



# City of Bloomington Common Council

## Legislative Packet

Regular Session

18 June 2008

Office of the Common Council  
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## Packet Related Material

### Memo

### Agenda

### Calendar

### Notices and Agendas:

*None*

### Reports from the Mayor

- **Annual Tax Abatement Report**
  - Memo from Danise Alano, Director of Economic Development  
*Contact: Danise Alano at 349-3406 or [alanod@bloomington.in.gov](mailto:alanod@bloomington.in.gov)*

### Legislation for Final Action:

- **Res 08-08** Authorizing the Allocation of the Jack Hopkins Social Services Program Funds for the Year 2008 and Other Related Matters
  - History of grants since the program began in 1993; Solicitation Letter; Policy Statement; Final Ratings and Recommendations; Application Summaries; *Funding Agreement* template; *Funding Agreement* table (showing agency-specific information in each *Agreement*); and, Meeting Memoranda (*in draft form and subject to Committee approval*).  
*Contact: Tim Mayer at 349-3409 or [mayer@bloomington.in.gov](mailto:mayer@bloomington.in.gov)*  
*Dan Sherman at 349-3562 or [shermand@bloomington.in.gov](mailto:shermand@bloomington.in.gov)*

### Legislation and Background Material for First Reading:

- **Ord 08-10** To Amend Title 18 of the Bloomington Municipal Code Entitled "Fire Prevention" (To Repeal and Re-Enact Said Title)
  - Memo from Patty Mulvihill, Assistant City Attorney; News Release  
*Contact: Patty Mulvihill at 349-3426 or [mulvihill@bloomington.in.gov](mailto:mulvihill@bloomington.in.gov)*

### Minutes from Regular Session:

- January 16, 2008
- February 6, 2008

## Memo

### **Annual Tax Abatement Report and a Resolution are Ready for Final Action and One Ordinance is Ready for Introduction at the Regular Session on Wednesday, June 18<sup>th</sup>**

The agenda for the Regular Session next week includes final action on the Annual Tax Abatement Report and the resolution approving the allocation of Jack Hopkins Social Services Funds for 2008. It also introduces an ordinance repealing and re-enacting Title 18 of the BMC entitled "Fire Prevention." All these items are summarized herein and can be found in this packet.

## Reports

### **Reports from the Mayor – Annual Tax Abatement Report**

Danise Alano will present the Annual Tax Abatement Report to the Council next Wednesday night during Reports from the Mayor. Each year statute requires recipients of tax abatements to file CF-1 forms with the legislative body showing whether the project is providing the benefits which were promised at the time the petitioner sought the abatement. Due to a recent change in State law, the deadline for submitting CF-1s for improvements to real estate and for the installation of new manufacturing equipment are now on the same date (May 15<sup>th</sup>).

Danise gathers and review the CF-1s, files her report with the Economic Development Commission, and presents its recommendations to the Council in time for the Council to pursue statutory procedures to terminate abatements, should the underlying circumstances justify that decision. This year the Report recommends that all recipients except one be found in substantial compliance.

The *Report* is to the Economic Development Commission and Common Council, and summarizes the activities of the active and recently inactive tax abatement projects.

It is attached to this packet and includes a:

- Table of Contents (pages 2-3);
- One sheet summary of each project which is often accompanied by photos (pages 4-62);
- List of four expired projects (page 63);
- List of three projects still in progress (page 64);
- List of one unreceived CF-1 (page 65);

- List of one non-compliant project (page 66); and
- Summary of the economic impact of these projects (page 67-77).

My memo below briefly summarizes the process for reviewing these tax abatement projects and highlights some projects that were previously discussed by the Council or that may not have fully met their targets this year. *Please note that before next week's Regular Session, I will have spoken with Danise and will offer the Council an order for your deliberations as well as a menu of motions from which to choose.*

### **Typical Commitments - Standard of Review (Substantial Compliance)**

Before granting a tax abatement, statute requires the Council to find that the benefits asserted by the petitioner are reasonable and probable and, in totality, justify the granting of the abatement. These benefits are found in the Application and Statement of Benefits and typically relate to:

- the amount of investment (as measured by the estimated assessed valuation of the improvements);
- the number of jobs retained and created by the project, and the size of the resulting payroll;
- the number of affordable dwelling units that have been set aside for low-to-moderate income households. (Please note that these units are usually in the form of subsidized rental units, but may include owner-occupied housing.);
- other goals specified in the tax abatement guidelines such as:
  - encouraging housing in the downtown area (which has grown from encouraging owner-occupied units to supporting some projects with market-rate rental units);
- other policies of the City such as:
  - following the West Kirkwood Corridor Plan, or
  - implementing the Growth Policies Plan;
- other benefits such as:
  - the use of higher quality materials or
  - a commitment to provide a certain level of indigent care.

The Annual Tax Abatement Report gives the Council an opportunity to review projects in order to determine whether they are in substantial compliance with the commitments made at the time of the abatement. The Council must act within 45 days of the deadlines for filing the CF-1s if it intends to exercise its power to rescind

a tax abatement. Given the recent change to a single deadline for filing all CF-1s, the Council will hear one Report next week.

As noted above, the Council may rescind the tax abatement and terminate the deduction only if it finds that the property owner has not substantially complied with the commitments made at the time of the abatement. *According to statute, the decision to terminate the tax deduction should be made only when you conclude the tax payer has not made reasonable efforts to meet those commitments and was not prevented from complying with these terms due to factors beyond its control.*

### **Report Recommends Substantial Compliance for All But One Project**

The Report recommends that all but one of the projects be found in compliance with the terms of their abatement. The following chart covers projects with some issues previously discussed by the Council and some issues possibly raised by the CF-1s:

<u>Report</u>	<u>Tax Payer</u>	<u>Site/Name of Project</u>	<u>Legislation</u>
Page 21	<b>Hopewell Renewal</b>	1400 West 6 <sup>th</sup> Street	<u>Res 96-14</u>
<b>Issue:</b> This project had three components: an apartment building for persons with HIV/AIDS, an apartment building for persons with mental disabilities, and 12, 2-story attached town homes for first-time home buyers. The apartment buildings and four of the town homes have been constructed and are being used as intended. At least one owner of the town homes filed (an albeit incomplete) CF-1. Ownership, site and market constraints have continued to prevent the development of the remaining eight units (on four installed platforms).			
Page 29	<b>Landmark Medical, LLC</b>	550 Landmark Avenue (Landmark Business Center)	<u>Res 99-27</u>
<b>Issue:</b> The benefits of this project included the construction of a new medical facility, the creation of 121 new jobs, and the provision of uncompensated health care to indigent community members. The <i>Report</i> indicates this entity more than met the investment, job, payroll and indigent care targets. The latter amounted to over \$2.1 million in uncompensated health care in 2007 along with a significant amount of other donated services.			

**Issue:** The property owner intended to invest a total of \$2.475 million for improvements in real estate and the acquisition of new manufacturing equipment and to create six to eight new jobs. The total investment exceeded projections (although the mix between real estate and equipment differed). However, the property owner was unable to create new jobs and, in fact, reduced the work force from 55 to 31 employees. The Report found the property owner was making good-faith efforts to meet these commitments given trying market conditions.

**Issue:** This project was intended to be a downtown, owner-occupied residential project. The *Report* indicates that 15 of the 17 units are occupied, but does not mention how many are occupied by the owners. The EDC discussed the definition of an “owner-occupied” and Alano mentioned it was difficult to exclude children who rented from their parents while attending IU. She also mentioned problems defining the concept when attempting to draft a memorandum of understanding for an other downtown project last year.

**Issue:** The property owner built a new-urbanist style retail and residential project at Grimes and South Walnut in order to relocate his downtown paint and wallpaper store. The investment exceeded expectations (\$1.3 rather than \$1 million) and the number of new employees is now at one of the two-to-four projected.

**Issue:** The property owner proposed to invest \$19 million in improvements to real estate at the outset and \$17 in new manufacturing, research and development equipment by The Report affirms the improvements in real estate and indicates an investment of \$12.7 million on equipment. The property owner also proposed a schedule for hiring 200 employees at various wage levels by 2008 with an average salary of about \$46,000. The CF-1 indicates they have met the employee target and exceeded the payroll target.

**Issue:** The property owner proposed to invest \$4 million in real estate improvements, hire 44 new employees, and offer a level of indigent health care at this site. The project was occupied in October of 2007. The Report indicates that it more than exceeded the investment and employment targets, and provided \$44,000 of uncompensated health care along with other donated services during its first few months of operation.

**Expired Tax Abatements (Page 63)**

The Report indicates that there were four tax abatement projects that recently expired:

<u>Tax Payer</u>	<u>Site</u>	<u>Legislation</u>
Johnson Creamery, LLC	400 W. 7 <sup>th</sup> Street	<u>Res 93-24</u>
Huntington Gardens, LLC	838 – 840 E. Miller Drive	<u>Res 94-18</u>
Lincoln Place Homeowners Assoc	301 – 311 (odd only) E. 7 <sup>th</sup> and 308 and 310 N. Lincoln	<u>Res 94-33</u>
Indiana Assets (formerly Fortune Properties)	213 S. Rogers	<u>Res 95-09</u>

**Unfinished Projects (Page 64)**

The Report indicates that three projects are still in progress. The owners of those properties have no obligation to file the CF-1 form until the project is assessed and they want to claim the deduction. All of these projects were granted a tax abatement in the last four years and are under construction. Danise Alano will be able to address any questions you may have on these recent approvals. They include:

<u>Tax Payer</u>	<u>Site/Type of Abatement</u>	<u>Legislation</u>
Woolery Ventures, LLC	2200 W Tapp Road <i>Real Estate</i>	<u>Res 04-01</u>
City of Bloomington and Habitat for Humanity	1034, 1042 W. 14 <sup>th</sup> Street <i>Real Estate</i>	<u>Res 05-11</u>
City of Bloomington	EverGreen Village 2300 Rockport Rd and 2101 – 2125 Susie Street <i>Real Estate</i>	<u>Res 06-13</u>

### **CF-1s Not Received Page 65)**

The Report indicates that compliance was not determined for the following property because not all of the CF-1s were collected:

<u>Report</u>	<u>Tax Payer</u>	<u>Site/Name of Project</u>	<u>Legislation</u>
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Page 21	<b>Hopewell Renewal</b>	1400 West 6 <sup>th</sup> Street	<u>Res 96-14</u>
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**Issue:** Note, it isn't unusual for individual home-owners to forget to file or file an incomplete CF-1. This is particularly so in regard to affordable housing projects.

### **Non-Compliance (Page 66)**

The Report indicates that one property owner acknowledges non-compliance and requests a voluntary rescinding of the tax abatement.

<u>Tax Payer</u>	<u>Site/ Type of Abatement</u>	<u>Legislation</u>
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Page 58	Schulte	1500 Strong Drive	<u>Res 04-25</u>
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**Issue:** The property owner intended to invest \$8.5 million in improvements to real estate and \$7.65 million in new manufacturing equipment, and create 223 jobs when relocating this manufacturing operation from Liberty Drive to the Indiana Enterprise Center. The property owner has completed the renovation at a cost of \$7.9 million, invested \$1.36 million in new manufacturing equipment, but has yet to increase the work force. The Report indicates the “property owner has been unable to meet compliance standards ...



(and) seeks rescinding the abatement.” Please note that the EDC felt sympathetic towards this company and their continued efforts to maintain a presence in our community.

### **Economic Impacts**

As a result of past requests from the Council, the Report provides some economic impacts of the tax abatements, including the amount of investment (\$86 million), number of jobs (retained – 432 and created – 624) , and size of the payroll (\$40.7 million). It also provides maps of the projects as well. It’s my understanding that Danise will also present figures regarding the amount of abated taxes on Wednesday.

### **Recent Changes in State Law Offer Tax Abatements within the City Without Review by the Common Council**

The *Report* evaluates current tax abatement projects authorized by the City of Bloomington, but does not address two other forms of tax abatement within the City that are not reviewed by the Common Council. These tax abatement programs were recently enacted by the State Legislature. The first is a temporary (March 2005 – March 2009), 3- year, graduated Investment Deduction (IC 6-1.1-12.4) for redevelopment, development or rehabilitation of real property and the purchase of personal property that creates or retains employment in areas outside of TIF districts and Certified Technology Parks. The second offers a 100% deduction of taxes for a period of either five or ten years (I’m not sure which) for eligible investments within an Enterprise Zone for the purchase, construction and rehabilitation of buildings as well as the purchase and retooling of equipment.

### **Final Actions**

#### **Res 08-08 Approving Allocations for Jack Hopkins Social Services Funds and Related Matters - Report from Jack Hopkins Social Services Funding Committee 2008**

This is the 16<sup>th</sup> year of the Jack Hopkins Social Services Funding Program, named after former Council Member Jack Hopkins in 2002. The City has expended approximately \$1.3 million between 1993 and 2007, and increased the annual appropriation by \$20,000 to \$165,000 in 2008. Please note that, along with increasing the amount over last year, the City also reappropriated \$11,000 of unspent

2007 funds this year, which brought the total available grant funds in 2008 to \$176,000. After a series of five meetings, the Jack Hopkins Social Services Funding Committee recommended funding 16 agency programs.

**Res 08-08** will be considered by the full Council on June 18<sup>th</sup>. It implements the Committee's recommendations, approves the *Funding Agreements* with these agencies, delegates questions regarding the interpretation of the *Agreements* to the Chair of the Committee (Tim Mayer), and approves the *Report* of the Hopkins Committee (which is comprised of this summary and the related packet materials).

### **Committee Members and Staff**

This Committee is a Standing Committee of the Council. The 2008 Committee included five Council members appointed by the President of the Council – Tim Mayer (Chair), Isabel Piedmont, Andy Ruff, Susan Sandberg, and Mike Satterfield, and two members appointed by the Committee Chair from other City entities. These appointees included Dr. Anthony Pizzo from the CDBG Citizens Advisory Committee for Social Services and Hans Huffman as the representative from the Community and Family Resources Commission. Along with committee members and Council Office staff, representatives from the HAND department (Lisa Abbott and Marilyn Patterson) assisted with the process.

### **Policies, Procedures, and Schedule for 2008**

The following is a summary of the proceedings for this year:

- **Thursday, February 28, 2008 from 11:30 a.m. to 1.00 p.m. in the Council Library** - The Committee met to review the 2007 funding process and establish a procedure for the 2008 round. At this meeting the Committee:
  - *Elected Tim Mayer as Chair;*
  - *Acknowledged (with appreciation) that an additional \$20,000 has been made available for the program by the Mayor and Council;*
  - *Heard and approved a report of last year's grants from Marilyn Patterson, HAND department;*
  - *Affirmed the program criteria and procedure with one change that clarifies that the one-time funding requirement applies to start-up agencies as well as pilot projects;*

- *Kept a Pre-Allocation meeting to informally discuss and recommend funding;*
- *Established a schedule for 2008; and*
- *Acknowledged the obligation of agencies to phase-in the Living Wage requirement starting this year.*

(See enclosed *draft Memorandum* of the meeting.)

- **Monday, March 3, 2008** - The Council Office sent solicitation letters to social services agencies and posted the letter and related materials on the City's website. Within the next few weeks, the United Way distributed this information to its members and in the Non-Profit Alliance Newsletter and the H-T provided a brief article.
- **Thursday, March 27, 2008 from 4:00 p.m. to 5:00 p.m. in the McCloskey Room** - The Council Office held a Voluntary Technical Assistance meeting in the McCloskey Room in order to explain the program and answer questions from agency representatives. Approximately 23 agencies were represented at meeting.
- **Monday, April 7, 2008 at the 4:00 p.m. Deadline** - 29 agencies submitted applications to the Council Office by the deadline. These agencies requested at least \$1,000 (per guidelines) and, in total, asked for approximately \$384,450.
- **Wednesday, April 23, 2008** - The Council Office distributed a cover memo, summaries, and application materials to committee members and staff.
- **Thursday, April 29, 2008 from 5:00 p.m. to 7:00 p.m. in the McCloskey Room** - The Committee met and reviewed the 28 applications (one withdrew prior to that meeting). In the course of its deliberations, the Committee announced potential conflicts of interests (mostly service on agency boards by members and spouses), dropped eight applications from further consideration, and developed questions to be answered by presenters at the Presentation Hearing. (*See enclosed draft Memorandum of meeting.*)

- **Friday, May 9, 2008 from 4:00 p.m. to 7:00 p.m. in the Council Chambers**  
- The Committee met, heard presentations from, and asked questions of 20 agencies. (*See enclosed draft Memorandum of meeting.*)
- **Wednesday, May 14, 2008** - The committee members submitted their ratings to the Council Office. These ratings were based upon how well the applications fit the program criteria relative to the other requests and were on a scale of 0 – 5.
- **Monday, May 19, 2008 from 5:00 p.m. to 6:50 p.m. in the Council Library**  
- The Committee met and made a series of motions resulting in a recommendation for funding to be heard at its next meeting.
- **Thursday, May 22, 2008 from 4:00 p.m. to 4:30 p.m. in the Council Chambers** - The Committee recommended funding 16 agency applications
- **Wednesday, June 4, 2008 at 6:00 p.m. in the Council Library** – The Committee met to review the program procedures and plan for the coming year. (*Note: memoranda of the last two meetings are not yet available.*)
- **Wednesday, June 18, 2008 at 7:30 p.m. Council Chambers** - The Common Council will consider the *Resolution* approving recommendations and will take related actions regarding the program.
- **Tuesday, June 24, 2008 at 8:30 a.m. in the McCloskey Room**– Marilyn Patterson in the HAND department has scheduled Technical Assistance meetings at this time to inform funded agencies how to obtain reimbursements under the grant.
- **November 24, 2008** - This is the last day for filing claims under the grant unless the agency has arranged for a later date in the *Funding Agreement* (*see Funding Agreement below*) or has submitted a written request to Lisa Abbott, Director of the HAND department, at least two weeks earlier setting forth good cause for extending the period for receiving the funds.

## Criteria and Other Program Policies

Former Council member Jack Hopkins established the three criteria for this program in 1993. The Committee has elaborated upon them over the years by providing a policy statement, which was sent out with the funding solicitation as well as placed on the Council web page. Those criteria are briefly stated below:

- 1) The program should address a previously-identified priority for social services funds (as indicated in the *Service Community Assessment of Needs* (SCAN), the City of Bloomington Housing and Neighborhood Development Department's *2005-2010 Consolidated Plan* or any other community-wide survey of social service needs);

*The Policy Statement emphasizes that:*

- *the funds are for programs that primarily serve City residents; and*
- *a higher priority is given to programs offering emergency services (e.g. food, housing, and healthcare) to low income City residents.*

- 2) The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program; and

*This criterion has both a "one-time investment" and a "matching funds or other fiscal leveraging" element. The "one-time investment" requirement is the most misunderstood element. It is intended to encourage innovative projects and allow these funds to address changing circumstances in the community.*

*While "operational costs" are not generally considered a "one time investment," the Committee recognized two circumstances where such costs would be eligible for funding:*

- 1) *When an agency is proposing a pilot project or is a start-up agency and demonstrates a well developed plan for funding in future years which is independent of this funding source; or,*
- 2) *When an agency demonstrates that an existing program has suffered a significant loss of funding and requires "bridge" funds in order to continue for the current year.*

- 3) This investment in the program should lead to broad and long-lasting benefits to the community.

*This favors projects or programs where investments now will have positive, long-term spillover effects.*

## **Recommendations to Fund 16 Programs**

The Committee recommended funding 16 agency programs. These agencies, programs, and grant amounts are briefly described below:

<b>Agency</b>	<b>Grant Amount</b>	<b>Purpose</b>
Community Kitchen of Monroe County, Inc.	\$2,350.00	To purchase a commercial-grade refrigerator for use at 917 South Rogers Street.
Hoosier Hills Food Bank	\$31,414.00	To purchase a refrigerated cargo van for use in the Meal Share prepared food rescue program
Volunteers in Medicine of Monroe County	\$10,725.00	To purchase computer equipment for three clinical work stations, a monitor and software to improve delivery and lower the cost of medical services.
Shalom Community Center, Inc.	\$11,030.00	To purchase and install food service equipment for the Shalom weekday food program
South Central Community Action Program	\$18,000.00	To cover salaries, materials, stipends, meals, and childcare for the Circles Campaign pilot project
Martha's House, Inc.	\$16,000.00	To cover personnel expenses as bridge-funding to operate shelter services
Mother Hubbard's Cupboard, Inc.	\$24,000.00	To provide bridge-funding to pay for salaries to operate the Mother Hubbard's Cupboard community food pantry
Boys and Girls Clubs of Bloomington	\$17,000.00	To purchase a minibus for the transportation of children
Bloomington Housing Authority with Bloomington Housing Authority Resident Council	\$12,481.00	To help renovate Boys and Girls Club satellite facility at 1033 and 1037 North Summit Street
Stepping Stones, Inc.	\$5,000.00	To help operate the Stepping Stones Independent Living Program for youth aged 16-20 years
Options	\$4,000.00	To purchase refurbished computers, modems and internet services to link between community living homes and the main office
Rhinos Youth Center	\$3,000.00	To purchase chairs for Rhino's youth center at 331 S. Walnut Street
Planned Parenthood of Indiana, Inc.	\$2,500.00	To pay for colposcopies for women with abnormal Pap test results
El Centro Comunal Latino	\$11,000.00	To pay for a person to help operate and evaluate El Centro Comunal Latino's programs as a pilot project

Habitat for Humanity of Monroe County, Inc.	\$4,000.00	To help pay for the renovation of Campbell House for use by agency programs and staff
Christole, Inc.	\$3,500.00	To help pay for the installation of a fire sprinkler system in the group home at 1701 Winslow Road
TOTAL	\$176,000	

***Funding Agreements.*** Along with recommending these allocations, the *Resolution* also approves the *Funding Agreement* between each grantee and the City. These *Agreements* are designed to ensure that the money is used for the intended purpose. Each *Agreement* states the amount and purpose of the grant as well as the manner and schedule for the agency to follow in order to receive funds. They also acknowledge that grantees are subject to the Living Wage requirements.

The HAND department will implement the *Agreements* and release the funds on a reimbursement/claims basis similar to other funds it oversees (such as the City's Community Development Block Grants). The *Agreements* give each agency a date by which to submit its claims, but allows Lisa Abbott, Director of HAND, to extend that deadline if the agency submits a request in writing at least two weeks before that date providing good cause for an extension. In those cases, Lisa may extend the deadline and may also encumber the money for use into 2009, up until the first claim date in April.

Under the *Agreement*, agencies will be required to follow customary accounting procedures when keeping track of the grant and must allow the City to inspect their records; records must be kept for at least three years from the date of the *Resolution*. The *Agreement* also makes clear that the City is not liable to 3<sup>rd</sup> parties due to the agency's handling of the funds. Lastly, the City may terminate the *Agreement* if it does not have the funds (and, in that event, must promptly notify the affected agencies) and may require the refunding of monies if they are not used as agreed or in accordance with the law.

**Chairperson Interprets the *Funding Agreement*.** This *Resolution* also authorizes the Chair of the Committee to resolve any questions that may arise concerning the interpretation of the *Funding Agreements*. Please note that the Committee has also given the Chair the duty of appointing one of two Committee members who do not serve on the Council but do serve on other City entities.

**Approval of Report of this Standing Committee.** The Jack Hopkins Social Services Funding Committee, as a Standing Committee of the Council, must file a *Report* of its activities to the full Council. This summary and the following background material constitute the *Report*:

- Resolution 08-08
- history of grants since the program began in 1993;
- solicitation letter;
- policy statement;
- final ratings and recommendations;
- summaries of all applications;
- funding *Agreement* template;
- funding *Agreement* table showing agency-specific information in each *Agreement*;
- *draft Memoranda* of meetings (*Note: these memoranda may change as members of the Committee review and offer corrections by June 16<sup>th</sup>*); and
- *signature page*.

Please note that all remaining material is available in the Council Office.

### **First Readings:**

#### **Item One - Ord 08-10 - Repealing and Re-Enacting Title 18 Entitled “Fire Prevention”**

**Ord 08-10** repeals and re-enacts Title 18 of the Bloomington Municipal Code entitled “Fire Prevention.” According to the memo from and conversations with Patty Mulvihill, Assistant City Attorney, this proposal comes forward after long discussions with personnel in the Fire Department and improves some of the shortcomings of the current, rather basic, code. These include:

- Illogical inspection fees and inadequate fines; and
- Absence of:
  - many of the procedures used to investigate fires and enforce the provisions of this title;
  - measures to protect emergency devices and appliances from damage; and,
  - any definitions.

The following paragraphs give a section-by-section summary of the proposal with some indications of the changes over the current provisions. Before delving into the new provisions, I offer highlights of those changes which, in brief:

- Incorporate State authority to inspect properties and investigate arsons (IC 36-7-18 et seq.);



- Expand and elaborate upon the procedures for enforcing the requirements of this title;
- Change the standard for existing structures and buildings;
- Increase fees for inspection by \$50;
- Create a schedule of fines that range from \$10 to \$2,500 for the first violation and double for second and subsequent violations within a twelve month period up to a maximum of \$7,500 (*See the Schedule at the end of this summary*); *Please note that the current provisions impose a fine of:*
  - *\$10 fine for the first non-occupancy-related violations that is remains uncorrected by the first reinspection and \$50 for any subsequent such violation which has not been corrected by the second and subsequent reinspection;*
  - *\$500 fine for the first occupancy-related violation and a \$1,000 for any subsequent such violations within 12 months; and,*
  - *Up to \$2,500 for all other violations where no fine has been specified;*
- Expand Chapter 8.08 from covering fire “appliances” (e.g. hydrants and sprinklers) to covering conduct at the scene of a fire emergency and the preservation of fire safety equipment;
- Require persons to file with the Fire Department any plans and specifications for fire prevention equipment that are created and follow rigorous procedures when installing fire prevention equipment in commercial kitchens;
- Expand and elaborate upon the power of the Chief to issue orders to correct violations and eliminate hazards; and
- Clarify the prohibition against open burning and set forth conditions for the use of “chiminea” (Note that the fine for open burning is set at \$2,500).

## **CHAPTER 18.04 ADMINISTRATION AND ENFORCEMENT**

**18.04.010 Title and Purpose.** This provision combines the current first two sections of this Chapter and broadens the purpose to include the establishment of procedures to enforce this title. Rather than setting “minimum standards and controls to safeguard life, property, and public welfare,” it follows the State example by prescribing “regulations consistent with nationally recognized standards for the protection of life, environment, and property.” These standards relate to hazards connected with:

- Fire and explosions;
- Hazardous materials; and
- Occupancy or use of buildings, sheds, tents, lots and/or premises.

**18.04.020 Definitions.** This provision adds definitions which are entirely absent from the current title. Some of the more significant definitions include:

- “Fire service features” which include, but are not limited to “hydrants, connections, post indicator valves, key boxes, access road, fire lanes, roof openings, door openings, and Fire Department equipment;”
- “Hazardous condition” which means “the presence of a structural condition, equipment, utility connection, or materials which constitute or pose a recognized threat of fire or other injury to persons or property;” and
- “Private dwelling” which means “a building used exclusively as the personal residence of one (1) or two (2) families.”

**18.04.030 Applicability.** The proposed provision alters the application of the ordinance in various ways. In brief, it:

- Makes this chapter supplemental to the Indiana Fire Code;
- Applies these provisions to the “maintenance of fire prevention and life safety features” set forth in the ordinance;
- Exempts private dwellings from inspections;
- Applies the more rigorous standard in the event of a conflict between this title and other local (city or county) law or regulation in effect at the time of adoption of this ordinance (*Note: the current provision indicates that the standards in this title take precedence in the foregoing conflicts*);
- Extends these regulations to both new and existing conditions but, allows “buildings, systems, uses, processes, and equipment” existing at the time this ordinance will go into effect “to continue so long as they are maintained in a condition that is equivalent to the quality and fire resistive characteristics that existed when the building was constructed, altered, added to or repaired.” (*Note: the current provision allows properly maintained, existing buildings that were built in full compliance with codes in effect at the time of construction to continue to be used for their original purpose. It also exempts existing buildings in regard to conditions “which do not constitute a distinct hazard to life or property.”*)

**18.04.040 (Minimum Standards) and 18.04.050 (Enforcement Authority)**

These provisions are substantially the same as the current ones with the first incorporating Article 22 of Title 675 of the Indiana Administrative Code into the local code and announcing that two copies of those regulations will be kept by the City Clerk for inspection by the public. The second delegates enforcement of this title to the Fire Chief or his or her designee and directs these officials to cooperate with the various relevant local departments regarding enforcement of all applicable regulations.

**18.04.060 Right of Entry** This provision authorizes the Fire Chief or inspector, upon presentation of proper credentials, to enter any structure or premises (except private dwellings) at reasonable times to inspect it or enforce any provisions of this title and, in the event of refusal, obtain court order to do so.

**18.04.060 Inspections** This provision elaborates upon and increases fees for inspections. In brief, it:

- Requires the Fire Department to perform annual inspections under IC 36-8-17-7 et seq. (Fire Safety Inspections; Arson Investigations);
- Authorizes the department to inspect every “place and public way, except the interiors of any private dwelling annually’ and inspect any building or premises upon receipt of a complaint;
- Provides for a free initial inspection and first reinspection, unless the reinspection finds violations that have not been corrected (in which case the fee will go from the current \$50 to \$100);
- Raises the fee for subsequent reinspections within 12 months of the initial inspection from \$150 to \$200; and
- Clarifies that inspections of fire protection systems at the request of the owner or occupant will be performed without charge.

**18.04.080 – 090 Fire Investigations / Records** This provision authorizes the Fire Department to investigate fire-related crimes, take immediate charge of the physical evidence, prepare detailed reports, and notify and cooperate with relevant law enforcement agencies in regard to the prosecution and suppression of such crimes.

The department must also compile and submit reports of fires to the Board of Public Safety (when requested) and also maintain reports of all inspections, orders, and locations of hazardous occupancies.

**18.04.100 – 120 Enforcement / Legal Assistance / Law Enforcement Assistance**

These provisions authorize:

- the Fire Department to enforce this Chapter within the City (and acknowledges additional powers that may be conferred upon it by future laws and ordinances);
- the department to obtain help from the Legal Department to enforce this Chapter; and
- the Chief or, upon his or her request, the Bloomington Police Department and other relevant law enforcement agencies to assign law enforcement officers as may be necessary to enforce this Chapter.

**18.04.130 Notice of Violation** This provision authorizes the Fire Department to issue orders to correct violations and eliminate hazardous conditions within its jurisdiction in the manner prescribed by IC 36-8-17-9 (Orders to cease and correct violations; emergency or temporary orders) as well as take other measures allowed by law.

**18.04.140 Inspection Report** This provision requires that copies of inspection reports with violations and safety recommendations be served upon the owner, operator, occupant or other persons responsible for the property. These reports shall be delivered by hand, placed in a conspicuous location at the entrance of the affected property, or by first class mail to the owner or occupant's last known address.

**18.04.150 – 180 Imminent Danger / Duty to Correct / Orders to Correct / Order Forbidding Occupancy or Construction**

These provisions authorize the Chief or his or her designee to issue an order pursuant to I.C. 36-8-17-9 to stop an operation or use or evacuate a property or vehicle after approval from the State Fire Marshall and after determining that the above:

- presents a clear and immediate hazard of death or serious bodily injury to anyone but a trespasser;
- requires some sort of permission (e.g. permit, registration, certification, etc) under IC 22-14 and the permission has not been granted; or
- will conceal a violation of the law.

The owner in the foregoing circumstances may be required to:

- cease and correct the violation;
- protect persons and property from the hazards;
- require persons to leave the affected area and not return until the violation is corrected.

The Fire Department may also issue an order to compel compliance with an inspection report in the event the owner or occupant fails to do so. This order must be served on the owner, operator, occupant, or other person responsible for the building or property by delivering it in person, posting it at the entrance, or sending it first class mail to the owner's or occupant's last known address. Any failure to inspect or issue an order does not constitute approval of the underlying non-compliance.

The Chief or his or her designee may also issue an order forbidding occupancy or continued construction of a building or structure pursuant to IC 36-8-17-9. For the Chief to issue an order forbidding continued construction, the development must be in violation of state or local fire codes and continued work will:

- conceal a violation of the law; or
- result in property that is inaccessible to fire apparatus or inadequately served by water to suppress fires.

The order in the foregoing circumstances must:

- be in writing;
- specify the affected area;
- state the reason for issuance and the steps necessary to allow continued construction; and
- be served in the same manner as required for the order to compel compliance (see two paragraphs above). *Please note that it is illegal to remove an order that has been posted on the building.*

## **CHAPTER 18.08 EMERGENCY SERVICES, DEVICES AND APPLIANCES**

While the current chapter focuses on fire appliances (e.g. hydrants and sprinklers), the proposed changes expand it to include conduct at the scene of a fire.

### **18.08.010 – 020 Authority at Fires and Emergencies / Emergency Lines**

These provisions empower the Chief or his or her designee to direct operations at a fire-related emergency in order to investigate, contain, mitigate, or eliminate the emergency. During the course of these operations, the Chief, his or her designees, the incident commander, or any law enforcement officer may establish emergency lines to separate the public from the emergency and no one may cross the line except fire fighters, law enforcement officers, persons with a direct interest in the threatened property, and anyone else allowed by the incident commander.

### **18.08.030 – 050 Unlawful Interference with Fire Service Features / Painting / Installation and Plans – Approval** These provisions deals with “fire service features” and make it unlawful for someone to:

- Tamper with “fire service features” (i.e. fire apparatus, equipment, and devices);
- Injure fire hoses (by, for example, driving over one);
- Open a fire hydrant unless authorized to do so in writing by the Utilities or Fire departments (unless one is an employee of the Utilities Department, member of the Fire Department or fire brigade, or owner of a private hydrant);
- Obstruct the operation or use of a fire appliance (by, for example, parking next to one);
- Paint a fire hydrant;
- Install a fire hydrant without the Utilities and Fire departments reviewing and approving the related plans and specifications;
- Install a fire hydrant which is unsuitable for use by the Fire Department; or

- Fail to test a privately owned fire hydrant at least once every two years in accordance with procedures approved by the Utilities Department.

## **CHAPTER 18.12 FIRE PROTECTION EQUIPMENT, COMMERCIAL KITCHENS AND FIRE LANES**

While the current chapter deals with fire lanes and smoke detectors, the proposed changes expand it to include requirements regarding the submittal of plans for fire protection systems and the installing fire suppression equipment in commercial kitchens.

### **18.12.010 -020 Plans for Fire Protection Systems / Requirements for Commercial Kitchen Exhaust Equipment and Fire Protection Equipment**

These provisions require that once any set of plans and specifications for fire protection systems (e.g. fire extinguishers, sprinklers, and alarms) is created, then these documents must be submitted to the Fire Department for “informational purposes.” The installation of suppression equipment in commercial kitchens must be inspected by the Fire Department before being “in service” and the installing company must:

- Provide plans to the department for approval in advance of installation;
- Use installers certified by the manufacturer;
- Notify the department at least 24 hours prior to completion to allow the department time to test it; and
- Submit a form signed by representatives from the installer and department affirming that the work was inspected. (Note: the form must be signed by representatives for the installer and department and be kept on file by the department).

**18.12.030 Fire Lanes** This provision is essentially the same as the current one and requires that fire lanes:

- Comply with BMC Section 15.32.160 (Emergency Fire Lanes);
- Support the largest apparatus expected to be used on the property (which also applies to bridges needed to service the property); and
- Be marked with the words “Fire Lane – No Parking” in a manner approved by the department.

## **CHAPTER 18.16 OPEN BURNING**

This chapter restates the current one and adds a provision allowing chiminea.” In brief, these provisions:

- Acknowledge that the rules of the Indiana Department of Natural Resources and Environmental management must be observed along with provisions of this code;
- Prohibits starting, maintaining or authorizing open burning (including burning of debris on construction sites) on public or private property without a permit from the department. Please note one must demonstrate legal control over the property before obtaining permit, but does not need a permit to use a fire pit or grill to cook food;
- Authorize the department to extinguish any open burn that creates a hazard, even one allowed by a permit; and
- Allows the use of “chimenea” as long as the user:
  - Follows the manufacturers guidelines;
  - Places it outside, in the open (not under a roof), and at least 4 feet from any combustible material;
  - Undergirds it with a non-combustible stove mat if it sits on a combustible surface and fits it with a protective screen in all openings if burning wood which causes “crackles and sparks”; and
  - Attends to it at all times while burning and does not use it for heating indoor areas or cooking.

## **CHAPTER 18.20 PENALTIES AND APPEALS**

**18.20.010 Penalties** The current title imposes a \$10 fine for all non-occupancy-related violations listed in a Notice of Violation. This fine rises to \$50 for all violations that are not corrected in second and subsequent inspections. (See BMC 8.04.080) It also imposes a \$500 fine for occupancy-related violations, which rises to \$1,000 for all subsequent such violations that occur within 12 months of the first violation.

Lastly, the *current* provisions provides a maximum fine of \$2,500 per violation when no other fine is specified in the code and treats each day of non-compliance as a separate violation. (See 18.20.020) In the foregoing circumstances, the *new* provision imposes a fine of no more than \$2,500 for the first violation and no more than \$7,500 for any subsequent violation occurring within twelve months of the first violation.

The *new* provision also introduces a table of fines, with fines that double with each subsequent violation within twelve months of the first violation (up to the maximum of \$7,500 per violation). The table is summarized below:

\$10	Failure to post occupant loads or service extinguishers
\$50	Failure to keep exit lights or emergency lighting working properly; Fire stoppage/penetration violations
\$100	Electrical hazard violations
\$500	Failure to service fire alarms and sprinkler systems; Storing combustibles in mechanical rooms; Crossing an emergency line or limit
\$1,000	Tampering, obstructing, hindering or obstructing access to fire service features; Failure to service/clean commercial kitchen hoods
\$2,500	Violation of occupancy limits; Blocking marked exits; Disabling sprinkler system; Open burning
\$2,500	Any other violation

**18.20.020 Appeals** The *current* provision provides for appeals of denial of permits and misinterpretation or misapplication of the code to the Board of Public Safety within 30 days of the decision. The *proposed* changes provide for an appeal of a denial of a permit or the imposition of a fine by submitting it in writing to the Legal Department within 14 calendar days of the decision. The Board of Public Safety may then either review it in writing or do so with an open hearing (in which case the Legal Department must notify the appellee of the hearing).

The *current* provision also addresses appeals of orders which, under the proposed code, are covered by reference to IC 36-8-17-9 (see BMC 18.04.150). The *new* provision also acknowledges that owners and occupants aggrieved by a decision covered by the Indiana Fire Prevention and Building Safety Commission may appeal it to the Commission as provided by State law.

**Happy (21<sup>st</sup>) Birthday to Michael Falls!**







**City of Bloomington  
Office of the Common Council**

To: Council Members  
From: Council Office  
Re: Calendar for the Week of June 16-21, 2008

*June is Adopt a Shelter Cat Month!*

**Monday, June 16, 2008**

4:00 pm Council for Community Accessibility, McCloskey  
4:00 pm Utilities Service Board Property and Planning Subcommittee, Board Room, 600 E. Miller Dr.  
4:30 pm Plat Committee, Hooker Room  
5:00 pm Farmers' Market Advisory Council, Showers Building, Room 250  
5:30 pm Bicycle and Pedestrian Safety Commission, Hooker Room  
5:30 pm Plan Commission, Council Chambers

*Happy Birthday Michael Falls, Common Council Intern!*

**Tuesday, June 17, 2008**

9:30 am Emergency Management, Council Chambers  
4:00 pm Bloomington Community Farmers' Market, Madison St., Between 6<sup>th</sup> & 7<sup>th</sup> Streets  
4:00 pm Board of Public Safety, McCloskey  
4:00 pm Community and Family Resources Commission, Hooker Room  
5:30 pm Animal Control Commission, McCloskey  
7:00 pm *Caves: Life Beneath the Forest* – A video tour of south central Indiana caves is followed by educational activities in the children's program room, Monroe County Public Library Auditorium, 303 E. Kirkwood Ave.

**Wednesday, June 18, 2008**

9:30 am Tree Commission, Bryan Park North Shelter, 1001 S. Henderson St.  
11:30 am South Walnut Streetscape Public Input Open House, Bloomington Adult Community Center, 349 S. Walnut St.  
2:00 pm Hearing Officer, Kelly  
4:00 pm South Walnut Streetscape Public Input Open House, Bloomington Adult Community Center, 349 S. Walnut St.  
6:30 pm *Banneker Summer Swim* – Receive free admission to the Mills Pool and enjoy playing water basketball, sliding down the 57' drop slide, or just relaxing; children under 8 must be accompanied by an adult, Mills Pool, 1100 W. 14<sup>th</sup> St.  
7:00 pm Council of Neighborhood Associations, Hooker Room  
7:30 pm Common Council Regular Session, Council Chambers

**Thursday, June 19, 2008**

4:00 pm Bloomington Digital Underground, McCloskey  
6:00 pm Homebuyer's Club, Hooker Room  
7:00 pm Environmental Commission, McCloskey  
7:00 pm Peak Oil Task Force, Council Library, Suite 110

**Friday, June 20, 2008**

11:00 am Bid Opening for Rogers Road Bridge, McCloskey  
12:00 pm Domestic Violence Taskforce, McCloskey

**Saturday, June 21, 2008**

8:00 am Bloomington Community Farmers' Market, Showers Common, Showers Building, 401 N. Morton

*Posted and Distributed: Friday, June 13, 2008*



## **Memorandum**

**To:** City of Bloomington Common Council  
**CC:** Regina Moore, Dan Sherman  
**From:** Danise Alano, Director of Economic Development  
**Date:** June 13, 2008  
**Re:** 2008 Tax Abatement Activity Summary

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Attached please find the 2008 Activity Summary of Tax Abatements for your acceptance. The Economic Development Commission accepted the report in their meeting on June 11, 2008 and recommended it be forwarded to the City of Bloomington Common Council.

The summary is intended to provide a comprehensive description of the Council's abatement portfolio, relative to new real estate development, historic rehabilitation projects, affordable housing and job creation.

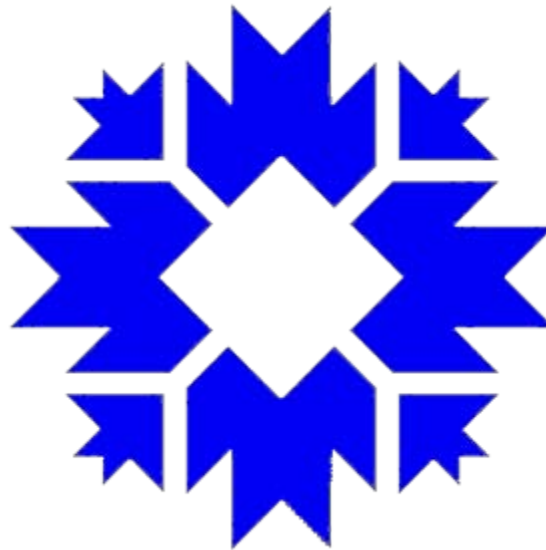
Each year, property owners receiving a tax abatement must file a Compliance with Statement of Benefits (CF-1) with the City Clerk (as well as the County Auditor). The CF-1 provides an update of the status of the abated project (whether real estate property or personal property, or both) and allows the Common Council to review the actual values of the investment/improvement to the property with the value of the investment/improvement estimated on the original Statement of Benefits Form (SB-1). If the project included new job creation then the property owner may also list job creation and salary information.

The CF-1 provides a snapshot of the project and the abatement criteria and is therefore limited in that it does not necessarily show real growth or fluctuations in activity throughout a year or from year to year.

I look forward to presenting this report to you with additional background and details during the Reports from the Mayor and City Offices item on the June 18, 2008 City Council agenda.

# Tax Abatement Program

## *Activity Summary*



*Report to*

**The City of Bloomington  
Economic Development Commission**

*June 11, 2008*

**The City of Bloomington Common Council**

*June 18, 2008*



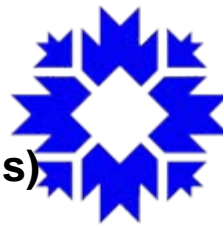
# Table of Contents

Page 4	<b>Madison Park Homeowners Association</b> (Madison Park Condominiums), Various at 300- and 400-block S. Madison St.
Page 6	<b>David Ferguson</b> (Cantol Wax Building), 211 N. Washington St.
Page 8	<b>CFC, Inc.</b> (Showers Plaza), 320 W. 8 <sup>th</sup> St.
Page 9	<b>East Third Street Properties, Inc.</b> , Various Miller Dr. and Highland Ave.
Page 16	<b>Habitat for Humanity</b> , 410, 412, 414 N. Hay Street
Page 17	<b>CFC, Inc.</b> , 200-216 S. Madison – Bicycle Apartments
Page 19	<b>CFC, Inc.</b> , 417, 421 W. 6 <sup>th</sup> St. – Max Fulk/East House
Page 21	<b>Hopewell Renewal</b> , Various 1400-block W. 6 <sup>th</sup> St.
Page 24	<b>Hirons Investments, LLC</b> , 555 N. Morton St.
Page 27	<b>Ferguson, Seeber and Cassady</b> (KP Building), 114-116 N. Walnut St.
Page 29	<b>Landmark Medical, LLC</b> (Landmark Business Ctr), 550 Landmark Ave.
Page 31	<b>Rono Corp/RC One LP</b> , 901 S. Rogers St.
Page 33	<b>Metropolitan Printing, Inc.</b> , 720 S. Morton St.
Page 35	<b>Printpack, Inc.</b> , 303 N. Curry Pike
Page 37	<b>B &amp; L Sheet Metal &amp; Roofing</b> , 1301 N. Monroe St.
Page 39	<b>Mary &amp; Daniel P. Friedman</b> (Omega Building), 252 N. Walnut St.
Page 41	<b>Lockerbie Court Condominiums, LLC</b> , 500 N. Walnut St.
Page 43	<b>All Natural Properties</b> , 1403, 1405 W. 6 <sup>th</sup> St.
Page 45	<b>Renaissance Rentals, LLC</b> , 3068 – 3090 Covenanter Dr.



