



City of Bloomington Common Council

Legislative Packet

Committee of the Whole

28 February 2007

Office of the Common Council
P.O. Box 100
401 North Morton Street
Bloomington, Indiana 47402

812.349.3409

council@bloomington.in.gov
<http://www.bloomington.in.gov>



Packet Related Material

Memo Agenda Calendar

Notices and Agendas:

Jack Hopkins Social Services Funding Committee for March 1, 2007 at 11:45 a.m. in the Council Library

Legislation for Discussion:

- **Res 07-01** To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2007
 - Redevelopment Commission **Res 07-04** and Attachments; Summary of Recommendations of Social Services and Physical Improvement programs and Projects Funded this Year; Memo from Lisa Abbott, Director of HAND; List of Eligible Projects and Activities; **Social Services:** Schedule; Funding Criteria and Ranking System; Scoring Grid; **Physical Improvements:** Calendar; Cites to Consolidated Plan; Work Sheet; **Membership** of Committees

Contact: Lisa Abbott at 349-3576 or abbottl@bloomington.in.gov
 - **Ord 07-03** To Amend Title 8 “Historic Preservation and Protection” and Title 17 “Construction Regulations” of the Bloomington Municipal Code – Re: To Implement Revisions to the Demolition Delay Ordinance, Including Enforcement Provisions, as Provided by the Bloomington Unified Development Ordinance and Codifying the Adoption of the 2001 City of Bloomington Survey of Historic Sites and Structures
- Contact: Tricia Bernens at 349-3426 or bernenst@bloomington.in.gov*
- Please see the **Legislative Packet** issued in interest of the Council meeting on 21 February 2007.

Memo

Reminder: Jack Hopkins Social Services Funding Committee Meets Thursday at 11:45 a.m. in the Council Library

Chair of Meeting: Sturbaum

Two Items for Discussion at the Committee of the Whole on Wednesday, February 28th

There are two items ready for discussion at the Committee of the Whole next Wednesday. The first item, **Res 07-01**, allocates CDBG funds for 2007 and can be found in this packet. The second item, **Ord 07-03**, amends Title 8 (Historic Preservation) and Title 17 (Construction Regulations) to account for changes to the demolition delay procedures enacted in the Unified Development Ordinance and can be found in the [21 February 2007 Legislative Packet](#)

Res 07-01 - CDBG Allocations for 2007

Amount of Funds and HUD Regulations

Res 07-01 approves the Mayor's recommendations for allocating the Community Development Block Grant (CDBG) funds for 2007. We receive CDBG funds from the Housing and Urban Development (HUD) Department and our portion, as an "entitlement" city, is largely determined by several objective measures of community need, including: level of poverty, age of housing stock, over-crowded housing, and population growth. This year we expect to receive \$743,750, which is about \$113,688 *less* than we received last year. Please note that the City will not be able to augment these funds from program income or unspent funds as it has been able to do occasionally in the past.

In the Event of a Shortfall

Since it's possible that HUD may send us more or less than the expected amount of funds, the resolution directs that the amount received be equally and proportionately distributed among the recipients. (*See Section II of the Resolution*)

Eligible Activities and Projects

HUD administers these monies and regulates their use. Their regulations require that we use the bulk of these funds (at least 70%) for the benefit of low and moderate income persons. The remaining funds may be used to prevent or eliminate blighted areas or to address community development needs arising from serious and immediate threats to the health or welfare of the community. Please note that currently all our funds are leveraged to address low Moderate income populations. Please also note that these funds may not be used to purchase equipment or maintain property.

The HUD regulations allocate the funds to three categories of activities according to the following formula:

- no more than 15% of the funds may be spent for social service programs. As the City has done in the past, the full 15% (or \$111,000) will go for that purpose;
- no more than 20% may be used for administrative costs and, as has been the case for the past term, the legal maximum (amounting to \$148,750) will be used for that purpose; and
- the remaining 65% (or \$484,000) must be used for physical improvements.

CACs, Agencies, and their Schedules

The CDBG regulations require us to develop a “Citizen Participation Plan.” For decades, the City has used two Citizen Advisory Committees (CACs) to make recommendations regarding the allocation of these funds. These CACs are composed of members from the Common Council (2), Redevelopment Commission (2), Community and Family Resource Commission (4), as well as Mayoral appointees (12). One CAC reviews applications for social services funds (with Andy Ruff as the Council representative) and the other reviews applications for physical improvement funds (with Timothy Mayer as the Council representative).

The two CACs typically work from November through January to make these recommendations. In the fall they hold an organizational meeting, may make site visits to the agencies, and review the ranking system and funding formulae. In January, they hold public hearings to consider and make recommendations regarding the applications that were submitted to the Housing and Neighborhood Development (HAND) Department in early December. In February, the Redevelopment Commission reviews the recommendations and forwards its

decision to the Mayor, who then forwards them to the Council. The recommendations this year, as in past years, have come forward without change.

The agencies are on a schedule that begins in August, when the applications are available for them to pick up. In September, they have an opportunity to attend a general information meeting, and must submit their letter of intent. They must attend a training session later that month and must submit their finished application by early December.

