



City of Bloomington Common Council

Legislative Packet

Committee of the Whole

13 February 2008

Office of the Common Council
P.O. Box 100
401 North Morton Street
Bloomington, Indiana 47402

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<http://www.bloomington.in.gov/council>



Packet-Related Material

Memo
Agenda
Calendar

Notices and Agendas:

Council Rules Committee on Monday, February 25, 2008, Noon, Council Library

Legislation for Discussion:

- **Res 08-05** To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2008
- Redevelopment Commission **Res 08-04** and Exhibits A and B;
Summary of Recommendations of Social Services and Physical Improvement programs and Projects Funded this Year; Memo from Lisa Abbott, Director of HAND; List of Eligible Projects and Activities; **Social Services:** Schedule; Funding Criteria and Ranking System; Allocation Sheet; **Physical Improvements:** Calendar; Cites to Consolidated Plan; Allocation Work Sheet; **Membership** of Committees
Contact: Lisa Abbott at 349-3576 or abbottl@bloomington.in.gov

Memo

One Resolution Ready for Discussion at the Committee of the Whole
Wednesday, February 13, 2008

One item is ready for discussion at the Committee of the Whole next Wednesday and is included and summarized herein.

Res 08-05 - CDBG Allocations for 2008

Amount of Funds and HUD Regulations

Res 08-05 approves the Mayor's recommendations for allocating the Community Development Block Grant (CDBG) funds for 2008. We receive CDBG funds from the U.S. Housing and Urban Development (HUD) Department and our portion, as an "entitlement" city, is largely determined by several objective measures of community need, including: level of poverty, age of housing stock, over-crowded housing, and population growth. This year we expect to receive \$827,024, which is about 3.26% less than the City eventually received last year. Please note that this year the City will be able to augment this amount with \$15,000 of unspent program income from previous years.

In the Event of a Increase or Decrease in Funding

Since it's possible that HUD may send us more or less than the expected amount of funds, the Resolution directs that the amount received be equally and proportionately distributed among the recipients. (*See* Section II of the Resolution)

Eligible Activities and Projects

HUD administers these monies and regulates their use. HUD regulations require that we use at least 70% of these funds for the benefit of low- and moderate-income persons. The remaining funds may be used to prevent or eliminate blighted areas or to address community development needs arising from serious and immediate threats to the health or welfare of the community. Please note that currently all our funds are leveraged to address low- and moderate- income populations. Please also note that these funds may not be used to purchase equipment or maintain property.

The HUD regulations allocate funds among three categories according to the following formula:

- no more than 15% of the funds may be spent for social service programs. As the City has done in the past, the full 15% (or \$124,053 plus \$15,000 of program income) will go for that purpose;
- no more than 20% may be used for administrative costs and, as has been the case for the past term, the legal maximum (amounting to \$165,404) will be used for that purpose; and
- the remaining 65% (or \$537,567) must be used for physical improvements.

Citizen Advisory Committees, Applicant Agencies and Schedules

The CDBG regulations require us to develop a “Citizen Participation Plan.” For decades, the City has used two Citizen Advisory Committees (CACs) to make recommendations regarding the allocation of these funds – one dedicated to the review of applications for social services funding, the other devoted to reviewing applications for physical improvements. These CACs are composed of members from the Common Council (2), Redevelopment Commission (2), Community and Family Resource Commission (4), as well as Mayoral appointees (10 this year). This year, Andy Ruff served as the Council representative to the Social Services CAC and Susan Sandberg served on the Physical Improvements CAC.

The two CACs typically work from November through January to make these recommendations. In the fall they hold an organizational meeting, may make site visits to the agencies, and review the ranking system and funding criteria. In January, they hold public hearings to consider and make recommendations regarding the applications that were submitted to the Housing and Neighborhood Development (HAND) Department in early December. In February, the Redevelopment Commission reviews the recommendations and forwards its decision to the Mayor, who then forwards them to the Council. The recommendations this year, as in past years, have come forward without change.

The agencies are on a schedule that begins in August, when the applications become available. In September, agencies have an opportunity to attend a general information meeting, and must submit a letter of intent. Later that month, applicants must attend a training session. Completed applications are due in early December.

\$139,053 Funding for Social Services

The disparity between the amount of funds available and the amount funds requested is always most evident with social services programs. Nine programs sought approximately \$225,000 (which amounts to about 160% of the available funds) and six were recommended for funding. This year, as in the past, the CAC ranked the applications on a 50-point rating system without knowing the name of the agency and made its decision based this blind rating. As a result, about half of the funds went to emergency services. The ranking was tied to how well the applicant:

- documented the need for the program in this community (15);

- demonstrated that it primarily serves low-income individuals and residents of the City (10);
- demonstrated its ability to evaluate and document the effectiveness of the program (15);
- detailed the use of the funds and demonstrated that at least 50% of the funding comes from other sources (5); and
- were valued by the evaluator of the program (5).