# Table of Contents

Page 47	<b>Richland Development Group</b> , 1600 Bloomfield Rd.
Page 48	<b>Kirkwood &amp; Madison, LLC</b> (Formerly CFC, Inc.), 314 W. 4th Street
Page 50	<b>B &amp; L Rentals, LLC</b> , 612 & 614 W. Kirkwood
Page 51	<b>B &amp; L Rentals, LLC</b> , 718, 720 & 722 W. Kirkwood
Page 53	<b>Richard Dean Groomer</b> , 1000 W. Kirkwood Ave.
Page 54	<b>Bloomington Paint &amp; Wallpaper</b> , 1150 S. Walnut St.
Page 56	<b>Cook Pharmica, LLC</b> , 1300 S. Patterson Dr.
Page 58	<b>Schulte Corp.</b> , 1500 S. Strong Dr.
Page 60	<b>Habitat for Humanity</b> , 1010, 1014, 1026 W. 14 <sup>th</sup> St.
Page 61	<b>Rogers Property Management, LLP (IMA East)</b> , 2605 E. Creek's Edge
Page 63	<b>Expired Abatements</b>
Page 64	<b>Projects in Progress</b>
Page 65	<b>CF-1's Not Received</b>
Page 66	<b>Noncompliance</b>
Page 67	<b>Economic Impacts</b>



**Madison Park Homeowners Association (Madison Park Condominiums)**

***401-413 S. Madison; 351-365 S. Madison; 332-348 S. Madison***

**Resolution: 91-18**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$1,800,000

**Estimated New Employment:** NA

**Estimated New Salaries:** NA

**Benefits:** Construction of 16 two-bedroom garden and 16 two-bedroom town house condominiums

\*Some of these units are expired and some are still under the abatement.

Compliance

**Summary:** The project is complete as of 11/30/1999 and all units are occupied.

**Actual New Investment:** \$1,431,124

**Actual New Employment:** NA

**Actual New Salaries:** NA

**Remarks:** Although approved in 1991 for a 10-yr abatement, one building in this project is still within the abatement term because construction was divided into three phases over a period of eight years. The property owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 8 of 10.



## Madison Park Condominiums Market-Rate, Owner-Occupied







**David Ferguson**  
***Cantol Wax Building, 211 N. Washington St.***  
**Resolution: 91-31**

Statement of Benefits

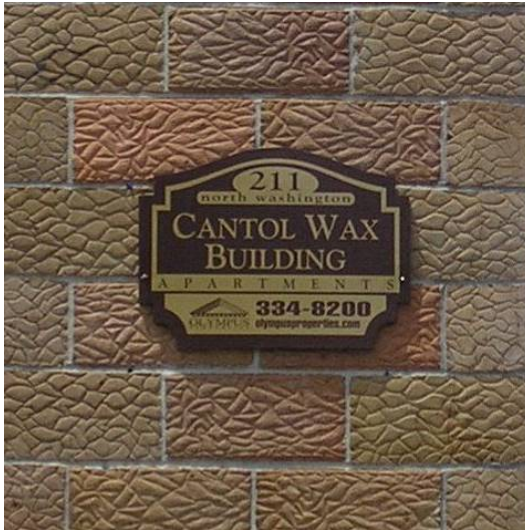
**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$141,000

**Estimated New Salaries:** NA

**Benefits:** Renovation of historic warehouse into five apartments.



Compliance

**Summary:** The project is complete and occupied.

**Actual New Investment:** \$362,354

**Actual New Employment:** NA

**Actual New Salaries:** NA

**Remarks:** The property owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 9 of 10



## Cantol Wax Building – Historic Renovation





**CFC, Inc. – Showers Plaza**  
**320 W. 8<sup>th</sup> St**  
**Resolution: 94-17**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$11,901,422

**Estimated New Employment:** 41 (temp)

**Estimated New Salaries:** \$833,000

**Benefits:** Redevelopment of historic Showers Building into retail and office space for lease.

Compliance

**Summary:** The project is complete and most units are occupied.

**Actual New Investment:** \$7,547,037  
(cost for CFC portion of Showers Plaza)

**Actual New Employment:** 70 (temp), 15  
(permanent)

**Actual New Salaries:** \$35,700/yr (avg)

**Remarks:** The owner is in substantial compliance with the Statement of Benefits.

The abatement is in year 7 of 10.



**East Third Street Properties, Inc.**  
**1239, 1249, 1251 Miller Dr. & 1721, 1725, 1731 Highland Ave.**  
**Resolution: 95-03**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$450,000

**Estimated New Employment:** NA

**Estimated New Salaries:** NA

**Benefits:** Construction of six three-bedroom affordable houses.

Compliance

**Summary:** The project is complete and all of the units are occupied by income-eligible renters. HAND verified compliance

**Actual New Investment:** \$450,000

**Actual New Employment:** NA

**Actual New Salaries:** NA

**Remarks:** The property owner is in substantial compliance with the Statement of Benefits.

This abatement is between 7 of 10 and 10 of 10 due to completion dates.



**East Third Street Properties, Inc.  
Affordable Rental Homes**





**East Third Street Properties, Inc.  
Affordable Rental Homes**





**East Third Street Properties, Inc.  
Affordable Rental Homes**





**East Third Street Properties, Inc.  
Affordable Rental Homes**







**East Third Street Properties, Inc.  
Affordable Rental Homes**





**East Third Street Properties, Inc.  
Affordable Rental Homes**





**Habitat for Humanity**  
**410, 412, 414 N. Hay Street**  
**Resolution 95-12**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$87,000

**Estimated New Employment:** NA

**Estimated New Salaries:** NA

**Benefits:** Construction of three 1,200 square foot 3-bedroom homes to be sold to low-income families.

Compliance

**Summary:** The project is complete and all homes were sold to low-income families. HAND verified compliance.

**Actual New Investment:** \$105,000

**Actual New Employment:** NA

**Actual New Salaries:** NA

**Remarks:** The property owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 6 of 10



**CFC, Inc. – Bicycle Apartments**

***200-216 S. Madison St.***

**Resolution: 95-30**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$1,195,000

**Estimated New Employment:** 0

**Estimated New Salaries:** \$576,000

**Benefits:** Construction of five buildings containing a total 66 efficiency and 12 one-bedroom apartments. Two of the buildings are affordable housing only and have a total of 48 efficiency units. Four units are handicapped accessible. Automotive vehicles are prohibited.

Compliance

**Summary:** The project is complete and most units are occupied. HAND verified affordability compliance.

**Actual New Investment:** \$1,400,191

**Actual New Employment:** 0 (75 employees are shared between CFC properties)

**Actual New Salaries:** \$35,700 (Avg)

**Remarks:** The owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 7 of 10



**Bicycle Apartments**  
**Affordable and Market-Rate Apartments**





**CFC, Inc.**

***417 and 421 W. 6<sup>th</sup> St. (Max Fulk/East House)***

**Resolution: 98-10**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$971,692

**Estimated New Employment:** NA

**Estimated New Salaries:** NA

**Benefits:** Restoration of the historic East House and demolition/conversion of Fulk warehouse into a brick two-story, mixed-use building. There are five residential market-rate units at 421 W. 6<sup>th</sup>.

Compliance

**Summary:** The project (a mix of commercial, and market-rate residential) is complete and fully occupied.

**Actual New Investment:** \$1,134,072

**Actual New Employment:** NA

**Actual New Salaries:** NA

**Remarks:** The owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 9 of 10



## Max Fulk/East House Historic Renovation





**Hopewell Renewal (various owners)**

***1400-block W. 6<sup>th</sup> Street***

**Resolution: 96-14**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$1,145,000

**Estimated New Employment:** NA

**Estimated New Salaries:** NA

**Benefits:** Construction of 2 apartment buildings - one to serve people with HIV/AIDS and one to serve people with emotional disabilities; and construction of 12 two-story attached town homes (6 structures) for first-time homebuyers.

Compliance

**Summary:** The project is partially complete. The two apartment buildings are currently occupied as intended, and four town homes are occupied by first-time homebuyers.

**Actual New Investment:** Unknown

**Actual New Employment:** NA

**Actual New Salaries:** NA

**Remarks:** The homeowners are receiving a tax abatement. The built portion of the site is being used as intended.

This abatement is between 7 of 10 and 10 of 10 due to completion dates.





**Hopewell Renewal**  
**Affordable Owner-Occupied Housing**





**Hopewell Renewal  
Affordable Owner-Occupied Housing**





**Hirons Investments, LLC**  
**555 North Morton Street**  
**Resolution: 99-13**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$2,700,000

**Estimated New Employment:** 30

**Estimated New Salaries:** NA

**Benefits:** Renovation of historic former Showers Showroom, including an 8,000 sq ft addition, for the new location of the advertising and public relations agency.

Compliance

**Summary:** The project is complete.

**Actual New Investment:** \$3,900,000

**Actual New Employment:** 56

**Actual New Salaries:** \$1,419,292

**Remarks:** The owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 5 of 10





**Hirons Investments, LLC  
Historic Renovation**





**Hirons Investments, LLC**  
**Historic Renovation**





**Ferguson, Seeber and Cassady**  
**114-116 N. Walnut Street (KP Building)**  
**Resolution: 99-20**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$500,000

**Estimated New Employment:** NA

**Estimated New Salaries:** NA

**Benefits:** Renovation of the historic downtown fraternal lodge building into ten apartments.

Compliance

**Summary:** The project is complete. The renovation of the building is complete and occupied.

**Actual New Investment:** \$500,000

**Actual New Employment:** NA

**Actual New Salaries:** NA

**Remarks:** The property owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 8 of 10



## KP Building Mixed Use, Historic Renovation





**Landmark Medical, LLC**  
**550 Landmark Avenue (Landmark Business Center)**  
**Resolution: 99-27**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$9,231,231

**Estimated New Employment:** 121

**Estimated New Salaries:** \$6,900,000

**Benefits:** Construction of new outpatient facility for IMA and SIRA. Provision of \$900,000 in uncompensated health care, indigent medication program, high school physicals, and community involvement.

Compliance

**Summary:** The project is complete. In 2007, the Center provided \$2,187,382 in uncompensated health care; \$10,906 in staffing support for indigent health care; \$126,000 in donated services to high schools; \$154,224 in donated services to incoming IU athletes and \$3,600 in donated staff time for health fairs. In addition, IMA physicians and nurse practitioners have volunteered 526 hours in providing support to VIM.

**Actual New Investment:** \$12,000,000

**Actual New Employment:** 156

**Actual New Salaries:** \$23,000,000

**Remarks:** The owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 6 of 10





**Landmark Business Center  
Internal Medicine Associates**





**Rono Corp/RC One LP**  
**901 S. Rogers St.**  
**Resolution: 99-28 & 99-29**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$600,000

**Estimated New Employment:** 10-14

**Estimated New Salaries:** NA

**Benefits:** Renovation of two-story mixed use building with basement into retail and office on the ground and basement floors, and three single-family rental units on the second floor.

Compliance

**Summary:** The project is complete as of September 2000.

**Actual New Investment:** \$508,468

**Actual New Employment:** 16

**Actual New Salaries:** NA

**Remarks:** The owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 7 of 10



**Rono Corp. / RC One LP  
Mixed Use**





## Metropolitan Printing Service

*720 S. Morton Street*

Resolution: 99-31

### Statement of Benefits

**Type:** Real Estate Improvements & New Manufacturing and Equipment

**Length of Abatement:** 10 years

**Estimated New Investment:** \$225,000 RE  
\$2,250,000 PP (Total = \$2,475,000)

**Estimated New Employment:** 6-8

**Estimated New Salaries:** \$137,280

**Benefits:** Improvements to facilitate expansion and growth of printing company.

### Compliance

**Summary:** The project is complete. The company has struggled in recent years and has lost employment. They do not expect to meet their estimated employment goals during the term of the abatement.

**Actual New Investment:** \$125,000 RE  
\$2,522,686 PP (Total = \$2,647,686)

**Actual New Employment:** 0 new jobs created.

Total employment at time of approval was 55, current employment is 31.

**Actual New Salaries:** \$0

**Remarks:** Actual investment has exceeded estimates. Additional employees have not been hired. The property owner is making a good faith effort to meet the abatement estimates and is in substantial compliance with the Statement of Benefits.

This abatement is in year 6 of 10



## Metropolitan Printing Service





**Printpack, Inc.**  
**303 N. Curry Pike**  
**Resolution: 99-35**  
**(Amended 97-07 & 93-19)**

Statement of Benefits

**Type:** Real Estate Improvements & New Manufacturing Equipment

**Length of Abatement:** 10 years

**Estimated New Investment:**

RE \$750,000

PP \$3,820,000

**Estimated New Employment:** 22

**Estimated New Salaries:** N/A

**Benefits:** Creation of jobs as part of business expansion.

Compliance

**Summary:** The project is complete.

**Actual New Investment:**

RE \$711,000

PP \$4,059,000

**Actual New Employment:** 31

**Actual New Salaries:** \$2,425,098

**Remarks:** The property owner is in substantial compliance with the Statement of Benefits.



## Printpack, Inc.





**B & L Sheet Metal & Roofing**

**1301 N. Monroe Street**

**Resolution: 99-41**

Statement of Benefits

**Type:** Real Estate Improvements,  
Equipment

**Length of Abatement:** 10 years

**Estimated New Investment:**

RE \$220,000

PP \$183,000

**Estimated New Employment:** 10

**Estimated New Salaries:** \$250,000

**Benefits:** Purchase and renovation of vacant building for expansion of B&L and purchase of new equipment for sheet metal fabrication.

Compliance

**Summary:** The project is complete and actual investment and hiring continues to exceed estimates.

**Actual New Investment:**

RE \$220,000

PP \$228,520

**Actual New Employment:** 30

**Actual New Salaries:** \$958,114

**Remarks:** The property owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 4 of 10





## B & L Sheet Metal & Roofing





**Mary & Daniel P. Friedman**  
**252 N. Walnut Street (Omega Building)**  
**Resolution: 00-07**

Statement of Benefits

**Type:** Real Estate Improvements  
**Length of Abatement:** 10 years

**Estimated New Investment:** \$2,100,000  
**Estimated New Employment:** 1 FT  
**Estimated New Salaries:** \$10,000

**Benefits:** Construction of four-story mixed-use building on downtown vacant lot. Building contains 13 apartments and two commercial spaces.

Compliance

**Summary:** The project is complete and both the commercial and residential portions are occupied.

**Actual New Investment:** \$2,100,000  
**Actual New Employment:** 4FT, 2 PT  
**Actual New Salaries:** FT: \$205,000;  
PT: \$10/hr

**Remarks:** The owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 8 of 10



**Omega Building**  
**Mixed Use, Market-Rate Apartments**





**Lockerbie Court Condominiums, LLC**

***500 N. Walnut Street***

**Resolution: 01-02**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$2,700,000

**Estimated New Employment:** 1

**Estimated New Salaries:** \$10,000

**Benefits:** New downtown construction of a 4-story brick and limestone residential building with 17 condominiums and parking on the ground floor.

Compliance

**Summary:** The project is complete and the building is occupied (15 of 17 units).

**Actual New Investment:** \$4,400,000

**Actual New Employment:** NA

**Actual New Salaries:** NA

**Remarks:** The owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 7 of 10.



**Lockerbie Court Condominiums, LLC**  
**Market-Rate, Owner-Occupied**





**All Natural Properties, Inc.**

**1403, 1405 W. 6<sup>th</sup> Street**

**Resolution: 01-06**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$140,000

**Estimated New Employment:** NA

**Estimated New Salaries:** NA

**Benefits:** Construction of two downtown 3-bedroom, 2-bath, affordable housing units that are set aside for low-to-moderate income renters for 20 years.

Compliance

**Summary:** The project is complete and both units are occupied by low-income renters. HAND verified compliance.

**Actual New Investment:** \$176,000

**Actual New Employment:** NA

**Actual New Salaries:** NA

**Remarks:** The owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 5 of 10



**All Natural Properties, Inc.  
Affordable Rental Homes**





**Renaissance Rentals, LLC**

**3068 – 3090 Covenanter Dr.**

**Resolution: 02-18**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$520,332

**Estimated New Employment:** NA

**Estimated New Salaries:** NA

**Benefits:** Construction of a 12-unit apartment building with 11 affordable, handicapped accessible units.

Compliance

**Summary:** The project is complete and the affordable units are occupied by income-eligible tenants. HAND verified compliance.

**Actual New Investment:** \$641,500

**Actual New Employment:** NA

**Actual New Salaries:** NA

**Remarks:** The owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 4 of 10





## Renaissance Rentals Affordable Apartments





**Richland Development Group**  
**1600 Bloomfield Road, (IOS Building)**  
**Resolution: 02-22**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$3,350,000

**Estimated New Employment:** 30

**Estimated New Salaries:** \$11/hr (approx. \$686,400)

**Benefits:** Construction of a 26,000 square foot corporate office building.



Compliance

**Summary:** The project is complete and all units are occupied.

**Actual New Investment:** \$3,350,000

**Actual New Employment:** 37

**Actual New Salaries:** \$25/hr (approx. \$1,850,000)

**Remarks:** The property owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 4 of 10.



**Kirkwood & Madison, LLC (The Kirkwood)**

**314 W. 4<sup>th</sup> Street**

**Resolution: 03-02**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$12,000,000

**Estimated New Employment:**

3 permanent, 130 temporary

**Estimated New Salaries:**

\$71,000 permanent,  
\$6,000,000 temporary

**Benefits:** Construction of a 59-unit downtown residential apartment complex, with underground parking.

Compliance

**Summary:** The project is complete and all units are occupied.

**Actual New Investment:** \$15,100,000

**Actual New Employment:** 0

permanent (2.5 CFC employees dedicated to the Kirkwood)

**Actual New Salaries:** (CFC \$83,000), \$6,000,000 temporary

**Remarks:** The property owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 5 of 10



## The Kirkwood Market-Rate Apartments





**B & L Rentals, LLC**  
**612 & 614 W. Kirkwood**  
**Resolution: 03-21**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$155,000

**Estimated New Employment:** 2

**Estimated New Salaries:** \$40,000

**Remarks:** Construction of a 2-story building with office on the first floor and a 2-bedroom apartment upstairs.  
Construction of a detached garage.  
The project is in the West Kirkwood ERA.

Compliance

**Summary:** The project is complete and all units are occupied.

**Actual New Investment:** \$155,000

**Actual New Employment:** N/A

**Actual New Salaries:** \$145,000

**Remarks:** The property owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 5 of 10



**B & L Rentals, LLC**  
**718, 720 & 722 W. Kirkwood**  
**Resolution: 03-22**

Statement of Benefits

**Type:** Real Estate Improvements  
**Length of Abatement:** 10 years

**Estimated New Investment:** \$100,000  
**Estimated New Employment:** NA  
**Estimated New Salaries:** NA  
**Benefits:** Renovation of Queen Anne residential unit into three apartments in the West Kirkwood ERA.

Compliance

**Summary:** The project is complete.

**Actual New Investment:** \$100,000  
**Actual New Employment:** NA  
**Actual New Salaries:** NA  
**Remarks:** The property owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 4 of 10



# B & L Rentals





**Richard Dean Groomer**

***1000 W. Kirkwood***

**Resolution: 03-27**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 10 years

**Estimated New Investment:** \$60,000

**Estimated New Employment:** 5

**Estimated New Salaries:** N/A

**Benefits:** Construction of a 2,100 square foot one-story building to be used as commercial space. The project is in the West Kirkwood ERA.

Compliance

**Summary:** The project is complete.

**Actual New Investment:** \$67,256

**Actual New Employment:** 5

**Actual New Salaries:** N/A

**Remarks:** The property owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 4 of 10







**Bloomington Paint & Wallpaper**

***1150 S. Walnut Street***

**Resolution: 04-03**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 5 years

**Estimated New Investment:** \$1,010,000

**Estimated New Employment:** 2-4

**Estimated New Salaries:** \$10,000 - \$40,000

**Benefits:** New construction of mixed-use facility, 9,000 sq. ft. of retail on first floor and 7,000 square feet of apartments on second level. Exterior construction is brick and limestone.

Compliance

**Summary:** The project is complete and all units are occupied.

**Actual New Investment:** \$1,330,000

**Actual New Employment:** 1

**Actual New Salaries:** \$40,000

**Remark:** The property owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 4 of 5



**Bloomington Paint & Wallpaper  
Mixed Use, Market-Rate Apartments**





**Cook Pharmica**  
**1300 S. Patterson Dr.**  
**Resolution: 04-08**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:**

RE 10 years

PP 10 years

**Estimated New Investment:**

RE \$19,000,000

PP \$17,200,000

**Estimated New Employment:** 200

**Estimated New Salaries:** \$9,455,900  
by 2008

**Benefits:** Renovation of "Building 2" at the Indiana Enterprise Center. The 430,000 sq ft building was built in 1965. Renovation of exterior and 100,000 sq. ft. of interior for use by new company engaged in contract pharmaceutical manufacturing.

Compliance

**Summary:** Real estate improvements are complete. The estimates for equipment and new salaries have been reported for 2008.

**Actual New Investment:**

RE \$20,938,705

PP \$12,789,826

**Actual New Employment:** 221

**Actual New Salaries:** \$10,308,878

**Remark:** The property owner is in substantial compliance with the Statement of Benefits.

The RE abatement is in year 2 of 10.



## Cook Pharmica





**Schulte Corp.**  
*1500 Strong Dr.*  
Resolution: 04-25

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:**

10 years RE

5 years PP

**Estimated New Investment:**

\$8,550,406 RE

\$7,652,000 PP

**Estimated New Employment:** 223

**Estimated New Salaries:** \$6,447,376

**Benefits:** Renovation of existing building to manufacture wire and wood storage products. This company was relocated from 2000 Liberty Drive into the Indiana Enterprise Center

Compliance

**Summary:** Company seeks rescinding of abatement

**Actual New Investment:**

\$7,905,702 RE

\$1,363,214 PP

**Actual New Employment:** 0

**Actual New Salaries:** \$0

**Remark:** The property owner has been unable to meet compliance standards with Statement of Benefits.

This PP abatement is in year 3 of 5

This RE abatement is in year 3 of 10



**Schulte Distinctive  
Storage Corporation**





**Habitat for Humanity**  
**1010, 1018, 1026 W. 14th St.**  
**Resolution: 05-09**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 5 years

**Estimated New Investment:** \$174,000

**Estimated New Employment:** NA

**Estimated New Salaries:** NA

**Benefits:** Construction of three 1,200 square foot 3-bedroom homes to be sold to low-income families.

Compliance

**Summary:** The houses are complete and two are occupied. HAND verified affordability compliance.

**Actual New Investment:** \$180,000

**Actual New Employment:** NA

**Actual New Salaries:** NA

**Remark:** The project is in substantial compliance.





**Rogers Property Management, LLP**  
**IMA East (2605 E. Creek's Edge Drive)**  
**Resolution: 06-02**

Statement of Benefits

**Type:** Real Estate Improvements

**Length of Abatement:** 5 years

**Estimated New Investment:** \$4,021,250

**Estimated New Employment:** 44

**Estimated New Salaries:** NA

**Benefits:** Construction of a new outpatient facility for IMA, including Radiology (MRI, CT scans) and Sleep Lab. The facility has been occupied and staff has been in place since October 15, 2007. The 7 IMA Physicians/Nurse Practitioners provided \$44,261 in uncompensated health care in the community during the period Oct. 15, 2007 through Dec. 31, 2007

Compliance

**Summary:** IMA has provided \$10,906 in staffing support for indigent health care; \$126,000 in donated services to high schools; \$154,224 in donated services to incoming IU athletes; and \$3,600 in donated staff time for health fairs. In addition, IMA physicians and nurse practitioners have volunteered 526 hours in providing support to VIM.

**Actual New Investment:** \$8,300,000

**Actual New Employment:** 44 (7

Physicians/Nurse Practitioners and 51 support personnel (58 in total) began working at IMA East office.

**Actual New Salaries:** \$293,000 (Oct. 15 – Dec. 31, 2007).

**Remark:** The owner is in substantial compliance with the Statement of Benefits.

This abatement is in year 1 of 10.





## IMA East

**2605 East Creek's Edge Drive**  
**Resolution 06-02**





## Expired Abatements

**Res. 93-24**

**Johnson Creamery, LLC**  
400 W. 7<sup>th</sup> Street

**Res. 94-18**

**Huntington Gardens, LLC**  
838-840 E. Miller Drive  
(1800-block S. Huntington Gardens Pl.)

**Res. 94-33**

**Lincoln Place Homeowners Association**  
301, 303, 305, 307, 309, 311 E. 7<sup>th</sup> St.  
308, 310 N. Lincoln

**Res. 95-09**

**Indiana Assets (formerly Fortune Properties)**  
213 S. Rogers



## Projects still in progress...

Res. 04-01

**Woolery Ventures, LLC** (2200 W. Tapp Road)

Res. 05-11

**City of Bloomington,  
Habitat for Humanity** (1034, 1042 W. 14<sup>th</sup> St.)

Res. 06-13

**City of Bloomington, Housing & Neighborhood  
Development, EverGreen Village**  
(2300 Rockport Road and 2101, 2105, 2109, 2112,  
2113, 2116, 2117, 2120, 2121, 2124, and 2125 Susie  
Street)  
[www.bloomington.in.gov/evergreen](http://www.bloomington.in.gov/evergreen)



## CF-1's Not Received

Substantial compliance has not been determined for the projects listed below because CF-1's have not been received.

- **Hopewell Renewal**



## Noncompliance

**Res. 04-25**

**Schulte Corp.**

1500 Strong Dr.

Unable to meet employee requirements due to downturn in building market. Continuing capital investment in Bloomington facility. Company seeks rescinding of abatement.



# Economic Impacts

Progress toward new jobs/salary estimates

Category	Proposed New Jobs	Actual New Jobs*	Proposed New Salaries	Actual New Salaries*
Commercial	465	575	17,228,200	40,254,382
Mixed-Use	17	21	60,000	390,000
<b>Totals</b>	<b>482</b>	<b>596</b>	<b>\$17,248,200</b>	<b>\$40,758,382</b>

\*Figures exclude temporary jobs and corresponding salaries from construction.

\*Actual new salaries also excludes unknown salary information from business leasing space in mixed-use developments or nonreported information.



# Economic Impacts

Progress toward new real and/or personal property investment estimates

<b>Category</b>	<b>Proposed New Investment</b>	<b>Actual New Investment</b>
Commercial	48,509,903	56,934,814
Mixed-Use	3,865,000	4,093,468
<b>Totals</b>	<b>\$52,374,903</b>	<b>\$61,028,282</b>



# Economic Impacts

## Total Real and/or Personal Property Investment

<b>Category</b>	<b>Actual New Investment</b>
Residential	25,098,097
Commercial	56,934,814
Mixed-Use	4,093,468
<b>Totals</b>	<b>\$86,126,379</b>





# Economic Impacts

Figures calculated from all active abatements\*

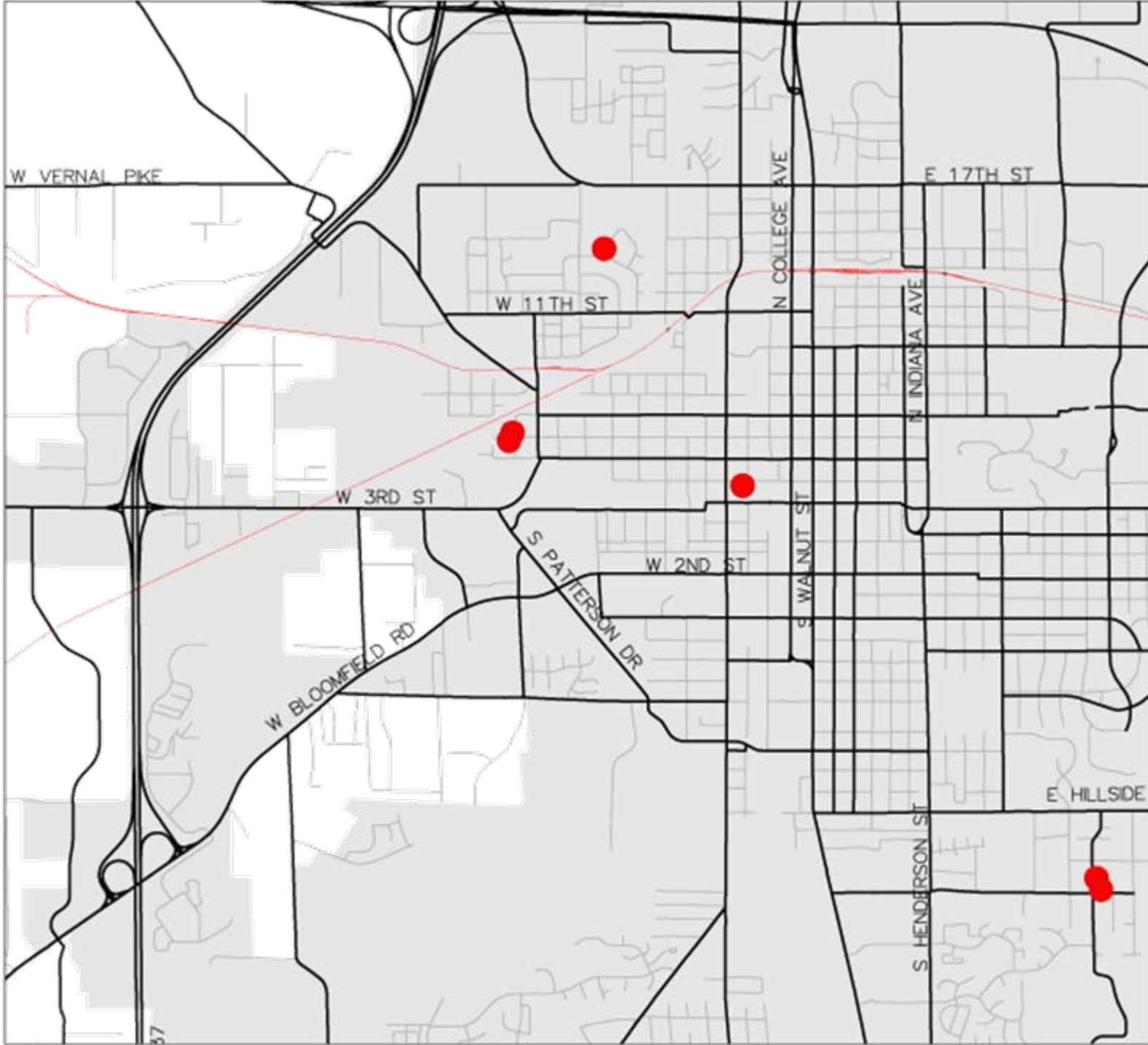
Category	Actual New Investment	Actual Retained Jobs	Actual New Jobs	Actual New Salaries**
Residential	25,098,097	0	28.5	114,000
Commercial	56,934,814	415	575	40,254,382
Mixed-Use	4,093,468	17	21	390,000
<b>Totals</b>	<b>\$86,126,379</b>	<b>432</b>	<b>624.5</b>	<b>\$40,758,382</b>

**Actual New Salary Avg: \$65,265**

**Salary Avg (from New and Retained Wages): \$63,939**

\*Excludes temporary jobs and corresponding salaries from construction.

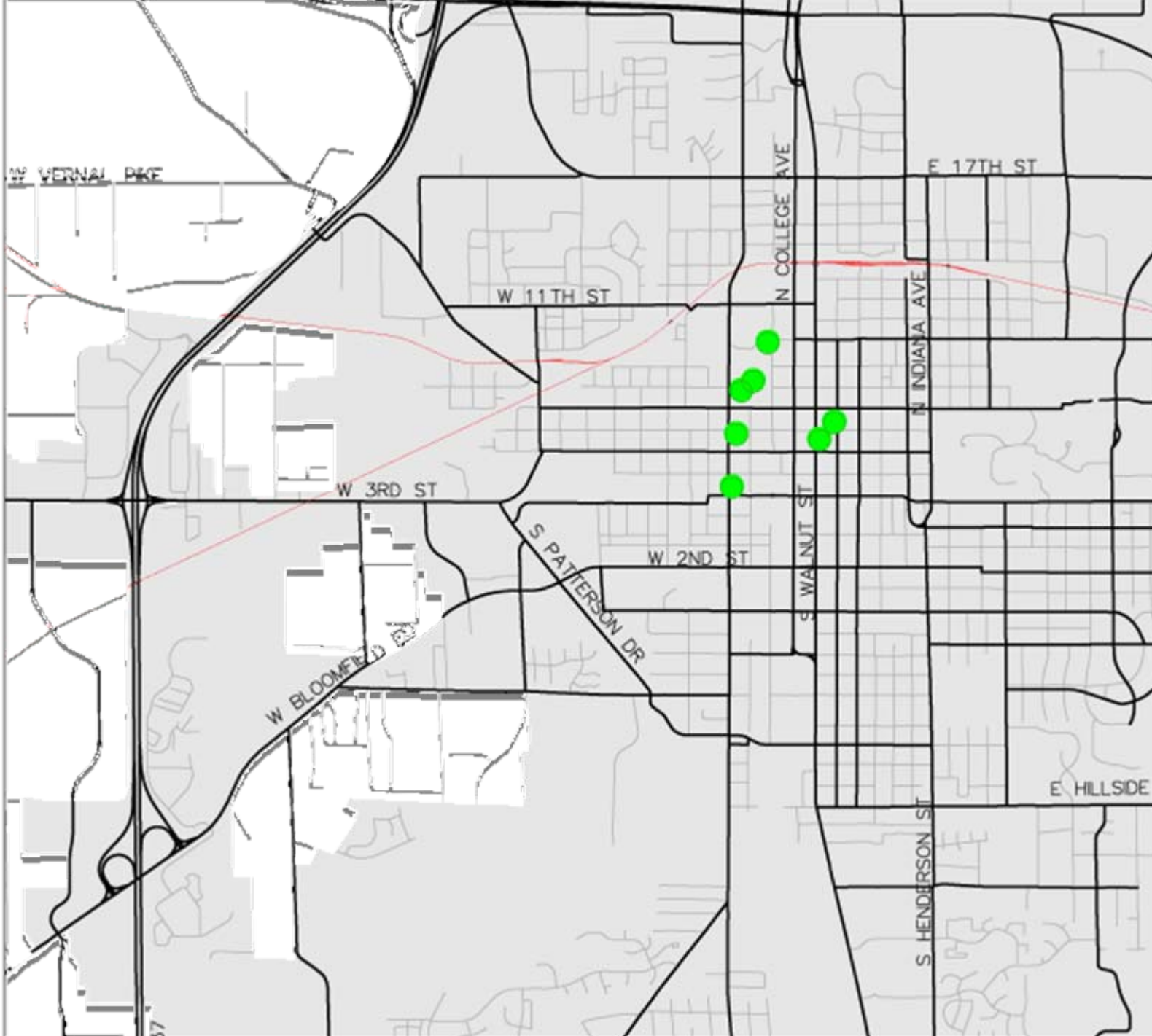
\*\*Excludes unknown salary information from business leasing space in mixed-use or other developments.



