



City of Bloomington
Common Council

Legislative Packet

Committee of the Whole

08 March 2006

Office of the Common Council
P.O. Box 100
401 North Morton Street
Bloomington, Indiana 47402

812.349.3409

council@bloomington.in.gov



Packet Related Material

**Memo
Agenda
Calendar**

Notices and Agendas:

Notice of Jack Hopkins Social Services Funding Committee on March 9, 2006 in the Council Library at noon

Legislation for Discussion

Res 06-04 To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2006

- Redevelopment Commission Res 06-03 and Attachments; Summary of Recommendations of Social Services and Physical Improvement programs and Projects Funded this Year; Memo from Lisa Abbott, Director of HAND; List of Eligible Projects and Activities; **Social Services:** Schedule; Funding Criteria and Ranking System; Scoring Grid; **Physical Improvements:** Calendar; Cites to Consolidated Plan; Work Sheet; **Membership** of Committees

Contact: Lisa Abbott at 349-3576 or abbottl@bloomington.in.gov

Memo

Chair of Meeting: David Sabbagh

One Resolution for Discussion at the Committee of the Whole on Wednesday, March 8th

There is one resolution ready for discussion at the Committee of the Whole on Wednesday, March 8th. It approves the Mayor's recommendations regarding the allocation of the Community Development Block Grant (CDBG) funds for 2006 and can be found summarized below and included in this packet.

Res 06-04 - CDBG Allocations for 2006

Amount of Funds and HUD Regulations

Res 06-04 approves the Mayor's recommendations for allocating the Community Development Block Grant (CDBG) funds for 2006. We receive CDBG funds from the Housing and Urban Development (HUD) Department and as an "entitlement" city, our portion is largely determined by our size. This year we expect to receive \$857,438 which is about \$102,620 or 10.6% less than we received last year. Please note that, unlike two years ago, the City will not be able to augment these funds from other CDBG funds (e.g. program income or unspent monies).

In the Event of a Shortfall

Since it's possible that HUD will send us less than the expected amount of funds, the resolution sets forth a procedure and formula for allocating less money. In the event we receive a reduction of less than 10%, the resolution would spread this reduction evenly over all the allocations. In the event, however, that the reduction is greater than 10%, then the resolution requires that the committees (*see below*) reconvene and revisit the allocations. (*See Section II of the resolution*)

Eligible Activities and Projects

HUD administers these monies and regulates their use. These regulations require that we use the bulk of these funds (at least 70%) for the benefit of persons with low and moderate income. The remaining funds may then be used to prevent or eliminate blighted areas or to address community development needs arising from serious and immediate threats to the health or welfare of the community. Please note that currently all our funds are used for the first of these purposes. Please also note that these funds may not be used to purchase equipment or maintain property.

The HUD regulations allocate the funds to three categories of activities according to the following formula:

- No more than 15% of the funds may be spent for social service programs. As the City has done in the past, the full 15% (\$128,615) will go for that purpose;
- No more than 20% may be used for administrative costs and, as has been the case for the past term, the legal maximum (\$171,487) will be used for that purpose; and

- the remaining 65% (\$557,336) must be used for physical improvements.

CACs, Agencies, and their Schedules

For many years the City has used two Citizen Advisory Committees (CACs) to make recommendations regarding the allocation of these funds. These CACs are composed of members from the Common Council (2), Redevelopment Commission (2), Community and Family Resource Commission (4), as well as members appointed by the Mayor (12). One committee reviews applications for social services funds (with Chris Gaal as the Council representative) and the other reviews applications for physical improvement funds (with Timothy Mayer as the Council representative).

The two committees typically work from November through January to make these recommendations. In the fall they hold an organizational meeting, may make site visits to the agencies, and review the ranking system and funding formulae. In January, they hold public hearings to consider and make recommendations regarding the applications that were filed with the Housing and Neighborhood Development (HAND) Department in early December. In February, the Redevelopment Commission reviews the recommendations and forwards its decision to the Mayor, who then forwards them to the Council. The recommendations this year, as in past years, have come forward without change.

The agencies are on a schedule that begins in August, when the applications are available for them to pick up. In September, they have an opportunity to attend a general information meeting, and must submit their letter of intent. They must attend a training session later that month and must submit their finished application by early December.

\$128,615 Funding for Social Services

The disparity between the amount of funds available and the amount funds requested is always most evident with social services programs. Fifteen programs sought approximately \$332,899 or about 2.58 times the available funds. This year, as in the past, the committee ranked the applications on a 50-point rating system and made its initial decision based upon their score and without knowing the names of the agencies. As a result of this process about three-quarters of the funds went to emergency services. The ranking system was tied to how well the applicants:

- documented the need for the program in this community (15);

- demonstrated that it primarily serves low-income individuals and residents of the city (10);
- demonstrated its ability to evaluate and document the effectiveness of the program (15);
- detailed the use of the funds and demonstrates that at least 50% of the funding comes from other sources (5); and
- were valued by the evaluator of the program (5).