Funded Programs

<u>Agency</u>	<u>Award (Request)</u>
EMERGENCY SERVICES	
Community Kitchen – Free Meals Program	\$25,000 (\$25,000)
Hoosier Hills Food Bank – Food Bank	\$25,000 (\$25,000)
Stepping Stones	\$21,848 (\$25,000)
NON-EMERGENCY SERVICES	
Big Brothers Big Sisters – One to One Mentoring	\$22,674 (\$25,000)
Monroe County United Ministries	\$22,674 (\$25,000)
Boys and Girls Club - Crestmont	\$21,857 (\$25,000)
<i>Unfunded Proposals</i>	
<i>Mother Hubbard’s Cupboard</i>	<i>\$0 (\$25,000)</i>
<i>Amethyst House</i>	<i>\$0 (\$25,000)</i>
<i>Martha’s House</i>	<i>\$0 (\$25,000)</i>
	\$139,053 (\$225,000)

\$537,567 in Funding for Physical Improvements

For the past few years, the CAC for Physical Improvements has tied its ranking to HAND'S *Consolidated Plan* rather than a general set of criteria. The citations to the *Consolidated Plan* are listed in the packet and the *Consolidated Plan* itself can be found at http://www.bloomington.in.gov/hand/block_grants/con_plan_final.pdf Of the \$537,567 set aside for physical improvements, the CAC recommended allotting \$393,783 for housing, \$10,000 for improving an agency facility, and \$133,784 for community-wide infrastructure programs. Broken down in a different way, approximately \$348,784 will go to City departments, \$88,783 will go to the Bloomington Housing Authority, and \$100,000 will go to non-profit agencies. The major role of the City and City agencies is largely explained by the broad effect of those programs compared to programs run by agencies. The particular projects are set forth below:

City And Non-Profit Agency Projects - Housing Assistance

<u>Agency</u>	<u>Award (Request)</u>
Abilities Unlimited and HAND Department – Home Modification for Accessible Living - to modify properties for persons with disabilities in order to improve access to, and within, their homes.	\$90,000 (\$90,000)
Bloomington Housing Authority – Exterior Renovations – to install new roofs, covered entryways, and egress windows and make other modifications	\$88,783 (\$150,000)
<u>HAND – Housing Services – provides income-eligible clients with funds for various forms of housing assistance elaborated below:</u>	
HAND – Down Payment and Closing Cost Assistance – provides down payment and closing costs to persons who have completed an approved home-buyer education class.	\$20,000 (\$20,000)
HAND – Acquisition and Rehabilitation – assists income- eligible homebuyers with the purchase and rehabilitation of existing structures	\$40,000 (\$40,000)

HAND – Emergency Home Repair Grants – helps households with income no higher than 60% area median income (AMI) correct home conditions that affect health and safety and significantly shorten the life of the structure. \$65,000 (\$65,000)

HAND – Owner-Occupied Rehabilitation Services – offers loans to rehabilitate residences in order to provide decent, safe and affordable housing and to improve the housing stock in blighted areas. Note: The loans are often accompanied by grants for exterior improvements to historic properties. \$90,000 (\$125,000)

Not Funded

HAND – Purchase Rehabilitation \$0 (\$40,000)

TOTAL \$393,783 (\$530,000)

Non-Profit Agency Projects - Facility Improvements

Agency **Award (Request)**

Amethyst House – Energy Efficiency at Residential Units \$10,000 (24,315)

TOTAL \$10,000 (\$24,315)

Other City Department or City Agency Projects

Agency **Award (Request)**

City of Bloomington – Public Works - Templeton Safe Route to Schools – Henderson Street sidewalk \$73,784 (\$150,000)

City of Bloomington – HAND – Neighborhood Storm Water Improvement Projects \$15,000 (\$30,000)

City of Bloomington – HAND – Curbs and Sidewalks – to replace existing or construct new curbs and sidewalks \$30,000 (\$40,000)

in Redevelopment Target Areas (where at least 51% of the residents are below AMI. HAND often pays for materials and partners with other City departments to provide labor and equipment; but, in some cases, HAND bids projects out to the private sector.

(This program received \$40,000 in 2005, \$18,578 in 2006, and \$24,550 in 2007.)

City of Bloomington – HAND – Engineering and Architectural Services – funds feasibility studies and design work for infrastructure projects, plats, and subdivisions, and architectural designs for residential construction.

\$15,000 (\$30,000)

(This program received \$30,000 in 2005, \$0 in 2006 and \$15,000 in 2007.)

Not Funded

Parks and Recreations – Crestmont Park

\$0 (\$30,000)

TOTAL \$133,784 (\$280,000)

**NOTICE AND AGENDA
BLOOMINGTON COMMON COUNCIL COMMITTEE OF THE WHOLE
7:30 P.M., WEDNESDAY, FEBRUARY 13, 2008
COUNCIL CHAMBERS
SHOWERS CENTER, 401 N. MORTON ST.**

Chair: Isabel Piedmont

1. Resolution 08-05 To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2008

Asked to Attend: Lisa Abbott, Director, Housing & Neighborhood Development

City of
Bloomington
Indiana

City Hall
401 N. Morton St.
Post Office Box 100
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To: Council Members
From: Council Office
Re: Calendar for the Week of February 11-16, 2008

Monday, February 11, 2008

4:30 pm Plat Committee, Hooker Room
5:30 pm Plan Commission, Council Chambers
6:00 pm *Bloomington's First* – A tribute to Bloomington's African American pioneers, Banneker Community Center, 930 W. 7th St.