\$111,000 Funding for Social Services

The disparity between the amount of funds available and the amount funds requested is always most evident with social services programs. Nine programs sought approximately \$225,000 (which amounts to about twice the available funds) and six were recommended for funding. This year, as in the past, the committee ranked the applications on a 50-point rating system and made its initial decision based upon their score and without knowing the names of the agencies. As a result of this process about two-thirds of the funds went to emergency services. The ranking was tied to how well the applicant:

- documented the need for the program in this community (15);
- demonstrated that it primarily serves low-income individuals and residents of the City (10);
- demonstrated its ability to evaluate and document the effectiveness of the program (15);
- detailed the use of the funds and demonstrated that at least 50% of the funding comes from other sources (5); and
- were valued by the evaluator of the program (5).

Funded Programs

<u>Agency</u>	<u>Points (out of 50)</u>	<u>Award (Request)</u>
EMERGENCY SERVICES		
Community Kitchen – Free Meals Program	46.14	\$25,000 (\$25,000)
Mother Hubbard’s Cupboard – Food Pantry	43.29	\$17,000 (\$25,000)
Hoosier Hills Food Bank –	43.14	\$17,000 (\$25,000)

Food Bank

Middle Way House – Domestic Violence	42.00	\$15,000 (\$25,000)
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**NON-EMERGENCY
SERVICES**

Big Brothers Big Sisters – One to One Mentoring	44.57	\$20,000 (\$25,000)
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Boys and Girls Club - Crestmont	43.29	\$17,000 (\$25,000)
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Total \$111,000 (\$225,000)

Unfunded Programs

<u>Agency</u>	<u>Points (out of 50)</u>	<u>Award (Request)</u>
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Shalom Community Center –	37.57	\$0 (\$25,000) <i>(funded in 2006)</i>
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Monroe County United Ministries	35.00	\$0 (\$25,000) <i>(funded in 2006)</i>
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Martha's House – Emergency Services	33.29	\$0 (\$25,000) <i>(funded in 2005)</i>
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Total \$0 (\$75,000)

\$484,000 in Funding for Physical Improvements

This year the CAC for Physical Improvements changed the method of ranking proposals in order to tie the ranking to the *Consolidated Plan* rather than a general set of criteria. The citations to the *Consolidated Plan* are listed in the packet and the *Consolidated Plan* itself can be found at:

http://www.bloomington.in.gov/hand/block_grants/con_plan_final.pdf

Of the \$484,000 set aside for physical improvements, the CAC recommended allotting \$384,000 for housing, \$65,000 for improving an agency facility, and \$35,000 for community-wide infrastructure programs. Broken down in a different way, approximately \$232,000 will go to City departments, \$50,000 will go to the Bloomington Housing Authority, \$202,000 will go to non-profit agencies. The major role of the City and City agencies is largely explained by the broad effect of those programs compared to programs run by agencies. The particular projects are set forth below:

City And Non-Profit Agency Projects - Housing Assistance

<u>Agency</u>	<u>Award (Request)</u>
Abilities Unlimited and HAND Department – Home Modification for Accessible Living - to modify properties for persons with disabilities in order to improve access to, and within, their homes.	\$87,000 (\$90,000)
Bloomington Housing Authority – Renovation of Accessible Rental Units - to renovate existing rental units to provide accessible features for persons with disabilities.	\$50,000 (\$100,000)
Options for Better Living – Acquisition of Rental Units – to purchase and renovate rental units that will serve persons with disabilities	\$50,000 (\$100,000)

HAND – Housing Services – provides income-eligible clients with funds for various forms of housing assistance elaborated below:

HAND – Down Payment and Closing Cost Assistance – provides down payment and closing costs to persons who have completed an approved home-buyer education class.	\$30,000 (\$30,000)
HAND – Purchase Rehabilitation – assists income-eligible homebuyers with the purchase and rehabilitation of existing structures	\$20,000 (\$30,000)
HAND – Emergency Home Repair Grants – helps households with income no higher than 60% area median income (AMI) correct home conditions that affect health and safety and significantly shorten the life of the structure.	\$65,000 (\$65,000)
HAND – Owner-Occupied Rehabilitation Services – offers loans to rehabilitate residences in order to provide decent, safe and affordable housing and to improve the housing stock in blighted areas. Note: The loans are often accompanied by grants for exterior improvements to historic properties.	\$82,000 (\$125,000)
<i>Not Funded</i>	
<i>Bloomington Restoration Inc. – Historic Housing Rehabilitation</i>	<i>\$0 (\$44,055)</i>
TOTAL	\$384,000 (\$584,055)

Non-Profit Agency Projects - Facility Improvements

<u>Agency</u>	<u>Award (Request)</u>
Middle Way House – Facility Rehabilitation at 318 S. Washington Street – this agency intends to renovate the former Coca-Cola Building and use it centralize the agency’s emergency shelter, crisis intervention, supportive services and economic development	\$65,000 (\$100,000) <i>(This project received \$21,000 in 2005 and</i>

initiatives for formerly-battered women. \$46,445 in 2006))

Not Funded

None \$0 (\$0)

TOTAL \$65,000 (\$100,000)

Other City Department or City Agency Projects

Agency

Award (Request)

City of Bloomington – HAND – Curbs and Sidewalks – \$20,000 (\$40,000)
to replace existing or construct new curbs and sidewalks
in Redevelopment Target Areas (where at least 51% of
the residents are below AMI. HAND often pays for
materials and partners with other City departments to
provide labor and equipment; but, in some cases, HAND
bids projects out to the private sector. *(This program received
\$40,000 in 2005 and
\$18,578 in 2006.)*

