



A-1 October 15, 2024

Minutes

City of Bloomington Board of Park Commissioners

Regular Meeting: Thursday, September 12, 2024 4:00 – 5:30 p.m.

Council Chambers, 401 N Morton St, Bloomington, IN

Zoom

CALL TO ORDER - ROLL CALL

The meeting was called to order by Kathleen Mills at 4:04pm

Present: Kathleen Mills, Ellen Rodkey, and Israel Herrera

Absent: Jim Whitlatch

A. CONSENT CALENDAR

A-1	Approval of Minutes of Regular Meeting July 23, 2024 and Special Meeting July 23, 2024
A-2	Approval of Claims Submitted July 22, 2024 through September 11, 2024
A-3	Approval of Non-Reverting Budget Amendments
A-4	Review of Business Reports
A-5	Review/Approval of Credit Card Refunds
A-6	Approval of Surplus
A-7	Approval of Agreement with Summer Star Foundation for Griffy Lake Nature Days
A-8	Approval of Agreement with Smith Design Group for Griffy Lake boundary surveying
A-9	Approval of Partnership Agreement with IU Outdoor Adventures
A-10	Approval of Agreement with IU School of Public Health
<i>Ellen Rodkey made a motion to approve the Consent Calendar. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i>	

B. PUBLIC HEARINGS/APPEARANCES

B-1	<p><i>Julie Ramey, Community Relations Manager</i> presented the September Bravo Award to Sharon Roualet. Since 2022, Sharon had served as the Adopt-a-Greenspace leader at Crestmont Park. Sharon had shown consistency and enthusiasm in her volunteer role, and her vision of caring for the space created a ripple effect that touched many other community volunteers. Staff were happy to have Sharon as part of the team.</p> <p><i>Sharon Roualet</i>, thanked the Board and staff for the recognition of volunteer work as a viable form of recreation. The volunteer team had improved the park and neighborhood, and brought people in from other areas of the community.</p> <p>The Board thanked Sharon for her time given to the department.</p>
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C. OTHER BUSINESS