**Legend**

Abatement Project Type

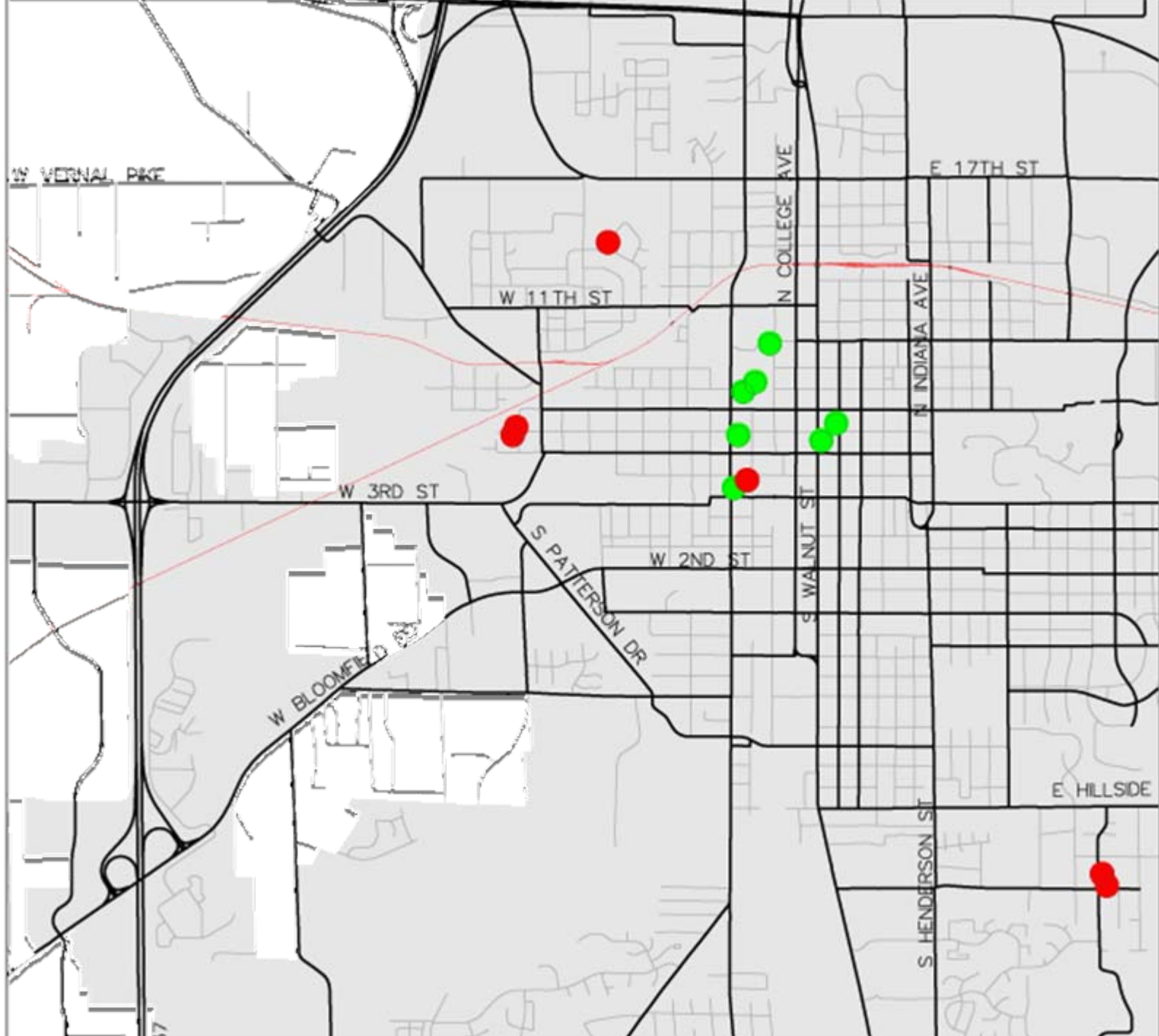
● Affordable



**Legend**

Abatement  
Project Type

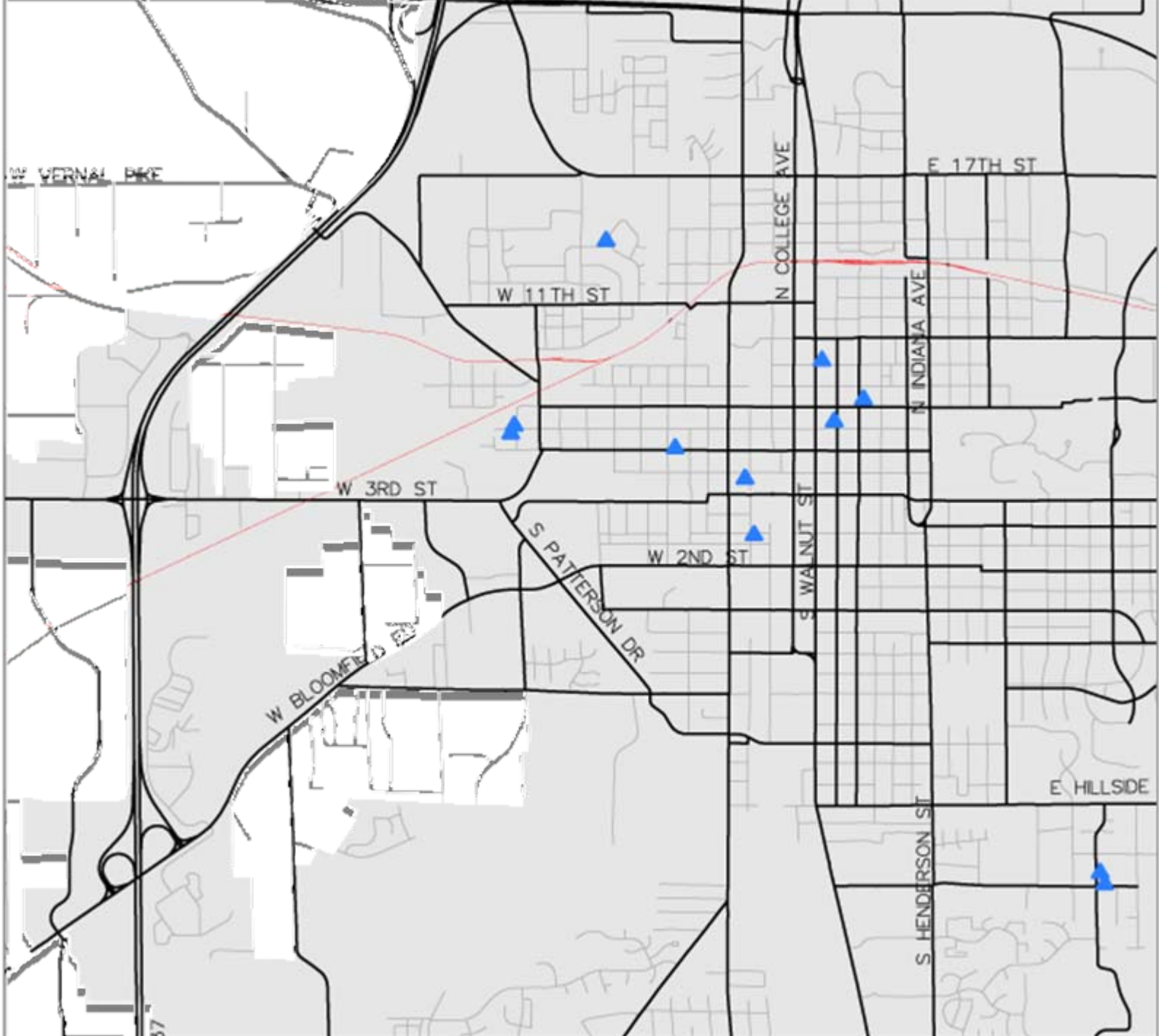
● Historic



### Legend

Alignment Project Type

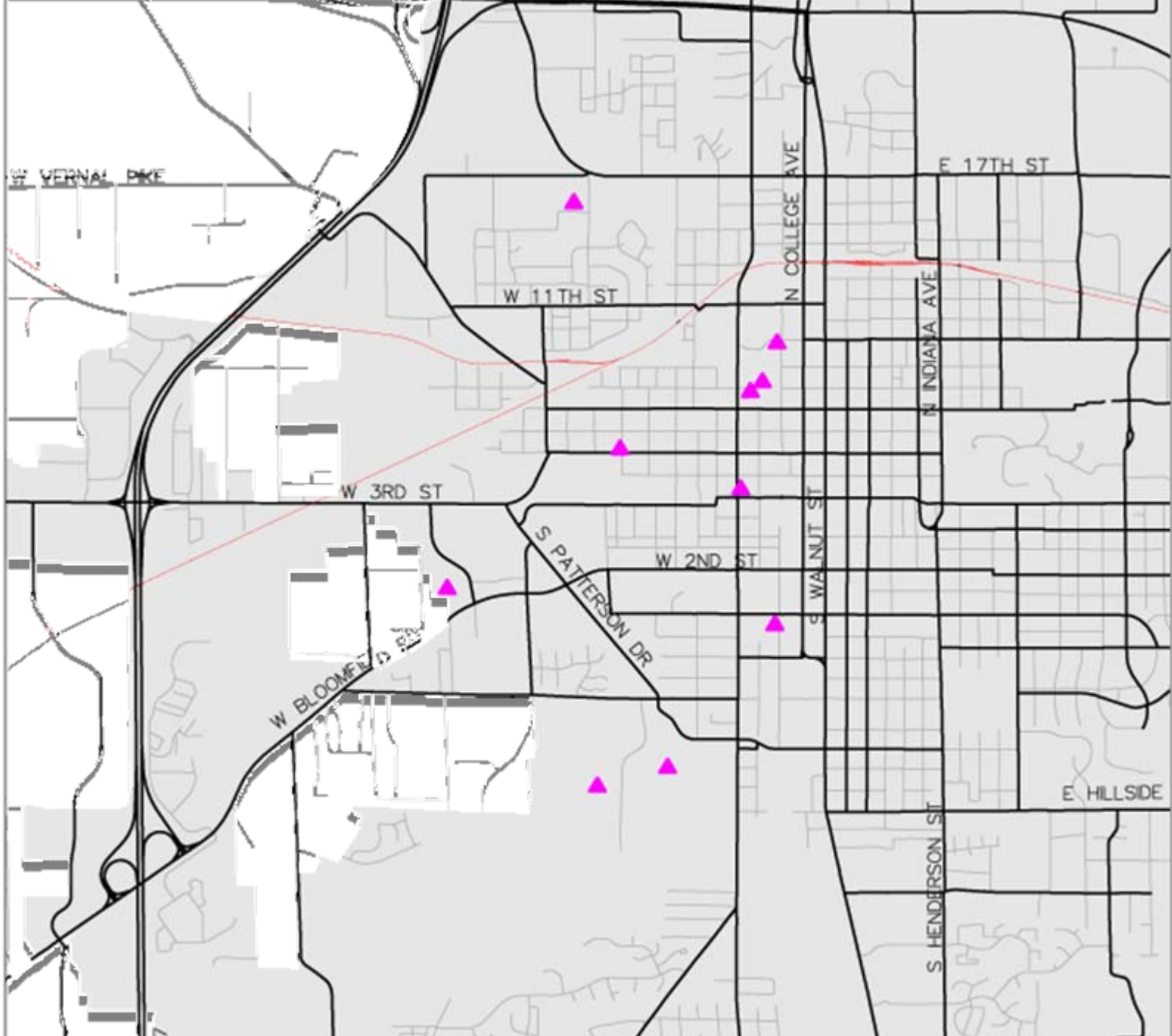
- Hotels
- Affordable



**Legend**

Statement  
Project Type

 Residential



**Legend**

Abatement  
Project Type

▲ Commercial

W VERNAL PIKE

E 17TH ST

W 11TH ST

N COLLEGE AVE

N INDIANA AVE

W 3RD ST

W 2ND ST

S PATTERSON DR

S WALNUT ST

W BLOOMFIELD PARK

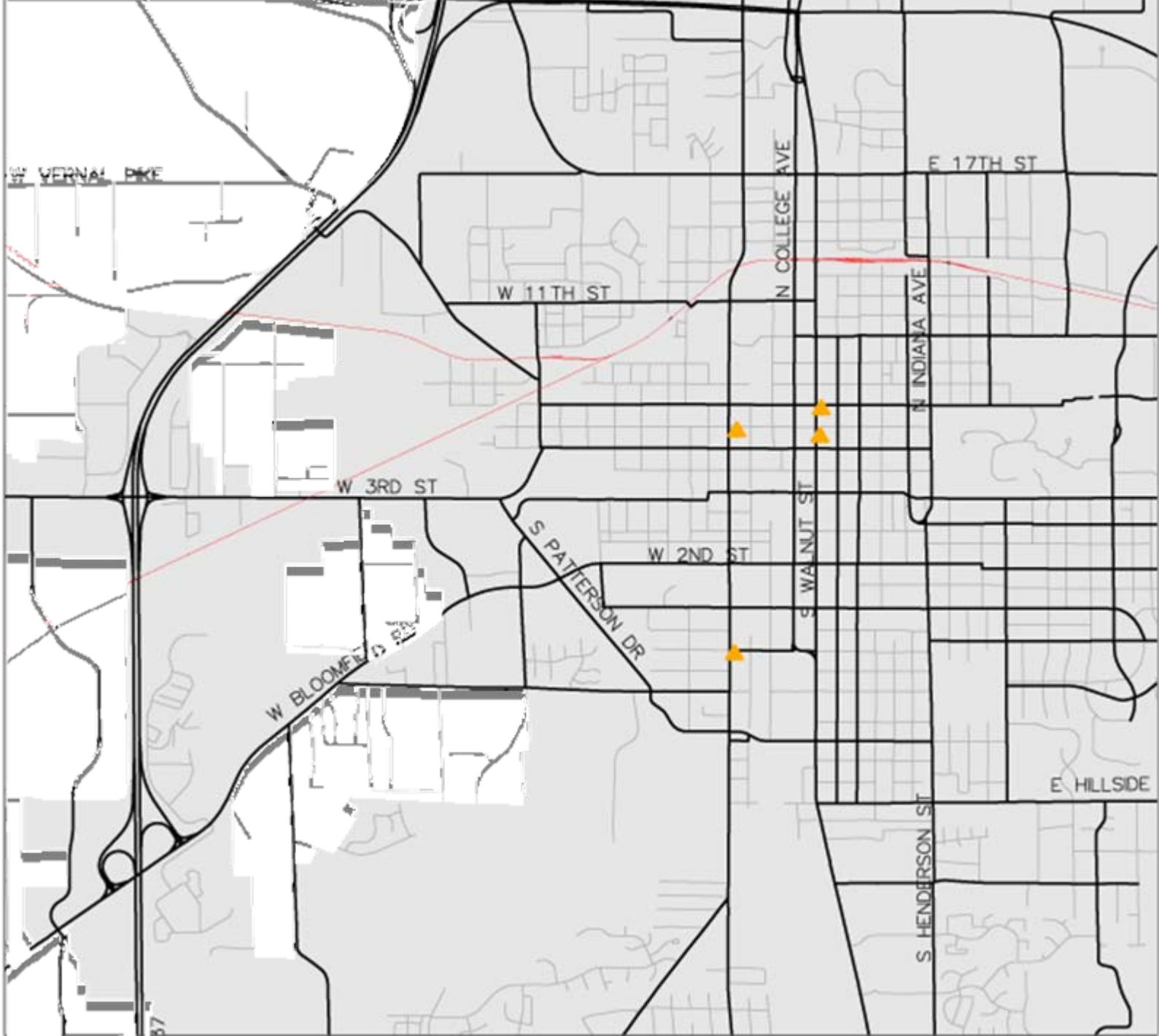
S HENDERSON ST

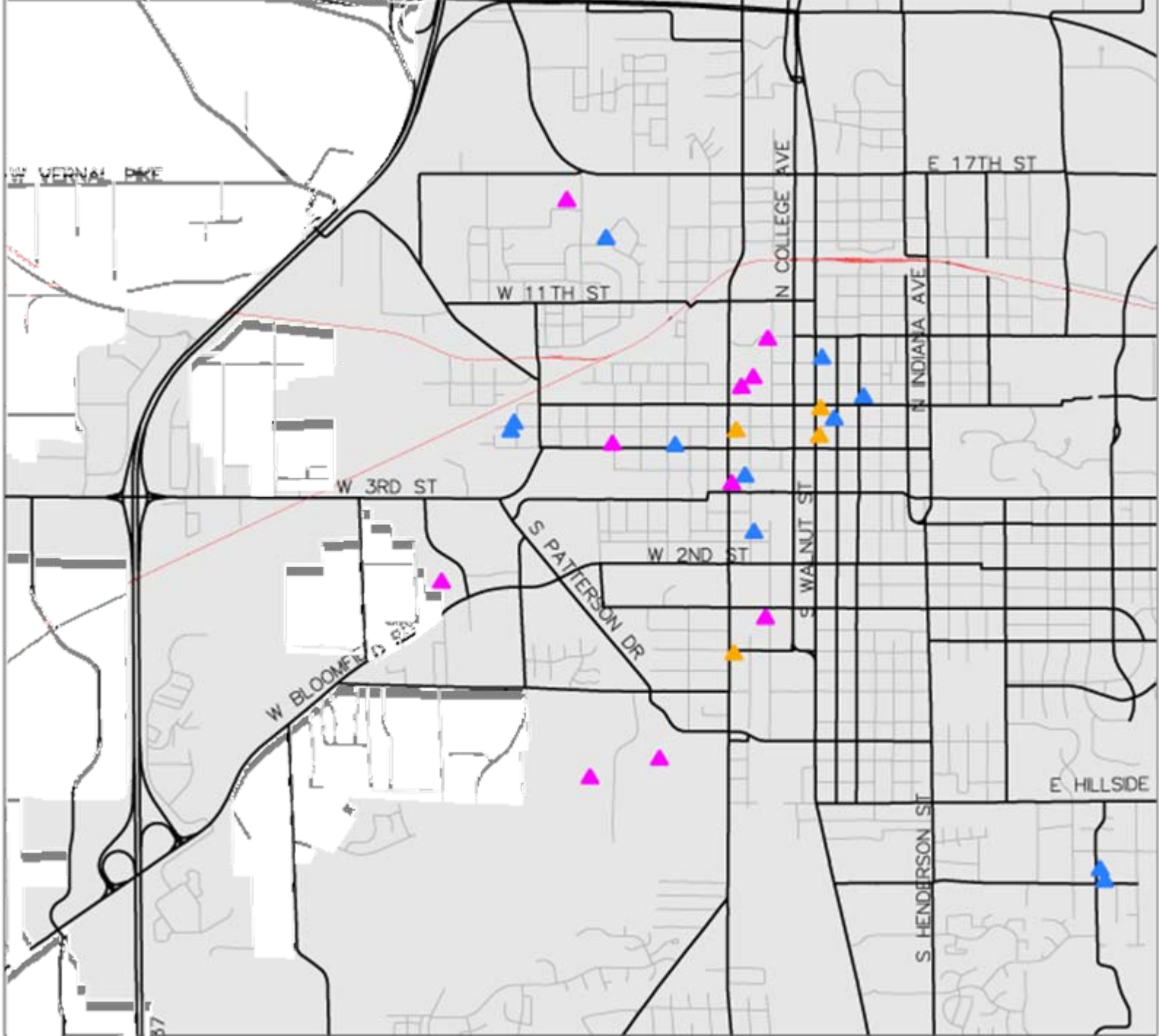
E HILLSIDE

### Legend

Abatement  
Project Type

 Mixed Use





### Legend

Abatement Project Type

- Residential
- Commercial
- Mixed Use





Thank You!

# LEGISLATIVE ITEMS

## RESOLUTION 08-08

### AUTHORIZING THE ALLOCATION OF THE JACK HOPKINS SOCIAL SERVICES PROGRAM FUNDS FOR THE YEAR 2008 AND OTHER RELATED MATTERS

- WHEREAS, the Common Council established the Social Services Funding Committee (Committee) in 1993 to make recommendations to the entire Common Council regarding the allocation of discretionary social services funds and, in 2002, named the program in the honor of Jack Hopkins, who was instrumental as a Council member in the establishment of this funding program; and
- WHEREAS, according to Resolution 02-16, the Committee serves as a standing committee of the Council with five members from within the Council appointed by the President of the Council and with as many as two members added by the Committee from other city entities; and
- WHEREAS, this year the Committee includes Council members Tim Mayer (chair), Isabel Piedmont, Andy Ruff, Susan Sandberg and Mike Satterfield along with Community Development Block Grant Citizen Advisory Committee member, Tony Pizzo and Community and Family Resource Commission member Hans Huffman; and
- WHEREAS, this year the City increased the funding from \$145,000 to \$165,000 and reappropriated \$11,000 of unspent funds from 2007 to bring the total amount for allocation to \$176,000; and
- WHEREAS, the Committee held a preliminary meeting on February 28, 2008 to establish the program procedures for the year; and
- WHEREAS, at that time, the Committee reaffirmed the Policy Statement, which set forth and elaborated upon the following criteria for making their recommendations:
1. The program should address a previously identified priority for social services funds (as indicated in the *Service Community Assessment of Needs (SCAN)*, the City of Bloomington Housing and Neighborhood Development Department's *2005-2010 Consolidated Plan* or any other community-wide survey of social service needs); and
  2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program; and
  3. This investment in the program should lead to broad and long lasting benefits to the community; and
- WHEREAS, by the deadline at 4:00 p.m. on April 7, 2008, 29 agencies had submitted applications seeking approximately \$384,450 in funds (but one agency subsequently withdrew their application); and
- WHEREAS, on April 29, 2008, the Committee met to discuss the applications, drop some from further consideration and raise questions to address by the applicants at the presentation hearing, which was held on May 9, 2008 and where the Committee heard presentations from 20 agencies; and
- WHEREAS, in the days following the presentations, the members of the Committee rated those proposals on a scale of 0 to 5; and
- WHEREAS, on May 19, 2008, the Committee met for a Pre-Allocation meeting and passed a series of preliminary motions that funded 16 applications and these recommendations were adopted by the Committee at the Allocation meeting on May 22, 2008; and
- WHEREAS, funding agreements have been executed by the 16 agencies recommended to receive funds and those agencies understand and agree to abide by the terms of those agreements; and
- WHEREAS, the staff of the HAND department will arrange for the disbursement of the grant funds pursuant to the funding agreements, which will be interpreted by the Chair of the Committee; and

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. The Common Council now allocates one hundred and seventy-six thousand dollars (\$176,000) set aside for the Jack Hopkins Socials Services Funding program in 2008 to the following agencies for the following amounts and in accordance with the funding agreements approved in Section 2:

<b>Agency</b>	<b>Grant Amount</b>	<b>Purpose</b>
Community Kitchen of Monroe County, Inc.	\$2,350.00	To purchase a commercial-grade refrigerator for use at 917 South Rogers Street.
Hoosier Hills Food Bank	\$31,414.00	To purchase a refrigerated cargo van for use in the Meal Share prepared food rescue program
Volunteers in Medicine of Monroe County	\$10,725.00	To purchase computer equipment for three clinical work stations, a monitor and software to improve delivery and lower the cost of medical services.
Shalom Community Center, Inc.	\$11,030.00	To purchase and install food service equipment for the Shalom weekday food program
South Central Community Action Program	\$18,000.00	To cover salaries, materials, stipends, meals, and childcare for the Circles Campaign pilot project
Martha's House, Inc.	\$16,000.00	To cover personnel expenses as bridge-funding to operate shelter services
Mother Hubbard's Cupboard, Inc.	\$24,000.00	To provide bridge-funding to pay for salaries to operate the Mother Hubbard's Cupboard community food pantry
Boys and Girls Clubs of Bloomington	\$17,000.00	To purchase a minibus for the transportation of children
Bloomington Housing Authority with Bloomington Housing Authority Resident Council	\$12,481.00	To help renovate Boys and Girls Club satellite facility at 1033 and 1037 North Summit Street
Stepping Stones, Inc.	\$5,000.00	To help operate the Stepping Stones Independent Living Program for youth aged 16-20 years
Options	\$4,000.00	To purchase refurbished computers, modems and internet services to link between community living homes and the main office
Rhinos Youth Center	\$3,000.00	To purchase chairs for Rhino's youth center at 331 S. Walnut Street
Planned Parenthood of Indiana, Inc.	\$2,500.00	To pay for colposcopies for women with abnormal Pap test results
El Centro Comunal Latino	\$11,000.00	To pay for a person to help operate and evaluate El Centro Comunal Latino's programs as a pilot project
Habitat for Humanity of Monroe County, Inc.	\$4,000.00	To help pay for the renovation of Campbell House for use by agency programs and staff
Christole, Inc.	\$3,500.00	To help pay for the installation of a fire sprinkler system in the group home at 1701 Winslow Road

SECTION 2. The Council approves the funding agreements for these allocations, copies of which are kept in the Council Office and HAND department files, and directs the Office of the Controller to issue checks in the ordinary course of business to the agency once the staff of the Housing and Neighborhood Development Department submit a copy of the signed agreement and the appropriate purchase orders.

SECTION 3. The Council further authorizes the Chair of the Social Services Funding Committee to resolve any questions regarding the implementation of the funding agreements.

SECTION 4. The Council also approves the Report of this Standing Committee of the Common Council, which is comprised of the relevant portions of the packet memo and the related packet materials.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
SUSAN SANDBERG, President  
Bloomington Common Council

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
MARK KRUZAN, Mayor  
City of Bloomington

ATTEST:

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

#### SYNOPSIS

This resolution brings forward the recommendations of the Jack Hopkins Social Services Funding Program Committee. The principal task of the Committee is to recommend funding for local social services agencies which offer proposals consistent with program criteria. Over the last 15 years (1993 – 2007), the City has expended in excess of \$1.3 million dollars to local social services programs. In 2008, the City decided to increase the annual amount of funds for this program from \$145,000 to \$165,000 and to reappropriate an additional \$11,000 of unspent funds from 2007 to bring the total allocation this year to \$176,000. The resolution allocates the social services funds to 16 agency programs, approves the funding agreements with these agencies, accepts the report of the Committee, and authorizes the chair of the Committee to resolve any questions regarding the interpretation of the agreements.

**JACK HOPKINS SOCIAL SERVICES FUNDING PROGRAM**  
**HISTORY OF FUNDS**

<b>Year</b>	<b>Recipient</b>	<b>Purpose</b>	<b>Amount</b>
<b>1993</b>			
	Public Health Nursing Assn.	New facility construction	\$90,000
<b>Total Year Award</b>			<b>\$90,000</b>
<b>1994</b>			
	Middle Way House	Women's and children's transitional facility	\$35,000
	Rhino's All Ages Club	Larger facility for adolescents' activities	\$5,000
<b>Total Year Award</b>			<b>\$40,000</b>
<b>1995</b>			
	Big Brothers / Big Sisters	Office Renovation	\$4,800
	Community Kitchen	Used vehicle to serve meals	\$9,000
	Girls, Inc.	Interior Construction	\$21,700
	Rhino's All Ages Club	Pilot outreach program	\$4,500
<b>Total Year Award</b>			<b>\$40,000</b>
<b>1996</b>			
	Boy's and Girl's Club	Central Air Conditioning	\$3,000
	Dental Care Clinic	Dental Equipment	\$1,450
	Girls, Inc.	Van Purchase	\$10,000
	Head Start	Building and Program Materials; insurance	\$4,400
	Hoosier Hills Food Bank	Refrigerated truck	\$3,800
	Middle Way House	Child care facility	\$17,350
	Shelter, Inc.	Housing for homeless	\$10,000
<b>Total Year Award</b>			<b>\$50,000</b>
<b>1997</b>			
	Community Kitchen	Transport containers to provide meals to at risk youth in after school programs	\$1,300

Hoosier Hills Food Bank	Equipment for Food Repackaging Room for meal rescue program	\$9,200
MCUM	Addition and renovation of child care facility	\$51,000
Options for Better Living	Upgrading phone and voice mail system	\$13,500
Stone Belt Center	Primary network server for computer system	\$15,000
<b>Total Year Award</b>		<b>\$90,000</b>

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**1998**

Boy's & Girl's Club	Renovate and equip facility for a teen center and learning center	\$23,000
Community Kitchen	Purchase upright commercial oven, mobile sheet pan rack, and mats for kitchen floor	\$4,675
Evergreen Institute	Predevelopment costs for senior housing facility; any reimbursements to be applied to purchase of the property	\$17,000
Girls, Inc.	Purchase equipment to implement Operation SMART	\$6,500
Housing Authority	Insulate 8 buildings and purchase hand held carbon monoxide detector	\$5,000
MCUM	Renovate existing building to meet new building code	\$9,925
Options for Better Living	Repair 1991 Club Wagon for client purpose	\$3,000
Rhino's Youth Center	Operate Graffiti Clean-Up; salaries, operating costs	\$10,900
Shelter, Inc.	Renovate Campbell House for child care home; toys, furnishings, equipment	\$10,000
<b>Total Year Award</b>		<b>\$90,000</b>

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**1999**

Amethyst House	New Van	\$10,000
Community Kitchen	Ice machine and freezer	\$4,650
Dental Day Care	Dental chairs and equipment	\$17,144
Evergreen Institute	Residence construction for elderly	\$8,208
Housing Authority	Roof replacements	\$9,300
Head Start	Classroom equipment	\$10,125
Hoosier Hills Food Bank	Cooler and condensing unit	\$14,394
MCUM	Equipment for food area	\$11,850
Mother Hubbard's Cupboard	Refrigeration unit	\$1,029

Planned Parenthood	Exam table for handicapped	\$5,000
Shelter, Inc.	Training (conference) for new program	\$4,300
Stone Belt	Industrial sewing machines	\$4,000

**Total Year Award            \$100,000**

**2000**

<b>June</b>	Abilities Unlimited	Equipment for loan to persons with disabilities	\$3,498
	Center for Behavior Health	Floor covering for facility	\$7,000
	Citizens' Advocacy Coalition	Training and printed materials for a one-to-one advocacy program for persons with disabilities	\$1,500
	Community Kitchen	Eight dining tables	\$2,460
	Housing Authority	Outdoor lighting at two facilities	\$7,045
	Dental Care Clinic	To acquire used equipment	\$7,000
	Family Solutions	To buy audio/visual equipment and software for parenting library	\$714
	Girls', Inc.	For supplies and equipment for summer camp program and two car infant seats	\$2,303
	Hoosier Hills Food Bank	One low-lift pallet truck and three sets of racking	\$4,549
	Middle Way House	To construct addition onto their shelter	\$10,000
	Middle Way House	To buy and install security devices for two facilities	\$2,426
	Options for a Better Living	To buy materials, computer, and furniture for resource library for persons with disabilities	\$5,000
	Stone Belt Arc, Inc.	For equipment and software for "compuplay" facility for children with disabilities	\$11,500

**Total Award for June 2000            \$64,995**

**2000**

<b>Oct</b>	Abilities Unlimited	To purchase loaner equipment for persons with disabilities	\$3,000
	American Red Cross	To convert a van to a mobile supply vehicle for disaster relief	\$1,600
	Amethyst House	Rebuild foundation of Womens' facilities	\$7,500
	Bloomington Hospital - Home Health Services	Implement a pilot healthcare program for local inmates after release from jail	\$3,000



Big Brothers / Big Sisters & Boy's and Girl's Club	To expand hours and activities for children at their Crestmont Site	\$9,500
Family Services - CASA	Hire staff for tracking services and measuring outcomes	\$3,200
Girls', Inc.	For the Friendly PEERsuasion Program	\$2,500
Girls', Inc. - Reading Renegades	For books, refreshments, and misc. equipment for after school reading program	\$620
Middle Way House	To buy an Industrial Grade document scanner for Confidential Document Destruction Program	\$3,210.95
Mother Hubbard's Cupboard	To establish a new southside food pantry in concert with the Community Kitchen and the Perry Township Trustees	\$9,000
Rhino's Youth Center	To construct a radio studio at center	\$2,000

**Total Awards for October 2000      \$45,130.95**

**2001**

American Red Cross (Monroe County Chapter)	To purchase tables and chairs for community classroom	\$5,100
Big Brothers Big Sisters of Monroe County, Inc.	To purchase and install windows and doors for its facility	\$8,779
Bloomington Housing Authority	To purchase and install outdoor lighting for Walnut Woods complex	\$6,502
Center for Behavioral Health	To purchase counseling software for children	\$1,639
Community Kitchen of Monroe County, Inc.	To purchase equipment for second food preparation and distribution site	\$10,721
Hoosier Hills Food Bank	To purchase food for city residents	\$3,000
Middle Way House, Inc.	To support pilot childcare nutrition program/enterprise by paying salaries of cook	\$23,885
Monroe County United Ministries	To pay rent and utilities for city residents at risk of being dislocated	\$32,884
My Sister's Closet of Monroe County	To purchase display, tagging, and laundry equipment for clothing donation program	\$1,130
Options for Better Living	To purchase CPR training equipment to train staff	\$4,966
Planned Parenthood	To purchase equipment to test for anemia	\$1,394

**Total Awards for June, 2001      \$100,000**

**2002**

Amethyst House, Inc.	To help rebuild and expand the men's facility by restoring the historic façade.	\$20,000
Area 10 Agency on Aging	To purchase equipment for the Food Pantry at the Girls, Inc. site	\$1,475
Big Brother Big Sisters of Monroe County	To purchase computer equipment for recruitment and training initiative	\$3,623
Bloomington Area Arts Council/JWAC	To purchase a raku kiln and other equipment for the art education program.	\$2,895
Center for Behavioral Health (Children's Services)	To purchase equipment and fund 4 programs serving children and their parents	\$3,952
Community Kitchen of Monroe County, Inc.	To purchase a copy machine shared with Shelter, Inc. and aprons, and hairnets	\$3,639
Girls Incorporated	To pay for the salary of the director of the after-school and summer youth programs.	\$15,000
Girls Scouts of Tulip Trace Council	To purchase 2 learning modules for the agency's Family Life Education Program.	\$2,148
Indiana Legal Services, Inc.	To pay for the salary of an attorney as well as printing and publication expenses related to the new Housing Law Center.	\$20,000
Mental Health Association in Monroe County	To start-up five new support groups and to publish an updated version of the directory of mental health services.	\$10,192
Mother Hubbard's Cupboard, Inc.	To fund a new nutrition education program	\$5,000
Options for Better Living	To purchase materials for a program between Options and Center for Behavioral Health to address persons with dual diagnosis	\$5,000
Planned Parenthood	To purchase an autoclave for the purpose of sterilizing instruments.	\$1,495
Rhino's Youth Center	To purchase audio and video editing equipment for after-school programming.	\$8,264
Shelter, Inc.	To purchase new appliances for Campbell House	\$2,317
South Central Community Action Program, Inc.	To establish a revolving loan program for auto repairs of clients	\$5,000

**Total Awards for June, 2002                    \$110,000**

**2003**

Amethyst House, Inc.	To purchase and install a stairway elevator at Men's House facility	\$4,521
Area 10 Agency on Aging	To pay for 50% of the annual wage for the Food Pantry/Emergency Food VISTA	\$4,614
Big Brothers Big Sisters	To pay for Program Manager and program expenses for Girl's Inc.'s Teen Outreach LEAP Program	\$11,904
Bloomington Area Arts Council	To pay for at least 50 scholarships for at-risk low-income city youth to participate in John Waldron Education Program	\$4,250
Boys & Girls Club	Job Development Specialist for TEENS supreme Career Prep Program	\$25,000
Citizens Advocacy	Preparation and distribution of a quarterly newsletter for Citizens Advocacy Program	\$3,000
Community Kitchen	Replace fire suppression system, loading dock, and 60 chairs for the S. Rogers site	\$10,104
Family Services Association	Purchase laptop computer, LCD projector, and carrying cases to promote activities, train	\$3,000
Middle Way House, Inc.	Purchase thermal carriers; pots, pans, and food trays; and, dishwasher proof dishes and flatware in order to extend program to Area 10 Agency on Aging	\$4,100
MCUM	Subsidize childcare costs for low-income households within the City	\$20,000
Options for Better Living	Pay for materials for its resource library and speaker fees related to the Family Partnership	\$1,725
People & Animal Learning Services, Inc. (PALS)	Purchase and install tow hydraulic mounting lifts to be used for and owned by the PALS therapeutic riding program	\$3,400
Planned Parenthood	Purchase four computers for its 421 South College facility	\$3,600
Shalom Community Center	Pay for six phone sets and install three new phone lines at its 219 East 4 <sup>th</sup> Street facility	\$1,900
South Central Community Action Program	Pay for the development of computer software	\$6,292

Templeton Elementary School	Pay for food and supplies for its Kinder Camp summer program to serve children entering kindergarten or the first grade	\$2,580
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**Total Awards for June, 2003                    \$110,000**

**2004**

Big Brothers Big Sisters	Purchase a server, related equipment, and software to implement Phase I of its long range service plan	\$4,500
Boys & Girls Club	Pay for salaries, transportation, and other operating costs related to the No Kid Left Behind Program	\$8,000
Citizens Advocacy	Pay to print 4,000 brochures, fact sheets, and handouts, as well as approximately 500 informational guides to help recruit advocates	\$1,180
Community Kitchen	Replacing a door and dishwashing machine, purchase a garbage disposal and kitchen grade metal shelving	\$7,780
El Centro Comunal Latino	Purchase software, office equipment, and furniture for a central office & meeting space	\$1,500
Girls Incorporated	Pay a portion of the cost of one used bus	\$10,000
Hoosier Hills Food Bank	Pay for renovations to the facility	\$13,294
Martha's House	Pay for salaries and operational costs needed to operate 28-bed emergency shelter & facilitate a new self-sufficiency & outreach program	\$17,823
Mental Health Assoc/Family Services Association	Pay for computer equipment and a portion of salaries for a Jail Diversion Specialist – to find other means for handling non-violent, mentally ill offenders	\$10,000
Middle Way House, Inc.	Pay a portion of salary and benefits for a Housing Specialist who will develop a cooperative housing program & facility for low-income women	\$7,500
Monroe County United Ministries	To subsidize child care services for low-income city residents primarily during the summer months	\$15,000
Planned Parenthood	To purchase 6 sets of cervical biopsy equipment	\$2,923
Rhino's Youth Services	To purchase 4 portable 250 GB hard drives, a multi-media PC with monitor, and other equipment	\$5,000
Shalom Community Center	To pay for a part-time Food Service Coordinator to expand its breakfast & lunch program as well as train & provide work experience	\$5,500

**Total Awards for June, 2004                    \$110,000**

**2005**

Big Brothers Big Sisters of South Central Indiana	Salary of Partnership Coordinator for a multi-year Capacity Building project	\$5,000
Bloomington Hospital/ Community Health Education	Facilitator salary for New Parents Initiative for the third year	\$3,000
Bloomington Housing Authority	Washers, dryers, vacuum cleaners and accessories, for Lice Program	\$5,000
Community Justice & Mediation Center (CJAM)	Personnel, training, and recruitment expenses for constructive conflict resolution program for Black and Multi-racial youth	\$1,400
Community Kitchen of Monroe County, Inc.	Replace produce cooler and purchase food trays for free meal service	\$4,100
Habitat for Humanity of Monroe County	Two heaters and insulation for Habitat ReStore facility	\$4,100
Martha's House, Inc.	Pay salary for Assistant Director and House Managers of the Emergency Shelter program	\$12,500
Middle Way House, Inc.	Steel ramp, tow bar loops, lifts for Confidential Document Destruction	\$10,000
Monroe County United Ministries, Inc.	Caseworker salary for Emergency Services program	\$16,000
Options for Better Living, Inc.	Modify wheelchair accessible van for community participation program	\$7,500
Planned Parenthood of Indiana, Inc. (PPIN)	Security cameras and equipment for the facility at 421 S. College Ave.	\$1,500
Rhino's Youth Center	Construction of bathrooms and upgrade of heating and cooling system for Rhino's Youth Center at 330 South Walnut Street.	\$22,900
Shalom Community Center, Inc.	Vertical lift for Shalom Center annex at 110 S. Washington St.	\$9,000
South Central Community Action Program, Inc. Head Start	Furnishings, equipment and cognitive materials for Head Start classrooms at Templeton and Summit schools	\$8,000
South Central Community Mental Health Centers, Inc.	Training, consultation and licensing for Functional Family Therapy program	\$10,000

Stone Belt Arc.	Salary for a Curriculum Specialist for new Career Advancement program	\$5,000
<b>Total Awards for 2005</b>		<b>\$125,000</b>

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**2006**

Amethyst House	To pay for property and liability insurance, utilities, food, and salaries needed to operate the Men's House at 215 North Rogers.	\$8,000.00
The Area 10 Council on Aging of Monroe & Owen Counties, Inc.	To purchase IRis online software for the Go Live with 211 Infoline initiative.	\$2,187.33
Big Brothers Big Sister of South Central Indiana	To reconfigure and repair the roof and restore water-damaged areas at 418 South Walnut.	\$8,109.00
Bloomington Hospital Positive Link	To purchase portable hot boxes, portable coolers, and related supplies for the Nutrition Links program.	\$1,150.00
Boys & Girls Club of Bloomington	To pay for staffing, supplies, food, and rent for the Crestmont Youth Camp.	\$8,160.00
Center for Behavioral Health	To pay for car repairs and garage insurance for the Wheels to Work program.	\$1,816.67
Community Justice and Mediation Center	To pay for printing a conflict resolution handbook, purchasing conflict resolution materials, and personnel expenses for outreach and instruction.	\$2,170.00
Community Kitchen of Monroe County, Inc.	To purchase and repair a used van from Girls, Inc.	\$8,401.64
El Centro Comunal Latino	To purchase a portable DLP projector and laptop and provide stipends for speakers for the Informat Series initiative.	\$2,468.51
First Christian Church	To purchase two jumbo storage cabinets, an upright freezer, and supplies for the Gathering Place.	\$1,250.00
Girls Incorporated of Monroe County	To pay for personnel expenses for a half-time Program Specialist and purchase Commit to be Fit support materials.	\$1,950.40
Hoosier Hills Food Bank, Inc.	To install lights, replace door, reinstall floor scale, and purchase safety equipment for two trucks.	\$6,670.00
Martha's House Inc.	To pay for personnel expenses for the Martha's House homeless shelter.	\$8,000.00

Mental Health Alliance	To pay for personnel expenses for a Mental Health Community Coordinator and Office Manager and for the purchase of: resource guides, supplies, telephone expenses, travel costs, audit insurance, equipment leases and items for the Material Support Program (	\$13,532.80
Middle Way House, Inc.	To pay for the personnel expenses of the Childcare Program Coordinator.	\$12,000.00
Monroe County United Ministries	To pay for personnel expenses of an additional social worker for the Emergency Services program.	\$20,000.00
Mother Hubbard's Cupboard, Inc.	To pay for the purchase and installation of one two-door freezer unit and one two-door refrigeration unit.	\$6,670.00
Options for Better Living, Inc.	To format and rebuild computers and install modems and software as part of the Equalizing with E-cycling program.	\$4,000.00
Pinnacle School (dePaul Reading & Learning Association, Inc.)	To purchase specialized teaching materials.	\$4,394.67
Planned Parenthood of Indiana	To install cabinetry and purchase files and furniture for the front desk renovation.	\$2,440.00
Shalom Community Center	To purchase a communication system and a technology system network that includes both server and software to be installed at 110 SouthWashington, Bloomington, Indiana.	\$7,809.18
South Central Community Action	To pay for personnel expenses incurred as part of the	\$2,230.80
Teachers Warehouse	To purchase shelving and help pay for overhead costs.	\$2,000.00
<b>Total Awards for 2006</b>		<b>\$135,411</b>

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**2007**

Bloomington Hospital Positive Link	To pay for transportation assistance, training materials, and client services materials for the Mpowerment group support program.	\$2,360.00
Bloomington Housing Authority	To pay for the salary for the Neighborhood Nurse and supplies for the Neighborhood Nurse program.	\$5,600.00

El Centro Comunal Latino	To provide compensation for the Program Coordinator Position whose duties include supervising and directing three existing programs and implementing two new programs.	\$11,000.00
Community Kitchen of Monroe Col	To purchase and install a walk-in cooler and freezer for the 917 South Rogers facility.	\$29,800.00
Martha's House, Inc.	To pay for a commercial washer and dryer for the emergency shelter.	\$2,400.00
Middle Way House, Inc.	To pay for salaries, taxes, and benefits for House Manager and weekend staff for the Emergency Shelter.	\$6,500.00
Monroe County United Ministries, I	To subsidize affordable childcare costs for working families residing in the City.	\$28,080.00
My Sister's Closet	To purchase equipment for resale store of women's workforce clothing and a display case to inform the public about the program.	\$2,500.00
Planned Parenthood of Indiana, Inc	To pay for wellness exams for the Friend to Friend Patient Pass program which serves low-income women in the City of Bloomington.	\$5,000.00
Shalom Community Center, Inc.	To purchase and install a three-compartment deep well sink and convection oven for the Shalom Community Center currently located at 219 E. 4th Street.	\$5,450.00
South Central Community Action P	To purchase and install additional surfacing material for the Arlington Park and Lindbergh Center playgrounds.	\$5,000.00
Stepping Stones	To purchase tutoring and back-to-school supplies for the Stepping Stones, Inc. Tutoring program.	\$1,314.00
Stone Belt Arc, Inc.	To renovate quadrant of manufacturing center for production of client-designed and manufactured fine art pieces.	\$7,746.00
Volunteers in Medicine of Monroe (	To purchase computer equipment, commercial grade multi-function printer, subscription to messaging system, and IT network and support for a new, community health care clinic for uninsured residents of Monroe and Owen counties.	\$32,250.00
<b>Total Awards for 2007</b>		<b>\$145,000.00</b>





## City of Bloomington Office of the Common Council

**To:** Directors of Social Services Programs Serving City Residents  
**From:** Timothy Mayer, Chair of the Jack Hopkins Social Services Funding Committee,  
Bloomington Common Council  
**Re:** Invitation to Apply for Social Services Funding  
**Date:** March 3, 2008

The City of Bloomington Common Council's Jack Hopkins Social Services Funding (JHSSF) Committee is accepting applications for use of \$165,000 in social services funds. This figure includes an added \$20,000 dedicated by the Mayor and Common Council for the 2008 fiscal year. Since 1993, the Committee has granted over \$1.3 million to agencies who serve our community's most vulnerable residents. In the past, the Committee has funded initiatives such as: construction of a public health facility, fixing a collapsed foundation for a recovery program, purchasing equipment for a food bank, and buying materials for a teen parenting project.

The Committee is composed of five members of the Common Council and two members representing City entities. This year, the Council representatives are: Isabel Piedmont, Tim Mayer, Andy Ruff, Susan Sandberg and Mike Satterfield. Dr. Anthony Pizzo of the Community Development Block Grant Citizen Advisory Committee for Social Services and Hans Huffman of the Community and Family Resource Commission complete the Committee.

The JHSSF program allocates funds based on the criteria described below. Any proposal must satisfy these criteria to be considered for funding. To be eligible, a program must:

- **Address a previously-identified priority for social services funding** (as indicated in the *Service Community Assessment of Needs (SCAN)*<sup>1</sup>, City of Bloomington, Housing and Neighborhood Development Department's *2005-2010 Consolidated Plan*<sup>2</sup> or any other community-wide survey of social service needs).

Such priorities include funds for basic services (food, shelter or healthcare) or other services to City residents who are: low-moderate income, under 18-years old, elderly, affected with a disability or are otherwise disadvantaged; and

- **Ask for JHSSF funds as a one-time investment in a social service initiative**  
This restriction is intended to encourage innovative projects and to allow the funds to address changing community circumstances. Therefore, an agency should not rely on JHSSF from year-to-year to fund on-going costs (e.g., personnel); and
- **Leverage matching funds or other fiscal mechanisms** (e.g., in-kind contributions, collaborative partnerships, etc.) to maximize JHSSF dollars; and
- **Make a broad and long-lasting contribution to our community**  
As co-founder of the JHSSF program, Jack Hopkins put it: "[P]riority should be given to projects or programs where investments now will have a positive, long-term spillover effect (such as reduced susceptibility to...diseases, decreased absences from school, reducing lost time from work, [alleviating the effects of poverty]...etc.). Historically, this criterion has excluded funding events or celebrations.

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<sup>1</sup> <http://www.bloomington.in.us/~scan/>

<sup>2</sup> [http://www.bloomington.in.gov/hand/block\\_grants/con\\_plan\\_final.pdf](http://www.bloomington.in.gov/hand/block_grants/con_plan_final.pdf)

**Additionally, any application must also meet the following requirements:**

- The program for which funding is sought **must primarily benefit City residents**; and
- The application must request a **minimum of \$1,000** for JHSSF; and
- The applicant must be a **501(c)(3)** (or be sponsored by one). In the event the applicant is not a 501(c)(3) but is sponsored by one, the sponsoring agency must provide a letter acknowledging its fiscal relationship to applicant. (Know that the Committee may request further information about this relationship); and
- **One application per agency**. The Committee encourages cooperative efforts among agencies; however, know that these cooperative applications will be attributed to the lead agency, serving as fiscal agent.

**How to apply**

If your agency wishes to apply for these funds, please submit the following:

- A **two-page statement** describing the mission of the agency and indicating how much money is being requested, what it would be used for, and how this request meets the above three criteria; and
- The attached **information sheets**; and
- A **simple program budget** detailing the use of these funds (please check your math); and
- A **year-end financial statement**, providing both fund balances and total revenue & expenditures; and
- Signed, **written estimates** should accompany all requests **for the funding of capital improvements**.

**APPLICATION DEADLINE**

All applications must be received by the Council Office (401 N. Morton, Ste. 110)

by

**MONDAY, APRIL 7, 2008 -- 4:00 PM**

*No late applications accepted.*

**Living Wage Requirements:**

Beginning in 2008, some not-for-profit agencies receiving Jack Hopkins Funds will be required to begin the phase-in period of their living wage obligation as defined in the City's *Bloomington Municipal Code* §2.28. An agency is subject to the Living Wage Ordinance, **only if all three** of the following are true:

- 1) the agency has at least **15 employees**; *and*
- 2) the agency **receives \$25,000 or more** in assistance from the City **in the same calendar year**; *and*
- 3) at least \$25,000 of the funds received are for the **operation of a social services program**, not for physical improvements.

An agency who meets all three criteria is not obligated to pay the full amount of the living wage in the first two years they received assistance from the City. During this two-year period, the agency must take steps to reduce the gap between its wages and the living wage by fifteen percent in the first year, and by thirty-five percent in the second year. For 2008, the living wage is \$10.71 per hour. Please visit *A Non-Profit's Guide to the Living Wage* on the JHSSF Committee's website for more information. <http://bloomington.in.gov/council/funding.php> .

### Helpful Hints

- Consider attending the Voluntary Technical Assistance Meeting on Thursday, March 27, 2008 at 4:00 p.m.; and
- Read the enclosed 2008 JHSSF Schedule for notable dates such as when applicants will be asked to present their applications to the Committee; and
- Be prepared to enter into a Funding Agreement by June 2, 2008 if recommended for funding; and
- Plan to spend the funds and seek reimbursements in 2008 unless you specifically request more time in the Funding Agreement; and
- Learn more about the Committee's funding criteria by reading the *Elaboration of Criteria and Funding Statement* found at: [www.bloomington.in.gov/council/funding.php](http://www.bloomington.in.gov/council/funding.php)

## **2008 JACK HOPKINS SOCIAL SERVICE FUNDING PROGRAM SCHEDULE**

### WHAT

### WHEN & WHERE

Request for Applications Issued

Monday, March 3, 2008

Technical Assistance Meeting for Applicants

Thursday, March 27, 2008 -- 4 PM, McCloskey Room

### **Application Deadline**

**Monday, April 7, 2008 by 4 PM in Council Office**

Initial Review and Elimination of Some Applications

Tuesday, April 29, 2008 – 5 PM, Hooker Room

Invited Agencies Present before the Committee \*

Friday, May 9, 2008 – 4 PM, Council Chambers

Committee Discusses Funding Recommendations  
at Pre-Allocation Meeting

Monday, May 19, 2008 – 5 PM, Council Library

Committee Recommends Allocation of Funds

Thursday, May 22, 2008 – 4 PM, Council Chambers

Agencies to Confirm & Sign Funding Agreements

by Monday, June 2, 2008, Noon

Common Council Acts on the Recommendations

Wednesday, June 18, 2008, 7:30 PM

HAND Technical Assistance Meeting  
Regarding Claims & Reimbursements \*

Tuesday, June 24, 2008, 8:30 AM

\* *Please note that these are the only two meetings agencies are required to attend; any other meetings listed above are ones in which agency attendance is optional.*

**Assistance with Applications**

The application process is designed to be as simple as possible; however, should you have questions you may call Daniel Sherman or Stacy Jane Rhoads in the Council Office at 349-3409. Marilyn Patterson, Program Manager in the Housing and Neighborhood Development Department, is also happy to help prepare applications; Marilyn can be reached at 349-3577. You may contact the Committee members at 349-3409 or [council@bloomington.in.gov](mailto:council@bloomington.in.gov).

Thank you for all you do to make our community a better place.

Sincerely,

Timothy Mayer, Chair  
2008 Jack Hopkins Social Services Funding Committee  
City of Bloomington Common Council



City of Bloomington  
Office of the Common Council

**Jack Hopkins Social Services Funding Program**

**Elaboration of the  
Three Criteria for Evaluating and Awarding Grants  
And  
Other Policies**

Elaboration of Three Funding Criteria

In 1993 Jack Hopkins wrote a letter to the Committee outlining a set of criteria for the use of these social services funds. Aside from referring to a more recent community-wide survey, those criteria have served as the basis for allocating the funds ever since. The following is an elaboration of that policy approved by the Committee.

- 1. The program should address a previously identified priority for social services funds (as indicated in the *Service Community Assessment of Needs (SCAN)*, the *City of Bloomington Housing and Neighborhood Development Department's 2005-2010 Consolidated Plan* or any other community-wide survey of social service needs);**

**“priority for social services funds”**

*The Common Council has used these funds for programs that provide food, housing, healthcare, or other services to city residents who are of low or moderate income, under 18-years of age, elderly, affected with a disability, or otherwise disadvantaged.*

*City Residency - Programs must primarily serve City residents. Individual programs have occasionally been located outside of the City but, in that case, social services funds have never been used for capital projects (e.g. construction, renovation, or improvement of buildings).*

*Low income - Programs primarily serving low-income populations are given a high priority.*

*Emergency Services – Programs primarily providing emergency services (e.g. food, housing, and medical services) will be given a high priority.*

**2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, make a significant contribution to the program; and**

**a. “one-time Investment”**

*This restriction is intended to encourage innovative projects and to allow the funds to address changing circumstances. For those reasons, it discourages agencies from relying on these funds from year to year and from using these funds to cover on-going costs, particularly those relating to personnel.*

*Operational Costs*

*Such costs are not generally considered a “one time investment,” but will be eligible for funding in two circumstances: first, when an agency is proposing start-up funds or a pilot project and demonstrates a well developed plan for funding in future years which is independent of this funding source; or second, when an agency demonstrates that an existing program has suffered a significant loss of funding and requires “bridge” funds in order to continue for the current year.*

*Renovation versus Maintenance*

*Costs associated with the renovation of a facility are an appropriate use of these funds, while the costs associated with the maintenance of a facility are considered part of the operational costs of the program and, when eligible, will be given low priority. When distinguishing between these two concepts the Committee will consider such factors as whether this use of funds will result in an expansion of services or whether the need was the result unforeseen circumstances.*

*Conferences and Travel*

*Costs associated with travel or attending a conference will generally be considered as an operating cost which, when eligible, will be given low priority.*

*Computer Equipment*

*Generally the costs associated with the purchase, installation, and maintenance of personal computers and related equipment will be considered an operational cost and, when eligible, be given low priority. However, the costs associated with system-wide improvements for information and communication technologies, or for specialized equipment may be considered a one-time investment.*

**b. “through matching funds or other fiscal leveraging, make a significant contribution to the program”**

*In the words of Jack Hopkins, who originally proposed these criteria, investments “should be leveraged wherever possible by matching from other sources.” Agencies may demonstrate such leveraging by using matching funds, working in partnership with other agencies, or other means.*

*Applications from City Agencies and Other Property Tax Based Entities*

*Over the years the Council has not funded applications submitted by city departments. This appears to be based on the theory that the departments have other, more appropriate avenues for requesting funds and should not compete against other agencies, which do not have the benefit city resources at their disposal. And, while never clearly stating they were ineligible, the Council has also not generally funded applications from agencies whose primary revenues derive from property taxes.*

3. This investment in the program should lead to broad and long lasting benefits to the community.

**“broad and long lasting benefits to the community”**

*Again, in the words of Jack Hopkins, “priority should be given to projects or programs where investments now will have a positive, long-term spillover effect (such as reduced susceptibility to ...diseases, decreased absences from school, reducing lost time (from work) ..., etc).*

*Funding of Events and Celebrations Discouraged*

*Historically the Council has not funded applications that promote or implement events or celebrations. It appears that this is based upon the conclusion that these occasions do not engender the broad and long-lasting effects required by this third criterion.*

## Other Policies and the Reasons for Them

### **Agency acting as fiscal agent must have 501(c) (3) status**

The agency which acts as the fiscal agent for the grant must be incorporated as a 501(c)(3) corporation. This policy is intended to assure that grant funds go to organizations: 1) with boards who are legally accountable for implementing the funding agreements; and 2) with the capability of raising matching funds which is an indicator of the long-term viability of the agency.

### **One application per agency**

Each agency is limited to one application. This policy is intended to: 1) spread these funds among more agencies; 2) assure the suitability and quality of applications by having the agency focus and risk their efforts on one application at a time; and 3) lower the administrative burden by reducing the number of applications of marginal value. Given the benefits flowing from cooperative efforts among agencies, applications that are the product of the efforts of more than one agency will be attributed only to the agency acting as the fiscal agent.

### **\$1,000 Minimum Dollar Amount for Request**

This is a competitive funding program involving many hours on the part of staff and the committee members deliberating upon and monitoring proposals. The \$1,000 minimum amount was chosen as a good balance between the work expended and the benefits gained from awarding these small grants.

### **Funding Agreement – Reimbursement of Funds –Expenditure Before End-of-the-Year**

The Housing and Neighborhood Development (HAND) Department has been monitoring the funding agreements since 2001. In order to be consistent with the practices it employs in monitoring CDBG and other funding programs, the funding agreements provide for a reimbursement of funds. Rather than receiving the funds before performing the work, agencies either perform the work and seek reimbursement, or enter into the obligation and submit a request for the city to pay for it.

And, in order to avoid having the City unnecessarily encumber funds, agencies should plan to expend and verify these grants before December of the year the grants were awarded, unless specifically approved in the funding agreement. Please note that funds encumbered from one calendar year to the next cannot be reimbursed by use of the City's credit cards.