City of Bloomington – HAND – Engineering and \$15,000 (\$30,000)
Architectural Services – funds feasibility studies and
design work for infrastructure projects, plats, and
subdivisions, and architectural designs for residential
construction. *(This program received
\$30,000 in 2005 and \$0
in 2006.)*

Not Funded

City of Bloomington – Templeton Safe Route to Schools \$0 (\$300,000)
– Henderson Street sidewalk

TOTAL \$35,000 (\$370,000)

**NOTICE AND AGENDA
COMMON COUNCIL COMMITTEE OF THE WHOLE
7:30 P.M., WEDNESDAY, FEBRUARY 28, 2007
COUNCIL CHAMBERS
SHOWERS BUILDING, 401 N MORTON**

Chair: Chris Sturbaum

1. Resolution 07-01 To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2007

Asked to Attend: Lisa Abbott, Director of Housing & Neighborhood
Development

2. Ordinance 07-03 To Amend Title 8 “Historic Preservation and Protection” and Title 17 “Construction Regulations” of the Bloomington Municipal Code – Re: To Implement Revisions to the Demolition Delay Ordinance, Including Enforcement Provisions, as Provided by the Bloomington Unified Development Ordinance and Codifying the Adoption of the 2001 City of Bloomington Survey of Historic Sites and Structures

Asked to Attend: Tricia Bernens, City Attorney

City of
Bloomington
Indiana

City Hall
401 N. Morton St.
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To: Council Members
From: Council Office
Re: Calendar for the Week of February 26-March 3, 2007

Monday, February 26, 2007

3:00 pm Safe Routes to School, McCloskey
5:30 pm Bloomington Human Rights Commission, McCloskey
6:00 pm Traffic Calming, W. 7th Street, Council Chambers

Tuesday, February 27, 2007

11:00 am 2007 Bloomington Multicultural Festival Planning Committee, Hooker Room
4:00 pm Board of Park Commissioners, Council Chambers
4:00 pm Diversity Film Festival Committee, Hooker Room
5:00 pm Solid Waste Advisory Council, McCloskey

Wednesday, February 28, 2007

9:30 am Tree Commission, Rose Hill Cemetery Office, 930 W. Fourth Street
2:00 pm Hearing Officer, Kelly
4:15 pm Commission on the Status of Black Males, Hooker Room
5:30 pm Traffic Commission, Council Chambers
7:30 pm Common Council Committee of the Whole, Council Chambers

Thursday, March 1, 2007

11:30 am Solid Waste Management District, Monroe County Courthouse, Judge Nat U. Hill, III Room
11:45 am Jack Hopkins Social Services Funding Committee, Council Library
4:00 pm Bloomington Digital Underground Advisory Committee, McCloskey
5:30 pm Commission on the Status of Women, McCloskey
5:45 pm Bloomington Community Arts Commission, Kelly

Friday, March 2, 2007

No meetings are scheduled for this date.

Saturday, March 3, 2007

10:00 am *Unity Summit for Middle School Students*, Indiana Memorial Union, Frangipani Room, 900 E. 7th Street



City of Bloomington
Office of the Common Council

MEETING NOTICE

Jack Hopkins Social Services Funding Committee of the Common Council

Thursday, 01 March 2007, 11:45 a.m.

Council Library, Suite 110, City Hall, 401 N. Morton Street

The purpose of the meeting is to outline program procedures for the 2007 funding cycle. Because a quorum of the Council -- as well as this Council Committee -- may be present, this meeting may constitute a meeting of both the Council and the Committee under the Indiana Open Door Law. For that reason, this statement provides notice that this meeting is open for the public to attend, observe, and record what transpires.

Dated & Posted: Friday, 23 February 2007

RESOLUTION 07-01

TO APPROVE RECOMMENDATIONS OF THE MAYOR FOR DISTRIBUTION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR 2007

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the amount of \$743,750.00 for Fiscal Year 2007 pursuant to the Housing and Community Development Act of 1974 as amended; and

WHEREAS, the national objectives of the Community Development Program are:

1. first and foremost, the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities principally for person of low and moderate income; and
2. the elimination of slums and blight, and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally for persons of low and moderate income; and
3. the elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and
4. the conversion and expansion of the nation's housing stock in order to provide a decent home and suitable living environment for all persons, but principally those of low and moderate income; and
5. the expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development and for development of viable urban communities; and
6. the integration of income groups throughout the community by spreading persons of lower income into more prosperous neighborhoods and drawing persons of higher income to declining or deteriorated neighborhoods; and
7. the alleviation of physical and economic distress through the stimulation of private investment and community revitalization; and

WHEREAS, a proposed statement of community development objectives and projected use of the funds has been advertised; and

WHEREAS, said statement and projected use of funds reflects programs recommended by the Mayor with input from the Citizen's Advisory Committees and the Redevelopment Commission and are consistent with local and national objectives of the Housing and Community Development Act of 1974, as amended;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I: The following programs be approved as follows:

COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2007
SOCIAL SERVICE PROGRAMS FUNDING

