



# City of Bloomington Common Council

## Legislative Packet

Regular Session  
*immediately followed by*  
Committee of the Whole Discussion

03 September 2008

Office of the Common Council  
P.O. Box 100  
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Bloomington, Indiana 47402

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## **Packet Related Material**

### **Memo**

### **Agenda**

### **Calendar**

### **Notices and Agendas:**

*None*

### **Legislation for Final Action:**

*None*

### **Budget and Budget- Related Legislation to be Introduced at the Regular Session and Discussed at the Committee of the Whole on September 3<sup>rd</sup> and Scheduled for Final Action at the Special Session on September 10<sup>th</sup>:**

*Please see the separate 2009 Budget Packet for the two appropriation ordinances, the three salary ordinances, the Transit ordinance, and the ordinance creating the Economic and Sustainable Development Department and all of the related background material.*

*For Questions Regarding the:*

*Civil City Appropriation Ordinances - Please Contact:*

*Mike Trexler, Controller, at 349-3416 or [trexlerm@bloomington.in.gov](mailto:trexlerm@bloomington.in.gov)  
(or reach the appropriate department director)*

*Utility Appropriation Ordinance - Please Contact:*

*Patrick Murphy, Director, at 349-3650 or [murphyp@bloomington.in.gov](mailto:murphyp@bloomington.in.gov)*

*Salary Ordinances - Please Contact:*

*Daniel Grundmann, Director of Employee Services at 349-3578  
or [grundmad@bloomington.in.gov](mailto:grundmad@bloomington.in.gov)*

*Transit Ordinance*

*Lew May, Director of Bloomington Transit at 332-5688  
or [lmay@kiva.net](mailto:lmay@kiva.net)*

*Ord 0-18 Establishing the Department of Economic and Sustainable Development*

*Danise Alano, Director of Economic Development at 349-3406  
or [alanod@bloomington.in.gov](mailto:alanod@bloomington.in.gov)*

**Other Legislation and Background Material for First Reading:**

*None*

**Minutes from Regular Session:**

*None*

**Memo**

**Chair of Committee of the Whole Meeting: Wisler**

**Two Legislative Rounds for the First Three Weeks of September**

**Seven Items for Discussion at Committee of the Whole on September 3<sup>rd</sup> and Final Action at Special Session on September 10<sup>th</sup>**

We will follow our practice of squeezing two legislative rounds in the first legislative cycle of September, which runs from September 3<sup>rd</sup> to 17<sup>th</sup>. This schedule allows the Council to take action on the budget well before the September 30<sup>th</sup> deadline and also handle the other items that are ready for action by the middle of September.

The first legislative round will be set aside for seven pieces of legislation which are directly related to the 2009 budget. This legislation will be introduced at the Regular Session on September 3<sup>rd</sup>, discussed at Committee of the Whole which will be held immediately after the Regular Session, and is scheduled for final action at a Special Session on September 10<sup>th</sup>. These documents can be found in the special budget packet distributed simultaneous with the weekly packet and are briefly discussed in the latter part of this memo.

The second legislative round includes two non-budget pieces of legislation: two resolutions authorizing expenditures from the Industrial Development Fund. This legislation will go out in next week's packet and will be discussed at the Committee of the Whole following the Special Session on September 10<sup>th</sup> and is scheduled for final action at the Regular Session on September 17<sup>th</sup>.

## 2009 Budget Packet

The 2009 budget packet has been enclosed with, but is separate from, the weekly packet. The Budget Packet contains:

- an index of all 2009 budget-related materials;
- six ordinances and background material constituting the 2009 budget (including Transit);
- one ordinance proposing the establishment of the Department of Economic and Sustainable Development; and
- a list of responses to questions raised but unanswered during the Departmental Budget hearings in July.

New background material accompanies the following ordinances and is briefly highlighted below:

- **App Ord 08-03 (Civil City Budget for 2009)** - a spread sheet from Mike Trexler, Controller, indicates the changes in the budget from July to September. Those changes total \$70,840 and include increases in the following funds and departments:

### **General Fund - \$43,716**

- Council Office - \$1,250 – in Lines 317 (Consultants and Workshops) and 323 (Travel) to address a trend of higher use for these purposes;
- HAND - \$35,659 – in Line 123 (Health Insurance) to cover grant-funded employees whose health insurance is not paid by the grants; and
- Across All Departments - \$11,731 – Line 131 (Other Personnel Services) to reflect actual costs for life insurance premiums, the employee assistance program, and administrative fees for flexible spending (Please note that this figure was part of the presentation from Employee Services but had not been listed in the July budget).