**Common Council  
Jack Hopkins Social Services Funding Committee  
May 22, 2008, 4:00 pm  
Council Library (Suite 110)  
401 N. Morton St.**

**COMMITTEE RATINGS & ALLOCATION RECOMMENDATIONS  
RANK ORDER**

AGENCY	REQUEST	RECOMMENDED ALLOCATION	RATING AVERAGE
Community Kitchen of Monroe County, Inc.	\$2,350.00	\$2,350.00	4.96
Hoosier Hills Food Bank	\$31,414.63	\$31,414.00	4.75
Volunteers in Medicine of Monroe County	\$10,725.00	\$10,725.00	4.46
Shalom Community Center, Inc.	\$11,030.00	\$11,030.00	4.44
South Central Community Action Program Head Start	\$19,164.08	\$18,000.00	4.43
Martha's House, Inc.	\$20,333.26	\$16,000.00	4.32
Mother Hubbard's Cupboard, Inc.	\$30,000.00	\$24,000.00	4.21
Boys and Girls Clubs of Bloomington	\$21,000.00	\$17,000.00	4.04
Bloomington Housing Authority with Bloomington Housing Authority Resident Council	\$17,550.00	\$12,481.00	4.01
Stepping Stones, Inc.	\$10,188.00	\$5,000.00	3.71
Options	\$7,094.00	\$4,000.00	3.57
Rhinos' Youth Center	\$6,060.95	\$3,000.00	3.46
Planned Parenthood of Indiana, Inc.	\$5,000.00	\$2,500.00	3.36
Habitat for Humanity of Monroe County, Inc.	\$17,616.86	\$4,000.00	3.07
El Centro Comunal Latino	\$23,000.00	\$11,000.00	3.07
Christole, Inc.	\$7,000.00	\$3,500.00	3.00
Middle Way House, Inc.	\$55,000.00	\$0.00	2.93
Family Service Association of Monroe County	\$10,390.00	\$0.00	2.86
Area 10 Agency on Aging	\$23,500.00	\$0.00	2.75
Big Brothers Big Sisters of South Central Indiana	\$7,905.00	\$0.00	2.75
<b>TOTAL</b>	<b>\$336,321.78</b>	<b>\$176,000.00</b>	



**CITY OF BLOOMINGTON  
COMMON COUNCIL**

**2008**

**JACK HOPKINS SOCIAL SERVICES  
FUNDING PROGRAM**

**APPLICATIONS & SUMMARIES**

## Index – Alpha Order

Agency	Request	Page
1. Area 10 Agency on Aging	\$23,500.00	1
2. Big Brothers Big Sisters of South Central Indiana	\$7,905.00	9
3. Bloomington Area Arts Council	\$2,620.80	21
4. Bloomington Housing Authority (w/ Resident Council)	\$17,550.00	41
5. Boys and Girls Clubs of Bloomington	\$21,000.00	63
6. Camp Kesem	\$9,400.00	83
7. El Centro Comunal Latino	\$23,000.00	89
8. Christole, Inc.	\$7,000.00	99
9. Community Kitchen of Monroe County, Inc.	\$2,350.00	109
10. Family Service Association of Monroe County	\$10,390.00	121
11. First United Church	\$1,200.00	129
12. Girls Inc. of Monroe County	\$2,500.00	137
13. Habitat for Humanity of Monroe County, Inc.	\$17,616.86	147
14. Hoosier Hills Food Bank	\$31,414.63	167
15. Martha's House Inc.	\$20,333.26	181
16. Middle Way House, Inc.	\$55,000.00	189
17. Mother Hubbard's Cupboard, Inc.	\$30,000.00	203
18. My Sister's Closet	\$13,200.95	211
19. New Leaf – New Life, Inc.	\$6,270.00	221
20. Options	\$7,094.00	229
21. Pinnacle School	\$5,585.00	245
22. Planned Parenthood of Indiana, Inc.	\$5,000.00	251
23. Rhinos' Youth Center	\$6,060.95	265
24. St. Vincent de Paul Society	\$4,847.74	271
25. Shalom Community Center, Inc.	\$11,030.00	285
26. South Central Community Action Program Head Start	\$19,164.08	297
27. Stepping Stones, Inc.	\$10,188.00	309
28. Teachers Warehouse	\$2,500.00	317
29. Volunteers in Medicine of Monroe County	\$10,725.00	323

**Total Amount Requested**

**\$384,446.27**

**Mission** Area 10 Agency on Aging (Area 10), is a private, not-for-profit corporation serving elderly and disabled persons in Monroe & Owen Counties. It is one of 16 of such in Indiana. Their mission is to improve the quality of life and celebrate the independence, health and dignity of all senior citizens 50-years of age & older and disabled persons in these two counties. Its services include: information and referral; case management and in-home care; health fitness, arts and humanities programs; senior employment counseling and assistance; long term care ombudsman; meals delivered at sites and to homes; low-income housing; assistance to homebound; and Rural Transit for persons of any age or ability. Last year alone it received 3,272 calls for information and referral.

**Project** Area 10 is requesting salary and benefits for PT Case Manager, a laptop, materials and display racks to implement a pilot project known as Aging and Disability Resource Center (Center) to be located in Ellettsville. The PT Case Manager is needed to handle an increase in inquiries from elderly and disabled people at risk of institutionalization and in need of other services. The position will be trained in Options Counseling and Pre-Admission Screening (PAS) and also help staff the Center. The Center will have a resource library and additional staff (including volunteers) to provide a “one stop shop” for persons needing information, resources and support in regard to long-term care and placement and other issues. The materials will be available at the Center and the display racks will inform people about the Center and be placed around the community.

**Criteria**

**Need.** The application cites the SCAN Report in calling for a “clearing house” to connect elderly to needed services and a “one stop shop” to make services for the elderly and disabled more convenient.

**One-Time Investment.** This is a request to fund a pilot Aged and Disability Resource Center in Ellettsville with a PT Case Manager, laptop, materials, and display racks (for sites around the community). The application indicates that \$64,000 has already been secured for this project from the State and notes that since ADRCs are a State initiative, additional federal, state, and local funds should be available in the future.

**Fiscal Leveraging.** The application indicates that the \$23,500 from JHSFF will be leveraged by \$58,200 in compensation for two full-time positions (via State funding), \$32,089 of intern and volunteer time, and \$5,800 for expenses. Through preparation of a training manual Area 10 expects to recruit volunteers who can answer calls for information and referral.

**Broad and Long-Lasting Benefits.** The application notes that a Center addresses an increasing demand for information about long-term care, encourages collaboration between service providers, and will help “Bloomington become a community where people can healthily age in place and where both the aged and disabled have more easily accessible services.”

**Cost**

**Amount Requested in order of Priority:**

PT ADRC Case Manager – Salaries and Benefits	\$21,375
Wireless Laptop Computer for ADRC Case Manager	\$1,200
Materials for Resource Library and Display Racks for Use Throughout the Community	\$925
<b>TOTAL AMOUNT REQUESTED</b>	<b>\$23,500</b>

**Other Funds**

<i>FT Case Manager – Salary and Benefits – from State of Indiana</i>	\$36,000
<i>ADRC Supervisor – Salary- from State of Indiana</i>	\$22,200
<i>Intern Time (\$15.62/Hr x 9 Hrs/Wk x 9 months) and Volunteer Time (\$18.77/Hr x 30 Hrs/Wk x 12 mo)</i>	\$32,089.68
<i>Misc. Expenses – Space (\$1,700), Travel (\$200), Tele&amp;Postage (\$450), Materials (\$460) &amp; Legal (\$2990)</i>	\$5,800
<b>Total Project Cost</b>	<b>\$119,589</b>

**SSF Funding History**

1995	Denied	Handyman Program	
1997	Denied	Senior nutrition services - freezer, fridge, range	
1999	Denied	Laptops	
2002	Granted	To purchase equipment for the Food Pantry at the Girls, Inc. site	\$1,475
2003	Granted	To pay for 50% of the annual wage for the Food Pantry/Emergency Food VISTA	\$4,614
2004	Denied	2-1-1 Call Center	
2006	Granted	To purchase IRIS online software for the Go Live with 211 Infoline initiative.	\$2,187.33

**Mission** BBBS is a youth development organization with a 33-year history in Bloomington, whose mission is to help children reach their potential through professionally supported, one-to-one relationships with measurable impact. In 2005, they served over 600 at-risk youth in this county through their community based 1-1, in-school 1-1, Club Bigs (with Boys and Girls Club), and First Friends (which provides group mentoring for youth on the waiting list). Most of these children live with one parent (87%), have parents who are sporadically employed (62%) or are high school dropouts (57%), are in families with incomes below the poverty line (95%) and receive some form of public assistance (91%). When matched with BBBS mentors, these children have been shown to be more likely to have better peer relationships and be significantly less likely to skip a day of school, start using illegal drugs or drinking alcohol, or lie to their parents.

**Project** BBBS requests \$7,905 in bridge-funding to pay for two case managers, recruitment and training materials, and other costs to transition from the “To Bell and Beyond Program,” whose funds are running out in May, to the “Bookend Bigs” program, in order to continue the service during the next school year. The current program has provided on-site, after-school mentoring by high-school-age mentors to at-risk “littles” (Littles) in the 3<sup>rd</sup> to 6<sup>th</sup> grades, in partnership with MCCSC (serving 192 Littles in 2007-8). The Bookend Bigs program is intended to improve upon the former program’s success by requiring the Littles to enroll in the Extended Day Program, which should provide for more stable and consistent participation and more academic guidance. It will pair 75 high-school-age mentors with a pair of Littles once a week for a combination of free-time and tutoring lasting about an hour at Templeton, Summitt, and Fairview Schools. These funds will allow the case managers to devote additional hours to: coordinate with MCCSC (via Wendy Perry) for a smooth transition in the fall; recruit, train, monitor, and supervise the young mentors; and provide intensive case management for these relationships.

**Criteria**

**Need.** The SCAN Report identifies positive youth development as one of its top ten most prevalent and urgent areas of need and recognizes the lack of appropriate consistent role models. It also recommends targeting low-income families and other children at-risk and removing barriers to their success. The HAND department’s *Consolidated Plan* recognizes the effect of caring adult role models and mentors on improving the lives and prospects of at-risks youth.

**One-Time Investment.** The request is for operational costs to provide bridge-funding to continue and improve upon a service that will lose funding this May. BBBS “is working hard to find new partners to help in the long-term ... including federal funds.”

**Fiscal Leveraging.** BBBS uses expertise from its national organization, funds from local donors, and volunteer mentors to provide individual mentoring and family casework. This \$7,905 request will be matched by an equivalent contribution from this agency’s general fund.

**Broad and Long-Lasting Benefits.** This program matches high-school-age mentors with at-risk children in Extended Day Program an hour a week for fun and tutorials. Both the mentor and children will have an opportunity to gain long-term benefits from their efforts and these relationships.

**Cost**

**Amount Requested in Order of Priority**

2 Case Managers – 1 at Templeton and 1 at Fairview and Summitt (30 Hrs/Wk x \$12/Hr x 36 Wks x 1/2)	\$6,480
Volunteer Background Checks (75 @ \$10 x 1/2)	\$375
Recruiting Display Board (\$600 x 1/2) and Projector Screen (\$250 x 1/2)	\$425
Training Materials (\$500 x 1/2) and Volunteer Incentive Items (75 x \$8 = \$600 x 1/2)	\$550
Mileage (\$150 x 1/2)	\$75
<b>TOTAL AMOUNT REQUESTED</b>	<b>\$7,905</b>

**Other Funds**

Big Brothers Big Sisters General Fund - \$1 for \$1 match	\$7,905
<b>Total Project Cost</b>	<b>\$15,810</b>

**SSF Funding History**

1995	Granted	Office Renovation	\$4,800
1999	Denied	Capital Grant	\$0
2000-June	Denied	Long Range Business and Growth Plan	\$0
2000-Oct.	Granted	To expand hours and activities for children at their Crestmont Site	\$9,500
2001	Granted	To purchase and install windows and doors for its facility	\$8,779
2002	Granted	To purchase computer equipment for recruitment and training initiative	\$3,623
2003	Granted	To pay for Program Manager and program expenses for Girl’s Inc.’s Teen Outreach LEAP Program	\$11,904
2004	Granted	Purchase equipment and software to start Phase I of its long range service plan	\$4,500
2005	Granted	Salary of Partnership Coordinator for a multi-year Capacity Building project	\$5,000
2006	Granted	To reconfigure and repair roof and replace water-damaged fiber board at their facility at 418 South Walnut	\$8,109
2007	Denied	Stipends, materials, and mailing for mentor program targeting children of current or former incarcerated parents	\$5,215

**Mission** The mission of the Bloomington Area Arts Council (BAAC) is to promote public participation in the arts and arts education in Brown, Greene, Lawrence, Monroe, and Owen Counties. It does this through outreach, management of the John Waldron Arts Center and operation of the BAAC / Community School of the Arts – with programming in area schools and at the Center. It is a fully accredited member of the National Guild of Community Schools of Arts with a cadre of over 60 regional and professional artists / teachers and is focused upon providing arts education and enrichment opportunities for low-income and disadvantaged members of the community. It has an “aggressive scholarship program ...to assure no one is denied (services) ... because of economic disadvantage.”

**Project** BAAC requests one-time funding to update equipment and facilities (by purchasing shelving, drying racks and a paper cutter) in its large, multi-purpose classroom at the Waldron. The lack of storage and organizational systems for the more than 400 students who use this room each semester “is proving an impediment to effective instruction.” The purchase of these items will allow the BAAC to: accommodate growth; continue to focus on youth, seniors, and persons with disabilities; and broaden types of classes to attract an even wider demographic.

**Criteria**

**Need.** The application cites the *SCAN* Report for the need to improve the educational attainment of youth and adults in diverse and collaborative ways. It cites academic and other studies for the “striking link between the study of art and success in school ...regardless of ...socioeconomic status” as well as the physical and mental benefits enjoyed by older adults who actively participate in ongoing, community-based arts programs conducted by professional artists. As noted under Mission, the BAAC has an “aggressive scholarship program” for low-income participants.

**One-Time Investment.** This request is for shelving, drying racks and a paper cutter with a useful life span of 7-10 years.

**Fiscal Leveraging.** This \$2,620 request will be leveraged by BAAC staff who will prepare the site at a cost of \$500 and by the installation of the equipment with a private donation at a savings of \$550.

**Broad and Long-Lasting Benefits.** The application asserts that people who participate in arts education receive long-term benefits in terms of higher educational attainment for the young and better quality of life for the old.

**Cost**

**Amount Requested in order of Priority**

Blick Art Racks & Drying Racks w/ Freight	\$1,838.82
U-Line Shelving System w/Freight	\$668.00
Blick Paper Cutters w/ Freight	\$113.98

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$2,620.80</b>
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*Other Funds and Contributions*

*BAAC Resources* \$500

*Donated Labor* \$550

***Total Project Costs* \$3,067.80**

**SSF Funding History – None**

**BLOOMINGTON HOUSING AUTHORITY**

Page #41

*Crestmont Boys and Girls Club Renovations and Facilities Rehabilitation***\$17,550****Applicant Agency:****Bloomington Housing Authority Resident Council****Partnership Agency:****Boys and Girls Club of Bloomington****City Residents Served by this Project in 2008.****25 -30 per day (Same)**

**Mission** The Bloomington Housing Authority has been serving the community for over 40 years. It offers a variety of affordable housing opportunities and supportive services that foster stability and self-sufficiency through creative partnerships while servicing its customers with the highest level of professionalism and respect. A few years ago it set aside two apartments to provide programs serving over 120 neighborhood youth aged 6-17 operated by the Boys and Girls Club. The mission this Crestmont Boys and Girls Club (CBGC) is to enable all young children, especially those in need, to reach their full potential as productive, caring, responsible citizens. It is open year-round and offers: homework assistance and tutoring as part of the State of Indiana Mitch's Kids Program; art classes twice a week in concert with the Bloomington Area Arts Council (BAAC); weekly cooking classes in concert with AmeriCorps; and opportunities to explore science in concert with the IU Chemistry Department.

**Project** The request is for \$17,550 to complete the first two of a three-phase renovation of the two-apartment facility to better serve as a youth community center. The renovations will accomplish this by opening space to allow more children to congregate in one place and be served without an increase in staff. The application elaborates on the latter point, indicating that the current layout requires the 4-5 staff members to close off as much as 50%-60% of the club area at any one time in order to maintain the necessary line-of-sight supervision of the children. The first phase removes some walls on the second floor to create one room out of three. The second phase uses some "dead space" under the stairwells to create a reception area with a counter top and secure storage cabinets for staff and children. The third, future, phase (still in need of funding) would enclose a patio and open up the kitchen on the first floor to create a dance studio/recreation room and a larger space for kitchen classes.

**Criteria**

**Need.** The application indicates that this program meets the "challenges" of educational attainment and youth development cited in the SCAN Report by offering: affordable after-school supervision, tutoring, programs developed by youth with community activities, positive adult role models, and transportation to and from activities.

**One-Time Investment.** This request is for renovations to and eventual expansion of the CB&GC facility at Crestmont.

**Fiscal Leveraging.** This facility is a collaboration between BHA and the CB&GC where two apartments have been set aside for programs serving youth in the area. The request for \$17,550 would amount to 25% of the cost for the three-phase project. In particular, it funds 72% of the first two phases, which cost a total of \$24,250 and will help raise money for the more expensive, third phase expansion, which will cost \$46,220 and now depends upon a Neighborhood Networks/HUD grant..

**Broad and Long-Lasting Benefits.** The request will allow for an expansion of services, more efficient use of volunteers and employees, and an opportunity to grow membership and, thereby, offer greater opportunities to make a positive difference in the lives of many low-income children and families living in the area.

**Cost****Amount Requested in Order of Priority**

Phase I – Construction – Wall Demolition, Trim, Paint, Finish Work on Second Floor	\$3,275
Phase II – Construction – Wall Demolition and Remodel; 25' of Cabinets and Countertop; 2 half doors; drywall; painting, finish and related materials in Reception Area on First Floor	\$14,275

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$17,550</b>
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**Other Funds and Contributions**

<i>Phase I – Bloomington Housing Authority and Crestmont B&amp;G Club – Confirmed</i>	\$2,000
<i>Phase II – Bloomington Housing Authority and Crestmont B&amp;G Club – Confirmed</i>	\$4,700
<i>Phase III – Neighborhood Networks / HUD Grant – Pending</i>	\$41,220
<i>Phase III – Bloomington Housing Authority – Confirmed</i>	\$5,000
<b>Total Project Costs</b>	<b>\$70,470</b>

**SSF Funding History**

1998	Granted	Insulate 8 buildings and purchase hand held carbon monoxide detector	\$5,000
1999	Granted	Roof replacements	\$9,300
2000	Granted	Outdoor lighting at two facilities	\$7,045
2001	Granted	To purchase and install outdoor lighting for Walnut Woods complex	\$6,502
2004	Denied	Transportation and meals for Women in Sports Day	\$0
2005	Granted	Washers, dryers, vacuum cleaners and accessories, for Lice Program	\$5,000
2007	Granted	Bridge funding for Crestmont Neighborhood Nurse Project	\$5,600

**Mission** The Boys and Girls Club (B&GC) of Bloomington is a part of national organization which fosters the physical, intellectual, emotional and social growth of boys and girls ages 6-18 with a special concern for those most in need of service. All the Boys and Girls Club programs are designed to build character and strengthen life skills while providing hope and opportunity. There is a main facility at 311 South Lincoln, a satellite facility at 1108 W. 14<sup>th</sup> Street in the Crestmont Center, and a camp site at Lake Lemon. Programs are staffed by trained youth development professionals, Indiana University students, and community volunteers. It provides transportation services from school to its programs and programs of other youth agencies every school day. Over 1,300 youth are currently registered members of its two clubs and approximately 56% of these children come from households with incomes under \$30,000 and family sizes ranging from 2 to 10 members.

**Project** B&GC is requesting \$21,000 to replace one of two unsafe 15-passenger vans with a 25-27 passenger minibus. The application indicates that these vans are essential for serving its children, especially low-income children whose parents are unable to transport them due to employment, unreliable transportation, or other difficulties. In fact, about 90%-95% of B&GC kids are transported in one or more of the following ways: from local schools to the Club (as well as girls to the Girls, Inc. facility); between the Crestmont and the Main Club; for excursions; and, to Hays Court, Timber Ridge, and Henderson Court at the end of the day for the kids who live there. Both vans need to be replaced because of a high risk of rollover according to the National Highway Traffic and Safety Administration. B&GC is requesting funds to help replace one 10-year old van with a bus of a larger size and is looking at additional funding sources to replace the other, newer van.

**Criteria**

**Need.** The application cites the *SCAN* Report for the need to provide programs for youth in households experiencing socio-economic ills, who face greater life difficulties than other children. It also notes that about a quarter of families below the poverty line have a problem finding after-school programs.

**One-Time Investment.** This request would help fund the replacement of a 15-passenger van with a minibus of a large size.

**Fiscal Leveraging.** This \$21,000 request would be joined by a \$4,000 contribution from B&GC from the sale of the exiting van and \$20,000 from Curry-Buick. This agency also receives significant donations and trains volunteers to help with its programs.

**Broad and Long-Lasting Benefits.** This mini-bus is an essential component of this agency's programs which, on the whole, target disadvantaged children and are designed to help youth develop valuable skills needed to make wise life decisions.

**Cost**

**Amount Requested in Order of Priority:**

Minibus (to replace unsafe van) \$21,000

**TOTAL AMOUNT REQUESTED \$21,000**

*Other Funds and Contributions*

*Sale of one 15-passenger van \$4,000*

*Donation from Curry-Buick \$20,000*

***Total Project Cost – New and larger minibus \$45,000***

*or*

***In the Event of Partial Funding – Used Minibus of smaller size \$35,000***

**SSF Funding History**

1996	Granted	Central Air Conditioning	\$3,000
1997	Denied	Van	\$0
1998	Granted	Renovate and equip facility for a teen center and learning center	\$23,000
2003	Granted	Job Development Specialist for TEENS Supreme Career Prep Program	\$25,000
2004	Granted	Pay for salaries, transportation, and other operating costs related to the No Kid Left Behind Program	\$8,000
2006	Granted	To pay for staffing, supplies, food, and rent for the Crestmont Youth Camp.	\$8,160
2007	Denied	To pay for improvements to summer camp facility at Lake Lemon	\$9,370



**City Residents Served by this Project in 2008: 8 IU Counselors & 8 Campers (out of 15 Campers)**

**Mission** Camp Kesem is a national 501(c)(3) organization that has a branch on the Indiana University campus for five years. Its mission is to: 1) provide kids whose parents have or have had cancer with a summer camp experience that gives them a chance to be kids; and 2) allow college students to channel their passion for making a difference, while developing critical leadership skills for long-term social impact. Over those five years and with financial and technical support from the national organization, the local branch has provided eligible children 6-13 years of age with a free camp where they can meet peers going through a similar experience and learn six core values: compassion, community, safety, confidence, leadership and magic.

**Project** Camp Kesem is requesting \$9,400 for facility and car rental, food, training, insurance, and supplies for a pilot, week-long (Sunday – Friday) adventure summer camp that will serve teens who have graduated from the traditional Camp Kesem program or are siblings of existing campers. Eight IU Counselors will work with 15 campers about half of whom will be residents of the City. The site of the camp will be in Morgantown, Indiana.

**Criteria**

**Need.** The application represents an organization that serves children of parents who have or have had cancer and sets forth a logical argument for the need for those services, but does not cite any local or other survey supporting the need for this effort.

**One-Time Investment.** This is a request to fund a pilot project where there is no information about obtaining future funding. However, a call to the grant writer revealed that the local organization wants to use this pilot to interest the national organization in serving this older age group. Last year about 150 people in our community were able to raise about \$45,000 from individual and corporate donors toward the traditional camp.

**Fiscal Leveraging.** While the application does not address leveraging, a call to the grant writer elicited the funding-raising efforts noted above and confirmed that the 8 IU student counselors donate their time to this program.

**Broad and Long-Lasting Benefits.** The application asserts that this program allows children of parents who have or have had cancer an experience to recapture childhood that is in danger of being lost and learn important life values.

**Note:** It doesn't appear that there is a local entity to act as fiscal agent for this grant.

**Cost**

**Amount Requested in order of Priority:**

Facility Rental (including housing and food at the facility)	\$2,000
Vehicle Rental	\$2,400
Food for Adventure Portion of Trip	\$750
Special Training for Counselors (CPR, Wildlife Certification, etc)	\$750
Extra Insurance for Camp	\$1,750
Special Rental Fees for Adventure Trip	\$1,000
Miscellaneous Expenses ( postage, printing, copying, T-shirts, etc.	\$750
<b>TOTAL AMOUNT REQUESTED</b>	<b>\$9,400</b>

*Other Funds and Contributions*

*In Kind Contribution of Counselors – No estimate provided*

**Total Project Costs**

**\$9,400**

**SSF Funding History – none**

**Mission** El Centro Comunal Latino (CCL) began in 2000 in response to problems the emerging Latino population was having integrating into the community and the correlated problems social service agencies were having providing services for this population. It is an organization of volunteers who, through direct service, advocacy, education and research, identify needs of their Latino clients and support their efforts to become independent and self-sustaining. These efforts have coalesced into three programs. The first provides direct comprehensive service and case management to Latinos with Limited English Proficiency (LEP). The second, known as Informaté and funded by JHSSF in 2006, gives presentations in Spanish to LEP Latinos regarding life skills, workers' rights, predatory lending, healthcare, affordable housing and navigating the justice system. It also gives presentations to local social services agencies to improve their services to LEP Latinos. The third provides document translations and interpretation services for individuals and organizations in the community. CCL is currently located within the Monroe County Library and served 1,480 persons in 2006.

**Project** CCL is requesting funds to pay for the salary of an Outreach Program Coordinator to supervise and direct their three existing programs (noted in the first paragraph) and to implement two new ones. The first new program would increase the pool of competent and professional interpreters through an Interpreter training program. The second program is administrative in nature and would provide for the evaluation of CCL services through: 1) collecting data on client need and number served; 2) conducting client satisfaction surveys; and, 3) identifying areas for additional services. The application argues that the CCL is expanding to the point where it needs a full-time position to keep its services going and not see a loss due to exhaustion of its volunteers.

**Criteria**

**Need.** The SCAN Report classifies Latinos as a "vulnerable population" who: suffer from language and cultural barriers; are uninformed about services, laws, and rights; become caught up in legal problems; miss opportunities for employment; and, don't use needed social services. The Stage 1 Report on the State of the Latino Population from the Monroe County Latino Needs Assessment Task Force also found that many sectors of the community lack the means to inform the Spanish-speaking population of their services. IU's Center for Education and Society's report entitled "Integrating Indiana's Latino Newcomers: A Study of State and Community Responses to the New Immigration" highlighted the limits of volunteerism and the need to support permanent resources in order to meet the needs of this population.

**One-Time Investment.** This \$23,000 request is for part of the salary and benefits for an Outreach Program Coordinator. CCL's long range development plan calls for donations and assistance of other agencies to cover this cost in the future, including an Indiana Minority Health Coalition (IMHC) grant to implement health related programs in Southern Indiana.

**Fiscal Leveraging.** The request would be leveraged by donations, grants, and volunteers, who, up to now have provided 90% of the work of this agency.

**Broad and Long-Lasting Benefits.** This request will put services to Spanish-speaking residents on a more stable footing. Addressing problems of the growing Spanish-speaking population by facilitating entry of Latinos with Limited English Proficiency into the community and maximizing the delivery of services will enrich lives and make Bloomington a more welcoming community.

**Cost**

**Amount Requested in order of Priority**

Outreach Program Coordinator – Salary (\$12/hour x 40 hours/week x 10 months)	\$18,000
Outreach Program Coordinator – Benefits (Anthem Blue Cross Blue Shield)	\$5,000
<b>Total Amount Requested</b>	<b>\$23,000</b>

*Other Funds*

<i>Community Foundation Grant for Interpreter Training – (Remaining salary and benefits)</i>	<i>\$2,000</i>
<i>In-Kind – (Monroe County Public Library space and office supplies)</i>	<i>\$4,000</i>

*Note: In event of partial funding CCL may enter into an Independent Contractor relationship with person performing these services.*

<i>Total Project Cost</i>	<i>\$29,000</i>
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**SSF Funding History**

2004	Granted	Purchase software, office equipment, and furniture for a central office & meeting space	\$1,500
2006	Granted	To purchase a portable DLP projector and laptop and provide stipends for speakers for the Informaté Series initiative.	\$2,468.51
2007	*Granted	To fund Outreach Program Coordinator to operate and expand existing programs. *JHSSF Committee withdrew funding in 2008 due to the proposed late start of this program	\$11,000

**Mission** Christole, Inc. (Christole) is a not-for-profit which has been providing supervised group living for persons with autism and developmental disabilities in Bartholomew, Brown, and Monroe counties since 1981. It provides these clients a safe, supportive, nurturing, and stable home environment. Its mission is to help their clients become more independent by providing individual care in developing life skills and overcoming disabilities. Christole accomplishes this by focusing on improving cognitive and socialization skills and fostering appreciation and attachment to their community. It has three group homes in Monroe County serving seven adults and eighteen children. Two of those homes are in Bloomington and one is in Ellettsville.

**Project** Christole is requesting \$7,000 to help pay for the installation of a fire sprinkler system in its group home located at 1701 Winslow Road, which currently houses six adolescent boys with autism and developmental disabilities. Recent fires in nursing facilities around the country has led the Indiana State Department of Health and the Family and Social Services Administration (which regulate group homes) to require fire sprinkler systems to be installed in all group homes by 2012. This request will complete the installation of sprinklers in the three group homes Christole operates in Monroe County.

**Criteria**

**Need.** The application cites the SCAN Report for the fact that there are 2130 persons in Monroe County 5-20 years of age with disabilities and that, in general, this population faces difficulties obtaining: transportation; advocacy for health care and financial services; and the specially trained staff they need.

**One-Time Investment.** This request is to install a fire sprinkler system in one of two group homes in the City as part of an unfunded mandate from the State of Indiana. The sprinklers will last the life span of the home.

**Fiscal Leveraging.** The \$7,000 request for the Winslow Road home will be leveraged with an additional \$7,388 in the form of fund-raising and Christole’s own resources (probably from a loan using the home as collateral). The application also indicates that it has found funding for the other homes in Monroe County, in part, through a grant from the Community Foundation.

**Broad and Long-Lasting Benefits.** This investment will assure that this group home continues to provide services to generations of children who will stay at the facility over its life span. The programs provided in these group homes prepare the children to become active citizens and introduce these young citizens to the community thereby improving the quality of life for all.

**Cost**

**Amount Requested in Order of Priority:**

Install Fire Sprinkler System \$7,000

*Note: Christole prefers that partial funding go towards installation (\$12,388) and not building modification (\$2,000).*

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$7,000</b>
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*Other Funds and Contributions*

*Christole – Resources – (Most likely loan on equity in home.)* \$4,388

*Fund Raising* \$3,000

**Total Project Costs** **\$14,388**

**SSF Funding History – None**

**Mission**

The Community Kitchen (CK) has been operating in this community since 1983 with the mission of “work(ing) alone and in collaboration with others, to eliminate hunger in Monroe County and surrounding areas, through direct service, education, and advocacy.” They provide hot food everyday except Sunday at two locations (South Rogers and West 11th Street – CK Express), prepare meals for agencies serving at-risk youth (Feed Our Future), deliver food to children attending Arlington, Fairview and Summitt schools (Backpack Buddies), and prepare two meals per day per person to HIV+ patients through Positive Link. CK served 152,516 meals in 2007, which represented a 15% increase over the prior year. Approximately 68% of the meals went to children under 18 and senior citizens. Please note that they do not impose an eligibility requirement on those seeking food.

**Project** The CK is requesting funds to replace an old, failing, residential refrigerator with a new, commercial unit to hold carryout meals close to the serving line for patron pickup. Replacing this unit with an appropriate commercial unit will enable CK to continue to provide carryout meals on the serving line without the worry of temperature control or concern for the cost of an immediate replacement. This purchase will complete a 10-year plan to replace all equipment with commercial grade units.

**Criteria**

**Need.** Hunger has been identified as a significant issue by both the SCAN Report and HAND’s Consolidated Plan. This agency is recognized as the primary provider of free meals in the community.

**One-Time Investment.** This is a one-time investment of \$2,350 to replace an old, failing, residential refrigerator with commercial one.

**Fiscal Leveraging.** The CK is an efficient organization that receives all of its \$561,000 in revenues in the form of donations, volunteer work, and grants. It has also been able to obtain free storage space from Cook Pharmica and free pest control services.

**Broad and Long-Lasting Benefits.** Good food and nutrition are a cornerstone for healthy and successful individuals and families. This item represents a long-term investment toward more efficient and high quality services.

**Cost**

**Amount Requested in Order of Priority:**

Commercial Refrigerator and Freight \$2,350

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$2,350</b>
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*Other Funds*

*Note: The application mentions \$560,000 in donations, grants, and volunteer time, but does not tie this item with a single program where these contributions can be recognized in this budget format.* \$0

**Total Project Costs** **\$2,350**

**SSF Funding History**

1995	Granted	Used vehicle to serve meals	\$9,000
1997	Granted	Transport containers to provide meals to at risk youth in after school programs	\$1,300
1998	Granted	Purchase upright commercial oven, mobile sheet pan rack, and mats for kitchen floor	\$4,675
1999	Granted	Ice machine and freezer	\$4,650
2000-June	Granted	Eight dining tables	\$2,460
2001	Granted	To purchase equipment for second food preparation and distribution site	\$10,721
2002	Granted	To purchase a copy machine shared with Shelter, Inc. and aprons, and hairnets	\$3,639
2003	Granted	Replace fire suppression system, loading dock, and 60 chairs for the S. Rogers site	\$10,104
2004	Granted	Replacing a door and dishwashing machine, purchase a garbage disposal and kitchen grade metal shelving	\$7,780
2005	Granted	Replace produce cooler and purchase food trays for free meal service	\$4,100
2006	Granted	To purchase and repair a used van from Girls, Inc.	<u>\$8,401.64</u>
2007	Granted	To replace and install an aged walk-in freezer with a larger one	\$29,800

**Mission** The mission of the Family Services Association (FSA) is to strengthen the healthy quality of family life in its various styles and many relationships. Past applications indicate that over the years their programs have expanded from family counseling agency to child advocacy, child abuse prevention, parent education, community development and substance abuse prevention. It operates three programs: Oak Tree Counseling, Monroe County Court Appointed Special Advocates (CASA) and Community Education Outreach Program. Oak Tree Counseling served 160 clients at FSA's downtown location and more than 65% of those clients low income persons who resided in the City.

**Project** FSA requests funds for salaries, projector and screen, travel vouchers, laptop, training, books, and childcare to reinstitute a Parenting Development and Education Program that was terminated when it lost Kids First funding from the State a few years ago. Two staff will conduct 5 sessions of 8-10, weekly, 2-hour classes over the course of the year with the goal of reaching 60 at-risk individuals (about 40 of whom will reside in the City). FSA will recruit participants from among their population and Head Start, and will use "proven curriculum" in a positive and supportive small-class setting to teach and improve participants' parenting skills. The curriculum will depend upon availability of funds for training (with their preference being for the Developing Capable Young People program). They expect that parents who attend at least 6 classes will employ better positive reinforcement techniques and they will evaluate outcomes using tests of skills and attitude at the beginning and end of each session.

**Criteria**

**Need.** The application cites the SCAN Report for the "lack of outreach services, including parental and health information to low-income populations." The Women, Infants, and Children (WIC) program operated at the time of the Report but has ended and now only one program is currently in operation (through Milestones Counseling). The application also notes that three barriers to parental counseling identified in the SCAN Report are all addressed by this program: transportation, childcare, and cost.

**One-Time Investment.** The request is for pilot/bridge funding to reinstitute this parent education program. There was no information on how this agency would address future funding, but a call to the Director said they are looking to the United Way for funding of staff and elsewhere for travel and childcare.

**Fiscal Leveraging.** FSA will provide space, tables, some materials for the classes, and recruitment.

**Broad and Long-Lasting Benefits.** Effective parental education programs targeting at-risk families increases the likelihood that the parents will break cycles of bad parenting behaviors and raise healthy and productive citizens.

**Cost**

**Amount Requested in Order of Priority**

Salary for Two Staff - \$22/hr x 3 hrs/wk x 10 wks x 5 sessions x 2 staff	\$6,600
Portable Tripod Projector Screen (Da-Lite Picture King with 52" x 92" screen)	\$430
Transportation Vouchers - \$2/trip x 4 persons x 5 occasions x 10 wks	\$400
DLP Projector (Sharp "XR-30S" Educator Series SVGA Multimedia Projector)	\$730
Laptop Computer (HP 17" Pavillion dv9627cl with AMD 64 X2 Dual-Core Processor)	\$930
Training - \$500 per volunteer x 4 volunteers	\$2,000
Books for Curriculum - \$13/bk x 10 parents x 5 sessions	\$650
Childcare Supervisor	\$150

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$11,890</b>
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*Other Funds and Contributions*

*Application indicates FSA will provide space, tables, supplies and recruitment efforts.* \*\*

**Total Project Costs** **\$11,890**

**SSF Funding History**

1994	Denied	Emergency counseling and support (in concert with Head Start)	\$12,000
1995	Denied	Families and schools project	\$30,280
1996	Denied	Counseling	\$15,000
1999	Denied	Capital grant	\$25,000
2000	Granted	Salaries for tracking services and outcomes (in concert with CASA)	\$3,200
2003	Granted	Computer, projector, carrying supplies for outreach	\$3,000
2004	Granted	Computers and salaries related to new jail diversion program (in concert with Mental Health Alliance)	\$10,000
2005	Denied	Adoption and foster care program (in concert with Mental Health Alliance)	\$16,785

**Mission** The First United Church helped develop and continues to provide space for the PARTNERS program after the Bloomington Hospital Adult Day Care Center closed in 2005. PARTNERS offers a setting for persons with memory loss to receive “respite care in a safe, supportive environment that stimulates creative thinking, encourages physical activity, increases social interaction, and celebrates self-expression.” It also provides caregivers with occasional respite, which preserves the vitality of family support networks. The program is small and will serve 15 persons this year. The application stresses that the PARTNERS program “is in no way a religious program ... (and) there is no religious component to the program.”

**Project** The \$1,200 request is to fund a one year-long scholarship to the PARTNERS program for one low-income individual. PARTNERS is a Creative Arts Program for persons with memory loss. It meets in the First United Church for two afternoons a week, three hours at a time, at a charge of \$10 per hour. It has a Program Director and Artist in Residence and a group of trained volunteer “partners” who offer one-to-one connections to the approximately 15 clients who participate. This year they tie-dyed seven dozen children’s T-shirts for MCUM under a MLK, Jr, “A Day On, Not a Day Off” grant and last year the clients built a stone labyrinth on the church grounds.

**Criteria**

**Need.** The application indicates that the program addresses the following priorities identified in the SCAN Report: “Health care physical and mental) ... vulnerable population ... support for those entering or making a transition (and offering) civic engage for (its) clients.”

**One-Time Investment.** This is a request for a year-long scholarship for one low-income individual. A call to the grant writer indicated that their plan for future funding rests upon “growing the program” by four clients which would allow them to offer the scholarship without charge.

**Fiscal Leveraging.** This \$1,200 request would be part of annual revenue of about \$18,500 which is derived from tuition (\$16,000) and donations (\$2,500). The First United Church provides space without charge.

**Broad and Long-Lasting Benefits.** The application indicates that this scholarship grant would help the program grow and serve more clients in the future. It also speaks of the value creative respite care provides the clients and their families.

**Cost**

**Amount Requested in Order of Priority:**

One Year Scholarship for one low-income client	\$1,200
<b>Total Amount Requested</b>	<b>\$1,200</b>
<i>Grant to assist in implementing scholarships</i>	<i>\$1,000</i>
<i>Funding Raising through sale of holiday gift cards</i>	<i>\$400</i>
<b>Total Project Cost</b>	<b>\$2,640</b>

**SSF Funding History**

2006 Denied Partners Program

\$10,020

**Mission** Girls, Inc. has been in Bloomington for over 30 years with the mission of inspiring all girls to be strong, smart, and bold. It serves girls age 6-18 with quality, research-based programs in the following areas: career choice & life planning, self-reliance & life skills, health & sexuality, sports & adventure, leaders & community action, and culture & heritage appreciation. It serves about 600 participants from a variety of backgrounds with over 34% coming from low-income or single-parent households and approximately 78% residing in the City.

**Project** Girls, Inc. is requesting funds for the salary and benefits of a Part-Time Program Specialist, program materials, and transportation for a pilot Teen Exploration College/Career Program. This 9-week Summer program will give girl teens and their families a chance to explore choices related to college (“College Exploration”), career (“Career Exploration”), and money management (“Economic Literacy”). The program provides valuable information on these key life decisions and integrates families into each component of the program, given the essential role they play in the child’s success. The teens will research topics, receive professional guidance, be part of a series of Leadership Luncheons (along with their families), and culminate the program with a job shadowing experience during the Fall. Girl’s Inc. is committed to continuing this program in the future.

**Criteria**

**Need.** According to the application, the SCAN Report recognizes that families face economic challenges and individuals are held back by lack of education due to many barriers which can be overcome with information and support.

**One-Time Investment.** This request covers salaries, program materials, and transportation for this 9-week pilot, Summer program. The application says that its board has committed to continue funding of this curriculum.

**Fiscal Leveraging.** This \$2,500 request is less than 25% of the cost of the entire program with the other funds coming from Alliance for Indiana (\$2,500), National Girls Incorporated (\$2,500), and the local Girls Inc. (\$4,664).

**Broad and Long-Lasting Benefits.** The application indicates that 100% of the members active in Girls Inc. graduate from high school and that this program can take this accomplishment one step further by helping girls understand the benefits of college, make thoughtful decisions regarding college and future careers, and financially plan for this future. This program will have a positive long-lasting impact on our community by helping families develop good economic skills and encouraging and supporting girls in college.

**Cost – Amount Requested in Order of Priority**

Part-time Program Specialist – Salary	\$2,000
Part-time Program Specialist – Benefits	\$180
Materials – Career Development, Economic Literacy and Support	\$205
Transportation	\$115
<b>Total Amount Requested</b>	<b>\$2,500</b>

*Other Funds*

<i>Part-Time Program Specialist - Salary</i>	<i>\$6,850</i>
<i>Part-Time Program Specialist – Benefits</i>	<i>\$617</i>
<i>Materials – Career Development, Economic Literacy and Support</i>	<i>\$95</i>
<i>Transportation</i>	<i>\$263</i>
<i>Leadership Luncheons</i>	<i>\$1,800</i>
<i>Photocopying</i>	<i>\$39</i>

*Sources: Alliance for Indiana (\$2,500); National Girls Inc. (\$2,500); Girls Inc of MC (\$4,664)*

*Total Project Cost* *\$12,164*

**SSF Funding History**

1996	Granted	Van Purchase	\$10,000
1998	Granted	Purchase equipment to implement Operation SMART	\$6,500
1999	Denied	Automatic Doors	
2000-June	Granted	For supplies and equipment for summer camp program and two car infant seats	\$2,303
2000-Oct.	Granted	For the Friendly PEERsuasion Program	\$2,500
2000-Oct.	Granted	For books, refreshments, and misc. equipment for after school reading (Reading Renegades) program	\$620
2002	Granted	To pay for the salary of the director of the after-school and summer youth programs.	\$15,000
2004	Granted	Pay a portion of the cost of one used bus	\$10,000
2006	Granted	To pay for personnel expenses for a half-time Program Specialist and purchase Commit to be Fit support materials.	\$1,950

**Mission**

Habitat for Humanity of Monroe County (HHMC) is a non-profit, ecumenical Christian organization (affiliated with Habitat for Humanity International) with the mission of building simple, decent homes for and with people in need. They charge no interest, sell for no profit, and work with other housing organizations to eliminate homelessness and poverty housing in Monroe County. For the last 20 years, they have housed 78 low-income families in Monroe County and are currently building at a pace of 11 houses per year. In March of 2007, they moved from 119 N. Lindberg to the Campbell House and Annex at 213 E. Kirkwood Avenue under a 20-year free lease with the First Christian Church. The Campbell House and Annex is now where HHMC has their administrative offices and provides services for their clients and volunteers.

**Project** HHMC is requesting \$17,616 to renovate the Campbell House Annex after previously renovating the Main Building and installing a rubberized roof on the Annex. HHMC intends to replace and upgrade the wiring throughout the structure (which formerly served as a Head Start classroom), replace and update the plumbing in the kitchen and bathroom, install a drop ceiling, upgrade the lighting, frame and drywall the exterior walls to allow for additional insulation, put in new flooring and some new doors, and install walls to add office space, a kitchen and large meeting space. The Annex will be used to provide additional office space for their growing staff, prepare food for volunteers, and hold meetings for volunteer committees and groups and home owner classes for prospective clients. The latter, meeting space, will provide a larger and more accessible room for those services (which are currently are held on the second floor of the main building).

**Criteria**

**Need.** According to the application, the SCAN 2003 Report identifies the need for affordable housing in our community, especially opportunities for home-ownership by low-income families. It also recognizes: the problems low-income households have obtaining conventional financing for housing, cars, and higher education; and, the value for them to have additional education about responsible home ownership, credit counseling, credit consolidation, predatory lending and how to become a home-owner.

**One-Time Funding.** This request will complete renovations to these buildings which are under a 20-year free lease to HHMC.

**Fiscal Leveraging.** The \$17,616 request is the last part of a \$168,000 investment in the Campbell House Main Building and Annex, including \$120,000 for the main building and \$31,345 in labor for the Annex.

**Broad and Long Lasting Benefits.** The renovated Annex will have lasting benefits for these new home owners who attend classes there, their children who will experience responsible home ownership, and the larger community which will have more economically stable, knowledgeable home-owner families.

**Cost – Amount Requested in Order of Priority**

Improvements to the Campbell House Annex:

Electrical	\$3,575
Plumbing	\$3,810
Framing	\$437
Drywall	\$721
Kitchen Cabinets	\$2,868
Countertop	\$390.50
Appliances, Sink & Faucet	\$1,454
Ceiling Lighting	\$1,043.26
Floor Covering / Installation	\$2,355.50
Doors (2 external; 2 internal) and Lockers	\$962.
<b>Total Amount Requested</b>	<b>\$17,616.86</b>

*Other Funds*

<i>Renovation of Main Building</i>	<i>\$120,000</i>
<i>Labor for proposed renovations</i>	<i>\$31,345.95</i>
<i>Total Project Cost</i>	<i>\$168,962</i>

**SSF Funding History**

1995	Denied	Pave Habitat street	\$8,550
2000	Denied	Pay for Volunteer Coordinator	\$25,000
2005	Granted	Purchase items for Re-Store facility which sells donated construction materials and uses revenues for its operations.	\$10,000



**Mission** Hoosier Hills Food Bank, Inc.'s (HHFB) mission is to "collect, store and distribute surplus and donated food product to non-profit organizations with feeding programs that serve ill, needy and infant individuals and work to educate the community on hunger issues." In 2007, HHFB distributed 2,341,281 pounds of food to 86 member agencies in Brown, Lawrence, Orange, Owen, Martin, and Monroe counties. Its warehouse and administrative offices are located in the City (on North Fairview Street) and 60% of the food it delivers every year goes to agencies within Monroe County.