C-1	<p><i>Tim Street, Director</i> presented the 2025 General Fund Budget request that had been prepared by staff, and presented to the Common Council on Tuesday, August 27th, 2024. There were five overarching goals for the Department, which had various corresponding inclusions in the General Fund, and other funding sources. See attachment Exhibit A for 2025 General Fund Budget request. Staff recommended approval of the 2025 General Fund Budget request.</p> <p>Board Comments: <i>Israel Herrera inquired:</i> Bryan Park Pool aging was there any planning of expansion, or a more modern facility. A study related to larger pool for the community, possibility and create more space in different area may be helpful. <i>Tim Street responded:</i> these were the types of questions that need to be ask. The Master Plan would help capture some of these questions. <i>Ellen Rodkey inquired:</i> if there had ever been a capital plan just for the sport facilities. <i>Tim Street responded:</i> not specifically for sports, there were and have been capital plans in general. <i>Israel Herrera inquired:</i> about the number of needles found. <i>Tim Street responded:</i> staff expect the numbers would be above average, more comparable to 2021 numbers. <i>Israel Herrera inquired:</i> if the needles were mostly found in the needle boxes. <i>Tim Street responded,</i> there were approximately eight needle boxes, but the majority of found needles were not in the</p>
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	<p>boxes. <u>Israel Herrera inquired</u>: which park had the highest number of found needles. <u>Tim Street responded</u>: Seminary Park. <u>Kathleen Mills inquired</u>: if there had been any conversations with Administration regarding Parks high cost for security. <u>Tim Street responded</u>: there had been conversations during budget preparation. The Bloomington Police Departments budget, if passed, may help with that area. Security had been an essential service, but if the cost wasn't needed, funds could be used elsewhere.</p> <p><i>Ellen Rodkey made a motion to approve the proposed 2025 General Fund Budget. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-2	<p><u>Haskell Smith, Urban Forester</u> presented the Addendum with Bluestone Tree. In January 2024, the Department entered into a contract with Bluestone Tree for hazard tree removal. The Department had since identified additional needs to add to the scope of work, which created an additional charge not to exceed, \$8,500. Both parties mutually agreed to the changes. Staff recommended approval of the addendum with Bluestone Tree.</p> <p>Board Comments: <u>Israel Herrera inquired</u>: why staff were unable to do these tasks. <u>Haskell Smith responded</u>: due to equipment needed, difficulty, and safety some sites couldn't be done by staff. <u>Israel Herrera inquired</u>: if the trees were public owned. <u>Haskell Smith responded</u>: they were public owned trees, with a few trees in unapproved alleys.</p> <p><i>Ellen Rodkey made a motion to approve the addendum with Bluestone Tree for hazardous tree removal. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-3	<p><u>Haskell Smith, Urban Forester</u> presented the Addendum with J.R. Ellington. In February 2024, the Department entered into a contract with J.R. Ellington for hazard tree removal and tree mitigation. The Department had since identified additional needs to add to the scope of work, which created an additional charge not to exceed \$8,500. Both parties mutually agreed to the changes. Staff recommended approval of the addendum with J. R. Ellington.</p> <p><i>Ellen Rodkey made a motion to approve the addendum with J.R. Ellington for hazardous tree removal. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-4	<p><u>Bill Ream, Community Relations Coordinator</u> presented the Addendum to Memorandum of Understanding (MOU) with Monroe County Public Library. In December of 2023, the Department entered into a MOU for the maintenance of the Story Walk panels in Butler Park. Both parties desired to expand the MOU to include the maintenance of the Story Walk panels in Butler Park, as well as installation and maintenance of an additional self-guided outdoor story walk at RCA Park. Both parties mutually agreed to the changes. Staff recommended approval of the addendum with Monroe County Public Library.</p> <p>Board Comments: <i>Ellen Rodkey commented</i>: it was good to see the project extended to RCA Park</p> <p><i>Ellen Rodkey made a motion to approve the MOU with Monroe County Public Library for Story Walk at Butler Park and RCA Park. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0</i></p>
C-5	<p><u>Shelby Drake, Health and Wellness Coordinator</u> presented the MOU with city departments for Heroes 5k 2024. The Parks and Recreation Department, Bloomington Fire Department (BFD) , and Bloomington Police Department (BPD) wished to work together to provide an inclusive community event called Heroes 5k, at Switchyard Park. BFD and BPD would receive 25% of net revenue, to help support mental health initiatives within the departments. Staff recommended approval of the MOU with BFD and BPD.</p> <p>Board Comments: <u>Kathleen Mills commented</u>: it was interesting to see the revenue going to the new initiatives. <u>Shelby Drake responded</u>: The BPD and BFD both have newer initiatives, that were focused on staff morale, and making sure staff have access to mental health care, that they were getting all of their needs met when they are dealing with a lot of difficult things.</p> <p><i>Ellen Rodkey made a motion to approve the MOU with city departments for Heroes 5k 2024. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-6	<p><u>Crystal Ritter, Community Relations Coordinator</u> presented the Partnership with Cicada Cinema. The Department wished to provide the community with free outdoor movies in the parks. The agreement outlined a program partnership which would provide increased entertainment opportunity for the Bloomington community by combining available resource from each partner. Staff recommended approval of the partnership with Cicada Cinema for The Movies in the Parks 2024 film series. Cost not to exceed \$2,200, funding for the event would be from Performing Arts Non-reverting account.</p>