Tuesday, February 12, 2008

9:30 am Emergency Management Meeting, Council Chambers
1:30 pm Development Review Committee, McCloskey
4:00 pm Neighborhood Improvement Grant Meeting, McCloskey
5:45 pm Bloomington Community Arts Commission, Kelly
6:00 pm Bloomington Commission on Sustainability, McCloskey
6:00 pm *Women of Color Symposium* – Exploring how the topics of financial management, entrepreneurship, health, and language impact women at various stages in their lives, Council Chambers
6:30 pm Sister Cities International, Dunlap

Wednesday, February 13, 2008

2:00 pm Hearing Officer, Kelly
4:00 pm Board of Housing Quality Appeals, McCloskey
4:15 pm Commission on the Status of Black Males, Hooker Room
4:30 pm Environmental Resources Advisory Council, Showers Building, Suite 250
7:30 pm Common Council Committee of the Whole, Council Chambers

Thursday, February 14, 2008

12:00 pm Housing Network, McCloskey
3:30 pm Bloomington Historic Preservation Commission, McCloskey

Friday, February 15, 2008

9:30 am Tree Commission, Rose Hill Cemetery Office, 930 W. Fourth St.
12:00 pm Domestic Violence Taskforce, McCloskey

Saturday, February 16, 2008

1:00 pm *The 23rd Annual Children's Expo* – Includes vendors with products and services for kids and families, a camp fair, interactive games and prizes, a free performance by Silly Safaris, and free health screenings for children ages 5 years and younger, Binford Elementary School, 2300 S. 2nd St.
3:00 pm *Trends Through the Ages: Fashion Show*, Tri-North Middle School, 1000 W. 15th St.



City of Bloomington
Office of the Common Council

MEETING NOTICE

Common Council Rules Committee

Monday, 25 February 2008

Noon

Council Library

(City Hall, 401 N. Morton, Suite 110)

Because a quorum of the Common Council may be present, this meeting may constitute a meeting of the Council as well as of this Committee under Indiana Open Door Law. Therefore, this provides notice that this meeting will occur and is open for the public to attend, observe, and record what transpires.

Posted: Friday, February 08, 2008

RESOLUTION 08-05

**TO APPROVE RECOMMENDATIONS OF THE MAYOR FOR DISTRIBUTION OF
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR 2008**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the amount of \$842,024.00 for Fiscal Year 2008 pursuant to the Housing and Community Development Act of 1974 as amended; and

WHEREAS, the national objectives of the Community Development Program are:

1. first and foremost, the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities principally for person of low and moderate income; and
2. the elimination of slums and blight, and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally for persons of low and moderate income; and
3. the elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and
4. the conversion and expansion of the nation's housing stock in order to provide a decent home and suitable living environment for all persons, but principally those of low and moderate income; and
5. the expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development and for development of viable urban communities; and
6. the integration of income groups throughout the community by spreading persons of lower income into more prosperous neighborhoods and drawing persons of higher income to declining or deteriorated neighborhoods; and
7. the alleviation of physical and economic distress through the stimulation of private investment and community revitalization; and

WHEREAS, a proposed statement of community development objectives and projected use of the funds has been advertised; and

WHEREAS, said statement and projected use of funds reflects programs recommended by the Mayor with input from the Citizen's Advisory Committees and the Redevelopment Commission and are consistent with local and national objectives of the Housing and Community Development Act of 1974, as amended;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I: The following programs be approved as follows:

**COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2008
SOCIAL SERVICE PROGRAMS FUNDING**

SOCIAL SERVICE PROGRAMS	ALLOCATIONS
Big Brothers Big Sisters -One-to-One Program	\$22,674
Boys and Girls Clubs of Bloomington -Crestmont Satellite Location	\$21,857
Community Kitchen -Emergency Free Meals	\$25,000
Hoosier Hills Food Bank -Food Bank	\$25,000
Monroe County United Ministries -Childcare Services	\$22,674
Stepping Stones -Supportive Housing Program	\$21,848
<i>SOCIAL SERVICE PROGRAMS SUBTOTAL</i>	<i>\$139,053</i>
<i>Note: \$124,053 CDBG +\$15,000 CDBG program income</i>	

**COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2008
PHYSICAL IMPROVEMENT PROGRAMS FUNDING**

PHYSICAL IMPROVEMENT PROGRAMS	ALLOCATIONS
Abilities Unlimited, Inc. -Home Modification for Accessible Living	\$ 90,000
Bloomington Housing Authority -Exterior Renovations	\$ 88,783
Amethyst House -Weatherization of Residential Units	\$ 10,000
City of Bloomington – HAND -Down Payment & Closing Cost Assistance	\$ 20,000
City of Bloomington – HAND -Acquisition and Rehabilitation	\$ 40,000
City of Bloomington – HAND -Emergency Home Repair	\$ 65,000
City of Bloomington – HAND -Owner-Occupied Rehabilitation	\$ 90,000
City of Bloomington – Department of Public Works -Templeton Safe Routes to School	\$ 73,784
City of Bloomington – HAND -Curb and Sidewalk Program	\$ 30,000
City of Bloomington – HAND -Engineering and Architectural Services	\$ 15,000

City of Bloomington – HAND -Neighborhood Storm Water Improvements	\$ 15,000
<i>PHYSICAL IMPROVEMENT PROGRAMS SUBTOTAL</i>	<i>\$ 537,567</i>
ADMINISTRATION	ALLOCATION
Administration of Housing and Neighborhood Development Department	\$ 165,404
<i>ADMINISTRATION SUBTOTAL</i>	<i>\$ 165,404</i>
TOTAL CDBG ALLOCATION	\$ 842,024

SECTION II. In the event the City of Bloomington receives more or less of the anticipated funding that amount shall be distributed equally and proportionately among the recipients.

