



To: Council Members
From: Council Office
Re: Weekly Packet Memo
Date: June 10, 2005

Packet Related Material

Memo
Agenda
Calendar
Reports

Supplemental Tax Abatement Report

- Report (in the form of a PowerPoint Presentation)

Contact: Ron Walker at 349-3534 or walker@bloomington.in.gov

Notices and Agendas:

None

Legislation for Final Action:

Res 05-06 Authorizing the Allocation of the Jack Hopkins Social Services Program Funds for the Year 2005 and Other Related Matters

- History of grants since the program began in 1993; Solicitation letter; Policy statement; Final ratings and recommendations; Summaries of all applications; Funding agreement template; Funding agreement table showing critical information in each agreement; and, Memoranda of meetings.

Contact: Dan Sherman at 349-3562 or shermamd@bloomington.in.gov

Legislation and Background Material for First Reading:

None

Minutes from Regular Session:

None

Memo

One Report and Resolution Ready for Final Action, No Ordinances Ready for Introduction at the Regular Session on June 15th

There are two items ready for final action at the Regular Session on June 15th. Those items are found in this packet and include a **Supplemental Tax Abatement Report** and a resolution (**Res 05-06**) authorizing the expenditure of funds under the Jack Hopkins Social Services Funding Program.

Schedule

There are no pieces of legislation scheduled to be considered at the Committee of the Whole on June 22nd. That means that after this week, the Council will not need to meet until July and should consider canceling the Committee of the Whole meeting on June 22nd (and, depending upon the amount of legislation on the next legislative cycle, *may* want to consider rescheduling the Regular Session from July 6th to July 13th so that it occurs immediately before the Committee of the Whole).

Supplemental Tax Abatement Report

Ron Walker, Director of Economic Development, has submitted a Supplemental Tax Abatement Report for you to consider next week. It follows the Annual Tax Abatement Report he presented on April 6th, which gave you an opportunity to decide whether entities who were granted a tax abatement have substantially complied with the terms of the tax abatement. At the conclusion of that report you adopted motions that:

- Requested Ron to file this Supplemental Report covering 14 property owners who had not submitted the CF-1 form which, as you recall, shows the extent of compliance with the terms of the tax abatement, and
- Adopted the Report finding the other projects in compliance with the terms of their abatements.

Supplemental Report

The following is a list of projects covered in the Supplemental Report, which includes those tax abatement recipients who filed CF-1 forms after the Annual Tax Abatement Report was prepared for the Council in early April. Please note that CF-1s for new manufacturing equipment were not due until May 15th and, therefore, were not filed late. Ron Walker will present the report which, for the first time, includes a summary of economic impacts of tax abatements (page 20) as well as photos of some of the more notable projects. Please note that the Report recommends finding two projects non-compliant. These projects are at the end of the list and the recommendations are agreed to by the property owners.

The following list presents tax abatement project in the following order: *Affordable Housing Projects, Mixed Residential and Commercial Real Estate Projects, Industrial Projects, and Non-Complying Projects*:

<u>Page</u>	<u>Tax Payer</u>	<u>Address of Site/ Type of Abatement</u>	<u>Legislation</u>
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***Residential Real Estate –
Affordable Housing***

Page 3	ADC Real Estate Investment Group, Inc.	1204 and 1208 West Cottage Grove	<u>Res 93-27</u>
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Benefits: Two 3-bedroom homes worth \$132,940 rented to low-to-moderate income tenants.

Page 4	ADC Real Estate Investment Group, Inc.	1201 W. Cottage Grove	<u>Res 94-15</u>
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Benefits: One 3-bedroom home worth \$66,470 rented to low-to-moderate income tenants.

Page 5	Huntington Gardens	838 - 840 E. Miller Drive	<u>Res 94-18</u>
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Benefits: Thirty-two affordable apartments worth \$1.35 million rented to income-eligible tenants. Note: Ten of the units are accessible to persons with disabilities.

Page 7	East Third Street Properties	1239, 1249, 1251 East Miller Drive and 1721, 1725, 1731 Highland Avenue	<u>Res 95-03</u>
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Benefits: Six 3-bedroom homes worth \$450,000 rented to income eligible renters.

Page 16	All Natural Properties	1403 & 1405 West 6 th Street	<u>Res 01-06</u>
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Benefits: Two 3-bedroom homes worth \$176,000 with a commitment to rent to income-eligible tenants for 20 years.

Page 17	Renaissance Rentals	3000 Covenanter Drive	<u>Res 02-18</u>
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Benefits: Twelve unit apartment building worth \$641,500 with eleven units set aside for income-eligible tenants and accessible to persons with disabilities.

***Mixed Residential and
Commercial Real Estate***

Pages	Peoples State Bank	1421 & 1425 West 6 th Street –	<u>Res 96-14</u>
8 - 10	(formerly Renaissance Rentals)	Hopewell Renewal Project	

Benefits and Status of Project: This project included two apartment buildings owned by the Center for Behavior Health and used by its clients, and a 12 two-story attached town-home project for first-time homebuyers. While the buildings owned by the Center for Behavioral Health are completed and serving their intended purposes, Ron notes that the town-home project is only partially completed, has met serious constraints on development, and is now owned by Peoples State Bank. The bank has been working with the City to “examine other development options.”

Page 12	Rono Corp/RC One	901 S. Rogers Street	<u>Res 99-29</u>
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Benefits: Renovation of the former Thickstun Glass building into retail and office space on the basement and ground floors, and three market-rate rentals on the second floor.

***Industrial Projects – Involving
Improvements to Real Estate,
Installation of New Manufacturing
Equipment, or Both***

Page 11	PTS Corporation	305 North Curry Pike	<u>Res 99-09</u>
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Benefits: Installation of \$2.45 million of manufacturing equipment at three locations with \$1.73 million installed at this site. Due to a difficult “growth period,” PTS retained 134 Jobs and has created 24 of the proposed 200 new jobs at this site.

Page 13	Metropolitan Printing	720 South Morton Street	<u>Res 99-31</u>
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Benefits: Improvements in real estate and new manufacturing equipment totaling \$2.6 million (exceeding combined projections). However, “this company has struggled in recent years, lost approximately 19 of 55 jobs, and has not be able to add the 6-8 new jobs that it expected. Note: The Report concludes that the company has made good faith efforts to meet its projections.

Page 14	PrintPack (formerly Independent Packaging, Inc.)	303 North Curry Pike <i>Manufacturing Equipment (Note: the last abatement also included Real Estate)</i>	<u>Res 93-18</u> as modified by <u>Res 97-07 & Res 99-35</u>
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Benefits: Investment in real estate improvements and new manufacturing equipment worth \$4.77 million (exceeding projections) and adding 22 new positions (as projected).

***Projects with a Recommendation
of Non-Compliance***

Page 19	PTS Corporation	1300 South Patterson Drive	<u>Res 03-14</u>
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Status of Project: This company sought a combination of subsidies to launch a new project at the Indiana Enterprise Center. One part of the package was an abatement for \$2.6 million in new manufacturing equipment that was to create approximately 296 new jobs. The company has requested the removal of this abatement because the project is not going forward at this time.

Page 6	Bloomington Business Incubator	210-220 West Allen Street	<u>Res 94-56</u>
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Status of the Project: The tax abatement facilitated \$360,000 in real estate improvements that created a business incubator capable of housing up to 30 businesses. The company has moved recently and the new owner has a different mission for the site and has requested removal of the tax abatement.

Action by the Council

After Ron gives his report and answers your questions, the Council will need to take action on the Supplemental Report. Unless you indicate otherwise, I will prepare the following motions for next Wednesday:

- Adopt the Report and Approve the Recommendation, and
- Rescind the Tax Abatement (as recommended) for Bloomington Business Incubator, LLC and PTS Corporation at 1300 South Patterson Drive. *Please note that this motion will direct the Council Administrator/Attorney to notify*

the property owner of a hearing in July where a resolution to terminate the tax abatement will be considered by the Council.

Please consider a further motion that evening. It would authorize the President of the Common Council to sign past tax abatement forms for projects that were found in substantial compliance in previous years but where the forms had not been signed. We have been asked to provide proof that we have found these businesses in substantial compliance with the terms of their abatement and want to simplify the means we use to do so.

Report From Jack Hopkins Social Services Funding Committee 2005

This is the 13th year of the Common Council discretionary social services funding program which was named after former council member Jack Hopkins in 2002. The City has expended a little over \$1 million between 1993 and 2004 and decided to increase the annual appropriation in 2005 by \$15,000 to \$125,000. After a series of four meetings, the Jack Hopkins Social Services Funding Committee (see below for more on the Committee and those meetings) recommended funding for sixteen agency programs.

Res 05-06 will be considered by the full council on June 15th and implements those recommendations. It also approves the funding agreements with these agencies, delegates questions regarding the interpretation of the agreements to the Chair of the Committee (Tim Mayer), and approves the report of this standing committee, which includes this summary and the related packet materials.

Committee Members and Staff

The Committee is a Standing Committee of the Council and included five council members appointed by the President of the Council – Mike Diekhoff, Chris Gaal, Tim Mayer, Dave Rollo, and Andy Ruff and two members appointed by the Committee from other City entities. These appointees included Shaunica Pridgen from the Community and Family Resources Commission and Dr. Anthony Pizzo from the CDBG Citizens Advisory Committee for Social Services. Along with committee members and Council Office staff, representatives from the HAND department (Lisa Abbott and Marilyn Patterson) and the CFR department (Pete Giordano) assisted with the process.

Policies, Procedures, and Schedule for 2005

The following is a summary of the proceedings for this year:

- **Monday, February 21st, 2005 from 5:30 p.m. to 7:00 p.m. in the Council Library** - The committee met to review the previous funding process and establish a procedure for the coming round. Highlights of that meeting included discussion of the one-time funding requirement, composition of the Committee, and the schedule for this year. (*See enclosed Memorandum of meeting.*)
- **Friday, March 11th** - The Council Office sent solicitation letters to social services agencies and posted it and related materials on the City's website. Within the next few weeks, the United Way distributed this information to its members and in the Non-Profit Alliance Newsletter and the H-T provided a brief article.
- **Tuesday, March 29th, from 3:30 to 5:00 p.m.** - The Council Office held a Voluntary Technical Assistance meeting in the McCloskey Room in order to explain the program and answer questions from agency representatives. Approximately twenty-one agencies were represented at meeting.
- **Monday, April 11th at 4:00 p.m. Deadline** - Twenty-nine agencies submitted applications to the Council Office by the deadline. These agencies requested at least \$1,000 (per guidelines). The total amount requested was approximately \$342,000.
- **Wednesday, April 21st** - The Council Office distributed the application materials and summaries to committee members.
- **Tuesday, May 3rd** - The Committee met and reviewed the twenty-nine applications. In the course of its deliberations the Committee announced potential conflicts of interests (mostly service on agency boards by members and spouses), dropped one application from further consideration, and developed questions to be answered by presenters on May 10th. (*See enclosed Memorandum of meeting.*)

- **Tuesday, May 10th, at 5:00 p.m. in the Council Chambers** - The Committee met, heard presentations from, and asked questions of twenty-seven agencies. (The Committee eliminated one agency from consideration on May 3rd and accepted withdrawal of a second application soon afterwards because it received funding for its proposal from another source.) (*See enclosed Memorandum of meeting.*)
- **Wednesday, May 18th** - The committee members submitted their ratings to the Council Office. These ratings were based upon how well the applications fit the program criteria relative to the other requests and were on a scale of 0 – 5 (*See Ratings Sheet*).
- **Monday, May 23rd at 5:30 p.m. in the Council Chambers** - The Committee recommended funding for sixteen agencies (*See Ratings Sheet and Memorandum of the meeting*).
- **Wednesday, June 1st at 6:30 p.m. in the Council Library** – The Committee met to review the program procedures and plan for the coming year.
- **Wednesday, June 15th, at 7:30 p.m. Council Chambers** - The Common Council will consider the resolution approving recommendations and will take related actions regarding the program.
- **Tuesday, June 21st at 8:30 a.m.** – Marilyn Patterson in the HAND department has scheduled Technical Assistance meetings at this time to inform funded agencies how to obtain reimbursements under the grant.
- **December 2, 2005** - This is last day for filing claims under the grant unless the agency has arranged for a later date in the funding agreement (*see funding agreement below*) or has submitted a written request to Susie Johnson, Director of the HAND department, at least two weeks earlier setting forth good cause for extending the period for receiving the funds.

Criteria

Former Council member Jack Hopkins established the three criteria for this program in 1993. The Committee has elaborated upon them over the years by

providing a policy statement, which was sent out with the funding solicitation as well as placed on the Council web page. Those criteria are briefly stated below:

- 1) The program should address a previously identified priority for social services funds (as indicated in the SCAN or another community wide survey of social service needs);

The program generally funds proposals that provide basic services to vulnerable city residents. In particular, these funds have helped provide food, housing, healthcare, childcare or youth services, or advocacy and specialized services to city residents who are especially of low and moderate income, affected with a disability, or elderly.

- 2) The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program; and

This criterion has both a “one-time investment” and a “matching funds or other fiscal leveraging” element. The “one-time investment” requirement is the more misunderstood element and is intended to encourage innovative projects and allow these funds to address changing circumstances in the community.

While “operational costs” are not generally considered a “one time investment,” the Committee recognized two circumstances where such costs would be eligible for funding:

First, when an agency is proposing a pilot project and demonstrates a well developed plan for funding in future years which is independent of this funding source; or,

Second, when an agency demonstrates that an existing program has suffered a significant loss of funding and requires “bridge” funds in order to continue for the current year.

- 3) This investment in the program should lead to broad and long-lasting benefits to the community.

This favors projects or programs where investments now will have positive, long-term spillover effects.

Recommendations to Fund Sixteen Programs

The Committee recommended funding sixteen agency programs. These agencies, programs, and grant amounts are briefly described below:

Name of Agency	Amount	Purpose of Grant
Big Brothers Big Sisters of South Central Indiana	\$5,000	To pay for the salary of a Partnership Coordinator for a multi-year Capacity Building project.
Bloomington Hospital/Community Health Education	\$3,000	To pay the facilitator salary in order to continue the New Parents Initiative for a third year.
Bloomington Housing Authority	\$5,000	To purchase washers, dryers, vacuum cleaners and accessories, supplies for the Lice Program.
Community Justice & Mediation Center (CJAM)	\$1,400	To pay for personnel, training, and recruitment expenses for constructive conflict resolution workshops for Black and Multi-racial youth.
Community Kitchen of Monroe County, Inc.	\$4,100	To replace a produce cooler and purchase food trays for the free meal service.
Habitat for Humanity of Monroe County	\$4,100	To help purchase and install two heaters and insulation for the Habitat ReStore facility.
Martha's House, Inc.	\$12,500	To pay the salary for (new) Assistant Director as well as for House Managers for the Emergency Shelter program.
Middle Way House, Inc.	\$10,000	To purchase a steel ramp, tow bar loops, lifts for Confidential Document Destruction program.
Monroe County United Ministries, Inc.	\$16,000	To pay caseworker salary for Emergency Services program.
Options for Better Living, Inc.	\$7,500	To purchase and modify a wheelchair accessible van for the community participation program.

Planned Parenthood of Indiana, Inc. (PPIN)	\$1,500	To pay for security cameras and equipment for the facility at 421 South College Avenue. <i>* Note: The Council Office has received numerous petitions opposing use of public funds for this agency (which are available in the Council Office).</i>
Rhino's Youth Center	\$22,900	To pay for construction of bathrooms and upgrade of the heating and cooling system for the expanded Rhino's Youth Center at 330 South Walnut Street.
Shalom Community Center, Inc.	\$9,000	To pay for the purchase and installation of a vertical lift for Shalom Center annex at 110 South Washington Street.
South Central Community Action Program, Inc. Head Start	\$8,000	To purchase furnishings, equipment and cognitive materials for Head Start partnership classrooms at Templeton and Summit elementary schools.
South Central Community Mental Health Centers, Inc.	\$10,000	To pay for the training, consultation and licensing for Functional Family Therapy program.
Stone Belt Arc.	\$5,000	To pay the salary for a Curriculum Specialist for new Career Advancement Services program.

Funding Agreements. Along with recommending these allocations, the resolution approves the funding agreements undertaken with each agency. These agreements are designed to ensure that the money is used for the intended purpose and each one states the amount and purpose of the grant as well as the manner and schedule for the agency to follow in order to receive funds.