	<p>Board Comments: <u>Israel Herrera inquired:</u> how many films would be shown. <u>Crystal Ritter responded:</u> there would be five films shown through Cicada Cinema. <u>Israel Herrera inquired:</u> on funding. <u>Crystal Ritter responded:</u> cost for movies licenses would be covered by sponsorships from local businesses.</p> <p><i>Ellen Rodkey made a motion to approve the partnership with Cicada Cinema for outdoor films. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-7	<p><u>Tim Street, Director</u> presented the recommendations of appointments to the Environmental Resource Advisory Council (ERAC). Staff recommended appointing Anne Crecelius and Adam Fudickar to the two vacant positions on the ERAC. The council acts as an advisory board for the Bloomington Parks and Recreation in all policy matters that pertained to operations of city natural areas and/or facilities.</p> <p><i>Ellen Rodkey made a motion to approve the appointments to the Environmental Resource Advisory Council. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-8	<p><u>Joanna Sparks, Manager Urban Greenspace</u> presented the Agreement with Eco Logic for Miller Showers. Staff wished to have restoration work completed on two prairie areas in Miller-Showers Park, that were impacted by the July dredging actives performed by Bloomington City Utilities (CBU). Staff recommended approval of the contract with Eco Logic, LLC. Cost of project was not to exceed \$7,486.56, and would be funded from CBU Stormwater.</p> <p><i>Ellen Rodkey made a motion to approve the agreement with Eco Logic for restoration work at Miller-Shower Park. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-9	<p><u>Mark Sterner, General Manager Twin Lakes Recreation Center</u> presented the Agreement with Bloomington Soccer. Staff wished to continue to provide the community with opportunities to participate in a youth and adult soccer program. The programs included developmental programs, as well as recreational and competitive soccer leagues for youth and adults. Benefits for Bloomington Soccer, primary reduced cost in hours based upon volume, first priority in terms of availability, storage of program supplies, and marketing. Staff recommended approval of the partnership with Bloomington Soccer, LLC. Total revenue from agreement would be approximately \$40,000, and would be deposited into Twin Lakes Recreation Center Non-Reverting fund.</p> <p>Board Comments: <u>Israel Herrera inquired:</u> how often was the agreement reviewed. <u>Mark Sterner responded:</u> every year.</p> <p><i>Ellen Rodkey made a motion to approve the agreement with Bloomington Soccer. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-10	<p><u>Chris Hamric, Program Facility Manager</u> presented the Agreement with Bloomington Blades for Youth Hockey. Staff wished to continue to provide the Bloomington community an opportunity to participate in a diverse competitive youth hockey program for ages of 7 to 12 years old. The hockey program was designed to develop skills and provide competition, not otherwise available for the Bloomington community. Staff recommended approval of the Partnership with Bloomington Blades Youth Hockey Association.</p> <p><i>Ellen Rodkey made a motion to approve the agreement with Bloomington Blades for Youth Hockey program. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-11	<p><u>Chris Hamric, Program Facility Manager</u> presented the Agreement with Bloomington Blades for Senior Hockey. Staff wished to continue to provide the Bloomington community with an opportunity to participate in a diverse competitive high school hockey program. The agreement would provide a hockey program designed to develop skills and provide competition, not otherwise available for the Bloomington community. Staff recommended approval of the partnership with Bloomington Blades High School Hockey Association.</p> <p><i>Ellen Rodkey made a motion to approve the agreement with Bloomington Blades for Senior Hockey program. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-12	<p><u>Chris Hamric, Program Facility Manager</u> presented the Agreement with Bloomington Figure Skating Club. Staff wished to continue to provide the Bloomington community with an opportunity to participate in a diverse figure skating program. The agreement would provide an affordable and effective figure skating program designed to introduce beginner participants to the sport, as well as for skill advancement. Staff recommended approval of the agreement with Bloomington Figure Skating Club.</p> <p><i>Ellen Rodkey made a motion to approve the agreement with Bloomington Figure Skating Club for figure skating program. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>