Funded Programs

<u>Agency</u>	<u>Points (out of 50)</u>	<u>Award (Request)</u>
Community Kitchen – Free Meals Program	45.11	\$22,500 (\$25,000)
Middle Way House – Domestic Violence	42.67	\$21,250 (\$25,000)
Mother Hubbard’s Cupboard – Food Pantry	42.44	\$17,000 (\$20,000)
Big Brothers Big Sisters – One to One	42.22	\$17,000 (\$25,000)
Hoosier Hills Food Bank – Food Bank	42.11	\$17,000 (\$25,000)
Shalom Community Center – Breakfast and Lunch Program	41.78	\$17,000 (\$25,000) <i>(the one newly funded program for 2006)</i>
MCUM – Child Care Services	40.78	\$16,865 (\$25,000)
		Total \$128,615 (\$170,000)

Unfunded Programs

<u>Agency</u>	<u>Points (out of 50)</u>	<u>Award (Request)</u>
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Amethyst House – Men’s Program	38.78	\$0 (\$10,000) <i>(funded in 2005)</i>
Boys and Girls Club - Crestmont	37.78	\$0 (\$25,000)
Martha’s House – Emergency Services	37.33	\$0 (\$25,000) <i>(funded in 2005)</i>
Stepping Stones – Independent Living Program	36.11	\$0 (\$20,000)
South Central Community Action Program – Self-Sufficiency	34.44	\$0 (\$25,000)
Habitat for Humanity – Family Services	29.89	\$0 (\$25,000)
Bloomington Housing Authority – Residence Safety Program	25.22	\$0 (\$20,899)
		Total \$0 (\$162,899)

\$557,336 in Funding for Physical Improvements

This year the Citizens’ Advisory Committee for Physical Improvements changed the method of ranking proposals in order to tie them to the Consolidated Plan rather than a general set of criteria. The cites to the Consolidate Plan are listed in the packet and Consolidated Plan itself can be found at:

http://www.bloomington.in.gov/hand/block_grants/con_plan_final.pdf

Of the \$557,336 set aside for physical improvements, the Committee recommended allotting \$216,898 for housing, \$46,445 for improving an agency facility, and \$293,993 for community-wide infrastructure programs. Approximately \$404,068 will go to City departments, \$46,445 will go to the Bloomington Housing Authority, \$46,445 will go to non-profit agencies, and

\$60,378 will go for collaboration between the City and one agency. The major role of the City and City agencies is largely explained by the broad effect of those programs compared to programs run by agencies. The particular projects are set forth below:

City And Non-Profit Agency Projects - Housing Assistance

<u>Agency</u>	<u>Award (Request)</u>
Abilities Unlimited and HAND Department – Home Modification for Accessible Living - to modify properties for persons with disabilities in order to improve access to and within their homes.	\$60,378 (\$130,000)
Bloomington Housing Authority - to purchase and install air conditioning for the Crestmont complex.	\$46,445 (\$238,000)
HAND – Housing Services – provides income-eligible clients with funds for various forms of housing assistance elaborated below:	
HAND – Down Payment and Closing Cost Assistance – provides down payment and closing costs to persons who have completed an approved home buyer education class.	\$27,867 (\$30,000)
HAND – Emergency Home Repair Grants – helps households with income no higher than 60% AMI correct conditions that affect health and safety and significantly shorten the life of the structure.	\$46,445 (\$50,000)
HAND – Owner-Occupied Rehabilitation Services – offers loans to rehabilitate residences in order to provide decent, safe and affordable housing and to improve the housing stock in blighted areas. Note: The loans are often accompanied with grants for exterior improvements to historic properties.	\$35,763 (\$38,500)
	<i>Note: This program received \$50,539 in 2005.</i>

Not Funded

HAND – Acquisition and Rehabilitation

\$0 (\$100,000)

(New program)

TOTAL \$216,898 (\$586,500)

Non-Profit Agency Projects - Facility Improvements

Agency

Award (Request)

Middle Way House – Facility Rehabilitation at 318 S. Washington Street – this agency intends to renovate the former Coca-Cola Building and use it centralize the agency’s emergency shelter, crisis intervention, supportive services and economic development initiatives for formerly-battered women.

\$46,445 (\$100,000)

(This project received \$21,000 in 2005.)

Not Funded

Habitat for Humanity – 213 E. Kirkwood Avenue

\$0 (\$125,000)

TOTAL \$46,445 (\$792,398)

Other City Department or City Agency Projects

Agency

Award (Request)

City of Bloomington – Public Works – South Rogers Street Design and ROW – to design a multi-use sidepath and storm water improvements on South Rogers from Rockport Road to just north of Watson Street.

\$89,639 (\$200,000)

City of Bloomington – HAND – Curbs and Sidewalks – to replace existing or construct new curbs and sidewalks in Redevelopment Target Areas (where at least 51% of the residents are below area median income). HAND often pays for materials and partners with other City departments to provide labor and equipment; but, in some cases, HAND bids projects out to the private sector.

\$18,578 (\$40,000)

(This program received \$40,000 in 2005.)

City of Bloomington – HAND – Rockport Road Subdivision Infrastructure – to install infrastructure in new housing subdivision in order to meet Leadership in Energy Design (LEED) standards. \$185,776 (\$200,000)

Not Funded

City of Bloomington – Parks and Recreation Thomson Park Sidepath \$0 (\$15,000)

City of Bloomington – HAND Engineering and Architectural Services \$0 (\$50,000)
Note this program received \$30,000 in 2005)

TOTAL \$293,993 (\$505,000)

Happy Birthday Jason Banach!