The HAND department will implement the agreements and will release the funds on a reimbursement basis similar to other funds it oversees (such as the Community Development Block Grant program). Accordingly, the funding agreement provides for the funds to be obtained through the City claims process. It also gives agencies until December 2, 2005, to submit those claims, but allows Susie Johnson, Director of HAND, to extend that deadline if the agency submits a request in writing at least two weeks before that deadline, providing good cause for an extension. In those cases, Susie's staff would encumber the money for use in

2006. Please note that one agency asked to have this deadline initially set for February of 2006.

Under the agreement, all of the agencies will be required to follow customary accounting procedures when keeping track of the grant and must allow the City to inspect their records, which must be kept for at least three years from the date of the resolution. The agreement also makes clear the City is not liable to 3rd parties due to the agency's handling of the funds. Lastly, the City may terminate the agreement if it does not have the funds (and, in that event, must promptly notify the affected agencies) and may require the refunding of monies if they are not used as agreed or in accordance with the law.

Chairperson Interprets the Funding Agreement. The resolution also authorizes the Chair of the Committee to resolve any questions that arise concerning the implementation of the funding agreements.

Approval of Report of this Standing Committee. The Jack Hopkins Social Services Funding Committee, as a Standing Committee of the Council, must file a Report of its activities to the full Council. This summary and the following background material constitute the Report.

Background Material (attached to the Report and included in the Council weekly packet):

- history of grants since the program began in 1993;
- solicitation letter;
- policy statement;
- final ratings and recommendations;
- summaries of all applications;
- funding agreement template;
- funding agreement table showing critical information in each agreement; and
- Memoranda of meetings.

Please note that the remaining material is available in the Council Office.

**NOTICE AND AGENDA FOR
COMMON COUNCIL, REGULAR SESSION
7:30 P.M., WEDNESDAY, JUNE 15, 2005
COUNCIL CHAMBERS
SHOWERS BUILDING, 401 NORTH MORTON**

I. ROLL CALL

II. AGENDA SUMMATION

III. APPROVAL OF MINUTES FOR: None

IV. REPORTS FROM:

- 1. Council Members**
- 2. The Mayor and City Offices**
 - Supplemental Tax Abatement Report**
- 3. Council Committees**
- 4. Public**

V. APPOINTMENTS TO BOARDS AND COMMISSIONS

VI. LEGISLATION FOR SECOND READING

1. Resolution 05-06 Authorizing the Allocation of the Jack Hopkins Social Services Program Funds for the Year 2005 and Other Related Matters

Jack Hopkins Social Services Funding Committee Recommendation: Do Pass 7 – 0

VII. LEGISLATION FOR FIRST READING

None

VIII. PRIVILEGE OF THE FLOOR (This section of the Agenda is limited to a maximum of 25 minutes. Each speaker is allotted 5 minutes.)

IX. ADJOURNMENT

City of
Bloomington
Indiana

City Hall
401 N. Morton St.
Post Office Box 100
Bloomington, Indiana 47402



Office of the Common Council
(812) 349-3409
Fax: (812) 349-3570
e-mail: council@bloomington.in.gov

To: Council Members
From: Council Office
Re: Calendar for the Week of June 13 – 18, 2005
Date: June 10, 2005

Monday, June 13, 2005

8:00 am Advance Health Care Planning, Council Chambers
4:00 pm Community and Family Resources Commission, Hooker Room
4:00 pm Commission on the Status of Black Males, McCloskey
5:00 pm Utilities Service Board, IU Research Park

Tuesday, June 14, 2005

3:00 pm Bloomington Community Farmers' Market, Showers Plaza
5:30 pm Bloomington Community Arts Commission, Kelly
5:30 pm Council for Community Accessibility, Dunlap
5:30 pm Public Transportation Corporation, Public Transportation Center, 130 W. Grimes
5:30 pm Board of Public Works, Council Chambers

Wednesday, June 15, 2005

9:30 am Tree Commission, Rose Hill Cemetery Office, 930 W. 4th
7:00 pm Council of Neighborhood Associations, Hooker Room
7:30 pm Common Council, Regular Session, Council Chambers

Thursday, June 16, 2005

7:30 am Domestic Violence Taskforce, Hooker Room
8:00 am Housing Authority Board of Commissioners, Housing Authority Community Room, 1007 N. Summit
3:00 pm Zoning Ordinance Steering Committee, Council Chambers
3:30 pm Municipal Facilities Corporation, Hooker Room
4:00 pm Bloomington Digital Underground Advisory Committee, McCloskey

Friday, June 17, 2005

There are no meetings scheduled for today.

Saturday, June 18, 2005

7:00 am Bloomington Community Farmers' Market, Showers Common

Tax Abatement Program

Activity Summary

Supplemental Report To Common Council

June 15, 2005

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ADC Real Estate Investment Group, LLC.

1204, 1208 W. Cottage Grove

Resolution: 93-27

Statement of Benefits

Type: Real Estate Improvements

Length of Abatement: 10 years

Estimated New Investment: \$96,000

Estimated New Employment: NA

Estimated New Salaries: NA

Benefits: Construction of two homes, each approximately 1,237 square feet and containing three bedrooms and two baths. Both units are designated for low-to-moderate income renters.

Compliance

Summary: The project is complete and both units are occupied by income eligible renters

Actual New Investment: \$132,940

Actual New Employment: NA

Actual New Salaries: NA

Remarks: The property owner is in substantial compliance with the Statement of Benefits.

ADC Real Estate Investment Group, LLC.

1201 W. Cottage Grove

Resolution: 94-15

Statement of Benefits

Type: Real Estate Improvements

Length of Abatement: 10 years

Estimated New Investment: \$56,294

Estimated New Employment: NA

Estimated New Salaries: NA

Benefits: Construction of one home, approximately 1,237 square feet and containing three bedrooms and two baths. The unit is designated for low-to-moderate income renters.

Compliance

Summary: The project is complete and occupied by an income eligible renter

Actual New Investment: \$66,470

Actual New Employment: NA

Actual New Salaries: NA

Remarks: The property owner is in substantial compliance with the Statement of Benefits.

Huntington Gardens, LLC.
838-840 E. Miller Drive
Resolution: 94-18

Statement of Benefits

Type: Real Estate Improvements

Length of Abatement: 10 years

Estimated New Investment: \$1,300,000

Estimated New Employment: NA

Estimated New Salaries: NA

Benefits: Construction of 32 affordable apartments. Ten of the units are handicapped accessible.

Compliance

Summary: The project is complete and all of the units are occupied by income eligible renters.

Actual New Investment: \$1,347,955

Actual New Employment: NA

Actual New Salaries: NA

Remarks: The property owner is in substantial compliance with the Statement of Benefits.

Bloomington Business Incubator, LLC

210, 216 & 220 W. Allen Street

Resolution: 94-56

Statement of Benefits

Type: Real Estate Improvements

Length of Abatement: 10 years

Estimated New Investment: \$361,670

Estimated New Employment: 30-300

Estimated New Salaries: \$10,000 - \$50,000

Benefits: Remodel of two existing buildings and construction of new building to house a business incubator of up to 30 businesses.

Compliance

Summary: The project is complete and operated in compliance with the abatement for several years. The projects no longer houses an incubator and is now a for-profit private office facility.

Actual New Investment: NA

Actual New Employment: NA

Actual New Salaries: NA

Remarks: Because the project is no longer in substantial compliance with the State of Benefits, the property owner has requested that the abatement for the project be removed.

East Third Street Properties, Inc.
1239, 1249, 1251 Miller Drive & 1721, 1725, 1731 Highland Avenue
Resolution: 95-03

Statement of Benefits

Type: Real Estate Improvements

Length of Abatement: 10 years

Estimated New Investment: \$450,000

Estimated New Employment: NA

Estimated New Salaries: NA

Benefits: Construction of six 3 bedroom affordable houses.

Compliance

Summary: The project is complete and all of the units are occupied by income eligible renters.

Actual New Investment: \$450,000

Actual New Employment: NA

Actual New Salaries: NA

Remarks: The property owner is in substantial compliance with the Statement of Benefits.

Hopewell Renewal (various owners)

W. 6th Street

Resolution: 96-14

Statement of Benefits

Type: Real Estate Improvements

Length of Abatement: 10 years

Estimated New Investment: \$1,145,000

Estimated New Employment: NA

Estimated New Salaries: NA

Benefits: Construction of 2 apartment buildings - one to serve people with HIV/AIDS and one to serve people with emotional disabilities; and construction of 12 two-story attached townhomes (6 structures) for first-time homebuyers.

Compliance

Summary: The project is partially complete.

The 2 apartment buildings are currently occupied as intended, and 4 townhomes are occupied by first-time homebuyers. The un-built portion of the project has changed ownership and is now owned by Peoples State Bank. The site has proved difficult to develop and the owner of the undeveloped portion has met with City staff to examine other development options.

Actual New Investment: Unknown

Actual New Employment: NA

Actual New Salaries: NA

Remarks: Although no CF-1's have been filed for this project, the homeowners are receiving a tax abatement. The built portion of the site is being used as intended. The property owners are in substantial compliance with the Statement of Benefits.

Hopewell Renewal

Affordable Owner-Occupied Housing



Hopewell Renewal



PTS Corporation
305 N. Curry Pike
Resolution: 99-09

Statement of Benefits

Type: New Manufacturing Equipment

Length of Abatement: 5 years

Estimated New Investment: \$2,415,824 (at
all 3 locations)

Estimated New Employment: 200

Estimated New Salaries: \$3,300,000
(avg.=\$16,500)

Benefits: Creation of jobs as part of
business expansion.

Compliance

Summary: The project is complete. The owner
has exceeded estimates for total investment
with most of the investment occurring at the
Curry Pike facility.

Actual New Investment: \$2,455,000 at all 3
locations, \$1,729,000 at Curry Pike = 72% of
total estimated investment.

Actual New Employment: The company has
experienced a difficult growth period and has
only created 24 of the estimated 200 new jobs
at Curry Pike. Total of 409 employees at all 3
locations with 134 at Curry Pike.

Actual New Salaries: \$725,520 (avg.= \$30,230)

Remarks: The property owner is in substantial
compliance with the Statement of Benefits.

Rono Corp./RC One
901-903 S. Rogers Street
Resolution: 99-29

Statement of Benefits

Type: Real Estate Improvements

Length of Abatement: 10 years

Estimated New Investment: \$600,000

Estimated New Employment: 10-14

Estimated New Salaries: Not Indicated

Benefits: Renovation of former Thickstun Glass building into retail and office space on the ground floor and basement, and three affordable rental units on the second floor.

Compliance

Summary: The project is complete. The building has been fully renovated and many of the units are occupied. The residential units are market rate rentals.

Actual New Investment: \$508,468

Actual New Employment: 26

Actual New Salaries: Not Indicated

Remarks: The owner is in substantial compliance with the Statement of Benefits.

Rental Rates

Three 1-bdr units @ \$475/mo incl. water

HUD Rental Limit: \$520/mo incl. utilities

Metropolitan Printing, Inc.
720 S. Morton Street
Resolution: 99-31

Statement of Benefits

Type: Real Estate Improvements & New
Manufacturing Equipment

Length of Abatement: 10 years

Estimated New Investment: \$225,000 in real
estate improvements and \$2,250,000 in
equipment. (Total = \$2,475,000)

Estimated New Employment: 6-8

Estimated New Salaries: \$137,280

Benefits: Creation of jobs as part of
business expansion.

Compliance

Summary: The project is incomplete. The company has
struggled in recent years and has lost employment.
Since last year's report the company has not cut any
positions, but they have not replaced 4 positions.
They do not expect to meet their estimated
employment goals during the term of the abatement.

Actual New Investment: \$125,000 in real estate
improvements and \$2,522,686 in equipment. (Total =
\$2,647,686)

Actual New Employment: 0 new jobs created. Total
employment at time of approval was 55, current
employment is 34.

Actual New Salaries: \$0.00

Remarks: Actual investment has exceeded estimates.
Additional employees have not been hired. The
property owner is making a good faith effort to meet
the abatement estimates and is in substantial
compliance with the Statement of Benefits.

Printpack, Inc.
303 N. Curry Pike
Resolution: 99-35
(Amended 97-07 & 93-19)

Statement of Benefits

Type: Real Estate Improvements & New
Manufacturing Equipment

Length of Abatement: 10 years

Estimated New Investment: \$750,000 in real
estate improvements and
\$3,820,000 in manufacturing
equipment

Estimated New Employment: 22

Estimated New Salaries: \$485,000

Benefits: Creation of jobs as part of
business expansion.

Compliance

Summary: The project is complete.

Actual New Investment: \$711,000 in real
estate improvements and
\$4,059,000 in manufacturing
equipment

Actual New Employment: 22

Actual New Salaries: \$1,422,531

Remarks: The property owner is in
substantial compliance with the
Statement of Benefits.

B & L Sheet Metal & Roofing

1301 N. Monroe Street

Resolution: 99-41

Statement of Benefits

Type: Real Estate Improvements, New
Manufacturing Equipment

Length of Abatement: 10 years

Estimated New Investment: \$403,000

Estimated New Employment: 10

Estimated New Salaries: \$250,000

Benefits: Purchase and renovation of
vacant building for expansion of
B&L and purchase of new
equipment.

Compliance

Summary: The project is complete and actual
investment and hiring exceeded
estimates.

Actual New Investment: \$448,520

Actual New Employment: 17

Actual New Salaries: \$571,000

Remarks: The property owner is in
substantial compliance with
the Statement of Benefits.

All Natural Properties, Inc.

1403, 1405 W. 6th Street

Resolution: 01-06

Statement of Benefits

Type: Real Estate Improvements

Length of Abatement: 10 years

Estimated New Investment: \$140,000

Estimated New Employment: NA

Estimated New Salaries: NA

Benefits: Construction of two downtown 3-bedroom, 2-bath, affordable housing units that are set aside for low-to-moderate income renters for 20 years.

Compliance

Summary: The project is complete and both units are occupied by low-income renters

Actual New Investment: \$176,000

Actual New Employment: NA

Actual New Salaries: NA

Remarks: The owner is in substantial compliance with the Statement of Benefits.

Renaissance Rentals, LLC
3000 Covenant Drive
Resolution: 02-18

Statement of Benefits

Type: Real Estate Improvements

Length of Abatement: 10 years

Estimated New Investment: \$520,332

Estimated New Employment: NA

Estimated New Salaries: NA

Benefits: Construction of a 12-unit apartment building with 11 affordable, handicapped accessible units.

Compliance

Summary: The project is complete and the units are occupied by income-eligible tenants.

Actual New Investment: \$641,500

Actual New Employment: NA

Actual New Salaries: NA

Remarks: The owner is in substantial compliance with the Statement of Benefits.

Renaissance Rentals

Affordable & Accessible Rentals



PTS Corporation
1300 South Patterson Drive
Resolution: 03-15

Statement of Benefits

Type: New Manufacturing Equipment

Length of Abatement: 5 years

Estimated New Investment: \$2,632,743

Estimated New Employment: 296

Estimated New Salaries: \$6,104,800

Benefits: Creation of jobs as part of
business expansion at the IEC.

Compliance

Summary: The project is incomplete and the owner has been unable to make the investment and create the jobs at the project site.

Actual New Investment: NA

Actual New Employment: NA

Actual New Salaries: NA

Remarks: The project is not in substantial compliance with the Statement of Benefits, and the owner has not received any abatement benefit on the property. The property owner has requested that the abatement for the project be removed.

Economic Impacts

Figures calculated from all active abatements.

Category	Actual New Investment	Actual Retained Jobs	Actual New Jobs	Actual New Salaries
Residential	27,390,884	6	24	NA
Commercial	37,181,594	370	364	15,149,396
Mixed-Use	2,763,468	3	30	80,000
Totals	\$67,335,946	379	418	\$15,229,396

Figures exclude temporary jobs and corresponding salaries from construction.
Actual new salaries also excludes unknown salary information from business leasing space in mixed-use developments.