**Project** HHFB is requesting funds for a refrigerated cargo van (i.e. vehicle, refrigeration unit, and interior modifications) for use in its Meal Share prepared food rescue program. With the help of 35 volunteer groups, the Meal Share Program collected food prepared by restaurants and catering services and repackaged it for delivery to 47 agencies in 2007. Over 51,000 pounds of the food went to 13 agencies within the City via this program last year. The new, more fuel-efficient and maneuverable refrigerated cargo van will take up the duties of one large box truck with a lift gate, which can be better used moving food for the agency's other programs. It would be added to a fleet of 5 box trucks (3 refrigerated; 2 dry) and one cargo van (non-refrigerated) operated by the HHFB. These vehicles are, on average, 13 years old and have traveled, on average, 118,000 miles, with one being so old that it is limited to one trip to the Farmers' Market every week. The application estimates that the fuel efficiency will save the agency about \$5,200 per year at current prices.

**Criteria**

**Need.** According to the application, the SCAN Report identifies "food (a)s a fundamental human need" and finds that 17% of all households and 50% of low-income households reported problems having enough money for food. About 7% of all households and 31% of low-income households reported needing emergency or supplemental food assistance. It notes that the HAND *Consolidated Plan* found a need to support agencies to facilitate and enhance their ability to serve needy residents and that United Way listed food in its top seven community priorities.

**One-Time Investment.** The request to purchase a new refrigerated van is a one-time investment in essential equipment for this agency.

**Fiscal Leveraging.** The \$31,414 request will be leveraged with a \$6,436 discount from General Motors (as part of a partnership they have with Second Harvest food banks), vehicle registration (\$750), insurance (\$1,200), and, more importantly, by an agency "based entirely on leveraging community support."

**Broad & Long-Lasting Benefits.** The Meal Share combines community resources to provide quality food (that would otherwise go to waste) to people in need. Feeding the hungry improves their health and often their economic prospects. The requested vehicle would enhance this agency's ability to administer this program efficiently and potentially expand it to include new donors.

**Cost – Amount Requested in Order of Priority**

Van	\$17,083.63
Refrigeration Unit	\$7,416
Interior Refrigeration Package	\$6,915
<b>Total Amount Requested</b>	<b>\$31,414.63</b>
<i>Other Funds</i>	
Vehicle Registration	\$750
Vehicle Insurance (Annual)	\$1,200
<i>** Note: General Motors is offering a \$6,436 discount here due to its partnership with America's Second Harvest food banks.</i>	
<b>Total Project Cost</b>	<b>\$33,364.63</b>

**SSF Funding History**

1994	Denied	Warehouse addition, freezer, cooler, capital expenses	
1996	Granted	Refrigerated truck	\$3,800
1997	Granted	Equipment for Food Repackaging Room for meal rescue program	\$9,200
1999	Granted	Cooler and condensing unit	\$14,394
2000-June	Granted	One low-lift pallet truck and three sets of racking	\$4,549
2001	Granted	To purchase food for city residents	\$3,000
2004	Granted	Pay for renovations to the facility	\$13,294
2006	Granted	To install lights, replace door, reinstall floor scale, and purchase safety equipment for two trucks.	\$6,670

*Bridge Funding for staff*

**\$ 20,333.26**

**City residents served by this project in 2008:**

**170 (of: 350)**

**Mission**

Martha’s House (MH) is a 28-bed facility whose mission is “to provide safe shelter to men and women experiencing homelessness while they work to stabilize their lives.”

The circumstances leading to a stay at MH are unique to each person served. Those experiencing homeless include veterans (20%), women (22%), individuals recovering from substance abuse (33%), on probation (20%) and people recovering from serious illnesses, with a physical or mental disability or a chronic health condition (45%). Many people using shelter services face multiple issues.

**Project**

MH requests \$20,333.26 in bridge funds to compensate for the loss of funding from CDBG and NAP tax credits for the 2008 fiscal year. MH states that both funding sources are critical for supporting the operational costs of the organization.

MH writes that 2008 is a transitional year and that it is actively exploring a broader funding base to foster greater security. MH has implemented a number of measures to foster greater financial stability, including:

- Application for United Way Agency Membership in 2009;
- Partnering with a local organization concerned with homeless veterans to establish on-going fund-raising projects;
- Establishing quarterly funding projects. These projects include four major events/year (a walk, live auction, golf tournament and fund drive during *Hunger and Homeless Awareness Week*);
- Establishing an endowment in memory of Roberta McCloskey that will provide on-going support for the women’s room at MH; and
- Identifying new grant sources with the help of a volunteer.

**Criteria**

**Need.** The SCAN Report recognized that homeless individuals do not have access to enough affordable housing in this community and often have multiple problems that block their prospects for self-sufficiency. HAND’s 2005-2010 Consolidated Plan calls for providing “funding to non-profit organizations that serve low-income individuals/families with their basic emergency needs: food, shelter and health care.” (p.74).

**One-Time Investment.** This is a request for bridge funding. *See above* re: fiscal security plan.

**Fiscal Leveraging.** MH will leverage HUD funds, private donations and township and county support. The Perry Township Trustees pay MH rent and utilities.

**Broad & Long-Lasting Benefits.**

MH provides emergency housing and self-sufficiency services to hundreds of persons each year. Through providing this bridge, homeless community members will continue to have a safe place to stay and a better chance at improving their lives.

**Cost**

*Amount Requested – Ranked by Priority*

Staff salaries	
Resident advocates	\$ 8,253.62
Case manager	\$ 2,500
Program Director	\$ 1,500
Health insurance	\$ 6,000.00
Payroll Tax	\$ 2,079.64
<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 20,333.26</b>

*Other Funds*

HUD ESG/Emergency Food & Shelter Program	\$17,500 (pending)
Private donations	\$59,242.33 (1/2 confirmed)
Township/County Funds	\$35,000 (pending)
<b>TOTAL PROJECT COST</b>	<b>\$ 132,075.59</b>

**SSF Funding History**

2004	Granted	Salaries and operational costs needed to operate 28-bed emergency shelter & facilitate a new self-sufficiency & outreach program	\$17,823
2005	Granted	Salary for Assistant Director and House Managers of the Emergency Shelter program	\$12,500
2006	Granted	To pay for personnel expenses for the Martha’s House homeless shelter.	\$8,000
2007	Granted	To pay for a commercial washer and dryer for the emergency shelter.	\$2,400

**MIDDLE WAY HOUSE**

*Alternative Power & Energy for New Wings Community Partnership*  
**City residents served by this project in 2008:**

**Page # 189**  
**\$ 55,000**  
**475 (of: 950)**

**Mission**

To end violence, both structural and interpersonal, in the lives of women and children.

**Project**

Middle Way House (MWH) requests \$55,000 to implement a solar energy system at its new facility at 318 S. Washington. The energy project includes both a solar hot water system and a solar electric system. MWH requests funds just for its solar electric program. Specifically, it requests funds for 27.4(of 38) photovoltaic panels, a solar mounting system, a solar inverter, a wireless system monitor, a whole-building solar energy monitoring system, installation, parts and shipping.

MWH writes that the “[i]nclusion of solar power and other environmentally friendly components in our new emergency shelter, service center, commercial kitchen, affordable housing units, and administrative headquarters will allow MWH to demonstrate its ongoing commitment to the environment with new technology that reduce the environmental impact of operations by reducing fossil fuel use.” The solar system for which MWH seeks funds will serve the entire MWH complex.

MWH anticipates a reduction in its costs of operations as a consequence of using alternative energy sources. “These savings speak to the sustainability of our entire operation and help us guarantee that we will be available to help victims of abuse into the future.” MWH writes that the energy savings realized will help it include six units of affordable housing and expand its business operations.

**Criteria**

**Need.** MWH points out that the *Consolidated Plan* ranks services for battered and abused spouses a “high priority.” The *Plan* refers to MWH as part of an anti-poverty strategy, providing safety net offering self-sufficiency programs, case management services and appropriate counseling referrals. MWH also provides life skills development, employment and educational support. MWH writes that, “[t]his project will allow MWH to provide first-stage housing and affordable housing for the working poor in energy efficient housing with a significant reduction in fossil fuel use.”

**One-Time Investment.** This is a request for a one-time investment in a solar electric system.

**Fiscal Leveraging.** MWH has secured a \$25,000 grant from the Indiana Office of Energy & Defense.

**Broad & Long-Lasting Benefits.** In addition to the anticipated cost savings, MWH points out that the initiative will serve to educate its clients, staff, business customers and the broader community about cost savings and environmental stewardship offered by solar power. MWH points out that its clients have historically responded to conservation efforts when the benefits are tied to their always-stretched finances. MWH will incorporate age-appropriate curriculum in its on-site child care and youth programs and will work to incorporate continuous educational efforts throughout its programming. Further, while creating a more “energy conscious” citizenry, MWH also points out that the project will bring considerable value to a work environment wherein staff and volunteers are enthusiastic about environmentally-friendly practices. MWH points out that it will also engage in outreach re: its solar initiative with customers of its catering and mobile document destruction service. Lastly, MWH points out that the Center for Sustainable Living is also installing a solar system on its roof, just west of the MWH New Wings Development. MWH states this proximity presents a great opportunity for the two agencies to collaborate in building awareness of solar power, through joint programming, film screenings and discussion groups. MWH states that the space might come to be known as “Solar Power Alley.”

**Cost Amount Requested – Ranked by Priority**

195W photovoltaic panels @ 1,012/ea ( 27.4 panels)	\$27,756
Solar mounting system	\$10,260
Solar Inverter	\$ 4,733
Wireless System Monitor	\$ 414
Whole-building solar energy monitoring system	\$ 1,892
Installation	\$ 8,095
Small Parts	\$ 1,200
Shipping	\$ 650

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 55,000</b>
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*Other Funds*

<i>Solar hot water system(IN Office of Energy &amp; Defense)</i>	<i>\$14,300</i>
<i>195W photovoltaic cells(approx. 10.6) (“</i>	<i>\$10,700</i>
<b>TOTAL PROJECT COST</b>	<b>\$ 80,000</b>

**SSF Funding History**

1993	Denied	Transitional housing project and day care center	
1994	Granted	Women's and children's transitional facility	\$35,000
1996	Granted	Child care facility	\$17,350
1997	Denied	Construction Fees	
1999	Denied	Interim Salary for Coordinator	
2000-June	Granted	To construct addition onto their shelter	\$10,000
2000-June	Granted	To buy and install security devices for two facilities	\$2,426
2000-June	Denied	Travel and Conference	
2000-Oct.	Granted	To buy an Industrial Grade document scanner for Confidential Document Destruction Program	\$3,211
2001	Granted	To support pilot childcare nutrition program/enterprise by paying salaries of cook	\$23,885
2003	Granted	Purchase thermal carriers; pots, pans, and food trays; and, dishwasher proof dishes and flatware in order to extend program to Area 10 Agency on Aging	\$4,100
2004	Granted	Pay a portion of salary and benefits for a Housing Specialist who will develop a cooperative housing program & facility for low-income women	\$7,500
2005	Granted	Steel ramp, tow bar loops, lifts for Confidential Document Destruction	\$10,000
2006	Granted	To pay for the personnel expenses of the Childcare Program Coordinator.	\$12,000.00
2007	Granted	To pay for salaries, taxes, and benefits for House Manager and weekend staff for the Emergency Shelter.	\$6,500

**Mission**

Mother Hubbard's Cupboard is a community food pantry whose mission is to provide wholesome, healthful food to people in need as well as nutrition and gardening education and to provide services in ways that build community while enhancing the dignity, respect and self-care of all involved.

Clients are eligible to use MHC's services when their household meets at least one of MHC guidelines. All MHC clients meet CDBG income eligibility guidelines. 1/3 of clients are children under 18.5% of its clients are ill or disabled and 50% consider themselves temporarily or permanently unemployed.

MHC is staffed by 2 full-time employees and 85 regular volunteers. In 2007, MHC provided food to 5,853 unduplicated clients for 75,017 total instances of services (a bag of groceries), redistributing 700,000 pounds of healthy food. MHC is the largest agency partner of HHFB, distributing 32% of HHFB's food in 2007. In 2007, MHC saw and met a 16% increase in demand.

**Project**

MHC requests \$30,000 in bridge funding to use for staff salary during a time of significant funding loss. MHC experienced a \$25,000 funding cut when it did not receive a CDBG awarded for the 2008/2009 program year. This represents a 20% loss for MHC. In response, MHC has bolstered efforts to expand fund-raising campaigns, capture new revenue by diversifying its grant base and by launching a strategic donor cultivation initiative. JHSSF funds for salary will help MHC make it through the year while it implements this revenue-diversification plan. MHC states that it will be difficult for the pantry to maintain current levels of operation without JHSSF bridge funding.

**Criteria**

**Need.** As spelled out in both the *SCAN Report* and the HAND Department's recent, *Consolidated Plan*, emergency food services are one of the community's urgent social service needs. Among Monroe County households with incomes less than \$25,000, 23% needed emergency or supplemental food assistance and 39% had trouble paying for food. (*SCAN 57-58*). According to the *Plan*, "...several organizations, including Community Kitchen, HHFB, MHC, and Shalom Center, work hard to combat hunger in our community. Many of these programs are funded with CDBG funds...It is difficult to surmise what would happen if their current level of funding were to fall ..." (p.119) HAND's *Consolidated Plan* encourages, "the Citizen Advisory Council [of the CDBG Program] to continue to set aside at least 50% of the social service funding for emergency services, which are classified as food, shelter and medical care." (p. 116).

**One-Time Investment** This is a request for bridge funding. To secure its revenue base, MHC is implementing a three-point strategy: 1) It is expanding its fund-raising efforts by adding two new fund-raisers in 2008: a benefit dinner at a local restaurant and a community bike ride event; 2) it is working to diversity its grant base by seeking new sources, such as SCI REMC Operation Round-Up and is applying to become a United Way Member Agency and 3) it is working to increase corporate contributions and is identifying and soliciting business support.

**Fiscal Leveraging** MHC has secured funds for 89% of the total cost of the program. MHC will receive an estimated \$45,000 worth of donated food from HHFB in 2008. The MHC pantry site is donated by Perry Township Trustees. MHC volunteers contribute over 90 hours each week. MHC anticipates income of \$33,336 in other grants and will use \$63,000 of its general resources.

**Broad and Long-Lasting Benefits.** Bridge funds will enable MHC to distribute healthy food like fresh produce, milk, eggs, yogurt, meat and meat substitutes. MHC points out even before the recent increase in food costs, healthier food was out of the reach of the low income, who often ended up buying cheaper food with a lower nutritional value. However, in light of a nationwide increase of 4.5% in the cost of food (25% increase for eggs; 17% for milk) coupled with increases in living expenses, such as utilities and gasoline, the need for healthy, affordable food is more urgent. MHC states that in providing high-quality food to over 1,450 patrons/week, it will decrease food insecurity and improve community health, improving employment, education and quality of life for residents.

**Cost**

Executive Director salary	\$30,000
<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 30,000</b>

<i>Other Funds</i>	
Contributions	\$ 27,000
Grants	\$ 33,336
Special Events	\$ 36,000
In-Kind	\$149,657

**TOTAL PROJECT COST** \$270,732 (Projected revenue exceeds expense by \$5k)

**SSF Funding History**

1999	Granted	Refrigeration unit	\$1,029
2000-Oct.	Granted	To establish a new Southside food pantry in concert with the Community Kitchen and the Perry Township Trustees	\$9,000
2002	Granted	To fund a new nutrition education program	\$5,000
2006	Granted	To pay for the purchase and installation of one two-door freezer unit and one two-door refrigeration unit.	\$6,670

**Supporting Progress Towards Women’s Economic Self-Sufficiency (Pilot)**  
**City residents served by this project in 2008**

**\$ 13,200.95**  
**180 (of 200)**

**Mission**

My Sister’s Closet (MSC) is an outlet for new and gently-used women’s professional clothing. Its mission is to assist women of low-income to achieve self-sufficiency by providing free workforce attire for interviewing and job placement. The long-term goal of MSC is to promote opportunities for women’s economic and job stability.

Since its founding in 1998, MSC has served over 400 low-income women in Monroe County.

**Project**

MSC recently received a grant from Indiana VISTA for an AmeriCorps volunteer. The VISTA program is a pilot cost-sharing one wherein MSC is requested to invest a small amount of its own funds. MSC requests \$13,800 to: 1) provide cost-share funds to kick start its VISTA volunteer project for one year and 2) to enable MSC to provide an appropriate workspace for the VISTA worker, and which will be also used by MSC volunteers. The AmeriCorps volunteer will help MSC grow its capacity.

- **AmeriCorps Volunteer:** MSC states that the AmeriCorps volunteer will help it double the number of women it reaches, enabling “at least 200 area families to come closer to achieving self-sufficiency.” Specifically, the AmeriCorps volunteer will: 1) develop a program for recruiting and training IU and community service-learners; 2) implement a tracking and contact system for voucher recipients, agencies and volunteers; 3) formulate a plan to ensure fulfillment of the mission statement and a plan for MSC to become self-sustaining; 4) work on fund-raisers, and community and education/awareness programs; 5) expand voucher services and advertising of MSC by identifying new community partners; and 6) develop transferable templates to be followed by volunteers for all marketing & development programs, tracking systems, etc.
- **Office Space:** While Perry Township donates space to MSC for a small office, MSC needs basic office equipment to make the space functional. MSC requests a desk, chair, laptop computer, printer, answering machine, a digital camera for use in publicity, outreach efforts & marketing and a filing cabinet.

**Criteria**

**Need.** SCAN documents the poverty rate in Monroe County as 14%; 15.4 % for children under 18. MSC cites the 2005 US Census in pointing out that the number of women in poverty is larger than ever while the number of families receiving welfare benefits has plummeted. Many women in Monroe County face limited opportunities for employment and economic growth. MSC points to the closing of the GE plant and the current recession as two recent developments that make MSC’s project of focusing on empowering women affected by unemployment and employability opportunities to move closer towards the goal of economic self-sufficiency.

**One-Time Investment.** The request for cost-share funding toward an AmeriCorps volunteer and office equipment is a one-time request.

**Fiscal Leveraging.** MSC anticipates that Indiana VISTA program will be funding approximately \$24,599.05+benefits for MSC’s AmeriCorps volunteer. (However, note that this figure is dependent on the candidate selected and the benefits s/he elects.) Perry Township trustees provide MSC housing in their annex. MSC works with Martha’s House, Middle Way House, and the Community Kitchen to collectively serve the needs of women in the community wrestling with job placement, basic nutritional requirements and shelter. MSC also runs a re-sale store, open to any women in the community may purchase affordable work wear. The proceeds from store sales are used as seed money to purchase items needed to conduct additional fundraising and to promote public awareness of our mission.

**Broad & Long-Lasting Benefits.** MSC writes that “[t]he proposed project will serve to widen the presence of [MSC] in the community and strengthen our efforts to become self-sustaining. The long-term significance of the project is: (1) to make a difference in the lives of individual women and their families by supporting efforts to ensure their economic security and (2) to serve as a model of women helping women by encouraging others to become directly or indirectly involved, whether donating clothes, time, skills, and financial assistance and/or advocating to affect social change.”

**Cost --Amount Requested – Ranked by Priority**

AmeriCorps volunteer	\$10,400.00
Computer desk	\$ 279.99
Chair	\$ 99.99
Answering machine	\$ 59.00
File cabinet	\$ 169.99
Computer	\$ 1,652.00
Printer	\$ 289.99
Camera	\$ 249.99

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 13,200. 95</b>
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**Other Funds**

<b>Indiana VISTA – AmeriCorps partial salary+benefits</b>	<i>\$24,599.05(this is an average expected figure; the figure dependent on candidate selected; VISTA guarantees minimum of \$14,200)</i>
<b>TOTAL PROJECT COST</b>	<i>\$37,800.00</i>

**SSF Funding History**

1999	Denied	wages, rent, credit card processing, parking stickers & loan repayment	\$25,000.00
2001	Granted	To purchase display, tagging & laundry equipment for clothing donation program	\$ 1,130.00
2003	Denied	Re-open retail and service facility	\$ 9,959.77
2007	Granted	To purchase equipment for resale store of women’s workforce clothing and a display case to inform the public about the program.	\$ 2,500.00

**Lib Buck House**

**\$ 6,270**

**City residents served by this project in 2008:**

**24 (of: 30)**

**Mission**

New Leaf-New Life (NL-NL) was founded in 2005 to provide services to jail inmates and released persons and their families to facilitate reentry and productive, contributing roles in the community. NL-NL manages programs in the Monroe County Correction Center aimed at preparing inmates for their release to the community as well as transition services and aftercare programs for those recently released from jail.

**Project**

NL-NL requests \$6,270 to help launch the “Lib Buck House,” a sober-living residential facility for 5-8 recently-released residents of the A-Block of the Monroe County jail. NL-NL states that its already-extant aftercare services volunteer staff would provision for the House. The House will self-funded and will follow an evidence-based therapeutic “half-way house” model, such as Oxford House or FreeBirds. NL-NL is still reviewing which model they think might work best in our community. NL-NL is still in negotiations regarding the site of the prospective house.

**Criteria**

**Need.** NL-NL cites the 2006 CARES Community Plan for the statement that 80% of inmates suffer from substance abuse. Those with substance abuse problems constitute the bulk of those who recidivate. NL-NL also states that a local law enforcement study found that on a typical day in mid-2007, the average inmate had over 7 prior convictions. NL-NL states that the Lib Buck House will help break this cycle by providing a therapeutic environment in which former inmates can transition from jail to the non-jail world.

Currently, NL-NL manages a residential 24/7 substance abuse treatment program. Programming starts at intake to the jail and continues throughout the inmates incarceration. However, NL-NL writes that inmates need programming in the open community to provide aftercare and to help with successful re-entry. While NL-NL operates a support group for released inmates, “[t]he missing element in Bloomington is a sober living residential facility for people in the TM program in the jail to continue until the person is able to live on their own.”

**One-Time Investment.** This is a request for a one-time purchase of office and household items need to set up the Lib Buck House. The business model of the House will be structured to be ultimately self-funding.

**Fiscal Leveraging.**

NL-NL states that the project leverages existing work underway through NL-NL project the jail which is funded with more than \$323,00 in grant funding from the Indiana Criminal Justice Institute plus an estimated \$300,00 worth of volunteer time.

**Broad & Long-Lasting Benefits.**

NL-NL points out that reduced recidivism leads to increased public safety, lower crime and lower costs for the community.” NL-NL writes that the continuum of care it proposes can be effective if there are programs in the open community that can provide consistent support services to released inmates and their families. “Aftercare in the community is critically needed to increase the odds for in jail programming to lead to successful reentry by released inmates.

**Cost -- Amount Requested – Ranked by Priority**

4 computer systems with office software @\$230/ea.; printer scanner; technical support; 4 computer desks; 6 chairs	\$1,780
8 beds incl. mattresses @\$220/ea.	\$1,760
Washer& dryer	\$ 850
Living Room - Set (\$600); tv (\$180)	\$ 780
Kitchen – Table (\$150); 6 chairs (\$30); micro (\$60)	
Coffee maker (\$30); dishes (\$60); silverware (\$20)	
Vacuum & cleaning supplies (\$120)	\$ 620
Internet connection for one year @\$40/mo.	\$ 480

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 6,270</b>
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*Other Funds*

<i>Private donation</i>	<i>\$ 6,000</i>
<i>Aftercare Substance Abuse Treatment</i>	<i>\$19,730</i>
<b>TOTAL PROJECT COST</b>	<b>\$ 32,000</b>

**SSF Funding History**

2005	Denied	Personnel, office, office supplies	\$10,000
2006	Denied	Inmate Transition Program	\$23,000
2007	Denied	Families and Children of Incarcerated Parents	\$14,100

# OPTIONS FOR BETTER LIVING, INC

Progress Track: A Direct Support Professional On-line Resource (Pilot)

City residents served by this project in 2008:

Page # 229

\$ 7,094

18 (of: 18)

## Mission

Options provides support to 200 people with disabilities to live, work and have fun in the Bloomington community. For over 25 years, Options has offered customized services for people of all ages with a variety of disabilities. \$9 of every \$10 of revenue goes directly to service to achieve its mission: to partner with people with disabilities and their communities to bring about self-directed and fulfilled lives.

## Project

Options requests \$7,094 for a pilot program called *Progress Track* (PT). Currently, Options' Direct Support Professionals working in the community with Options customers do not have access to Options' server and are unable to access customer information and progress reports. Instead, Professionals must wait for Options' management to provide progress reports to determining the effectiveness in improving customer independence. PT provides a more immediate feedback loop by providing Professionals immediate access to customer records. Options writes that PT is designed to improve customer outcomes, reduce staff turnover and preserve resources by building dedicated computers using donated, recycled equipment.

PT will make web-connected computers available in all 12 of its community living homes serving 18 people. PT will use, used personal computers with Linux (open source) operating systems. These systems will provide connectivity from the home to central office. This is a "kiosk"-like system that is dedicated at boot time to establishing a web connection to the Options system. The web browser will be restricted to only the pages that Options directs. Management staff will have laptops that enable them to manipulate the data received, update customer records and immediately share results with all Professionals working in the 12 targeted settings.

## Criteria

**Need.** SCAN points out the needs of individuals with disabilities and the struggles many service providers have in maintaining quality services on ever-tightening budgets. SCAN states that there is a need to "investigate the benefits and drawbacks of providing more services under one roof or other mechanisms for making service delivery more streamlined." PT both streamlines delivery and makes delivery more effective and responsive. Additionally, for the past several years, feedback solicited by Direct Support Professionals indicate that Options' high turn-over rate (48% annually) is a result of community-based staff feeling isolated and lacking adequate communication. PT will help foster those connections.

**One-Time Investment.** This is a request for a one-time investment in a pilot project. Options points out that the investment will help it to build its capacity and "will also benefit other agencies that provide similar services in our area or any organization where staff are community based. Progress Track will serve as a model and will be disseminated through Non-Profit Alliance events and at conferences of Indiana disability provider agencies."

**Fiscal Leveraging.** Options will contribute 60% of the total project costs. With the \$25,000 it raised through the *Week of Chocolate*, Options will cover staff training costs and ½ the internet fees. Ongoing costs (internet fees) are minimal and can be built into the future budgets. Options also points out that PT will salvage machines that otherwise would end up as solid waste. PT will enable Options to make a case for expanding the program.

**Broad & Long-Lasting Benefits.** 1) The 18 Options residents served in this pilot will benefit from speedy analysis of Direct Support Professional reports leading to improvements in service delivery and greater independence; 2) With PT's successful implementation, Options will be able to expand to the hundreds of other customers it serves in all the communities it serves; 3) Sustainability: This project extends Options history of reusing computers destined for the landfill and helps Options work toward a paperless environment; 4) PT will help staff access up-to-date information & will lead to a lower staff turnover rate; and 5) This will serve as a model to other community-support based organizations.

## Cost Amount Requested – Ranked by Priority

NOTE: While Options requests funds to pilot the project in 12 supported living homes, if necessary, the project could be piloted in a minimum of 8-10 homes. For each home not covered, \$540 could be subtracted from the amount requested.

Refurbish computers	\$3,600
Internet connection fee	\$1,080
Modems	\$ 774
Laptops	\$1,640

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 7,094</b>
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## Other Funds

Internet connection fee	\$ 1,080
Modems	\$ 774
Training costs	\$ 8,750

**TOTAL PROJECT COST** \$ 17,698

## SSF Funding History

1997	Granted	Upgrading phone and voice mail system	\$13,500
1998	Granted	Repair 1991 Club Wagon for client purpose	\$3,000
2000-June	Granted	Materials, computer, and furniture for resource library	\$5,000
2001	Granted	To purchase CPR training equipment to train staff	\$4,966
2002	Granted	Materials for a program between Options and Center for Behavioral Health to address persons with dual diagnosis	\$5,000
2003	Granted	Materials for resource library & speaker fees. Family Partnership	\$1,725
2004	Denied	Career Exploration Day Transportation and Costs	
2005	Granted	Modify wheelchair accessible van for community participation program	\$7,500
2006	Granted	To format and rebuild computers and install modems and software as part of the Equalizing with E-cycling program.	\$4,000

**Mission**

Pinnacle School is dedicated to meeting the broad learning needs of bright children with dyslexia and other information-processing differences. For more than 26 years, Pinnacle has helped children with learning differences develop their talents and skills through a unique, proven curriculum.

Pinnacle School was one of 10 recipients of a 2007 Indiana Youth Investment Award and was selected from nearly 200 nominees.

**Project**

Pinnacle requests \$5,585 to purchase special instruments for its Orff Schulwerk music program. This program teaches music through hearing, imitation and use. The use of Orff rhythms, melodies and speech patterns will help dyslexic readers with phonological and phonemic awareness -- the foundation of successful reading. Pinnacle has funding for a K-12 music teacher certified in the Orff approach, but does not have funds for the specialized instruments required for the program. JHHSF funds would purchase instruments, instructional materials and composition software.

**Criteria**

**Need.** SCAN points to the importance of providing services, including education, to residents who are low-to-moderate income and learn with a disability. Almost 40% of Pinnacle's students receive financial support in the form of tuition remissions and scholarships and would qualify for the free and reduced lunch program in their home schools.

**One-Time Investment.** This is a request for a one-time investment for core instruments, resonator set, world music & teaching materials and software for composition.

**Fiscal Leveraging.**

Pinnacle has secured funds for rhythm instruments and funding for a full-time music teacher certified in the Orff method.

**Broad & Long-Lasting Benefits.**

A NIH study indicated that students who are not reading at grade level by the 3rd grade and who do not receive the proper intervention will continue to struggle and will perform below their grade level and capacity. Students who cannot read or write effectively find it challenging to graduate and enter post-secondary training. Pinnacle writes that, "a recent study showed a 25-30 point increase in SAT scores among student who had consistently participated in drama and band. They also increase motivation in students who participated in drama and band. These activities also increase motivation in students, reduce absences from school, and provide opportunities to learn social skills and the value of self-discipline of participation in sustained activities."

**Cost**

*Amount Requested – Ranked by Priority*

Orff Core Instruments	\$2,745
Orff Resonators Set	\$1,400
World Music & Teaching Materials	\$ 840
Software for Composition	\$ 600

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 5,585</b>
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*Other Funds*

Rhythm Instruments	\$ 750
Music Teacher (1 FTE)	\$ 30,740

*TOTAL PROJECT COST* \$ 37,075

**SSF Funding History**

2006    Granted            To purchase specialized teaching materials.            \$4,394.67



**Mission**

Planned Parenthood of Indiana’s (PPIN) mission is to provide, promote, and protect reproductive health for all women and men in Indiana, focused primarily on prevention through education and health care services.

**Project**

Planned Parenthood requests \$5,000 to launch a Colposcopy Assistance Program for Bloomington residents.

In 2007, of the 3,322 patients who received Pap tests at the PPI Bloomington center, 351 showed severely abnormal results, requiring follow-up testing and/or treatment. A colposcopy is an explorative procedure used to examine the surface cells of the cervix and is typically the first recourse after abnormal cells appear on a Pap test. Colposcopies are less invasive than other diagnostic procedures and more accurate than a Pap test in diagnosing cervical cancer, since the colposcopy can identify the specific suspicious areas for a biopsy. While PPIN’s cost of \$250/colposcopy is well-below that of private physicians, it is still out of the reach of many women. In 2007, staff at the Bloomington health center provided colposcopies to 123 women, 59 of whom accessed payment assistance from PPIN’s Women’s Health Fund (WHF). WHF covers prevention-focused services such as gynecological exams, breast exams, and testing and treatment for sexually transmitted diseases.

In 2008, to help low-income, uninsured and under-insured patients, PPIN is establishing a pilot program – the Colposcopy Assistance Program (CAP). Historically, PPIN has funded colposcopies out of the WHF fund; yet, the demand on WHF is increasing while the funds are not. Therefore, PPIN requests JHSSF funds for CAP to provide colposcopies to 20 City women.

**Criteria**

**Need.** The Indiana State Department of Health reported 15 cases of invasive cervical cancer in the Bloomington area in 2004. These women did not discover their cancer until it had already reached a late stage and spread to surrounding tissues, subjecting them to worsened prognoses and more-extensive treatment. PPIN’s Bloomington health center is the sole low-income provider of this service within the community. Other local organization, such as VIM and Futures Family Health Clinic, do not offer advanced diagnostic measure like colposcopies.

**One-Time Investment.** PPIN seeks funds to launch this pilot project. Additional and future provisions for colposcopy payment assistance will be through its WHF. PPIN writes that, “[t]he Colposcopy Assistance Program is a new component of the WHF in an effort to make this procedure more accessible to the many women for whom it is financially out-of-reach. These WHF dollars are specifically earmarked to provide colposcopy payment assistance to women in need in Bloomington. ... Our fundraising efforts for the agency are ongoing due to the substantial needs of women and men who, because of economic barriers, lack access to reproductive health care. Through grant writing, direct mail solicitations, events and planned giving, our development staff works diligently to raise funds to provide for essential patient care. Donations through our annual fundraising event, the Gathering of Goddesses and Gods, also go toward the WHF, which in turn supports free or low-cost Pap tests and further diagnostic testing for abnormal results, among other services. Through these same fundraising avenues, we will work to secure further funding for our Colposcopy Assistance Program.”

**Fiscal Leveraging.** PPIN estimates that a total of 35 women will need assistance with paying for colposcopies – 20 will be fully funded through JHSSF @ \$250/ea. and 15 will be funded through WHF @ \$170/ea. after JHSSF monies have been expended. Some of the 15 additional procedures will be funded in part, some in full, depending on the need of the patient.

**Broad & Long-Lasting Benefits.** By providing low-income women with access to colposcopies, PPIN will deliver essential services to those women who otherwise would have gone without such care, consequently improving the health and well-being of Bloomington patients. PPIN writes that CAP will also educate patients and the local community about cervical cancer and will reduce the incidence of late diagnosis and negative health outcomes.

**Cost** Amount Requested – Ranked by Priority

20 colposcopies @250/ea. \$5,000

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 5,000</b>
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*Other Funds*

Full or partial WHF payment assistance for

Additional colposcopies (need-based, estimated) \$2,555 (Planned Parenthood of Indiana – confirmed)

**TOTAL PROJECT COST** \$7,555

**SSF Funding History**

1997	Denied	ADA Approved restrooms and waiting room expansion	
1999	Granted	Exam table for handicapped	\$5,000
2000-Oct.	Denied	Offset \$34,000 needed for program	
2001	Granted	To purchase equipment to test for anemia	\$1,394
2002	Granted	To purchase an autoclave for the purpose of sterilizing instruments.	\$1,495
2003	Granted	Purchase four computers for its 421 South College facility	\$3,600
2004	Granted	To purchase 6 sets of cervical biopsy equipment	\$2,923
2005	Granted	Security cameras and equipment for the facility at 421 S. College Ave.	\$1,500
2006	Granted	To install cabinetry and purchase files and furniture for the front desk renovation	\$2,440
2007	Granted	To pay for wellness exams for the Friend to Friend Patient Pass program which serves low-income women in the City of Bloomington.	\$5,000

**Mission**

The mission of Rhino's Youth Center is to provide entertainment and engagement for the youth of our community in a safe, alcohol, tobacco and other drug-free environment. A division of Harmony education Center, Rhino's has been offering innovative youth programming for 16 years.

**Project**

In 2005, Rhino's moved to its current location at 331 S. Walnut. The move tripled Rhino's capacity and increased attendance in both its after-school and weekend programs by 20%. While over \$100,000 in money, labor and materials were donated from the community to realize this growth, there were many projects planned for the move that were not implemented due to lack of funds. In response, Rhino's has kicked off a "Missing Pieces" mini-campaign to help raise money for needed items. Rhino's requests \$6,060.95 from JHSSF to purchase 300 folding chairs; 3 chair storage trucks, 4 benches, a bike rack and 4 folding tables.

- **Chairs** – In addition to a music and performance venue, Rhino's is increasingly in demand as a venue for community youth initiatives and meeting space. Rhino's hosts victim/offender panels, Ivy Tech's "College for Kids," The IN Tobacco Prevention and Cessation Youth VOICE training, the CARES Board, Kid City's Teen Extreme program and many other programs that require chairs. Currently, Rhinos owns 40 chairs in various states of (dis)repair. When chairs are needed, Rhino's must either rent or borrow the chairs, incurring transportation and rental fees and volunteer time. Rhino's points out that it has turned away musical acts or performances due to lack of seating. The acquisition of 300 metal folding chairs will enable Rhino's to host more events more comfortably, but also attract more rental income and community interaction. Rhino's cites the expansion of the South Corridor, the B-Line and BEAD for the proposition that Rhino's will only continue to grow and attract more youth and community members. Rhinos requests both chairs and three hanging-chair trucks to store the chairs.
- **4 Benches** – Rhino's acquired wooden benches for its entrance from the Parks & Rec Department 12 years ago. The wooden benches are rotting and are unsafe. They request 4 new durable benches.
- **1 Six-Slot Bike Rack** – Rhino's could not afford a bike rack during its 2005 renovation. Since many youth bike to Rhino's after school and/or on the weekends, they need a place to lock up their bicycles.
- **4 plastic folding tables**

**Criteria**

**Need.**

SCAN states that "there is a shortage of affordable after-school activities and tutoring between the hours of 3-6p" and identifies a need to "provide more positive adult supervision and mentoring/role modeling as well as more opportunities and activities in the arts and business." Through its after-school and weekend activities, Rhino's writes that "[i]t is no coincidence that in the years that Rhinos has been in operation, juvenile crime and teen drug and alcohol abuse have declined locally."

The youth served by Rhino's are typically not served by "traditional" youth programming and are often those who are alienated from the community and most at risk for poor life choices. Bi-annual surveys indicatethat 60% of Rhino's youth come from low to moderately-low income homes. Rhinos serves more youth in its age group than any other youth program besides the public school system.

**One-Time Investment.**

This request for materials is a one-time investment.

**Fiscal Leveraging.**

Other component of Missing Pieces include: window tinting, office furniture, cigarette urns, marquee lettering, hanging televisions and computer & printer monitors.

Rhino's intends to raise the balance of funds need for Missing Pieces (\$3,939.05) *via* fundraising.

**Broad & Long-Lasting Benefits.**

Rhinos writes that expanding the capacity of the organization through this request will allow them to improve the safety, accessibility and capacity of the organization.

**Cost**

*Amount Requested – Ranked by Priority*

Standard folding chairs (300 @\$12.75/ea)	\$3,825
Double-tier hanging chair truck (3 trucks @\$315/ea)	\$ 945
Outside benches (4@ \$169/ea.)	\$ 676
6-slot bike rack (1)	\$ 358.95
Plastic folding table (4 tables@\$64/ea.)	\$ 256.00

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 6,060.95</b>
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*Other Funds*

Expected donations via fundraising	\$3,939.05 (pending)
<b>TOTAL PROJECT COST</b>	<b>\$10,000</b>

**SSF Funding History**

2005	\$22,900	Construction of bathrooms and upgrade of heating and cooling system for Rhino's Youth Center at 330 South Walnut Street.
2004	\$5,000	To purchase 4 portable 250 GB hard drives, a multi-media PC with monitor, and other equipment
2002	\$8,264	To purchase audio and video editing equipment for after-school programming.
2000	\$2,000	To construct a radio studio at center
1998	\$10,900	Operate Graffiti Clean-Up; salaries, operating costs
1994	\$5,000	Larger facility

**ST. VINCENT DE PAUL FURNITURE DIVISION**

*Replacement of Truck Engine*

**City residents served by this project in 2008:**

Page #271

\$ 4,847.74

1,216 (of 1,448)

**Mission**

The St. Vincent DePaul Society (SVDP) is an international faith-based volunteer organization that offers person-to-person service to those in need. While the organization is religious in origin, SVDP's service is given without regard to religious affiliation. Religious instruction is neither a requirement nor a component of SVDP's services.

SVDP focuses its efforts in two areas: (1) collecting and distributing furniture and appliances to people in need; and (2) direct financial aid. SVDP distributes furniture and appliances from 9a-10:3a each Saturday at its warehouse at 1105 N. Jackson. In 2007, it distributed more than 3,400 pieces of furniture and appliances at an estimated value of \$170,000. Last year's distributions reflect an increase in 1,200 pieces of furniture over that of 2006.

**Project**

SVDP picks up furniture donations and delivers furniture and appliances to the needy via the SVDP van. Recently, the engine in the SVDP truck failed. SVDP requests \$4,847.74 for the replacement of the engine.

SVDP had the van inspected by a mechanic. The mechanic reported that the brakes, tires and general condition of the van was in good shape. He estimated that with proper maintenance the van should give SVDP at least 100,000 more miles of service. On average, SVDP states that it puts less than a 150 miles on the van a week. If the mechanic's estimate is correct that would provide SVDP with at least 12 years of service.

The engine for which SVDP seeks funds is a Jasper remanufactured engine with a 3-year, 100,000 mile warranty that includes all parts and labor.

**Criteria**

**Need.**

SCAN indicates that approximately 25% of Monroe County residents live in poverty or at serious economic risk. SVDP primarily serves community members in need.

**One-Time Investment.**

This is a one-time investment to replace a failed engine for SVDP's furniture truck.

**Fiscal Leveraging.**

SVDP is an all-volunteer run organization. In 2007, 85% of its funding came from collections at three Bloomington-area Catholic churches, with the rest from miscellaneous donations and a small government grant. Approximately 50 volunteers carry out the work of SVDP: one group specializing in picking up, repairing and distributing furniture while another specialized in distributing financial aid; another group staffs the phones, responding to thousands of calls from needy residents each year.

**Broad & Long-Lasting Benefits.**

SVDP's truck and its warehouse rent are its primary expenses. As SVDP has experienced rapid growth in demand, this engine will help get more furniture and appliances to those in need.

**Cost**

*Amount Requested – Ranked by Priority*

8 cylinder, 5.7 engine for 1999 GMC Savana 3500 \$4,847.74

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 4,847.74</b>
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*Other Funds*

**TOTAL PROJECT COST** \$4,847.74

**SSF Funding History**

2005

Denied

SVDP Furniture distribution and resale center

\$29,000

**SHALOM COMMUNITY CENTER****Hunger Relief Program Enhancement****City residents served by this project in 2008:****Page #285****\$ 11,030****1,620 (of 1,800)****Mission**

The Shalom Community Center is a daytime respite and resource center for residents of Bloomington who are living in poverty and experiencing its ultimate expressions: hunger, homelessness, and lack of access to health care and basic life necessities. Its principal purpose is to serve as a front door to the larger community and the institutions which can help bring stability and a greater degree of self-sufficiency to those in need.

Shalom is the City's only provider of free breakfasts and lunches every weekday throughout the year and as a weekly provider of groceries at the Friday Templeton-Shalom Family Market, the Center "fills a critical niche in this area's continuum of hunger relief organizations."

Shalom points out that the need for its services is growing. Shalom experienced a 32% increase in the number of meals provided between 2004-2006. While the increase in 2007 was modest, Shalom's Templeton-Shalom Family Market experienced explosive growth. 1,774 families, representing 5,432 men, women and children received groceries, supplies and access to social services during 2007, a 53% increase over 2006. The first quarter of 2008 has seen an overall increase of 20% over 2007 in the number of meals provided; this translates into 78,000 meals this year.

**Project**

Shalom requests \$11,030 to help bring the organization into full compliance with health code regulations and increase the overall capacity of its Hunger Relief Program. Specifically, Shalom requests funds to purchase and install a sneeze shield for its steam table, a cold table salad bar with a sneeze shield, two commercial coffee makers, and a food bus cart.

Shalom points out that a JHSSF grant will help it implement 2 recommendations of the Monroe County Health Department at Shalom's successfully-passed inspection in February 2008: (1) installation of a buffet shelf (sneeze shield) for the steam table where hot meals are served to people coming through a line; and (2) purchase of a cold table with buffet shelf for the salad bar. Currently, in addition to the hot meals, a variety of cold items, including salads, cheeses, dressings, etc. are served daily in a way that sometimes threatens to exceed the 40 degree temperature requirement.

The request for 2 commercial coffee brewers and a food bus cart deal with a capacity issue. Presently, Shalom serves coffee from 8a-4p, M-F, with demand occurring during the breakfast and lunch hours. Coffee is currently prepared with an aging individual pot system which is very time consuming and inefficient. The purchase of a food bus cart would enable Shalom to eliminate much of the hand-carrying of large serving containers of food from the kitchen to the serving area which now occurs and challenges the strength of some of Shalom's kitchen volunteers.

**Criteria**

**Need.** SCAN indicates that approximately 25% of Monroe County residents live in poverty or at serious economic risk. Shalom primarily serves the community's most vulnerable citizens experiencing hunger & homelessness.

**One-Time Investment.** The items requested are one-time investments in movable equipment.

**Fiscal Leveraging.** The funds requested constitute 2.9% of Shalom's estimated 2008 Hunger Relief Program. JHSSF funds will be multiplied more than 34 times by funds and in-kind donations.

Shalom also receives over 5,500 hours of volunteer time contributed by kitchen and food service workers.

**Broad & Long-Lasting Benefits.**

"This one-time investment will both meet the Shalom Community Center's food preparation needs for the foreseeable future as well as provide significant hunger relief for Bloomington's most vulnerable citizens."