**NOTICE AND AGENDA
COMMON COUNCIL COMMITTEE OF THE WHOLE
7:30 P.M., WEDNESDAY 8, 2006
COUNCIL CHAMBERS
SHOWERS BUILDING, 401 N MORTON**

Chair: David Sabbagh

1. Resolution 06-04 – To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2006

Asked to Attend: Lisa Abbott, Director HAND

City of
Bloomington
Indiana

City Hall
401 N. Morton St.
Post Office Box 100
Bloomington, Indiana 47402



Office of the Common Council
(812) 349-3409
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To: Council Members
From: Council Office
Re: Calendar for the Week of March 6-10, 2006
Date: March 3, 2006

Monday, March 6, 2006

1:30 pm Safe Routes to School, McCloskey
4:30 pm Plat Committee, Hooker Room
5:00 pm Redevelopment Commission, McCloskey
5:00 pm Utilities Service Board, IU Research Park-North Showers, 501 N. Morton Street 100B
5:30 pm Bicycle and Pedestrian Safety Commission-Work Session, Hooker Room
5:30 pm Plan Commission, Council Chambers

Tuesday, March 7, 2006

12:00 pm Habitat Women's Build, Hooker Room
1:30 pm Development Review Committee, McCloskey
3:30 pm Housing Trust Fund Board, McCloskey
5:30 pm Bloomington Public Transportation Corporation, Public Transportation Center, 130 W. Grimes Lane
5:30 pm Board of Public Works, Council Chambers
6:00 pm Bloomington Commission on Sustainability, Monroe Co. Public Library, 303 E. Kirkwood, Room 1C
7:30 pm Telecommunication Council, Council Chambers

Happy Birthday to Councilmember Jason Banach!

Wednesday, March 8, 2006

12:00 pm Women's History Month Lunch, Bloomington Convention Center, 320 S. College Ave.
4:00 pm Bloomington Housing Quality Appeals, McCloskey
4:00 pm Commission on the Status of Black Males, Hooker Room
6:30 pm Special Metropolitan Planning Organization Citizen's Advisory Council, McCloskey
7:30 pm Common Council Committee of Whole, Council Chambers

Thursday, March 9, 2006

12:00 pm Common Council Jack Hopkins Social Services Funding Committee, Council Library
12:00 pm Housing Network, McCloskey
3:30 pm Bloomington Historic Preservation Commission, Council Chambers
5:15 pm Solid Waste Management District, Solid Waste Management Facilities, 3400 Old SR 37

Friday, March 10, 2006

1:30 pm Metropolitan Planning Organization Technical Advisory and Policy Committee, McCloskey



City of Bloomington
Office of the Common Council

MEETING NOTICE

Jack Hopkins Social Services Funding Committee of the Common Council

The Jack Hopkins Social Services Funding Committee will meet

Noon

Thursday, 09 March 2006

Council Library, Suite 110, City Hall, 401 N. Morton Street

The purpose of the meeting is to outline program procedures for the 2006 funding cycle. Because a quorum of the Council -- as well as this Council Committee -- may be present, this meeting may constitute a meeting of both the Council and the Committee under the Indiana Open Door Law. For that reason, this statement provides notice that this meeting is open for the public to attend, observe, and record what transpires.

Dated & Posted: Thursday, 02 March 2006

RESOLUTION 06-04

**TO APPROVE RECOMMENDATIONS OF THE MAYOR FOR DISTRIBUTION OF
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR 2006**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the amount of \$857,438 for Fiscal Year 2006 pursuant to the Housing and Community Development Act of 1974 as amended; and

WHEREAS, the national objectives of the Community Development Program are:

1. first and foremost, the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities principally for person of low and moderate income; and
2. the elimination of slums and blight, and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally for persons of low and moderate income; and
3. the elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and
4. the conversion and expansion of the nation's housing stock in order to provide a decent home and suitable living environment for all persons, but principally those of low and moderate income; and
5. the expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development and for development of viable urban communities; and
6. the integration of income groups throughout the community by spreading persons of lower income into more prosperous neighborhoods and drawing persons of higher income to declining or deteriorated neighborhoods; and
7. the alleviation of physical and economic distress through the stimulation of private investment and community revitalization; and

WHEREAS, a proposed statement of community development objectives and projected use of the funds has been advertised; and

WHEREAS, said statement and projected use of funds reflects programs recommended by the Mayor with input from the Citizen's Advisory Committees and the Redevelopment Commission and are consistent with local and national objectives of the Housing and Community Development Act of 1974, as amended;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I: The following programs be approved as follows:

**COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2006
SOCIAL SERVICE PROGRAMS FUNDING**

SOCIAL SERVICE PROGRAMS	ALLOCATIONS
Community Kitchen -Emergency Free Meals	\$22,500
Middle Way House -Emergency Services	\$21,250
Big Brothers Big Sisters -One-to-One Program	\$17,000
Hoosier Hills Food Bank -Food Bank	\$17,000
Mother Hubbard's Cupboard -Food Pantry	\$17,000
Shalom Community Center -Hunger Relief	\$17,000
Monroe County United Ministries -Child Care Program	\$16,865
<i>SOCIAL SERVICE PROGRAMS SUBTOTAL</i>	<i>\$128,615</i>

**COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2006
PHYSICAL IMPROVEMENT PROGRAMS FUNDING**

PHYSICAL IMPROVEMENT PROGRAMS	ALLOCATIONS
Home Modification for Accessible Living Abilities Unlimited	\$60,378
Crestmont Housing Central Air Conditioning Bloomington Housing Authority	\$46,445
Down Payment & Closing Cost Assistance City of Bloomington HAND	\$27,867
Emergency Home Repair City of Bloomington HAND	\$46,445
Owner-Occupied Rehabilitation City of Bloomington HAND	\$35,763
Coca-Cola Building Facility Improvement Middle Way House	\$46,445
South Roger Street Design and ROW City of Bloomington Public Works	\$89,639
Curb & Sidewalks City of Bloomington HAND	\$18,578
Rockport Road Subdivision Infrastructure	\$185,776