Bloomington Paint & Wallpaper

Mixed-Use



Bicycle Apartments

Affordable & Market-rate rentals



Richland Development Group

Commercial



Cook Pharmica

Commercial



Lincoln Place

Downtown owner-occupied housing



Thank You

RESOLUTION 05-06

AUTHORIZING THE ALLOCATION OF THE JACK HOPKINS SOCIAL SERVICES PROGRAM FUNDS FOR THE YEAR 2005 AND OTHER RELATED MATTERS

- WHEREAS, the Common Council established the Social Services Funding Committee (Committee) in 1993 to make recommendations to the entire Common Council regarding the allocation of discretionary social services funds and, in 2002, named the program in the honor of Jack Hopkins, who was instrumental as a Council member in the establishment of this funding program; and
- WHEREAS, according to Resolution 02-16, the Committee serves as a standing committee of the Council with five members appointed by the President of the Council from within the Council and with as many as two members added by the Committee from other City entities; and
- WHEREAS, this year the Committee includes council members Mike Diekhoff, Chris Gaal, Tim Mayer (Chair), Dave Rollo, and Andy Ruff along with Community and Family Resource Commission member Shaunica Pridgen and Community Development Block Grant Citizen Advisory Committee member, Tony Pizzo; and
- WHEREAS, this year the City also increased the funding from \$110,000 to \$125,000; and
- WHEREAS, the Committee held a preliminary meeting on February 21, 2005 to establish the program procedures for this year; and
- WHEREAS, at that time, the Committee approved a Policy Statement, which set forth and elaborated upon, the following criteria:
1. The program should address a previously-identified priority for social services funds (as indicated in the SCAN or another community-wide survey of social service needs); and
 2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program; and
 3. This investment in the program should lead to broad and long-lasting benefits to the community; and
- WHEREAS, by the deadline at 4:00 p.m. on April 11, 2005, twenty-nine agencies had submitted applications seeking approximately \$342,000 in funds; and
- WHEREAS, on May 3, 2005 the Committee members met to discuss the applications and on May 10, 2005, heard presentations from twenty-seven agencies; and
- WHEREAS, in the days following the presentations, the members of the Committee rated those proposals on a scale of 0 to 5; and
- WHEREAS, on May 23, 2005 the Committee recommended funding sixteen agency programs with ratings of 3 or higher; and
- WHEREAS, the sixteen agencies receiving funds understand the terms of the funding agreements, which have been prepared for each grant and agree to abide by the terms of those agreements; and
- WHEREAS, the staff of the HAND department will arrange for the disbursement of the grant funds pursuant to the funding agreements, which will be interpreted by the Chair of the Committee; and

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. The Common Council now allocates one hundred and twenty-five thousand dollars (\$125,000) set aside for the Jack Hopkins Socials Services Funding program in 2005 to the following agencies for the following amounts and in accordance with the funding agreements approved in Section 2:

<u>Name of Agency</u>	<u>Amount</u>	<u>Purpose of Grant</u>
Big Brothers Big Sisters of South Central Indiana	\$5,000	To pay for the salary of a Partnership Coordinator for a multi-year Capacity Building project.
Bloomington Hospital/ Community Health Education	\$3,000	To pay the facilitator salary in order to continue the New Parents Initiative for a third year.
Bloomington Housing Authority	\$5,000	To purchase washers, dryers, vacuum cleaners and accessories, supplies for the Lice Program.
Community Justice & Mediation Center (CJAM)	\$1,400	To pay for personnel, training, and recruitment expenses for constructive conflict resolution workshops for Black and Multi-racial youth.
Community Kitchen of Monroe County, Inc.	\$4,100	To replace a produce cooler and purchase food trays for the free meal service.
Habitat for Humanity of Monroe County	\$4,100	To help purchase and install two heaters and insulation for the Habitat ReStore facility.
Martha's House, Inc.	\$12,500	To pay the salary for (new) Assistant Director as well as for House Managers for the Emergency Shelter program.
Middle Way House, Inc.	\$10,000	To purchase a steel ramp, tow bar loops, lifts for Confidential Document Destruction program.
Monroe County United Ministries, Inc.	\$16,000	To pay caseworker salary for Emergency Services program.
Options for Better Living, Inc.	\$7,500	To purchase and modify a wheelchair accessible van for the community participation program.
Planned Parenthood of Indiana, Inc. (PPIN)	\$1,500	To pay for security cameras and equipment for the facility at 421 South College Avenue.
Rhino's Youth Center	\$22,900	To pay for construction of bathrooms and upgrade of the heating and cooling system for the expanded Rhino's Youth Center at 330 South Walnut Street.
Shalom Community Center, Inc.	\$9,000	To pay for the purchase and installation of a vertical lift for the Shalom Center annex at 110 South Washington Street.
South Central Community Action Program, Inc. Head Start	\$8,000	To purchase furnishings, equipment and cognitive materials for Head Start partnership classrooms at Templeton and Summit elementary schools.
South Central Community Mental Health Centers, Inc.	\$10,000	To pay for the training, consultation and licensing for Functional Family Therapy program.
Stone Belt Arc.	\$5,000	To pay the salary for a Curriculum Specialist for new Career Advancement Services program.

SECTION 2. The Council approves the funding agreements for these allocations, copies of which are kept in the Council Office and HAND department files, and directs the Office of the Controller to issue checks in the ordinary course of business to the agency once the staff of the Housing and Neighborhood Development Department submit a copy of the signed agreement and the appropriate purchase orders.

SECTION 3. The Council further authorizes the Chair of the Social Services Funding Committee to resolve any questions regarding the implementation of the funding agreements.

SECTION 4. The Council also approves the Report of this Standing Committee of the Common Council, which is comprised of the relevant portions of the packet memo and the related packet materials.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2005.

ANDY RUFF, President
Bloomington Common Council

SIGNED and APPROVED by me upon this _____ day of _____, 2005.

MARK KRUZAN, Mayor
City of Bloomington

ATTEST:

REGINA MOORE, Clerk
City of Bloomington

SYNOPSIS

This resolution brings forward the recommendations of the Jack Hopkins Social Services Funding Committee. The principal task of the Committee is to recommend funding for local social services agencies who offer proposals consistent with program criteria. Over the last twelve years (1993 – 2004), the City has expended in excess of \$1 million dollars to local social services programs and, in 2005, decided to increase the annual amount of funds from \$110,000 to \$125,000. The resolution allocates the social services funds to sixteen agency programs, approves the funding agreements with these agencies, accepts the report of the Committee, and authorizes the Chair of the Committee to resolve any questions regarding the interpretation of the agreements.

JACK HOPKIN'S SOCIAL SERVICES FUNDING PROGRAM

HISTORY OF FUNDS

Year	Recipient	Purpose	Amount	Classification
1993	Resolution 93 - 17			
	Public Health Nursing Assn.	New facility construction	\$90,000	
		Total Year Award	\$90,000	
1994	Resolution 94 - 20			
	Middle Way House	Women's and children's transitional facility	\$35,000	
	Rhino's All Ages Club	Larger facility for adolescents' activities	\$5,000	
		Total Year Award	\$40,000	
1995	Resolution 95 - 15			
	Big Brothers / Big Sisters	Office Renovation	\$4,800	
	Community Kitchen	Used vehicle to serve meals	\$9,000	
	Girls, Inc.	Interior Construction	\$21,700	
	Rhino's All Ages Club	Pilot outreach program	\$4,500	
		Total Year Award	\$40,000	
1996	Resolution 97 - 05			
	Boy's and Girl's Club	Central Air Conditioning	\$3,000	
	Dental Care Clinic	Dental Equipment	\$1,450	
	Girls, Inc.	Van Purchase	\$10,000	
	Head Start	Building and Program Materials; insurance	\$4,400	
	Hoosier Hills Food Bank	Refrigerated truck	\$3,800	
	Middle Way House	Child care facility	\$17,350	
	Shelter, Inc.	Housing for homeless	\$10,000	
		Total Year Award	\$50,000	
1997	Resolution 97 - 05			
	Community Kitchen	Transport containers to provide meals to at risk youth in after school programs	\$1,300	

Hoosier Hills Food Bank	Equipment for Food Repackaging Room for meal rescue program	\$9,200
MCUM	Addition and renovation of child care facility	\$51,000
Options for Better Living	Upgrading phone and voice mail system	\$13,500
Stone Belt Center	Primary network server for computer system	\$15,000
Total Year Award		\$90,000

1998	Resolution 98 - 13		
	Boy's & Girl's Club	Renovate and equip facility for a teen center and learning center	\$23,000
	Community Kitchen	Purchase upright commercial oven, mobile sheet pan rack, and mats for kitchen floor	\$4,675
	Evergreen Institute	Predevelopment costs for senior housing facility; any reimbursements to be applied to purchase of the property	\$17,000
	Girls, Inc.	Purchase equipment to implement Operation SMART	\$6,500
	Housing Authority	Insulate 8 buildings and purchase hand held carbon monoxide detector	\$5,000
	MCUM	Renovate existing building to meet new building code	\$9,925
	Options for Better Living	Repair 1991 Club Wagon for client purpose	\$3,000
	Rhino's Youth Center	Operate Graffiti Clean-Up; salaries, operating costs	\$10,900
	Shelter, Inc.	Renovate Campbell House for child care home; toys, furnishings, equipment	\$10,000
Total Year Award			\$90,000

1999	Resolution 99 - 18		
	Amethyst House	New Van	\$10,000
	Community Kitchen	Ice machine and freezer	\$4,650
	Dental Day Care	Dental chairs and equipment	\$17,144
	Evergreen Institute	Residence construction for elderly	\$8,208
	Housing Authority	Roof replacements	\$9,300
	Head Start	Classroom equipment	\$10,125
	Hoosier Hills Food Bank	Cooler and condensing unit	\$14,394
	MCUM	Equipment for food area	\$11,850
	Mother Hubbard's Cupboard	Refrigeration unit	\$1,029

Planned Parenthood	Exam table for handicapped	\$5,000
Shelter, Inc.	Training (conference) for new program	\$4,300
Stone Belt	Industrial sewing machines	\$4,000

Total Year Award \$100,000

2000	Resolution 00 - 18		
June	Abilities Unlimited	Equipment for loan to persons with disabilities	\$3,498
	Center for Behavior Health	Floor covering for facility	\$7,000
	Citizens' Advocacy Coalition	Training and printed materials for a one-to-one advocacy program for persons with disabilities	\$1,500
	Community Kitchen	Eight dining tables	\$2,460
	Housing Authority	Outdoor lighting at two facilities	\$7,045
	Dental Care Clinic	To acquire used equipment	\$7,000
	Family Solutions	To buy audio/visual equipment and software for parenting library	\$714
	Girls', Inc.	For supplies and equipment for summer camp program and two car infant seats	\$2,303
	Hoosier Hills Food Bank	One low-lift pallet truck and three sets of racking	\$4,549
	Middle Way House	To construct addition onto their shelter	\$10,000
	Middle Way House	To buy and install security devices for two facilities	\$2,426
	Options for a Better Living	To buy materials, computer, and furniture for resource library for persons with disabilities	\$5,000
	Stone Belt Arc, Inc.	For equipment and software for "compuplay" facility for children with disabilities	\$11,500

Total Award for June 2000 \$64,995

2000	Resolution 00 - 25		
Oct	Abilities Unlimited	To purchase loaner equipment for persons with disabilities	\$3,000
	American Red Cross	To convert a van to a mobile supply vehicle for disaster relief	\$1,600
	Amethyst House	Rebuild foundation of Womens' facilities	\$7,500
	Bloomington Hospital - Home Health Services	Implement a pilot healthcare program for local inmates after release from jail	\$3,000

Big Brothers / Big Sisters & Boy's and Girl's Club	To expand hours and activities for children at their Crestmont Site	\$9,500
Family Services - CASA	Hire staff for tracking services and measuring outcomes	\$3,200
Girls', Inc.	For the Friendly PEERsuasion Program	\$2,500
Girls', Inc. - Reading Renegades	For books, refreshments, and misc. equipment for after school reading program	\$620
Middle Way House	To buy an Industrial Grade document scanner for Confidential Document Destruction Program	\$3,210.95
Mother Hubbard's Cupboard	To establish a new southside food pantry in concert with the Community Kitchen and the Perry Township Trustees	\$9,000
Rhino's Youth Center	To construct a radio studio at center	\$2,000

Total Awards for October 2000 \$45,130.95

2001	Resolution 01-08		
	American Red Cross (Monroe County Chapter)	To purchase tables and chairs for community classroom	\$5,100
	Big Brothers Big Sisters of Monroe County, Inc.	To purchase and install windows and doors for its facility	\$8,779
	Bloomington Housing Authority	To purchase and install outdoor lighting for Walnut Woods complex	\$6,502
	Center for Behavioral Health	To purchase counseling software for children	\$1,639
	Community Kitchen of Monroe County, Inc.	To purchase equipment for second food preparation and distribution site	\$10,721
	Hoosier Hills Food Bank	To purchase food for city residents	\$3,000
	Middle Way House, Inc.	To support pilot childcare nutrition program/enterprise by paying salaries of cook	\$23,885
	Monroe County United Ministries	To pay rent and utilities for city residents at risk of being dislocated	\$32,884
	My Sister's Closet of Monroe County	To purchase display, tagging, and laundry equipment for clothing donation program	\$1,130
	Options for Better Living	To purchase CPR training equipment to train staff	\$4,966
	Planned Parenthood	To purchase equipment to test for anemia	\$1,394

Total Awards for June, 2001 \$100,000

2002	Resolution 02-16		
	Amethyst House, Inc.	To help rebuild and expand the men's facility by restoring the historic façade.	\$20,000
	Area 10 Agency on Aging	To purchase equipment for the Food Pantry at the Girls, Inc. site	\$1,475
	Big Brother Big Sisters of Monroe County	To purchase computer equipment for recruitment and training initiative	\$3,623
	Bloomington Area Arts Council/JWAC	To purchase a raku kiln and other equipment for the art education program.	\$2,895
	Center for Behavioral Health (Children's Services)	To purchase equipment and fund 4 programs serving children and their parents	\$3,952
	Community Kitchen of Monroe County, Inc.	To purchase a copy machine shared with Shelter, Inc. and aprons, and hairnets	\$3,639
	Girls Incorporated	To pay for the salary of the director of the after-school and summer youth programs.	\$15,000
	Girls Scouts of Tulip Trace Council	To purchase 2 learning modules for the agency's Family Life Education Program.	\$2,148
	Indiana Legal Services, Inc.	To pay for the salary of an attorney as well as printing and publication expenses related to the new Housing Law Center.	\$20,000
	Mental Health Association in Monroe County	To start-up five new support groups and to publish an updated version of the directory of mental health services.	\$10,192
	Mother Hubbard's Cupboard, Inc.	To fund a new nutrition education program	\$5,000
	Options for Better Living	To purchase materials for a program between Options and Center for Behavioral Health to address persons with dual diagnosis	\$5,000
	Planned Parenthood	To purchase an autoclave for the purpose of sterilizing instruments.	\$1,495
	Rhino's Youth Center	To purchase audio and video editing equipment for after-school programming.	\$8,264
	Shelter, Inc.	To purchase new appliances for Campbell House	\$2,317
	South Central Community Action Program, Inc.	To establish a revolving loan program for auto repairs of clients	\$5,000
Total Awards for June, 2002			\$110,000

2003	Resolution 03-09		
	Amethyst House, Inc.	To purchase and install a stairway elevator at Men's House facility	\$4,521
	Area 10 Agency on Aging	To pay for 50% of the annual wage for the Food Pantry/Emergency Food VISTA	\$4,614
	Big Brothers Big Sisters	To pay for Program Manager and program expenses for Girl's Inc.'s Teen Outreach LEAP Program	\$11,904
	Bloomington Area Arts Council	To pay for at least 50 scholarships for at-risk low-income city youth to participate in John Waldron Education Program	\$4,250
	Boys & Girls Club	Job Development Specialist for TEENS Supreme Career Prep Program	\$25,000
	Citizens Advocacy	Preparation and distribution of a quarterly newsletter for Citizens Advocacy Program	\$3,000
	Community Kitchen	Replace fire suppression system, loading dock, and 60 chairs for the S. Rogers site	\$10,104
	Family Services Association	Purchase laptop computer, LCD projector, and carrying cases to promote activities, train	\$3,000
	Middle Way House, Inc.	Purchase thermal carriers; pots, pans, and food trays; and, dishwasher proof dishes and flatware in order to extend program to Area 10 Agency on Aging	\$4,100
	MCUM	Subsidize childcare costs for low-income households within the City	\$20,000
	Options for Better Living	Pay for materials for its resource library and speaker fees related to the Family Partnership	\$1,725
	People & Animal Learning Services, Inc. (PALS)	Purchase and install tow hydraulic mounting lifts to be used for and owned by the PALS therapeutic riding program	\$3,400
	Planned Parenthood	Purchase four computers for its 421 South College facility	\$3,600
	Shalom Community Center	Pay for six phone sets and install three new phone lines at its 219 East 4 th Street facility	\$1,900
	South Central Community Action Program	Pay for the development of computer software	\$6,292
	Templeton Elementary School	Pay for food and supplies for its Kinder Camp summer program to serve children entering kindergarten or the first grade	\$2,580

Total Awards for June, 2003 \$110,000

2004 Resolution 04-12			
	Big Brothers Big Sisters	Purchase a server, related equipment, and software to implement Phase I of its long range service plan	\$4,500
	Boys & Girls Club	Pay for salaries, transportation, and other operating costs related to the No Kid Left Behind Program	\$8,000
	Citizens Advocacy	Pay to print 4,000 brochures, fact sheets, and handouts, as well as approximately 500 informational guides to help recruit advocates	\$1,180
	Community Kitchen	Replacing a door and dishwashing machine, purchase a garbage disposal and kitchen grade metal shelving	\$7,780
	El Centro Comunal Latino	Purchase software, office equipment, and furniture for a central office & meeting space	\$1,500
	Girls Incorporated	Pay a portion of the cost of one used bus	\$10,000
	Hoosier Hills Food Bank	Pay for renovations to the facility	\$13,294
	Martha's House	Pay for salaries and operational costs needed to operate 28-bed emergency shelter & facilitate a new self-sufficiency & outreach program	\$17,823
	Mental Health Assoc/Family Services Association	Pay for computer equipment and a portion of salaries for a Jail Diversion Specialist – to find other means for handling non-violent, mentally ill offenders	\$10,000
	Middle Way House, Inc.	Pay a portion of salary and benefits for a Housing Specialist who will develop a cooperative housing program & facility for low-income women	\$7,500
	Monroe County United Ministries	To subsidize child care services for low-income city residents primarily during the summer months	\$15,000
	Planned Parenthood	To purchase 6 sets of cervical biopsy equipment	\$2,923
	Rhino's Youth Services	To purchase 4 portable 250 GB hard drives, a multi-media PC with monitor, and other equipment	\$5,000
	Shalom Community Center	To pay for a part-time Food Service Coordinator to expand its breakfast & lunch program as well as train & provide work experience	\$5,500
Total Awards for June, 2004			\$110,000



**City of Bloomington
Office of the Common Council**

To: Directors of Social Services Agencies and Programs Serving City Residents
From: Tim Mayer, Chair of the Jack Hopkins Social Services Funding Committee,
Bloomington Common Council
Re: Invitation to Apply for Social Services Funding
Date: March 11, 2005

The City of Bloomington Common Council's Jack Hopkins Social Services Funding (JHSSF) Committee announces that it is accepting applications for use of \$125,000 in social services funds. I am pleased to inform you that the City's administration and Common Council have added \$15,000 to the JHSSF program for the fiscal year 2005. So far, the Committee has allocated more than \$1 million to agencies who provide services to needy residents. Some of these initiatives include: construction of a Public Health Nursing facility, acquisition of land for The Rise transitional living facility, fixing a collapsed foundation at the Amethyst House Women's facility, equipment for the Hoosier Hills Food Bank, and expansion of Mother Hubbard's Cupboard.