**Cost Amount Requested – Ranked by Priority**

Thermoduke Cold Table on Casters	\$6,100.00
Thermoduke Hot Buffet Shelf with Food Shield	\$1,400
Thermoduke Cold Buffet Shelf with Food Guard	\$1,250
Two 3-Bunn Coffee Brewer with Faucet & SS Funnel	\$1,300
Lake Glide Standard SS Bus Cart	\$190
Freight & Shipping	\$200
Installation Material & Labor	\$590

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 11,030</b>
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**Other Funds**

In-kind provision of free weekly breakfasts & lunches	\$200,000
In-kind provision of rent-free space and commercial kitchen equipment by First United Methodist Church	\$22,310
Purchase of food from various suppliers at subsidized prices by HHFB	\$146,552.00
<b>TOTAL PROJECT COST</b>	<b>\$379,892</b>

**SSF Funding History**

2003	Granted	Pay for six phone sets and install three new phone lines at its 219 East 4th Street facility	\$1,900
2004	Granted	To pay for a part-time Food Service Coordinator to expand its breakfast & lunch program as well as train & provide work experience	\$5,500
2005	Granted	Vertical lift for Shalom Center annex at 110 S. Washington St.	\$9,000
2006	Granted	To purchase a communication system and a technology system network that includes both server and software to be installed at 110 S. Washington	\$7,809.18
2007	Granted	To purchase and install a three-compartment deep well sink and convection oven for the Shalom Community Center currently located at 219 E. 4th Street.	\$5,450

**Mission**

South Central Community Action Program (SCCAP) exists to provide opportunities for low-income citizens to move toward personal and economic independence. SCCAP administers the Head Start program in Monroe County and also operates the Energy Assistance, Weatherization, Owner Occupied Rehabilitation, Individual Development Account and Section 8 programs in Monroe, Morgan, Owen and Brown Counties. SCCAP serves more than 5,000 families annually, representing more than 10,000 individuals.

**Project**

SCCAP requests \$19,164 to implement a 3-year pilot project called the Circles™ initiative – a community approach to addressing poverty. The foundation of the Circles™ program is a class called *Getting Ahead in a Just-Gettin'-By World* for 30 people. This is a 13-week curriculum provided to low-income citizens in an effort to help them build economic stability and a path toward a secure future. Once families have completed the *Getting Ahead* class, they may become a “Circle Leader” wherein they are matched with 3-5 community “Allies” made up of middle-income community volunteers who agree to befriend and “circle” the family so that they may achieve the goals formulated during the class. This involves forming friendships across class lines which empowers low-income families to build a greater connection to the community, helping to break down the isolation of poverty in our community. SCCAP will be one of the first 50 communities in the nation to implement this model and only the second in Indiana. For each week of the class, SCCAP will provide childcare, food and a \$25/week stipend.

SCCAP intends to complete a total of 2 sessions with 15 participants/class. In addition, SCCAP will provide a 6-8 hour class for “Allies” and will provide prospective “Allies” with *Bridges out of Poverty* – a publication intended to help Allies explore the hidden rules of class and provide practical skills for assisting “Allies” with the families with which they will be matched.

**Criteria**

**Need.** SCCAP currently serves a client base made up of clients who live at 200% below the federal poverty standard. SCCAP serves families with children, a large number of seniors and those with disabilities.

As identified as a desired result in SCAN, the goal of the program is to help break the cycle of poverty and help families become advocates for themselves and fellow community members. The program also helps educate the public about the causes of poverty and highlights the promise of a community-wide approach.

**One-Time Investment.** Funds for the Circles Initiative will help launch this three-year pilot project.

**Fiscal Leveraging.** SCCAP will dedicate the \$75,267.96 it received from CDBG to this program and has committed \$37,267 from other grant sources. Most other SCCAP agency funds are restricted to the purpose for which they were granted and therefore may not be applied for this program.

In Fall 2007, SCCAP met with Indiana FSSA Secretary Roob to discuss this pilot. FSSA expressed interest will be unable to commit to funding in 2008, due to revenue shortage. SCCAP would like to demonstrate strong local support to further leverage State interest/support. SCCAP points out that the State of Iowa invested in the Circles model and experienced a 6-to-1 return on their investment when additional tax revenues from those obtaining jobs were combined with the savings to programs like TANF and food stamps.

**Broad & Long-Lasting Benefits.**

SCCAP states that the Circles Program will foster friendships across class lines, build a caring community of volunteers who have skills to overcome the hidden rules of class; and empower low-income citizens to become advocates in the community. Monthly *Big View* meetings will bring together policy makers, the community and media to discuss solutions. Throughout this process, SCCAP will be educating the public about the true face of poverty. Classroom material will be made available to other community organizations.

**Cost Amount Requested – Ranked by Priority**

Staff time to deliver two 13-week Getting Ahead classes	
Circles Coordinator	\$3,650.00
Circles Coach	\$2,133.30
Stipends for class participants	\$9,750.00
Getting Ahead class materials	\$ 470.00
Getting Ahead AV material for class	\$ 181.50
Meals provided during evening classes (\$50/wk x 26 wks)	\$1,300.00
Bridges class material	\$ 490.00
Bridges DVD material for training	\$ 603.50
Childcare for trainings	\$ 585.00

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 19,164.08</b>
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*Other Funds*

CDBG	\$75,267.96
Other grants	\$37,267.96
<b>TOTAL PROJECT COST</b>	<b>\$ 131,700</b>

**SSF Funding History**

1997	Denied	Renovation, cribs, cots, strollers and refrigerators	\$28,600
2002	Granted	Establish a revolving loan program for auto repairs of clients	\$ 5,000
2003	Granted	Pay for the development of computer software	\$ 6,292
2005	Granted	Furnishings, equipment and cognitive materials for Head Start classrooms at Templeton and Summit schools	\$ 8,000
2006	Granted	Children's Door project	\$ 2,230.80
2007	Granted	Purchase and installation of additional surfacing material for the Arlington Park and Lindbergh Center playgrounds.	\$ 5,000

**Mission**

Stepping Stones, Inc. (SSI) is an independent nonprofit that provides transitional housing and supportive services to youth aged 16-20 who are experiencing homelessness. Its mission is to provide a supportive community that encourages young people to make decisions that positively affect their lives.

**Project**

SSI requests \$10,188 to expand its Independent Living Program. In 2007, SSI served 24 youth in its Independent Living Program – 13 were residents of SSI’s Housing Program and 11 were either former residents or community youth. With JHSSF monies, SSI proposes to grow its program and continue serving youth outside its Housing Program. SSI will enhance its Independent Living Program in the following ways:

- Household Management – While residents are expected to work and contribute to their living expenses, many SSI residents are still in high school and work limited hours. As such, it is unrealistic to expect them to pay for all elements of household management. SSI residents are in need of the following: bath & kitchen supplies; general supplies; professional carpet cleaning; vacuum cleaners; bus passes; medical & health supplies and “welcome kits” for new residents (towels, bedding, food & toiletries).
- Job & Money Club – career assessments & counseling; interviewing tools (clothes, shoes haircut)
- Educational Attainment – back-to-school supplies; tutoring supplies & college preparatory material
- Cultural & Recreational Enrichment – visits to State parks, museums, movies, arts & crafts, etc.
- Health & Wellness – SSI has funded this component through a grant from the Pacers’s Foundation with matching funds from Bloomington Hospital and the YMCA.

**Criteria**

**Need.** The *Consolidated Plan* cites SSI as addressing a key community need: “this organization addresses the critical problems with adolescent homelessness or ‘couch surfing’ in the Bloomington community.” (115)

SCAN points out that youth development in our community should encourage and support all youth in their efforts to succeed academically and to take advantage of the many opportunities for engaging in productive activities outside of school.” (72) SCAN points out the need for “affordable after-school tutoring, especially between the hours of 3pm and 6pm” (74) and that “youth who are involved in activities with caring adult role models and mentors are more likely to complete school, do better academically, make healthier life choices, and engage in fewer destructive activities.” (72)

**One-Time Investment.** . Some of the JHSSF funds requested will be to replace worn-out supplies (vacuum cleaners, books, etc.); however, other are on-going expenses such as bus passes, health supplies, move-in supplies, interviewing supplies, etc. SSI plans to continue to build its fund-raising and other grant opportunities to maintain them.

**Fiscal Leveraging.** SSI has secured funding from HUD, CDBG, the Americorps program, IU and the Pacers Foundation

**Broad & Long-Lasting Benefits.** “[A]s important as housing is, it alone will not prevent or end homelessness. It must be couple with supportive services, such as case management, counseling, and independent living skills. Teaching independent living skills to youth helps ensure that they have a better change of not joining the ranks of chronically homeless adults. Our programs give them the opportunity to live in a supportive, structured environment while they learn and enhance these skills. Our Independent Living Program focuses on strengthening the abilities of residents to complete high school, find and maintain employment, search out meaningful careers, and learn skills to be self-sustaining so they can be productive.”

**Cost -- Amount Requested – Ranked by Priority**

Household Management	\$ 1,300
Job & Money Club	\$ 1,070
Salaries (RA=\$3,960; Office Admin=\$1,268)	\$ 5,228
Educational Attainment	\$ 910
Cultural & Recreational Enrichment	\$ 1,680

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 10,188</b>
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*Other Funds*

Salaries		
RA	\$ 3,960	(HUD Grant -- confirmed)
Executive Director	\$7,920	(CDBG – confirmed)
Health Coach	\$7,200	(Americorps – confirmed)
Counseling Intern	\$2,400	(IU, School of Ed. – confirmed)
Social Work Intern	\$1,600	(IU School of SW – confirmed)
Independent Living Materials		
Health & Wellness	\$6,060	(Pacers Grant – confirmed)
<b>TOTAL PROJECT COST</b>	<b>\$ 38,752</b>	

**SSF Funding History**

2006	Denied	Incentive Project	\$4,598.00
2007	Granted	Tutoring and back-to-school supplies for the Tutoring program.	\$1,314.00

*Backpacks and supplies for local children in need (Backpack – a pilot)*

**\$2,500**

**City residents served by this project in 2008:**

**K-8 students  
Teachers**

**1,750 (of 2,500)  
225 (of 325)**

**Mission**

Teacher’s Warehouse (TW) is a free store for public school teachers whose mission is to serve the educational and creative needs of children by providing a unique means to transfer donated merchandise from businesses and individuals free to public school teachers for use in their classrooms and schools. TW’s primary focus is on serving cost-cost supplies for K-8 teachers.

The criteria used to determine eligibility for teacher participation are based on expressed need. Teachers and their affiliates, including school social workers and teacher aides may shop without cost for two hand baskets of materials in each grading period.

Relying on donations of supplies that would otherwise be discarded, TW helps to provide basic educational tools while simultaneously providing an opportunity for members of the community to recycle used and surplus goods.

**Project**

TW requests \$2,500 to launch a free backpack program and to provide more supplies to teachers to meet increased demand.

**Criteria**

**Need.** Nearly 30% of school children in the Monroe County School Corporation qualify for free or reduced-cost lunches. These families are often unable to provide school supplies for the children. Neither are the teachers (who typically contribute from \$500 - \$1,000 of their own money each year to stock their classrooms). Given the rising costs of basic living expenses, such as food, utilities and gasoline, TW has experienced and increased demand for free school supplies.

**One-Time Investment.**

Since it opened its doors in 2004, TW has experienced a growth in teacher demand for its free supplies. Given this increased demand, TW requests “bridge funding” for help in buying supplies to help see them through this growth spurt. Furthermore, TW wishes to start a new program this year whereby they distribute backpacks to needy children. For both the bridge and pilot requests, TW intends to grow its fundraising efforts.

**Fiscal Leveraging.**

TW receives approximately \$60,000/year in donated supplies

- Staples provides product contributions on a monthly basis;
- Target donates excess supplies left over from its “Back to School” inventory each semester

TW also receives a number of in-kind donations for its warehouse facility:

- Quality Mills – small forklift and pallets
- Pinnacle Properties – a \$500/month rent reduction
- Bender Lumber – donated labor to help the warehouse reconfigure its space to allow for a retail areas

**Broad & Long-Lasting Benefits.**

“Given the challenges of student retention in later grades of local school systems, we think it difficult to overstate the potential contribution Teachers Warehouse may make in the life trajectories of local children. Enabling every child to start school with their own basic supplies, including, for older children, a backpack, offers all children an equal opportunity start, enhancing self-esteem and peer acceptance.”

**Cost**

*Amount Requested – Ranked by Priority*

Boys & girls back pack – 120 @\$10-12/each	\$ 1,500
Basic classroom school supplies	\$1,000

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 2,500</b>
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*Other Funds --*

In-kind donations	\$100,000
Other	\$ 43,500
<i>Total project cost:</i>	\$146,000

**SSF Funding History**

2006	\$2,000	To purchase shelving and help pay for overhead costs.
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# VOLUNTEERS IN MEDICINE OF MONROE COUNTY

Page #323

*Promoting Clinical Excellence and Increasing Patient Assistance Programs*

\$10,725

Fiscal Agent: Bloomington Hospital Foundation

City residents served by this project in 2008:

1,500 (of 2,000)

## Mission

Volunteers in Medicine of Monroe County (VIM) is a community owned, community operated, community financed free health care clinic for the uninsured in Monroe and Owen Counties. In cooperation with others in the community, VIM plans to provide the following services without cost to the uninsured: 1) easily- accessible, quality primary and preventive healthcare; 2) treatment for both acute and chronic conditions and 3) health education that empowers individuals to take responsibility for their own well being. VIM opened its doors on April 23, 2007 and completes approximately 14,000 patient visits annually.

## Project

After approximately one year of operations, VIM has identified three gaps in technology infrastructure, that if filled, will strengthen patient care and realize cost savings. VIM requests help from JHSSF to fill this gap via a three-part program:

- Patient Assistance Programs software. VIM’s pharmacy fills about \$3.2 million in prescription medications each year, about \$2 million of which is funded by way of pharmaceutical company-subsidized Patient Assistance Programs (PAP). Since each company has its own PAP, and because there are hundreds of drug companies providing this service, the PAP system is difficult for patients to navigate. The addition of a PAP software program will allow VIM to realize two benefits on behalf of its clients. First, the software will allow VIM to efficiently navigate the PAP system and will increase PAP assistance by 5-10% (approximately \$100,000-\$200,000). Secondly, the software will substantially reduce the amount of administrative time and client travel time spent in refilling prescriptions because the software will allow VIM to more easily dispense 90-day prescriptions through home prescription mailings. VIM estimates that this feature will save about \$50/per patient, or about \$100,000/year.
- Up-to-Date. Up-to-Date is an on-line, evidence-based, peer-reviewed information resource in which clinicians can answer questions quickly to increase their knowledge and improve patient care. VIM states this is a program proven to improve care and is especially important in a clinic of hundreds of clinician volunteers, some of whom are not primary care practitioners.
- 3 Added Workstations. Currently, clinicians, office volunteers and staff must often wait in line for an open work station. This creates a back-log and reduces clinic efficiency. Three additional workstations will allow practitioners to “move on” quicker, providing for efficient patient care and more efficient clinic operations.

## Criteria

### Need.

Both the SCAN report and HAND’s *Consolidated Plan* cite access to affordable health care as a priority. “VIM is an innovative response to the growing problem of the uninsured because it leverages and coordinates the existing resources of the health care community to provide medical, dental and behavioral health services.”

### One-Time Investment.

This request is for a one-time investment intended to enhance clinical operations, quality of care and maximize savings.

### Fiscal Leveraging.

From April-December 2007, VIM received \$857,833 in, in-kind revenue.

### Broad & Long-Lasting Benefits.

“Funding for this project will maximize VIM’s capacity to utilize patient assistance programs and bolster office efficiency at the same time. . . . As a result, more City residents will have access to high-quality primary, dental and behavioral health care, enjoy better health outcomes and create a healthier community overall.”

## Cost

*Amount Requested – Ranked by Priority*

computers & monitors for 3 clinical workstations	\$ 2,400
touch screen monitor	\$ 500
patient assistance program software	\$ 5,225
up-to-date software	\$ 1,100
Microsoft Office licenses for 3 new clinical workstations	\$ 1,500

<b>TOTAL AMOUNT REQUESTED</b>	<b>\$ 10,725</b>
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*Other Funds -- None*

*Total project cost:* \$10,725

## SSF Funding History

2007 \$32,250

To purchase computer equipment, commercial grade multi-function printer, subscription to messaging system, and IT network and support for a new, community health care clinic for uninsured residents of Monroe and Owen counties.



FUNDING AGREEMENT  
CITY OF BLOOMINGTON - JACK HOPKINS  
SOCIAL SERVICES PROGRAM

«Agency\_Name»

This Agreement entered into on \_\_\_\_\_, 2008, at Bloomington, Indiana, between the Common Council of the City of Bloomington, Indiana, hereinafter referred to as the "City," and «Agency\_Name», hereinafter referred to as the "Agency," provides for the following:

Whereas, the Jack Hopkins Social Services Program Funding Committee (Committee) reviewed Agency applications, heard their presentations, and made funding recommendations to the Common Council; and

Whereas, the Common Council adopted [Resolution 08-0X](#) which provided funding to this Agency in the amount and for the purposes set forth in Section 1 of this Agreement; and

Whereas, the resolution also delegated the duty of interpreting the funding agreement for the City to the Chair of the Committee; and

Whereas, in interpreting the Agreement, the Chair may consider the purposes of the program, the application and comments by Agency representatives, and statements made by decision-makers during deliberations;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. USE OF FUNDS

Agency agrees to use Agreement funds as follows:

«Project\_Description»

«Other\_Provisions»

II. TIME OF PERFORMANCE

The last claim for expenses under this Agreement must be filed before «Deadline». Upon request from the Agency, the deadline may be extended for good cause to a date no later than [April 4, 2009](#), by the Housing and Neighborhood Development Director of the City. Said request must be submitted in writing at least two weeks prior to the deadline set forth the first sentence or as that date has been extended by the Housing and Neighborhood Development Director.

### III. PAYMENT PROCEDURES

It is expressly agreed and understood that the total amount to be paid by the City under this Agreement shall not exceed \$«Received». Claims for the payment of eligible expenses shall be made against the items specified in Section I, Use of Funds.

The Agency will submit to the City a claim voucher pursuant to City's claim procedures and deadlines for the expenditures corresponding to the agreed upon use of funds outlined above. Along with the claim voucher, the Agency will submit documentation satisfactory to the City, at the City's sole discretion, showing the Agency's expenditures.

The Agency agrees to make its best efforts to submit claims on a monthly basis and also agrees to submit claims for its June, July, and August expenditures no later than the end of September and to submit claims for its September, October, and November expenditures no later than [December 1, 2009](#).

In the event the award includes money for operational costs (i.e., to cover ongoing expenditures such as rent, utilities, salaries, etc.), the Agency agrees to submit a one page evaluation of the program to the City on or before the date it submits the final claim voucher.

### IV. ADMINISTRATIVE REQUIREMENTS

#### A. Accounting Procedures

The Agency agrees to use generally accepted accounting procedures and to provide for:

- (1) Accurate, current, and complete disclosure of the financial component of its activities;
- (2) Records which identify adequately the source and application of funds for City supported activities;
- (3) Effective control over and accountability for all funds, property, and other assets.
- (4) Adequate safeguarding all such assets and assurance that they are used solely for authorized purposes;
- (5) The City to conduct monitoring activities as it deems reasonably necessary to insure compliance with this Agreement; and
- (6) Return of the funds received under this Agreement that the City determines were not expended in compliance with its terms.

B. Access to Records

The Agency agrees that it will give the City, through any authorized representative, access to, and the right to examine, all records, books, papers or documents related to the funding provided by this Agreement, for the purpose of making surveys, audits, examinations, excerpts, and transcripts.

C. Retention of Records

The Agency agrees that it will retain financial records, supporting documents, statistical records, and all other records pertinent to the funding provided to the Agency for a period of three years from the termination of this Agreement pursuant to Section VII or VIII.

V. GENERAL CONDITIONS

A. Independent Contractor

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Agency shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. None of the benefits provided by an employer to an employee, including but not limited to minimum wage and overtime compensation, workers' compensation insurance and unemployment insurance, shall be available from or through the City to the Agency.

B. Hold Harmless

The Agency shall hold harmless, defend and indemnify the City from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

C. Nondiscrimination (for agencies receiving grants in excess of \$10,000)

Agencies receiving grants in excess of Ten Thousand Dollars (\$10,000) shall be subject to the following provision in accordance with Section 2.21.070 of the Bloomington Municipal Code. The Agency will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial status, or status with regard to public assistance. The Agency will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Agency agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the City setting forth the provisions of this nondiscrimination clause.

#### D. Living Wage Requirements

(1) This contract is subject to the City of Bloomington Living Wage Ordinance, Chapter 2.28 of the Bloomington Municipal Code and any implementing regulations. The Living Wage Ordinance requires among other things, that unless specific exemptions apply, all recipients of City subsidies, as defined, shall provide payment of a minimum level of compensation to employees which may include the cost of health benefits. Such rate shall be adjusted annually pursuant to the terms of the Bloomington Living Wage Ordinance.

(2) Under the provisions of the Bloomington Living Wage Ordinance, the City shall have the authority, under appropriate circumstances, to terminate this contract and to seek other remedies as set forth therein, for violations of the Ordinance.

#### VI. NOTICES

Communication and details concerning this Agreement shall be directed to the following representatives:

City: Marilyn Patterson, Program Manager Housing and Neighborhood Development City of Bloomington P.O. Box 100 Bloomington, IN 47402 Tel: (812) 349-3577 Fax: (812) 349-3582 E-mail: pattersm@bloomington.in.gov	Agency: «Director_of_Agency» «Agency_Name» «Address_1» «Address_2» Tel: «Phone_» E-mail: «Email_Address»
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#### VII. TERMINATION OF AGREEMENT

The Agency agrees that this Agreement is subject to the availability of funds and that if funds become unavailable for the performance of this Agreement, the City may terminate the Agreement. If funds become unavailable, the City shall promptly notify the Agency in writing of the termination and the effective date thereof.

It is further agreed that the City may terminate this Agreement in whole or in part if it determines that the Agency has failed to comply with the Agreement or with other conditions imposed by applicable laws, rules and regulations. The City shall promptly notify the Agency in writing of the determination and the reasons for the determination, together with the effective date. The Agency agrees that if the City terminates the Agreement for cause it will refund to the City that portion of the funds that the City determines was not expended in compliance with the Agreement. The Agency shall be responsible for paying any costs incurred by the City to collect the refund, including court costs and reasonable attorneys' fees.

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be

affected thereby, and all other parts of this Agreement shall nevertheless be in full force and effect.

VIII. TERM OF AGREEMENT

Unless terminated as provided in Section VII herein, this Agreement shall terminate upon the City's determination that the provisions of this Agreement regarding use of the Agreement funds have been met by the Agency.

CITY OF BLOOMINGTON, INDIANA

«Agency\_Name»

By: \_\_\_\_\_  
Susan Sandberg  
President, Common Council

By: \_\_\_\_\_  
«Pres\_BoD»  
President  
Board of Directors

By: \_\_\_\_\_  
Lisa Abbott  
Housing and Neighborhood  
Development Director

By: \_\_\_\_\_  
«Director\_of\_Agency»  
Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Mark Kruzan, Mayor

\_\_\_\_\_  
Date

**CERTAIN AGENCY SPECIFIC INFORMATION FOR  
2008 JHSSF FUNDING AGREEMENTS**

<b>Agency Name</b>	<b>Grant Amount</b>	<b>Purpose of Grant</b>	<b>Deadline</b>
Community Kitchen of Monroe County, Inc.	\$2,350.00	To purchase a commercial-grade refrigerator for use at 917 South Rogers Street.	Wednesday, September 3, 2008
Hoosier Hills Food Bank	\$31,414.00	To purchase a refrigerated cargo van for use in the Meal Share prepared food rescue program	Wednesday, September 3, 2008
Volunteers in Medicine of Monroe County	\$10,725.00	To purchase computer equipment for three clinical work stations, a monitor and software to improve delivery and lower the cost of medical services.	Wednesday, September 17, 2008
Shalom Community Center, Inc.	\$11,030.00	To purchase and install food service equipment for the Shalom weekday food program	Wednesday, September 17, 2008
South Central Community Action Program	\$18,000.00	To cover salaries, materials, stipends, meals, and childcare for the Circles Campaign pilot project	Monday, November 24, 2008
Martha's House, Inc.	\$16,000.00	To cover personnel expenses as bridge-funding to operate shelter services	Monday, November 24, 2008
Mother Hubbard's Cupboard, Inc.	\$24,000.00	To provide bridge-funding to pay for salaries to operate the Mother Hubbard's Cupboard community food pantry	Friday, December 12, 2008
Boys and Girls Clubs of Bloomington	\$17,000.00	To purchase a minibus for the transportation of children	Wednesday, September 17, 2008
Bloomington Housing Authority with Bloomington Housing Authority Resident Council	\$12,481.00	To help renovate Boys and Girls Club satellite facility at 1033 and 1037 North Summit Street	Wednesday, October 15, 2008
Stepping Stones, Inc.	\$5,000.00	To help operate the Stepping Stones Independent Living Program for youth aged 16-20 years	Monday, November 24, 2008
Options	\$4,000.00	To purchase refurbished computers, modems and internet services to link between community living homes and the main office	Monday, November 24, 2008
Rhinos Youth Center	\$3,000.00	To purchase chairs for Rhino's youth center at 331 S. Walnut Street	Wednesday, September 17, 2008
Planned Parenthood of Indiana, Inc.	\$2,500.00	To pay for colposcopies for women with abnormal Pap test results	Wednesday, October 1, 2008
El Centro Comunal Latino	\$11,000.00	To pay for a person to help operate and evaluate El Centro Comunal Latino's programs as a pilot project	Friday, January 23, 2009
Habitat for Humanity of Monroe County, Inc.	\$4,000.00	To help pay for the renovation of Campbell House for use by agency programs and staff	Wednesday, October 1, 2008
Christole, Inc.	\$3,500.00	To help pay for the installation of a fire sprinkler system in the group home at 1701 Winslow Road	Monday, November 24, 2008
<b>TOTAL</b>	<b>\$176,000</b>		

**Res 08-08**  
**Authorizing the Allocation of the  
Jack Hopkins Social Services Program Funds for  
the Year 2008 and Other Related Matters**

**Draft Memoranda for the Following Meetings**

- 29 February 2008 – Committee’s *Organizing Meeting*
- 29 April 2008 – Committee’s First Review of Applications
- 09 May 2008 – Agency Presentations
- 19 May 2008 – *Pre-Allocation Meeting*
- 22 May 2008 – *Allocation Hearing (forthcoming)*
- 4 June 2008 – Evaluation of 2008 Procedures (*forthcoming*)

**Common Council**  
**Jack Hopkins Social Services Funding Committee**  
**28 February 2008, 11:30 am**  
**Council Library**  
**401 N. Morton**

**Memorandum**

*In attendance:*

Committee: Hans Huffman, Tim Mayer, Isabel Piedmont, Dr. Anthony Pizzo, Andy Ruff, Susan Sandberg and Mike Satterfield.

HAND: Lisa Abbott, Marilyn Patterson

Council Office: Dan Sherman and Stacy Jane Rhoads

Public: Tim Gonzalez of *El Centro Comunal Latino*.

**I. Organizational Issues**

Dan introduced all the members of the Committee, including Dr. Anthony Pizzo from the Community Development Block Grant program and Hans Huffman from the Community and Family Resources Commission.

Dan reminded all that this was the first meeting of the 2008 JHSSF Committee and that the Committee is a subcommittee of the Common Council. He distributed an *Agenda*, schedule for 2008 & JHSSF *Initial Meeting Packet* prior to the meeting.

**II. Election of Chair and Committee Members**

The Committee elected Tim Mayer as Chair of the 2008 JHSSF Committee and authorized the Council Office to act as secretary.

**III. 2008 Available Monies**

This year, the JHSSF Committee has \$165,000 available for distribution – a \$20,000 increase over last year's funds. This is the third year in which JHSSF funds have exceeded that of CDBG for social services.

To date, the JHSSF Committee has allocated over \$1.3 million to social service agencies.

Patterson pointed out that CDBG funds continue to decline while local need increase.

**IV. Reviewing the 2007 JHSSF Program**

**A. Report from Marilyn Patterson, HAND**

- Patterson distributed a report of the 2007 JHSSF program. She has visited recipients and reports that all are doing good work with their funds.
- Four agencies requested extensions; one agency has \$7,700 left and has until 01 March to submit claims. El Centro Comunal Latino has not spent its \$11,000.
- Patterson stated that in monitoring the programs, she asks for receipts where funds for equipment have been granted and for payroll documents where funds have been granted for salary.
- Agencies who were granted operational funds were requested to provide self-evaluations of the programs this year. These evaluations were very brief and not very informational.
- Patterson reported that she will allow an agency to extend its claim deadline if the extension makes sense. Where requests for variance from the *Funding Agreement* involve interpretation or significant deviation from the contract, she refers the request to the Committee Chair.
- The Committee unanimously approved the HAND Monitoring Report.
- All commended Patterson for a very professional and informative report and for her good work with the agencies.



## **B. Request for Modification and Extension of the 2007 El Centro Comunal Latino Grant**

El Centro Comunal Latino was granted \$11,000 by the JHSSF Committee last year to pay for a coordinator. Since the grant, the El Centro has suffered a number of organizational setbacks, among them, the loss of half of its Board of Directors. As a consequence, they've been unable to hire a coordinator and unable to raise the needed matching funds. El Centro requests that the Committee extend its grant beyond the deadline of May 2008.

Tim Gonzalez of El Centro Comunal Latino explained the context of the organization's request. He stated that Board Members serve on a two-year cycle and the organization did not anticipate that half its board would leave. This out-migration severely hampered the organization's ability to pursue grants and other funding sources. The organization received \$10,000 from the Community Foundation and initially, the organization expected these funds to be dedicated to the coordinator position; however, the board decided to direct these funds to the El Centro's interpreter program. In late September, the organization decided to pursue the coordinator position as an independent contractor position.

- Mayer stated that El Centro's request is precedential and requested that Sherman review the costs and benefits of extension.
- Sherman stated that matching funds are a criterion and that the Committee used this criterion in its decision to grant El Centro funds.
- Huffman inquired: if El Centro had not encountered such organizational problems, would we even know that they never raised matching funds? Huffman pointed out that, here, the Committee has the benefit of hindsight.
- Abbott asked what happens to the coordinator position when the JHSSF money is expended? Gonzalez responded that El Centro has new board members who have experience in fund-raising and a commitment to raising funds. The organization plans to launch a capital campaign.
- Piedmont asked if El Centro has any employees in addition to the proposed coordinator? Gonzalez responded, "no" – El Centro is currently an all-volunteer run organization.
- Sandberg echoed Abbott's concern that the organization have a long-term plan for sustaining the position.
- Abbott suggested that the organization develop a business plan and pointed the organization to SeedCorps' planning class. Abbott stated that Stepping Stones participated in the class and it worked well because the program provides organized steps and secondly, when they approached funders, they can present the business plan. Tuition for the class is less than \$600. Abbott suggested that the Committee might want to make extension of the El Centro grant contingent upon committing some of the JHSSF money to completion of the class.
- Sherman emphasized that this request carried precedential value. If El Centro's grant is extended, other agencies will ask for similar beyond-deadline extensions in future years. Here, the money has laid fallow while it could have been of use to another social service agency. Sherman outlined the following two options:
  - 1) The Committee could deny El Centro's request for an extension and request that the Mayor re-appropriate the funds for the 2008 funding cycle and ask El Centro to re-apply. This would give El Centro an opportunity to modify its request. Mayer pointed out that this would mean that the first check would not be cut for another four months.

- 2) The Committee could extend the agreement and permit applicable modification.
- Ruff stated that the decision before the Committee is really a policy one, not one of the immediate circumstances of El Centro. Ruff stated that, as a policy matter, the Committee should deny the request and invite the organization to reapply.
  - Sandberg stated that she is in favor of extending the Agreement and giving El Centro the benefit of the doubt. She stated that extending the Agreement would make El Centro ineligible for 2008 funds. Sandberg pointed out that there is no guarantee that the Mayor will re-appropriate.
  - Mayer states that he agrees with Ruff. It is cleaner to request that El Centro re-apply; this would also give the organization an opportunity to re-tool the application.
  - Piedmont requested an update on El Centro's three programs. Gonzalez responded that the interpreter program is in fully swing; the *Informate* program is on hold for the summer because El Centro did not have the funds to start it; direct services are provided on a limited basis as volunteers are available. Gonzalez stated that El Centro did get funding for an Americorps volunteer who provides tutoring for students and has secured funds for two new interns at \$500/each to staff the office over the next semester and to help with direct services.
  - Abbott offered that HAND and the City's Community and Family Resources will provide grant-writing assistance if the Committee decides to request that the agency re-apply for funds. Abbott further stated that a wonderful thing about JHSSF, is that there are few strings attached. However, this is tax-payer money and the City has a responsibility to guarantee that the money is being used for the purpose for which it was granted. The \$11,000 at issue is money that could have been out in the community doing going work.
  - Piedmont asked if the Committee does not allow the extension, what effect would this have on El Centro? Gonzalez responded that the organization would not be able to grow until it receives the funds.
  - The Committee voted to deny El Centro's request for an extension and agreed to ask the Mayor to re-appropriate the funds and ask the organization to re-apply for 2008 funds. Sandberg opposed this option and re-stated that the agency should be granted the extension.

### C. Survey

Sherman reviewed the survey distributed to applicants at the end of last year's process. Applicants were largely satisfied with all components of the process and felt that the criteria were clear. However, one applicant questioned whether the Committee applied the criteria consistently.

## V. Reviewing the JHSSF Criteria

The Committee reviewed the criteria established by Jack Hopkins in 1993.

- To be eligible for JHSSF funds, a proposal must:
  - 1) **Address a previously-identified priority for social services funding** (as indicated in the *Service Community Assessment of Needs (SCAN)*, City of Bloomington, Housing and Neighborhood Development Department's *2005-2010 Consolidated Plan* or any other community-wide survey of social service needs). Such priorities include funds for emergency services (food, shelter or healthcare) or other services to City residents who are: low-moderate income, under 18 years old, elderly, affected with a disability or are otherwise disadvantaged; and
  - 2) **Ask for JHSSF funds as a one-time investment in a social service initiative**  
This restriction is intended to encourage innovative projects and to allow the funds to address changing community circumstances. Therefore, an agency should not rely on JHSSF from year-to-year to fund on-going costs (e.g.,

personnel); and

**3) Leverage matching funds or other fiscal mechanisms** (e.g., in-kind contributions, collaborative partnerships, etc.) to maximize JHSSF dollars; and

**4) Make a broad and long-lasting contribution to our community**

- Piedmont pointed out that the Committee should make clear that it does provide operational funds when an agency is engaging in a pilot project or facing hard times.
  - Dr. Pizzo pointed out that the intent of the fund was to provide start-up money, not create a reliance on the fund. If this criteria changes, so does the intent of the Committee.
  - Sherman offered that this would be a good idea to bring up at the Committee's debriefing meeting following the 2008 funding process.
  - Ruff pointed out that, as circumstances change, the Committee may be required to re-visit this.
  - Piedmont also pointed out that the Committee should make clear that the pilot funding applies to not just the start up of a program, but also the start up of an agency. This should be made clear in the *Elaboration of Criteria*. The Council Office will add this clarification to the *Elaboration*.
- ▶ The Committee approved the solicitation material.

## **VI. PROCESS**

Sherman reviewed last year's application/funding process: after applications are submitted to the Council Office, the Office will summarize applications and send summaries and original applications to the Committee; the Committee will then convene to make an initial cut of applications; after that, the Committee hears from agencies who made the cut; shortly after presentation, the Committee holds a pre-allocation meeting where it sketches out preliminary recommendations; finally, and shortly thereafter, the Committee makes its formal recommendations at a Allocation Hearing. 2007 was the first year in which the Committee met for a pre-allocation hearing. As funding decisions are always hard to make, the addition of this meeting provided further opportunity to closely examine each application and walk through a preliminary funding scenario.

- ▶ The Committee agreed to track the above process followed last year.

## **VII. TIMELINE**

- ▶ The Committee approved the following timeline:

<u>Action or Meeting</u>	<u>Action to be taken at JHSSF Meeting</u>
Council Office Solicits Applications	(By) Monday, March 3, 2008
Council Office Holds Technical Assistance Meeting	Thursday, March 27, 2008, 4:00 p.m., McCloskey Room
Agencies Submit Proposals (Deadline)	Monday, April 7, 2008, <b>by 4:00 p.m.</b> , Council Office
Council Office Distributes Application Packet to Committee Members	(By) Wednesday, April 23, 2008
Committee Initially Discusses and Eliminates Some Applications	Tuesday, April 29, 5:00 p.m. in the Hooker Room
Committee Hears Presentations	Friday, May 9, 2008, 4:00 p.m., Council Chambers
Committee Members Submit Rating of Applications	Wednesday, May 14, 2008, noon, Council Office
Committee Discusses Funding Recommendations at a Pre-Allocation Meeting	Monday, May 19, 2008, 5:00 p.m., Council Library
Committee Makes Funding Recommendations	Thursday, May 22, 2008, 4:00 p.m., Council Chambers
Agencies Complete the Funding Agreements	Monday, June 2, 2008, Council Office
Committee Evaluates the Program	Wednesday, June 4, 2008, 6:00 p.m., Council Library
Common Council Action on the Recommendations	Wednesday, June 18, 2008, 7:30 p.m., Council Chambers

Mayer and Dr. Pizzo stated that they will be out of town for the May 9 meeting.

### VIII. OTHER

**A. Living Wage** -- The only change made to the Funding Agreement template this year, is the addition of a Living Wage clause. Recall that while the Living Wage Ordinance was effective in 2008, its application to social service agencies just became effective in 2008. According to the ordinance, a non-profit agency is not obligated to pay the full amount of the living wage in the first two years they received assistance from the City. During this two-year period, the not-for-profit organization must take steps to reduce the gap between its wages and the living wage by fifteen percent in the first year, and by thirty-five percent in the second year. Rhoads has created a *Guide to the Living Wage Ordinance for Non-Profits*, posted on the Committee's page at: [http://bloomington.in.gov/media/media.php?media\\_id=2517](http://bloomington.in.gov/media/media.php?media_id=2517)

**B. Approval of Minutes** -- The Committee approved the draft minutes of the 06 June 2007 meeting.

### IX. ADJOURNMENT

The Committee adjourned at 1:11 pm.

DRAFT

**Common Council**  
**Jack Hopkins Social Services Funding Committee**  
**29 April 2008, 5:00 pm**  
**Hooker Room**  
**401 N. Morton**

**Memorandum**

*In attendance:*

Committee: Hans Huffman, Isabel Piedmont, Andy Ruff, Mike Satterfield and Susan Sandberg.

HAND: Lisa Abbott and Marilyn Patterson

Council Office: Dan Sherman and Stacy Jane Rhoads

**I. Purpose**

The purpose of this meeting was to review and discuss all applications for their adherence to funding criteria, to outline questions for agencies to answer during public presentations and to disclose any conflicts of interest.

**II. Conflicts of Interest**

The below Committee members noted the following conflicts of interest. Where a conflict is noted, a Committee member may nevertheless participate if s/he can do so fairly, objectively and in the public interest. The below-listed members indicated that the conflicts would not impair their ability to act fairly, objectively and in the public interest.

- Susan Sandberg – stated that she is currently on the board of directors at South Central Community Action and volunteers with New Leaf-New Life.
- Mike Satterfield – stated that he is an employee of MCCSC.

**III. Initial Cut**

This year, the Committee received 29 applications who requested a total of \$384,000 in social service funds. The Committee reviewed all applications for adherence to its funding priorities. The Committee voted to remove eight (08) agencies from consideration: Bloomington Area Arts Council, Camp Keesem, First United Church, Girls Inc., My Sister's Closet, Pinnacle School, St. Vincent DePaul and Teachers Warehouse. New Leaf-New Life withdrew its application.

**IV. Review of Agency Applications**

The below table documents questions the Committee had for each applicant. Applicants are requested to respond to these questions during their presentations before the Committee on 09 May 2008. Rhoads will communicate these questions to agencies over the next few days. Where applicable, all agencies should be asked whether they can make their program work with partial funding; where an agency has requested operational funds, they should be asked of their plan for long-term funding.

1. Area 10 Agency on Aging	Aging & Disability Resource Center	\$23,500.00	<ol style="list-style-type: none"> <li>1. How many clients will the Resource Center serve and how many are City residents?</li> <li>2. How will Area 10 fund this program next year?</li> <li>3. If this is a pilot project, how does this pilot differ from what Area 10 currently does? This seems like an expansion , not a pilot.</li> </ol>
2. Big Brothers Big Sisters of South Central Indiana	Bookend Bigs	\$7,905.00	<ol style="list-style-type: none"> <li>1 Why 75 high school kids – How did BBBS choose this figure? What happens if there are more or fewer applicants?</li> <li>2 To what does this bridge? Is this a finite program? If not, how will it be funded in future years?</li> <li>3 Will BBBS pay for <i>Extended Day</i>? If not, is this program viable?</li> <li>4 Is this program wholly dependent upon JHSSF monies or will the program occur absent JHSSF dollars?</li> </ol>
3. Bloomington Area Arts Council	Storage & Art Handling System for BAAC School		<b>CUT</b>
4. Bloomington Housing Authority (w/ Resident Council)	Crestmont Boys & Girls Club Renovations & Facilities Rehabilitation	\$17,550.00	<ol style="list-style-type: none"> <li>1 Confirm that the value of the improvement goes to the Housing Authority.</li> <li>2 What are the terms of BHA’s contract with the Boys &amp; Girls Club? Duration?</li> <li>3 How will this structure be used once the contract is up?</li> <li>4 If BHA does not receive HUD funds per Phase III proposal, what happens to Phase I and II? Is Phase III dependent upon Phases I and II?</li> <li>5 What could BHA do with partial funding?</li> </ol>
5. Boys and Girls Club of Bloomington	Minibus Purchase	\$21,000.00	<ol style="list-style-type: none"> <li>1 What is the use and fate of <u>both</u> vans?</li> </ol>
6. Camp Kesem	Teen Adventure		<b>CUT</b>

7. El Centro Comunal Latino	Program Coordinator	\$23,000.00	<ol style="list-style-type: none"> <li>1 How will ECCL fund the Coordinator position in the future?</li> <li>2 What is ECCL's long-term business plan?</li> <li>3 What is ECCL's current level of service?</li> <li>5. Is ECCL cooperating with the City's newly-established Commission on Hispanic &amp; Latino affairs?</li> <li>6. Is ECCL willing to meet with HAND (or another advisory entity) to work on a business plan?</li> <li>7. Please speak to recent changes in the ECCL board and the current state of the organization.</li> </ol>
8. Christole, Inc.	Fire Sprinkler Sys.	\$7,000.00	<ol style="list-style-type: none"> <li>1. Can the organization leverage more than \$4,388 based on the equity in the home?</li> <li>2. What would Christole be able to accomplish with partial funding?</li> </ol>
9. Community Kitchen of Monroe County, Inc.	Refrigerator Replac.	\$2,350.00	No questions.
10. Family Service Association of Monroe County	Parenting Dev. & Education Program	\$10,390.00	<ol style="list-style-type: none"> <li>1. How will FSA fund this program in the future?</li> <li>2. Why not use volunteers to teach the class? Does not the DCP curriculum require this?</li> <li>3. What could FSA accomplish with partial funding?</li> <li>4. Would the requested equipment serve other programs?</li> <li>5. What happened to the previously-funded equipment, such as the projector granted by JHSSF in 2003?</li> </ol>
11. First United Church	1-year scholarship PARTNERS prog.		<b>CUT</b>
12. Girls Inc. of Monroe County	Teen Exploration College/Career Program		<b>CUT</b>
13. Habitat for Humanity of Monroe County, Inc.	Renovation of Campbell House	\$17,616.86	<ol style="list-style-type: none"> <li>1 Would partial funding be useful?</li> <li>2 What specifically will <u>not</u> happen (services, etc.) if this rehabilitation does not occur?</li> <li>3 Will it cost Habitat money to hold its meetings in another space?</li> <li>4. As Habitat has a 20-year free lease with the First Christian Church, the renovation ultimately benefits the owner of the real property – the Church. What, if anything, would guarantee that these government-funded improvements will not be used for proselytization?</li> </ol>
14. Hoosier Hills Food Bank	Refrigerated Van for Meal Share	\$31,414.63	<ol style="list-style-type: none"> <li>1. Any feedback on how the <i>Meal Share</i> program primarily benefits City residents would be helpful.</li> <li>2. Would this project work with partial funding?</li> </ol>

Program			
15. Martha's House Inc.	Martha's House Bridge Funding	\$20,333.26	<ol style="list-style-type: none"> <li>1. What are the <u>specific</u> plans for future funding?</li> <li>2. What is the long-term plan for funding operational costs? Speak to MH's emerging long-term business plan.</li> <li>3. Please speak to MH's history of using JHSSF money to fund salaries.</li> <li>4. Please provide job descriptions and hours spent working on the project.</li> </ol>
16. Middle Way House, Inc.	Alternative Power and Energy for New Wings Community Partnership	\$55,000.00	<ol style="list-style-type: none"> <li>1. What can MWH do with partial funding?</li> <li>2. The project budget indicates the number of photovoltaic panels to be purchased was initially 27 and then increased to 38. Why? I assume they could pursue the project with 27?</li> <li>3. Their application also indicates "information on...savings anticipated can be provided" - please provide.</li> </ol>
17. Mother Hubbard's Cupboard	Mother Hubbard's Cupboard Food Pantry Program	\$30,000.00	<ol style="list-style-type: none"> <li>1. What is MHC's long-term plan for future funding?</li> <li>2. Why is not receiving CDBG funds this year listed as a "cut" since it is not an assured source of program funding. If CDBG funding has been counted on for 20% of the MHC budget, why hasn't the agency been working on securing the funding base previously? Or if they have, what has been done?</li> <li>3. What would happen to the agency if they did not receive the requested fund, or only received part of the requested funding?</li> </ol>
18. My Sister's Closet	Supporting Progress Towards Women's Economic Self-Sufficiency		<b>CUT</b>
19. New Leaf — New Life, Inc.	Hal Taylor House		<b>APPLICATION WITHDRAWN</b>
20. Options	Progress Track	\$7,094.00	<ol style="list-style-type: none"> <li>1. What, exactly, are the tangible benefits of this new system? Explain.</li> <li>2. Please give examples of the problems with the current system, that does not allow immediate access to customer information from remote sites.</li> </ol>
21. Pinnacle School	Global Beat – Orf Music Program for Dyslexia		<b>CUT</b>



22. Planned Parenthood of Indiana, Inc.	Colposcopy Assistance Program (CAP)	\$5,000.00	<ol style="list-style-type: none"> <li>1. What could PPI do with partial funding?</li> <li>2. What is the long-term plan for providing more free and reduced-cost colposcopies?</li> <li>3. Please explain why this can't be funded solely through PPIN's Women's Health Fund.</li> <li>4. How has the response been to the program funding by JHSSF last year?</li> <li>5. How does this application represent a pilot program rather than an expansion of existing services?</li> </ol>
23. Rhino's Youth Center	Missing Pieces	\$6,060.95	<ol style="list-style-type: none"> <li>1 Can Rhinos' use used furniture?</li> <li>2 What could Rhinos' do with partial funding?</li> <li>3. How do the missing pieces affect your program? How did you arrive at the amount requested vs. the amount expected from fundraising? 3,939.05 seems very specific.</li> <li>4. Have you explored a donation of used chairs from a business or other organization? Perhaps a corporate partnership, even, with Target or WalMart?</li> </ol>
24. St. Vincent de Paul Society	Truck engine		<b>CUT</b>
25. Shalom Community Center, Inc.	Enhancement of Hunger Relief Program	\$11,030.00	<ol style="list-style-type: none"> <li>1. What could Shalom do with partial funding?</li> <li>2. Where does Shalom stand in the search for a permanent home?</li> <li>3. What applicant do with partial or no funding?</li> <li>4. How will the costs differ with used equipment?</li> </ol>
26. South Central Community Action Program Head Start	Circles Campaign	\$19,164.08	<ol style="list-style-type: none"> <li>1. What could SCCAP do with partial funding?</li> <li>2. What is the plan for future funding of this program?</li> <li>3. Can you explain the \$9,750 stipend for participants? What are the "other funds" listed for this project being used for?</li> <li>4. How have Circles programs in other cities received long-term funding, and are those options available to you? (Concern about long-term viability of the program)</li> </ol>
27. Stepping Stones, Inc.	Independent Living Program	\$10,188.00	<ol style="list-style-type: none"> <li>1. What is the plan for future funding?</li> <li>2. The application lists some salaries. If this request is granted, what is your plan to fund these in the future?</li> <li>3. Could local department stores be approached to request donation of needed items such as vaccuum cleaners and cleaning supplies, and whether local carpet cleaning companies have been asked for donated services?</li> </ol>

28. Teachers Warehouse

Teachers Warehouse, a no-cost shop for teachers serving needs of local school children

**CUT**

29. Volunteers in Medicine of Monroe County

Promoting Clinical Excellence and Increasing Patient Assistance Programs at VIM

\$10,725.00

1. What requires MS Office? (provide a copy of that requirement). Will an Open Source office suite suffice?
2. If VIM does not receive JHSSF funds can you still make the necessary upgrades?
3. Please speak to the total in-kind donation amount for the agency. The amount asked for doesn't seem like much compared to the benefits of the overall operation.

**V. Adjourn**

The Committee adjourned at 7:01 pm. The Committee will next meet for *Agency Presentations* on Friday, 09 May 2008 at 4p in Council Chambers.

**Common Council**  
**Jack Hopkins Social Services Funding Committee**  
**May 09, 2008, 4:00 pm**  
**Council Chambers**  
**401 N. Morton**

**Memorandum**

*In attendance*

Committee Members: Tim Mayer (Chair), Hans Huffman, Isabel Piedmont, Dr. Anthony Pizzo, Andy Ruff, Mike Satterfield and Susan Sandberg.

Staff: Marilyn Patterson (HAND), Dan Sherman and Stacy Jane Rhoads (Council Office)

**I. Prologue**

The Committee heard five-minute presentations from twenty agencies. Chair Mayer welcomed all present, stating that Committee met on April 29, 2008 and went through applications and drafted questions for each agency to address at this meeting. He explained that once the Committee hears from each applicant, each Committee member will rank applications and make recommendations for allocations. The Council Office will then tabulate the results and the Committee will reconvene on May 22, 2008 to make recommendations.

**II. Presentations**

Applicants made presentations to the Committee in the following order. Please refer to either the CATS broadcast and/or the applications for the substance of these presentations.

- 1 Habitat for Humanity (Kerry Thompson)
- 2 Community Kitchen (Vicki Pierce)
- 3 Area 10 Agency on Aging (Ashley Hillman)
- 4 Big Brothers Big Sisters (Beth Krouse)
- 5 Hoosier Hills Food Bank (Julio Alonso)
- 6 Bloomington Housing Authority (Jennifer Osterholt & Zachary Graber)
- 7 Boys and Girls Clubs of Bloomington (Jeff Baldwin)
- 8 El Centro Comunal Latino (Raquel Anderson)
- 9 Christole, Inc. (Bert Clemons)
- 10 Family Service Association of Monroe County (Donna Graves)
- 11 Martha's House (Bobbie Summers)
- 12 Mother Hubbard's Cupboard (Brooke Gentile)
- 13 Options for Better Living (Susan Rinne)
- 14 Planned Parenthood of Indiana (Hannah Day)
- 15 Rhino's Youth Center (Brad Wilhelm)
- 16 Shalom Community Center, Inc. (Joel Rekas)
- 17 South Central Community Action Program (Todd Lare)
- 18 Stepping Stones (Sheri Benham)
- 19 Volunteers in Medicine (Elizabeth Sturgeon)
- 20 Middle Way House (Cynthia Brubaker)

**III. Closing Comments**

Chair Mayer thanked all applicants for making their presentations and for their good work. Chair Mayer reminded the Committee that their rankings are due by May 14, 2008 and reminded all that the Committee will meet on May 19, 2008 in the Council Library for a pre-allocation meeting and on May 22, 2008 at 4:00pm in the Council Chambers to allocate funds.

**IV. Adjournment**

The meeting adjourned at 6:48pm.

**Common Council  
Jack Hopkins Social Services Funding Committee  
May 19, 2008, 5:00 pm  
Council Library (Suite 110)  
401 N. Morton St.**

**COMMITTEE RATINGS & PRE-ALLOCATION RECOMMENDATIONS  
RANK ORDER**

<b>AGENCY</b>	<b>REQUEST</b>	<b>RECOMMENDED ALLOCATION</b>	<b>RATING AVERAGE</b>	<b>ACTIONS</b>
Community Kitchen of Monroe County, Inc.	\$2,350.00	\$2,350.00	4.96	<b>Motion to fully fund</b>
Hoosier Hills Food Bank	\$31,414.63	\$31,414.00	4.75	<b>Motion to fully fund</b>
Volunteers in Medicine of Monroe County	\$10,725.00	\$10,725.00	4.46	<b>Motion to fully fund</b>
Shalom Community Center, Inc.	\$11,030.00	\$11,030.00	4.44	<b>Motion to fully fund</b>
South Central Community Action Program Head Start	\$19,164.08	\$18,000.00	4.43	<b>Motion to fund at \$18,000</b>
Martha's House, Inc.	\$20,333.26	\$16,000.00	4.32	<b>Motion to fund at \$16,000</b>
Mother Hubbard's Cupboard, Inc.	\$30,000.00	\$24,000.00	4.21	<b>Motion to fund at \$24,000</b>
Boys and Girls Clubs of Bloomington	\$21,000.00	\$17,000.00	4.04	<b>Motion to fund at \$17,000</b>
Bloomington Housing Authority with Bloomington Housing Authority Resident Council	\$17,550.00	\$12,481.00	4.01	<b>Motion to fund at \$12,481</b>
Stepping Stones, Inc.	\$10,188.00	\$5,000.00	3.71	<b>Motion to fund at \$5,000</b>
Options	\$7,094.00	\$4,000.00	3.57	<b>Motion to fund at \$4,000</b>
Rhinos' Youth Center	\$6,060.95	\$3,000.00	3.46	<b>Motion to fund at \$3,000</b>
Planned Parenthood of Indiana, Inc.	\$5,000.00	\$2,500.00	3.36	<b>Motion to fund at \$2,500</b>
Habitat for Humanity of Monroe County, Inc.	\$17,616.86	\$4,000.00	3.07	<b>Motion to fund \$4,000</b>
El Centro Comunal Latino	\$23,000.00	\$11,000.00	3.07	<b>Motion to fund at 11,000</b>
Christole, Inc.	\$7,000.00	\$3,500.00	3.00	<b>Motion to fund at \$3,500</b>
Middle Way House, Inc.	\$55,000.00	\$0.00	2.93	<b>Motion to not fund.</b>
Family Service Association of Monroe County	\$10,390.00	\$0.00	2.86	<b>Motion to not fund.</b>
Area 10 Agency on Aging	\$23,500.00	\$0.00	2.75	<b>Motion to not fund.</b>
Big Brothers Big Sisters of South Central Indiana	\$7,905.00	\$0.00	2.75	<b>Motion to not fund.</b>
<b>TOTAL</b>	<b>\$336,321.78</b>	<b>\$176,000.00</b>		

*The meeting convened at 5:00 p.m. with all members of the Committee present along with staff members Patterson, Rhoads and Sherman. Members of the public in attendance: Sue Mayer and Antonia Matthew. After determining there were no conflicts that require recusal of members the Committee discussed each application and made the motions indicated above. The Committee adjourned at 6:52 p.m.*

**Ordinance 08-10**

**TO AMEND TITLE 18 OF THE BLOOMINGTON MUNICIPAL CODE ENTITLED  
“FIRE PREVENTION”  
(To Repeal and Re-Enact Said Title)**

- WHEREAS, a review of City records reveals that Chapter 11 of the 1957 Bloomington Municipal Code declared an intent to codify a Fire Prevention Code and that the City eventually adopted the 1971 Edition of the Fire Prevention Code with the approval of Ordinance 71-20, which amended Title 18 of the Bloomington Municipal Code entitled “Fire Prevention”; and
- WHEREAS, Title 18 was repealed and re-enacted in 1976 with the adoption of Ordinance 76-48 and then extensively revised in 1997 with the adoption of Ordinance 97-36; and
- WHEREAS, the City of Bloomington Fire Department has been working to update Title 18 in order to improve public safety by promoting the control and regulation of fire hazards in the City of Bloomington;
- WHEREAS, certain provisions in the existing Title should be revised in order to improve public safety and others should be revised to improve the safety and welfare of those men and women who serve as City of Bloomington firefighters;
- WHEREAS, the City of Bloomington believes this ordinance is in the best interests of the citizens, residents and business owners of the City of Bloomington;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, INDIANA, THAT:

SECTION 1. Title 18 of the Bloomington Municipal Code entitled “Fire Prevention” shall be repealed and re-enacted and shall read as follows:

**Title 18**

**FIRE PREVENTION**

**Chapters:**

- 18.04 Administration and Enforcement**
- 18.08 Emergency Services, Devices and Appliances**
- 18.12 Fire Protection Equipment, Commercial Kitchens and Fire Lanes**
- 18.16 Open Burning**
- 18.20 Penalties and Appeals**

## Chapter 18.04

### ADMINISTRATION AND ENFORCEMENT

#### Sections:

<b>18.04.010</b>	<b>Title and Purpose</b>
<b>18.04.020</b>	<b>Definitions</b>
<b>18.04.030</b>	<b>Applicability</b>
<b>18.04.040</b>	<b>Minimum Standards</b>
<b>18.04.050</b>	<b>Enforcement Authority</b>
<b>18.04.060</b>	<b>Right of Entry</b>
<b>18.04.070</b>	<b>Inspections</b>
<b>18.04.080</b>	<b>Fire Investigations</b>
<b>18.04.090</b>	<b>Records</b>
<b>18.04.100</b>	<b>Enforcement</b>
<b>18.04.110</b>	<b>Legal Assistance</b>
<b>18.04.120</b>	<b>Law Enforcement Assistance</b>
<b>18.04.130</b>	<b>Notice of Violation</b>
<b>18.04.140</b>	<b>Inspection Report</b>
<b>18.04.150</b>	<b>Imminent Danger</b>
<b>18.04.160</b>	<b>Duty to Correct</b>
<b>18.04.170</b>	<b>Orders to Correct</b>
<b>18.04.180</b>	<b>Orders Forbidding Occupancy or Construction</b>

#### **18.04.010 Title and Purpose**

(a) This Chapter shall be known as the "Fire Prevention Code of the City of Bloomington, Indiana".

(b) The purpose of this Chapter is to prescribe regulations consistent with nationally recognized standards for the protection of life, environment, and property from the hazards of fire and explosion, from the hazards arising from the storage, handling and use of hazardous materials, from conditions hazardous to life or property in the use or occupancy of new or existing buildings, sheds, tents, lots and/or premises, and to establish appropriate administrative procedures for the enforcement of this Chapter.

#### **18.04.020 Definitions**

As used in this Chapter, the following terms shall have the meanings ascribed to them in this section.

(a) Chief means the Chief of the City of Bloomington Fire Department

(b) Fire Department means the City of Bloomington Fire Department.

(c) Fire Service Features include, but are not limited to the following, hydrants, connections, Post Indicator Valves, key boxes, access road, fire lanes, roof openings, door openings and Fire Department equipment.

(d) Hazardous condition means the presence of a structural condition, equipment, utility connection, or materials which constitute or pose a recognized threat of fire or other injury to persons or property.

(e) Private dwelling means a building used exclusively as the personal residence of one (1) or two (2) families.

#### **18.04.030 Applicability**

(a) The provisions of this Chapter shall be supplemental to the Indiana Fire Code, as adopted by the Indiana Fire Prevention and Building Safety Commission.

(b) The provisions of this Chapter shall apply to maintenance of fire prevention and life safety features as herein described.

(c) The provisions of this Chapter shall not apply to private dwellings.

(d) When any provision of this Chapter is found to be in conflict with any building, zoning, safety, health, or other applicable law or ordinance of the City or Monroe County existing on the effective date of this Chapter, the provision which establishes the higher standard for the promotion and protection of the safety and welfare of the public shall prevail.

(e) The provisions of this Chapter shall apply to existing conditions as well as to the conditions arising after the adoption thereof. Buildings, systems, uses, processes, and equipment in existence on the effective date of this Chapter shall be permitted to continue so long as they

are maintained in a condition that is equivalent to the quality and fire resistive characteristics that existed when the building was constructed, altered, added to or repaired.

**18.04.040 Minimum Standards**

(a) All fire safety rules of the Indiana Fire Prevention and Building Safety Commission as set forth in Article 22 of Title 675 of the Indiana Administrative Code applicable to Monroe County are hereby incorporated in this Chapter. This Chapter shall include later amendments to that article as the same are published in the Indiana Register or the Indiana Administrative Code with effective dates as fixed therein.

(b) Two copies of these standards shall be available in the office of the City Clerk public inspection pursuant to I.C. 36-1-5-4.

**18.04.050 Enforcement Authority**

(a) It shall be the duty and responsibility of the Chief, or his/her designee(s), as assistant(s) to the Indiana State Fire Marshall, to enforce the provisions of this Code.

(b) The Chief, or his/her designee(s), shall cooperate with the Monroe County Building Department, the City of Bloomington Planning Department, the City of Bloomington Housing and Neighborhood Development Department and all other agencies who may have an interest in fire protection or safety for the enforcement of all applicable codes and laws required to be enforced by the City of Bloomington.

**18.04.060 Right of Entry**

(a) Pursuant to IC 36-8-17, authorized personnel of the Fire Department may, at all reasonable hours, enter any structure (except private dwellings) within its jurisdiction for the purpose of conducting inspections or investigations pursuant to this Chapter. The right to enter shall extend to new structures under construction as well as to existing structures being renovated or remodeled.

(b) An inspector or investigator shall be required to produce satisfactory proof of his/her authority or identity.

(c) If an inspector or investigator is denied access, the Chief, or his/her designee(s), with the assistance of the City of Bloomington Legal Department, may apply to any court of record in Monroe County for an order allowing inspection or investigation.

**18.04.070 Inspections**

(a) The Fire Department shall perform yearly inspections under the administrative supervision of the Chief pursuant to IC 36-8-17 et. seq.

(b) The Fire Department may, as often as may be reasonably necessary:

(1) Inspect every place and public way, except the interiors of private dwellings annually; and,

(2) Inspect, upon receipt of a complaint, any building or premises, except interiors of private dwellings.

(d) Inspection Fees shall be as follows:

(1) Initial inspections are free of charge.

(2) The first reinspection is free of charge if all violations noted in the initial inspection have been remedied.

(3) An inspection fee of one hundred dollars (\$100.00) shall be charged for the first reinspection if any of the violations noted in the initial inspection have not been remedied.

(4) If a second or subsequent reinspection is required within twelve (12) months of the initial inspection, the inspection fee for such second or subsequent inspection shall be two hundred dollars (\$200.00).

(5) For inspections of fire protection systems that are performed solely in response to the request of the owner or occupant of a building or structure, the inspection shall be free of charge.

**18.04.080 Fire Investigations**

(a) The Fire Department shall perform fire investigations under the administrative supervision of the Chief pursuant to IC 36-8-17.

(b) The Fire Department shall investigate, assist in the prosecution of, and support suppression of arson and other crimes associated with the destruction or attempted destruction of property by fire in its respective jurisdiction; and, shall take immediate charge of the physical evidence, notify any other authorities designated by law to assist in the investigation of such

matters, and cooperate with such other authorities in the prosecution of the case. Reports prepared pursuant to this section shall be in the form prescribed by the Chief and shall contain a statement of all facts relating to the origin, cause and circumstances of the fire, the extent of damage, and any other appropriate information concerning the fire.

**18.04.090 Records**

(a) The Fire Department shall keep a record of all fires and the facts concerning them, including statistics as to the extent of fires and the losses sustained. Such reports shall be compiled into an annual summary and submitted when requested to the City of Bloomington Board of Public Safety.

(b) The Fire Department shall maintain files containing reports of all properties that have been inspected, all orders issued, of all complaints and fires investigated, and the location of all buildings containing hazardous occupancies.

**18.04.100 Enforcement**

(a) It shall be the responsibility of the Fire Department to enforce all provisions of this Chapter within its jurisdiction.

(b) The Fire Department shall have such other powers and duties as may be conferred from time to time by law or ordinance.

**18.04.110 Legal Assistance**

The Fire Department may obtain the services of the City of Bloomington Legal Department for legal assistance in connection with the enforcement of this Chapter.

**18.04.120 Law Enforcement Assistance**

The Chief or the City of Bloomington Police Department or other law enforcement agencies recognized by the State of Indiana, upon request of the Chief, or his/her designee(s), may assign such available law enforcement officers as may be necessary to assist the Fire Department in the enforcement of this Chapter.

**18.04.130 Notice of Violation**

Under IC 36-8-17-9, when enforcing 675 IAC 22, this Chapter or any other provision of this Code, which is within the jurisdiction of the Fire Department, the Fire Department shall seek the correction of any violation or the elimination of any hazardous condition, by the methods specified in this Chapter or by any other appropriate remedy or procedure provided by law.

**18.04.140 Inspection Report**

A copy of the inspection report with violations and safety recommendations shall be served upon the owner, operator, occupant or other person responsible for the building or property. Service of such report shall be by personal service, or by affixing a copy thereof in a conspicuous place at the entrance of said building or premises or by mailing a copy thereof to the owner or occupant by first class mail to the owner's or occupant's last known address.

**18.04.150 Imminent Danger**

The Chief, or his/her designee(s), may order the operation or use stopped, or any premises, building or vehicle or portion thereof evacuated in accordance with IC 36-8-17-9 when it is determined that conduct or conditions of the property:

- (1) Present a clear and immediate hazard of death or serious bodily injury to any person other than a trespasser;
- (2) Are prohibited without a permit, registration, certification, release, authorization, variance, exemption, or other license required under IC 22-14 or another statute administered by the Fire Prevention and Building Safety Commission and the license has not been issued; or,
- (3) Will conceal a violation of law.

Said order must first be approved by the State Fire Marshal.

**18.04.160 Duty to Correct**

In the event of imminent danger, the owner or person in control of any premises or building upon which a violation or hazard exists may be required to:

- (1) Cease and correct the violation or hazard;
- (2) Protect persons and property from the hazards of the violation and correct the violation or hazard; and,



(3) Require persons to leave the area that is affected by a violation or hazard and prohibit persons from entering the area until the violation is corrected.

**18.04.170 Orders to Correct**

(a) If an owner or occupant fails to comply with an inspection report issued pursuant to this Code, the Fire Department may issue an order to compel compliance with the provisions of this Chapter.

(b) The failure of the Fire Department to inspect or to issue an order in accordance with this Chapter shall not constitute approval of any violation or the noncompliance with the provisions of this Chapter.

(c) Any order issued pursuant to this section shall be served upon the owner, operator, occupant or other person responsible for the building or property. Service of such order shall be by personal service, or by affixing a copy thereof in a conspicuous place at the entrance of said building or premises or by mailing a copy thereof to the owner or occupant by first class mail to the owner's or occupant's last known address.

**18.04.180 Order Forbidding Occupancy or Construction**

(a) The Chief, or his/her designee(s), is empowered to issue an order forbidding the occupancy of any structure or part of any structure, in accordance with IC 36-8-17-9.

(b) The Chief, or his/her designee(s), is empowered to issue an order forbidding continued construction of a building or structure in accordance with IC 36-8-17-9 when the building, structure or property under development is in violation of state or local fire prevention codes and continued work will:

(1) Conceal a violation of law;

(2) Result in a building or structure being inaccessible to servicing by fire department apparatus; or,

(3) Result in a building or structure with insufficient water supply as required by this Code.

(c) The order forbidding occupancy or continued construction shall be in writing, specifying whether it is applicable to the entire structure, part of the structure, or the property under development. The order shall state the reason for issuance and the conditions under which construction may be continued or the structure, part of the structure or property may be occupied. The order shall be posted on the structure in a conspicuous location and if conveniently possible, shall be given to the owner of the property or his/her agent and to any other responsible person supervising work on the premises. It shall be unlawful for any person to remove a posted order.

**Chapter 18.08**

**EMERGENCY SERVICES, DEVICES AND APPLIANCES**

**Sections:**

**18.08.010 Authority at Fires and Emergencies**

**18.08.020 Emergency Lines**

**18.08.030 Unlawful Interference with Fire Protection Equipment**

**18.04.040 Painting**

**18.04.050 Installation and Plans—Approval**

**18.08.010 Authority at Fires and Emergencies**

The Chief, or his/her designee(s), at any fire, explosion, or other emergency which poses imminent threat to life, environment, or property, shall have the authority to direct operations as may be necessary to control, extinguish, perform special operations, and investigate the existence of hazardous conditions in connection with such fire, explosion, or other emergency, or to take other action reasonably necessary to contain, mitigate, or eliminate the emergency.

**18.08.020 Emergency Lines**

(a) The Chief, or his/her designee(s), the incident commander, or any law enforcement officer may establish emergency lines and limits and barricade or otherwise keep the general public from emergency lines and limits. The Chief, or his/her designee(s), the incident commander, or any law enforcement officer may create an area in which only the following shall be admitted: firefighters, law enforcement officers and those having a direct interest in any

property threatened by the fire, explosion, or other emergency, or other people or agencies at the discretion of the incident commander.

(b) It shall be unlawful for any unauthorized person to cross such emergency lines or limits.

**18.08.030 Unlawful Interference with Fire Service Features**

It shall be unlawful for a person to do or permit to be done any of the following acts:

(a) Tampering with fire service features which includes, but is not limited to tampering, molesting, destroying or removing or in any manner interfering with, damaging or disturbing any part of the fire service feature, apparatus, equipment or devices in the City of Bloomington;

(b) Injuring fire hose which includes, but is not limited to, driving any motor vehicle or railroad locomotive over any fire hose laid in any street in the vicinity of any fire or while in use for any other purpose, or in any other way interfering with the use of such hose; or,

(c) Opening fire hydrants which includes, but is not limited to, using or operating any public or private hydrants or valves connected to a water system intended for fire suppression purposes without written permission from the water utility or the servicing fire department. Notwithstanding the provisions of this subsection, employees of the water utility who are authorized, members of the servicing fire department, owners of private fire hydrants, and members of a duly recognized facility fire brigade may operate hydrants and valves as part of their assigned duties.

(d) Obstruction which includes, but is not limited to placing, parking, planting, building, erecting or maintaining any object, plant or material which will obstruct or hinder in any manner the operation of use of any fire appliance within the City of Bloomington.

**18.08.040 Painting**

No fire hydrant shall be painted except by persons employed by or authorized by the City of Bloomington.

**18.04.050 Installations and Plans--Approval**

(a) Before the installation of any fire hydrant which will use water from the City of Bloomington water system, the plans and specifications of such installations shall be approved by the Fire Department and the City of Bloomington Utilities Department. All such installations shall be of a type of hydrant designed as suitable by the Fire Department.

(b) Every privately owned fire hydrant shall be tested according to procedures approved by the Utilities Department at least once every two years. If the testing is not performed by the City of Bloomington or its agents, then the owner shall provide documentation of the testing to the Utilities Department.

**Chapter 18.12**

**FIRE PROTECTION EQUIPMENT, COMMERCIAL KITCHENS AND FIRE LANES**

**Sections:**

**18.12.010 Plans for Fire Protection Systems**

**18.12.020 Requirements for Commercial Kitchen Exhaust Equipment and Fire Protection Equipment**

**18.12.030 Fire Lanes**

**18.12.010 Plans for Fire Protection Systems**

In the event a set of plans and specifications for fire protection systems, including fire alarm systems, automatic sprinkler systems, standpipe systems, and other special types of fire extinguishing or detecting systems and appurtenances thereto is created, then such documents shall be submitted to the Fire Department for information purposes. Failure to submit such documents as required by this section shall constitute a violation of the Code.

**18.12.020 Requirements for Commercial Kitchen Exhaust Equipment and Fire Protection Equipment**

Any new installation of kitchen fire suppression equipment shall be inspected by the Fire Department prior to the kitchen cooking equipment being placed in-service. The installing company shall:

(a) Use installers that are certified by the manufacturer;

- (b) Provide a copy of the plans for the system to the Fire Department for approval prior to installation;
- (c) Notify the Fire Department at least twenty-four (24) hours in advance of the system being completed for system testing; and,
- (d) File with the Fire Department a form stating that the system has been inspected, signed by both a representative of the Fire Department and the installation company's representative. This form is to be kept on file in the Fire Department.

**18.12.030 Fire Lanes**

For the purposes of this Title, fire lanes, which shall also be known as emergency vehicle lanes, shall be required as set forth in Bloomington Municipal Code Section 15.32.160 Emergency Vehicle Lanes.

- (a) Fire lanes shall be capable of supporting the intended loads of the largest apparatus anticipated to be used on the property.
- (b) Where a bridge is required to be used as access to a property, it shall be constructed and maintained using live design loading sufficient to carry imposed loads of fire apparatus.
- (c) Fire lanes shall be marked with freestanding signs or marked curbs, sidewalks or other traffic surfaces that have the words “Fire Lane—No Parking.” The type and color of markings shall be approved by the Fire Department.

**Chapter 18.16**

**OPEN BURNING**

**Sections:**

- 18.16.010 General**
- 18.16.020 Permit Required**
- 18.16.030 Burning on Public Property**
- 18.16.040 Hazardous or Objectionable Situation**

**18.16.010 General**

In addition to the requirements of this Code, all rules of the Indiana Department of Natural Resources and the Indiana Department of Environmental Management shall be observed at all times.

**18.16.020 Permit Required**

- (a) No person shall start, kindle or maintain any bonfire or open burning, or authorize or allow any such fire to be started, kindled or maintained with the City of Bloomington without having first obtained a permit from Fire Department.
- (b) During the construction or demolition of buildings or structures, no waste materials or rubbish shall be disposed of by burning without having first obtained a permit from the Fire Department.
- (c) Any applicant for an open burning permit shall demonstrate that he/she is in legal control of the lot or parcel of land on which the burning is to occur.
- (d) These restrictions do not prohibit outdoor fires in pits or grills used solely for the preparation of food.

**18.16.030 Burning on Public Property**

Burning on public property shall be prohibited unless a permit has first been obtained from the Fire Department.

**18.16.040 Hazardous or Objectionable Situation**

The Fire Department is authorized to order the extinguishment of an open burn or extinguish the open burn itself upon a determination that the open burn creates or adds to a hazardous or objectionable situation. This section applies to those persons granted a permit under sections 18.16.020 and 18.16.030.

**18.16.050 Chimenea (small ceramic fire place)**

Chimeneas may be used, provided the following guidelines are met:

- (a) A chimenea must be used following the manufacturer’s guidelines.

- (b) A chimenea must be placed outside and cannot be located under a roof or any type of balcony.
- (c) If a chimenea is used on a wooden deck or other combustible surface, the unit must be placed on an approved noncombustible surface such as a “UL listed stove mat” or “hearth board”.
- (d) A chimenea shall not be placed within four (4) feet to any combustible material.
- (e) A chimenea shall be attended at all times while burning.
- (f) If wood is used that causes “crackle and sparks” the chimenea should be fitted with a protective screen over all openings.
- (g) A chimenea shall not be used for heating indoor areas or cooking.

## Chapter 18.20

### PENALTIES AND APPEALS

**Sections:**

**18.20.010 Penalties**

**18.20.020 Appeals**

**18.20.010 Penalties**

(a) Each day that any violation continues shall be considered a separate violation for purposes of the penalties and remedies specified in this Chapter. A violation continues to exist until corrected.

(b) Any violation of this Chapter shall be subject to a civil penalty of not more than two thousand five hundred dollars (\$2,500.00) for each such violation, and not more than seven thousand five hundred dollars (\$7,500.00) for the second and any subsequent violation within twelve months of the first violation, in addition to any and all other remedies available to the City, except where a lesser fine is specified herein.

(c) The following violations of this Chapter shall be subject to the fines listed in the table below for the first offense. In addition, if a responsible party commits a second or subsequent violation of the same provision of this Chapter within twelve (12) months of the first such violation, the listed fine for such second or subsequent offense shall be twice the previous fine, subject to the maximum set forth in *Subsection 18.20.010(b)*. (For example, a violation that is subject to a one hundred dollar (\$100.00) fine per the table will be subject to a two hundred dollar (\$200.00) fine for the second offense, a four hundred dollar (\$400.00) fine for the third offense, and so forth.)

<b>Fire Prevention Code</b>	<b>Fine</b>
Failure to Post Occupant Load	\$10.00
Failure to Service Extinguishers	\$10.00
Exit Lights Not Working Properly	\$50.00
Emergency Lighting Not Working Properly	\$50.00
Fire Stoppage/Penetration Violations	\$50.00
Electrical Hazard Violations	\$100.00
Combustibles Stored in Mechanical Rooms	\$500.00
Failure to Service Fire Alarm(s)	\$500.00
Failure to Service Sprinkler System(s)	\$500.00
Failure to Service/Clean Commercial Kitchen Hoods	\$1,000.00
Tampering, Obstructing, Hindering or Obstructing Access to Fire Service Features	\$1,000.00
Violation of Occupancy Limitation	\$2,500.00
Blocking Marked Exits	\$2,500.00
Disabling Sprinkler System	\$2,500.00
Open Burning	\$2,500.00
Crossing Emergency Line or Limit	\$500.00
Any Other Violation	Up to \$2,500.00

**18.20.020 Appeals**

(a) Whenever the Fire Department disapproves or refuses to grant a permit applied for, the applicant may appeal the decision of the Fire Department to the Board of Public Safety or whenever the Fire Department assesses a fine for a violation of this Code, said fine may be appealed to the Board of Public Safety.

(1) The appeal must be in writing.

(2) The appeal must be submitted to the City of Bloomington Legal Department within fourteen (14) calendar days of the denial of the permit.

(3) The Board of Public Safety, in its discretion, may review the appeal in writing or may review the appeal via an open hearing. The applicant will be notified by the City of Bloomington Legal Department whether a hearing will be held.

(b) An owner or occupant who remains aggrieved by the decision issued pursuant to this Chapter and the matter involves a rule of the Indiana Fire Prevention and Building Safety Commission, may appeal to such Commission in accordance with the Indiana Code.

SECTION 2. If any section, sentence, or provision of this ordinance, or the application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions, or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

SECTION 3. This ordinance shall be in full force and effect from and after its passage by the Common Council of the City of Bloomington, approval of the Mayor, publication in accordance with State law and approval by the Indiana State Fire Prevention and Building Safety Commission.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
SUSAN SANDBERG, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
REGINA MOORE, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
MARK KRUZAN, Mayor  
City of Bloomington

## SYNOPSIS

This ordinance repeals and replaces the current Title 18. The current Fire Prevention Code for the City is very basic. This proposed ordinance creates the following: a definition section, language specifying the availability of assistance from law enforcement, procedures for the investigation of fires, new procedures for inspections and how reports are to be maintained. A new inspection fee system has been added wherein: the first inspection is free; the first reinspection is free provided all violations from the prior inspection have been remedied; the first reinspection results in a fee of \$100 if the violations from the prior inspection have not been remedied; all additional reinspections result in a fee of \$200; and courtesy inspections of fire protection systems are free of charge. The new ordinance specifically states that the Fire Chief, with the approval of the State Fire Marshal, has the authority to close a noncompliant building or cease a building from being built if it is noncompliant. New language has been added making it an offense to disturb or destroy fire appliances and to cross emergency lines. The fine section has been overhauled; the new section has specific fines for specific offenses and a general catch-all fine for all other fines not listed.

To: Mark Kruzan, Mayor  
Maria Heslin, Deputy Mayor  
Kevin Robling, Corporation Counsel  
From: Patty Mulvihill, Assistant City Attorney  
Date: April 23, 2008  
Re: Fire Prevention Code of the City of Bloomington

### Memorandum

#### *Current Ordinance*

The current Fire Prevention Code for the City is very basic. It incorporates the fire safety rules of the Indiana Fire Prevention and Building Safety Commission and notes that all buildings must be in compliance with said rules. The present ordinance notes that the Chief acts as an assistant to the State Fire Marshal and that he should cooperate with the Monroe County Building Commissioner. Inspections of all buildings, except for single family homes, are to be conducted and inspection fees are to be assessed upon the second resinspection. All violations, with the exception of occupancy violations, are subject to an initial fine of \$10 and \$50 for each subsequent violation; occupancy violations are subject to a fine of \$500 for the first violation and \$1000 for each subsequent violation.

#### *Problems with Current Ordinance*

There are several problems with the current ordinance. First, there is no definition section. Second, the inspection fees do not make sense; a fee is only charged after the fire department has returned to the location for the third time. Third, there is no inspection fee for non-mandatory courtesy inspections provided by the fire department. Fourth, the current ordinance makes no mention of the following: law enforcement assistance, investigations of fires, inspection reports and orders to correct violations. Fifth, state law allows a Chief to prohibit the continued construction of a non-compliant building or occupancy of a non-compliant building, the current ordinance is silent as to this right. Sixth, the current code makes no mention of preserving emergency devices and appliances from damage. Seventh, the present ordinance is wholly inadequate in terms of penalties; failing to keep an exit light illuminated results in a \$10 fine as does the chaining of emergency exit doors, something which makes no sense.

#### *Proposed Ordinance*

The proposed ordinance suggests the current ordinance be repealed and replaced. The problems noted in the preceding paragraph are corrected and other nuances have been addressed.

1. A definition section is provided.
2. The inspection fee section has been modified.
  - a. The initial inspection is free.

- b. The first reinspection is free provided all violations have been corrected.
  - c. The first resinspection results in a fee of \$100 if all violations are not corrected.
  - d. Second and subsequent reinspections result in a fee of \$200.
  - e. Owner requested inspections result in a \$25 fee per hour.
3. Sections have been added to address law enforcement assistance, investigation of fires, inspection reports and orders to correct.
  4. A section has been added specifically noting that the Chief has the authority to stop a non-compliant building from being built and a non-compliant building from being occupied.
  5. Specific provisions have been added to protect fire apparatus and appliances and provide penalties for damaging said items.
  6. The fine section has been completely overhauled with specific fines for certain offenses and a general catch-all fine for all other violations.



**From:** Lopez, Daniel  
**Sent:** Wednesday, June 11, 2008 1:42 PM  
**To:** cityhall-everyone; fire-everyone; police-everyone; util-everyone  
**Subject:** |news| City Looks to Upgrade Fire Code In Latest Public Safety Initiative  
**FOR IMMEDIATE RELEASE**  
June 11, 2008

For more information, please contact:

Danny Lopez, Communications Director, City of Bloomington, 349-CITY, [lopezd@bloomington.in.gov](mailto:lopezd@bloomington.in.gov)

### **City Looks to Upgrade Fire Code In Latest Public Safety Initiative**

**Bloomington, IN** – In an effort to increase public safety around Bloomington and more closely coordinate City Fire regulations with State ones, the City of Bloomington Fire Department (BFD) will be recommending an upgrade to the City's current fire code to be approved by City Council in coming weeks.

These changes, which include an update to inspection procedures and increases in fines for certain violations, serve to enhance public safety at local businesses, help owners better protect their investments and align local codes with those long-adopted by the State of Indiana. The initiative is part of an ongoing push to improve fire prevention and education around Bloomington by increasing the efficiency of inspection procedures, something which has already resulted in a 42% decrease in the number of fires since 2005. City Hall and the BFD are anxious to see further modifications to the code take effect as City staff works closely with local merchants to prepare them for the changes.

The original fire code was codified by the City in 1976 and while slight revisions were made in 1997, recently a task force consisting of the BFD, the City of Bloomington Police Department, the State Fire Marshall and the Excise Police was brought together to examine its effectiveness in protecting the public. While no major changes to the code were recommended, officials felt that upgrading fines would encourage business owners to find immediate solutions to lingering fire safety concerns. City of Bloomington Mayor Mark Kruzan highlighted the importance of the improved fire code in the ongoing protection of residents and visitors.

“In my mind, the single most important task that we have as City government is the protection of the public welfare and the commitment to making sure that Bloomington remains a safe place to live,” Kruzan said. “The current fine structure simply does not do enough to address the challenges posed by fire prevention systems that are not up to code. We had some concerns about the safety of some locations, and while we are continually working with businesses to make improvements, we simply are not willing to put the public's well-being at risk.”

In practice, the new fire code will increase fines to as much as \$2,500, depending on the severity of the violation. Fire inspectors will provide business owners with deadlines for making upgrades to their systems, though in most cases follow-up inspections will allow for a 30-day correction period. Following that period, fines will be levied on businesses which have not brought their properties up to code.

Moreover, the new code will create a clear outline of inspection procedures that can be strictly adhered to by the BFD, procedures more in tune with the State's fire code. State law requires periodic inspections, and all local fire departments are responsible for the enforcement of State procedures. The result, as indicated by City of Bloomington Fire Chief Fire Kerr, is this modification of the ordinance to one far more practical and effective.

“I hope we never have to levy one fine,” Kerr said. “Fire prevention is the most efficient way to address

public safety issues related to fire, and we will be working hard with businesses to make sure they understand what's expected of them. We're confident that making simple modifications to the fire code in this way will have extensive effects in protecting the public's well-being."

A complete version of the proposed ordinance is available at [www.bloomington.in.gov](http://www.bloomington.in.gov). For more specific information on fire safety, please visit [http://bloomington.in.gov/sections/viewSection.php?section\\_id=125](http://bloomington.in.gov/sections/viewSection.php?section_id=125) or call 332-9763.

###

# MINUTES

In the Council Chambers of the Showers City Hall on Wednesday, January 16, 2008 at 7:30 pm with Council President Susan Sandberg presiding over a Regular Session of the Common Council.

COMMON COUNCIL  
REGULAR SESSION  
January 16, 2008

Roll Call: Mayer, Piedmont, Rollo, Ruff, Sandberg, Satterfield, Sturbaum, Volan, Wisler

ROLL CALL

Council President Sandberg gave the Agenda Summation

AGENDA SUMMATION

The minutes of September 19, 2007, November 28, 2007, and January 9, 2008 were approved by a voice vote.

APPROVAL OF MINUTES

REPORTS:

Tim Mayer noted that two local businesses, the Antique Mall and Roberts Camera on Kirkwood, had announced that they were closing. He said this was a loss to our community's local flavor.

COUNCILMEMBERS

Mike Satterfield thanked the council for funding his attendance at a newly elected official's workshop and said he found it beneficial.

Dave Rollo referred to a recent news article about I-69 and said that this or any superhighway flew in the face of reality imposed by climate change and peak oil. He said we must reduce our reliance on fossil fuels with a transition that would take time and require investment, and that I-69 would squander both of these resources. He noted that one of the greatest causes of CO2 emissions and one of the most alarming vulnerabilities to liquid fuel shortage and price volatility is our present mode of transportation—not just personal commuting but also shipment of goods that relies on truck trailers. He said that as oil became scarcer and more expensive, it would become apparent how inefficient interstate highways would be for this type of transport.

Rollo said that studies indicate that rail compared to truck trailers was eight times more efficient in transporting goods, and that a wiser investment of time and capital would be to reconstruct the rail system using new technologies.

Rollo also reported that State Representative Dave Crooks was sponsoring a bill in the Indiana House that would require electric utilities in the state to provide 10% of their capacity from renewable (biomass, solar and wind power) sources within ten years. He said that Indiana was first in the nation in per capita CO2 emissions and ranked 49<sup>th</sup> in environmental quality.

He said that according to the National Renewable Energy Report of November, 2007, wind power was not only competitive with coal and natural gas per kilowatt hour, but could establish 20,000-30,000 additional jobs in Indiana, as Indiana was ranked as one of the thirteen top priority states for wind power generation in the country. He concluded by saying that this was worthy of support.

Brad Wisler said he noticed a 30 cents difference in the price of gas between Bloomington and Indianapolis. He said this indicated something about our local market forces, and that there seemed to be a disconnect between the supply and demand in our community. He said that this warrants investigation and hoped that the Peak Oil Task Force would study this and find out if the local demand for fuel was higher than our neighbors.

Wisler reported that Bloomington would host a Start-Up Weekend in February. He said that this concept was started in Colorado, and will include folks who want to get together from Friday to Sunday to study and create a business model. He said that since the hosting was a result of a vote, it indicated that Bloomington was a place of great innovation and technology. He urged citizens who were interested in business to

sign up and own a business that might be created that weekend. He hoped that this weekend and start up concept would inspire others to generate high tech businesses and jobs in Bloomington.

Reports from COUNCILMEMBERS  
(cont'd)

Isabel Piedmont said that her last two days were spent at the Association of Indiana Cities and Towns training session. She said it was interesting to get together with other second class cities and to see the governmental structure of smaller cities and towns.

Piedmont noted her appreciation for the city staff and department heads for meeting with her and helping her understand more of the inner workings of the city. She said she was impressed with their knowledge and looked forward to learning more.

There were no reports from the Mayor at this meeting.

MAYOR and CITY OFFICES

President Sandberg asked Council Attorney/Administrator Dan Sherman to give the Sidewalk Committee Report.

COUNCIL COMMITTEES

- Sidewalk Committee Report

Before the report, Sherman asked that his disclosure of a possible conflict of interest be accepted. He noted that a sidewalk considered by the committee (but not funded) would have been constructed along his property.

It was moved and seconded to accept the disclosure as presented by Council Attorney/Administrator Sherman. It was approved by a voice vote.

Rollo asked if in the future the disclosures would be considered prior to the acceptance of the report or at the beginning of the process. Sherman said members of the committee and staff would disclose conflicts of interest once they know the list of projects that would be considered.

Sherman named and thanked the councilmembers and staff members who worked on the committee. He explained the scope and funding of the projects and the collaboration with Utilities and other city departments. He noted that the committee reviewed over 30 projects and recommended funding for seven of these which he summarized. Sherman noted that the entire report which included committee members, schedule, meeting notes, a table of all deliberations, and a history of the Council Sidewalk Committee Funds from 2002 to 2008 along with committee recommendations was in the week's packet and was also available on line.

Volan inquired why the council was paying for a sidewalk on West 17<sup>th</sup> Street which had been requested as a result of the development at the corner of W 17<sup>th</sup> and Crescent Road, and why this cost wasn't borne by the developer. Sherman noted that this was not in the development but near it. Sturbaum said that children in the area could not traverse this area safely. He added that the developer of the project had given a verbal commitment to pay for materials while the land owners were willing to donate the right-of-way to the project to lower costs. He said the committee worked quickly to make sure that this could be built to enhance public safety in the area.

Volan followed by asking about trees being close to the road in this area, to which Sturbaum noted that the sidewalk would actually be on the other side of the trees. Sherman showed a picture of the site which he said would allow room for a tree plot.

Wisler noted that there would be traffic calming devices and other improvements in intersections near the development to mitigate traffic speeds. He said that this was an important piece of sidewalk.

Sturbaum asked neighbors to bear with the city working this out.

Piedmont noted the Henderson Street from Allen to Hillside project. She asked about other sources of funding for this project which would cost almost \$700,000. She said even with the funding proposed in this report and the Safe Routes to School Grant of \$250,000, the project came up short. Piedmont noted the neighbors were anxious to see this project to fruition. Sherman said CDBG funds and other funding sources would be explored. Volan asked about phasing this project. Sherman said it could be phased.

Sturbaum made the comment that there was always too much need with too little money and was thankful for the help from other departments to stretch the budget as far as possible.

There were no comments from the public on this report.

Rollo echoed comments by Sturbaum and Volan and added that this was the best proposal for projects that he had seen in his five years on the committee. He thanked the Mayor for his support in increased funding in the effort, the committee members for their work, Sherman and Assistant Administrator Stacy Jane Rhoads.

Ruff noted that the Mayor had demonstrated commitment to sidewalks and pedestrian safety in the community. He noted the tremendous preparation for the meetings by Sherman and Rhoads, with special commendation to Manager of Engineering Services Justin Wykoff. He also thanked Public Works Director Susie Johnson, Planning Staff, HAND Program Manager Bob Woolford, Utilities Engineer Jane Fleig, and Utilities Assistant Director Mike Bengston for their participation. Ruff specially thanked community minded, generous, public citizen Dawn Hewitt who gave right-of-way for a sidewalk near Lindbergh. He said it invigorated him that there were citizens who had voluntarily come forward to contribute to this effort for the greater good of the community. He thanked Sandberg for chairing the challenging meetings.

Wisler sympathized with Piedmont's concerns about the small amount of money going to the Henderson project, but said that it was more than the amount given to the six projects that he had requested of the committee. He said that while the District 2 projects didn't make it into the budget, he thanked his colleagues for a seat on the next year's committee where he would advocate for the projects again. He said that citizen Dawn Hewitt's dedication of the right-of-way and developers covering some of the costs of a new sidewalk would make a tremendous improvement in safety for the neighborhood, and were the main reasons he was supporting the recommendations tonight. He said that Sturbaum brought the parties together on this.

Mayer thanked the committee for their ongoing support for the 5<sup>th</sup> Street project which needed much infrastructure underneath the street and sidewalk to deal with a dangerous stormwater runoff situation. He thanked them also for the short length of sidewalk at Woodcrest and 2<sup>nd</sup> Street, which was well used by school students.

Volan said that he was a resident of Green Acres for many years, and was familiar with the rolling hill nature of the area that caused pooling of water. He reiterated his support for infrastructure improvements in the area.

It was moved and seconded that the 2007 Sidewalk Committee Report be approved. The sidewalk recommendations in the report were approved by a voice vote.

## COUNCIL COMMITTEES

- Sidewalk Committee Report  
(cont'd)

There was no public comment at this time.