City of Bloomington HAND

PHYSICAL IMPROVEMENT PROGRAMS SUBTOTAL **\$557,336**

ADMINISTRATION **ALLOCATION**

Administration of Housing and Neighborhood Development
Department \$171,487

ADMINISTRATION SUBTOTAL **\$171,487**

TOTAL CDBG ALLOCATION **\$857,438**

SECTION II. In the event the City of Bloomington receives 10% or less of the anticipated funding, that amount shall be distributed equally and proportionately among the recipients. Should the amount be greater than 10% the allocation committees shall be reconvened to reconsider their recommendations.

SECTION III. This resolution shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2006.

CHRIS STURBAUM, President
Bloomington Common Council

ATTEST:

REGINA MOORE, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2006.

REGINA MOORE, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2006.

MARK KRUZAN, Mayor

SYNOPSIS

The City of Bloomington is eligible for a Community Development Block Grant of \$857,438 from the Department of Housing and Urban Development for fiscal year 2006. This resolution allocates that funding. It outlines program recommendations by the Mayor with input from the Citizen's Advisory Committee and the Redevelopment Commission. General program areas include: Social Service Programs, Physical Improvements, Housing Programs, Neighborhood Improvements, and Administrative Services.

06-03
**RESOLUTION
OF THE
REDEVELOPMENT COMMISSION
OF THE
CITY OF BLOOMINGTON, INDIANA**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the amount of \$857,438 for Fiscal Year the following allocations are recommended:

65% = \$557,336 for Physical Improvements
15% = \$128,615 for Social Services
20% = \$171,487 for the Administration of the program; and

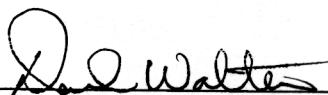
WHEREAS, the advice and input of the community as to the allocation of the Community Development Block Grant funds has been solicited and received through the efforts of the Citizens' Advisory Committee and the Human Resources Commission; and

WHEREAS, the Redevelopment Commission has reviewed the recommendations of the Citizens' Advisory Committee and the Human Resources Commission for allocation of funds to be received;

NOW, THEREFORE, BE IT RESOLVED BY THE BLOOMINGTON REDEVELOPMENT COMMISSION THAT:

The Redevelopment Commission hereby approves its recommendations of the programs (attached hereto and made a part herein as Exhibit A and Exhibit B) that will best serve the local and national objectives of the program.

BLOOMINGTON REDEVELOPMENT COMMISSION



David Walter, President

ATTEST:



Michael Gentile, Secretary

2/13/06

Date

Physical Improvement Recommendations

	<u>2006 Request</u>	<u>CAC</u> <u>Recommendations</u>
<u>HOUSING ASSISTANCE</u>		
Abilities Unlimited/HAND – Home Modification for Accessible Living	\$ 130,000.00	\$ 60,378.00
BHA – Complex-wide Air Condition	\$ 238,000.00	\$ 46,445.00
HAND – Acquisition and Rehabilitation	\$ 100,000.00	0
HAND – Down payment and Closing Costs	\$ 30,000.00	\$ 27,867.00
HAND – Emergency Home Repair	\$ 50,000.00	\$ 46,445.00
HAND – Owner-Occupied Rehab	\$ 38,500.00	\$ 35,763.00
TOTAL	\$ 586,500.00	\$ 216,898.00
<u>FACILITY IMPROVMENTS</u>		
Habitat for Humanity – Facility Improvement	\$ 125,000.00	0
Middle Way House – Facility Rehabilitation	\$ 100,000.00	\$ 46,445.00
TOTAL	\$ 225,000.00	\$ 46,445.00
<u>COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS</u>		
City of Bloomington Park and Recreation – Thomson Park Sidepath	\$ 125,000.00	0
City of Bloomington Public Works – S. Rogers Street Design & ROW	\$ 200,000.00	\$ 89,639.00
City of Bloomington HAND – Curb and Sidewalks	\$ 40,000.00	\$ 18,578.00
City of Bloomington HAND – Engineering and Architectural Services	\$ 50,000.00	0
City of Bloomington HAND – Rockport Subdivision Infrastructure	\$200,000.00	\$185,776.00
TOTAL	\$505,000.00	\$293,993.00
TOTAL REQUESTED:	\$1,316,500.00	
TOTAL AMOUNT OF FUNDS AVAILABLE:	\$557,336.00	

Social Service Recommendations

	<u>2006 Request</u>	<u>CAC</u> <u>Recommendations</u>
<u>EMERGENCY NEEDS</u>		
Community Kitchen	\$25,000.00	\$22,500.00
Hoosier Hills Food Bank	\$25,000.00	\$17,000.00
Middle Way House – Emergency Services	\$25,000.00	\$21,250.00
Mother Hubbard’s Cupboard	\$20,000.00	\$17,000.00
Shalom Center	\$25,000.00	\$17,000.00
TOTAL	\$120,000.00	\$94,750.00
<u>NON-EMERGENCY NEEDS</u>		
Big Brothers/Big Sisters of Monroe County – One-to-One	\$25,000.00	\$17,000.00
MCUM – Child Care	\$25,000.00	\$16,865.00
TOTAL	\$50,000.00	\$33,865.00
TOTAL REQUESTED:	\$332,899.00	
TOTAL AMOUNT OF FUNDS AVAILABLE:	\$128,615.00	