The Committee is composed of five members of the Common Council and two members representing City entities. This year, the Committee's Council representatives are: Mike Diekhoff, Chris Gaal, Tim Mayer, David Rollo, and Andy Ruff. Shaunica Pridgen from the Community and Family Resource Commission and Dr. Anthony Pizzo from the Community Development Block Grant Citizen Advisory Committee for Social Services complete the Committee.

Funding Guidelines

- JHSSF funds are aimed at social services programs which address previously-identified priorities for social services funding (as indicated in the *Service Community Assessment of Needs* (SCAN) or other community-wide survey of social service needs);
- JHSSF funds are intended to provide a one-time investment in a social service initiative;
- Through matching funds or other fiscal leveraging, an organization's use of JHSSF should make a significant contribution to its program;
- The program should lead to broad and long-lasting benefits to the community;
- Applicants must request a minimum of \$1,000; and
- One application per agency. Keep in mind that the Committee encourages cooperative efforts among agencies; however, know that these cooperative applications will be attributed to the agency who signed the application and presented it to the Committee.

How to apply

If your agency wishes to apply for these funds, please submit the following:

- a two-page statement describing the mission of the agency and indicating how much money is being requested, what it would be used for, and how this request meets the above three criteria;
- the attached information sheets; and
- a simple program budget detailing the use of these funds and a year-end financial statement for the agency. Signed, written estimates should accompany all requests for the funding of capital improvements.

Deadline

All applications must be received by the Council Office
401 N. Morton, Suite 110, Bloomington, Indiana 47402
by

Monday, April 11, 2005 at 4:00 pm

No late applications will be accepted.

Helpful Hints

- Read the enclosed *Statement of the Criteria and Other Policies*;
- Consider attending the Voluntary Technical Assistance Meeting on March 29;
- Read the enclosed 2005 JHSSF Schedule for notable dates such as when:
 - the Committee will review applications, hear Presentations, and make funding recommendations, and
 - the full Council will consider the recommendations and funding agreements;
- Be prepared to enter into a Funding Agreement in a timely manner if recommended for funding; and
- Plan to spend the funds and seek reimbursements in 2005 unless you specifically request more time in the Funding Agreement.

2005 JHSSF SCHEDULE

WHAT

WHEN & WHERE

Request for Applications issued	Friday, March 11, 2005
Technical Assistance Meeting for Applicants	Tuesday, March 29, 2005 from 4:00 p.m. to 5:30 p.m. in the McCloskey Room of City Hall
Deadline for Agencies to Submit Applications	Monday, April 11, 2005 by 4:00 p.m. (Due in the Council Office by that time).
Staff will Distribute Applications to Committee	(by) Thursday, April 21, 2005
Committee's Initial Discussion of Applications	Tuesday, May 3, 2005 at 5:30 p.m. in the McCloskey Room of City Hall
Invited Agencies make Presentations to Committee	Tuesday, May 10, 2005 at 5:30 p.m. in the Council Chambers
Committee Members will Rate Applications	(by) Wednesday, May 18, 2005
Committee Recommends Allocation of Funds	Monday, May 23, 2005 at 5:30 p.m. in Council Chambers. (Agency attendance required.)
Agencies to Confirm Terms of Funding Agreements	(by) Wednesday, June 1, 2005
Committee Evaluates the Program	Wednesday, June 1, 2005 at 6:30 p.m. in the Council Office Library
Common Council Acts on the Resolution at a Regular Session	Wednesday, June 15, 2005 at 7:30 p.m. in the Council Chambers
Technical Assistance Meeting - Claims & Reimbursements	Tuesday, June 21, 2005 at 8:30 a.m. in the McCloskey Room

Assistance with Applications

The application process is designed to be as simple as possible; however, should you have questions you may call Daniel Sherman or Stacy Jane Rhoads in the Council Office at 349-3409. Marilyn Patterson, Program Manager in the Housing and Neighborhood Development (HAND) Department at 349-3576 and Pete Giordano, Director of Community and Family Resources Department at 349-3430 have also offered their assistance in preparing applications. You may also contact any of the Committee members at 349-3409 or council@bloomington.in.gov

Sincerely,

Timothy Mayer, Chair
Jack Hopkins Social Services Funding Committee
City of Bloomington Common Council

Social Services Funding Application

Program Funding Sheet

Agency Information:

Participating Agency Names: _____

Address where program or project
will be facilitated or housed: _____

Name of Project/Program facilitator: _____

Facilitator Contact Information: _____

Program Information:

Title of Program or Project: _____

Total Cost of Project: _____

Requested JHSSF Amount: _____

Other Funds Expected for Project: _____

Funding Information:

Examples:

Tables

5 tables @ \$12.00 each

Chairs

20 chairs @ \$8.00 each

Copy Machine

\$1,000

List Of Items

Cost of Each Items

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Requested Funding Dates:

(please check one)

☐ July 2005 – September 2005

☐ October 2005 – December 2005

☐ Other Dates Needed - As Explained in Application

Social Services Funding Application

Agency Contact Sheet

Agency Information:

Agency Name: _____

Agency Address: _____

Agency Phone Number: _____

Agency E-mail address: _____

Agency Website: _____

President of Board of Directors –
June 2005: _____

Name of Person to Present
Application to Committee: _____

Director Information:

Director of Agency: _____

Director's Address: _____

Phone Number: _____

Director's E-mail Address: _____

Grant Writer Information:

Application Writer: _____

Writer's Address: _____

Phone Number: _____

Email Address: _____

*** Please Include Agency's Mission Statement in Two-Page Application Narrative ***



**City of Bloomington
Office of the Common Council**

Jack Hopkins Social Services Funding Program

**Elaboration of the
Three Criteria for Evaluating and Awarding Grants
And
Other Policies**

Elaboration of Three Funding Criteria

In 1993 Jack Hopkins wrote a letter to the Committee outlining a set of criteria for the use of these social services funds. Aside from referring to a more recent community-wide survey, those criteria have served as the basis for allocating the funds ever since. The following is an elaboration of that policy approved by the Committee.

- 1. The program should address a previously identified priority for social services funds (as indicated in the SCAN - Service Community Assessment of Needs - or other community-wide survey of social service needs);**

“priority for social services funds”

The Common Council has used these funds for programs that provide food, housing, healthcare, childcare or youth services, or advocacy and specialized services to city residents who are, at least in part, of low and moderate income, affected with a disability, or elderly.

- 2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, make a significant contribution to the program; and**

a. “one-time Investment”

This restriction is intended to encourage innovative projects and to allow the funds to address changing circumstances. For those reasons, it discourages agencies from relying on these funds from year to year and from using these funds to cover on-going costs, particularly those relating to personnel.

Operational Costs

Such costs are not generally considered a “one time investment,” but will be eligible for funding in two circumstances: first, when an agency is proposing a pilot project and demonstrates a well developed plan for funding in future years which is independent of this funding source; or second, when an agency demonstrates that an existing program has suffered a significant loss of funding and requires “bridge” funds in order to continue for the current year.

Renovation versus Maintenance

Costs associated with the renovation of a facility are an appropriate use of these funds, while the costs associated with the maintenance of a facility are considered part of the operational costs of the program and, when eligible, will be given low priority. When distinguishing between these two concepts the Committee will consider such factors as whether this use of funds will result in an expansion of services or whether the need was the result unforeseen circumstances.

Conferences and Travel

Costs associated with travel or attending a conference will generally be considered as an operating cost which, when eligible, will be given low priority.

Computer Equipment

Generally the costs associated with the purchase, installation, and maintenance of personal computers and related equipment will be considered an operational cost and, when eligible, be given low priority. However, the costs associated with system-wide improvements for information and communication technologies, or for specialized equipment may be considered a one-time investment.

b. “through matching funds or other fiscal leveraging, make a significant contribution to the program”

In the words of Jack Hopkins, who originally proposed these criteria, investments “should be leveraged wherever possible by matching from other sources.” Agencies may demonstrate such leveraging by using matching funds, working in partnership with other agencies, or other means.

Applications from City Agencies and Other Property Tax Based Entities

Over the years the Council has not funded applications submitted by city departments. This appears to be based on the theory that the departments have other, more appropriate avenues for requesting funds and should not compete against other agencies, which do not have the benefit city resources at their disposal. And, while never clearly stating they were ineligible, the Council has also not generally funded applications from agencies whose primary revenues derive from property taxes.

3. This investment in the program should lead to broad and long lasting benefits to the community.

“broad and long lasting benefits to the community”

Again, in the words of Jack Hopkins, “priority should be given to projects or programs where investments now will have a positive, long-term spillover effect (such as reduced susceptibility to ...diseases, decreased absences from school, reducing lost time (from work) .., etc).

Funding of Events and Celebrations Discouraged

Historically the Council has not funded applications for events or celebrations. It appears that this is based upon the conclusion that these occasions do not engender the broad and long-lasting effects required by this third criterion.

Explanation of Other Policies

One application per agency

Each agency is limited to one application. This policy is intended to: 1) spread these funds among more agencies; 2) assure the suitability and quality of applications by having the agency focus and gamble on one application at a time; and 3) lower the administrative burden by reducing the number of applications of marginal value. Given the benefits flowing from cooperative efforts among agencies, applications that are the product of the efforts of more than one agency will be attributed only to the agency that signs and presents it to the Committee.

\$1,000 Minimum Dollar Amount for Request

This is a competitive funding program involving many hours on the part of staff and the committee members deliberating upon and monitoring proposals. The \$1,000 minimum amount was chosen as a good balance between the work expended and the benefits gained from awarding these small grants.

Funding Agreement – Reimbursement of Funds – Expenditure Before End-of-the-Year

The Housing and Neighborhood Development (HAND) Department has been monitoring the funding agreements since 2001. In order to be consistent with the practices it employs in monitoring CDBG and other funding programs, the funding agreements provide for a reimbursement of funds. Rather than receiving the funds before performing the work, agencies either perform the work and seek reimbursement, or enter into the obligation and submit a request for the city to pay for it. And, in order to avoid having the City unnecessarily encumber funds, agencies should plan to expend and verify these grants before December of the year the grants were awarded, unless specifically approved in the funding agreement. Please note that funds encumbered from one calendar year to the next cannot be reimbursed by use of the City’s credit cards.

2005 JACK HOPKINS SOCIAL SERVICES FUNDING -- FINAL RATINGS & RECOMMENDATIONS			
AGENCY*	REQUEST	RATING	ALLOCATIONS
<i>FUNDED</i>			
Community Kitchen of Monroe County, Inc.	\$4,100	5.00	\$4,100
Martha's House, Inc.	\$15,000	4.14	\$12,500
Options for Better Living, Inc.	\$9,500	4.07	\$7,500
Bloomington Housing Authority	\$6,810	4.00	\$5,000
South Central Community Action Program, Inc. Head Start	\$11,115.27	4.00	\$8,000
Stone Belt Arc.	\$8,300	3.93	\$5,000
Habitat for Humanity of Monroe County	\$6,224	3.86	\$4,100
Community Justice & Mediation Center (CJAM)	\$1,750	3.79	\$1,400
Monroe County United Ministries, Inc.	\$31,669	3.71	\$16,000
Rhino's Youth Center	\$41,230	3.64	\$22,900
Shalom Community Center, Inc.	\$16,670	3.43	\$9,000
Bloomington Hospital/ Community Health Education	\$4,540	3.36	\$3,000
South Central Community Mental Health Centers, Inc.	\$16,000	3.29	\$10,000
Big Brothers Big Sisters of South Central Indiana	\$10,000	3.21	\$5,000
Planned Parenthood of Indiana, Inc. (PPIN)	\$3,000	3.21	\$1,500
Middle Way House, Inc.	\$14,669.15	3.00	\$10,000
Total	\$200,577		\$125,000
<i>NOT FUNDED</i>			
Indiana Legal Services, Inc./ District 10 Pro Bono Project, Inc.	\$1,835	2.93	0
Citizen Advocacy of South-Central Indiana, Inc.	\$1,249	2.64	0
Family Service Association/Mental Health Alliance	\$16,785.50	2.57	0
Newleaf (VITAL)	\$10,000	2.07	0
American Red Cross, Monroe County Chapter	\$2,007	2.00	0
People & Animal Learning Services, Inc. (PALS)	\$3,300	2.00	0
Bloomington Hospitality House	\$4,125	1.79	0
Center for Sustainable Living/ Community Bike Project	\$3,060	1.79	0
St. Vincent De Paul Society	\$29,000	1.64	0
Girl Scouts of Tulip Trace Council, Inc.	\$50,000	1.29	0
Total	\$121,362		
<i>* Three agencies were eliminated before the final round.</i>			

Lighting and Electrical Renovation at 417 E. 7th Street

Mission

The American Red Cross is a volunteer, international, humanitarian organization, which helps people prevent, prepare for and respond to emergency situations. The local chapter has worked continuously since 1917. It is the only non-governmental agency given responsibility under federal, state, and local emergency plans. The Red Cross prepares people to save lives by educating them on first aid, CPR, AED, aquatics and water safety, swimming lessons, babysitting safety, preventing disease transmission, HIV/AIDS prevention education and other care giving roles. It is the national leader in Health & Safety training so that people can be safe in their homes, schools, and workplaces.

Project

The American Red Cross (ARC) is requesting \$2,007 to renovate the lighting at its office (417 E. 7th Street) so that staff, instructors, and students may enter and move about the building safely in the day and light. The funds will help purchase and install an exterior motion sensor light, relocate an interior light switch so that it is next to the door and at a height suitable for persons with disabilities, and purchase and install lights on the stairs and in common areas of the second floor.

Criteria

This agency’s Health and Safety training program teaches adults, children, and infants how to prevent, prepare for, and respond to life emergencies. It is able to touch about 19,500 city residents each year and recently has reached out to the Hispanic community in order to help with in-home emergencies. This one-time investment in lighting and electrical renovation will make it easier and safer to conduct those classes, which often include volunteers who become instructors and spread their knowledge to others. This program coordinates with the IU Division of Outdoor Sports (IU pool) and the local YMCA. Significant and long lasting effects should result from the sheer number of people who become better informed about how to prevent and deal with life emergencies.

Cost

Total Project Cost	\$2,007
Amount Requested	
Twin head 150 watt motion sensor light	155
One 2GT lay	165
4-way light switch	229
Wire mold to 4 ft height	670
LB 440 light at 4 ft	220
Two exit/emergency lights	393
1 x 4 recessed light	175
Other funds for Project	0
TOTAL AMOUNT REQUESTED	\$2,007

Note on Budget: \$34,406 deficit last year.