SOCIAL SERVICE PROGRAMS	ALLOCATIONS
Community Kitchen -Emergency Free Meals	\$ 25,000
Big Brothers Big Sisters -One-to-One Program	\$ 20,000
Mother Hubbard’s Cupboard -Food Pantry	\$17,000
Boys and Girls Clubs of Bloomington -Crestmont satellite location	\$17,000
Hoosier Hills Food Bank -Food Bank	\$17,000
Middle Way House -Emergency Services	\$15,000
<i>SOCIAL SERVICE PROGRAMS SUBTOTAL</i>	<i>\$111,000</i>

COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2007
PHYSICAL IMPROVEMENT PROGRAMS FUNDING

PHYSICAL IMPROVEMENT PROGRAMS	ALLOCATIONS
Abilities Unlimited, Inc. -Home Modification for Accessible Living	\$ 87,000
Bloomington Housing Authority -Renovation of Accessible Living Units	\$ 50,000
Options for Better Living, Inc. -Acquisition of Rental Units	\$ 50,000
Middle Way House -Renovations at 318 S. Washington Street	\$ 65,000
City of Bloomington – HAND -Down Payment & Closing Cost Assistance	\$ 30,000
City of Bloomington – HAND -Purchase Rehabilitation	\$ 20,000
City of Bloomington – HAND -Emergency Home Repair	\$ 65,000
City of Bloomington – HAND -Owner-Occupied Rehabilitation	\$ 82,000
City of Bloomington – HAND -Curb and Sidewalk Program	\$ 20,000
City of Bloomington – HAND -Engineering and Architectural Services	\$ 15,000
<i>PHYSICAL IMPROVEMENT PROGRAMS SUBTOTAL</i>	<i>\$ 484,000</i>

ADMINISTRATION	ALLOCATION
Administration of Housing and Neighborhood Development Department	\$ 148,750
ADMINISTRATION SUBTOTAL	\$ 148,750
TOTAL CDBG ALLOCATION	\$ 743,750

SECTION II. In the event the City of Bloomington receives more or less of the anticipated funding that amount shall be distributed equally and proportionately among the recipients.

SECTION III. This resolution shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2007.

DAVID ROLLO, President
Bloomington Common Council

ATTEST:

REGINA MOORE, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2007.

REGINA MOORE, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2007.

MARK KRUZAN, Mayor

SYNOPSIS

The City of Bloomington is eligible for a Community Development Block Grant of \$743,750 from the Department of Housing and Urban Development for fiscal year 2007. This resolution allocates that funding. It outlines program recommendations by the Mayor with input from the Citizen’s Advisory Committee and the Redevelopment Commission. General program areas include: Social Service Programs, Physical Improvements, Housing Programs, Neighborhood Improvements, and Administrative Services.

**07-04
RESOLUTION
OF THE
REDEVELOPMENT COMMISSION
OF THE
CITY OF BLOOMINGTON, INDIANA**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the amount of \$743,750 for Fiscal Year 2007, the following allocations are recommended:

65% = \$484,000 for Physical Improvements
15% = \$111,000 for Social Services
20% = \$148,750 for the Administration of the program; and

WHEREAS, the advice and input of the community as to the allocation of the Community Development Block Grant funds has been solicited and received through the efforts of the Citizens' Advisory Committee; and

WHEREAS, the Redevelopment Commission has reviewed the recommendations of the Citizens' Advisory Committee for allocation of funds to be received;

NOW, THEREFORE, BE IT RESOLVED BY THE BLOOMINGTON REDEVELOPMENT COMMISSION THAT:

The Redevelopment Commission hereby approves its recommendations of the programs (attached hereto and made a part herein as Exhibit A and Exhibit B) that will best serve the local and national objectives of the program.

BLOOMINGTON REDEVELOPMENT COMMISSION

David Walter, President

ATTEST:

Michael Gentile, Secretary

Date

PHYSICAL IMPROVEMENT RECOMMENDATIONS

	<u>2007 Request</u>	<u>CAC</u> <u>Recommendation</u> <u>s</u>
<u>HOUSING ASSISTANCE</u>		
Abilities Unlimited/HAND – Home Modification for Accessible Living	\$ 90,000.00	\$ 87,000.00
Bloomington Restoration Inc. – Historic Housing Rehabilitation	\$ 44,055.00	\$ 0.00
BHA – Renovation of Accessible Living Units	\$ 100,000.00	\$ 50,000.00
Options for Better Living – Acquisition of Rental Units	\$ 100,000.00	\$ 50,000.00
HAND – Purchase/Rehabilitation	\$ 30,000.00	\$ 20,000.00
HAND – Down payment and Closing Costs	\$ 30,000.00	\$ 30,000.00
HAND – Emergency Home Repair	\$ 65,000.00	\$ 65,000.00
HAND – Owner-Occupied Rehab	<u>\$ 125,000.00</u>	<u>\$ 82,000.00</u>
<i>SUBTOTAL</i>	\$ 584,055.00	\$ 384,000.00
<u>FACILITY IMPROVEMENTS</u>		
Middle Way House – Facility Rehabilitation	<u>\$ 100,000.00</u>	<u>\$ 65,000.00</u>
<i>SUBTOTAL</i>	\$ 100,000.00	\$ 65,000.00
<u>COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS</u>		
City of Bloomington Public Works – Templeton Safe Route to School	\$ 300,000.00	\$ 0.00
City of Bloomington HAND – Curb and Sidewalks	\$ 40,000.00	\$ 20,000.00
City of Bloomington HAND – Engineering and Architectural Services	<u>\$ 30,000.00</u>	<u>\$ 15,000.00</u>
<i>SUBTOTAL</i>	\$370,000.00	\$ 35,000.00
TOTAL REQUESTED:	\$1,54,055.00	
TOTAL AMOUNT OF FUNDS AVAILABLE		\$484,000.00