2006 CAC Recommendations

Social Service Funding

Program	Recommended Funding
1. Community Kitchen of Monroe County The Community Kitchen provides free hot meals, including carry-out meals, to needy Bloomington residents from their Rogers Street and West 11 th Street locations.	\$22,500
2. Middle Way House, Inc. Middle Way provides crisis intervention, advocacy, supportive services, and emergency shelter to abused women and their dependent children.	\$21,250
3. Big Brothers Big Sisters of Monroe County BBBS's One-to-One Program matches adult volunteers to a child as a mentor.	\$17,000
4. Hoosier Hills Food Bank Hoosier Hills Food Bank collects, stores and distributes donated food to non-profit organizations with feeding programs who serve needy people.	\$17,000
5. Mother Hubbard's Cupboard MHC is a community food pantry that provides wholesome, healthful food to people in need, as well as nutrition and gardening education.	\$17,000
6. Shalom Community Center, Inc. Shalom's Hunger Relief project will provide breakfast and lunch five days a week to people in need.	\$17,000
7. Monroe County United Ministries MCUM will use their funds to supplement the cost of child care for low to moderate income working families.	\$16,865
Total	\$128,615.00

Physical Improvements

Project	Recommended Funding
Housing Assistance	
1. Abilities Unlimited - HMAL Funds will be used to provide eligible recipients with disabilities, modifications to an existing structure or additions to improve access. Improvements may include curb cuts, ramps or home modifications.	\$60,378
2. Bloomington Housing Authority – Crestmont Air	\$46,445

Conditioning Project

Funds will be used to purchase and install air conditioning units in the Crestmont complex.

- 3. HAND – Down Payment & Closing Cost Assistance** \$27,867

Funds will be used to provide down payment and closing cost assistance to income eligible home buyers that have successfully completed an approved home buyer education class.

- 4. HAND – Emergency Home Repair Grant** \$46,445

Funds will be used to assist households at 60% AMI or below to correct deficiencies in their home that are a health or safety concern or deficiencies, which if not addressed, would significantly shorten the life of the structure.

- 5. HAND – Owner-Occupied Rehabilitation** \$35,763

Funds will be used to rehabilitate the residences of income eligible homeowners with the goal of providing decent, safe and affordable housing and to continue to eliminate slum and blight by improving the housing stock. Many of the rehabs loans also have some grant funds for exterior improvements that have a historic component.

Facility Improvements

- 6. Middle Way House – Coca-Cola Building** \$46,445

Funds will be used to rehabilitate/stabilize the Coca-Cola Building for use emergency shelter, transitional support services and economic development.

Community-wide Infrastructure Programs

- 7. Public Works – South Rogers Street Design & ROW** \$89,639

Funds will be used to design a multi-use sidepath and stormwater management infrastructure in the Broadview neighborhood on South Rogers Street between Rockport Road to just north of Watson Street.

- 8. HAND Curb and Sidewalks** \$18,578

Funds will be used to replace existing or construct new curb and sidewalks in Redevelopment Target Areas, areas where 51% of the residents are low/moderate income households, for department eligible projects, and for income eligible households who are required to repair adjacent curbs and sidewalks. HAND will use funds to pay for material costs and partner with other departments to provide labor and equipment. HAND may on occasion bid out some projects to a private contractor.

- 9. HAND – Rockport Road Subdivision Infrastructure** \$185,776

Funds will be used to install infrastructure in HAND’s new affordable housing subdivision. HAND’s goal is to qualify these homes as LEED-H certified (Leadership in Energy and Environmental Design) which will involve the using recycled

and sustainable materials, green building practices, recycling waste materials and designing a storm water drainage system that is low impact and highly efficient to maintain high quality storm water flows.

Total **\$557,336.00**

Social Service Total \$128,615

Physical Improvements Total \$557,336

Administration Total 171,487

Total Allocation **\$857,438.00**

Memo

To: Common Council
From: Lisa Abbott
Date: February 20, 2006
Re: 2006 Community Development Block Grant Allocations

The Department of Housing and Urban Development (HUD) defines an entitlement community as one that is a metropolitan city with a population of at least 50,000. Bloomington meets that threshold and is therefore eligible for Community Development Block Grant (CDBG) funding. The annual funding is formula based and is dependant on several objective measures of community need. These needs include poverty in the community, housing overcrowding, age of housing stock and population growth. For Fiscal Year 2006, the City of Bloomington anticipates receiving \$857,438 in CDBG funds.

HUD requires each entitlement community to develop a citizen participation plan. This plan sets out procedures for public input into the allocation process. The City of Bloomington has an extremely open process for public input. Prior to the Common Council meeting in which these allocations will be considered, 3 other public meetings have been held in which public input was welcome. I have attached the Citizen Advisory Committee (CAC) schedule for your review. In addition to the CAC hearings, the Bloomington Redevelopment Commission also held a public hearing where these recommendations were considered.

CDBG funds must be used to benefit low and moderate income persons, prevent or eliminate slum and blight and/or to alleviate conditions that pose immediate and serious threat to the health or welfare of the community. I have included in this packet excerpts from the CDBG regulations on eligible and ineligible activities.

The activities that will receive funding are divided into 3 distinct categories: physical improvements, social services and administration. By law, no more than 15% of the total grant may be used for social services and no more that 20% may be used for administration. The other 65% is used for physical improvements.