SSF Funding History

2001	\$5,100	purchase tables & chairs
2000	\$1,600	Mobile supply vehicle for disaster relief

Capacity-Building Project

Mission

BBBS is a youth development organization with a 31-year history in Bloomington, whose mission is to empower local school-age youth by matching them with an adult who will support their social, emotional and educational development. In 2004 they served over 600 at-risk youth in this county through their community based 1-1, in-school 1-1, Club Bigs (with Boys and Girls Club), and First Friends (which provides group mentoring for youth on the waiting list). Working in concert with a recent long-range plan promoted by the national organization, BBBS intends to serve at least 20% of the community’s at-risk youth with one-to-one matches by 2010 (up from 12% in 2000). The plan involves two phases. Phase I focused on enhancing the computer network and received help from JHSS Funds. Phase II will concentrate on enhancing the competencies of staff and volunteers.

Project

BBBS is requesting \$10,000 to help pay for one part of a two-part, \$50,200 capacity building project promoted by its national organization after research into best practices. The two-part project includes hiring a full-time Partnership Development Coordinator (\$31,500) and retaining a 15-month contract with an organizational consultant (Mission Enablers) for \$18,700. BBBS would apply the City’s funds toward the Coordinator position, who would be responsible for: increasing the matches with youth by 10% per year; broadening the pool of mentors to include males, seniors, minorities, and Spanish-speaking volunteers; and, promoting a “menu of opportunities” in order to attract more mentors. The consulting firm would strengthen the leadership abilities and core competencies of staff, improve internal processes, and strengthen the mentor relationships (by reducing termination rates by 25% and thereby reducing the cost for each match by 10%).

Criteria

The SCAN identified positive youth development as one of its top ten priorities, especially the lack of appropriate consistent role models. It also recommends targeting low-income families and other children at-risk and removing barriers to their success. BBBS provides one-to-one mentoring by adults and targets at-risk children. This request will help fund the second phase of a two-phase plan to almost double the number of matches of at-risk youth it makes from 2000 to 2010. The \$10,000 from the city would be part of a \$50,200 capacity building project, which includes hiring a Partnership Development Coordinator and entering into a 15-month contract with Mission Enablers, an organizational consultant. The national organization will provide a \$30,000 grant (one of 10 in the nation) and BBBS has sought the remaining \$10,200 from the Community Foundation. The combination of the new personnel and consultant are intended to increase the mentor matches by 10% per year, attract a more diverse pool of mentors, and reduce the cost of each match.

Cost

Total Project Cost	\$50,200
Amount Requested	
1 Full-time Coordinator (incl. fringe) - JHSSF	\$31,500
15-mo. Contract, Mission Enablers	\$18,700
Other funds for Project	
Big Brothers/Sisters of America	-\$30,000
Bloomington Community Foundation (pending)	-\$10,200
TOTAL AMOUNT REQUESTED	\$10,000

SSF Funding History

2004	\$4,500	to purchase a server, related equipment & software to implement Phase I of its long-range service plan
2003	\$11,904	Program Manager – for Girls, Inc's Teen Outreach LEAP Program
2002	\$3,623	Computer equipment for recruitment & training initiative
2001	\$8,779	purchase & install doors & windows for facility
1995	\$4,800	Office Renovations

New Parents Initiative

Mission

The Community Health Education is a department of Bloomington Hospital which seeks to enhance the community’s quality of life through wellness education that creates awareness, promotes healthy choices, fosters self-responsibility and encourages prevention practices for parenting and pregnant teens. The New Parents Initiative has met each week for the past two years with teens who are pregnant or parents, whether in or out of school, with the purpose of: helping them recognize their role as a resource for their children, teaching them skills to be a positive role-model, and providing them with support through their peers and other community agencies.

Proposal

This agency is requesting \$4,540 continue the New Parents Initiative for a third year after loss of CAPE III funding and help make it a credible, viable, long term service in the community. The funds would pay for a Community Health Educator (\$4,540 - 5 hrs/wk @ \$15.45/hr + benefits), a stipend for speakers (\$150), and educational materials (\$250). For next year they intend to offer the following services: weekly sessions at Aurora Alternative High School (but not at the other high schools in the county); weekly outreach at those schools and after-school opportunities for these teens; weekly sessions at the Bannecker Center with peer support, consultations, and educational programs; speaking opportunities for the teens with middle school students and others; and, continued networking and reciprocal relationships with local agencies.

Criteria

The application indicates that 8.6% of the births at Bloomington Hospital in 2004 were to mothers between the age of 15-19, which translated into 94 new teen mothers in Monroe County. While many agencies offer assistance to teen parents, none specifically address their unique concerns and challenges. This program attempts to address fragile self-esteem, low expectations, and lack of support for this category of at-risk youth. The New Parents Initiative seeks JHSS funds for bridge-funding in order to make it a viable, long term service after loss of the CAPE III grant. It received CAPE III grant for the last two years, Monroe County Family Resource Center money last year, in-kind support in the form of office space and internal donations from Bloomington Hospital, and has extensive relationships with numerous local agencies including Indiana Legal Services, First Steps, Crisis Pregnancy Center, and others. The application argues that by helping teen parents access resources, improve self-esteem, gain parenting skills, and support themselves and others, we as a community will see benefits extending through the life time of the parents to the life time of the children as well.

Other material submitted: Letters of support from: Auroa Alternative High School, Bloomington Parks and Recreation Department, YMCA,Richland-Bean Blossom Family Resource Center, MCCSC Social Services; Brochure

Cost

Total Project Cost	\$11,408.60
Amount Requested	
Program Facilitator (5hrs/wk @ 15.45x34% benefits for 40 weeks)	4,140
Educational Materials	250
Stipends for speakers	150
Other funds for Project	
In-kind	\$ 6,868.60
TOTAL AMOUNT REQUESTED	\$ 4,540.00

SSF Funding History –

2000 \$3,000 Pilot project with Home Health Services for jail medical treatment program

Rainbow Garden – Project Materials

Mission

Bloomington Hospitality House (BLHH) is committed to providing comprehensive, high quality, and cost-effective care which, through dedicated staff and coordinated efforts in the community, aims to meet the physical, emotional, spiritual & educational needs of its residents in a homelike environment. It is a wholly owned subsidiary of Bloomington Hospital which, according the application, is a separate financial entity and receives no direct operational, construction, or maintenance funds from the hospital. The Recreation Therapy department promotes Horticultural Therapy (HT) because it benefits residents and others by offering a chance to nurture and be useful, enjoy physical exercise, smell and touch plants, and be in sunlight – to list a few examples. The Recreational Therapy department began a gardening club last year where residents use adaptive gardening techniques in order to be stimulated by this environment, maintain or improve their level of functioning, and reflect on life.

Project

The BLHH Recreation Therapy department requests \$4,125 to purchase and construct raised beds, a shaded seating area, and wheelchair-friendly concrete foundation for an outdoor 400 s.f. Rainbow Garden near the short-term rehabilitation wing of this facility. The Recreation Therapy department will provide \$300 to purchase the plants and expects that the annual sales of plants and plant crafts will generate another \$400 per year. This garden will serve as an interactive gardening space for residents, caregivers, family members, and community members seeking educational advancement (through, for example, Parks and Recreation and school programs).

Criteria

The application cites the SCAN 2003 Report for the proposition that elderly have a special need for resources, support and services for patients with Alzheimer’s, and greater public awareness of their needs. It envisions that the Rainbow Garden will serve as a gathering place for residents and members of the community. All will enjoy both the benefits of Horticultural Therapy (HT) as well as the visits from members of the community who will become familiar with the residents and their lives in this nursing facility. This one-time investment of \$4,125 will buy the materials and labor for the raised plant beds, seating area, and concrete path. The Recreation Therapy department will cover the costs of plants (\$300) and expects that the sale of plant items will generate about \$400 of revenue each year. Given the fact that the population is growing older and lasting longer, efforts like the Rainbow Garden will help improve the lives of these residents and future residents of this facility as well as those who come to visit.

Other material submitted:

Cost

Total Project Cost	\$4,425
Amount Requested	
Concrete materials & installation	2,900
Lumber	1,025
Soil & mulch	200
Other funds for Project	\$400
(2005 funds culled from Maintenance & Recreational Therapy Depts; 2006 ff. funds to come from proceeds of plant/craft sales)	
TOTAL AMOUNT REQUESTED	\$4,125

SSF Funding History

2004 \$ Memory Gardens Denied

Residential Services -- Lice Program

Mission

The Bloomington Housing Authority (BHA) offers decent, safe, and affordable housing to low-income clients at various sites and through Section 8 vouchers. It also provides supportive services to its residents in order to foster stable and self-sufficient households. The residential services division performs those latter services in partnership with the schools, Boys and Girls Club, WonderLab, Family Solutions and other agencies, and has recently expanded its staff from one to three full-time positions.

Project

The BHA is requesting \$6,810 of \$11,018 for a lice reduction program. The JHSS funds would buy 8 washers and dryers (with 3 stackable units), 3 vacuum cleaners and accompanying accessories, and 30 lice kits and the remaining funds would be in the form of staff hours (\$1,920) and discounts for the appliances and kits (\$2,258). After consulting with the MCCSC (particularly Fairview School), Family Solutions, and its own residents (see attached survey), it is proposing to provide lice program for as many as 30 households (15 with at least one occurrence a year and 15 with more than one). The program attempts to prevent lice infestations, help families treat infestations quickly and effectively, and decrease absenteeism, and would include three elements 1) loaning washers and dryers (and helping maintain them if broken); 2) providing lice kits with shampoos, detergents, and bags (@\$70.54 per kit); and, 3) conducting monthly educational classes and individual family sessions. The BHA may also establish an on-site affordable Laundromat at the Crestmont facility.

Criteria

The SCAN 2003 Report identified the need to lower absenteeism and to assure medical treatment for low income children. BHA has consulted with the MCCSC, its residents, and Family Solutions about the incidence of lice among its residents and developed a coordinated strategy to remedy the problem and lower absenteeism. It is asking for a one-time contribution for washers, dryers and vacuums that it would loan to residents and 70 lice kits it would provide along with monthly classes and family consultations. To help leverage these funds, BHA would contribute staff time and money for future repairs, and local businesses would provide discounts. The application suggests that once in place this pilot project would be able to prevent lice infestations, help keep the kids in school and give the families’ confidence to face future challenges.

Cost

<i>Total Project Cost</i>	\$11,018
<i>Amount Requested</i>	
5 washing machines	230/ea.
5 dryers	233/ea.
3 stackable washer/dryer units	690/ea.
3 vacuum cleaners	80/ea.
3 filter/hose sets	23/ea.
30 lice kits	70.54/ea.
<i>Other funds for Project</i>	\$4,208

TOTAL AMOUNT REQUESTED	\$6,810
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SSF Funding History

2001	\$6,502	Purchase & install outdoor lighting for Walnut Woods complex.
2000	\$7,045	Outdoor lighting at two facilities
1999	\$9,300	Roof replacements
1998	\$5,000	Insulate 8 buildings & purchase hand-held carbon monoxide detector

Community Bike Project -- Human Power: Service Learning on Wheels

Mission

The Community Bike Project promotes the use of bicycles in the City by: advocating the use of bicycles, teaching and encouraging maintenance skills, selling and giving away ‘gently used bicycles,’ arranging bike rides, and starting a summer camp. It recently moved from Harmony School to the corner of Madison and 7th Street. Last year, staff, students, and a Vista volunteer at Harmony School began a summer camp known as Human Power: Service-Learning on Wheels for 10, 8 -14 year-old students last summer. The mission of the camp was to: 1) promote bike use and safety for the campers as well as the greater community; and 2) engage campers with projects that would educate them and benefit the greater community.

Project

The Community Bike Project is requesting \$3,060 in JHSS funds in order to pay for 3 high school aides to help expand the summer camp in 2005 (@ \$8.50 per hour x 3 aides x 15 hours per week x 8 weeks). An additional \$3,060 of revenues from a CIBA grant (\$1,000), fees (\$1,310), and other funds (\$750) will provide the other half of budget and be used to pay for the salary of the director, advertising, insurance, activity fees (e.g. treats and pool fees), and trips. Last year the summer camp met most Mon – Wed mornings for 8 weeks in order to take rides and help with community service activities. This year the Bike Project will have more reliable morning hours and add an afternoon repair component for those who want to participate during that session.

Criteria

The application indicates that the Camp met many SCAN 2003 priorities by offering: a sliding scale of fees to 2/3’s of the campers who were from low-income households; affordable role-modeling for youth; a useful means of transportation; and a powerful connection with the natural environment. It also noted that the Community Bike Project offered many special opportunities for low-income persons to enjoy its services. It argues that the request is a one-time investment that will help the camp provide a better quality program, attract more campers (at a slightly higher fee), obtain free interns and other leveraging from Harmony School, and save money on other operating costs. Lastly it argues that offering this experience to the pre- and early- teen age group will have broad and long-lasting effects because it: is a worthwhile alternative to other camps; will instill a sense of accomplishment, a lifelong love of cycling, and a ethic of compassion; and put more bicycles on the street.

Cost

Total Project Cost	\$6,120
Amount Requested	
Salary – 3 bicycle aides (8.50/hr x120 hours)	3,060
Other funds for Project	\$3,060
CIBA grant (anticipated) \$1,000	
Bike Project \$750	
Camp Families \$1,310	
TOTAL AMOUNT REQUESTED	\$3,060

SSF Funding History --None

Cherry Hill Daycare - Revitalization

Mission

The Cherry Hill Christian Center was the first Pentecostal Church in Bloomington with a longstanding history (starting on East 16th Street in 1918) of providing support in the form of food, clothing, housing and other assistance to IU students as well as other members of the community. The Cherry Hill Daycare Center began in 1970 and provides childcare services to a diverse population at some of the lowest pricing in the city. Most of the childcare participants are not parishioners and of the 44 enrolled children, 14 families received free meals and another 2 qualified for reduced priced meals. It provides a toy giveaway program every Christmas and subsidizes the field trips provided low income children.

Project

The Cherry Hill Daycare Center is requesting \$5,200 to acquire a floor, ceiling, new cabinets, countertops and a dishwasher in the kitchen (\$2,200), a new carpet for the day care center (\$2,000), and new partitions in the bathroom (\$1,000). The daycare center will provide all the labor except for installing the carpet. The application indicates that the low cost of their services leads to little available funds for anything other than operational expenses. Improvements to the kitchen would not only help childcare participants, but also help the Center feed needy I.U. students and others during Thanksgiving and raise money during football games.

Criteria

The SCAN 2003 Report identifies reliable, high quality, low cost childcare services as a priority along with providing food and shelter. This one-time request for kitchen fixtures and appliances as well as the improvements in the bathroom will be leveraged by the Center’s own labor. Those improvements will serve more than the childcare program and may help raise revenues (via services provided during football games). The new carpet might fall under the category of a foreseeable operational expense (see guidelines). These renovations would help this facility serve an average of 44 participants with low cost childcare services and provide other social services to the community.

Cost

Total Project Cost	\$5,200
Amount Requested	
Cabinets*	600
Counter top*	300
New Floor*	200
Dishwasher*	400
New Ceiling*	700
New Carpet	2,000
New Partitions*	1,000
* Cherry Hill to provide labor	
Other funds for Project	
Cherry Hill and parishioners to provide labor	
TOTAL AMOUNT REQUESTED	\$5,200

SSF Funding History -- None

Quality Improvement: Matching Partners and Advocates

Mission

Citizen Advocacy of South Central Indiana, Inc. (CAsCI) “values and facilitates sustained, supportive relationships/friendships between persons” with and without disabilities. It “matches individuals with disabilities (Partners) who need and desire someone to assist them in negotiating systems, to improve the quality of their services, and provide practical assistance and freely given companionship with citizens (Advocates) who possess personal qualities and talents that ‘fit’ with the personal quality and needs of their Partner.”

Project

CAsCI requests \$1,249 to purchase a laptop computer to facilitate their mission by documenting interviews, lists of Partners and Advocates, their assessments (taken at places of their convenience), the history of matches, and other operations necessary for this agency to expand its matches. Approximately \$1,220 will be contributed in-kind by Options in the form of a phone line and office space.

Criteria

The SCAN 2003 Report recommended expanding options for independent living, public awareness and advocacy for persons with disabilities. It also recommended building better social networks for persons with disabilities, which included partnering with volunteers in the community. When successful, programs like this improve the quality of lives for many in the community.