SOCIAL SERVICE RECOMMENDATIONS

	<u>2007 Request</u>	<u>CAC Recommendations</u>
<u>EMERGENCY NEEDS</u>		
Community Kitchen	\$ 25,000.00	\$ 25,000.00
Mother Hubbard's Cupboard	\$ 25,000.00	\$ 17,000.00
Hoosier Hills Food Bank	\$ 25,000.00	\$ 17,000.00
Middle Way House – Emergency Services	\$ 25,000.00	\$ 15,000.00
Martha's House	\$ 25,000.00	\$ 0.00
Shalom Community Center, Inc.	<u>\$ 25,000.00</u>	<u>\$ 0.00</u>
<i>SUBTOTAL</i>	\$ 100,000.00	\$ 74,000.00
<u>NON-EMERGENCY NEEDS</u>		
Big Brothers/Big Sisters of Monroe County – One-to-One	\$ 25,000.00	\$ 20,000.00
Boys and Girls Clubs of Bloomington	\$ 25,000.00	\$ 17,000.00
MCUM	<u>\$ 25,000.00</u>	<u>\$ 0.00</u>
<i>SUBTOTAL</i>	\$ 50,000.00	\$ 37,000.00
TOTAL REQUESTED	\$ 225,000.00	
TOTAL AMOUNT OF FUNDS AVAILABLE		\$ 111,000.00

2007 CAC Recommendations

Social Service Funding

Program	Recommended Funding
1. Community Kitchen of Monroe County The Community Kitchen provides free hot meals, including carry-out meals, to needy Bloomington residents from their Rogers Street and West 11 th Street locations.	\$25,000
2. Big Brothers Big Sisters of Monroe County BBBS's One-to-One Program matches adult volunteers to a child as a mentor.	\$20,000
3. Mother Hubbard's Cupboard MHC is a community food pantry that provides wholesome, healthful food to people in need, as well as nutrition and gardening education.	\$17,000
4. Boys and Girls Clubs of Bloomington Crestmont Boys and Girls Club provides diverse activities for youth after school and when MCCSC is close.	\$17,000
5. Hoosier Hills Food Bank Hoosier Hills Food Bank collects, stores and distributes donated food to non-profit organizations with feeding programs who serve needy people.	\$17,000
6. Middle Way House Middle Way provides crisis intervention, advocacy, supportive services, and emergency shelter to abused women and their dependent children.	\$15,000
Total	\$111,000

Physical Improvements

Project	Recommended Funding
Housing Assistance	
1. Abilities Unlimited – HMAL Funds will be used to provide eligible recipients with disabilities, modifications to an existing structure or additions to improve access. Improvements may include curb cuts, ramps or home modifications.	\$87,000
2. Bloomington Housing Authority – Renovation of Accessible Living Units Funds will be used to renovate existing rental units to provide accessible features for persons with disabilities.	\$50,000
3. Options for Better Living – Acquisition of Rental Units Funds will be used to purchase and rehabilitate rental units	\$50,000

that will serve persons with disabilities.	
4. HAND – Down Payment & Closing Cost Assistance	\$30,000
Funds will be used to provide down payment and closing cost assistance to income eligible home buyers that have successfully completed an approved home buyer education class.	
5. HAND – Purchase Rehabilitation	\$20,000
Funds will be used to assist income eligible homebuyers to purchase and rehabilitate existing structures.	
6. HAND – Emergency Home Repair Grant	\$65,000
Funds will be used to assist households at 60% AMI or below to correct deficiencies in their home that are a health or safety concern or deficiencies, which if not addressed, would significantly shorten the life of the structure.	
7. HAND – Owner-Occupied Rehabilitation	\$82,000
Funds will be used to rehabilitate the residences of income eligible homeowners with the goal of providing decent, safe and affordable housing and to continue to eliminate slum and blight by improving the housing stock. Many of the rehabs loans also have some grant funds for exterior improvements that have a historic component.	
Facility Improvements	
8. Middle Way House – Coca-Cola Building	\$65,000
Funds will be used to renovate the interior of the existing structure.	
Community-wide Infrastructure Programs	
9. HAND Curb and Sidewalks	\$20,000
Funds will be used to replace existing or construct new curb and sidewalks in Redevelopment Target Areas, areas where 51% of the residents are low/moderate income households, for department eligible projects, and for income eligible households who are required to repair adjacent curbs and sidewalks. HAND will use funds to pay for material costs and partner with other departments to provide labor and equipment. HAND may on occasion bid out some projects to a private contractor.	
10. HAND – Engineering and Architectural Services	\$15,000
Funds will be used to do feasibility studies and design work for infrastructure projects, plats and subdivisions, and architectural designs for residential construction.	
Total	\$484,000
Social Service Total	\$111,000
Physical Improvements Total	\$484,000
Administration Total	\$148,750
Total Allocation	\$743,750

Memo

To: Common Council
From: Lisa Abbott
Date: February 20, 2007
Re: 2007Community Development Block Grant Allocations

The Department of Housing and Urban Development (HUD) defines an entitlement community as one that is a metropolitan city with a population of at least 50,000. Bloomington meets that threshold and is therefore eligible for Community Development Block Grant (CDBG) funding. The annual funding is formula based and is based on several objective measures of community need; 1) poverty in the community, 2) housing overcrowding, 3) age of housing stock, and 4) population growth. For Fiscal Year 2007-2008, we estimate receiving \$743,750 in CDBG funds. As of today, we do not have a firm amount for our 2007-2008 allocation.