I have included in this packet, a brief description of each program for your review and a membership list of CAC members. You will also find Resolution 06-03 in which the Redevelopment Commission unanimously forwarded on the CAC recommendation to Mayor Kruzan.

The attached resolution will confirm the recommendations of the CAC, the Redevelopment Commission and the Mayor.

CDBG ELIGIBLE AND INELIGIBLE PROJECTS

(Excerpts from the CDBG regulations)

570.201 – Basic Eligible Activities

- (a) Acquisition of real property.
- (b) Disposition of real property.
- (c) Public facilities and improvements. Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements.
- (d) Clearance activities.
- (e) Public services: Provision of public services (including labor, supplies, and materials) which are directed toward improving the community's public services and facilities; including, but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, or recreational needs.
- (f) Interim assistance. Activities undertaken on an interim basis in areas exhibiting objectively determinable signs of physical deterioration. And activities to alleviate emergency conditions threatening the public health and safety.
- (n) Homeownership assistance. Acquisition, down payment and closing cost assistance to low- or moderate-income homebuyers.
- (o) Microenterprise Assistance.

570.202 – Eligible Rehabilitation and Preservation Activities

- (a) CDBG funds may be used to finance the rehabilitation of :
 - (1) Privately owned buildings and improvements for residential purposes;
 - (2) Low-income public housing and other publicly owned residential buildings and improvements; and
 - (3) Publicly or privately owned commercial or industrial buildings, except that the rehabilitation of such buildings owned by a private for-profit business is limited to improvements to the exterior of the building and the correction of code violations.
 - (4) Nonprofit-owned nonresidential building and improvements not eligible under 570.201 (c).
- (b) Types of assistance. To assist various types of rehabilitation activities, and related cost for buildings and improvements described in paragraph (a) of this section.

- (c) Code enforcement.
- (d) Historic Preservation: CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned.
- (f) Lead-based paint hazard evaluation and reduction.

570.203 – Eligible Special Economic Development Activities

- (a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements.

570.204 – Special Activities by Community-Based Development Organizations (CDBOs)

- (a) Eligible activities.
 - (1) Neighborhood revitalization projects.
 - (2) Community economic development projects.
 - (3) Energy conservation projects.

570.205 – Eligible Planning, Urban Environmental Design and Policy-Planning-Management-Capacity Building Activities

- (a) Costs of data-gathering, studies, analysis, and preparation of plans and identification of actions that will implement such plans.
- (b) Policy-planning-management-capacity building activities.

570.206 – Program Administration Costs

570.207 – Ineligible Activities

- (a) The following activities may not be assisted with CDBG funds:
 - (1) Buildings or portions thereof, used for the general conduct of government;
 - (2) General government expenses; and
 - (3) Political activities.
- (b) The following activities are generally ineligible for CDBG funds:
 - (1) Purchase of equipment;
 - (2) Operating and maintenance expenses; and
 - (3) Construction of new permanent residential structures.

**Social Services
Citizens Advisory Committee**

**Social Service
Citizen Advisory Committee
WORKING CALENDAR
For
CDBG Funding – Fiscal Year 2006-2007**

AGENCY SCHEDULE

August 15	Application and submission information available to be picked up in HAND.
August 30	CDBG Informational Meeting at 8:00 a.m. in the McCloskey Room
September 23, 2005	<i>Letter of Intent</i> due in HAND by 4:00 p.m. Agency Mandatory Training (2 sessions – plan to attend one)
September 29	From 8:00 a.m. to 10:00 a.m. (McCloskey Room)
October 4	From 4:00 p.m. to 6:00 p.m. (McCloskey Room)
December 2 (Friday)	<i>Completed Applications Due in HAND by 4:00 p.m.</i>

SOCIAL SERVICE SUBCOMMITTEE SCHEDULE

November 1	CAC Organizational Meeting (McCloskey Room @ 5:30 p.m.)
December 15	Social Service Subcommittee Mandatory Meeting to review ranking system and pick up packets (Hooker Room @ 5:30 p.m.)
January 10	Pre Public Hearing Meeting (McCloskey Room @ 5:30 p.m.)
January 12	PUBLIC HEARING for Social Service Applications (Council Chambers @ 5:30 p.m.) Mandatory Attendance
January 17	Rankings due to Marilyn Patterson in HAND (Fax # 349-3582)
January 19	Social Service Subcommittee meeting (McCloskey Room @ 5:30 p.m.)

CDBG FUNDING APPLICATION SCHEDULE

February 6	PUBLIC HEARING – CAC recommendations presented to Redevelopment Commission (Council Chambers @ 5 p.m.) MANDATORY ATTENDANCE
February 14	PUBLIC HEARING – City Council Discussion Meeting (date tentative)
February 21	PUBLIC HEARING – City Council Final Action Meeting (date tentative)
June, 2006	FUNDING AVAILABLE

Social Service CDBG Application Scoring Criteria

Total number of points available is 50.

- A. Question 3 – Program Need – 15 points total
 - Organization has documented need for program in the community.
 - Organization has described how the program fits within the need of the community.

- B. Question 4 – Evaluation Methodology/Outcome Measurement – 15 points total
 - Agency describes how it evaluates its program or has a measurement tool in place to evaluate program effectiveness.
 - Agency provides documentation of program effectiveness within the community using its evaluation or outcome measurement tool.

