) – this item doesn’t have a clear “deliverable” but should be considered alongside all our deliberations
- Other items as listed in timeline below

3. Timeline for our work for the rest of 2024

- One meeting per month for last 4 months of the year
- Sept. meeting: Finish going through Title 2 changes regarding board/commission purpose and power/duties statements, as well as adding annual reporting requirements where they are missing (LEAD: Isabel)
- Oct. meeting: Code of Conduct for Board/Commission members (LEAD: Dave)
- Nov. meeting: Revisions to format and process for regular sessions (LEAD: Isak)
- Dec. meeting: Incorporating equity into Council processes (LEAD: Matt)
 - Note that the Council has requested that the mayor budget an across-the-board equity program and possible cabinet-level position of Chief Equity Officer for 2025

4. Upcoming meetings

3rd Tuesday of the month at 8:00-9:30 am worked (at least for Sept and Oct) for those present

5. Public comment – None

Notes submitted by Isabel Piedmont-Smith, Committee Chair