The activities that will receive funding are divided into 3 distinct categories: physical improvements, social services and administration. By law, no more than 15% of the total grant may be used for social services and no more than 20% may be used for administration. The other 65% is used for physical improvements.

CDBG funds must be used to benefit low and moderate income persons, prevent or eliminate slum and blight and/or to alleviate conditions that pose immediate and serious threat to the health or welfare of the community. I have included in this packet excerpts from the CDBG regulations on eligible and ineligible activities.

HUD requires each entitlement community to develop a citizen participation plan. This plan sets out procedures for public input into the allocation process. The City of Bloomington has an extremely open process for public input. The allocation recommendations are made by the Citizen Advisory Council (CAC) which is made up of citizens from various councils and commissions, as well as interested parties who apply for appointments. See attached membership list. The CAC is divided into two sub-committees, one to review physical improvement applications and one to review social service applications. Attached please find copies of the schedules. In addition to each sub-committee's public hearing, the Redevelopment Commission meeting is also open to public comment.

I have included in this packet, a brief description of each program and recommended allocation amount. Also attached is Redevelopment Commission Resolution 07-04 in which they unanimously forwarded on the CAC recommendations to Mayor Kruzan. Common Council Resolution 07-01 will confirm the recommendations of the CAC, the Redevelopment Commission and the Mayor.

CDBG ELIGIBLE AND INELIGIBLE PROJECTS

(Excerpts from the CDBG regulations)

570.201 – Basic Eligible Activities

- (a) Acquisition of real property.
- (b) Disposition of real property.
- (c) Public facilities and improvements. Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements.
- (d) Clearance activities.
- (e) Public services: Provision of public services (including labor, supplies, and materials) which are directed toward improving the community's public services and facilities; including, but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, or recreational needs.
- (f) Interim assistance. Activities undertaken on an interim basis in areas exhibiting objectively determinable signs of physical deterioration. And activities to alleviate emergency conditions threatening the public health and safety.
- (n) Homeownership assistance. Acquisition, down payment and closing cost assistance to low- or moderate-income homebuyers.
- (o) Microenterprise Assistance.

570.202 – Eligible Rehabilitation and Preservation Activities

- (a) CDBG funds may be used to finance the rehabilitation of :
 - (1) Privately owned buildings and improvements for residential purposes;
 - (2) Low-income public housing and other publicly owned residential buildings and improvements; and
 - (3) Publicly or privately owned commercial or industrial buildings, except that the rehabilitation of such buildings owned by a private for-profit business is limited to improvements to the exterior of the building and the correction of code violations.
 - (4) Nonprofit-owned nonresidential building and improvements not eligible under 570.201 (c).
- (b) Types of assistance. To assist various types of rehabilitation activities, and related cost for buildings and improvements described in paragraph (a) of this section.

- (c) Code enforcement.
- (d) Historic Preservation: CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned.
- (f) Lead-based paint hazard evaluation and reduction.

570.203 – Eligible Special Economic Development Activities

- (a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements.

570.204 – Special Activities by Community-Based Development Organizations (CDBOs)

- (a) Eligible activities.
 - (1) Neighborhood revitalization projects.
 - (2) Community economic development projects.
 - (3) Energy conservation projects.

570.205 – Eligible Planning, Urban Environmental Design and Policy-Planning-Management-Capacity Building Activities

- (a) Costs of data-gathering, studies, analysis, and preparation of plans and identification of actions that will implement such plans.
- (b) Policy-planning-management-capacity building activities.

570.206 – Program Administration Costs

570.207 – Ineligible Activities

- (a) The following activities may not be assisted with CDBG funds:
 - (1) Buildings or portions thereof, used for the general conduct of government;
 - (2) General government expenses; and
 - (3) Political activities.
- (b) The following activities are generally ineligible for CDBG funds:
 - (1) Purchase of equipment;
 - (2) Operating and maintenance expenses; and
 - (3) Construction of new permanent residential structures.

Social Services
Citizens Advisory Committee

**Social Service
Citizen Advisory Committee
WORKING CALENDAR
For
CDBG Funding – Fiscal Year 2007**

AGENCY SCHEDULE

September 6	CDBG Informational Meeting at 8:00 a.m. in the McCloskey Room Application and submission information available to be picked up in HAND.
October 6	<i>Letter of Intent</i> due in HAND by 4:00 p.m. Agency Mandatory Training (2 sessions – plan to attend one)
October 12	From 4:00 P.M. to 6:00 P.M. (Hooker Room)
October 17	From 8:00 A.M. to 10:00 A.M. (McCloskey Room)
December 1 (Friday)	<i>Completed Applications Due in HAND by 4:00 p.m.</i>

SOCIAL SERVICE SUBCOMMITTEE SCHEDULE

November 13	CAC Organizational Meeting (McCloskey Room @ 5:30 p.m.)
December 11	Social Service Subcommittee Mandatory Meeting to review ranking system and pick up packets (McCloskey Room @ 5:30 p.m.)
January 9	Pre Public Hearing Meeting (Hooker Room @ 5:30 p.m.)
January 11	PUBLIC HEARING for Social Service Applications (Council Chambers @ 5:30 p.m.) Mandatory Attendance
January 16	Rankings due to Marilyn Patterson in HAND (Fax # 349-3582)
January 18	Social Service Subcommittee meeting (McCloskey Room @ 5:30 p.m.)