- C. Question 5 – Client Data – 10 points total
 - Agency serves a large number of low income individuals (refer to Part I Question 1(b) and 2(b)).
 - A large percentage of their clients are city residents (check Part II, question 1 vs. Part II, question 1(a))

- D. Question 6 – Budget Information – 5 points total
 - All requested budget information was provided.
 - Budget information clearly shows how requested funds will be utilized for this program.
 - Budget shows that this program does not rely heavily on CDBG funds for the project (50% or more of funding comes from other sources).

- E. Discretionary Points – 5 points total
Each committee member will be able to assign up to 5 additional points to each application to cover discretionary information on the agency that is relevant, but does not fit into any of the other point categories.

CDBG Social Service Funding Scoring Grid
Fiscal Year 2006-2007

CDBG Social Service Citizens Advisory Committee

Agency	2006 Request	2005 Received	Total	% of scores	Allocation
Community Kitchen -- Free Meals program	25,000	22,600	45.11	0.90	22,500
Middle Way House-Domestic Violence	25,000	21,400	42.67	0.85	21,250
Mother Hubbard's Cupboard-Food Pantry	20,000	16,761	42.44	0.85	17,000
Big Brothers/Big Sisters-One to One	25,000	20,750	42.22	0.84	17,000
Hoosier Hills Food Bank-Food Bank	25,000	14,718	42.11	0.84	17,000
Shalom Center-Food Services	25,000	New	41.78	0.84	17,000
MCUM -- Child Care	25,000	20,650	40.78	0.82	16,865
Amethyst House-Men's Program	10,000	7,680	38.78	0.78	0
Boys & Girls Club -- Crestmont	25,000	New	37.78	0.76	0
Martha's House-Emergency Service	25,000	19,450	37.33	0.75	0
Stepping Stones-Independent Living Program	20,000	New	36.11	0.72	0
SCCAP-Self Sufficiency	25,000	New	34.44	0.69	0
Habitat for Humanity-Family Services	25,000	New	29.89	0.60	0
BLTN Housing Authority-Resident Safety Program	20,899	New	25.22	0.50	0
Girl's Inc.-Healthy Choice Program	12,000	New	0.00	0.00	0

Total

332,899

128,615

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**SOCIAL SERVICE FUNDING
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
PY - 2006**

Agency	2005 Allocation	2006 Request	CAC Recommendations	Redevelopment Commission	Mayor's Recommendation	City Council
Amethyst House	\$7,680	\$10,000	\$0	\$0	\$0	
Big Brothers Big Sisters	\$20,750	\$25,000	\$17,000	\$17,000	\$17,000	
Bloomington Housing Authority*	\$0	\$20,899	\$0	\$0	\$0	
Boys & Girls Club *	\$0	\$25,000	\$0	\$0	\$0	
Community Kitchen of Monroe County, Inc.	\$22,600	\$25,000	\$22,500	\$22,500	\$22,500	
Girls Inc. *	\$0	\$12,000	\$0	\$0	\$0	
Habitat for Humanity *	\$0	\$25,000	\$0	\$0	\$0	
Hoosier Hills Food Bank	\$14,718	\$25,000	\$17,000	\$17,000	\$17,000	
Martha's House, Inc.	\$19,450	\$25,000	\$0	\$0	\$0	
Middle Way House, Inc.	\$21,400	\$25,000	\$21,250	\$21,250	\$21,250	
Monroe County United Ministries	\$20,650	\$25,000	\$16,865	\$16,865	\$16,865	
Mother Hubbard's Cupboard	\$16,760	\$20,000	\$17,000	\$17,000	\$17,000	
SCCAP *	\$0	\$25,000	\$0	\$0	\$0	
Shalom Community Center, Inc.	\$0	\$25,000	\$17,000	\$17,000	\$17,000	
Stepping Stones *	\$0	\$20,000				
TOTAL REQUESTED	\$144,008	\$332,899	\$128,615	128,615	128,615	0
TOTAL AMOUNT OF FUNDING AVAILABLE		128,615				
* Agencies that did not apply for CDBG funds in 2005						

**Physical Improvements
Citizen Advisory Committee**

WORKING CALENDAR
for
Community Development Block Grant Physical Improvement Funding
Fiscal Year 2006

AGENCY SCHEDULE

August 15, 2005 (Monday)	Applications and Submission information available to be picked up by Applicants in HAND
August 30, 2005 (Tuesday)	Physical Improvement Agency Informational Meeting (McCLOSKEY ROOM @ 8:00 A.M.)
September 23, 2005 (Friday)	Letter of Intent due in HAND by 4:00 P.M.
Nov. 7 - Dec. 9, 2005 (tentative)	CAC members make site visits to proposed projects.
September 29, or October 4, 2005	Agency Mandatory Training (agencies must attend one of these two meetings) Thursday, September 29 @ 4:00 P.M. in the McCLOSKEY ROOM Tuesday, October 4 @ 8:00 A.M. in the McCLOSKEY ROOM
December 2, 2005 (Friday)	Completed Applications Due from Agencies to HAND by 4:00 P.M.