Cost

Total Project Cost	\$2,469
Amount Requested	
Dell Inspiron 9300 laptop computer	1,249
Other funds for Project	\$1,220
TOTAL AMOUNT REQUESTED	\$1,249

SSF Funding History

2004	1,180	Printing cost for 4,000 brochures & handouts & 500 informational guides to help recruit advocates
2003	3,000	Prepare & distribute a quarterly newsletter
2000	1,500	training & printed materials

Constructive Conflict Resolution for Black and Multi-Racial Youth

Mission

The Community Justice & Mediation Center’s (CJAM) mission is to promote a civil and just community through mediation, education, and restorative justice. It serves as a central organizational hub for conflict resolution activities in Bloomington and Monroe County. Programs include the Victim-Offender Reconciliation Program (VORP) and Shoplifter’s Alternative, as well as comprehensive community mediation and conflict resolution services for all sectors of the community. CJAM also provides education and training on a variety of conflict resolution and mediation-related topics to organizations and individuals, including volunteer mediators.

Project

CJAM is seeking \$1,750 in JHSS funding to provide a series of 10 15-participant workshops on constructive conflict resolution skills that are intended to reach approximately 50 African-American and Multi-racial youth and adults. The goal of the program is to provide local students of color a ‘constructive conflict resolution tool box’ and to attract a more diverse pool of volunteer mediators. The JHSS funds would cover salaries for outreach, planning and instruction (\$1,050), training materials and refreshments (\$600), and brochures, flyers and handouts (\$100). CJAM would contribute approximately \$2,370 for personnel and administrative costs and other agencies would provide approximately \$1,000 in donated space.

Criteria

The Indiana Commission on the Status of Black Males recognized that many young black males lack the skills to handle conflict constructively and recommended that localities offer such training. The SCAN 2003 Report recommended programs that remove barriers to educational attainment and break the cycle of poverty. Local data indicates that the suspension and expulsion rates for young black and multi-racial youth are more than twice as high as their percentage of the school population. This one-time investment would help produce a series of workshops over a 3-month period in the 2005-2006 school year that will be more cheaply replicated in future years and, hopefully, leverage corporate sponsorships. These workshops are intended to: improve the conflict resolution skills of approximately 50 young black and multi-racial males; improve the educational attainment of this population by reducing suspensions and expulsions; and produce many other benefits to the families and the community.

Other material submitted: Brochure

Cost

Total Project Cost	\$5,320
Amount Requested	
Personnel Expenses for Outreach, Planning & Instruction (70 hr@ \$15/hr.)	1,050
Training Expenses – Materials & Refreshments @\$4/person for 10 sessions with 15 participants	600
Recruitment Expenses (publicity materials)	100
Other funds for Project	\$3,570
TOTAL AMOUNT REQUESTED	\$1,750

SSF Funding History

2004 \$5,825 To purchase copier Denied.

Site Equipment for Free Meals Service at 917 S. Rogers and 1100 W. 11th Street

Mission

The Community Kitchen (CK) has been working in this community since 1983 with the mission of eliminating hunger through direct service, education, and advocacy. They provide hot food everyday except Sunday at two locations (South Rogers and West 11th Street), prepare meals for agencies serving at-risk youth, deliver food to children in certain housing complexes, and help with the south side food pantry. They do not impose an eligibility requirement on those seeking food and served 118,263 meals in 2004, with 40% of the meals going to children under 18 and another 20% going to senior citizens. Between 2000 and 2004 the kitchen saw an increase of 44% in requests for their services.

Project

CK is requesting a one-time grant of \$4,100 to replace a produce cooler (including removal of the old one - \$3,800) and purchase 48 additional cafeteria meal trays (\$300). The cooler is used to store produce and hold meals for two programs that deliver them to children (Feed Our Future and Summer Breakfast Program). It recently required \$800 in repairs (for a compressor) and the maintenance company predicted significant problems in the near future. CK has one large walk-in cooler, but needs this one as well in order to continue, much less expand, its services (particularly to children). The food trays may only be ordered in batches of 48 and will augment the 85 existing ones and help serve the 85 -170 sit-down meals each day at the South Rogers Street location. Decreased in-kind contributions from the Perry Twp Trustee and an increase in expenses due to a commitment to pay employees a living wage within three years make this request all the more pressing.

Criteria

Hunger has been identified as a significant issue by both SPAN/MC and the City of Bloomington Consolidated Plan. This agency is the primary source of free meals in the community. It is requesting one-time investment of \$3,800 in order to replace an old cooler that holds produce as well as meals for delivery to children. It is also requesting \$300 to purchase 48 meal trays for the South Rogers facility where 85 – 170 sit down meals are provided each day. The CK receives all its revenues in the form of donations and grants. These investments will help the CK continue to provide meals and last many years into the future.

Other material submitted: Estimates for cooler and trays

Cost

Total Project Cost	\$4,100
Amount Requested	
One Produce Cooler	3,500
Removal of Old Cooler	250
Cafeteria Food Trays	300
Other funds for Project	0
TOTAL AMOUNT REQUESTED	\$4,100

SSF Funding History

2004	\$7,780	to door & dishwasher @ S. Rogers location; garbge disposal for W. 11 th ; kitchen-grade shelving for S. Walnut storage
2003	\$10,104	replace fire suppression system, loading dock & 60 chairs for Rogers site
2002	\$3,639	copy machine shared w/ Shelter, Inc. & aprons & hairnets
2001	\$10,721	equipment for second food prep & distribution site
2000	\$2,460	eight dining tables
1999	\$4,650	ice machine & freezer
1998	\$4,675	upright commercial oven, mobile pan rack & mats for kitchen floor
1997	\$1,300	transport containers to provide meals to youth in after school programs
1995	\$9,000	used vehicle to serve meals

Adoption and Foster Care Support Program

Mission

The mission of the Family Services Association (FSA) is to strengthen the healthy quality of family life in its various styles and many relationships. Past applications indicate that over the years they have grown from a family counseling agency to include child advocacy, child abuse prevention, parent education, community development and substance abuse prevention. It operates three programs: Oak Tree Counseling, Monroe County Court Appointed Special Advocates (CASA) and Community Education Outreach Program.

Project

FSA is requesting \$16,758 to pay part of the salary of one full-time clinical staff person to start an Adoption and Foster Care Support Program in Monroe County. Total program costs of \$49,044 would include: salaries and benefits (\$39,812), administrative support (\$4,500), computer, desk, and supplies (\$3,000), and travel and training (\$1,225). The new position would be responsible for providing services to individuals and groups, developing the resource library, providing training and workshops for the community, and otherwise operating and expanding this new program. The goal of the program will be to: strengthen adoptive families, improve parenting skills, improve the mental health status of adopted persons, and prevent the disruption of adoptions.

Criteria

The applications acknowledges the absence of any reference to adoption support services in the SCAN 2003 Report, but cites numerous studies for the proposition that quality support services reduce the disruptions associated with adoption. Aside from one month support group operated through the Office of Family and Children, it finds no other existing services and foresees a growing need for such services due to: the 80 foster homes in the county which serve between 200 and 250 children at one time; the 40 adoptions that overseen by the courts; greater adoptions by lower-income households; and, a greater number of adoptions (both domestic and international) that occur outside court supervision. This pilot project will be a one-time investment for the city because the staff will be able to take advantage of Medicaid and private insurance, and will leverage this investment three-fold this year, not counting the hours contributed by volunteers. By stabilizing family units, decreasing the disruptions associated with adoptions, and improving the mental status of adoptees and their families, this program promises to have broad and longlasting effects.

Other material submitted: Letters of support from a Foster Family Support Coordinator (Office of Family and Children), Family Support Assistant (Head Start), and Pediatrician.

Cost

Total Project Cost	\$49,017
Amount Requested	
Payroll	32,000
Payroll taxes and benefits	7,800
Administrative support	4,500
Program Supplies (games, books, videos)	2,000
Computer and desk	1,000
Travel (50 mi/mo @.375/mi)	225
Staff training	\$1,000
Other funds for Project	\$32,258.50
(other grants \$16,258.50; service revenues \$15,000; fundraising \$1,000)	
TOTAL AMOUNT REQUESTED	\$16,785.50

SSF Funding History

2003	\$10,000	computers and salaries related to a new jail diversion program
2000	\$3,200	salaries for tracking services and outcomes

Partial funding for Renovation of Service Center located at 55596 East State Road 46
This is Her Time Capital Campaign

Mission

The mission of the Girl Scouts of Tulip Trace Council (GSTTC) is to inspire girls with the highest ideals of character, conduct, patriotism and service that they may become happy and resourceful citizens. At this time, they serve 793 girls with 374 adult volunteers who reside in the City and many more who live elsewhere. This amounts to about 1 in 5 girls within the City and includes about 200 (or 25%) who receive free or subsidized lunches due to their families’ low income.

Project

The GSTTC is requesting \$50,000 from the JHSSF to help continue the renovation of the Regional Council Service Center at 5596 East SR 46. In 2002, it purchased the John Deere property for \$440,000, which included eight acres and four buildings (e.g. show room, pole barn, cinderblock building, and a garage). It moved into the 6,350 show room that year after renovating about 35% of the space. The total cost for purchasing and renovating the property will be \$1.8 million. When finished, the renovation would house administrative offices, a shop, and meeting spaces both large and small. This space is essential for the GSTTC to meet its 2008 goal of serving 5,000 girls and supporting 1,500 volunteers. (Note: it is responsible for a multi-county area.) It also will offer meeting space to other community organizations and groups.

Criteria

GSTTC addresses the following priorities identified in the SCAN 2003 Report. It provides affordable after-school programs, offers recreational activities for teens, provides consistent role models, and serves low-income, underserved, and at-risk girls who live within the City. It provides services to a multi-county area and currently serves 793 girls who live in the City with 25% of those children coming from families with low or moderate to low income. The \$50,000 request would be a one-time investment leveraged by well over \$1 million in other funds. The applications states that the new building will be showplace and asset to the community and help meet the agency’s benchmark to significantly expand services by 2008. This benchmark will allow it reach and improve the lives of more girls in the community.

Other material submitted: illustrations of the building exterior, interior, and floor plan, estimate.

Cost

Total Project Cost	\$1,800,000
Amount Requested	
Building renovation	50,000
Other funds for Project	\$1,750,000
TOTAL AMOUNT REQUESTED	\$50,000

SSF Funding History

2002	\$2,148	To purchase 2 learning modules for the agency's Family Life Education Program.
2000	\$	To help purchase and develop the John Deere Property for a new head quarters - Denied

Habitat ReStore Facility – Purchase and Install Heating and Fuel

Mission

Habitat for Humanity of Monroe County (HHMC) is a non-profit, ecumenical Christian organization (affiliated with Habitat for Humanity International) with the mission of building simple, decent homes with people in need. They charge no interest, sell for no profit, and work with other housing organizations to eliminate homelessness and poverty housing in Monroe County. They have housed 54 families so far in Monroe County and are currently building at a pace of 8 houses per year. In May of 2004, they opened ReStore, at the RBS site on Patterson Drive, which takes donations of used or surplus construction materials and sells it for pennies on the dollar to the general public, thereby raising money for Habitat, providing affordable building materials, and diverting about 100,000 pounds of materials from the landfill.

Project

HHMC is requesting approximately \$6,314 of JHSS funds in order to purchase and install two overhead heaters (\$4,100), 2550 s.f. of insulation (\$765), and 1,000 gallons of propane (\$1,449) for this warehouse space donated by RBS. The total operating budget for the ReStore facility is about \$43,000. This investment in heating is expected to increase annual revenues by at least \$5,700 because a warmer facility in winter will draw more customers, secure more volunteers, and allow the facility to be open more hours each week.

Criteria

The SCAN 2003 Report identifies the need for affordable housing in our community. Investment in heaters, insulation, and propane for Habitat’s ReStore construction materials outlet, is a one-time investment that will generate revenues for their low cost housing operations, offer low cost materials, and recycle rather than landfill these materials. This investment is about 1/7 of the annual operating budget for the facility and is expected to generate at least \$5,700 of additional revenues each year, and thereby augment the HHMC’s primary mission of providing low cost housing in this community.

Other material submitted:

Cost

<i>Total Project Cost</i>	\$6,314
<i>Amount Requested</i>	
2 Heaters – equipment, materials and labor	4,100
Insulation – 2550 square feet @\$.30/ft	765
1000 gallons propane @\$1.449/gal	1,449

Other funds for Project

TOTAL AMOUNT REQUESTED	\$6,314
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SSF Funding History -- None

District 10 Pro Bono Project, Inc. -- Computer System Installation

Mission

Indiana Legal Services Organization (ILSO) uses staff attorneys to provide civil legal assistance to low-income persons and has agreed to act as fiscal agent for the District 10 Pro Bono Project, Inc (Pro Bono Project). The Pro Bono Project is one of 14 organizations created by the Indiana Supreme Court in order to encourage free legal work by Indiana attorneys and serves Monroe, Owen, Green and Lawrence counties. It’s mission is to provide quality, free legal services to lower income people and does so by prioritizing cases which have the greatest impact upon the client. This encompasses cases in family law, debtor’s rights, advanced directives, probate, employment, real estate, consumer and other civil law. Since its inception last June, this agency helped 112 clients in the Bloomington area.

Request/Project

The Pro Bono Project requests \$1,835 of the \$3,324 needed to purchase a server (\$560), memory (\$95), software (\$490) and installation (\$690) in order to replace one computer, upgrade the other, and connect them to each other. With a budget of \$50,000 for an attorney-director, donated office space, donated case management system, 51 law student volunteers, coordination with ILSO and the IU Law School Clinics, the Pro Bono Project is able to provide legal advice to low income in the City. It is in the process of obtaining non-profit status in order to facilitate fund-raising and its other operations.

Criteria

The SCAN 2003 Report stated that almost half of the households with income of less than \$25,000 found the affording needed legal help was a major problem. It also noted that the one agency providing free legal advice at the time (ILSO) estimated that only about 1/3 of the households needing its services were being helped. This investment in computer upgrade and server will allow the Pro Bono Project to use law students and volunteer attorneys to extend services to those other 2/3’s of low income households. With a functional computer system the Pro Bono Project can connect more lawyers to clients, improving individual lives and the community at large.

Other material submitted: Cover letter from ILSO

Cost

Total Project Cost	\$3,324
Amount Requested	
Workstation/server	560
Memory upgrade to donated system	95
Windows XP software for server	185
Windows XP software for reception	110
Microsoft Office basic software	195
Labor	695
Other funds for Project	\$1,489
TOTAL AMOUNT REQUESTED	\$1,835

SSF Funding History

2002 \$20,000 To pay for the salary of an attorney as well as printing and publication expenses related to the new Housing Law Center.

Emergency Shelter – Assistant Director

Mission

Martha’s House, Inc. (MH) is an outgrowth of Shelter, Inc. and has the mission of providing safe shelter while working to end homelessness. It is the only provider of individual emergency shelter and case management services in the county that serves both men and women without regard to their gender, religious beliefs, or reasons for homelessness. Services to clients begin with a bed and blankets, access to showers and laundry facilities, and assistance with the immediate problems they face. Services to longer term clients include help finding employment, opening bank accounts, getting social services, finding a more permanent place to live, and otherwise becoming more self-sufficient. During its first year of operation (2004) it provided 5,276 nights of service to 257 unduplicated individuals. These individuals were between the age of 18-74, mostly white males (but also women) with histories of substance abuse (30%) and mental illness (30%).

Project

MH is requesting \$15,027 to help pay the first three months salary and benefits for an Assistant Director (\$14,658) as well as food (\$60), and bus tickets (\$281.25) for residents. This is a new position proposed in a recent strategic plan and will be charged with developing programs, soliciting grants, and coordinating cases (see attached job description). This \$57,970 program is funded by grants (\$22,360), in-kind donations (\$9,575), and fund raising (\$7,724). Some of the JHSS funds will offset loss of funds from the Perry Township Trustee, but the new position is geared to raise new money through applications for HUD rental assistance and Indiana Neighborhood Assistance Program (NAP) tax credits. The approximate \$340 for food and bus tickets will be used until another grant from Psi Iota Xi arrives in September.

Criteria

The application notes that the SCAN 2003 Report acknowledged the need for expanding the capacity for providing emergency shelter to individuals and families. Approximately 19% of the population live in poverty and have difficulty paying rent. More people earn income above the poverty limits yet need and cannot get help paying rent. This agency is filling the gap created with the demise of Shelter, Inc. and is requesting \$15,000 for operational costs in order to strengthen and expand capacity and make up for lost funding. While many people and organizations have stepped up to help make this agency successful, it still needs support in order to assure success in providing shelter for the homeless.