CDBG FUNDING APPLICATION SCHEDULE

February 5 (Tentative)	PUBLIC HEARING – CAC recommendations presented to Redevelopment Commission (Council Chambers @ 5 p.m.)
February 14 (Tentative)	PUBLIC HEARING – City Council Discussion Meeting (date tentative)
February 21 (Tentative)	PUBLIC HEARING – City Council Final Action Meeting (date tentative)
June, 2007 (Tentative)	FUNDING AVAILABLE

Social Service CDBG Application Scoring Criteria

Total number of points available is 50.

- A. Question 3 – Program Need – 15 points total
 - Organization has documented need for program in the community.
 - Organization has described how the program fits within the need of the community.
- B. Question 4 – Evaluation Methodology/Outcome Measurement – 15 points total
 - Agency describes how it evaluates its program or has a measurement tool in place to evaluate program effectiveness.
 - Agency provides documentation of program effectiveness within the community using its evaluation or outcome measurement tool.
- C. Question 5 – Client Data – 10 points total
 - Agency serves a large number of low income individuals (refer to Part I Question 1(b) and 2(b)).
 - A large percentage of their clients are city residents (check Part II, question 1 vs. Part II, question 1(a))
- D. Question 6 – Budget Information – 5 points total
 - All requested budget information was provided.
 - Budget information clearly shows how requested funds will be utilized for this program.
 - Budget shows that this program does not rely heavily on CDBG funds for the project (50% or more of funding comes from other sources).
- E. Discretionary Points – 5 points total

Each committee member will be able to assign up to 5 additional points to each application to cover discretionary information on the agency that is relevant, but does not fit into any of the other point categories.

**Social Service Funding
From
Community Development Block Grant
Fiscal Year 2007-2008**

	2006 Allocation	2007 Request	CAC Recommendation	Redevelopment Commission	Mayor's Recommendations	City Council
Community Kitchen	22,500	25,000	25,000	25,000	25,000	
Big Brother Big Sisters	17,000	25,000	20,000	20,000	20,000	
Boys & Girls Club Crestmont	0	25,000	17,000	17,000	17,000	
Mother Hubbard's Cupboard	17,000	25,000	17,000	17,000	17,000	
Hoosier Hills Food Bank	17,000	25,000	17,000	17,000	17,000	
Middle Way House	21,250	25,000	15,000	15,000	15,000	
Shalom Center	17,000	25,000	-	-	-	
Monroe County United Ministries	16,685	25,000	-	-	-	
Martha's House	0	25,000	-	-	-	
Totals		225,000	111,000	111,000	111,000	

**Physical Improvements
Citizen Advisory Committee**

WORKING CALENDAR

for

Community Development Block Grant Physical Improvement Funding

Fiscal Year 2007

AGENCY SCHEDULE

September 6, 2006 (Wednesday)	Applications and Submission information available to be picked up by Applicants in HAND
September 6, 2006 (Wednesday)	CDBG Agency Informational Meeting (McCLOSKEY ROOM @ 8:00 A.M.)
October 6, 2006 (Friday)	Letter of Intent due in HAND by 4:00 P.M.
Oct. 25 - Dec. 9, 2006 (tentative)	CAC members make site visits to proposed projects.
October 12, or October 17, 2006	Agency Mandatory Training (agencies must attend one of these two meetings) Thursday, October 12 @ 4:00 P.M. in the HOOKER ROOM Tuesday, October 17 @ 8:00 A.M. in the McCLOSKEY ROOM
December 1, 2006 (Friday)	Completed Applications Due from Agencies to HAND by 4:00 P.M.

PHYSICAL IMPROVEMENT SUBCOMMITTEE SCHEDULE

November 13, 2006 (Monday)	CAC Organizational and Con Plan Meeting (McCLOSKEY ROOM @ 5:30)
Oct. 25- Dec. 9, 2006 (to be determined)	PI-CAC members make site visits to proposed projects. Meet at City Hall @ 2:30 P.M.
December 11, 2006 (Monday)	Physical Improvement Sub-Committee Mandatory Meeting to review ranking system and pick up Packets (HOOKER ROOM @ 5:30 P.M.)
January 4, 2007 (Thursday)	PUBLIC HEARINGS for Physical Improvement Applications (COUNCIL CHAMBERS @ 5:30)
January 8, 2007 (Monday)	Applicant Ranking System due to Bob Woolford in HAND Department (FAX 349-3582)
January 10, 2006 (Wednesday)	Physical Improvement Sub-Committee Meeting for allocations (McCLOSKEY ROOM @ 5:30 P.M.)