PHYSICAL IMPROVEMENT SUBCOMMITTEE SCHEDULE

November 1, 2005 (Tuesday)	Phy. Imp. Sub-Committee Organizational and Con Plan Meeting (McCLOSKEY ROOM @ 5:30)
Nov. 7- Dec. 9, 2005 (tentative)	CAC members make site visits to proposed projects. Meet at City Hall @ 2:30 P.M.
December 15, 2005 (Thursday)	Physical Improvement Sub-Committee Mandatory Meeting to review ranking system and pick up Packets (McCLOSKEY ROOM @ 5:30 P.M.)
January 5, 2006 (Thursday)	PUBLIC HEARINGS for Physical Improvement Applications (COUNCIL CHAMBERS @ 5:30)
January 9, 2006 (Monday)	Applicant Ranking System due to Bob Woolford in HAND Department (FAX 349-3582)
January 11, 2006 (Wednesday)	Physical Improvement Sub-Committee Meeting for allocations (McCLOSKEY ROOM @ 5:30 P.M.)

CDBG FUNDING APPLICATION SCHEDULE

February 13, 2006 (Tentative date)	PUBLIC HEARING - CAC recommendations presented to the Redevelopment Commission (COUNCIL CHAMBERS @ 5:00 P.M.)
February 15, 2006 (Tentative date)	PUBLIC HEARING - City Council Committee Discussion Meeting
February 22, 2006 (Tentative date)	PUBLIC HEARING - City Council Final Action Meeting
June 2006 (Tentative date)	FUNDING AVAILABLE

Consolidated Plan References

CAC members should review the following sections of the Consolidated Plan:

- Antipoverty Strategy – pg. 124
- Community Development --pg. 117
- Homeless Strategic Plan – pg. 113
- Housing Market Analysis -- pg 83
- Infrastructure Improvements – pg. 106
- Lead Based Paint – pg. 75
- Need of Public Housing – pg. 98
- Priority Housing Needs – pg. 80
- Priority Needs Analysis & Strategies – pg. 71
- Public Housing Strategy – pg. 101
- Specific Special Needs Objectives – pg. 126

**PHYSICAL IMPROVEMENT FUNDING
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
PY - 2006**

PROJECT	2005 Allocation	2,006 Request	CAC Recommendations	Redevelopment Commission	Mayor's Recommendation	City Council
HOUSING ASSISTANCE						
Abilities Unlimited/HAND--Home Modifications for Accessible Living	68,500	130,000	60,378	60,378	60,378	
BHA-Crestmont Housing Central Air Conditioning	104,000	238,000	46,445	46,445	46,445	
City of Bloomington HAND--Acquisition and Rehabilitation		100,000	0	0	0	
City of Bloomington HAND--Down payment & Closing Costs		30,000	27,867	27,867	27,867	
City of Bloomington HAND--Emergency Home Repair	50,000	50,000	46,445	46,445	46,445	
City of Bloomington HAND--Owner-Occupied Rehab	50,539	38,500	35,763	35,763	35,763	
Housing Assistance Subtotal:		586,500	216,898	216,898	216,898	0
FACILITY IMPROVEMENTS						
Habitat for Humanity--213 E. Kirkwood Ave. Facility Improvement		125,000	0	0	0	
Middle Way House--318 S. Washington St. Facility Improvement	21,000	100,000	46,445	46,445	46,445	
Facility Improvements Subtotal:		225,000	46,445	46,445	46,445	0
COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS						
City of Bloomington Parks and Recreation--Thomson Park Sidepath	125,000	15,000	0	0	0	
City of Bloomington Public Works--S. Rogers Street Design & ROW		200,000	89,639	89,639	89,639	
City of Bloomington HAND--Curb and Sidewalks	40,000	40,000	18,578	18,578	18,578	
City of Bloomington HAND--Engineering and Architectual Services	30,000	50,000				
City of Bloomington HAND--Rockport Subdivision Infrastructure		200,000	185,776	185,776	185,776	
Community-wide infrastructure projects Subtotal:		505,000	293,993	293,993	293,993	0
TOTAL REQUESTED		1,316,500				
<u>ESTIMATED</u> TOTAL AMOUNT OF FUNDING AVAILABLE		557,336				
RECOMMENDED TOTAL			557,336	557,336	557,336	0

**Citizens Advisory Committee
for CDBG Funding**

CITIZENS ADVISORY COMMITTEE FOR CDBG FUNDING

CAC is part of a Citizens Participation Plan required by HUD and governed by the By-Law.

TERM: Two years
MEETINGS: Arranged as needed (Contact: Lisa Abbott, HAND, 349-3401)
DUTIES:
MEMBERS: 26 Possible
APPOINTED: Mayor – 18 or less
Redevelopment Commission – 2
CFRD Commission – 4

(PI=Physical Improvements)

(SS=Social Services)

Mayor	10/25/04	Kris Floyd	PI	10/31/07
		Rick Coppock	PI	08/31/07
		Charles Thompson	PI	08/31/06
	10/25/04	Scott Robinson	PI	08/31/06
		Manasi Bhargava Watts	PI	10/31/07
	07/07/04	Dottie Saltzman	SS	08/31/07
		Kathleen Wissing	SS	08/31/07
	10/25/04	Heather Allen	SS	08/31/06
	08/27/04	Beverly Calender-Anderson	SS	08/31/06
		Tony Pizzo	SS	10/31/07
	05/14/04	Stephanie LaFontaine	SS	08/31/07
	08/27/04	Doris Sims	SS	08/31/07
		Maren McGrane	PI	08/31/07
	City Council		Tim Mayer	PI
		Chris Gaal	SS	Annual
Redevelopment Commission		John West	PI	Annual
		David Walter (tentative)	SS	Annual
CFRD Commission		Nancy Rutkowski	PI	Annual
		Jenn Marcum	PI	Annual
		Shaunica Pridgen	SS	Annual
		John Zody	SS	Annual

QUALIFICATIONS: