

**AGENDA**  
**UTILITIES SERVICE BOARD MEETING**

Utilities Service Center Boardroom  
City of Bloomington Utilities  
600 E Miller Dr  
Bloomington, IN 47401

Seth Debro, President  
Kirk White, Vice President  
Jeff Ehman  
Amanda Burnham  
Jim Sherman  
Megan Parmenter  
Molly Stewart  
David Hittle, ex officio  
Matt Flaherty, ex officio

This meeting may be attended electronically via Zoom by using the following link:

<https://bloomington.zoom.us/j/83826497001?pwd=dfFOaGboCGJ5MVFBTRW2gY6fSj6L0L.1>

Meeting ID: 838 2649 7001

Passcode: 999953

Monday, June 2nd, 2025

**4:30 p.m. Bid Opening**

- I. Call to Order
- II. Bid Opening - Catalent Sanitary Sewer Relocation - Kevin White
- III. Petitions and Communications\*
- IV. Adjournment

## SECTION 00 11 13 - ADVERTISEMENT FOR BIDS

### ADVERISTEMENT FOR BIDS CITY OF BLOOMINGTON UTILITIES DEPARTMENT CATALENT SANITARY SEWER RELOCATION

Sealed bids shall be received by the City of Bloomington Utilities Department (Owner), at 600 E. Miller Drive, Bloomington, Indiana, 47401, at or before 4:30 PM local time on June 2, 2025 for the Catalent Sanitary Sewer Relocation Project. Bids will be publicly opened and read aloud by the Utility Service Board at 4:30 pm local time on June 2, 2025 at its meeting in the Board Room, Utilities Building, 600 E. Miller Drive, Bloomington, Indiana. Any bids received after the designated time will be returned unopened. Bids will be reviewed, and the award may be made at the June 16, 2025 meeting or a subsequent meeting of the Utilities Service Board. Plans and specifications have been prepared by HNTB Corporation.

Bids are requested for the following Contract: **Catalent Sanitary Sewer Relocation**

The project generally includes the following:

Base Bid includes construction of 24" sanitary sewer with manhole structures for Catalent sanitary sewer service, with pavement restoration and site restoration. Bid Alternate #1 includes construction of 24" and 18" sanitary sewer from Catalent north to Patterson Street and west to Fairview Street with pavement restoration and site restoration.

A non-mandatory Pre-Bid Conference will be held on Wednesday, May 21, 2025 at 10:30 A.M local time at the Utilities Department, 600 E. Miller Drive, Bloomington, Indiana 47401. Bidders are encouraged to visit the project site prior to the meeting. All bidders and/or interested parties are encouraged to attend.

Bid packages shall be addressed to City of Bloomington Utilities Department, C/O Kevin White, at 600 E. Miller Drive, Bloomington, IN 47401. Each Bidder shall include the following in a sealed bid package: 1) a properly executed Non-collusion Affidavit as required by the laws of the State of Indiana; 2) Bid Form 96 of the Indiana State Board of Accounts; 3) a cashier's check or certified check drawn from an acceptable bank or a Bid Bond equal to five (5) percent of the total amount of the bid; 4) a properly executed Trench Safety Systems Affidavit; 5) E-Verify Affidavit; 6) Living Wage Ordinance Certification and 7) a properly executed Employee Drug Testing Program Affidavit for a public works project estimated to cost at least \$150,000.

The City of Bloomington is an equal opportunity employer, and Bidder shall meet at all requirements for equal employment under Title VII of the 1964 Civil Rights Act as amended and under the Bloomington Human Rights Ordinance.

**Each Bidder for proposals over \$10,000 shall submit and have approved by the City of Bloomington Assistant City Attorney/Contract Compliance Officer, Anna Holmes, a written Affirmative Action Plan at least twenty-four (24) hours prior to the deadline for submission of bid.** Bids received that do not have an approved Affirmative Action Plan may be returned

unopened. Each Bidder must assure that all employees and applicants for employment are not discriminated against because of race, religion, color, sex, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status. All protected classes must be included in the Affirmative Action Plan for it to be acceptable. In addition to other requirements, the plan MUST include a workforce breakdown, an internal grievance procedure, a non-retaliation statement, designation of a person by name or position who is responsible for implementation of the Plan, applicability to both applicants and employees, recruitment of minorities, equal access to training programs and an explanation of your method of communicating the operations of your Affirmative Action Plan to employees and prospective applicants. Anna Holmes, Assistant City Attorney/Contract Compliance Officer, may be contacted at (812) 349-3557, 8:00 AM to 5:00 PM Monday through Friday, or by email at [anna.holmes@bloomington.in.gov](mailto:anna.holmes@bloomington.in.gov).

In accordance with Indiana Code 4-13-18-5, each Bidder that submits a bid for a public works project that is estimated to cost \$150,000 or more shall submit with the bid package a written plan for an employee drug testing program to test the employees of the Contractor and Subcontractors for drugs.

The successful bidder shall furnish performance and payment bonds for one hundred percent (100%) of the contract amount prior to the execution of the contract and said bonds shall remain in effect for a period of one (1) year after final acceptance of the work.

The Contract documents, including plans and specifications, shall be available for review at the City of Bloomington Utility Department, 600 E. Miller Drive, Bloomington, IN 47401 and the office of the Engineer, HNTB Corporation, 111 Monument Circle, Suite 1200, Indianapolis, IN 46204. Hard copies of the Contract documents shall not be made available.

Contract documents shall be distributed electronically to Bidders upon written request submitted via email to the project Engineer, HNTB Corporation. Contact Brett Konarski at [bkonarski@hntb.com](mailto:bkonarski@hntb.com) and the Contract documents will be provided in PDF by email.

The Owner reserves the right to reject any or all Bids, including without limitation the right to reject any or all nonconforming, nonresponsive, unbalanced or conditional bids and to reject the Bid of any Bidder if Owner believes that it would not be in the best interests of the Owner to make an award to the Bidder. Owner reserves the right to waive any informalities or irregularities. Bids may be held by the Owner for a period of 90 days from the date of the Bid opening for the purpose of reviewing the Bids and investigating the qualifications of the Bidders prior to awarding the contract.

This Advertisement is issued by:

**Owner: City of Bloomington Utilities**  
**By: Kevin White**  
**Title: Capital Projects Coordinator**  
**Date: Monday, May 5, 2025**

END SECTION 00 11 13