### **Motor Vehicle Highway (MVH) Fund - \$20,000**

- Traffic - \$20,000 – in Line 242 (Other Supplies) to cover possible unforeseen costs associated with improvements of signalized intersections.

### **Fleet Maintenance Fund - \$2,200**

- Fleet Maintenance – in Line 243 (Uniforms and Tools) to cover additional payments to employees for tools as a result of the new AFSCME contract.

- **App Ord 08-04 (Utilities Budget for 2009)** – *none*

- **Ord 08-14 (Salary Ordinance for Police Officers and Firefighters)** - a memo from Daniel Grundmann, Director of Employee Services, briefly summarizes the compensation package these police officers and fire fighters will receive as a result of collective bargaining agreements negotiated with the City.
  
- **Ord 08-15 (Salary Ordinance for Civil City for 2009)** - a memo from Daniel Grundmann, Director of Employee Services, highlights the changes between the 2008 and 2009 Civil City Salary Ordinances. The changes will:
  - Add a Technology Support Specialist (from three to four) to address increased demand for those services in the ITS department;
  - Reflect the establishment of the Department of Economic and Sustainable Development (*Please See Ord 08-18 for the enabling legislation and the latter part of this memo for a summary of it.*);
  - Eliminate the vacant Community Events Specialist position (grade 4) and add a Program/Facility Coordinator position (grade 6) in the Parks and Recreation department;
  - Convert a Communications Operator position (grade 1) to a Secretary (grade 2) in the Animal Control division of Public Works;
  - Convert the Shop Foreman position to Fleet Maintenance Manager and add an Apprentice Master Mechanic in the Fleet division of Public Works;
  - Add a Signal Technician Project Specialist in the Traffic division of Public Works;
  - Change the title (but not grade for) various positions in the Parks and Recreation, Community and Family Resources, Controller's Office, and Risk Management departments;
  - Reflect changes for AFSCME union employees as a result of the recently executed collective bargaining agreement; and
  - Adjust the salary ranges for common law positions.
  
- **Ord 08-16 (Salary Ordinance for Elected Officials for 2009)** – a memo from Daniel Grundmann, Director of Employee Services, briefly explains how the increase in elected officials salaries is tied to compensation for an employee in the middle of the City's annual compensation adjustment grid which will amount to an increase of 3.5% next year.
  
- **Ord 08-17 (Reviewing the Transit Budget for 2008)** – a revised budget and memo have been provided by Lew May, Director of Bloomington Transit (BT). The proposed budget has been reduced by \$103,190 and, as the memo explains and Lew May mentioned in July, these reductions are entirely due to negotiations with IU. In

brief, BT requested a 15 % increase in revenues from IU to cover the increased fares implemented for the general public in 2008, increased ridership by students, and increased cost of fuel. However, IU is planning a 19% reduction in service starting this September and was not in a position to provide this additional funding. With that in mind, BT intends to reduce services starting in September on certain student-centered routes while “maintaining service to campus during core days/hours during the spring and fall semesters, Monday through Thursday.” These reductions will affect the following routes:

- Route 1 (South from Washington Street to Arbor Glen) where the 9:00 a.m. to 1:00 p.m. weekday services will be on a 60-minute cycle –thereby eliminating four round trips per day;
- Route 6 (East/West from Knightridge to Colonial Crest Apartments) where the service will end an hour earlier on weeknights during the school year and two hours earlier during breaks and the summer, and end two hours earlier on Sunday;
- Route C-9 (East/West from campus to Covenant Drive and Clarizz Boulevard) where the number of buses running on Friday during the school year will be reduced from five to four thereby reducing round trips by one-fifth. Service on this route will also end an hour and twenty minutes earlier on weekdays and forty minutes earlier on weekends during the school year and forty minutes earlier on weekdays during breaks and over the summer.