CDBG FUNDING APPLICATION SCHEDULE

February 5, 2007 (Tentative date)	PUBLIC HEARING - CAC recommendations presented to the Redevelopment Commission (COUNCIL CHAMBERS @ 5:00 P.M.)
February 14, 2007 (Tentative date)	PUBLIC HEARING - City Council Committee Discussion Meeting
February 21, 2007 (Tentative date)	PUBLIC HEARING - City Council Final Action Meeting
June 2007 (Tentative date)	FUNDING AVAILABLE

Consolidated Plan References

CAC members should review the following sections of the Consolidated Plan:

- Antipoverty Strategy – pg. 124
- Community Development --pg. 117
- Homeless Strategic Plan – pg. 113
- Housing Market Analysis -- pg 83
- Infrastructure Improvements – pg. 106
- Lead Based Paint – pg. 75
- Need of Public Housing – pg. 98
- Priority Housing Needs – pg. 80
- Priority Needs Analysis & Strategies – pg. 71
- Public Housing Strategy – pg. 101
- Specific Special Needs Objectives – pg. 126

**PHYSICAL IMPROVEMENT FUNDING
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
PY - 2007**

PROJECT	2006 Allocation	2007 Request	CAC Average	CAC Recommendation	Redevelopment Commission	Mayor's Recommendation	City Council
HOUSING ASSISTANCE							
Abilities Unlimited/HAND--Home Modifications for Accessible Living	60,378	90,000	63,633	87,000	87,000	87,000	
BRI-Historic Housing Rehab		44,055	5,800	0	0	0	
BHA-Renovation of Accessible Living Units	46,445	100,000	56,692	50,000	50,000	50,000	
Options for Better Living--Acquisition of rental units		100,000	46,592	50,000	50,000	50,000	
City of Bloomington HAND--Down payment & Closing Costs	27,867	30,000	25,178	30,000	30,000	30,000	
City of Bloomington HAND--Purchase Rehab		30,000	16,578	20,000	20,000	20,000	
City of Bloomington HAND--Emergency Home Repair	46,445	65,000	53,608	65,000	65,000	65,000	
City of Bloomington HAND--Owner-Occupied Rehab	35,763	125,000	60,040	82,000	82,000	82,000	
Housing Assistance Subtotal:	216,898	584,055	328,121	384,000	384,000	384,000	0
FACILITY IMPROVEMENTS							
Middle Way House--318 S. Washington St. Facility Improvement	46,445	100,000	63,492	65,000	65,000	65,000	
Facility Improvements Subtotal:	46,445	100,000	63,492	65,000	65,000	65,000	0
COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS							
City of Bloomington Public Works--Templeton Safe Route to Schools		300,000	58,253	0	0	0	
City of Bloomington HAND--Curb and Sidewalks	18,578	40,000	20,237	20,000	20,000	20,000	
City of Bloomington HAND--Engineering and Architectual Services	0	30,000	14,500	15,000	15,000	15,000	
Community-wide infrastructure projects Subtotal:	18,578	370,000	92,990	35,000	35,000	35,000	0
TOTAL REQUESTED		1,054,055					
ESTIMATED AMOUNT OF FUNDING AVAILABLE		484,000					
RECOMMENDED TOTAL			484,603	484,000	484,000	484,000	0

**Membership of the
Citizen Advisory (CAC) Committees for
CDBG Funding**

**Community Development Block Grant
Citizen Advisory Committee
Program Year 2007
Updated 10/25/06**

Name	Subcommittee	Term Expires
Charles Thompson 801 N. Lincoln Street Bloomington, IN 47408 H: 339-0285 W: 336-2265 cthompson@unitedcommercebank.com	Physical Improvements (Mayor)	August 31, 2007
Rick Coppock 3800 S. Bainbridge Drive Bloomington, IN 47401 H: 334-2119 W: 332-8030 rcoppock@bynumfanyo.com	Physical Improvements (Mayor)	August 31, 2007
Scott Robinson P.O. Box 100 Bloomington, IN 47402 W: 349-3423 robinsos@bloomington.in.gov	Physical Improvements (Mayor)	August 31, 2007
Kris Floyd 503 S. Jordan Avenue Bloomington, IN 47401 H: 323-2060 W: 339-1235 kgfloyd@kiva.net	Physical Improvements (Mayor)	August 31, 2007
Manasi Bhargava Watts 1069 Colchester Court Bloomington, IN 47401 339-8739 mwatts@isbdc.org	Physical Improvements (Mayor)	August 31, 2007
Douglas E. Mattick 1508 Highland Avenue Bloomington, IN 47401 334-1490 (home) 330-6059 (work) dmattick@ivytech.edu	Physical Improvements (Mayor)	August 31, 2007
Jenn Marcum 863 E. Miller Drive Bloomington, IN 47401 812-325-8530 jkmarcum@gmail.com	Physical Improvements CFRD Commission	Annual Appointment

John Zody Ivy Tech 200 Daniels Way Bloomington, IN 47404 (W) 812-330-6037 email(W): jzody@ivytech.edu	Social Services CFRD Commission	Annual Appointment
Mike Gentile 4100 East Morningside Drive Bloomington, IN 47408 C: 327-9438 W: 961-8804 cti_gentile@yahoo.com	Social Services RDV Commission	Annual Appointment
Andy Ruff Council Office ruffa@bloomington.in.gov	Social Services Council Appointment	Annual Appointment