Other material submitted: Job Description of Assistant Director

Cost

<i>Total Project Cost</i>	\$57,970.21
<i>Amount Requested</i>	
Salaries	14,658.75
Food for residents of HH Food Bank	60.00
Bus tickets for residents	281.25
<i>Other funds for Project</i>	\$42,970.21
(3,307.46 awarded; 22,362 pending grants; 9,575.96 in-kind; 7,724.29 events & community donations)	
TOTAL AMOUNT REQUESTED	\$15,000.00

SSF Funding History

2004 \$17,823 salaries & operational costs for operation of shelter, a new self-sufficiency program & outreach program

Project Self-Reliance -- Purchase of Ramp and Accessories, and Relocate Confidential Document Destruction Program to 318 South Washington.

Mission

Middle Way House (MWH) began in 1981 with a mission of ending violence in the lives of women and children by providing or sponsoring programs and activities that encourage change on the individual and social level. MWH “works to change the environment in which women and children report violence, cope with the trauma of violence, and move on with their lives.” It gives women meaningful alternatives in the form of a place to live, the opportunity to make informed decisions, and a means of earning income and through this wholistic approach has significantly reduced the proportion of women who return to abusive relationships in this community as compared to the nation as a whole. MWH operates two microenterprises – a healthy food catering service and a confidential document destruction (CDD) service – which “are designed to provide living wage employment to formerly battered women making a transition from danger and dependency to safety and self-determination.”

Project

The MWH is requesting \$14,669.15 from the JHSS funds in order to: purchase a portable steel ramp (\$9,417.74), tow bar (\$135.27), pneumatic pump and lift (\$1,298.14); and ship (\$300) and relocate them (\$3,518) to the Coca Cola Building at 318 South Washington Street. The purchase of this equipment and its relocation to South Washington will help MWH proceed with its plans to renovate the building and move its headquarters and most of its operations within a few feet of its residential facility (The Rise). By moving the CDD service to the new location, MWH will be able to apply rent to the new space and reduce insurance costs during the period of renovation. Total costs for the purchase and renovation of the building are approximately \$2 million, which will be sought through grants from the government and private sectors.

Criteria

The application refers to the SCAN/MC and ties this project to the following priorities: achieving personal and family self-sufficiency; service planning; nurturing the next generation; and building healthy communities. It argues that this one-time investment in equipment and relocation costs will: divert over 1,500 of paper from the landfill; offer critical assistance in the relocation of much of the agency’s operations; expand employment opportunities for its clients; and help renovate a downtown eyesore. Each of the above will offer broad and long-lasting benefits for the community.

Other material submitted: Quotes for equipment

Cost

Total Project Cost	\$14,669.15
Amount Requested	
Items: Beacon Steel yard Ramp	9,417.74
Beacon tow Bar Loops	135.27
Beacon Pneumatic Tire & Hand Pump Lift	1,298.14
Shipping & Handling	300
Subtotal	11,151.15
Relocation Set-Up Fees	
Electrical/Baler	900
SBC	418
Cinergy	765
Vectren	1,117
Bloomington Utilities	18
Insight Communications/Computers	300
Subtotal	3,518
Other funds for Project	
None at present; working on securing in-kind donations	
TOTAL AMOUNT REQUESTED	\$14,669.15

SSF Funding History

2004	\$7,500	portion of salary & benefits for a Housing Specialist to develop a cooperative housing program & facility for low-income women.
2003	\$4,100	purchase thermal carriers; pots, pans, food trays & dishwasher proof dishes & flatware
2001	\$23,885	pilot childcare nutrition program/enterprise paying salaries of cook
2000	\$3,210	Buy industrial grade document shredder for CDDP
2000	\$2,426	buy & install security devices for two facilities
2000	\$10,000	contract add'n to shelter
1996	\$17,350	help pay for childcare facility
1994	\$35,000	women's & children's transitional facility

Emergency Services Program

Mission

Monroe County United Ministries (MCUM) “is a nurturing organization serving working families and those in distress by assisting with emergency needs and subsidized childcare. (It) provide(s) quality education and a safe place for children, basic needs assistance for the poor and community service opportunities.” The Emergency Services Program includes: one of the largest Food Pantries in the county (and provides a 5-day food supply to each member of a needy household); a Cleaning Closet that dispenses cleaning and hygiene supplies (which cannot be bought with food stamps); rent and utility assistance program funded through FEMA; and, a caseworker to assure the effective use of these resources. Last year, in concert with its pantry and the Opportunity House, it handled 1,887 requests from families for assistance (comprising of approximately 6,800 individuals) and provided the equivalent of 47,600 meals, 1,400 pieces of clothing and household items from Opportunity House, 2,800 items of cleaning and hygiene, and rent or utility assistance to 87 families.

Project

MCUM is requesting \$31,669 from JHSS funds in order to pay the salary (\$26,523) and other personnel expenses (\$5,146) for its only Emergency Services caseworker. This request would help the \$102,543 Emergency Services Program with bridge funding due to a loss of CDBG funds (because of change in procedures which limits each agency to one application) as well as extensive funding cuts and increasing costs associated with its Childcare program. It needs short-term assistance in order to implement a plan to raise funds from churches, individuals, and foundations.

Criteria

The application ties its programs to the following priorities and recommendations in the SCAN 2003 Report: providing food (through a convenient pantry), clothing, rent and utility assistance to households experiencing hunger or homelessness due to one or more triggering event (like loss of a job, lack of insurance, or domestic violence). This \$31,669 request for bridge funding will help cover the loss of funds and rising costs for its two programs while it implements a long term plan to raise more money. The application says that this investment in Emergency Services personnel will lead to broad and long lasting benefits by mitigating household crises and keeping families fed, housed, and together until they can get back on their feet.

Cost

Total Project Cost	\$102,543
Amount Requested	
Caseworker Salary for 2005	\$26,523
Additional Personnel Expenses	5,146
Other funds for Project	\$70,874
TOTAL AMOUNT REQUESTED	\$31,669

SSF Funding History

2004	\$15,000	to subsidize child care services fro low-income City residents
2003	\$20,000	to subsidize child care services fro low-income City residents
2001	\$32,884	pay rent & utilities for city residents at risk of being dislocated
1999	\$11,850	equipment for food area
1997	\$51,000	to add on to and renovate childcare facility
1998	\$9,925	renovate existing building to meet new building code

New Leaf

Mission

New Leaf (NL) is an outgrowth of the Citizens for Effective Justice (CEJ) which began in 2003 in response to the use of tazers in the death of James Borden in the Monroe County Jail. While CEJ has advocated for reforms (establishing a Crisis Intervention Team) and attempted to educate the public on related issues, New Leaf has focused on developing “a comprehensive approach to providing for the needs of inmates and their families during and after incarceration” with the goal of “reduc(ing) recidivism by fostering responsible behavior, self-determination and successful reentry into the community.” Last month, it began a new substance abuse treatment program within the Monroe County Jail known as Life Effective Treatment (LET), which is modeled after a successful 35-year program in the Marion County Jail.

Project

NL is requesting \$10,000 from the JHSSF program to fund a qualified professional (\$9,000) for about 10 hours per week and the ancillary costs for a phone (\$300), supplies (\$200), printing and postage (\$350) and transportation (\$150). This qualified professional would “provide organizational support, leadership, coordination of programs, and public relations.” In particular, this position would help the LET program take root in the jail, reintroduce the Volunteers in Tutoring Adult Learners (VITAL) back into the jail, and to expand services to inmates and their families after leaving jail through new Cross Roads and parenting programs. The total program costs would be about \$23,451 and include the volunteer time for the volunteers in jail (approximately 16 hours per week) and outside of jail (approximately 4.5 hours per week).

Criteria

The application ties its activities to three SCAN Report priorities: providing addictions treatment in jail in order to reduce recidivism; providing support groups and free counseling for anger management and other family related issues; and the finding of advocates to work with clients who are incarcerated. This \$10,000, one-time investment in salary and operational costs for this pilot project will be leveraged by another \$13,000 in volunteer and other in-kind donations and is intended to expand the program. Working with offenders in jail and with their families after release has been found to be a good strategy for reducing recidivism and fostering a stable household.

Other material submitted: Letters of support from a Shalom Links Volunteer (and Emeritus Professor), Shalom Volunteer Resource Coordinator; Director of Volunteers in Tutoring Adult Learners (VITAL), and Sheriff Sharp.

Cost

Total Project Cost	\$23,451
Amount Requested	
Personnel @ \$750/month	9,000
Transportation	150
Office Supplies	200
Printing & Postage	350
Phone	300
Other funds for Project	
(from: Public Welfare Foundation, Monroe Co. CARES, Sparkplug Ftdn., After-Prison Initiative)	\$13,451
TOTAL AMOUNT REQUESTED	\$10,000

SSF Funding History -- None

Accessible Transportation for Community Access

Mission

Option’s mission is to partner with people with disabilities and their communities to bring about self-directed and fulfilled lives. Since 2001 it has received special accreditation (through CARF) for its community participation services which have helped 40 clients live, work, and participate in the larger community.

Project

Options is requesting \$9,500 in JHSS funds to purchase (\$7,500) and modify (\$2,500) a wheel chair accessible van to provide more “tailor-made regularly scheduled activities that focus on training and daily living skills away from their homes.” Options would still arrange for public transportation, which has increased its services to persons with disabilities over the years with BT Access, but then rely on this modified van when the expense or scheduling make it a barrier to participation in the community. Options currently serves 16 people who use wheel chairs and foresees at least 10 of them being transported in the newly acquired van. Services they provide would be reimbursed in the amount of \$44,000 through Medicaid or federal grants.

Criteria

The application refers to a number of cites in the SCAN 2003 Report acknowledging the need for more and better transportation for persons with disabilities. There are 15,000 people with disabilities in the area (per US Census 2000) and 4% of them (or 600) find access to transportation to be a major problem (per SCAN). The application also notes the need for overcoming transportation barriers for the sake of young persons with disabilities who may miss opportunities for developing social skills and self-esteem. This one-time investment of \$9,500 will generate \$44,000 in revenues and serve an immediate population of 10 people and more as the program becomes known, particularly to residents of nursing homes. Adding a wheel chair van to their choice of transportation will give these individuals more freedom and thereby improve the quality of their lives.

Other material submitted: Quote & 7 pictures of proposed accessible van

Cost

Total Project Cost	\$9,500
Amount Requested	
Ford Handicap Accessible Van	7,500
Modifications	2,000

Other funds for Project

TOTAL AMOUNT REQUESTED	\$9,500
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SSF Funding History

2003	\$1,725	Pay for materials for its resource library & speaker fees related to the Family Partnership
2002	\$5,000	purchase materials for a program btwn Options & CBH to address persons with dual diagnosis
2001	\$4,966	purchase CPR training equipment to train staff
2000	\$5,000	buy materials, computer, furniture for resource library for persons with disabilities
1998	\$3,000	repair 1991 club wagon for client purpose
1997	\$13,500	upgrade phone & voicemail system

PALS At-Risk Youth Riding/Leadership Camp

Mission

People and Animal Learning Services (PALS) is dedicated to providing high-quality, safe, educational, fun and therapeutic animal assisted activities such as therapeutic horseback riding, hippotherapy, animal care and pet encounter therapy to children and adults with physical, learning, cognitive or emotional disabilities. It was established in 2000 and is accredited as an operating center by the North American Riding for Handicapped Association (NARHA). Last summer it started a four-week summer program for at-risk youth that used literacy to enhance the teaching of riding and horse care skills. (See enclosed H-T article) It was funded through the National Youth Sports Camp, which was discontinued this year.

Project

PALS is requesting \$3,300 to provide scholarships for 10 at-risk 12-15 year-old girls from Girls, Inc, to attend a summer youth riding and leadership program (\$30 per week x 9 weeks x 10 girls = \$2,700) and to pay for a digital copier (\$600) to copy reading and learning materials for participants. This one-time request would provide bridge funding and expand the summer camp from four to nine weeks after loss of the sports camp last year, and give 10 at-risk girls an opportunity to have fun, improve self-esteem, gain group skills they would not otherwise experience. PALS has the support of Girls, Inc, which will transport the girls to the facility on That Road (see letter from its Executive Director). It will use 200 hours of volunteer hours to support the program, seek grants through various foundations, and otherwise garner support as a member agency of the local United Way. The application notes that approximately 89% of the participants at Girls, Inc. are city residents.

Criteria

The application cites passages from the SCAN 2003 Report for the importance of recreational opportunities for at-risk youth and the need to remove barriers like transportation, working parents, and fees that prevent them from enjoying these activities. This one-time request for \$3,300 in bridge-funding to continue and expand the program in its second summer will be leveraged by contributions of volunteers, Girls, Inc., and other funds. The program promises to teach positive life choices, leadership skills, the benefits setting and achieving goals which offer an opportunity of changing the lives of these girls and others who partake of the services in the future.

Other material submitted: Letter of support from the Executive Director of Girls, Inc., H-T article, and brochure.

Cost

Total Project Cost	\$8,580
Amount Requested	
At-risk youth riding/leadership program for 10 Girls Inc. participants for 9 weeks (\$30/participant x 9 weeks)	2,700
Canon’s ImageClass D860 Personal Digital Copier	600
Other funds for Project (from: Bay & Paul Foundations; transport provided by Girls, Inc.)	\$5,280
TOTAL AMOUNT REQUESTED	\$3,300

SSF Funding History

2003 \$3,400 to purchase two hydraulic mounts for horse-riding program

Bloomington Health Center Security Camera Project

Mission

The mission of Planned Parenthood of Indiana, Inc, (PPIN) is to protect, provide, promote reproductive health. Founded in Indiana in 1932 and established in Monroe County in 1964, PPIN provides quality, affordable, reproductive health care to women and men in Monroe County and the surrounding areas. The local clinic provides comprehensive health care including: breast exams, Pap smears, mid-life services, the testing and treatment of sexually transmitted infections, colposcopy and cryotherapy, pregnancy testing, abortion, and family planning services and supplies. Last year it served about 7,150 patients. Those patients were predominantly female (95%) and of low income (69%) or moderately low income (another 10%). Most had no or inadequate health insurance. It is staffed by about a dozen employees.

Project

PPIN is requesting \$3,000 of the \$10,360 needed to improve their security system with the purchase of cameras (\$5,172), a DVD recorder (\$3,528), 2 monitors (\$496), and accessory equipment (\$1,165). This request is due to three incidents of vandalism (one involving a small fire) in the last month and a half, which are probably related to the controversial nature of one of its services (abortion). PPIN contacted the local police, FBI and ATF as result of these recent incidents, hired a security guard, and consulted with a security firm (BankSolutions) about other measures to take in order to protect the clients, staff, and building. This proposal is the mid-priced of three alternatives recommended by that firm.

Criteria

Their applications indicates that “PPIN provides essential, long lasting health and educational services to women, men and youth in Monroe County. These services are particularly important to low to moderate income individuals. This request represents a one-time investment which is critical to enhance the security of the health center to continue to provide a safe environment for patients and staff. PPIN also feels strongly that the perpetrator(s) responsible for these serious crimes should be apprehended and a security camera system will assist with this, should there be further occurrences.”

Other material submitted: Report from security firm; alternatives and estimates

Cost

Total Project Cost	\$10,000
Amount Requested	
1 digital video recorder w/ network interface	3,528
4 Bosch cameras & assoc. lenses & equip.	2,430
4 mounting brackets	216
3 GE PIR cameras & assoc. equip.	446
1 GE Cyber Dome camera	2,295
2 Altronix power supply	122
2 monitors	496
Cable & installation	827
Other funds for Project	\$7,360
via Planned Parenthood of Indiana	
TOTAL AMOUNT REQUESTED	\$3,000

SSF Funding History

2004	2,923	to purchase 6 sets of cervical biopsy equipment for diagnosis & treatment of abnormal cervical conditions
2003	\$3,600	purchase 4 computers for 421 south college facility
2001	\$1,394	purchase equipment to test for anemia
1999	\$5,000	exam table for disabled

New Location Renovation

Mission

Rhino’s mission is to provide entertainment and engagement for community youth in a safe, alcohol, tobacco and other drug-free environment. A division of Harmony School, Rhino’s has offered innovative youth programming for thirteen years. Youth play an active part in programming that ranges from media programs in the crucial after-school hours to weekend entertainment. After-school programs include radio, video, journalism, and art for over 200 youth. Weekend shows attract over 1,000 area youth a month. Rhino’s serves more youth than any other youth program besides the public school system.

Project

Rhino’s requests \$41,190 to renovate its new space. Its overwhelming success has caused Rhino’s to run out of space. Rhino’s 2 full-time staff and the 6 part-time Parks and Recreation staff and youth all share one cramped office. The media programs all share one room no bigger than a closet. Weekend concerts are frequently sold out, with youth lined up outside the door in the hope of getting inside once someone leaves. The new space is located at 329 S. Walnut and would triple Rhino’s capacity. The new space would: enable Rhino’s to have its own studio, provide office & storage space; and potentially raise weekend capacity to 600 – ensuring that no one would have to stand outside in the elements to get into the club. The \$41,190 requested from JHSSF would help bring the bathrooms up to ADA code (\$12,900), bring the heating and cooling system up to code based on the building’s occupancy (\$10,000) and add another set of double crash doors for safety per the occupancy code (\$3,900). The funding would also allow drywall to be hung in the program space and the bathrooms (\$4,400) and would greatly improve the lighting (\$9,900). Lighting has been a chronic complaint of youth – lighting is inadequate during shows and also in the afternoon for art and gatherings. Added lighting would not only improve the ambiance at the club, but would provide an opportunity for youth to learn stagecraft and computer skills designing and operating the new system.

