



City of Bloomington Common Council

Legislative Packet

Containing legislation and materials related to:

Wednesday, 11 December 2024

Regular Session at 6:30pm



CITY OF BLOOMINGTON COMMON COUNCIL

AGENDA AND NOTICE:
REGULAR SESSION
Wednesday | 6:30 PM
11 December 2024

*Council Chambers (#115), Showers Building, 401 N. Morton Street
The meeting may also be accessed at the following link:*

<https://bloomington.zoom.us/j/85344016626?pwd=VwcKala9rspD6S39UXU3ce58GvJkaT.1>

1. ROLL CALL

2. AGENDA SUMMATION

3. APPROVAL OF MINUTES

Minutes forthcoming

4. REPORTS *(A maximum of twenty minutes is set aside for each part of this section).*

- A. Councilmembers
- B. The Mayor and City Offices
- C. Council Committees
- D. Public*

5. APPOINTMENTS TO BOARDS AND COMMISSIONS

6. LEGISLATION FOR FIRST READINGS

None

7. LEGISLATION FOR SECOND READINGS AND RESOLUTIONS

- A. Appropriation Ordinance 2024-09 – To Specially Appropriate from the General Fund, Economic Development Lit Fund, Parks and Recreation General Fund, Public Safety LIT Fund, ARPA Local Fiscal Recovery Fund and Alternative Transportation Fund Expenditures Not Otherwise Appropriated (Appropriating Various Transfers of Funds within the General Fund, Economic Development LIT Fund, Parks & Recreation General Fund, Public Safety LIT Fund, ARPA Local Fiscal Recovery Fund, and Alternative Transportation Fund)

(over)

*Members of the public may speak on matters of community concern not listed on the agenda at one of the two public comment opportunities. Individuals may speak at one of these periods, but not both. Speakers are allowed up to three minutes.

Auxiliary aids are available upon request with adequate notice. To request an accommodation or for inquiries about accessibility, please call (812) 349-3409 or e-mail council@bloomington.in.gov.

Posted: 06 December 2024

- B. Ordinance 2024-25 – An Ordinance to Amend Ordinance 23-25 That Fixed the Salaries of Appointed Officers, Non-Union, and A.F.S.C.M.E. Employees for All the Departments of the City of Bloomington, Monroe County, Indiana for the Year 2024
- C. Ordinance 2024-26 – To Fix the Salaries of All Elected City Officials for the City of Bloomington for the Year 2025
- D. Ordinance 2024-27 – To Amend title 2 of the Bloomington Municipal Code Entitled “Administration and Personnel” Re: The Establishment of the Advisory Transportation Commission

8. ADDITIONAL PUBLIC COMMENT *

(A maximum of twenty-five minutes is set aside for this section).

9. COUNCIL SCHEDULE

10. ADJOURNMENT

*Members of the public may speak on matters of community concern not listed on the agenda at one of the two public comment opportunities. Individuals may speak at one of these periods, but not both. Speakers are allowed up to three minutes.

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Posted: 06 December 2024



MEMO FROM COUNCIL OFFICE:

To: Members of the Common Council

From: Ash Kulak, Deputy Council Administrator/Attorney

Date: November 27, 2024

Re: Appropriation Ordinance 2024-09 - To Specially Appropriate from the General Fund, Economic Development LIT Fund, Parks and Recreation General Fund, Public Safety LIT Fund, ARPA Local Fiscal Recovery Fund and Alternative Transportation Fund Expenditures Not Otherwise Appropriated (Appropriating Various Transfers of Funds within the General Fund, Economic Development LIT Fund, Parks & Recreation General Fund, Public Safety LIT Fund, ARPA Local Fiscal Recovery Fund, and Alternative Transportation Fund)

Synopsis

This ordinance appropriates various transfers of funds within the General Fund, Economic Development LIT Fund, Parks and Recreation General Fund, Public Safety LIT Fund, ARPA Local Fiscal Recovery Fund and Alternative Transportation Fund.

Relevant Materials

- Appropriation Ordinance 2024-09
- Staff Memo City Controller McClellan

Summary

Appropriation Ordinance 2024-09 would authorize transfers between major budget classifications for most of the city's departments across six different funds. Because all of the appropriations are transfers between Departments with no money to be additionally appropriated, the net impact on the budget from this ordinance is \$0.

This is a proposal often referred to as the end-of-year appropriation ordinance. For several years, the Council has considered appropriation requests during at least three occasions in a given year. The first occasion has generally been a "reversion" appropriation ordinance, where some of the funds reverted at the end of the previous year are appropriated for departmental and city-wide purposes for the current year.

The second occasion includes the "budget" ordinances, which estimate the tax rates and revenues and propose expenditures for the following year. There were three budget appropriation ordinances proposed and adopted by the Council earlier this year. The last occasion has been the "end-of-year" appropriation ordinance, which shifts, increases, or decreases appropriations to address budgetary needs for the latter part of the current year.

In the past, end-of-year appropriation ordinances have proposed transfers: 1) within departments who wish to move monies between major budget classifications, and 2) from departments with an anticipated budget surplus to those departments that anticipate shortages. Please consult the supporting memorandum from City Controller McClellan for details on the nature and rationale of each transfer or additional appropriation.



[Indiana Code 36-4-7-8](#) provides that the legislative body may, on the recommendation of the city executive, make further or additional appropriations by ordinance, as long as the result does not increase the City's tax levy that was set as part of the annual budgeting process. The additional appropriations requested by [Appropriation Ordinance 2024-09](#) should not result in such an increase to the City's tax levy.

Indiana Code 36-4-7-8 also permits the legislative body, by ordinance, to decrease any appropriation. Recall that currently, within certain bounds, departments may transfer monies within a classification without Council authorization (see [BMC 2.26.210](#), in which intra-category transfers of over \$100,000 need Council approval), but any transfer between classifications requires Council authorization. Budget Classifications are as follows: 1 (Personnel Services), 2 (Supplies), 3 (Services and Charges), and 4 (Capital).

[Indiana Code 6-1.1-17-3](#) requires a public hearing to be held before additional appropriations can be made, with a notice to taxpayers sent out at least ten (10) days before the public hearing. The public hearing for this appropriation ordinance is set for the Regular Session on December 11, 2024.

In order to provide historical context, the table below lists end-of-year appropriation ordinances from previous years along with the grand total additional appropriations out of the General Fund and out of all funds combined. Note that unlike previous years, this year the grand total for both the General Fund and all other Funds will be \$0. Therefore, this year the ordinance will have a zero net fiscal impact to the City.

Year & Appropriation Ordinance	General Fund Grand Total Additional Appropriation	All Funds Grand Total Additional Appropriation
2023 - App Ord 23-08	\$0	\$460,000
2022 - App Ord 22-05	\$0	\$828,000
2021 - App Ord 21-05	\$281,940	\$2,241,274
2020 - App Ord 20-07	\$871,400	\$1,630,400
2019 - App Ord 19-08	\$0	\$430,000
2018 - App Ord 18-06	\$0	\$497,030
2017 - App Ord 17-06	\$0	\$750,800
2016 - App Ord 16-07	\$40,600	\$525,600
2015 - App Ord 15-06	\$0	\$632,640
2014 - App Ord 14-06	\$0	\$282,551
2013 - App Ord 13-04	\$0	\$264,813

Contacts

Jessica McClellan, Controller, 812-349-3412, jessica.mcclellan@bloomington.in.gov

Cheryl Gilliland, Deputy Controller, 812-349-3412, cheryl.gilliland@bloomington.in.gov

APPROPRIATION ORDINANCE 2024-09

TO SPECIALLY APPROPRIATE FROM THE GENERAL FUND, ECONOMIC DEVELOPMENT LIT FUND, PARKS AND RECREATION GENERAL FUND, PUBLIC SAFETY LIT FUND, ARPA LOCAL FISCAL RECOVERY FUND AND ALTERNATIVE TRANSPORTATION FUND EXPENDITURES NOT OTHERWISE APPROPRIATED
(Appropriating Various Transfers of Funds within the General Fund, Economic Development LIT Fund, Parks & Recreation General Fund, Public Safety LIT Fund, ARPA Local Fiscal Recovery Fund, and Alternative Transportation Fund)

- WHEREAS, various Departments within the General Fund desire to transfer Classifications – 1, 2, 3 & 4 amounts for Personnel Services, Supplies, Services and Charges, and Capital not included in the adopted budgets and to increase their budgets; and
- WHEREAS, various Departments within the Economic Development LIT Fund desire to transfer Classifications – 1 and 3 amounts for Personnel Services and Services and Charges not included in the adopted budgets and to increase Department budgets through savings from other Department categories; and
- WHEREAS, the Parks and Recreation Department desires to transfer funds from Classification – 1 Personnel Services to Classifications – 2, 3, and 4 Supplies, Services and Charges, and Capital in the Parks and Recreation General Fund for expenditures not included in the adopted budget; and
- WHEREAS, the Police Department desires to transfer funds from Classification – 1 Personnel Services to Classification – 4 Capital in its Public Safety LIT Fund for expenditures not included in the adopted budget; and
- WHEREAS, various Departments within the ARPA Local Fiscal Recovery Fund desire to transfer Classifications – 3 amounts for Services and Charges between Departments not included in the adopted budgets; and
- WHEREAS, the Public Works – Parking Services Division desires to transfer funds from Classification – 3 Services and Charges to Classification – 1 Personnel Services in the Alternative Transportation Fund for expenditures not included in the adopted budget; and
- WHEREAS, notice of a hearing on said appropriation has been duly given by publication as required by law, and the hearing on said appropriation has been held, at which all taxpayers and other interested persons had an opportunity to appear and express their views as to such appropriation; and
- WHEREAS, the Common Council now finds that all conditions precedent to the adoption of an ordinance authorizing an additional appropriation of the City have been complied with in accordance with Indiana law;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. For the expenses of said Municipal Corporation the following additional sums of money are hereby appropriated and ordered set apart from the funds herein named and for the purposes herein specified, subject to the laws governing the same:

		AMOUNT REQUESTED
General Fund (F101)		
General Fund – Public Works Administration		
Classification – 3 Services and Charges		(117,177)
Classification – 4 Capital		117,177
Total General Fund – PWA		-

General Fund – Economic and Sustainable Development

Classification – 3 Services and Charges	<u>(69,000)</u>
Total General Fund – ESD	<u>(69,000)</u>

General Fund – Fire

Classification – 1 Personnel Services	394,000
Classification – 3 Services and Charges	<u>(100,000)</u>
Total General Fund – Fire	<u>294,000</u>

General Fund – Legal

Classification – 1 Personnel Services	<u>(1,400)</u>
Total General Fund – Legal	<u>(1,400)</u>

General Fund – Office of the Mayor

Classification – 1 Personnel Services	<u>(95,000)</u>
Total General Fund – OOTM	<u>(95,000)</u>

General Fund – Police

Classification – 1 Personnel Services	(66,100)
Classification – 2 Supplies	15,000
Classification – 3 Services and Charges	(15,000)
Classification – 4 Capital	<u>66,100</u>
Total General Fund – Police	<u>-</u>

General Fund – Facilities Maintenance

Classification – 3 Services and Charges	(105,000)
Classification – 4 Capital	<u>(15,000)</u>
Total General Fund – Facilities Maint.	<u>(120,000)</u>

General Fund – Board of Public Safety

Classification – 1 Personnel Services	<u>1,400</u>
Total General Fund – Board of Public Safety	<u>1,400</u>

General Fund – Information & Technology Services

Classification – 1 Personnel Services	(40,000)
Classification – 3 Services and Charges	<u>30,000</u>
Total General Fund – ITS	<u>(10,000)</u>

Grand Total General Fund(F101)

<u><u>-</u></u>

**Economic Development LIT Fund -
Economic & Sustainable
Development**

Classification – 3 Services and Charges	(16,500)
Total Economic Development LIT – Economic & Sustainable Development	(16,500)

**Economic Development LIT Fund -
HAND**

Classification – 1 Personnel Services	20,000
Classification – 3 Services and Charges	(20,000)
Total Economic Development LIT – HAND	-

**Economic Development LIT Fund -
PW - Facilities Maintenance
Division**

Classification – 3 Services and Charges	(51,000)
Total Economic Development LIT – PW Facilities Maintenance	(51,000)

**Economic Development LIT Fund –
Office of the Controller**

Classification – 3 Services and Charges	67,500
Total General Fund – Office of the Controller	67,500

**Grand Total Economic Development
Fund(F153)**

-

**Parks & Recreation General Fund –
Parks & Rec**

Classification – 1 Personnel Services	(259,851)
Classification – 2 Supplies	8,010
Classification – 3 Services and Charges	166,841
Classification – 4 Capital	85,000
Total Parks & Rec General Fund- Parks	-

**Grand Total Parks & Recreation
General Fund(F200)**

-

Public Safety LIT Fund – Police

Classification – 1 Personnel Services	(15,400)
Classification – 4 Capital	15,400
Total Public Safety LIT Fund – Police	-

**Grand Total Public Safety LIT
Fund(F151)**

-

ARPA Fund – Economic & Sustainable Development

Classification – 3 Services and Charges	(9,600)
Total ARPA – Economic & Sustainable Development	(9,600)

ARPA Fund – CFRD

Classification – 3 Services and Charges	(336,200)
Total ARPA – CFRD	(336,200)

ARPA Fund – Human Resources

Classification – 3 Services and Charges	118,000
Total ARPA – Human Resources	118,000

ARPA Fund – HAND

Classification – 3 Services and Charges	834,000
Total ARPA – HAND	834,000

ARPA Fund – Parks & Recreation

Classification – 3 Services and Charges	227,800
Total ARPA – Parks & Recreation	227,800

ARPA Fund – Public Works Street Division

Classification – 3 Services and Charges	(834,000)
Total ARPA – PW Street Division	(834,000)

Grand Total ARPA Fund(F176)

-

Alternative Transportation Fund – Public Works Parking Services Division

Classification – 1 Personnel Services	9,500
Classification – 3 Services and Charges	(9,500)
Total Alternative Transportation – PW Parking Services	-

Grand Total Alternative Transportation Fund(F454)

-

Grand Total All Funds

0

SECTION 2. Each of the Mayor and the Controller is hereby authorized and directed, for and on behalf of the City, to execute and deliver any agreement, certificate or other instrument or take any other action which such officer determines to be necessary or desirable to carry out the intent of this Ordinance, including the filing of a report of an additional appropriation with the Indiana Department of Local Government Finance, which determination shall be conclusively evidenced by such officers having executed such agreement, certificate or other instrument or having taken such other action, and any such

agreement, certificate or other instrument heretofore executed and delivered and any such other action heretofore taken are hereby ratified and approved.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2024.