SECTION III. This resolution shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2008

SUSAN SANDBERG, President
Bloomington Common Council

ATTEST:

REGINA MOORE, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2008

REGINA MOORE, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2008.

MARK KRUZAN, Mayor

SYNOPSIS

The City of Bloomington is eligible for a Community Development Block Grant of \$842,024 from the Department of Housing and Urban Development for fiscal year 2008. This resolution allocates that funding. It outlines program recommendations by the Mayor with input from the Citizen's Advisory Committee and the Redevelopment Commission. General program areas include: Social Service Programs, Physical Improvements, Housing Programs, Neighborhood Improvements, and Administrative Services.

**08-04
RESOLUTION
OF THE
REDEVELOPMENT COMMISSION
OF THE
CITY OF BLOOMINGTON, INDIANA**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the amount of \$842,024 for Fiscal Year 2008, the following allocations are recommended:

\$537,567 for Physical Improvements
\$139,053 for Social Services
\$165,404 for the Administration of the program; and

WHEREAS, the advice and input of the community as to the allocation of the Community Development Block Grant funds has been solicited and received through the efforts of the Citizens' Advisory Committee; and

WHEREAS, the Redevelopment Commission has reviewed the recommendations of the Citizens' Advisory Committee for allocation of funds to be received;

NOW, THEREFORE, BE IT RESOLVED BY THE BLOOMINGTON REDEVELOPMENT COMMISSION THAT:

The Redevelopment Commission hereby approves its recommendations of the programs (attached hereto and made a part herein as Exhibit A and Exhibit B) that will best serve the local and national objectives of the program.

BLOOMINGTON REDEVELOPMENT COMMISSION

David Walter, President

ATTEST:

Michael Gentile, Secretary

Date

PHYSICAL IMPROVEMENT RECOMMENDATIONS

	<u>2008 Request</u>	<u>CAC</u> <u>Recommendation</u> <u>s</u>
<u>HOUSING ASSISTANCE</u>		
Abilities Unlimited/HAND – Home Modification for Accessible Living	\$ 90,000.00	\$ 90,000.00
BHA – Exterior Renovations	\$ 150,000.00	\$ 88,783.00
HAND – Acquisition and Rehabilitation	\$ 40,000.00	\$ 40,000.00
HAND – Purchase/Rehabilitation	\$ 40,000.00	\$ 0.00
HAND – Down payment and Closing Costs	\$ 20,000.00	\$ 20,000.00
HAND – Emergency Home Repair	\$ 65,000.00	\$ 65,000.00
HAND – Owner-Occupied Rehab	<u>\$ 125,000.00</u>	<u>\$ 90,000.00</u>
<i>SUBTOTAL</i>	\$ 530,000.00	\$ 393,783.00
<u>FACILITY IMPROVMENTS</u>		
Amethyst House – Weatherization for Residential Facilities	<u>\$ 24,315.00</u>	<u>\$ 10,000.00</u>
<i>SUBTOTAL</i>	\$ 24,315.00	\$ 10,000.00
<u>COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS</u>		
City of Bloomington – Parks and Recreation – Crestmont Park	\$ 30,000.00	\$ 0.00
City of Bloomington Public Works – Templeton Safe Route to School	\$ 150,000.00	\$ 73,784.00
City of Bloomington HAND – Neighborhood Storm Water Improvement	\$ 30,000.00	\$ 15,000.00
City of Bloomington HAND – Curb and Sidewalks	\$ 40,000.00	\$ 30,000.00
City of Bloomington HAND – Engineering and Architectural Services	<u>\$ 30,000.00</u>	<u>\$ 15,000.00</u>
<i>SUBTOTAL</i>	\$ 280,000.00	\$ 133,784.00
TOTAL REQUESTED:	\$ 834,315.00	
TOTAL AMOUNT OF FUNDS AVAILABLE		\$ 537,567.00

SOCIAL SERVICE RECOMMENDATIONS

	<u>2008 Request</u>	<u>CAC</u> <u>Recommendations</u>
<u>EMERGENCY NEEDS</u>		
Community Kitchen	\$ 25,000.00	\$ 25,000.00
Hoosier Hills Food Bank	\$ 25,000.00	\$ 25,000.00
Martha's House	\$ 25,000.00	\$0.00
Mother Hubbard's Cupboard	\$ 25,000.00	\$0.00
Stepping Stones – Emergency Services	\$ 25,000.00	\$ 21,848.00
<i>SUBTOTAL</i>	\$125,000.00	\$ 71,848.00
<u>NON-EMERGENCY NEEDS</u>		
Big Brothers/Big Sisters of Monroe County – One-to-One	\$ 25,000.00	\$ 22,674.00
Boys and Girls Clubs of Bloomington	\$ 25,000.00	\$ 21,857.00
MCUM	<u>\$ 25,000.00</u>	<u>\$ 22,674.00</u>
<i>SUBTOTAL</i>	\$ 75,000.00	\$ 67,205.00
TOTAL REQUESTED	\$ 225,000.00	
TOTAL AMOUNT OF FUNDS AVAILABLE		\$ 139,053.00