C-13	<p><u>Tim Street, Director</u> presented the Addendum with bo-mar industries. In June 2024, the Department entered into an agreement with bo-mar industries, Inc. to construct site improvement for the Bicentennial Gateway Project. Due to the need of the letters being offset from the limestone wall farther than originally intended, the Department wished to change aspects of the scope of work to include a translucent backing to each metal letter. Additional cost to project was not to exceed, \$11,950. Both parties mutually agreed to the changes. Staff recommended approval of the addendum with bo-mar industries.</p> <p>Board Comments: <u>Kathleen Mills inquired:</u> without the backing birds could get in the letters. <u>Tim Street responded:</u> correct, originally the letters were to be closer to the wall.</p> <p><i>Ellen Rodkey made a motion to approve the addendum with bo-mar Industries. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>
C-14	<p><u>Amy Levenbeck, Operations Coordinator</u> presented the Agreement with Harrell Fish Inc. (HFI). Due to inefficiency, and inability to adequately cool Rose Hill office, staff wished to have the HVAC system replaced at that location. Staff recommended approval of the contract with HFI, in an amount not to exceed \$7,909.00. Funding for the project, would be from Economic and Sustainable Development Department, ED-LIT funds.</p> <p><i>Ellen Rodkey made a motion to approve the agreement with Harrell Fish Inc. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 3-0.</i></p>

D. REPORTS

D-1	<p><u>Kim Clapp, Office Manager</u> presented the schedule for the 2025 Board of Park Commissioners Meetings. As agreed upon at the June 2024 Board of Park Commissioners Work Session, the Board of Park Commissioners 2025 meetings would be held the fourth Thursday of the month, and meetings would begin at 5:00pm.</p>
D-2	<p><u>Chris Hamric, Program Facility Manager</u> presented the Stay Cool Pool Days Final Report.</p> <p>Stay Cool Bloomington:</p> <ul style="list-style-type: none"> • Was a comprehensive program that aimed to promote community resilience to heat and ensure the well-being of residents during hot weather. • Program was in effect when the Notational Weather Service HeatRisk index was Category 2 or higher. • Pool entrance was free on Stay Cool Bloomington days. • Bryan Park Pool visitors averaged 679 day on Stay Cool Bloomington days. • Mills Pool visitors averaged 242 day on Stay Cool Bloomington days. • Sponsored admission totaled \$99,330 • Funding was through an Economic and Sustainable Development grant.
D-3	<p><u>Tim Street, Director</u> presented the report on Switchyard Parcel Work</p> <p>When Switchyard Park was built, coal ash and cinders (CACs) were sequestered in various berms on the property. Per IDEM standards, the sequestration required that a permanent restriction be placed on the deed for the property. However, Switchyard Park was currently comprised of eight different parcels, making it difficult to record the permanent environmental restrictive covenant.</p> <p>The Board previously approved a contract with Bledsoe, Riggert, Cooper, and James to perform the necessary work to create a legal description needed to merge the eight parcels into one. That work had been delivered, and the City's legal department was working with the appropriate County offices and listed property owners to consolidate the ownership of the parcels to the Board of Park Commissioners and then to merge the parcels into one. The Board could expect to see requests to accept deeds from the Redevelopment Commission and City of Bloomington at upcoming meetings. All parcels being accepted were already operated as Parks property.</p> <p>One parcel would remain separate from Switchyard Park, as that parcel was used for affordable housing with a property lease per a 2020 agreement.</p>

E. PUBLIC COMMENT

Kathleen Mills opened the floor to public comments.

Taylor Brown, Legislative Affairs Specialist introduced their self, and offered assistance.

The Board received comments regarding Bloomington Bike Polo Club.

Kathleen Mills commented: the next Park Board meeting will be held on Tuesday, October 15, 2024.

Tim Street, Director gave an update on Parks projects, RCA picnic shelter near completion, Gateway project on going, very successful public meeting was held for the Powerline Trail, Jim Whitlatch working with staff on behavior policy review items, many community events would be happening within the next couple of weeks.

ADJOURNMENT

Meeting was adjourned at 5:22pm

Respectfully Submitted,



Kim Clapp,

Secretary Board of Park Commissioners