*For more information on the reductions please see the aforementioned memo; for maps of the routes please see: <http://www.bloomingtontransit.com/Maps.htm>*

- **Ord 08-18** (Amending Title 2 of the BMC “Administration and Personnel” to Establish a Department of Economic and Sustainable Development) – *Please see the summary at the end of this memo*

*Note: The Controller’s Office has provided the Council Office with September Budget materials to replace the ones you received in July (which you will need to insert in your binders). Along with the changes mentioned in regard to App Ord 08-03 (above), you will find a revised introductory section from the Controller and a capital outlay sheet.*

### **First Readings**

#### **Ord 08-18 - Amending Title 2 of the BMC (Administration and Personnel) to Establish a Department of Economic and Sustainable Development**

**Ord 08-18** amends Title 2 of Bloomington Municipal Code (Administration and Personnel) to establish the Department of Economic and Sustainable Development. The

proposal to shift the three economic development positions – the director and two assistant directors - from the Office of the Mayor to a separate department was presented during the July Budget Hearings. Please recall that the establishment of the new department will not include more funds than would have occurred had the personnel continued to be part of the Office of the Mayor. The ordinance is coming forward now in order to have the change approved at the same time as the new department appears in the appropriation and salary legislation.

### Appointment of Director and Purpose and Scope of the Department

The ordinance authorizes the appointment of a director who has the duty of administering this new Department of Economic and Sustainable Development. According to the memo from Danise Alano, current Director of Economic Development, the new department will carry out the Mayor's vision for economic development, which is driven by the following principle: "economic vitality is synonymous with quality of life." In particular, the ordinance directs the department to:

- "(E)nhance the City's economic vitality through strategic quality of life initiatives, coordinating such activities with other public and private" entities;
- "(F)oster an attractive business environment for targeted business sectors, guide business retention and expansion efforts, and lead City participation in business recruitment efforts and development projects";
- "(P)rovide advocacy and ombudsman assistance for small businesses";
- "(D)irect programs related to sustainable development, targeted business sector development and public art policy and program development"; and
- "(P)rovide staff support for City boards and commissions as directed by the Mayor."

Please note that the ordinance specifically distinguishes this Department of Economic and Sustainable Development from a Department of Economic Development which cities may establish if they choose to under I.C. 36-7-12-4. In this case, the City is creating a department with a wider scope than the one offered by the aforementioned statute and is, therefore, not governed by it.

**NOTICE AND AGENDA  
BLOOMINGTON COMMON COUNCIL REGULAR SESSION AND  
COMMITTEE OF THE WHOLE  
7:30 P.M., WEDNESDAY, SEPTEMBER 3, 2008  
COUNCIL CHAMBERS  
SHOWERS BUILDING, 401 N. MORTON ST.**

**I. ROLL CALL**

**II. AGENDA SUMMATION**

**III. APPROVAL OF MINUTES FOR:**

**IV. REPORTS FROM:**

- 1. Councilmembers**
- 2. The Mayor and City Offices**
- 3. Council Committees**
- 4. Public**

**V. APPOINTMENTS TO BOARDS AND COMMISSIONS**

**VI. LEGISLATION FOR SECOND READING AND RESOLUTIONS**

*None*

**VII. LEGISLATION FOR FIRST READING**

1. Appropriation Ordinance 08-03 An Ordinance for Appropriations and Tax Rates (2009 Civil City Budget for the City of Bloomington)
2. Appropriation Ordinance 08-04 An Ordinance Adopting a Budget for the Operation, Maintenance, Debt Service and Capital Improvements for the Water and Wastewater Utility Departments of the City of Bloomington, Indiana for the Year 2009
3. Ordinance 08-14 An Ordinance Fixing the Salaries of Officers of the Police and Fire Departments for the City of Bloomington, Indiana, for the Year 2009
4. Ordinance 08-15 An Ordinance Fixing the Salaries of Appointed Officers, Non-Union and A.F.S.C.M.E. Employees for All the Departments of the City of Bloomington, Monroe County, Indiana, for the Year 2009
5. Ordinance 08-16 To Fix the Salaries of All Elected City Officials for the City of Bloomington for the Year 2009
6. Ordinance 08-17 An Ordinance Reviewing and Modifying the Budget of the Bloomington Public Transportation Corporation for the Year 2009
7. Ordinance 08-18 To Amend Title 2 Entitled "Administration and Personnel" (Inserting Chapter 2.29 Establishing the Department of Economic and Sustainable Development)

**VIII. PRIVILEGE OF THE FLOOR** (This section of the agenda will be limited to 25 minutes maximum, with each speaker limited to 5 minutes)

**IX. ADJOURNMENT**

*(and immediately reconvene for)*

*(Over)*



## COMMITTEE OF THE WHOLE

**Chair: Brad Wisler**

1. Ordinance 08-14 An Ordinance Fixing the Salaries of Officers of the Police and Fire Departments for the City of Bloomington, Indiana, for the Year 2009

Asked to Attend: Daniel Grundmann, Director of Employee Services

2. Ordinance 08-18 To Amend Title 2 Entitled "Administration and Personnel" (Inserting Chapter 2.29 Establishing the Department of Economic and Sustainable Development)

Asked to Attend: Danise Alano, Director of Economic Development

3. Ordinance 08-15 An Ordinance Fixing the Salaries of Appointed Officers, Non-Union and A.F.S.C.M.E. Employees for All the Departments of the City of Bloomington, Monroe County, Indiana, for the Year 2009

Asked to Attend: Daniel Grundmann, Director of Employee Services

4. Ordinance 08-16 To Fix the Salaries of All Elected City Officials for the City of Bloomington for the Year 2009

Asked to Attend: Daniel Grundmann, Director of Employee Services

5. Appropriation Ordinance 08-03 An Ordinance for Appropriations and Tax Rates (2009 Civil City Budget for the City of Bloomington)

Asked to Attend: Mike Trexler, Controller

6. Appropriation Ordinance 08-04 An Ordinance Adopting a Budget for the Operation, Maintenance, Debt Service and Capital Improvements for the Water and Wastewater Utility Departments of the City of Bloomington, Indiana for the Year 2009

Asked to Attend: Patrick Murphy, Director of the City Utilities Department

7. Ordinance 08-17 An Ordinance Reviewing and Modifying the Budget of the Bloomington Public Transportation Corporation for the Year 2009

Asked to Attend: Lew May, Director of Bloomington Transit



**City of Bloomington  
Office of the Common Council**

To: Council Members  
From: Council Office  
Re: Calendar for the Week of September 1-6, 2008

**Monday, September 1, 2008**

*City Holiday: Labor Day – Offices Closed.*

**Tuesday, September 2, 2008**

1:30 pm Development Review Committee, Hooker Room  
4:00 pm Bloomington Community Farmers' Market, Madison St., Between 6<sup>th</sup> & 7<sup>th</sup> Streets  
5:00 pm Monroe County Solid Waste Management District - Citizens' Advisory Council, McCloskey  
5:00 pm Utilities Services Board, 600 E. Miller Dr.  
5:30 pm Bloomington Public Transportation Corporation, Public Transportation Center, 130 W. Grimes Lane  
5:30 pm Board of Public Works, Council Chambers  
7:30 pm Telecommunications Council, Council Chambers

**Wednesday, September 3, 2008**

12:00 pm Bloomington Urban Enterprise Association, McCloskey  
5:30 pm Commission on Hispanic and Latino Affairs, Hooker Room  
5:30 pm NAACP Freedom Fund Banquet Committee, Dunlap  
5:30 pm *Bryan Park Creek Naturalization Maintenance* – Volunteers are needed to assist in maintaining this natural area by controlling invasive species and ensuring native plant success, Bryan Park, 1001 S. Henderson St.  
6:00 pm Neighborhood Improvement Grant Meeting, McCloskey  
7:30 pm Common Council Regular Session *immediately followed by a* Committee of the Whole discussion, Council Chambers

**Thursday, September 4, 2008**

8:00 am Community Development Block Grant – Agency Informational Meeting, McCloskey  
9:00 am B-Line Trail Weekly Progress Meeting, Chambers  
11:30 am Solid Waste Management District, Monroe County Courthouse, Judge Nat U. Hill, III Room  
4:00 pm Bloomington Digital Underground Advisory Committee, McCloskey  
5:30 pm Commission on the Status of Women, McCloskey

**Friday, September 5, 2008**

*No meetings are scheduled for this date.*

**Saturday, September 6, 2008**

8:00 am Bloomington Community Farmers' Market, Showers Common, Showers Building, 401 N. Morton

*Posted and Distributed: Friday, August 29, 2008*