ISABEL PIEDMONT-SMITH, President
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2024.

NICOLE BOLDEN, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2024.

KERRY THOMSON, Mayor
City of Bloomington

SYNOPSIS

This ordinance appropriates various transfers of funds within the General Fund, Economic Development LIT Fund, Parks and Recreation General Fund, Public Safety LIT Fund, ARPA Local Fiscal Recovery Fund and Alternative Transportation Fund.



KERRY THOMSON
MAYOR

JESSICA MCCLELLAN
CONTROLLER

CITY OF BLOOMINGTON

CONTROLLER'S OFFICE

401 N Morton St
Post Office Box 100
Bloomington IN 47402

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Memorandum

To: Council Members
From: Jessica McClellan, Controller
Date: November 22, 2024
Re: Appropriation Ordinance 2024-09

Appropriation Ordinance 2024-09 is our comprehensive 2024 year-end appropriation. The total additional appropriation is zero. This year all appropriations are simple transfers between departments which has zero net impact on the total budget.

1. **General Fund – Various.** The majority of this ordinance transfers appropriations between departments and categories in order to cover changes between the initial budget prepared, and actual operational results. For 2024, the net effect on the actual appropriation from the General Fund is zero. There will be no impact on the fund balance or tax rates.
 - a. **Public Works Administration** – the **Public Works Department** is requesting \$117,777 transfer from Classification 3 – Services to Classification 4 – Capital to help cover the cost of sanitation trucks. The savings in Classification 3 is due from lower than anticipated insurance premiums and the 2024 TPT scooter enforcement personnel costs were covered via Parking Services Division. This request will come from other General Fund departmental funding releases.
 - b. **ESD** – the **Economic and Sustainable Development Department** is requesting the release of \$69,000 from Classification 3 – Services. The savings comes from lower than expected costs for dues and subscriptions, plus some unused sustainability grants. The savings will fund other General Fund departments.
 - c. **Fire** – the **Fire Department** is requesting a transfer from Classification 3 – Services to Classification 1 – Personnel Services in the amount of \$100,000. The savings comes from the ERS and DeviceMagic contracts not being renewed and few physicals performed since new hires had current physicals on file. In addition, the department is requesting an appropriation of \$294,000 in Classification 1 – Personnel Services to cover the salary gap (total gap is \$394,000) of new recruits moving off of probation. General Fund departmental funding releases will cover the appropriation request.
 - d. **Legal** – the **Legal Department** is requesting the release of \$1,400 from Classification 1 – Personnel Services. The savings comes from staff turnover. The savings will fund other General Fund departments.

- e. **Mayor** – the **Office of the Mayor** is requesting the release of \$95,000 from Classification 1 – Personnel Services. The savings comes from staff turnover and longer than expected vacancies. The savings will fund other General Fund departments.
 - f. **Police** – the **Police Department** is requesting the transfer of \$66,100 from Classification 1 – Personnel Services due to unfilled officer positions to Classification 4 -- Capital, and \$15,000 from Classification 3 – Services due to the tactical athletic training program was unfilled to Classification 2 – Supplies. The transfers will cover the higher than anticipated fuel expense in Classification 3 and additional worked on the Range project. There is no fiscal impact to this request.
 - g. **Public Works – Facilities Maintenance** – the **Public Works Department** is requesting the release of \$105,000 from Classification 3 – Services and \$15,000 from Classification 4 -- Capital. The savings comes from lower than expected emergency repairs and capital projects came in under expected costs. The savings will fund other General Fund departments.
 - h. **Board of Public Safety** – the **Legal Department** is requesting an additional appropriation of \$1,400 in Classification 1 – Personnel Services to reconcile Board of Public Safety salaries. This request will come from other General Fund departmental funding releases.
 - i. **Information Technology Services** – the **Information Technology Services Department** is requesting a transfer of \$30,000 from Classification 1 – Personnel Services to Classification 3 – Services in the amount of \$30,000. In addition, the department is requesting a release of \$10,000 from Classification 1 – Personnel Services. The total \$40,000 savings will come from vacancies throughout 2024. The funds are being released to cover shortfalls in other General Fund departments.
2. **Economic Development LIT Fund – Various.** This ordinance transfers appropriations between departments and categories in order to cover changes between the initial budget prepared, and actual operational results. For 2024, the net effect on the actual appropriation from the Economic Development LIT Fund is zero. There will be no impact on the fund balance.
- a. **Economic Development LIT Fund** – the **Economic & Sustainable Development Department** is requesting a release of \$16,500 funds from Classification 3 – Services. The surplus comes from a funding partner de-committing. There is no fiscal impact to this request.
 - b. **Economic Development LIT Fund** – the **HAND Department** is requesting a \$20,000 transfer of funds from Classification 3 – Services to Classification 1 – Personnel Services. The transfer will cover the cost related to interdepartmental staffing shifts. There is no fiscal impact to this request.
 - c. **Economic Development LIT Fund** – the **Public Works Department Facilities Maintenance Division** is requesting a release of \$51,000 from Classification 3 – Services. The surplus comes from lower invoicing amounts from the Centerstone purchase order. There is no fiscal impact to this request.
 - d. **Economic Development LIT Fund** – the **Office of the Controller** is requesting a \$67,500 increase in Classification 3 – Services to cover higher than anticipated consulting services. The funds will come from departmental funding releases within the Economic Development LIT Fund.

3. **Parks & Recreation General Fund** – the **Parks and Recreation Department** is requesting a transfer of \$259,851 from Classification 1 – Personnel Services to Classification 2 – Supplies in the amount of \$8,010, Classification 3 – Services in the amount of \$166,841, and \$85,000 to Classification 4 – Capital. The savings will come from significant turnover/vacancies during 2024. The transfers will cover new employee supplies in Classification 2, Liability/Casualty Premium and solar panel expenditure coverage shortage in Classification 3, and the purchase of a bucket truck for storm damage in Classification 4. There is no fiscal impact to this request.
4. **Public Safety LIT Fund – Police Department**, is requesting transfer of \$15,400 from Classification 1 – Personnel Services to Classification 4 – Capital to cover the radio repeater replacement which was damaged during a storm. The savings will come from chronic Dispatch vacant positions. There is no fiscal impact to this request.
5. **ARPA Local Fiscal Recovery Fund – Various**. This ordinance transfers already appropriated funds between departments to cover changes between the initial budget prepared, and actual operational results. In some instances the funds were not properly budgeted into the correct department during the 2024 budget process. For 2024, the net effect on the actual appropriation from the ARPA Local Fiscal Recovery Fund is zero. There will be no impact on the fund balance.
 - a. **ARPA Local Fiscal Recovery Fund – the Economic & Sustainable Development Department** is requesting a release of \$9,600 funds from Classification 3 – Services. The surplus comes from a planned project identified as ARPA ineligible, meaning it did not meet Treasury criteria. There is no fiscal impact to this request.
 - b. **ARPA Local Fiscal Recovery Fund – the CFRD Department** is requesting a release of \$336,200 funds from Classification 3 – Services. Of the \$336,200 funds being released, \$118,000 will be transferred to Human Resources to cover approved projects which were mistakenly placed under CFRD. The remaining \$218,200 will be transferred to Parks and Recreation to help cover additional costs associated to 2024 eligible projects. The surplus comes from initial projects being identified as ARPA ineligible and the remaining amount is due to funds being placed under the incorrect department. There is no fiscal impact to this request.
 - c. **ARPA Local Fiscal Recovery Fund – the Human Resources Department** is requesting \$118,000 in Classification 3 – Services to cover the projects initially planned for 2024 as funds were mistakenly placed under the wrong department during the budget process. There is no fiscal impact to this request.
 - d. **ARPA Local Fiscal Recovery Fund – the HAND Department** is requesting \$834,000 in Classification 3 – Services to cover the project initially planned for 2024 as funds were mistakenly placed under the wrong department during the budget process. There is no fiscal impact to this request.
 - e. **ARPA Local Fiscal Recovery Fund – the Parks and Recreation Department** is requesting \$227,800 in Classification 3 – Services to cover an ARPA eligible project which will replace the CFRD ineligible project. There is no fiscal impact to this request.
 - f. **ARPA Local Fiscal Recovery Fund – the Public Works Department Street Division** is requesting a release of \$834,000 from Classification 3 – Services. The project associated with this release was being completed by HAND. The funds were mistakenly budgeted under PW Street Division

during the 2024 budgeting process. There is no fiscal impact to this request.

6. **Alternative Transportation Fund** – the **Public Works Department, Parking Division**, is requesting a transfer of \$9,500 from Classification 3 – Services to Classification 1 – Personnel Services to cover the cost of two neighborhood officer salaries which were incorrectly budgeted during the 2024 budget process. The savings in Classification 3 comes from minimal outside services used in 2024. There is no fiscal impact to this request.

Thank you for your consideration of this request. As always, we are happy to answer questions related to this request.

MEMO FROM COUNCIL OFFICE:

To: Members of the Common Council

From: Lisa Lehner, Council Administrator/Attorney

Date: November 26, 2024

Re: Ordinance 2024-25 – An Ordinance to Amend Ordinance 23-25 That Fixed the Salaries of Appointed Officers, Non-Union, and A.F.S.C.M.E. Employees and For All the Departments of the City of Bloomington, Monroe County, Indiana, for the Year 2024

Synopsis

Ordinance 2024-25 amends Ordinance 23-25, which set the maximum 2024 salary for all appointed officers, non-union, and A.F.S.C.M.E. employees for all the departments of the City of Bloomington, Indiana. The amendment reflects a desire to provide a one-time payment to all A.F.S.C.M.E. employees in 2024 of Five-Hundred Dollars (\$500.00).

Relevant Materials

- Ordinance 2024-25
- Staff Memo from Human Resources Director, Sharr Pechac

Summary

[Section 36-4-7-3 of the Indiana Code](#) states that the Mayor shall fix the annual compensation of appointive officers, non-union, and A.F.S.C.M.E. employees, subject to the approval of Council. Once fixed, that compensation may be increased by the Mayor during the budget year for which it is fixed. Ordinance 23-25 fixed salaries for appointive officers, non-union, and A.F.S.C.M.E. employees in 2023 for the budget year 2024, and the compensation may be increased in 2024, the budget year for which it was fixed.

The proposed one-time \$500 bonus is to all City employees who are members of the A.F.S.C.M.E. Union. It is a discretionary year-end bonus with no change in pay grades, titles or longevity-based hourly rates.

The purpose of Ordinance 2024-25 is to amend the existing salary ordinance adopted by Ordinance 23-25, authorizing this one-time \$500 payment in 2024 to all City of Bloomington employees who are members of the AFSCME Union.

Contact

Sharr Pechac, Human Resources Director, sharr.pechac@bloomington.in.gov

ORDINANCE 2024 - 25
AN ORDINANCE TO AMEND ORDINANCE 23-25
THAT FIXED THE SALARIES OF APPOINTED OFFICERS, NON-UNION,
AND A.F.S.C.M.E. EMPLOYEES AND FOR ALL THE DEPARTMENTS OF THE CITY
OF
BLOOMINGTON, MONROE COUNTY, INDIANA FOR THE YEAR 2024

BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

WHEREAS, Indiana Code § 36-4-7-3 authorizes the Mayor, subject to the approval of the Council, to fix the annual compensation of appointed officers, non-union, and A.F.S.C.M.E. employees; and

WHEREAS, salaries for appointed officers, non-union, and City of Bloomington employees who are members of the Local 2487 American Federation of State, County, and Municipal Employees (AFL-CIO A.F.S.C.M.E. Council 962) (hereinafter “A.F.S.C.M.E.”) for all departments of the City of Bloomington for fiscal year 2024 were fixed by Ordinance 23-25, which was adopted on October 13, 2023; and

WHEREAS, the City Administration decided to make a discretionary, one-time payment to all City of Bloomington Employees who are members of the A.F.S.C.M.E. Union in the amount of Five-Hundred Dollars (\$500.00) in 2024; and

WHEREAS, in order for the City of Bloomington to make this one-time, year-end bonus payment to the City’s A.F.S.C.M.E. employees, the City is required to amend the original Salary Ordinance 23-25; and

WHEREAS, in addition to the salaries of appointed officers and employees of the Civil City, this ordinance also contains the salaries of the appointed officers and employees of the City Utilities Department, which have been approved by the Utility Services Board on December 2, 2024, pursuant to Indiana Code § 8-1.5-3-4; and

WHEREAS, changes in pay grades, titles, longevity-based hourly rate and additional FTEs were NOT amended as a result of this negotiation.

SALARY SCHEDULE AMENDMENT AS PRESENTED BY THE MAYOR TO THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON:

The Mayor of the City of Bloomington, Indiana, as required by Indiana Code § 36-4-7-3, fixed the salaries and pay schedule for the following appointed officers and employees of the City of Bloomington, Indiana, beginning January 1, 2024, and continuing thereafter until duly changed.