2008 CAC Recommendations

Social Service Funding

Program	Recommended Funding
1. Community Kitchen of Monroe County The Community Kitchen provides free hot meals, including carry-out meals, to needy Bloomington residents from their Rogers Street and West 11 th Street locations.	\$ 25,000
2. Big Brothers Big Sisters of Monroe County BBBS's One-to-One Program matches adult volunteers to a child as a mentor.	\$ 22,674
3. Stepping Stones Stepping Stones provides transitional housing and supportive services to youth aged 16-20 that are experiencing homelessness.	\$ 21,848
4. Boys and Girls Clubs of Bloomington Crestmont Boys and Girls Club provides diverse activities for youth after school and when MCCSC is close.	\$ 21,857
5. Hoosier Hills Food Bank Hoosier Hills Food Bank collects stores and distributes donated food to non-profit organizations with feeding programs who serve needy people.	\$ 25,000
6. Monroe County United Ministries (MCUM) MCUM provides affordable childcare to low-income, working families in Monroe County.	\$ 22,674
Total	\$ 139,053

Physical Improvements

Project	Recommended Funding
1. Abilities Unlimited – HMAL Funds will be used to provide eligible recipients with disabilities, modifications to an existing structure or additions to improve access. Improvements may include curb cuts, ramps or home modifications.	\$ 90,000
2. Bloomington Housing Authority – Exterior Renovations Funds will be used to renovate existing rental units with new roofs, covered entryways, egress windows to meet codes and other modifications.	\$ 88,783
3. Amethyst House – Weatherization of residential units Funds will be used to weatherize two existing residential facilities: the women's facility on W. Second and the men's	\$ 10,000

	three quarters facility on W. Fourth.	
4.	HAND – Down Payment & Closing Cost Assistance Funds will be used to provide down payment and closing cost assistance to income eligible home buyers that have successfully completed an approved home buyer education class.	\$ 20,000
5.	HAND – Acquisition and Rehabilitation Funds will be used to acquire real property with and without structures to provide housing opportunities for income eligible homebuyers.	\$ 40,000
6.	HAND – Emergency Home Repair Grant Funds will be used to assist households at 60% AMI or below to correct deficiencies in their home that are a health or safety concern or deficiencies, which if not addressed, would significantly shorten the life of the structure.	\$ 65,000
7.	HAND – Owner-Occupied Rehabilitation Funds will be used to rehabilitate the residences of income eligible homeowners with the goal of providing decent, safe and affordable housing and to continue to eliminate slum and blight by improving the housing stock. Many of the rehabs loans also have some grant funds for exterior improvements that have a historic component.	\$ 90,000
8.	Public Works – Templeton Safe Routes to School Funds will be used to construct pedestrian friendly linkages and amenities along S. Henderson leading to an elementary school.	\$ 73,784
9.	HAND – Neighborhood Storm Water Improvements Funds will be used to install storm water drainage improvements required with the installations of sidewalks and neighborhood drainage problems in Redevelopment Target Areas.	\$ 15,000
10.	HAND – Curbs and Sidewalks Funds will be used to replace existing or construct new curb and sidewalks in Redevelopment Target Areas, areas where 51% of the residents are low/moderate income households, for department eligible projects, and for income eligible households who are required to repair adjacent curbs and sidewalks. HAND will use funds to pay for material costs and partner with other departments to provide labor and equipment. HAND may on occasion bid out some projects to a private contractor.	\$ 30,000
11.	HAND – Engineering and Architectural Services Funds will be used to do feasibility studies and design work for infrastructure projects, plats and subdivisions, and architectural designs for residential construction.	\$ 15,000
Total		\$537,567

Social Service Total	\$139,053
Physical Improvements Total	\$537,567
Administration Total	\$165,404
Total Allocation	\$842,024

Memo

To: Common Council
From: Lisa Abbott
Date: January 30, 2008
Re: 2008-2009 Community Development Block Grant Allocations

The Department of Housing and Urban Development (HUD) defines an entitlement community as one that is a metropolitan city with a population of at least 50,000. Bloomington meets that threshold and is therefore eligible for Community Development Block Grant (CDBG) funding. The annual funding is formula based and is based on several objective measures of community need; 1) poverty in the community, 2) housing overcrowding, 3) age of housing stock, and 4) population growth. For fiscal year 2008-2009, HUD has informed us that we will receive \$827,024 which is approximately a 3.26% cut from this fiscal year.

The activities that will receive funding are divided into 3 distinct categories: physical improvements, social services and administration. By law, no more than 15% of the total grant may be used for social services and no more than 20% may be used for administration. The other 65% is used for physical improvements. Therefore, for fiscal year 2008-2009, the allocations are as follows:

Physical Improvements	\$537,567
Social Services	\$124,053
Administration	<u>\$165,404</u>
Total	\$827,024
Program Income	<u>\$ 15,000</u>
Grand Total	\$842,024

CDBG funds must be used to benefit low and moderate income persons, prevent or eliminate slum and blight and/or to alleviate conditions that pose immediate and serious threat to the health or welfare of the community. I have included in this packet excerpts from the CDBG regulations on eligible and ineligible activities.

HUD requires each entitlement community to develop a citizen participation plan. This plan sets out procedures for public input into the allocation process. The City of Bloomington has an extremely open process for public input. The allocation recommendations are made by the Citizen Advisory Council (CAC) which is made up of citizens from various councils and commissions, as well as interested parties who apply for appointments. See attached membership list. The CAC is divided into two sub-committees, one to review physical

improvement applications and one to review social service applications. Attached please find copies of the schedules. In addition to each sub-committee's public hearing, the Redevelopment Commission meeting is also open to public comment.

I have included in this packet, a brief description of each program and recommended allocation amount. Also attached is Redevelopment Commission Resolution 08-04 in which they unanimously forwarded on the CAC recommendations to Mayor Kruzan. Common Council Resolution 08-05 will confirm the recommendations of the CAC, the Redevelopment Commission and the Mayor.

CDBG ELIGIBLE AND INELIGIBLE PROJECTS

(Excerpts from the CDBG regulations)

570.201 – Basic Eligible Activities

- (a) Acquisition of real property.
- (b) Disposition of real property.
- (c) Public facilities and improvements. Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements.
- (d) Clearance activities.
- (e) Public services: Provision of public services (including labor, supplies, and materials) which are directed toward improving the community's public services and facilities; including, but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, or recreational needs.
- (f) Interim assistance. Activities undertaken on an interim basis in areas exhibiting objectively determinable signs of physical deterioration. And activities to alleviate emergency conditions threatening the public health and safety.
- (n) Homeownership assistance. Acquisition, down payment and closing cost assistance to low- or moderate-income homebuyers.
- (o) Microenterprise Assistance.

570.202 – Eligible Rehabilitation and Preservation Activities

- (a) CDBG funds may be used to finance the rehabilitation of :
 - (1) Privately owned buildings and improvements for residential purposes;
 - (2) Low-income public housing and other publicly owned residential buildings and improvements; and
 - (3) Publicly or privately owned commercial or industrial buildings, except that the rehabilitation of such buildings owned by a private for-profit business is limited to improvements to the exterior of the building and the correction of code violations.
 - (4) Nonprofit-owned nonresidential building and improvements not eligible under 570.201 (c).
- (b) Types of assistance. To assist various types of rehabilitation activities, and related cost for buildings and improvements described in paragraph (a) of this section.

- (c) Code enforcement.
- (d) Historic Preservation: CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned.
- (f) Lead-based paint hazard evaluation and reduction.

570.203 – Eligible Special Economic Development Activities

- (a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements.

570.204 – Special Activities by Community-Based Development Organizations (CDBOs)

- (a) Eligible activities.
 - (1) Neighborhood revitalization projects.
 - (2) Community economic development projects.
 - (3) Energy conservation projects.

570.205 – Eligible Planning, Urban Environmental Design and Policy-Planning-Management-Capacity Building Activities

- (a) Costs of data-gathering, studies, analysis, and preparation of plans and identification of actions that will implement such plans.
- (b) Policy-planning-management-capacity building activities.

570.206 – Program Administration Costs

570.207 – Ineligible Activities

- (a) The following activities may not be assisted with CDBG funds:
 - (1) Buildings or portions thereof, used for the general conduct of government;
 - (2) General government expenses; and
 - (3) Political activities.
- (b) The following activities are generally ineligible for CDBG funds:
 - (1) Purchase of equipment;
 - (2) Operating and maintenance expenses; and
 - (3) Construction of new permanent residential structures.

**Social Services
Citizens Advisory Committee**

**Social Service
Citizen Advisory Committee
WORKING CALENDAR
For
CDBG Funding – Fiscal Year 2008**

AGENCY SCHEDULE

September 6 (Thursday)	CDBG Informational Meeting at 8:00 a.m. in the McCloskey Room Application and submission information available to be picked up in HAND.
October 5 (Friday)	<i>Letter of Intent</i> due in HAND by 4:00 p.m. Agency Mandatory Training (2 sessions – plan to attend one)
October 11 (Thursday)	From 8:00 A.M. to 10:00 A.M. (McCloskey Room)
October 18 (Thursday)	From 4:00 P.M. to 6:00 P.M. (McCloskey Room)
December 7 (Friday)	<i>Completed Applications Due in HAND by 4:00 p.m.</i>

SOCIAL SERVICE SUBCOMMITTEE SCHEDULE

November 19 (Monday)	CAC Organizational Meeting (McCloskey Room @ 6:00 p.m.)
December 12 (Wednesday)	Social Service Subcommittee Mandatory Meeting to review ranking system and pick up packets (McCloskey Room @ 6:00 p.m.)
January 7 (Monday)	Pre Public Hearing Meeting McCloskey Room @ 5:30 p.m.)
January 10 (Thursday)	PUBLIC HEARING for Social Service Applications (Council Chambers @ 5:30 p.m.) Mandatory Attendance
January 14 (Monday)	Rankings due to Marilyn Patterson in HAND (Fax # 349-3582)
January 17 (Thursday)	Social Service Subcommittee meeting (McCloskey Room @ 5:30 p.m.)

CDBG FUNDING APPLICATION SCHEDULE
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February 4 (Monday) (Tentative)	PUBLIC HEARING – CAC recommendations presented to Redevelopment Commission (Council Chambers @ 5 p.m.)
February 13 (Wednesday) (Tentative)	PUBLIC HEARING – City Council Discussion Meeting (date tentative)
February 20 (Wednesday) (Tentative)	PUBLIC HEARING – City Council Final Action Meeting (date tentative)
June, 2008 (Tentative)	FUNDING AVAILABLE

Social Service CDBG Application Scoring Criteria

Total number of points available is 50.

- A. Question 3 – Program Need – 15 points total
 - Organization has documented need for program in the community.
 - Organization has described how the program fits within the need of the community.

- B. Question 4 – Evaluation Methodology/Outcome Measurement – 15 points total
 - Agency describes how it evaluates its program or has a measurement tool in place to evaluate program effectiveness.
 - Agency provides documentation of program effectiveness within the community using its evaluation or outcome measurement tool.

- C. Question 5 – Client Data – 10 points total
 - Agency serves a large number of low income individuals (refer to Part I Question 1(b) and 2(b)).
 - A large percentage of their clients are city residents (check Part II, question 1 vs. Part II, question 1(a))

- D. Question 6 – Budget Information – 5 points total
 - All requested budget information was provided.
 - Budget information clearly shows how requested funds will be utilized for this program.
 - Budget shows that this program does not rely heavily on CDBG funds for the project (50% or more of funding comes from other sources).

- E. Discretionary Points – 5 points total
Each committee member will be able to assign up to 5 additional points to each application to cover discretionary information on the agency that is relevant, but does not fit into any of the other point categories.

**SOCIAL SERVICE FUNDING
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
SS-2008**

Agency	2007 Allocation	2008 Request	CAC Recommends	Redevelopment Commission	Mayor's Recommends	City Council	Final Allocation
Community Kitchen	\$25,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0
MCUM	\$0	\$25,000	\$22,674	\$0	\$0	\$0	\$0
Big Brothers/Big Sisters	\$24,008	\$25,000	\$22,674	\$0	\$0	\$0	\$0
Mother Hubbard's Cupboard	\$20,407	\$25,000	\$0	\$0	\$0	\$0	\$0
Hoosier Hills Food Bank	\$20,407	\$25,000	\$25,000	\$0	\$0	\$0	\$0
Amethyst House	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0
Stepping Stones	\$0	\$25,000	\$21,848	\$0	\$0	\$0	\$0
Martha's House, Inc.	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0
Boys & Girls Club	\$20,407	\$25,000	\$21,857	\$0	\$0	\$0	\$0
TOTALS		\$225,000	\$139,053	\$0	\$0	\$0	\$0
							\$0

**Physical Improvements
Citizen Advisory Committee**

WORKING CALENDAR
for
Community Development Block Grant Physical Improvement Funding
Fiscal Year 2008

AGENCY SCHEDULE

September 6, 2007 (Thursday)	Applications and Submission information available to be picked up by Applicants in HAND
September 6, 2007 (Thursday)	CDBG Agency Informational Meeting (McCLOSKEY ROOM @ 8:00 A.M.)
October 5, 2007 (Friday)	Letter of Intent due in HAND by 4:00 P.M.
December 13, 2007 (Thursday)	CAC members make site visits to proposed projects.
October 11, or October 18, 2007	Agency Mandatory Training (agencies must attend one of these two meetings) Thursday, October 11 @ 8:00 A.M. in the McCLOSKEY ROOM Tuesday, October 18 @ 4:00 P.M. in the McCLOSKEY ROOM
December 7, 2007 (Friday)	Completed Applications Due from Agencies to HAND by 4:00 P.M.

PHYSICAL IMPROVEMENT SUBCOMMITTEE SCHEDULE

November 19, 2007 (Monday)	CAC Organizational and Con Plan Meeting (McCLOSKEY ROOM @ 6:00)
December 12, 2007 (Wednesday)	Physical Improvement Sub-Committee Mandatory Meeting to review ranking system and pick up Packets (HOOKER ROOM @ 6:00 P.M.)
December 13, 2007 (Thursday)	PI-CAC members make site visits to proposed projects. Meet at City Hall's Atrium @ 2:30 P.M.
January 7, 2008 (Monday)	PUBLIC HEARING for Physical Improvement Applications (COUNCIL CHAMBERS @ 5:30)
January 10, 2008 (Thursday)	Applicant Ranking System due to Bob Woolford in HAND Department (FAX 349-3582)
January 14, 2008 (Monday)	Physical Improvement Sub-Committee Meeting for allocations (McCLOSKEY ROOM @ 5:30 P.M.)

CDBG FUNDING APPLICATION SCHEDULE

February 4, 2008 (Tentative date)	PUBLIC HEARING - CAC recommendations presented to the Redevelopment Commission (COUNCIL CHAMBERS @ 5:00 P.M.)
February 13, 2008 (Tentative date)	PUBLIC HEARING - City Council Committee Discussion Meeting
February 20, 2008 (Tentative date)	PUBLIC HEARING - City Council Final Action Meeting
June 2008 (Tentative date)	FUNDING AVAILABLE

Consolidate Plan References

CAC Members should review the following sections of the Consolidated Plan.

- Antipoverty Strategy – pg. 124
- Community Development – pg. 117
- Homeless Strategic Plan – pg. 113
- Housing Market Analysis – pg. 83
- Infrastructure Improvements – p. 106
- Lead Based Paint – p. 75
- Need of Public Housing – p. 98
- Priority Housing Needs – p. 80
- Priority Needs Analysis & Strategies – pg. 71
- Public Housing Strategy – pg. 101
- Specific Special Needs Objectives – pg. 126

Note: The Consolidated Plan is located online at http://www.bloomington.in.gov/hand/block_grants/con_plan_final.pdf

**PHYSICAL IMPROVEMENT FUNDING
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
PY - 2008**

PROJECT	2007 Allocation	2008 Request	Citizens Advisory Committee Recommendations	Redevelopment Commission Recommendations	Mayor's Recommendations	City Council's Allocations
HOUSING ASSISTANCE						
Abilities Unlimited/HAND--Home Modifications for Accessible Living	90,000	90,000	90,000			
BHA -- Exterior Renovations	61,373	150,000	88,783			
City of Bloomington HAND--Down payment & Closing Costs	30,000	20,000	20,000			
City of Bloomington HAND--Acquisition Rehab		40,000	40,000			
City of Bloomington HAND--Purchase Rehab	24,550	40,000	0			
City of Bloomington HAND--Emergency Home Repair	65,000	65,000	65,000			
City of Bloomington HAND--Owner-Occupied Rehab	100,650	125,000	90,000			
Housing Assistance Subtotal:		530,000	393,783	0	0	0
FACILITY IMPROVEMENTS						
Amethyst House--Women's House		24,315	10,000			
Facility Improvements Subtotal:		24,315	10,000	0	0	0
COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS						
City of Bloomington Parks and Recreation--Crestmont Park		30,000	0			
City of Bloomington Public Works--Templeton Safe Route to Schools		150,000	73,784			
City of Bloomington HAND--Neighborhood Storm Water Improvement Projects		30,000	15,000			
City of Bloomington HAND--Curb and Sidewalks	24,550	40,000	30,000			
City of Bloomington HAND--Engineering and Architectual Services	18,411	30,000	15,000			
Community-wide infrastructure projects Subtotal:		280,000	133,784	0	0	0
TOTAL REQUESTED		834,315				
2008 ALLOCATION		537,599				
RECOMMENDED TOTAL			537,567	0	0	0

**Membership of the
Citizen Advisory (CAC) Committees for
CDBG Funding**

**Community Development Block Grant
Citizen Advisory Committee
Program Year 2008
Updated 11/20/07**

Name	Subcommittee	Term Expires
Charles Thompson 1300 Russell Road Bloomington, IN 47408 H: 339-0285 W: 336-2265 cthompson@unitedcommercebank.com	Physical Improvements (Mayor)	August 31, 2008
Rick Coppock 3800 S. Bainbridge Drive Bloomington, IN 47401 H: 334-2119 W: 332-8030 rcoppock@bynumfanyo.com	Physical Improvements (Mayor)	August 31, 2008
Scott Robinson P.O. Box 100 Bloomington, IN 47402 W: 349-3423 robinsos@bloomington.in.gov	Physical Improvements (Mayor)	August 31, 2008
Kris Floyd, Chairperson 503 S. Jordan Avenue Bloomington, IN 47401 H: 323-2060 W: 339-1235 kgfloyd@kiva.net	Physical Improvements (Mayor)	August 31, 2008
Manasi Bhargava Watts 3113 Daniel Street Bloomington, IN 47401 H: 323-7623 W: 339-8937 mwatts@isbdc.org	Physical Improvements (Mayor)	August 31, 2008
Douglas E. Mattick 1508 Highland Avenue Bloomington, IN 47401 334-1490 (home) 330-6059 (work) dmattick@ivytech.edu	Physical Improvements (Mayor)	August 31, 2008
Jenn Marcum 863 E. Miller Drive Bloomington, IN 47401 812-325-8530 jkmarcum@gmail.com	Physical Improvements CFRD Commission	Annual Appointment

Hans Huffman hhuffman@sbcglobal.net	Physical Improvements CFRD Commission	Annual Appointment
Skip Sluder 2301 S. Rogers Street Bloomington, IN 47403 H: 332-7323 sluderc@indiana.edu	Neighborhood appointment Broadview	Annual Appointment
Mike Szakaly 2907 Spicewood Lane Bloomington, IN 47401 H: 336-8376 W: 331-7700 Szakaly@gmail.com	Physical Improvements RDV Commission	Annual Appointment
Susan Sandberg, Vice Chairperson City Council P.O. Box 100 Bloomington, IN 47408 349-3409	Physical Improvements Council Appointment	Annual Appointment
Beverly Calender-Anderson Community & Family Resources P.O. Box 100 Bloomington, IN 47402 andersb@bloomington.in.gov	Social Services (Mayor)	August 31, 2007
Anthony Pizzo 2665 S. Sare Road Bloomington, IN 47401 H: 336-6775 pmpizzo@bloomington.in.us	Social Services (Mayor)	August 31, 2007
Renee Chambers 101 W Kirkwood Ave, Suite 321 Bloomington, IN 47403 W: 333-9016 cfgrants@insightbb.com	Social Services (Mayor)	August 31, 2007
Liz Feitl United Way 441 S. College Avenue Bloomington, IN 47403 812-334-8370 liz@monroeunitedway.org	Social Services (Mayor)	August 31, 2007
Jason Carnes 920 South Ransom Lane Bloomington, IN 47403	Social Services CFRD Commission	Annual Appointment
Fran Moore 3421 Latimer Road Bloomington, IN 47401	Social Services CFRD Commission	Annual Appointment

812-339-7734 moorew@indiana.edu		
Mike Gentile 4100 East Morningside Drive Bloomington, IN 47401 W: 327-9438 cti_gentile@yahoo.com	Social Services RDV Commission	Annual Appointment
Andy Ruff Council Office ruffa@bloomington.in.gov	Social Services Council Appointment	Annual Appointment
Neighborhood appointment Broadview		
Neighborhood appointment Maple		