PUBLIC INPUT

It was moved and seconded that the Mayor's appointment of Danielle Benchant-Bell to the Historic Preservation Commission be confirmed by the council as is required by statute. The confirmation was approved by a voice vote.

BOARD AND COMMISSION APPOINTMENTS

It was moved and seconded that the Mayor's reappointments of Marjorie Hudgins and Marleen Newmann be confirmed by the council as is required by statute. The confirmations were approved by a voice vote.

It was moved and seconded that the council appoint Councilmember Sturbaum to serve as a non-voting advisory member to the Bloomington Historic Preservation Commission. The appointment was approved by a voice vote.

It was moved and seconded that Resolution 08-04 be introduced and read by title and synopsis. Clerk Moore read the legislation and synopsis, stating that there was no committee recommendation. It was moved and seconded that Resolution 08-04 be adopted.

LEGISLATION FOR SECOND READING

Resolution 08-04 Waiving Current Payments in Lieu of Taxes by the Bloomington Housing Authority to the City

Jennifer Osterholt, Executive Director of the Bloomington Housing Authority asked that the council waive the payment of \$8623 that the Housing Authority usually would pay to the city. She said that the operating budget of the Housing Authority would be reduced by \$206,000 this year due to a drop in funding.

Wisler asked how often the payment had been waived, and Osterholt and Mayer agreed that it was done yearly. Mayer explained that because the Housing Authority provides some of their own services that the city normally provides, the city agrees to accept a payment instead of property taxes on the project. He gave trash pickup as an example of services.

Wisler asked how the amount was calculated, to which Osterholt said the US Department of Housing and Urban Development had a computation schedule which she had provided for the council's packet. She reviewed the computation of those figures for the council.

Resolution 08-04 received a roll call vote of Ayes: 9, Nays: 0.

It was moved and seconded that Resolution 08-03 be introduced and read by title and synopsis. Clerk Moore read the legislation and synopsis, stating that there was no committee recommendation. It was moved and seconded that Resolution 08-03 be adopted.

Resolution 08-03 In Support of a Continued Presence of a Downtown Post Office Retail Facility

Councilmember Sturbaum said that he was co-sponsoring this resolution with councilmembers Sandberg, Ruff and Rollo. He noted the purpose was to be very clear that the community wanted a post office presence in the downtown. He noted that even though the Chamber of Commerce drafted a letter of support on behalf of their members and the Mayor had stated the administration's support of this concept, this would add to those statements. He noted that the post office's preferred 4 acre plot was not a fitting use of urban land, but keeping a retail presence downtown and using a more suburban area for truck traffic and other post office activities might allow for everyone to be satisfied with the relocation of the present post office operations.

Sturbaum said that government, church, library, and other civic structures should be located in the downtown, and that this resolution would leave no doubt as to that goal. He proceeded to read the resolution.

Volan asked if the only site available and suitable for retail-only post office activities would be property at Third and Walnut Streets, and if the historically designated Fleener Building and the alley next to it were included in the acreage noted for the different sites available. Sturbaum noted that if the stated priority of the postal service was not a large site for all activities, other smaller sites would come into play.

City Economic Development Director Danise Alano said that the post office would certainly abide by historic preservation considerations, but didn't think the Fleener building was of interest to them. She also noted that the property was the lot at the corner and the vacant lot immediately south of it.

Wisler asked for clarification of the language of the resolution regarding the preference for the downtown locations. He was unclear if the resolution indicated preference for retail and distribution operations in one location downtown, or separate operations located in two different locations.

Sturbaum said that the resolution language was based on the original post office proposals, and that the concept of splitting the operations, while not in their original language, might work for them.

Call for public comment brought the following:

Mac Moulden, 613 W 12<sup>th</sup> Street, said he opposed the resolution. He said he preferred the old Ralph Rogers lumber company and the Patterson Drive locations because he said that businesses were moving West away from downtown. He said the properties were located on streets that connect with State Road 37 and are more suited for large trucks moving mail. He said a new modern post office might offer drive-up windows for parcels and stamps, similar to other communities in Indiana. He noted that separate facilities was not efficient in moving mail and would cause more congestion on roads. He said removing the postal substation on the IU campus was a wrong decision.

Tim Fuller, president of the local American Postal Workers Union, said there were misconceptions in the resolution. He said that mail was not distributed from the downtown location, but was distributed to downtown and Woodbridge from the West Vernal Pike location, and sent back to that location before leaving town. He said that what the council wanted was a downtown branch that would include retail operations and post office box rentals. He said that east side 47401 and 47408 zip codes were served out of Woodbridge, with west side 47403 and 47404 zip codes being served from the downtown post office. He said that this retail operation and carrier distribution should be moved to the west to serve those areas closer to their locations. He also suggested that Bloomington could use more than these two retail operations as Terre Haute had five with 10,000 fewer citizens.

Trent Deckard, Field Representative for Congressman Baron Hill, said that the congressman shared the concerns of the Mayor, Council and many citizens that a post office presence remains in the downtown area. He said that the Congressman had shared these concerns with post office officials through correspondence and in person. He concluded by saying that the congressman and his office were available to provide assistance to all partners involved in the process, and that he looked forward to working with city leaders for a favorable resolution for the City of Bloomington and the United States Postal Service.

Ray Skethrie of South Walnut Street said he favored site #2 because it was the closest location to downtown and is on rails to trails, right on



Walnut Street, will serve the south of town, is close to bus service and is close to the Cook facilities. He said that if the building was built up three feet, it would be out of the flood plain, and would dovetail with the tax office near that location. He said that the newspaper had shown the site on Rogers, but it's actually on Walnut, and hoped that the city would consider this a priority site.

Danise Alano thanked the US Post Office and Manager of Real Estate Brad Meador, Brian Schroeder and Richard Drury of Drury Real Estate Services for their cooperation. She said they had many factors to think about and have had much feedback. She thanked the citizens who offered property to the project and the public for their comments at this and other meetings. Alano then read sections from the letter to Mr. Meador written by Mark Moore, Chamber of Commerce Board of Directors Chair which thanked him for including the community in the planning process, and encouraged the USPS to include PO boxes and retail operations in the downtown. She also noted a similar letter written by Lynn Coyne, Assistant Vice President for Administration at IU which mentioned working with the USPS on a suitable location.

Sturbaum asked Mr. Fuller if the proper term for the requested downtown facility was a 'branch' of the USPS. Fuller noted that the city would benefit from a Post Office on the east and west sides with a branch downtown. Sturbaum noted that this would help everyone with more regional service.

Volan and Sturbaum noted that a simple change in the resolution would more clearly describe the intent of the council, and wondered about extending the action on the resolution to the next week. Alano noted that the official comment period would be ending in three days. Sandberg asked Council Attorney Sherman for his advice on procedure. Sherman noted that any amendment needed to be submitted in writing and could be done with a brief recess of the meeting. He also noted that waiting a week would also serve to allow a clarification of the intent which he said was more than changing a word or two.

Rollo noted that he supported the resolution as worded. He said that the resolution noted the importance of having a retail facility in the downtown, but he was not totally opposed to the tabling of the resolution.

Satterfield said that he felt the resolution didn't preclude having three sites, but didn't want to get hung up on particular terms and micromanaging the USPS. He said the resolution was clear with the intent of wanting a retail operation in the downtown.

Piedmont agreed. She said the resolution came forward as a result of a call for public comment on the closing of the post office facility on 4<sup>th</sup> Street and the moving of that facility to another location. She said how the USPS divides up its services within the community was not in the scope of this comment. She also stated it was not appropriate in this resolution, and supported it as written.

Wisler said that the phrase "distribution facility" was the term that was hanging up the council. He said that his desire was for service windows and post office boxes in the downtown with facilities for trucks near major roads. He said that the council should not pretend to be experts or micromanage the decision, but be clear about wanting retail operations in the downtown.

Sturbaum said that the long time postal worker said the term 'branch office' should be used and that Sturbaum thought that the term 'new

location in the downtown' in point two be replaced with a "minimum of a branch office in the downtown" might be more clear in intent. He noted that he had put this change in writing and could submit this for an amendment to the resolution.

Volan said that 'regardless of what other facility the USPS sees fit to establish in the city' should be added. Sturbaum said he thought it was clear. Volan said that sometimes things are not clear, and noted that because he is at the intersection of the 4 zip codes on the map, lives closest to the downtown post office, but has to drive to Woodbridge for his packages, the USPS would have been better to use 5 zip codes for the city instead of 4. He said that being clear is better than not and that at the highest levels of decisions in some organizations, obvious things are not always clear.

Ruff asked why the USPS would need another distribution center when they have an adequate one in Northwest Park. He said he appreciated the input of the public, and now had many more questions. He added that he agreed, however, that the resolution wording really did provide the essence of the council's intent. He said he would rather go forward with the resolution than amend it or table it.

Sandberg said that she agreed that the sentiment of the council was clear in joining with the Mayor and Chamber of Commerce. She said that the timeliness of the project is important, and cautioned about micromanaging the USPS. She added that this was the statement of community support and was not inclined to tweak the resolution.

Sherman noted he had spoken with the representative of the postal union and that the distinction between 'main post office' and 'branch' was not a concept developed in this resolution. If the Council wanted to do that, he recommended the postponement of the final action on the resolution. After a question from Sturbaum, Sherman noted that the location of the main post office in the future was not covered in the resolution.

Sandberg asked for further comments. Volan asked if each post office provided passport service. Someone in the audience indicated that it does not. Volan noted that the BMV's move to the west side was not convenient and that a decision by the USPS would last for decades. He said that it wouldn't hurt to take a few minutes to rework this in new wording.

Ruff noted that Sherman had just said that the branch vs. main issue was not fleshed out in the resolution, and asked Volan for clarification of his remarks.

Sturbaum said the Chamber had considered the post office boxes to be essential in the downtown, and wanted to hear more from Danise Alano. She said that the terms 'retail' had been used and that she was sure that the post office knew what concepts the lay person and citizen was concerned about, regardless of their own terminology for these items. She said that the specific of what particular services would be located where was not discussed in her conversations with post office officials.

Rollo asked Alano if the administration was comfortable with the language of this resolution to which Alano said, "yes." He commented that the first result clause allowed the discretion of the USPS to determine their needs. He said he was comfortable with the language as it stands, and that although he could be comfortable with language changes, he was not yet convinced that it needed to be done. Satterfield noted that Sherman said that the resolution had not established 'main office' vs. 'branch' language, and asked if it was

necessary for the council to do that. He said the wording of the resolution was adequate.

Wisler said that the more it was discussed, the more it was evident it was not precise in its intent. He said another week of discussion would not hurt, and he would be willing to support a motion to table this resolution to make it more precise and be more effective. He asked that someone make that motion.

Piedmont said that the more she heard, the more she was willing to postpone the resolution to tweak the wording for more clarity. She said that there was enough question about wording the request for the main post office to be downtown, that taking time to make this clear was not out of order.

Volan asked the exact date of the end of the comment period. Alano said it was January 18<sup>th</sup>, two days from this meeting. Sturbaum said that he was fine with passing this resolution to get it in under the deadline, but that language for a clarifying letter should be worked through so that it could be sent to the USPS.

Rollo said an accompanying letter would be useful provided that it didn't ask for specifics that couldn't be met. He again stated that the resolution was in essence the request for what the community does have – a retail establishment downtown. He suggested that the council proceed with the resolution.

Sherman suggested that if it was the will of the council to write an explanatory letter, the action to vote on the resolution could proceed. He added that a motion could be brought forward to delegate the writing of the letter to the president of the council. He noted that the words at this meeting and the motion would be part of the record that would be forwarded to the relevant parties by DVD.

Volan said Sherman made a good point. He said since the resolution was not specific enough for him, the letter would help clarify intentions of the council. He was disappointed that the new information tonight couldn't be incorporated into the resolution because of the deadline.

The question was called and Resolution 08-03 received a roll call vote of Ayes: 9, Nays: 0.

After this vote was taken, Volan moved and it was seconded that Council President Sandberg write a clarifying letter to the Post Office Real Estate Office to address points discussed at this meeting. Sandberg asked Sherman for more specific language and Sherman noted the letter would elaborate on the terms 'branch' and 'main', the notion of primary retail facility in the downtown, and the concept of three facilities vs. two as long as the downtown was served.

Piedmont said that the points above did not imply that there was any consensus as to whether the main office should be downtown or whether it's a branch office downtown with a main office somewhere else or a third office or some other combination thereof.

Sturbaum said the idea of drafting a letter was that more information could be gathered and that there is consensus approval of the letter. He said that this couldn't be done at this meeting.

Volan said the council had written letters in the past with lines for each council member to sign. He said since there was a unanimous approval for Resolution 08-03, it was up to the president and who ever helped her

Resolution 08-03 (cont'd)

draft that letter to make sure that it was written so that each member felt comfortable signing it. He said his goal was that the council president creates a clarifying letter to accompany this resolution. Sherman asked if all nine council members would be signing the letter, and Volan said that wasn't really necessary as long as they agreed to the content of the.

Sturbaum asked Sherman if his original intent was to have the letter signed by the president rather than a letter with signature lines for each council member. Sherman said his suggestion of a letter would have one signature line for the president to sign, but did not want to foreclose consensus by any means.

Sturbaum noted that the president would have a consensus for the contents of the letter before it was sent.

Sherman said that she should have at least majority support.

Volan said his motion did not include a provision for there to be nine signatures on the letter, but would be willing to withdraw this motion.

Rollo asked Sandberg if she would form a consensus. Sandberg said she certainly would, after which Rollo said in that case he had no need for nine signatures.

Volan said he didn't propose that, and that either way worked for him. He asked for consent to withdraw his original motion, and the withdrawal was approved by a voice vote.

Volan moved that the council designate that the president shall draft a letter to accompany Resolution 08-03 to clarify points discussed in this deliberation.

There was no public comment.

Final Council comments included:

Wisler thanked members of the public for their patience as the council stumbled through the deliberation, and asked that they submit further comments to the council at their website or email address.

Sturbaum said this had been a good exercise, and that this had been an important issue for the community. He said that he had made progress in his own understanding of the issue at this meeting and hoped that the public had too. He said that muddling around for a while was not always a bad thing.

Volan thanked everyone for their patience. He noted that the issue came close to the deadline, and while the calendar didn't allow for more deliberation of Resolutions which actually could be passed in one night, he requested that resolutions such as this be scheduled for a longer deliberation period.

Ruff said that although Wisler commented about fumbling through this issue, his perspective was that there was a lack of information provided to the city and administration early. He said that the clarification of the terms of distribution center, needs for the operations, and what the post office really wanted to do with regards to the large space needed, would have helped with understanding of all parties. He did acknowledge that messy as this discussion was, the product and intent was not clearer. Rollo said that as awkward as the discussion was at this meeting, it was reflective of deliberation and constituent input. He said he would like the letter crafted as soon as possible.

The motion on the creation of a clarifying letter to the USPS to accompany Resolution 08-03 received a roll call vote of Ayes: 9, Nays: 0.

There was no legislation for introduction at this meeting.

LEGISLATION FOR FIRST READING

An unidentified man in the audience noted that he just read that per a request from the Mayor, the June 18<sup>th</sup> deadline for comment had been extended.

PUBLIC INPUT

Eve Corrigan said she worked with Bloomington Transportation Options for People and Council of Neighborhood Associations. She noted an upcoming talk by Dan Burton at City Hall. She said he was an expert on sustainable and walkable community design and read a brief summary of points that he would cover.

The meeting was adjourned at 10:05 pm.

ADJOURNMENT

APPROVE:

ATTEST:

Susan Sandberg, PRESIDENT  
Bloomington Common Council

Regina Moore, CLERK  
City of Bloomington

For Approval

In the Council Chambers of the Showers City Hall on Wednesday, February 6, 2008 at 7:30 pm with Council President Susan Sandberg presiding over a Regular Session of the Common Council.

COMMON COUNCIL  
REGULAR SESSION  
February 6, 2008

Roll Call: Mayer, Piedmont, Rollo, Ruff, Sandberg, Satterfield, Sturbaum, Volan, Wisler  
Council President Sandberg gave the Agenda Summation

ROLL CALL

AGENDA SUMMATION

There were no minutes for approval at this meeting.

APPROVAL OF MINUTES

Susan Sandberg began by offering support to the Bloomington Police Department and all First Responders who find themselves in harm's way when they perform their duties to keep the City safe. During the recent HT on-line chat with Sandberg and Councilmember Mayer, there were several inquiries about the encounter between Officer Rogers and a violent suspect. Sandberg said the Council applauds Rogers for his professionalism and ability to handle a dangerous situation without it escalating to a more tragic end. It was a tribute to the training of the BPD and the judgment of Officer Rogers that allowed both parties to walk away from this serious incident.

REPORTS:  
COUNCILMEMBERS

On behalf of the Council, Sandberg acknowledged the daily risk that police officers and firefighters take when doing their jobs. She thanked them for their service, and said she appreciated their professionalism, and supported the training and resources necessary for performing these critical front line jobs.

She also gave a word of thanks to the medical, legal, and social work professionals who provide protection, education, shelter and treatment for the victims of domestic violence, specifically to the caring providers of local hospitals and clinics, Middle Way House and the Prosecutor's Office. She added that those who work to prevent violence and protect its victims are to be commended also.

Tim Mayer mentioned that he attended the Cook Pharmica announcement that they would be expanding not only testing and developing pharmaceuticals for other firms but entering into packaging and fulfillment capacities of other products. The anticipated new employees will be about 200 with an estimated payroll of 9 million dollars. This is a major announcement with real hope and opportunity especially in light of recent closings in other industries.

Mike Satterfield met with the Bloomington Economic Development Commission for their organizational meeting. Positions are still available on the commission. Questions can be directed to Economic Development Director Danise Alano.

Chris Sturbaum said that the Indiana Association of Cities and Towns report on the property tax cut stated that it is unknown where the replacement money will come from at the local level. There is nothing magic about what will happen he said, but less money will be lead to local service cuts, which will mean redesigning how to provide basic services in the community. He called for common sense in our approach to government and the necessary services provided by local governments.

He attended a Green Training Council also attended by Tim Mayer and Isabel Piedmont, who he said would provide the report. He said this is a very interesting time as people think about how to deal with a post-oil future.

Steve Volan told a story of a councilmember who attended the meeting after being hit by a car while riding a bicycle. The councilmember was so shaken by the event that he didn't report the incident to the police. The question was if a councilmember doesn't report this type of incident to the police, then what kind of data will there be on incidents and how will they improved?

He also told the story of a friend whose former boyfriend was so distraught that he threatened to harm himself, and attacked her when she tried to stop him. He was shocked that some in this community wouldn't think of calling a place like Middle Way House or other resources. It requires the community's vigilance for local support services by supporting and advocating for them.

His statement was:

*Therefore, if you are in an accident, no matter how small, report it. If you or someone you know is a victim of domestic violence, Middle Way is there for help. If you are the victim of noisy neighbors, don't be afraid to call the police. If incidents are not reported there is no way to know a problem exists.*

Brad Wisler echoed Mayer's comments about the Cook Pharmica announcement, and said the community was truly blessed to have such an innovative and active employer creating jobs and products that make a difference to peoples' lives. He called them a really great asset to the community.

Wisler said he attended the Governor's Luncheon and heard about the tax proposal, and while there were questions, he was encouraged that this was a well thought out plan. He believed that this was a step in the right direction, and that it was important to provide input where improvement was needed.

Isabel Piedmont reported on the Indiana Building Green Symposium, where participants learned the difference between traditional building processes and green building processes, which are more holistic and use more efficient and environmentally friendly products.

She also reported on a local program called pARTners which is an activity-based art program for people with memory loss.

Finally, she reported that the Post Office has chosen a new site for their main office on the west side of town, and also promised a downtown retail location.

Andy Ruff shared an article from the Indianapolis Star about complaints by the Fishers Town Council concerning the redesign of intersections and lane additions to I-69 in the Hamilton County area which aren't scheduled for 10 years. The Council drafted a resolution urging the Governor to speed up the roadwork to inform the public of their opinion and concern. Ruff noted that the Bloomington Common Council was often criticized for taking positions such as Fishers did that were not under the control of the Council.

Ruff added that INDOT said that money was not available all at once for every project. He said that illustrates that we don't have the money to maintain the roads we have, much less spend billions on unnecessary and redundant projects that would then also need to be maintained and drain the already limited transportation funds.

Susan Sandberg noted that the Council Bowling Team for the Big Brothers/Big Sisters Bowl-for-Kids-Sake will be comprised of Councilmembers Sturbaum, Volan, Wisler, Piedmont, Ruff and Hank Ruff, Andy Ruff's son.

Beverly Calendar Anderson, Bloomington Safe and Civil City Director appeared on behalf of the Mayor to present the proclamation for National Girls and Women in Sports Day, which was officially

MAYOR and CITY OFFICES

chartered by the US Congress in 1986 to honor female athletic achievement and recognize the importance of sports and fitness participation for all girls and women.

This year's theme is "All In" which highlights women's and girls' participation in sports as an effective avenue for development of self-discipline, initiative, confidence and leadership skills.

The Bloomington Community will commemorate this event with a minority mentoring program on February 16<sup>th</sup> and with activities before and during the IU vs Michigan women's basketball game at Assembly Hall on February 17<sup>th</sup>.

Locally, this celebration is a collaborative effort with IU HPER, Girl Scouts of Tulip Trace Council, the Monroe Chapter of the IU Alumni Association, the Indian Youth Institute, IU Campus Recreational Sports, IU Athletics, Girls, Inc., and the IU Office for Women's Affairs.

The proclamation was presented on behalf of Mayor Mark Kruzan to Ashley McDonald, Communications and PR Manager for Girl Scouts of Tulip Trace Council and to Carol McCord, Associate Dean, IU Office for Women's Affairs.

Ashley McDonald, accompanied by Girl Scouts from Monroe County and colleague Elizabeth Snell, accepted the proclamation and presented gift bags to the Council which contained Girl Scout Cookies and tickets to the basketball game.

She said the mission of Girl Scouts is to build girls of Courage, Confidence and Character who make the world a better place, which is supported by National Girls and Women in Sports Day. In addition, girl scouting helps girls avoid risky behaviors and develops qualities and leadership skills that will serve them all of their lives. She thanked the Mayor for the proclamation and all who helped make this event possible and who support the advancement of girls and women in this community.

Carol McCord, IU Office for Women's Affairs, thanked the many who supported this event and to the Mayor and the City for the proclamation. It is incredibly significant, she said, that this day is set aside to recognize and celebrate the opportunities for girls and women to participate in sports.

She noted that the Office for Women's Affairs, dedicated to identifying and overcoming barriers to equity of opportunity for women at IU was created in 1973, one year after the passage of Title IX.

There were no reports from council committees at this time.

**COUNCIL COMMITTEES**

**PUBLIC INPUT**

David Keppel, of the Green Sanctuary Task Force of the Unitarian Universalist Church expressed deep appreciation from many in Bloomington for the work of the Council, which he said forms the basis of local democracy. He said it was a nucleus of action. He also thanked the Council for a letter under their consideration concerning Duke Energy's proposed coal plant at Edwardsport, Indiana. His Task force believes that this plant is a very serious mistake and is distressed by the approval granted by State regulatory bodies. He added that nationwide 60 proposed coal plants have either had their permits denied or are on hold. IDEM, which issued an air quality permit for this proposed plant failed in its duty.

The money used to support development of this plant is no longer available for conservation, the most efficient use of energy, or for smart energy or alternative energy such as wind, solar and geothermal. He reported that nationally Indiana is ranked 49<sup>th</sup> environmentally by Forbes magazine.



He said the organization Christian Aid estimated that by 2025 there will be one billion environmental refugees and Africa will be able to grow only one-fourth of its needed food due to intensifying drought as a result of climate change, which will be a global catastrophe. Keppel's hope is that elected officials and candidates for office consider these issues very seriously.

Steve Forrest used a free sandwich analogy to illustrate how no business could give away free sandwiches without going out of business, unless the city government subsidized it. Subsidizing parking

in the downtown area, which the city is doing through free parking is no different. Economic laws of price, supply and demand are applicable even to public infrastructure. If a parking space has any value or usefulness, then when the price is lowered to zero, the demand will skyrocket, like with free sandwiches.

A recent study showed that only 63% of the downtown parking supply was being used. If the City Council's function is, as its web site states, to ensure the efficient and cost effective delivery of City services, they are failing with parking services, because, he claimed the provision of parking services is not efficient as evidenced by the large number of people who complain there is a lack of parking, when actually parking is underused.

Also, parking isn't cost effective because free parking requires City expenditures without producing any revenue. If parking generated any revenue to offset part of the expenditures, then that would be more cost effective than the current system.

Objections to eliminating free parking include harming downtown businesses. However, evidence from other cities switching from free to paid parking indicates that it actually can improve business because those who wish to shop downtown may not find a parking space because all of the free spaces are taken, which is what happens when a valuable resource is given away for free. Of course they will all be taken. Free parking downtown is already causing businesses to lose customers because they can't find a place to park.

We have become so accustomed to free parking that no one bothers to question the assumption that parking should be free. We should not limit our options because of fear of what might happen. Instead we should look at the actual results of paid parking policies that have occurred in other cities. He asked for all to consider these points as parking revisions are explored.

It was moved and seconded to reappoint Jeff Mease to the Bloomington Urban Enterprise Association.

It was moved and seconded to reappoint Val Haughton, Byron Bangert and Emily Bowman to the Human Rights Commission.

It was moved and seconded to reappoint Jeff Weber and Jim Rosenbarger to the Traffic Commission.

It was moved and seconded to reappoint David Walters and Mike Szakaly to the Redevelopment Commission.

It was moved and seconded to reappoint Mike Chapuran to the Board of Housing Quality Appeals.

It was moved and seconded to reappoint Shirley Davies to the Animal Control Commission.

It was moved and seconded to reappoint Phaedra Pezzullo, Heather Reynolds, Jacque Bauer and Tom McGlasson to the Environmental Commission.

All appointments and reappointments were approved by a voice vote.

BOARD AND COMMISSION  
APPOINTMENTS

It was moved and seconded that Resolution 08-02 be introduced and read by title and synopsis. Clerk Moore read the legislation and synopsis, giving the Committee Do-Pass Recommendation of 6-1-2, It was moved and seconded that Resolution 08-02 be adopted.

Before the Resolution was discussed, two amendments were proposed. It was moved and seconded that Amendment #1 to Resolution 08-02 be adopted.

Piedmont explained that this amendment would revise the text in the preface to the Alternative Transportation and Greenways System Plan to incorporate two documents approved after the adoption of this plan.

The two resolutions provide further incentives to develop alternative transportation programs. The preface would state that as the document is put into practice, these two accompanying documents need to be considered as additional justification.

Ruff asked if the intent was to give increased importance to the priority of this resolution.

Piedmont said yes, it would further emphasize the importance of the Alternative Transportation and Greenways Plan.

Scott Robinson, Planning Department reported that staff had no questions on this amendment and that staff supports this recommendation since it is consistent with the objectives of the plan.

Public Comment:

Buff Brown said this is important and is a new priority which wasn't as visible as it is now.

Council Comment:

Rollo said he supports this because it provides context for future public policy.

Ruff thanked Piedmont for her efforts to bring this forward because this is all part of one big vision of the community's recognition for the need to move towards a more sustainable future.

Amendment #1 to Resolution 08-02 received a roll call vote of Ayes: 9, Nays: 0.

It was moved and seconded that Amendment #2 to Resolution 08-02 be adopted.

Volan introduced the proposed amendment. He said that with the exceptions of some roads managed by the state, bicyclists and pedestrians have the same right to public streets as cars. The term "alternative transportation" was concocted to cover any unanticipated forms of transportation, but the language should have reflected what was meant all along which was bicycle and pedestrian transportation. In the document, anywhere that the term "alternative transportation" is used, it is clear that the intent of the phrase is a reference to bicycle and pedestrian transportation. The exceptions are historical references to "alternative transportation" which will be exempt. He said this will remove the insidious message that walking and biking are mere alternatives. For many in this community, they are primary forms of transportation. This will help remove the perception that cars are the city's preferred mode of transportation.

LEGISLATION FOR SECOND READING

Resolution 08-02 To Amend the City's Comprehensive Plan to Include an update to the Alternative Transportation And Greenways System Plan.

Amendment #1 This amendment is sponsored by Councilmember Piedmont and changes the Plan Directive by accounting for two pieces of policy guidance not currently mentioned in the Plan. These pieces of legislation were adopted after the inception of the Plan and include Resolution 06-05 *Supporting the Kyoto Protocol and the Reduction of the Community's Greenhouse Gas Emissions* and Resolution 06-07 *Recognizing the Peak of World Petroleum Production*.

Amendment #2 This amendment sponsored by Councilmember Volan replaces the words "Alternative" with the words "Bicycle and Pedestrian" wherever it appears before the word "transportation" in the Plan, except where it refers to the 2001 Plan or is used in a different context. It also notes the change in the body of Resolution 08-02. The purpose of the amendment is to help change the public's thinking about bicycle and pedestrian forms of transportation so that they are considered co-equal to and not an "alternative" to driving a car.

Wisler said he appreciated the intent for language to convey our practice, but asked if the purpose was to eliminate a bias towards one form of transportation, then why was this language getting more specific in naming bike and pedestrian rather than rollerblades or Segways or Rascal electric scooters or any other form of transportation? If this actually was referring to any form of transportation that was not combustion engine driven, was there a better reference?

Volan responded that in a search of the document, every time "alternative" is mentioned, it was a clear reference to biking and walking. It has become recognized that rollerblading is not a means of transportation, but recreation. Therefore it is safe to include only biking and walking since these are the accepted forms of transportation that are not automobiles or buses.

Satterfield mentioned that while Volan was accurate in his analysis of the document's reference to walking and biking, "alternative" might be needed to be overarching and include any unforeseen forms of transportation. He used the example of scooters which would be omitted from this language. His fear was that if the language is narrowed too much, it might require revisions later. He opposed limiting the scope too much at this time.

Volan responded that scooters used by people with disabilities are indeed a motorized form of transportation as are electrical bicycles and golf carts. He said rules for that mode of transportation are covered in other documents, and said this document is clearly for non-motorized forms of travel.

Furthermore the list of signage's for the "alternative" facilities all refer to walking and biking.

He said bicyclists and pedestrians should not be denigrated with the pejorative adjective of "alternative". He said the perception is that it is somehow less than and not a primary transportation mode.

Piedmont said that consideration of terminology is important, and that "alternative" is considered a lesser form than the mainstream form of transportation which is the automobile. However, she wondered about the exclusion of other forms of transportation such as wheelchairs for example.

Volan said for all practical purposes, a wheelchair user is a pedestrian, and certainly wouldn't want to be considered "alternative". He noted that as a wheelchairs travel a sidewalk, they obey the rules as any other pedestrian. Again, any place the document says "alternative" it is clear that the reference is to walking and biking.

Piedmont said that in the design section for the multi-use paths there are references in the document to wheelchairs, strollers and rollerblades. Since those items are mentioned, she thinks it's important to include that language because it affects design and construction.

Volan responded that wheelchairs and strollers are not alternative forms of transportation, they are aids to transportation.

Sturbaum asked whether there was leeway given to the strict replacement of words, because some sentences might become nonsensical if the substitution is just mechanical.

Volan responded that there were seven exceptions listed in the amendment.

Ruff agreed with Volan about the language replacement and felt all other forms mentioned were extensions of walking or biking. He referred to Satterfield's concern about limiting the scope with this language, and wondered what other mode might be disadvantaged with this proposed language.

Volan said this plan would be revised in five years, and if at that time there were any forms of transportation that were excluded, they could be added. But the purpose of this plan at this time is to improve biking and walking. The reference in the document to "alternatives" is a reference to biking and walking.

Satterfield asked how horses would be accommodated.

Volan said probably as it was in the past, and if that arises, the city would have to examine former laws that governed horses.

Scott Robinson thanked Volan for his amendment. He said when the plan is updated in the future, new modes of transportation could be included, such as horses or transit. He said currently however, horses were not allowed on the multi-use trails. If horses were included in this amendment, Robinson said he would defer to the Parks Board since they have jurisdiction over the trails. Robinson said his only concern was this language may limit the vision and goals for the future. He said it also could create confusion with a new and a cumbersome title. He said that this amendment helps the transportation plan move towards the goal of a comprehensive plan. He also said that he didn't see this as a disadvantage to any transportation mode, but as transportation changes, revisions will need to be made.

Sandberg asked if this amendment presented any other complications.

Robinson said it would require a change in the Unified Development Ordinance which specifically uses the title "Alternative Transportation."

Volan asked the name of the Unified Development Ordinance prior to its current name, indicating that there was a precedent for changing titles.

Rollo asked if this language change could limit future funding, to which Robinson said no.

Mayer recounted that during the development of the Clear Creek portion of the trail there was vigorous discussion about the inclusion of horses, which was adamantly opposed by Parks and Recreation because of the mixture of pedestrians, bicycles and horses.

Volan asked whether the Planning Department's definition of alternative transportation included commuting and recreational uses.

Robinson said the term transportation was all-inclusive, and the meaning might depend on the user and the facility used.

Piedmont asked if this would prevent rolled or wheeled conveyances on sidewalks to which Robinson said it would not.

Public comment:

David Keppel suggested a definition of "alternative" in reference to bicycles and pedestrians could include specifications that they would

not contribute to global warming, have weight limits and have a limited speed. He also said that he understood the term “alternative” meant “marginal” in our society, but he has never felt that personally. The priority should be making alternatives safer and widely practiced, but he said he would leave the language changes to the wisdom of the Council.

Steve Forrest agreed that there might be a need to define terms to make them more specific; however, he also believed in using words accurately. The basic meaning of alternative is option or choice, yet the connotation is that it refers to something ‘sub-standard’, which was a good reason for reconsidering use of that word. He supported the change in language.

Buff Brown described different terms that could be used such as ‘preferred transportation’ or ‘low/no carbon transportation’, or ‘good transportation mode’, and said anything having to do with a car should be called destructive. He said this plan was actually a bike and pedestrian plan, recalling that was the focus of this plan when it was originally designed. He said it should be called what it actually is – a bike and pedestrian plan.

#### Council comments:

Wisler said the comments were on point as they pertained to facilities. He suggested that if the title reflected the use of the facilities, it should be called Trails, Paths and Greenways, or another option could be ‘Low Carbon’ or ‘Human Speed.’ He said the terminology violated the intent, which was not to be preferential towards one particular mode of transportation over another. He said he viewed all modes of transportation as important. He disagreed with Volan that pedestrians were entitled to the same rights on the roads as cars, which they weren’t, just as motored traffic was not allowed on the paths being discussed. He said a separate set of infrastructure was being created for a separate group of transportation modes. He said there needed to be a distinction in the names, but that it doesn’t happen through labeling the individual preferred modes. He said he could support a change if he thought it was an appropriate change to the functional use of the facilities

Sturbaum said he supported this amendment because it made the plan clearer.

Rollo agreed that this was predominantly a biking and pedestrian infrastructure plan and would support the amendment. Also, he acknowledged that he was the person on the bike who was hit and didn’t report it, but should have.

Ruff agreed that the term “alternative” was misused. It would be acceptable if all modes of transportation including cars were labeled “alternative” implying a choice involved, but in this case he thinks “alternative” means a lesser option. The names and labels influence public perception. He said he would support this amendment.

Piedmont agreed that “alternative” does imply lesser or secondary, and that the benefits of this change outweigh the potential negative aspects, and therefore would support this.

Volan said he could have chosen any of the terms mentioned during this discussion, but didn’t want to politicize the point, and so instead decided to call it what it is – Bicycle and Pedestrian Transportation.

Amendment #2 to Resolution 08-02 received a roll call vote of Ayes: 6, Nays: 3 (Wisler, Satterfield, Mayer).

Amendment #2 to Resolution 08-02  
(cont'd)

Scott Robinson, Planning Department reported on the main resolution. In response to earlier questions he provided information on what other cities are doing relevant to this.

The Atlanta system is called the Beltline and is a 2.7 billion dollar project to implement trails and light rail around Atlanta. The Monon Trail in Indianapolis, initially planned in 1989 currently has fifteen miles of trail. The Indianapolis Cultural Trail is building off of the Monon to connect cultural districts. It is a privately funded fifty million dollar project.

Robinson also provided information in response to questions about a survey conducted by the Planning Department. He provided information on where respondents lived and population density. There was a good distribution throughout the community, as illustrated by the map which was distributed.

There also had been a question about traffic diverters in the implementation of bicycle boulevards. Robinson said this use depends on the street network, connectivity, grid pattern and the flow of street traffic among other things, and would be decided on a case by case basis.

Sturbaum asked if the downtown plan had been consulted, since that plan, developed in 2005 had pedestrian trails which were not currently reflected on the Greenways maps. Sturbaum said therefore this might more appropriately be called a bicycle plan since it contained primarily bicycle and multi use paths, but nothing that designated strictly pedestrian paths as the downtown plan did. He questioned the designation and location of paths on this map, since there had been much guidance received from a professional downtown consultant that hadn't been incorporated into this plan. His question was shouldn't the two plans and maps be integrated?

Robinson said they were integrated because they were both part of the Growth Policies Plan. He explained that the map he distributed identified primary pedestrian corridors, and did not think there was a difference in priorities between this plan and the Bicycle and Pedestrian Plan discussed this evening.

Sturbaum said it appeared 4<sup>th</sup> Street, a major pedestrian path had been left out of the plan. He said the only pedestrian aspect to this map was sidewalks, and other than that, it was completely about bicycles. A complete streets plan needs guidance for the intersections of all of the thoroughfares.

Robinson said no specific intersection improvements were incorporated into this plan, to which Sturbaum asked if that was an oversight because it's the intersections that are dangerous to bikes. Robinson said there was no need to integrate the two maps because they could each function separately. Sturbaum said the map presented was not easily used or accessible, and he believed there needed to be a cross reference between documents

Robinson said he didn't object to that, and that would be up to Council.

DISCUSSION ON THE MAIN  
MOTION: RESOLUTION 08-02  
AS AMENDED

It was moved and seconded that Amendment #3 to Resolution 08-02 be adopted.

Piedmont asked that Sturbaum summarize the questions about the map and map inclusion.

Sturbaum said that since it highlighted designated pedestrian routes and key intersections, it provided good guidance and a level of information that isn't covered by other maps in this plan.

Public comment:

Buff Brown said the Bicycle and Pedestrian Plan is for future needs, and that 4<sup>th</sup> Street is already good, and doesn't need to be improved.

Dan Sherman, Council Attorney suggested a different numbering of the map pages and making the appropriate changes in the page numbers located in the Appendix section of the Table of Contents on page iii.

Volan maintained that the purpose of the amendment was not about numbering pages, but was about placing the two maps adjacent to one another for easier reference.

Sherman suggested that the amendment be changed to reflect the page numbering changes on page iii.

Robinson asked where the Circulation Framework Map should be placed.

Sturbaum said it would be fine to place the Circulation Framework Map after the Sidewalk Inventory Map.

Volan said he endorsed this amendment and the cross-reference of the two maps.

Sturbaum said this change added the information on intersection improvements.

Amendment #3 to Resolution 08-02 received a roll call vote of Ayes: 8, Nays: 1 (Mayer)

Wisler referred to the bicycle boulevards where traffic diverters were being used and asked how non-emergency traffic would be restricted without restricting emergency vehicles.

Robinson said it would be through signage and a "staple" which is a large metal clip in the road that would limit vehicles without high clearance. Vehicles with high clearance that were prohibited, yet used the street anyway, could be fined to discourage vehicular use.

Wisler asked if vehicular traffic was to be restricted at certain intersections, would that be a staff decision or legislative decision.

Robinson said he didn't know, but that it might require Traffic Commission approval, but ultimately would come down to engineering standards, and their recommendation for traffic diverters.

Dan Sherman responded that the code wasn't amended for the sharrows or the bike lanes. Traffic calming has been codified however. Therefore, the answer was unclear.

Amendment #3 sponsored by Councilmember Sturbaum specifies inclusion of the Circulation Framework document of the City of Bloomington Downtown Vision and Infill Strategy Plan after the 2007 Sidewalk Inventory map on page 87 of the proposed Bicycle and Pedestrian Transportation and Greenways System Plan, and to reflect the changes in the Table of Contents.

CONTINUED DISCUSSION ON  
THE MAIN MOTION:  
RESOLUTION 08-02 AS  
AMENDED

Wisler said however, that creating a bike lane doesn't divert traffic or change traffic flow as with the proposed traffic diverters that would limit traffic.

Continued Discussion On The Main Motion: Resolution 08-02 As amended (cont'd)

Robinson, after consultation with Planning Staff agreed that Council action would be required for the placement of traffic diverters, since it limits traffic access.

Piedmont asked for a timeline for implementing the bicycle boulevards.

Robinson said that first there would be a feasibility study, as described in the strategic plan, which would provide information as to cost and locations. He hoped that it would occur in the next 3-5 years, and was identified as a high priority.

Sturbaum asked if 7<sup>th</sup> Street might be the first bike boulevard because it's the simplest plan and most identified in the maps.

Robinson said depending on the feasibility study, it could be 7<sup>th</sup> or 6<sup>th</sup> Street. The priority will be based on connectivity rather than ease of implementation.

Public comment:

Buff Brown said that Bloomington Transportation Options for People (BTOP) would like to see a prioritized list of what will happen, when it will happen, cost, funding sources and plans, as with the 2001 Alternative Transportation Plan. He said he would like this plan to be stronger than the last one with more money, firmer schedules and be integrated into the Long Range Plan. Brown called this plan a shelf-filler with no teeth. He wondered why bike lanes were categorized as low priority, and asked if the scoring of priorities was based on a vision. He said the vision and priorities of the plan should be based on the amount of trips reduced by car. He wanted a dollar amount associated with amount spent on reducing car use. He asked for more information on connector paths which were included in the 2001 report. He questioned whether this plan is what is really wanted. There needs to be further prioritization and costs associated before approving this plan. It needs to be stronger than the old one, not weaker.

Council comments:

Rollo expressed appreciation to Mr. Robinson and Mr. Fish for their work on this plan. He said he was impressed by the plan which should proceed aggressively, and he would expect a report from the Planning Staff on prioritization and budgets for implementing this plan.

Sturbaum said Buff Brown's points about how priorities were set were interesting. Specifically, he wondered about the Rogers St. sidepath project from Hillside Dr. to 2<sup>nd</sup> Street which he thought had been a high priority. He questioned whether there were other errors in prioritization of projects, which perhaps could be answered when it goes back to the Plan Commission.

Wisler raised the issue of how transportation modes were labeled as best or the preference for certain forms of transportation. He said that in regards to pollution and health, biking and walking are the best, but the same could not be said for long distance transportation of



large items. He said the term “alternative” came about because it was something that was not the norm, something in the minority. It doesn’t mean better or worse, just not as highly used. He said the hope with transportation is that the demand was shifting, which can be accomplished as infrastructure is built, so that it’s not just a question of health or the environment, but one of convenience, which should be the goal. His concern with the bicycle boulevard was that there would be a potential to force an increase in Vehicle Miles Traveled (VMT) in order to create an appearance of something more convenient for the fewer people who will use the boulevards for bicycle traffic. This also includes Vehicle hours Traveled (VHT) which accounts for a car stopped in traffic but which still creates emissions. The question is how these shifts would be matched with a shift in demand. He said he did not want to see an inconvenience created for residents of a street while increasing VMT and emissions if it wouldn’t be offset by a significant increase in demand for biking and walking. He is confident that solutions to individual cases would be sought as this plan developed. He expressed concern that this would set out a vision without specifics and projects. Wisler said that this is another laundry list of priorities without knowing how or when they would be funded. He said he supported this in principle because it was clear the community supported this, but he looks forward to specifics such as deciding whether funding would be dedicated to completion of the B-Line trail or design of another recreational trail. He said the plan was good because it set out a direction, but it wasn’t the answer to transportation questions.

Continued Discussion On The Main Motion: Resolution 08-02 As amended  
(cont’d)

Satterfield thanked Scott Robinson for his work. He said that there would be more complete surveying later on. He believed this was the first step with more to come, and was comfortable with the plan as it stood.

Piedmont appreciated the comments from Buff Brown. She said at this stage, it wouldn’t be productive to send this document back to begin the process again. From this point forward, the Council should ask for regular reports on implementation to ensure it follows the desired path. She is willing to approve the document. She added that she would like attention paid to removing snow from sidepaths and bicycle lanes. She also would like more information shared with the public on the use and rules of sharrows lanes.

Mayer thanked staff for all of their work on this. He said there had been forethought, planning and funding in place for some of these projects, but it would take time to accomplish them because of things that are sometimes not under the control of the city. He was confident that these projects would be addressed. He shared concerns about funding, but recognized that funding has been set aside each year and invested into these projects.

Volan said he took Mr. Brown’s serious reservations to heart. He had the same concerns about the Downtown Plan when it was introduced, feeling that it needed to be more explicit. He also had concerns about the GPP and the UDO, about which he was told plans were open to interpretation. He shared concerns about this plan’s lack of specificity about costs and implementation, but said that after all, much of the implementation of this plan would occur through legislation. It would be up to the Council to prioritize and fund. He said he intended to implement as much of this plan into the UDO revisions and annual budgets as he could.

Ruff said he was sensitive to Mr. Brown’s comments, but priorities change over time, and flexibility was required. The Council

communicates priorities to the executive branch each year, and in so doing has input into the priorities. In terms of VHT, it would only be when vehicle traffic is delayed, lines are long and the vehicle trip becomes too inconvenient that many will explore not making that trip. As long as car travel is convenient and cheap, there won't be an incentive for increases in other transportation modes.

Continued Discussion On The Main Motion: Resolution 08-02 As amended (cont'd)

Sandberg thanked staff for their work and patience.

Resolution 08-02 as amended received a roll call vote of Ayes: 9, Nays: 0

There was no legislation for first reading at this meeting.

LEGISLATION FOR FIRST READING

Steve Forrest said it was clear that there was no one single solution to transportation problems, but wanted to emphasize that parking policy reform had to be an integral part of this.

PUBLIC INPUT

Buff Brown said he calculated the cost of the West 3<sup>rd</sup> Street improvement which would cost 9.2 million dollars for .9 miles of road, which is about 10 million dollars per mile, which is about the cost of light rail construction. He said he believed the road in question was not congested, but when it was widened with the addition of two stoplights, traffic would move slower. He recommended that the money for 3<sup>rd</sup> Street should be used for the previously discussed plan.

Volan asked if there was business for the Committee of the Whole next week.

POINT OF ORDER

Sandberg announced there was a CDBG resolution coming forward.

The meeting was adjourned at 11:00 pm.

ADJOURNMENT

APPROVE:

ATTEST:

Susan Sandberg, PRESIDENT  
Bloomington Common Council

Regina Moore, CLERK  
City of Bloomington