I, Kerry Thomson, current Mayor of the City of Bloomington, Indiana, request that Salary Ordinance 23-25 be amended to reflect a one-time, year-end bonus payment of Five-Hundred Dollars (\$500.00) to all City of Bloomington employees who are members of the A.F.S.C.M.E. Union in 2024 with no change in pay grades, titles, longevity-based hourly rate or additional FTEs, and that such amendment be approved by the Common Council of said city.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana this _____ day of December, 2024.

ISABEL PIEDMONT-SMITH, President
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington, Indiana

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of December, 2024.

NICOLE BOLDEN, Clerk
City of Bloomington, Indiana

SIGNED and APPROVED by me upon this _____ day of December, 2024.

KERRY THOMSON, Mayor
City of Bloomington

SYNOPSIS

This ordinance amends Ordinance 23-25, which set the maximum 2024 salary for all appointed officers, non-union, and A.F.S.C.M.E. employees for all the departments of the City of Bloomington, Indiana. The amendment reflects a desire to provide a one-time payment to all A.F.S.C.M.E. employees in 2024 of Five-Hundred Dollars (\$500.00).



TO: City Council members

FROM: Sharr Pechac, Human Resources Director; and Margie Rice, Corporation Counsel

CC: Mayor Kerry Thomson, Deputy Mayor Gretchen Knapp, Controller Jessica McClellan, and Council Administrator/Attorney Lisa Lehner

DATE: November 20, 2024

SUBJECT: Salary Ordinance 2024-25 to Amend Ordinance 23-25 that Fixed the Salaries of Appointed Officers, Non-Union, and AFSCME Employees

Ordinance 23-25, adopted in 2023, set the pay grades and salary ranges for Appointed Officers, Non-Union, and AFSCME Employees for 2024.

The requested change by Ordinance 2024-25 is explained below.

We request to amend Ordinance 23-25 to allow the City to provide a one-time \$500 (gross) bonus to all City of Bloomington employees that are members of the AFSCME union at the end of 2024. The City wishes to show its appreciation for all of the City's AFSCME personnel by providing a discretionary, one-time bonus at the end of year 2024.

The fiscal impact of this ordinance revision shall be \$96,000 total. The City will pay \$47,000 and Utilities will pay \$49,000.

Your approval of Ordinance 2024-25 is requested. Please feel free to contact me if you have any questions.

MEMO FROM COUNCIL OFFICE:

To: Members of the Common Council

From: Lisa Lehner, Council Administrator/Attorney

Date: November 25, 2024

Re: Ordinance 2024-26 – An Ordinance to Fix the Salaries of Elected Officers of the City of Bloomington, Monroe County, Indiana for the Year 2025

Synopsis

Ordinance 2024-26 sets the maximum 2025 salary rate for the elected offices of Mayor, Council and Clerk of the City of Bloomington, Indiana.

Relevant Materials

- Ordinance 2024-26
- Memorandum and attachments from the Ad Hoc Salary Committee (the “Committee”)

Summary

Ordinance 2024-26 would fix the salaries for the Mayor, the Clerk and all Common Councilmembers (the “Elected Officers”) for the year 2025. State law details how compensation for Elected Officers should be fixed. Pursuant to I.C. 36-4-7-2, Council, as the city’s legislative body, is responsible for fixing the annual compensation, including the salaries, of elected city officers.

Earlier this year, Council passed Ordinance 2024-20 which fixed the salaries of appointed officers and non-union and A.F.S.C.M.E employees of the City of Bloomington for the year 2025. Likewise Council passed Ordinance 2024-19 which fixed the salaries of officers and employees of the Police and Fire Departments of the City of Bloomington for the year of 2025. Council delayed the passage of a salary ordinance for elected officers, pending the findings of the Committee.

The Committee was formed to make recommendations for fixing the salaries of elected officers in the City of Bloomington, culminating in Ordinance 2024-26. The Committee consisted of Councilmembers Sydney Zulich (Chair), Kate Rosenbarger, Hopi Stosberg, and Matt Flaherty. Additional support was provided by Crowe LLP consulting team, Clerk Nicole Bolden, and city staff including Sharr Pechac, Sam Roll, and Taylor Brown.

Guided in the development process by the Crowe team, the Committee developed the Framework to create a values-based and repeatable method for setting salaries, departing from the recent past practice of making minor adjustments to salaries based primarily on the prior year’s salary plus a cost of living adjustment (COLA).

As explained in the Committee’s Memorandum and its attachments, the Framework led the Committee to recommend the salary increases in Ordinance 2024-26.

Contact

Councilmember Sydney Zulich, Email: sydney.zulich@bloomington.in.gov

Lisa Lehner, (812)349-3562, Email: lisa.lehner@bloomington.in.gov

Council Office, (812)349-3409, Email: council@bloomington.in.gov

ORDINANCE 2024-26

**TO FIX THE SALARIES OF ALL ELECTED CITY OFFICIALS
FOR THE CITY OF BLOOMINGTON FOR THE YEAR 2025**

BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON,
MONROE COUNTY, INDIANA, THAT:

SECTION 1. Pursuant to I.C. § 36-4-7-2, the annual salaries of elected officials of the City of
Bloomington for the year beginning January 1, 2025, and extending to December 31, 2025, shall be:

Mayor	\$151,410
Clerk	\$129,780
Council Members	\$ 45,423

SECTION 2. The City Council President shall receive an additional \$1,500 per year, and the City
Council Vice President shall receive \$800 per year.

SECTION 3. This ordinance shall be in full force and effect from and after its passage by the Common
Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County,
Indiana, upon this _____ day of December, 2024.

ISABEL PIEDMONT-SMITH
President,
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this
_____ day of December, 2024.

NICOLE BOLDEN, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of December, 2024.

Kerry Thomson, Mayor
City of Bloomington

SYNOPSIS

This ordinance sets the maximum 2025 salary rate for all elected city officials for the City of
Bloomington.

To: Members of the Common Council

From: Ad Hoc Salary Committee

Date: November 22, 2024

Re: Ordinance 2024-26, An Ordinance Fixing the Salaries of Elected Officials for the City of Bloomington, Indiana, for the Year 2025

Summary

This memorandum summarizes the Ad Hoc Salary Committee's process and rationale for developing recommendations set forth in Ordinance 2024-26, which would set the 2025 salary for all Elected Officials of the City of Bloomington, Indiana as follows:

- Mayor: \$151,410
- Clerk: \$129,780
- Council: \$45,423

Additionally, the ordinance would pay the City Council President an additional \$1,500 per year and the City Council Vice President an additional \$800 per year. The fiscal impact of the ordinance is estimated to be \$275,089. (Based on prior guidance from the Human Resources department, we assume a flat amount for benefits, retirement contributions, and taxes—i.e., the proposed salaries would not impact those figures.)

Supporting Materials

- Elected Official Compensation Framework Summary Memorandum (Crowe)
- Elected Official Compensation Framework
- Ad Hoc Salary Committee Heat Map - Consensus Scores
- Weekly Working Hours for Councilmembers - Survey Responses
- Comments from Mayor Thomson
- Comments from Clerk Bolden
- 2025 Civil City Pay Ranges and Steps

Committee Recommendations

Indiana Code 36-4-7-2(b) sets forth the following obligation: "The city legislative body shall, by ordinance, fix the annual compensation of all elected city officers." As requested by the Common Council in September 2024, the Ad Hoc Salary Committee (Committee) developed recommendations for fixing the salaries of elected officials in the City of Bloomington and prepared Ordinance 2024-26.

The Committee consisted of Councilmembers Sydney Zulich (Chair), Kate Rosenbarger, Hopi Stosberg, and Matt Flaherty. Additional support was provided by a Crowe LLP consulting team, Clerk Nicole Bolden, and city staff including Sharr Pechac, Sam Roll, and Taylor Brown.

Process and Guiding Principles

The Committee met six times in October and November to develop an Elected Official Compensation Framework, which was then used to develop the recommended salaries. In addition to this memorandum, the Summary Memorandum from the Crowe team provides a helpful overview of the process.

Guided in the development process by the Crowe team, the Framework consists of four elements: Guiding Principles, Basis for Salary Setting, Relevant Information, and an Annual Process. The purpose was to create a values-based and repeatable method for setting salaries, departing from the recent past practice of making minor adjustments to salaries based primarily on whatever the salary was the year before plus a cost of living adjustment (COLA).

Through an interactive process across several meetings, the Committee established the following Guiding Principles:

1. **Accessibility of Public Service** - The level of compensation makes elected office attainable for community members of all socioeconomic statuses.
2. **Equitable Pay** - Elected officials are compensated equitably according to their respective levels of responsibility and relative to other Bloomington elected officials and departmental leadership.
3. **Quality Community Service** - Compensation enables elected officials to meaningfully engage with and serve the Bloomington community.
4. **Informed Decisions** - Council makes informed decisions about elected official compensation in alignment with these Guiding Principles and based on relevant objective data.
5. **Transparent and Documented Process** - A transparent, repeatable process guides compensation decisions for elected officials, and results are clearly communicated.

Significant deliberation went into each principle, and the Committee would be glad to answer questions about these values. Here and throughout the Committee's work, the Crowe team was proactive and invaluable in structuring conversation and facilitating decision-making.

Basis of Salary Setting

Once it had established a set of values or principles to guide decision-making, the Committee and the Crowe team brainstormed many potential bases of salary setting while also discussing how to account for important differences in the three elected offices (City Councilmembers, City Clerk, and Mayor). The goal was to get many ideas on the table without pre-judging their advisability.

The Crowe team facilitated a process for Committee members to anonymously score each potential basis of salary setting based on the Guiding Principles. Scores were aggregated in a "heat map" tool. Consistent trends were observable, and several potential bases were ruled out for poor alignment with the established Guiding Principles, including the past practice of setting pay primarily based on the previous year's salary. (For more detail, see *Ad Hoc Salary Committee Heat Map - Consensus Scores*.)

The potential basis of salary setting with the highest score, which the Committee decided to workshop and advance, was to first set the Mayor's salary equal to a Department Head or within the Civil City Grade 14 pay range and then set Clerk and Councilmember salaries at a percentage of the Mayor's salary. This preliminary basis of salary setting was refined and finalized through

subsequent, iterative discussions and documented in the Elected Official Compensation Framework.

Specifically, the final Basis of Salary Setting for each elected position is summarized in the Framework as follows (with greater detail outlined below):

Mayor: Set salary at a level similar to compensation for Civil City senior leadership positions. The presumptive salary is the midpoint of the salary range for the highest Civil City pay grade.

City Clerk: Set salary at a level similar to compensation for Civil City senior leadership positions. The presumptive salary is the midpoint of the salary range for leaders of Civil City departments.

Councilmember: As a coequal branch of government, yet given the part-time nature of the role, salary to be set at a percentage of the mayor's salary. Percentage to be determined based on number of hours required to meet expectations.

This basis for salary setting provided guidance for arriving at final salary figures, but each decision was subject to additional review and assessment, again through the lens of the five Guiding Principles.

Mayoral Salary

In setting the Mayor's salary, the Committee invited and reviewed input from Mayor Thomson about how the Mayor's salary should be set (see *Comments from Mayor Thomson*). We found her comments helpful and broadly aligned with the Committee's perspective. She noted the "on-call" nature of the job and the relevance of principles like market competitiveness and a set of rubric factors used in grading Civil City positions (while noting these comparisons had limits in the context of an elected position). The Committee had similarly reviewed these attributes and found them helpful for discussing the "equitable pay" principle in particular.

The Committee concluded that the Mayor need not be the highest-paid person in city government (which has been the recent practice, and is an arbitrary way to set a salary), but that the role should be compensated at a level similar to the highest-paid senior leadership positions. To align with the goal of making objective, consistent decisions, the Committee identified the midpoint of the Civil City pay grade 14 as a potential base Mayoral salary. Upon full review, we concluded that this aligned well with the Guiding Principles. **For 2025, this leads to a proposed Mayoral Salary of \$151,410.**

Clerk Salary

In setting the Clerk's salary, the Committee invited and reviewed input from Clerk Bolden about how the Clerk's salary should be set (see *Comments from Clerk Bolden*). Having attended Committee meetings, the Clerk framed her comments in the context of approaches the Committee considered. We found her comments helpful and broadly aligned with the Committee's perspective.

While the Committee initially considered setting the Clerk’s salary as a percentage of the Mayor’s salary, the “equitable pay” Guiding Principle—along with input from the Clerk—led to an updated conclusion. Namely, aligning the Clerk’s salary with the leaders of other city departments (colloquially, department heads) was the best approach based on the responsibilities and nature of the Clerk’s role. Virtually all department heads are currently classified as Grade 13 or Grade 14. The Committee identified the mid-point of the Civil City pay grade 13 as a base Clerk salary that aligned well with the five Guiding Principles. **For 2025, this leads to a proposed Clerk salary of \$129,780.**

For both the Mayor and the Clerk, the mid-points of relevant pay grades were deemed a sound approach since elected officials do not receive longevity pay in the same way that Civil City staff now do through a step system (see *2025 Civil City Pay Ranges and Steps*). While the Committee considered the possibility of longevity bonuses on top of lower base salaries for these positions, it ultimately concluded this was not an optimal approach under the Guiding Principles.

Councilmember Salary

To determine what percentage of the Mayor’s salary should be used to set Councilmember salaries, the Committee considered what level of effort is needed from part-time Councilmembers to deliver the “quality community service” identified as a central value in the Guiding Principles. To aid in this inquiry, the Committee utilized an anonymous survey of all nine Councilmembers asking how many hours per week (on average) they believed councilmembers *should* spend or would need to spend in order to provide quality community service.

The question was subdivided into four categories (plus a fifth “other” category) as follows:

- **Time preparing for meetings** (reading packet materials, emails and calls to staff and colleagues, individual research, meetings with colleagues or council staff, meetings with community members)
- **Constituent and community services** (reading and responding to constituent emails, holding or attending constituent meetings, attending neighborhood meetings, other public events in your council capacity, etc.)
- **Hours in noticed meetings** (regular and special sessions, executive sessions, budget meetings, consensus building activities, committee meetings, board and commission meetings, meetings called by the mayor, etc.)
- **Legislative and policy development, review, and refinement** (council-initiated legislation, review of city plans, working with staff to better understand or help initiate shifts in policy implementation, etc.)

Response	Time preparing for meetings	Constituent and community services	Hours in noticed meetings	Legislative and policy development, review, and refinement	Other	
How much time per week on average councilmembers should spend on the following five categories in order to provide high-quality community service.	Reading packet materials, emails and calls to staff and colleagues, individual research, meetings with colleagues or council staff, meetings with community members	Reading and responding to constituent emails, holding or attending constituent meetings, attending neighborhood meetings, other public events in your council capacity, etc.	Regular and special sessions, executive sessions, budget meetings, consensus building activities, committee meetings, board and commission meetings, meetings called by the mayor, etc.	Council-initiated legislation, review of city plans, working with staff to better understand or help initiate shifts in policy implementation, etc.	Please explain!	Total Hours
Member A	3	2	5	2		12
Member B	4	3	4	1		12
Member C	3	4	2	4		13
Member D	5	3	4	2		14
Member E	4	3	7	3		17
Member F	4	4	5	4		17
Member G	4	3	6	5	Always on call ...	19
Member H	5	5	6	4		20
Member I	7	7	5	7		26
Average Hours	3.56	3.22	3.89	3.22		16.67

Table 1. Weekly Working Hours for Councilmembers - Survey Responses

The average response for total hours was 16.67 hours (or 42% of a full-time work week), with a response of 12 hours (30% of a full-time work week) at the low end and a response of 26 hours (65% of a full-time work week) at the high end. The median was 17 hours. Like the Mayor and Clerk, Councilmembers serve in a role that is “on call” to a significant degree by its nature. This dimension was not explicitly considered within the survey categories, although one respondent noted this fact and estimated one extra hour per week accordingly. (This response corresponds with Member G in Table 1, and the one additional hour they attributed is accounted for in the 19-hour total for that response.)

Interestingly, while there was considerable variety in responses *within* some categories, the *total* hours were relatively consistent. As noted, the questionnaire was normative and not descriptive. In other words, because the Committee is recommending salaries based on a set of Guiding Principles, the relevant question here was *what is the necessary effort to deliver quality community service*—i.e., what is the necessary effort to align with our values and expectations of Councilmembers.

For the purpose of this survey, the level of expectations and effort were defined by current Councilmembers themselves. This is reasonable based on: (1) it being the statutory responsibility of the Council to set the elected official salaries; and (2) the depth and diversity of experience, perspectives, and longevity among Councilmembers allowing for informed responses. While the Committee supports further inquiry and deliberation on the question of Councilmember expectations in the coming year and beyond, the relative consistency of aggregate hours in the responses provided by all nine Councilmembers gives the Committee confidence in weighing this factor in the Councilmember salary inquiry.

Even so, out of an abundance of caution, the Committee decided to recommend a salary informed (in part) by the *lowest number of hours* given by any Councilmember, namely 12

hours or approximately 30% of a full-time work week. It is important to note here that under IC 36-4-7-2(b), elected officers are not required to report hours worked and may not be compensated based on the number of hours worked. Ordinance 2024-26 does not establish Councilmember compensation based on hours worked. Rather, estimating the minimum requirements to provide quality community service was one factor among multiple factors considered in finalizing a recommended Councilmember salary set at 30% of the Mayor's salary. As with the Mayor and Clerk positions, the Committee arrived at this number through a deliberative process, weighing each of the five Guiding Principles in the Elected Official Compensation Framework and seeking optimal alignment. **For 2025, this leads to a proposed Councilmember salary of \$45,423.**

There are two additional issues worth examining in the context of the proposed salary increases for all elected official positions, which are greater in magnitude for all positions than typically seen through the annual cost of living adjustments.

- First, the Committee reached the consensus view that both the Councilmember and Clerk positions have been significantly undervalued and inequitably compensated based on the nature and responsibilities of the roles within the context of Bloomington city government. Correcting this inequity necessarily requires a more significant adjustment for these positions. (Note, however, that the Mayor's salary is also recommended to increase by \$13,379.)
- Second, the city is in the process of implementing major changes to its compensation structure and classification system, which has led many pay ranges to increase considerably. For example, in 2024 the midpoint for the highest Civil City pay grade was \$117,388, while in 2025 it is \$151,410—a difference of \$34,022. These major changes to our compensation system have led to significant adjustments to the salaries of many positions across city government.

The Committee's recommendations should be reviewed in light of these two conditions.

Conclusion

The Committee has proposed a process and a proposed outcome rooted in the following Guiding Principles: Accessibility of Public Service; Equitable Pay; Quality Community Service; Informed Decisions; and a Transparent and Documented Process.

As noted, the Committee concluded that the prior method for setting elected official salaries (rooted primarily in the status quo; i.e., what was the salary the previous year?) was *very* poorly aligned with the Guiding Principles of the Elected Official Compensation Framework. Irrespective of what salaries are adopted in Ordinance 2024-26, the Committee hopes Councilmembers will take to heart the process and framework used to recommend elected official salaries and support a clear, values-based approach going forward.

Finally, as part of establishing a transparent and repeatable process in line with the Guiding Principles, the framework document recommends the following steps be conducted annually by a newly constituted Ad Hoc Salary Committee:

- April: Committee validates/updates the Elected Official Compensation Framework
- May-June: Committee gathers and analyzes relevant information

- August: Chair drafts elected official salary ordinance
- October: Ordinance vote and passage

These recommendations reflect the Committee's best effort to establish and document a transparent, repeatable process informed by objective data *and* a set of values we believe are aligned with Bloomington city government and community expectations.

City of Bloomington City Council Ad Hoc Salary Committee Elected Official Compensation Framework Summary Memorandum

To: Office of the Common Council Ad Hoc Salary Committee, City of Bloomington

From: Crowe LLP

Date: November 18, 2024

Subject: Summary of Facilitated Committee Meetings to Develop the Elected Official Compensation Framework for the Bloomington City Council

Introduction

In October 2024, Crowe LLP (Crowe) was engaged by the City of Bloomington, Indiana (City) to facilitate a series of discussions to support City Council's Ad Hoc Salary Committee (Committee) in developing the Committee's strategy for elected official compensation.

In the months prior to Crowe's involvement, the City independently gathered data and began discussing potential salary adjustments for the City's elected officials: City Mayor, City Clerk, and City Councilmember. Through this process, the City Council identified a need to define its guiding principles and develop a strategy by which City Council will determine elected official compensation. The City engaged Crowe to facilitate a series of discussions among Committee members to accomplish this goal.

Summary of Approach and Outputs

To support City Council in developing a strategy for elected official compensation, Crowe facilitated three 1-2-hour strategy sessions with the Ad Hoc Salary Committee on October 29, November 7, and November 8, 2024. The Committee was comprised of Committee Chair Sydney Zulich and Councilmembers Matthew Flaherty, Kate Rosenbarger, and Hopi Stosberg. Per Indiana Code 36-5-6-6(9), the City Clerk attended all meetings to record the proceedings.

The objective of these sessions was to iteratively discuss, debate, and develop the strategic framework which the Committee intends to recommend to the City Council. Crowe documented the Committee's agreed-upon approach in the resulting **Elected Official Compensation Framework (Framework)**, which we provide as an appendix to this memorandum. Key components of the Elected Official Compensation Framework and supporting process are explained below:

Guiding Principles: The Ad Hoc Salary Committee identified and refined Guiding Principles, or those values that guide how the City Council makes decisions regarding elected official compensation. Over the course of the first two sessions, Councilmembers and Crowe iteratively refined Guiding Principles and supporting definitions. The Committee selected five Guiding Principles to guide their decision-making: (1) *Accessibility of Public Service*, (2) *Equitable Pay*, (3) *Quality Community Service*, (4) *Informed Decisions*, (5) *Transparent and Documented Process*.

Basis of Salary Setting: After selecting the Guiding Principles, the Committee debated approaches for determining annual salaries for elected officials. With support from Crowe, the Committee first compiled a list of potential approaches for setting elected official salaries. The Committee's initial goal was to identify all feasible alternatives, even those not necessarily supported by Committee members. Then, to build consensus and gauge how well each alternative aligned with the Guiding Principles, Committee members anonymously and individually scored each alternative against each individual Guiding Principle using a

heat map visualization tool. This exercise produced a score to quantify how well each alternative aligned with Guiding Principles. Crowe compiled the heat map results from individual Committee members and created a consolidated view of all Committee member scores.

There was general consensus across the Committee about the leading alternative (that which scored the highest based on the Guiding Principles). It was discussed that the heat map was intended to be one tool, rather than the sole factor that would determine the Committee's final recommended strategy. Committee members opted to further refine the leading alternative to determine how it would be operationalized.

The Committee ultimately selected a basis for salary setting, which is documented in the Elected Official Compensation Framework. The Committee stated it intends to share this information with the larger City Council in November 2024.

Relevant Information / Data: During the Committee's sessions and refinement of the recommended basis for salary setting, Committee members identified various data points and information needed to enable the City Council to make informed decisions about compensation. Committee members discussed data needed to support decision making, and Crowe documented these inputs within the Framework. This included City Civil Pay Ranges, City Budget constraints, consultation with Bloomington elected officials, and input from Councilmembers on hours required to meet expectations.

Annual Process: Based on City input throughout the sessions, Crowe drafted a high-level timeline of annual activities to support elected official salaries in future years. These include yearly review and validation of the Framework, gathering/analyzing necessary information, and developing the City's Salary Ordinance for the following fiscal year.

Next Steps and Considerations for Council

Crowe understands that the Committee plans to review the Framework on November 18, 2024. The Committee requested that Crowe attend this meeting to assist in answering questions and finalizing the outputs of this process.

Crowe also understands that the Ad Hoc Salary Committee will share the Committee's recommendations with the rest of City Council and make decisions on currently undecided aspects of salary setting, including the following:

1. **Confirm Mayor and City Clerk salaries within the selected ranges.** The Committee's tentative recommendation to set the Mayor's and City Clerk's salary as the midpoint of their relevant ranges was documented in the Elected Official Compensation Framework. However, finalizing this decision is a critical next step for moving forward with other open compensation decisions. Councilmember salaries are dependent on first establishing the Mayor's salary – see more below.
2. **Set Councilmember salaries at a to-be-determined percentage of the Mayor's salary.** The Committee's view is that Councilmember salaries should recognize the City Council as a coequal branch of government and reflect the part-time nature of the role (as compared to the Mayor, which is a full-time position). To help inform the appropriate percentage, Crowe understands that the Committee has administered an internal survey to Councilmembers to collect input on the hours necessary to meet expectations of the Councilmember role. Crowe understands that the Committee intends to use this information to select a reasonable data point for hours worked, which will in turn inform the percentage used to calculate Councilmember salaries.
3. **Determine whether supplemental pay should be a component of City Clerk compensation.** During strategy sessions, Committee members discussed the possibility of including a form of supplemental pay to reward professional certification attainment. If the Council chooses to pursue this route, Council should identify and document certifications which would be eligible for the additional pay, in addition to establishing the pay amount and frequency (e.g., one-time bonus, yearly supplemental pay, etc.).

4. **Determine Implementation Approach.** Depending on the nature and dollar value of compensation adjustments, City Council must determine whether to implement the full value of salary adjustments in the next fiscal year or to pursue a phased implementation approach.

Following the meeting on November 18, 2024, Crowe expects to formally close our engagement with the Committee, unless there are additional requests for support related to this effort.

Crowe thanks the City of Bloomington and Ad Hoc Salary Committee for the opportunity to support this important effort. For questions related to this memorandum, please do not hesitate to contact our team.

Susannah Heitger

Engagement Principal

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Shannon Madden

Subject Matter Advisor

Shannon.Madden@crowe.com

Renae Peden

Project Manager

Renae.Peden@crowe.com

City Council of Bloomington, Indiana

Elected Official Compensation Framework

Guiding Principles

Values to guide how the City Council makes decisions regarding elected official compensation.

1	Accessibility of Public Service The level of compensation makes elected office attainable for community members of all socioeconomic statuses.
2	Equitable Pay Elected officials are compensated equitably according to their respective levels of responsibility and relative to other Bloomington elected officials and departmental leadership.
3	Quality Community Service Compensation enables elected officials to meaningfully engage with and serve the Bloomington community.
4	Informed Decisions Council makes informed decisions about elected official compensation in alignment with these Guiding Principles and based on relevant objective data.
5	Transparent and Documented Process A transparent, repeatable process guides compensation decisions for elected officials, and results are clearly communicated.

Annual Process

April	Committee validates/updates this Framework
May-June	Committee gathers and analyzes relevant information
August	Chair drafts elected official salary ordinance
October	Ordinance vote and passage

Mandate

“The city legislative body shall, by ordinance, fix the annual compensation of all elected city officers.” IC 36-4-7-2

Basis of Salary Setting

City Council will use the following approach to determine annual salaries for elected officials.

Elected Official roles are not Civil City positions and are not assigned pay grades. Nonetheless, the ranges established for Civil City leaders are useful points of reference for the following:

- Mayor:** Set salary at a level similar to compensation for Civil City senior leadership positions. The presumptive salary is the midpoint of the salary range for the highest Civil City pay grade.
- City Clerk:** Set salary at a level similar to compensation for Civil City senior leadership positions. The presumptive salary is the midpoint of the salary range for leaders of Civil City departments.
- Council Member:** As a coequal branch of government, yet given the part-time nature of the role, salary to be set at a percentage of the mayor’s salary. Percentage to be determined based on number of hours required to meet expectations.

Relevant Information / Data

Information relevant to enable the City Council to make informed decisions:

- Civil City Pay Ranges
- City Budget Constraints/Capacity
- Consultation with Bloomington Elected Officials
- Input from Councilmembers on hours required to meet expectations

Contextual information for reasonableness check:

- Elected official salaries for Monroe County and other Indiana Second Class Cities
- Bloomington Area Median Income and Cost of Living

City of Bloomington, IN - City Council Ad Hoc Salary Committee

Basis of Salary Setting - Heat Map

Illustrative Scoring Template and Committee Scoring Results

Legend:

High
(3)Medium
(2)Low
(1)

Scoring Template

Guiding Principles					Score
Accessibility of Public Service	Equitable Pay	Quality Community Service	Informed Decisions	Transparent & Documented Process	Alignment to Guiding Principles

Council Member Scoring Results

Score	Score	Score	Score
Alignment to Guiding Principles	Alignment to Guiding Principles	Alignment to Guiding Principles	Alignment to Guiding Principles

ID	Potential Basis of Determining Base Salary
1	Base Salary on What We Were Paid Last Year (prior year salary, with or without a percentage adjustment)
2	Hourly Rate Basis (establish hourly rate and multiply by a TBD number of hours)
3	3a. Set Mayor Salary Equal to Department Head, and Set Council and Clerk Salaries at a Percentage of Mayor (e.g. base the percentage on 1) level of responsibility for each role and 2) percentage of time/FTE) 3b. Set Mayor Salary Relative to City Civil Grade 14 Range; Set Clerk Salary Relative to City Civil Grade 13 Range; Set Council Salary Based as a % of Mayor. (Note: Option added/revised on 11/8.)
4	Set Clerk Salary Equal to Department Head, and Set Council and Mayor Salaries at a Percentage of Clerk (e.g. base the percentage on 1) level of responsibility for each role and 2) percentage of time/FTE)
5	Use Point Factor Rubric to Determine Equivalent Civil City Pay Grade and Corresponding Salary Range Note: As the rubric was not designed for Elected Officials, certain factors will not apply and points will need to be redistributed. The maximum potential result using the City's current rubric is a Grade 14; therefore potential outcomes are limited to 1) Grade 14 (equal to highest-earning COB Civil City jobs) or 2) less than 14.
6	Benchmarking - Other Indiana Second Class Cities, the State of Indiana Government, or Monroe County - Peer cities nationwide with similar form of government - Peer cities nationwide with similar cost of living - Local private sector employers
7	Base Salary on Local Economic Factors - Area Median Income - Average Community Income - Cost of Living Note: Further discussion required. Which EO salary(ies) would be set equal to the AMI (or other metric)?
ID	Potential Basis of Determining Supplemental Pay
8	Market Responsiveness (e.g. adjustments to incentivize increased candidate pool)
9	Supplemental Salary Adjustments / Bonus Pay - Additional degrees or certifications - Onboarding / learning period - Tenure
Other Considerations	
a.	Indiana Code § 36-4-7-2(c) - compensation of an elected city officer cannot be reduced below the amount fixed for the previous year, nor can it be changed in the year for which it is fixed
b.	Consultation with incumbents - potential future aspiration to survey community to understand expectations of Council Members (which may drive salary setting)

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13	9	11	10
9	10	12	9
11	11	9	12

Sum Top 3

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Comments from Mayor Thomson

at the request of the City Council Ad Hoc Salary Committee

November 18, 2024

Thank you for the opportunity to provide my comments as the City Council Ad Hoc Salary Committee considers options for setting salaries for elected officials, including the Mayor of the City of Bloomington.

Considerations for Mayor's Salary

The Mayor's salary should reflect the level of responsibility required to lead and make decisions for the human and real resources of the entire city, the complexity of the job, the requirement to be on call 24 hours, 7 days a week, 365 days a year, and also the impact of decisions on the community and the region. While elected officials do not fall within the standard salary grade structure, as the chief executive of the city, the mayor's salary ought to be set at the highest level of grade-related salaries, in keeping with the city's principle of meeting the market for similar positions. The philosophy used to determine salaries for elected officials should align, generally, with the philosophy for other employees.

The philosophy for determining staff salaries was based on 1) rubric factors for the position itself (not the current individual holding it) and 2) market value for similar positions. While elected officials do not "shop" for jobs in different locations, similar positions in the community and in Indiana should still be considered relevant, and cost of living incorporated into pay.

The rubric factors, to review, were:

- **Complexity**, with the highest level "Multifaceted - Work is broad in scope covering several departments within the Organization. Policy, procedure, and precedent are created and/or approved by this job. Independent judgment is required to review and approve major recommendations, establish organizational policy, and coordinate technical and administrative recommendations with organization-wide policies and procedures."
- **Experience required**
- **Education required**
- **Direction of Others/Direction of Resources**
- **Environmental Strain**: This could be physical strain or mental strain: "This fatigue is normally produced by the need to concentrate on the task being performed, to pay attention to detail, to perform a high volume of work, and/or to work under time constraints or to perform physically unpleasant or hazardous work."
- **Independent Judgment**
- **Consequence of Errors**: "Consider the extent to which an error in judgment on the employee's part is likely to be detrimental to the organization's financial, customer, or employee relations posture in the long term."
- **Frequency of External Work Relationships/External Communication**: "Consider the types and frequency of work relationships the job has responsibility for outside of the City of Bloomington organizational structure. This work might be with individuals or with entire organizations or entities."

The rubric and market benchmarks fed into the creation of the new 14 grade levels and guide how non-union, non-elected officials at the highest grade levels are compensated.

While the grade levels themselves do not apply to elected officials per the study parameters, as data on elected officials was not included in the study or in calculating those salary ranges, it may be helpful to know that for 2025, grade 14 salaries have been capped for tenure at Step 3 (\$151,410), regardless of actual tenure, to ensure that all employees at other levels will receive full benefit of the implementation in year one.

Comments from Clerk Bolden

at the request of the City Council Ad Hoc Salary Committee

November 18, 2024

Thank you for the opportunity to provide my comments as the City Council Ad Hoc Salary Committee considers options for setting salaries for elected officials, including the elected City Clerk. Below I provide my comments on several of the approaches the Committee has discussed during the recent sessions that I attended in the course of my duties documenting the proceedings.

Comments on Approaches Considered by the Committee

1. Clerk Salary as a Percentage of Mayoral Salary

- An advantage is that this is an easy-to-understand approach.
- The percentage may be somewhat arbitrary. An 85% level would have the effect of aligning the City Clerk salary with most other department heads, which serves as recognition of the role as both department head and an elected official.

2. Benchmarking Salaries to other Indiana Second Class Cities

- An advantage is that this is an easy-to-understand approach.
- A disadvantage is that this approach is rooted in the historic and systematic devaluation of a role predominantly filled by women.

3. Salary Commensurate with Department Heads

- The preferred method would be to align the City Clerk salary with the salary range established for Civil City grade 13 department heads.
- An advantage is that this is an easy-to-understand approach and is consistent with other City employers, making it easier to defend and explain.
- It should be communicated that there is a reference to the City's salary schedule, while also indicating that this salary is for an Elected Official Role, which has distinct considerations from other City staff.
- It will be important to communicate that the City Clerk and Clerk staff are a separate branch of government, though part of the same City organization.
- Setting the Clerk salary at the midpoint of the pay range is not equitable with other City Department Heads. Some Department Heads with long tenure at the City may earn the same salary as the City Clerk, who has been with the City longer overall and in the current role.
- I suggest providing a similar longevity-based pay structure, which may enable keeping the base salary lower than a midpoint. While there may be political or perception concerns about a longevity-based approach encouraging people to continue to run for office, this may be offset by the advantage that every four years, there is an opportunity for new individuals to run for and be elected to office.

Salary Implications Related to Clerk Staff

It is important to me that the impact on salaries for my staff be considered. I note the following:

- Clerk staff roles and job descriptions will be reviewed in the WERC process early next year.
- I remain interested in certification pay for Clerk staff. I am not in favor of providing certification pay for the City Clerk when this same form of compensation is not available to Clerk staff.

City of Bloomington 2025 Salary Pay Grades and Steps

Grade	Step 1 (Starting Salary)	Step 2 (After 1 Year)	Step 3 (After 3 Years)	Step 4 (After 5 Years)	Step 5 (After 10 Years)
1	\$35,430	\$37,201.44	\$38,973	\$40,744.43	\$42,516
2	\$37,204	\$39,063.78	\$40,924	\$42,784.14	\$44,644
3	\$39,809	\$41,799.43	\$43,790	\$45,780.44	\$47,771
4	\$42,105	\$45,262.94	\$48,421	\$51,578.90	\$54,737
5	\$48,953	\$52,624.71	\$56,296	\$59,968.09	\$63,640
6	\$55,802	\$59,987.02	\$64,172	\$68,356.75	\$72,542
7	\$62,650	\$67,348.79	\$72,047	\$76,745.94	\$81,445
8	\$69,498	\$74,710.56	\$79,923	\$85,135.14	\$90,347
9	\$76,346	\$82,072.33	\$87,798	\$93,524.33	\$99,250
10	\$83,194	\$89,434.10	\$95,674	\$101,913.53	\$108,153
11	\$90,042	\$96,795.87	\$103,549	\$110,302.73	\$117,056
12	\$98,745	\$106,151.39	\$113,558	\$120,963.61	\$128,370
13	\$112,852	\$121,316.18	\$129,780	\$138,243.82	\$146,708
14	\$131,661	\$141,535.36	\$151,410	\$161,284.64	\$171,159



MEMO FROM COUNCIL OFFICE:

To: Members of the Common Council

From: Ash Kulak, Deputy Administrator/Deputy Attorney

Date: November 27, 2024; revised December 6, 2024

Re: Ordinance 2024-27 - To Amend Title 2 of the Bloomington Municipal Code Entitled "Administration and Personnel" Re: The Establishment of the Advisory Transportation Commission

Synopsis

This ordinance amends Title 2 of the Bloomington Municipal Code (Administration and Personnel) to remove the Traffic Commission, Bicycle Pedestrian Safety Commission, and Parking Commission and establish a new nine-member Advisory Transportation Commission. The Advisory Transportation Commission will make recommendations on relevant transportation and parking sections of the Bloomington Municipal Code, review all transportation-related projects, and propose policies that promote safe, equitable, and sustainable transportation and parking decisions. Additionally, this ordinance amends Title 15 of the Bloomington Municipal Code (Vehicles and Traffic) to replace references of the Bicycle Pedestrian Safety Commission with references to the Advisory Transportation Commission.

Relevant Materials

- Ordinance 2024-27
- Current Bloomington Municipal Code Sections governing Traffic Commission, Bicycle and Pedestrian Safety Commission, and Parking Commission
- [New Material] Proposed Amendment 01 to Ordinance 2024-27
- May 2024 Memo to Mayor from Planning and Transportation Department
- Minutes from July 8, 2024 Bicycle and Pedestrian Safety Commission meeting
- Minutes from July 24, 2024 Traffic Commission meeting

Update for December 11 Regular Session

As noted in his comments at the December 4 Regular Session, Councilmember Ruff is proposing an amendment to this item. The amendment would substitute language in alignment with the advisory nature of the commission and clarify the ATC's role in reviewing and making recommendations to the Council specifically within the Traffic Calming and Greenways Program (TCGP). The amendment does not make substantive amendments to the TCGP guidelines and contemplates that such changes would be needed in the future, in collaboration with Planning & Transportation.

Council staff is also aware that additional possible amendments to this legislation are forthcoming and will be released in a packet addendum early next week.



Summary

Ordinance 2024-27 would dissolve three traffic-related commissions (Traffic Commission, Bicycle and Pedestrian Safety Commission, and Parking Commission) and create one Advisory Transportation Commission (ATC) in their stead. This proposal comes forward after several months of discussions with the Council at the [October 15, 2024 Special Committee on Council Processes Meeting](#), as well as the [November 13 Consensus Building Activity](#).

The proposal remains largely unchanged since its initial presentation on November 13th, with two revisions to the appointment section: it now clarifies that current City employees are not eligible to serve on the ATC and requires the Council for Community Accessibility to submit at least three nominees for the mayor's consideration for appointment.

The Planning and Transportation Department's [Memo to the Mayor from May 2024](#) explains the purpose of consolidating these three commissions into one, including the goal to reduce traffic deaths and serious injuries on the City's roadways to zero by the Year 2039, as adopted by [Resolution 2024-07](#).

During the November 13 Consensus Building Activity Meeting, Planning Services Manager Ryan Robling gave a brief presentation to the Council on the reasoning behind this change. Notably, Robling notes the challenges with the current structure of having multiple City commissions with overlapping duties, a lack of coordinated decision-making, and difficulty for the public to understand which entity to go to for their needs. Consolidating these three commissions into one is also consistent with [Recommendation 2 of the 2022 Novak report](#) that assessed and reviewed the City's Boards and Commissions.

The new proposed code provisions governing the ATC specify its purpose, the appointment structure and terms, its powers and duties, procedure and scheduling, and staffing.

Purpose (proposed Section 2.12.070(1)): The purpose of the new ATC is to provide a comprehensive framework with clearly identified tasks and responsibilities for helping the City achieve its transportation goals. In addition, the ATC will provide recommendations and guidance to the Mayor and Council, and it will act as a steering committee for future transportation studies and grant programs.

Appointments and Terms (proposed Section 2.12.070(2) and (3)): The proposed appointment and term structure of the new ATC is designed to address issues with equity in the current three-commission structure with varying membership requirements and appointing entities involved in the process.



Powers and Duties (proposed Section 2.12.070(4)): The new ATC will be responsible for reviewing all transportation projects, as well as reviewing changes to relevant Bloomington Municipal Code sections, especially relevant sections from [Title 15 \(Vehicles and Traffic\)](#) and [Title 12 \(Streets, Sidewalks, and Storm Sewers\)](#), and determining whether those proposed changes are consistent with the Comprehensive Plan, best practices, sustainable design, equitable access, community-based solutions, and adequate public input. The new ATC will also be heavily involved with transportation studies, activities, programs, and projects, as well as education activities on transportation safety, serving additionally as a forum for the public on transportation-related matters. The ATC will be responsible for making recommendations on public parking policy and applying for city appropriations and grants when necessary.

Procedure and Scheduling (proposed Section 2.12.070(5)): The new ATC will be responsible for establishing its own rules and procedures under this section.

Staffing (proposed Section 2.12.070(6)): The new ATC will be staffed by the Engineering Department, with additional staffing by the Planning & Transportation Department when serving as a steering committee.

All three commissions discussed this proposal with Planning Services Manager Robling in meetings from this past summer. Minutes from the Bicycle and Pedestrian Safety Commission (July 8, 2024) and Traffic Commission (July 24, 2024) meetings are enclosed in this packet and were also included in the [November 13 Consensus Building Activity Packet Addendum](#). Minutes from the Parking Commission ([July 25, 2024](#)) meeting at which the proposal was discussed are not yet available.

Contact

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david.hittle@bloomington.in.gov

Ryan Robling, Planning Services Manager, 812-349-3459, roblingr@bloomington.in.gov

ORDINANCE 2024-27

**TO AMEND TITLE 2 OF THE BLOOMINGTON MUNICIPAL CODE
ENTITLED "ADMINISTRATION AND PERSONNEL"**

Re: The Establishment of the Advisory Transportation Commission

- WHEREAS, in April of 2024, the City adopted Resolution 2024-07 establishing the goal of reducing traffic deaths and serious injuries on the City’s roadways to zero in the city by the Year 2039; and
- WHEREAS, in January 2018, the Bloomington Common Council passed Resolution 18-01, adopting the City’s Comprehensive Plan, which serves as the long-range vision for the community and upon which future transportation and land use decisions are predicated; and
- WHEREAS, the Comprehensive Plan outlines broad goals, policies, and programs to promote the health and safety of the city’s residents, promote environmentally sustainable practices, encourage public engagement, and strengthen the economic well-being of the community; and
- WHEREAS, the Comprehensive Plan Policy 1.6.1 states, “foster inclusive and representative engagement to steer and direct development processes toward community benefit.” (Comprehensive Plan, p. 29); and
- WHEREAS, the Comprehensive Plan outlines transportation as a basic need stating that “rights of way are the foundation of the transportation systems and must accommodate the diverse needs of the population, from a child walking to school to a delivery truck taking products to a local restaurant;” (Comprehensive Plan, p. 67) and
- WHEREAS, the Comprehensive Plan Goal 6.1 states, “increase sustainability: improve the sustainability of the transportation system” (Comprehensive Plan, p. 74); and
- WHEREAS, the Comprehensive Plan Goal 6.4 states, "prioritize non-automotive modes: continue to integrate all modes into the transportation network and to prioritize bicycle, pedestrian, public transit, and other non-automotive modes to make our network equally accessible, safe, and efficient for all users” (Comprehensive Plan, p. 75); and
- WHEREAS, the Comprehensive Plan Goal 6.6 states, “optimize public space for parking: plan and develop parking for cars and bicycles with a focus on efficiency and equity” (Comprehensive Plan, p. 75); and
- WHEREAS, the Comprehensive Plan Goal 6.8.1 states, "involve people with disabilities in decision-making. Establish a transparent, equitable public process that include people with low vision, mobility challenges, and other disabilities in the full range of transportation decisions from design to operations.” (Comprehensive Plan, p. 75); and
- WHEREAS, in March 2021, the Bloomington Common Council passed Resolution 21-08, adopting the City’s Climate Action Plan which is intended to guide City activities and funding priorities for climate resiliency; and
- WHEREAS, the Climate Action Plan Goal TL1-A-1 states, “Update the City's Transportation Plan and Metropolitan Transportation Plan to incorporate reductions in carbon emissions and vehicle miles traveled, improved bicycle, pedestrian and transit service standards, and a policy requiring project evaluation to include criteria on climate, equity, economic benefit, health, safety, and cost effectiveness.” (Climate Action Plan, p. 20); and

- WHEREAS, In June 2020, the Bloomington Common Council passed Resolution 20-08, adopting the City’s Transportation Demand Management Program Plan which is intended to guide City activities to efficiently manage parking and to utilize transportation management strategies; and
- WHEREAS, the Transportation Demand Management Program Plan contains recommended transportation demand management strategies which fall into nine broad categories that include: technology accelerators; financial incentives; travel time incentives; marketing & education; mode of transportation; departure time; route; trip reduction; and location/design; and
- WHEREAS, the Traffic Commission, Bicycle Pedestrian Safety Commission, and the Parking Commission in their current design have faced challenges in delivering impactful transportation-related recommendations to common council and appropriate city officials; and
- WHEREAS, a transportation-related policy oversight body is necessary to ensure that transportation projects are consistent with the comprehensive plan and other applicable city adopted plans, are consistent with the best practices for eliminating all transportation-related fatalities and serious injuries within the city, are consistent with promoting sustainable design, and equitable access to all transportation facility users, and has provided for community-based solutions and allowed for adequate public input;

NOW THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. Section 2.12.070, entitled “Traffic commission” shall be repealed and replaced.

Delete

- (1) Purpose—Duties. It shall be the duty of the commission, and to this end it shall have the authority within the limits of the funds at its disposal, to coordinate traffic activities, to carry on educational activities in traffic matters, to supervise the preparation and publication of traffic reports, to receive complaints having to do with traffic matters, and to recommend to the common council and to appropriate city officials ways and means for improving traffic conditions and the administration and enforcement of traffic regulations.
- (2) Appointments. The commission shall consist of the following nine members: a designee of the director of engineering, a designee of the director of public works, a designee of the chief of police and six additional members who shall be appointed by the common council. All terms shall be for two years.
- (3) Qualifications. Each common council appointee shall be a resident of the city with preference being given so that each councilmanic district is represented.
- (4) Meetings. Meetings will be held monthly.
- (5) Procedure. The commission shall establish its own rules of operating procedure which may be amended from time to time by a majority vote.

Add

Section 2.12.070, entitled “Advisory Transportation Commission.”

- (1) Purpose. The Advisory Transportation Commission (hereinafter referred to as “ATC”) is established with the explicit purpose of guiding the city’s transportation endeavors through a comprehensive and visionary framework which seeks to provide adequate and safe access to all right-of-way users. The ATC shall provide recommendations and guidance to the mayor and common council in the pursuit of developing and implementing a city-wide policy to eliminate all transportation-related fatalities and serious injuries to pedestrians, cyclists, transit users, motorists, and passengers; shall promote sustainable and multimodal transportation; shall foster equitable access; and shall promote deliberate integration of community-centric design. The ATC shall also serve as a

standing steering committee for future transportation related studies and grant programs.

- (2) Appointments. The ATC shall consist of nine members, none of whom may hold an employment position with the city, appointed as follows:
 - (a) One member appointed by the mayor shall be a member from the council for community accessibility or a designated representative. The council for community accessibility shall submit a list of at least three names to the mayor for consideration;
 - (b) One member appointed by the public transportation corporation board of directors shall be a member or a designated representative;
 - (c) One member appointed by the plan commission shall be a member or a designated representative;
 - (d) One member appointed by the board of public works shall be a member or a designated representative;
 - (e) One member appointed by the common council shall be from among its membership;
 - (f) Two members shall be appointed by the council, and shall be residents living within city limits who have demonstrated experience using forms of travel other than personal motor vehicles as their primary method of transportation;
 - (g) Two members shall be appointed by the council, and shall be residents living within the city limits. Preference for appointments shall be given to persons belonging to the Bloomington/Monroe County human rights commission; board members or employees of Monroe County Community School Corporation; board members or employees of nonprofit organizations which operate at property that is owned or leased by the non-profit organization within city limits; and members of community organizations dedicated to serving marginalized groups.
- (3) Terms. Members appointed from the membership of the public transportation corporation board of directors, plan commission, board of public works, and common council shall serve a term coextensive with their terms on the body from which they were appointed or until that body appoints another at its first regular meeting of the year. Members appointed from the council for community accessibility, members who are acting as appointed representatives, and members appointed by common council who are not among its membership shall serve a two year term.
- (4) Powers and Duties. The ATC powers and duties shall include, but are not limited to:
 - (a) Coordinate, supervise, and, when necessary, approve transportation related studies, activities, programs, and projects, including acting as a standing steering committee for future transportation related studies and grant programs.
 - (b) Review all transportation projects, proposed changes to Title 15 - Vehicles and Traffic, relevant proposed changes to Title 12 - Streets, Sidewalks and Storm Sewers, and other applicable changes to the Bloomington Municipal Code to determine if the proposed change:
 - (i) is consistent with the comprehensive plan, and other applicable city adopted plans;
 - (ii) is consistent with the best practices for eliminating all transportation-related fatalities and serious injuries within the city;
 - (iii) is consistent with promoting sustainable design, and equitable access to all transportation facility users; and
 - (iv) has provided for community-based solutions and allowed for adequate public input.
 - (c) Provide a forum for members of the public to submit transportation-related testimonials, inquires, and requests;
 - (d) Conduct education activities in matters related to transportation safety in an effort to both eliminate all transportation-related fatalities and serious injuries, and promote multimodal transportation within the city;

- (e) Make recommendations on public parking policy, including but not limited to: pricing, hours of operation, addition or removal of parking spaces, and changes when necessary to city code, enforcement procedures, or any other aspect of parking management policy;
 - (f) Applying for appropriations through the mayor, or researching and applying for grants, gifts, or other funds from public or private agencies, for the purpose of carrying out any of the provisions of this section.
- (5) Procedure and Scheduling. The ATC shall establish its own rules and procedures, subject to amendment by a majority vote. This shall include the ability to define its meeting schedule within the scope of the established rules and procedures.
 - (6) Staff. The commission shall be primarily staffed by the engineering department. When serving as a steering committee, the ATC shall be staffed by the planning and transportation department.

SECTION 2. Section 2.12.080, entitled “Bloomington Bicycle Pedestrian Safety Commission” shall be repealed and reserved for future use.

Delete

- (1) Purpose. The purpose of this commission is to promote and encourage bicycling, walking and running in a safe and efficient manner in the City of Bloomington for the purpose of health, recreation and transportation.
- (2) Appointments. The commission shall consist of seven members appointed in the following manner:
 - (A) The mayor shall make four appointments. Preference for two of those four appointments will be given one member from the Bloomington Bicycle Club Inc. and one member from the Bloomington Track Club Inc. The above named organizations shall submit a list of at least three names to the mayor for consideration.
 - (B) The Common Council shall make three appointments. Preference for one of those three appointments will be given to one member from the Indiana University Student Association. The above named organization shall submit a list of at least three names to the common council for consideration.
- (3) Terms. The initial terms of the members shall be staggered. All subsequent terms shall be for two years.
- (4) Removal. Members may be removed for cause by the mayor or common council. "Cause" shall include, but not be limited to, failure to attend three consecutive regularly scheduled or four regularly scheduled commission meetings within a twelve-month period. The commissioner shall have the right to submit in writing any extenuating circumstances to the mayor or common council before the formal decision to remove is reached. However, acceptance of extenuating circumstances puts the commissioner on notice that further excessive absenteeism will result in removal.
- (5) Meetings. The commission shall meet at times and places as agreed on by the Commission and shall advertise those meeting times and places in accordance with the law. In any event the commissioner shall meet no less than six times per calendar year.
- (6) Duties. The duties of this commission shall be as follows:
 - (A) To serve as a citizens forum for discussion and recommendation of improvement to existing facilities and planning of new projects concerning safe access for cyclists, pedestrians and runners;
 - (B) To prepare reports and recommendations to the mayor, common council, plan commission and planning and transportation department as needed, concerning the needs of cyclists, pedestrians and runners within the city;
 - (C) To foster and develop safety programs for cyclists, pedestrians and runners; and,
 - (D) To encourage the hosting of cycling, walking and running events conducted in a safe manner which will attract visitors from outside of the City.

SECTION 3. Section 2.12.110, entitled “Parking Commission” shall be repealed and reserved for future use.

Delete

- (a) Purpose. It shall be the primary purpose of the parking commission (commission), in coordination with decision-makers and other entities as is necessary or prudent:
 - (1) To develop, implement, maintain, and promote a comprehensive policy on parking that takes into account the entirety of, and furthers the objectives of, the city's comprehensive plan; and
 - (2) To coordinate parking activities, to carry on educational activities in parking matters, to supervise the preparation and publication of parking reports, to receive comments and concerns having to do with parking matters, and to recommend to the common council and to appropriate city officials ways and means for achieving the city's comprehensive plan objectives through the administration of parking policies and the enforcement of parking regulations.
- (b) Composition—Appointments. The parking commission shall be composed of nine voting members. These voting members shall be composed of five members appointed by the mayor and four members appointed by the common council. Each appointing authority may also appoint a standing alternate for each of its appointees and such alternate may participate with the commission at any meeting where the regular member is disqualified or is otherwise unable to participate. All alternate members appointed hereunder shall meet all qualification requirements of the regular member for whom they serve as alternate.
- (c) Qualifications of Voting Membership.
 - (1) One member appointed by the mayor and one member appointed by the common council shall be a merchant owning and operating a business located at an address within the city limits;
 - (2) One member appointed by the mayor shall be a board member or an employee of a non-profit organization which operates at property that is owned or leased by the non-profit organization within the city limits;
 - (3) Four members, one appointed by the mayor and three appointed by the council, shall be residents living within the city limits;
 - (4) One member appointed by the common council shall be from among its membership; and
 - (5) One member appointed by the mayor shall be from within the planning and transportation department, engineering department, or department of public works.
- (d) Terms. The initial terms of three mayoral and two council citizen appointments shall expire on January 31, 2018. The terms of the remaining initial citizen appointments shall expire on January 31, 2019. Thereafter, all terms of citizen appointments shall be for two years and expire on January 31. The terms for the one mayoral appointment made from within the planning and transportation department and the one council appointment made from within the members of the council shall be for one year and expire on January 31.
- (e) Powers and Duties. The commission shall meet at least one time each month, unless it votes to cancel the meeting. Its powers and duties shall include, but are not limited to:
 - (1) Accessing all data regarding the city's parking inventory, including usage, capital and operating costs, so long as the data is released in a manner consistent with exemptions from disclosure of public records set forth in Indiana Code § 5-14-3-4;
 - (2) Reviewing the performance of all meters, lots, garages, and neighborhood zones in the city's parking inventory, and reviewing the performance of all divisions of city departments devoted specifically to parking management;
 - (3) Making recommendations on parking policy, including but not limited to: pricing, hours of operation, addition or removal of parking spaces, and changes when necessary to city code, enforcement procedures, or any other aspect of parking management policy;
 - (4) Submitting an annual report of its activities and programs to the mayor and council by October of each year;
 - (5) Adopting rules and regulations for the conduct of its business; and

- (6) Applying for appropriations through the mayor, or researching and applying for grants, gifts, or other funds from public or private agencies, for the purpose of carrying out any of the provisions of this section.
- (f) Staff. The commission shall be staffed by the planning and transportation department.

SECTION 4. Chapter 15.26., entitled “Traffic Calming and Greenways Program” shall be amended by replacing all references to “Bicycle Pedestrian Safety Commission” with references to “Advisory Transportation Commission.”

SECTION 5. If any section, sentence or provision of this ordinance, or application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions or application of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

SECTION 6. This ordinance shall be in effect on January 1st, 2025 after its passage by the Common Council and approval of the Mayor, any required publication, and, as necessary, other promulgation in accordance with the law.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2024.

ISABEL PIEDMONT-SMITH, President
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2024.

NICOLE BOLDEN, Clerk,
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2024.

KERRY THOMSON, Mayor
City of Bloomington

SYNOPSIS

This ordinance amends Title 2 of the Bloomington Municipal Code (Administration and Personnel) to remove the Traffic Commission, Bicycle Pedestrian Safety Commission, and Parking Commission and establish a new nine-member Advisory Transportation Commission. The Advisory Transportation Commission will make recommendations on relevant transportation and parking sections of the Bloomington Municipal Code, review all transportation-related projects, and propose policies that promote safe, equitable, and sustainable transportation and parking decisions. Additionally, this ordinance amends Title 15 of the Bloomington Municipal Code (Vehicles and Traffic) to replace references of the Bicycle Pedestrian Safety Commission with references to the Advisory Transportation Commission.

2.12.070 Traffic commission.

- (1) Purpose—Duties. It shall be the duty of the commission, and to this end it shall have the authority within the limits of the funds at its disposal, to coordinate traffic activities, to carry on educational activities in traffic matters, to supervise the preparation and publication of traffic reports, to receive complaints having to do with traffic matters, and to recommend to the common council and to appropriate city officials ways and means for improving traffic conditions and the administration and enforcement of traffic regulations.
- (2) Appointments. The commission shall consist of the following nine members: a designee of the director of engineering, a designee of the director of public works, a designee of the chief of police and six additional members who shall be appointed by the common council. All terms shall be for two years.
- (3) Qualifications. Each common council appointee shall be a resident of the city with preference being given so that each councilmanic district is represented.
- (4) Meetings. Meetings will be held monthly.
- (5) Procedure. The commission shall establish its own rules of operating procedure which may be amended from time to time by a majority vote.

(Ord. 97-03 § 7, 1997; Ord. 89-14 § 2, 1989; Ord. 87-20 § 3, 1987; Ord. 83-6 § 2 (part), 1983).

(Ord. No. 14-11, §§ 25, 26, 7-2-2014; Ord. No. 21-11, § III, 4-7-2021)

2.12.080 Bloomington Bicycle and Pedestrian Safety Commission.

- (1) Purpose. The purpose of this commission is to promote and encourage bicycling, walking and running in a safe and efficient manner in the City of Bloomington for the purpose of health, recreation and transportation.
- (2) Appointments. The commission shall consist of seven members appointed in the following manner:
 - (A) The mayor shall make four appointments. Preference for two of those four appointments will be given one member from the Bloomington Bicycle Club Inc. and one member from the Bloomington Track Club Inc. The above named organizations shall submit a list of at least three names to the mayor for consideration.
 - (B) The Common Council shall make three appointments. Preference for one of those three appointments will be given to one member from the Indiana University Student Association. The above named organization shall submit a list of at least three names to the common council for consideration.
- (3) Terms. The initial terms of the members shall be staggered. All subsequent terms shall be for two years.
- (4) Removal. Members may be removed for cause by the mayor or common council. "Cause" shall include, but not be limited to, failure to attend three consecutive regularly scheduled or four regularly scheduled commission meetings within a twelve-month period. The commissioner shall have the right to submit in writing any extenuating circumstances to the mayor or common council before the formal decision to remove is reached. However, acceptance of extenuating circumstances puts the commissioner on notice that further excessive absenteeism will result in removal.
- (5) Meetings. The commission shall meet at times and places as agreed on by the Commission and shall advertise those meeting times and places in accordance with the law. In any event the commissioner shall meet no less than six times per calendar year.
- (6) Duties. The duties of this commission shall be as follows:

-
- (A) To serve as a citizens forum for discussion and recommendation of improvement to existing facilities and planning of new projects concerning safe access for cyclists, pedestrians and runners;
 - (B) To prepare reports and recommendations to the mayor, common council, plan commission and planning and transportation department as needed, concerning the needs of cyclists, pedestrians and runners within the city;
 - (C) To foster and develop safety programs for cyclists, pedestrians and runners; and,
 - (D) To encourage the hosting of cycling, walking and running events conducted in a safe manner which will attract visitors from outside of the City.

(Ord. 02-15 § 1, 2002; Ord. 89-22 §§ 1, 2, 1989).

(Ord. No. 14-11, §§ 27—31, 7-2-2014)

2.12.110 Parking commission.

- (a) Purpose. It shall be the primary purpose of the parking commission (commission), in coordination with decision-makers and other entities as is necessary or prudent:
 - (1) To develop, implement, maintain, and promote a comprehensive policy on parking that takes into account the entirety of, and furthers the objectives of, the city's comprehensive plan; and
 - (2) To coordinate parking activities, to carry on educational activities in parking matters, to supervise the preparation and publication of parking reports, to receive comments and concerns having to do with parking matters, and to recommend to the common council and to appropriate city officials ways and means for achieving the city's comprehensive plan objectives through the administration of parking policies and the enforcement of parking regulations.
- (b) Composition—Appointments. The parking commission shall be composed of nine voting members. These voting members shall be composed of five members appointed by the mayor and four members appointed by the common council. Each appointing authority may also appoint a standing alternate for each of its appointees and such alternate may participate with the commission at any meeting where the regular member is disqualified or is otherwise unable to participate. All alternate members appointed hereunder shall meet all qualification requirements of the regular member for whom they serve as alternate.
- (c) Qualifications of Voting Membership.
 - (1) One member appointed by the mayor and one member appointed by the common council shall be a merchant owning and operating a business located at an address within the city limits;
 - (2) One member appointed by the mayor shall be a board member or an employee of a non-profit organization which operates at property that is owned or leased by the non-profit organization within the city limits;
 - (3) Four members, one appointed by the mayor and three appointed by the council, shall be residents living within the city limits;
 - (4) One member appointed by the common council shall be from among its membership; and
 - (5) One member appointed by the mayor shall be from within the planning and transportation department, engineering department, or department of public works.
- (d) Terms. The initial terms of three mayoral and two council citizen appointments shall expire on January 31, 2018. The terms of the remaining initial citizen appointments shall expire on January 31, 2019. Thereafter, all terms of citizen appointments shall be for two years and expire on January 31. The terms for the one

mayoral appointment made from within the planning and transportation department and the one council appointment made from within the members of the council shall be for one year and expire on January 31.

- (e) Powers and Duties. The commission shall meet at least one time each month, unless it votes to cancel the meeting. Its powers and duties shall include, but are not limited to:
- (1) Accessing all data regarding the city's parking inventory, including usage, capital and operating costs, so long as the data is released in a manner consistent with exemptions from disclosure of public records set forth in Indiana Code § 5-14-3-4;
 - (2) Reviewing the performance of all meters, lots, garages, and neighborhood zones in the city's parking inventory, and reviewing the performance of all divisions of city departments devoted specifically to parking management;
 - (3) Making recommendations on parking policy, including but not limited to: pricing, hours of operation, addition or removal of parking spaces, and changes when necessary to city code, enforcement procedures, or any other aspect of parking management policy;
 - (4) Submitting an annual report of its activities and programs to the mayor and council by October of each year;
 - (5) Adopting rules and regulations for the conduct of its business; and
 - (6) Applying for appropriations through the mayor, or researching and applying for grants, gifts, or other funds from public or private agencies, for the purpose of carrying out any of the provisions of this section.
- (f) Staff. The commission shall be staffed by the planning and transportation department.

(Ord. No. 16-22, § 1, 11-2-2016; Ord. No. 19-14, § 1, 8-7-2019; Ord. No. 21-11, § IV, 4-7-2021; Ord. No. 22-04, § 1, 2-7-2022)

***** Amendment Form *****

Ordinance #: 2024-27
Amendment #: Am 01
Submitted By: Cm. Ruff
Date: December 11, 2024
Proposed Amendment:

1. The final Whereas clause of Ordinance 2024-27 shall be amended by deleting the word “oversight” and replacing it with the word “advisory”, such that the Whereas clause reads as follows:

WHEREAS, a transportation-related policy advisory body is necessary to ensure that transportation projects are consistent with the comprehensive plan and other applicable city adopted plans, are consistent with the best practices for eliminating all transportation-related fatalities and serious injuries within the city, are consistent with promoting sustainable design, and equitable access to all transportation facility users, and has provided for community-based solutions and allowed for adequate public input;

2. Section 1 of Ordinance 2024-27 shall be amended by deleting the words “to determine if” within subsection (b) of the “Powers and Duties” section (4) of the new proposed Section 2.12.070 of the Bloomington Municipal Code (BMC) to govern the Advisory Transportation Commission. Such words “to determine if” shall be replaced with the words “and provide input in evaluating whether”, so that the ATC provides input but does not have deterministic authority over what is being evaluated. The proposed BMC Section 2.12.070(4)(b) shall now read as follows:

- (b) Review all transportation projects, proposed changes to Title 15 - Vehicles and Traffic, relevant proposed changes to Title 12 - Streets, Sidewalks and Storm Sewers, and other applicable changes to the Bloomington Municipal Code and provide input in evaluating whether the proposed change:
 - (i) is consistent with the comprehensive plan, and other applicable city adopted plans;
 - (ii) is consistent with the best practices for eliminating all transportation-related fatalities and serious injuries within the city;
 - (iii) is consistent with promoting sustainable design, and equitable access to all transportation facility users; and
 - (iv) has provided for community-based solutions and allowed for adequate public input.

3. Section 4 of Ordinance 2024-27 shall be deleted in its entirety and replaced with the following:

SECTION 4. Bloomington Municipal Code Chapter 15.26., entitled “Traffic Calming and Greenways Program” shall be amended by deleting all references to the “Bicycle Pedestrian Safety Commission”.

4. A new Section 5 of Ordinance 2024-27 shall be inserted, and subsequent sections renumbered, and the new Section 5 will state as follows:

SECTION 5. Bloomington Municipal Code Section 15.26.020 shall be amended to provide a mechanism for review and recommendation by the advisory body to the Council for approval. The section shall be deleted in its entirety and replaced with the following:

15.26.020 Traffic calming and greenways program.

The Traffic Calming and Greenways Program administered by the Planning and Transportation Department and reviewed by the Advisory Transportation Commission for recommendation to the Common Council shall be incorporated by reference into this chapter and includes any amendments to the program, as approved by the common council by ordinance. Pursuant to Indiana Code § 36-1-5-4, two copies of the Traffic Calming and Greenways Program shall be available in the City Clerk's office for public inspection.

Synopsis

This amendment, sponsored by Cm. Ruff, would recognize the role of the new Advisory Transportation Commission as an advisory body, replacing words like “oversight” and “determine” with “advisory” and “provide input”. The amendment also adds an additional requirement to the code section governing the Traffic Calming and Greenways Program (TCGP), in which the role of the Advisory Transportation Commission would be to review and make recommendations to the Common Council, rather than administer the Program along with the Department of Planning and Transportation. Further amendments to the TCGP guidelines would be necessary to accomplish the precise role of the Common Council in receiving and taking action upon such recommendations.

Regular Session Action (12/11/2024):

Pending



MEMO TO OFFICE OF THE MAYOR**Date:** May 2024**FROM:** Planning and Transportation Department**REGARDING:** Combination of Transportation-Related Boards to Advisory Transportation Commission

The existing Traffic Commission, Bloomington Bicycle and Pedestrian Safety Commission, and Parking Commission will be dissolved and removed from Title 2.12 Boards, Commissions, and Councils. In their place, a new unified Advisory Transportation Commission (ATC) will be created.

The ATC will have specific goals, including primarily the provision of guidance to the City to ensure safe and adequate access for all roadway users in its effort to eliminate transportation-related fatalities and serious injuries. It will also promote sustainable, multimodal transportation, equitable access, and community-centric design, and will serve as a standing steering committee for future transportation studies and grant programs.

The ATC will be primarily staffed by the City's Engineering Department, though it will also work regularly and closely with the Planning & Transportation and Public Works departments.

Appointments

The ATC will consist of nine members. The mayor will appoint a member or designated representative from both the Council for Community Accessibility and the Board of Public Safety. The Common Council will appoint four members from the city's population, with preference given to those involved in community groups that work with underserved or marginalized populations. Additionally, one ex-officio member or designated representative will be appointed from each of the Plan Commission, Board of Public Works, and Common Council.

Members appointed from the Council for Community Accessibility, Board of Public Safety, Plan Commission, Board of Public Works, and Common Council will serve terms that coincide with their terms on those bodies. Representatives not serving on those bodies will serve four-year terms. Members appointed by the Common Council who are not among its membership will serve two-year terms.

Duties

The ATC will be responsible for reviewing all proposed changes to Title 15, as well as any relevant proposed changes to the Bloomington Municipal Code. Specific review criteria will be created for the first time ensuring that any proposal is consistent with the goals of eliminating all transportation-related fatalities and serious injuries, promoting sustainable and equitable design, and ensuring that proposals have allowed for



adequate public input. Following review, the ATC will forward a recommendation to the Common Council.

The ATC will also review and approve projects proceeding from the Traffic Calming & Greenways Program.

Next Steps

The Title 2 amendment, for the dissolution of the existing boards and the establishment of the Advisory Transportation Commission, will be presented to the Traffic Commission, Bloomington Bicycle and Pedestrian Safety Commission, and Parking Commission during their June and July meetings. While feedback will be collected to present to the Common Council, the boards will not be asked to vote. The Title 2 amendment will be brought to Common Council in September or October in order to allow for enough time for the ATC to be formed and ready to begin in January 2025.

Bicycle Pedestrian Safety Commission
MINUTES
July 8, 5:30 P.M.
In-person and virtual hybrid meeting
McCloskey Room, #135

1. Attendance City Staff: Ryan Robling, Steve Cotter P&R
Commissioners: Jaclyn Ray, Drew Yeager, Ann Edmonds, Rob Danzman, Pauly Tarricone (zoom)
absent: Kori Renn, Stephanie Hatton,
Public who spoke: only recorded names of the public who made comments, see below
2. Approval of Minutes - June 10, 2024 **Drew** moves, **Rob** seconds **All** in favor: aye none opposed
3. New Business: **Ann**: get updates from missing Local-Motion grant recipients, heard from B&G Club, MCCSC program, not heard: MCPL, YMCA event happened, Bike Project from previous years **Drew**: met with student body president to meet with IU's transportation person and to meet with Hank in regards to getting more student involvement in City projects **Rob**: also more IU presence in general **Drew**: fear IU may not want to be involved, also dirt path in Switchyard and Hank said P&R already planning to pave it
4. Old Business:
 - a. Advisory Transportation Commission Staff Update: **Ryan**: draft presentation ATC shown, in feedback stage **Jaclyn**: 4 citizens? **Ryan**: 8 citizens **Drew**: 21 down to 8, gov't not supposed to be easy and fast, should be slow and safe, reason to have commissions to hear from the community **Ryan**: 9, 3rd St. bike lane took several years, safety needs to move quicker **Drew**: slow because of IU not community **Ryan**: due to bureaucratic red tape, safety cannot take time **Jaclyn**: 9 citizens **Ryan**: vetted thoroughly by council, all roadway users **Jaclyn**: so few cycle but everyone drives **Ann**: if doing their homework on their boards, already committed to a whole lot of time, this is another chunk of time, even more responsibility than we already have **Drew**: those 9 become czars **Ann**: padding their resume **Ryan**: this commission more susceptible to resume padding, we need the decision makers to hear feedback, needs to work both ways, 30 years of this commission and we are at an all-time high of deaths and serious injury of cyclists and pedestrians **Ann**: 30 year is not accomplishing safety, make good things better but not look for places where problems need to be solved **Ryan**: the public is not satisfied in how we prioritize projects **Ann**: also in purpose is federal funding for SS4A **Ryan**: no, our vision zero statement is separate, happening at the same time **Ann**: thought it was a requirement to get the funds **Ryan**: yes, happening at the same time **Rob**: how much impact do we have? **Ryan**: ton of feedback, not a vote **Rob**: when you hear a disagreement, how to repackage it that is helpful to you? "Consolidation of power" may not be helpful so what do you want to take back? Action items? **Ryan**: I encourage everyone to email me **Drew**: capped at 9? Could you increase that number? **Ryan**: hard to make quorum, State of Indiana sets quorum **Ann**: expand a bit for 'wild card' members? someone not on another commission but who advocates for safety **Jaclyn**: how much time do ppl have equity wise **Ann**: Plan commission is a heavy lift **Ryan**: rules to appoint reps, they are the conduit **Jaclyn**: how? **Ryan**: the City Engineer quarterly report to mayor and council **Jaclyn**: actual funds? **Ryan**: local-motion grant are the only funds, almost no funds, can look for funds into the future **Ann**: we will have a vote on projects that come up for consideration? **Ryan**: Neighborhood Greenways are required to be reviewed by BPSC, any Title 15 amendment will be reviewed, eventually everything will be reviewed by this body, similar to greenway projects **Ann**: sidewalks, council sidewalk committee used to be political, changed to be more based on data, does ATC have more of a say related to sidewalk committee? **Ryan**: currently a council committee, staff are invited to weigh in, could ask to incorporate **Drew**: what are pros for public? I know the benefits to staff **Ryan**: concern we hear from public that there are too many meetings to go to, e.g.: how to get a stop-sign in your neighborhood? **Drew**: they are still not going to know where to find the one committee, I don't see it solving the problem, in fact one commission might not care about a stop sign but another does **Ryan**: but currently the whims of the commission make the decisions, the ATC will design the rules for any decision made *on a slide, they will have to have findings **Ann**: spent time working with staff refining the Resident Led matrix based on data, we want to expand that idea to allocate resources on cost-benefit model, I don't see that **Drew**: add to that, agree with the goals but this plan doesn't get to that point in the most efficient way, is there a better way to do it? City improve communication? Wrong approach to great goal. **Ann**: Resident-Led based on data but never understood Staff-Led **Ryan**: I 100% agree, current process the prioritization makes sense to me but ppl are dying on our streets, SS4A will inform the T.Plan then inform this committee, this is the body not the muscle **Rob**: 'E' enforcement, that has been anemic, not

pointed at the staff, ATC would benefit from this, only one member from public safety, seems like a big part, there will be ppl that break rules **Ryan:** can talk about enforcement **Rob:** we've asked **Ryan:** traffic commish has a member of the Police Dept., we also don't have an engineer to come to this commission, limited amount of staff time, some community members also have problems with police voting, moving it to ATC may slightly ease this, (back to presentation) last 'E' is Education **Jaclyn:** parking commish comment on parking garages? **Ryan:** no but could go to ATC, then make a recommendation to council or planning commission **Drew:** these seem like rule changes **Ryan:** no difference, you could weigh in, but there is a current structure that staff tries to stick to **Drew:** nothing stopping us then? **Ryan:** feel free to weigh in **Drew:** my main concern is lack of public involvement, couldn't we do a sub-structure to council committee then commission? 3 to 1 committees with 1/3 members of the public, communication is inefficient, we need to build a pipeline to getting things done **Ryan:** internally communication is great, decision-making bodies are not communicating, 7 ppl here with no authority **Drew:** to increase communication this is reducing ppl talking 21 to 9 citizens, could the commissions communicate better? **Ryan:** you can do that now, burden on Ann but I'm saying the other way around and that there is a person there with the duty to act on the communication heard, we need a structural change so they are required to hear it **Drew:** you are saying we need decision makers together but my concern is the members of the public present, cutting out stakeholders **Ryan:** do you feel more heard with a vote on this body? **Drew:** no **Ryan:** they should be required to hear your concern and decision-makers should be required to address it **Rob:** many times we listen to public comment and just move forward without response, sometimes we address it, there is subjectivity to what we choose to respond to **Drew:** but anything we vote on we can make council accountable **Ryan:** I think the public should have the weight **Jaclyn:** ATC communicate better with public? BPSC do not do a good job **Ryan:** good idea **Drew:** that is a drawback to lose the number of people to spread out information about transportation so actually losing contact points **Ryan:** you will still be advocates to spread the word, we don't bring every decision to this commission, if there was a new body that could maintain an email list, social media, etc. **Ann:** frequency of meetings? **Ryan:** up to ATC, there are huge agendas that happen in the City and they make it happen, this is an open conversation, the ATC will have a structure **Steve Cotter:** I appreciate the position you're in with staff time, I think Bloomington is special, we have committed and intelligent ppl here, they have improved projects, lots of staff turnover and this body brings that new staff up to speed, low turn-out tonight due to summer, inefficient yes but not fair to say we still have fatalities in town, this commission does help reduce it, we are in a national epidemic, this commission is in a better place to advocate for safety, e.g. Right turn on red, this body advocated for that, the pipeline point is good, communication needs to be improved, they are ambassadors, venue for the public to come and share things that they might not be able to do with a bigger agenda, I'd hate to see it go **Ryan:** I don't mean to disparage this body once again, fatalities are not on your shoulders, no right turn on red came from council **Steve:** I do agree, duties and responsibilities of bpsc need improvement to be clear more rigid, maybe quarterly meeting? **Ann:** anyone from public who would like to speak on this? **Dave Askins:** issue of applying for grants, recall 2020 friction points community crossing project, no striped bike lanes, they did get added but the general policy question: shouldn't the council have more power to choose projects? Would this new body have power to choose community crossing projects? **Ryan:** yes, they would be involved in things like that, that one is staff-led, but that's a great point, we don't ask any commission about what we are proposing, yes, every transportation decision would go through this commission if formed

5. Reports from Commissioners: **Jaclyn:** B-line at University St. in Hopewell Plaza: taking into consideration the 400-person petition to keep bikes and peds separated on all MUPs, can we not mix the two at the Kroger bus stop area? ...big mistake to extend the pedestrian plaza there and mix bikes and peds. The City will regret that. No one likes the SYP Plaza area where cyclists ride through peds.

6. Public Comment none

7. Adjourn

BLOOMINGTON TRAFFIC COMMISSION
MINUTES
July 24, 2024

- I. Call to Order**
Ryterband, Moore, Alexander, Love, Knoke, Shadday, Woerner – in person
- II. Approval of Minutes**
- III. Communications from Commission**
A. Alexander gave a report about refuge island on 3rd and Grant.
- IV. Public Comment***
- V. Reports from Staff**
- VI. Old Business***
- VII. New Business***
 - A. TC-24-03: Limit Vehicular Access to a Portion of the Alley between E. Kirkwood Ave. and E. 4th St. – *Ryan Robling, Planning and Transportation Department*
Forward TC-24-03 Motion: Alexander Second: Moore. Motion Passed: 3-2-2 Nays: Knoke, Love Abstentions: Shadday, Ryterband.
 - i. Robling presented
 - ii. Galen Cassady gave a petitioners statement
 - iii. Michael Cassady gave some additional background and information.
 - iv. Shadday asked about amount of damage to private property.
 - v. Shadday asked about other businesses along the alley, and if the Cassady's have reached out to them.
 - 1. Michael Cassady stated that he has reached out to some adjacent businesses.
 - 2. Galen gave additional feedback regarding from the Buskirk-Chumley Theater.
 - vi. Alexander asked for clarification about alleys that seem to be closed to vehicular traffic.
 - 1. Robling explained that those alleys were designed to prevent vehicular traffic prior to the creation of Title 15.
 - vii. Ryterband asked if alleys that seem to be closed to vehicular traffic have been vacated, and if not should they be included in a Title 15 amendment.

- viii. Knoke asked about how effective the current speed bumps appear to be at slowing cars down.
 - 1. Cassady answered that they had seen some benefits but not to their desired result.
- ix. Knoke asked if other local businesses have had similar complaints about their alleys.
 - 1. Robling responded that this is the first such complaint.
- x. Love asked for clarification on where the restriction would start, and if it would have effects on delivery vehicles.
- xi. Ryterband asked for official positions on alleyways.
- xii. Motion was erroneously identified as failed. The final tally was in favor of the motion with a final vote of 3-2-2.

B. TC-24-04: Advisory Transportation Commission Draft Review – *Ryan Robling, Planning and Transportation Department*

- i. Robling presented.
- ii. Ryterband exited the meeting.
- iii. Shadday asked about the new commission incorporating what is now being reviewed and completed by Parking Commission, and if the new commission could take on that responsibility along with other responsibilities.
 - 1. Robling answered that the current structure of commissions does not lead to a holistic approach to transportation planning and that parking management is a form of transportation management.
- iv. Shadday asked if the work load will result in longer meetings for the new commission.
 - 1. Robling answered that the current structure leads to many meetings being cancelled.
- v. Knoke asked the new commission will have powers and duties that the three existing commissions do not currently have.
 - 1. Robling answered that to start no, the new commission will take on the responsibilities shared by the existing commissions. Additional duties and powers will likely come along as the commission grows.

VIII. Traffic Inquiries

IX. Adjournment

A. 5:43