Criteria

The youth served by Rhino’s are typically no served by “traditional” youth programming and are often those who are alienated from the community and most at risk for poor life choices. Bi-annual surveys indicate that 54% of these youth come from low to moderately-low income homes. SCAN makes it clear that “there is a shortage of affordable after-school activities and tutoring between the hours of 3 and 6 pm” and identifies a need to “provide more positive adult supervision and mentoring/role modeling as well as more opportunities and activities in the arts and business.” In providing after-school and weekend activities, Rhino’s directly addresses this need. The long-lasting benefits of such services are apparent: as stated by Rhino’s, “in the years that Rhinos has been in operation, juvenile crime, and teen drug and alcohol abuse have decline locally.”

Rhino’s has already leveraged support from the lighting contractor for design, installation, and instruction. This request will enable Rhino’s to leverage other community funding sources, especially a “set aside fund” request from the United Way that also seeks to leverage funds and from the Community Foundation. It would also “jump start” an encompassing community-wide fund raising campaign by the Rhino’s Advisory Board and youth. The Mayor supports the renovation and his Office of Economic Development has contributed \$25,000 as has the Urban Enterprise Zone Board (UEZB) to the possible purchase of the building. In addition, the UEZB will be granting \$50,000 to upgrade the façade upon purchase. Absent purchase of the building, Rhino’s will still need to move into the larger space and such space requires this renovation to make it functional. The CDBG Physical Improvement Committee allocated \$21,000 to the renovation project but the allocation was denied by HUD due to a technicality based on the percentage us of the space.

Other material submitted: 4 estimates

Cost

<i>Total Project Cost</i>	\$80,000
<i>Amount Requested</i>	
Bathrooms	12,900
Heating & Cooling	10,000
Door Placement	3,900
Drywall	4,400
Lighting	9,990
<i>Other funds for Project</i>	\$39,013
TOTAL AMOUNT REQUESTED	\$41,190

SSF Funding History

2004	\$5,000	To purchase 4 portable 250 GB hard drives, a multi-media PC with monitor, and other equipment
2002	\$8,264	To purchase audio and video editing equipment for after-school programming.
2000	\$2,000	To construct a radio studio at center
1998	\$10,900	Operate Graffiti Clean-Up; salaries, operating costs
1994	\$5,000	Larger facility

Shalom Center Expansion – Installation of Vertical Lift at 110 S. Washington Street

Mission

Shalom is a daytime respite and resource center for residents of Bloomington experiencing poverty – hunger, homelessness, lack of access to health care and basic life necessities. Its principal purpose is to serve as a front door to the larger community and institutions which can help those in need. Shalom employs a low-barrier outreach model. Nationally recognized, the model includes the delivery of a continuum of onsite social services by area agencies, the provision of basic life supports and the utilization of an asset-based, client-centered approach to empowerment. Shalom’s overriding goal is to maximize opportunities for all people to develop their assets and talents to the fullest extent possible, and to take responsibility for their own lives. Shalom is Monroe County’s primary hunger-relief provider of breakfast and lunch. Between 16 and 20 social service providers visit and deliver services at the Center on a regular basis.

Project

Shalom requests \$16,670 to install a Graventa Genesis Public Building EN-144 vertical life as part of the Center’s expansion to the lower level of 110 S. Washington Street. Since the Center’s creation in 2000, it has experienced rapid growth and tandem increased demand for its services. More than 200 men, women and children visit the Center daily for meals, job counseling, and to meet with visiting social service agencies. Shalom is currently located in the lower level of the First United Methodist Church at 219 E. Fourth Street. However, this space does not allow Shalom to provide adequate office space for staff and community agencies to meet with people requesting services. Shalom’s growing employment program, Job Links, is forced to work in the dining room/day room for lack of space. During meals, many Shalom Center guests sit on the floor or stand due to the lack of seating.

110 S. Washington is located across the street from Shalom’s current location. Jim Regester of RE/MAX has offered the lower level of the property to Shalom rent-free for five years. This offer provides an opportunity for Shalom to expand. However, Shalom must resolve two issues: a zoning variance and modifying access to the back entrance and lower level of the property as well as some remodeling and refurbishing of the space. Shalom has petitioned the BZA for a use variance and is confident the zoning issue can be resolved. The City’s Planning Department has recommended that the BZA approve the variance. However, Shalom will not be able to utilize the space without the installation of the lift and the modification of the entrance.

Note that in addition to expanding to 110 S. Washington Street, Shalom plans to retain its current space at First United. The church space will be devoted entirely to the Center’s feeding programs, including breakfast lunch, food pantry and job training in the food service industry. The 110 S. Washington site will be used to house all social service programs, a computer lab and staff offices.

Criteria

Shalom cites the United Way’s 2003 Community Services Needs Assessment Report that 25% of Monroe County residents live in poverty or serious economic risk. Shalom serves the community’s most vulnerable experiencing homelessness and hunger.

The estimated cost of expansion the 110 S. Washington site is \$60,000. Shalom asks for \$16,670 -- 27% of this cost. Shalom has leveraged in-kind and cash contributions to fund the balance of the project. Specifically, they have leveraged donations for general construction modifications, legal, architectural and engineering services, information technology consulting, permitting and State submittal fees, and other “soft” costs.

The project will provide broad and long-lasting benefits to the community by allowing Shalom to better meet the hunger, job training and social service needs of the community.

Other material submitted: Letter of intent from Jim Regester; signed estimate from Hamilton’s Accessibility Services, Inc.; letter from City of Bloomington Planning Department recommending approval of Shalom’s use variance petition

Cost

<i>Total Project Cost</i>	\$60,000
<i>Amount Requested</i>	
Garaventa Genesis EN-144 Public Building Vertical Lift	16,670
<i>Other funds for Project</i>	43,330
TOTAL AMOUNT REQUESTED	\$16,670

SSF Funding History

2004	\$5,500	part-time Food Service Coordinator to expand breakfast and lunch programs and to train clients
2003	\$1,900	pay for 6 phone sets & install 3 new phone lines at 219 E. 4th Street

Mission (SCCAP) “We exist to provide opportunities for low-income citizens to move toward personal and economic independence.”

(SCCAP Head Start) “[To provide] quality, comprehensive child development and family services for Monroe county families. The partnerships we build will celebrate the unique qualities of our staff and families while cooperatively addressing the changing needs of the community in which we live.” Head Start (HS) has operated on both national and local levels for forty years. During that time, Monroe County’s HS program has nearly trippedled in the number of children it serves and has increased its center-based hours of service by 300%. Funded to serve 235 children and their families each year, the Monroe County HS actually serves about 350 children and their families. Children in HS range in age from three years old to kindergarten-age. Twenty percent of Monroe County HS children have diagnosed disabilities. HS provides additional behavioral and mental health services to another ten percent who are experiencing difficulties but have no clear diagnosis. Almost half of HS children are enrolled in full day/full year programming.

Project

HS has recently lost some “donated”/shared space in which to conduct their programming. They have secured new space at Summit Elementary, Ellettsville Early Childhood Center and Templeton Elementary, but have lost some of the furnishings and classroom cognitive material that came with the old space. HS requests \$11,115.27 to replace those furnishings and to outfit both a preschool classroom and a portable infant/toddler classroom. Once equipped with furniture and classroom material, HS will be working in these three locations in new ways, including: a six-hour/day program in Summit Elementary; adding a second session half-day program at Ellettsville Early Childhood Center that will dually serve HS and Richland-Beanblossom’s Special Education preschoolers; and by creating a unique center/home-based program to serve the ESL learning families engaged in the well-respected FLAME program at Templeton.

As part of these partnerships, HS and MCCSC have applied for the national family literacy Even Start program in Monroe County. The grant is anticipated to be between \$100,000 and \$200,000. HS will use these three new equipped classrooms to also serve children in the Even Start programming. This means that children whose parents are receiving literacy training, will receive both HS and Even Start curricular instruction. This will double the use of the classrooms. In the event the Even Start program is not funded, HS will still use the equipped rooms for regular, Head-Start programming.

Currently the ESL FLAME program provides care for birth through school-aged children in one room. This is the space HS intends to use for HS programming. Therefore, part of HS’s request is for mobile infant/toddler care center that would provide infants and toddlers with a safe and developmentally-appropriate space.

Criteria

HS programming addresses three needs identified in the SCAN report: educational attainment, overcoming poverty & joblessness, and vulnerable populations, especially pre-school children. SCCAP points out that nearly a quarter of households in Monroe County face these challenges. As stated in SCAN, “[a]ddressing these needs area is critical to achieving a higher quality of life for our community and will require an intentional, respectful and coordinated effort on the part of all sectors – business, government and nonprofit... ” With 90% of its clients below or near poverty level, HS aims to provide education and childcare that allows parents the opportunity to engage in literacy training and job search.

Funding for this equipment would be a one-time investment to outfit these classrooms with materials. HS has leveraged other funding by partnering with schools for classroom space and partnering with MCCSC to obtain Even Start funding. received in-kind donations from three schools.

Funding for furniture and educational materials in HS’s three new classrooms will allow HS to maintain and expand its services while providing families with an early introduction to the school system and its personnel.

Cost

<i>Total Project Cost</i>		\$1,829,751 (HS)
<i>Amount Requested</i>		
Furniture & cognitive materials for 1 classroom		
Furniture (cubbies, cots, tables, chairs, etc.)		\$3,292.68
Cognitive materials (easels, instruments, blocks, puppets, etc.)		\$4,503.32
	<i>Subtotal</i>	\$7,796
Infant/Toddler care center		
(climbers, mats, cribs, dolls, books, etc.)		\$3,319
<i>Other funds for Project</i>		\$1,818,365.80
TOTAL AMOUNT REQUESTED		\$11,115.27

SSF Funding History

2003	\$6,292	pay for the development of computer software
2002	\$5,000	to establish a revolving loan program for auto repairs of clients

Functional Family Therapy – Phase I Clinical Training

Mission

“To improve our customer’s quality of life by providing demonstrably effective, efficient, and responsive healthcare.”

Project

This agency seeks \$16,000 in seed money for Phase I Clinical Training of a three-phase Functional Family Therapy Implementation & Certification program (FFT) for at-risk and delinquent youth and their families. FFT is an empirically-ground, replicated and “highly successful” family intervention program for dysfunctional youth. FFT has been applied to a wide range of problem youth and their families in various multi-ethnic, multicultural contexts. Target populations range from at-risk pre-adolescents to youth with very serious problems such as conduct disorder, violent acting-out, and substance abuse. At \$31,900, Phase I Clinical Training is the most expensive and intensive of all the phases of FFT. During this one-year phase, a team of eight therapists will be trained with the objective of fostering strong clinical adherence and high competence to the FFT treatment model.

Criteria

SCAN documents the need for effective prevention and intervention strategies: “Law enforcement and probation officers would like to see more early intervention for troubled families...Education and intervention are needed to break the cycle of dysfunctional families.” FFT provides “proven effective and cost efficient treatment and prevention for at-risk youth and their families.”

Jack Hopkins money will allow SCCMHC to leverage funds from three other identified funding sources by showing community support of FFT. SCCMHC has recruited a professor of counseling and educational psychology to act as the site certification trainer. The trainer is local, which SCCMHC points out, saves the agency travel and accommodation expenses usually borne by an agency site going through FFT certification. The costs for Phases II & III are significantly lower (\$12,00 & \$5,000 respectively) than that of Phase I and can be offset by client revenues. The Center for Behavioral Health will cover the cost of Phase II and III.

The U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention endorses FFT. The Department points out that while a number of communities are employing punitive approaches to juvenile crime, research indicates that such approaches are both costly and ineffective. Juvenile offenders removed from their families and communities eventually return, and unless their underlying behavioral problems have been treated effectively, these problems are likely to contribute to further delinquency. SCCMH points to data from numerous outcome studies suggesting that FFT can: prevent the onset of delinquency, reduce recidivism between 25% and 60%, and reduce treatment costs.

Other material submitted: Phase 1 FFT Site Certification Training Activities and Services ; Office of Juvenile Justice Bulletin article on Functional Family Therapy (2000).

Cost

Total Project Cost	\$31,900
Amount Requested	
Functional Family Therapy/Phase I	29,500
FFT Clinical Assessment License Fee (one-time fee for Team of 8 Therapists @ 300 per license)	2,400
Other funds for Project (Community Fdtn.; Pullman Fdtn.; Webb Fdtn.)	\$15,900
TOTAL AMOUNT REQUESTED	\$16,000

SSF Funding History

2002	\$3,952	To purchase equipment and fund 4 programs serving children and their parents
2001	\$1,639	To purchase counseling software for children
2000	\$7,000	Floor covering for facility

St. Vincent DePaul Furniture Distribution & Resale Center

Mission

The St. Vincent DePaul Society (SVDP) is an international faith-based volunteer organization that offers person-to-person service to those in need. While the organization is religious in origin, SVDP’s service is given without regard to the recipients, race, color, creed or opinion. Religious instruction is neither a requirement nor a component of SVDP’s services.

Locally, SVDP works as a referral service linking the needy with community resources, as a place for low-income residents to obtain donated appliances and furniture, and a financial resource of last resort for the community’s most needy. SVDP attempts with meet with each client individually to assess the client’s needs. The organization strives to meet clients one-on-one in the client’s home to make an on-site assessment of the household’s most critical needs. Since its inception in 1993, SVDP has grown from a handful of volunteers serving 21 families to over 50 volunteers, including those from Bloomington’s three Catholic parishes, as well as St Thomas Lutheran and Bethel A.M.E. Church. In 2004, SVDP made over 3000 referrals, distributed approximately 1500 pieces of donated furniture to more than 500 households, and provided over \$66,000 in financial aid to more than 540 low-income households.

Project

SVDP requests \$29,000 to assist SVDP with the startup costs and operation of a Bloomington SVDP Furniture Distribution and Resale Store to be located adjacent to the Bloomington Housing Authority’s Crestmont division. This money would be used for the initial six months of lease payments, a manager’s salary, utilities and advertising.

There are 450 SVDP resale stores operating in the U.S. and 11 in Indiana. The Bloomington SVDP store would model itself on comparator stores’ successes. Namely, the Bloomington Store would accept donated furniture, sell high-value items and use the profits to meet critical or basic needs of Bloomington’s poorest residents. The store would employ a voucher system whereby low-income families could acquire furniture and appliances free. High-demand items like new beds and dressers may be purchased with store profits and distributed without charge to low-income families. After seeking the advice from other SVDP stores, the Bloomington initiative has concluded that hiring a full-time manager with retail experience and doing an advertising campaign are necessary expenditures for the success of the store.

SVDP Bloomington has located a site adjacent to the BHA Crestmont housing division. This site is a 4500 square foot open span building that is part of a larger office and warehouse complex. The location has the advantage of being convenient to those in need and being accessible to those who wish to donate or purchase furniture. Profits from the Store would be used to provide more financial to area poor.

Criteria

SCAN identifies rent, utilities, and car repair as top challenges for low-income families. Over 75% of SVDP’s assistance is dedicated to these needs, while 25% is devoted to meeting other basic needs such as prescription medicines, dental emergencies, emergency lodging, and food and gas cards. SVDP is called upon by agencies such as the Township Trustees, Middle Way House, Amethyst House, Bloomington Housing Authority and United Ministries to help people in need, frequently because the referring agency is unable to assist the needy person because of agency guidelines, government mandate or lack of funds. Such referrals frequently involve assistance with rent deposits, utility deposits and reconnection fees.

Funding the start-up of the store will be a one-time investment that will be leveraged by \$17,300 in donated matching funds, volunteer time and labor, donated furniture, and free advertisement that has been promised by local radio stations. SVDP’s overhead is under 3% and over 80% of the aid stays within the City of Bloomington. Another 6% is dedicated to helping the City’s homeless primarily through contact made with SVDP volunteers at the Shalom Center.

Based on the success of other SVDP stores, such as those in Jasper and Logansport, SVDP anticipates that the store will return over \$50,000 in the form of direct aid to the community in the first year of operation, and much more in the years to follow. Such return would augment – not replace – the financial assistance SVDP currently provides. Funding for the start-up will dramatically increase SVDP’s ability to help the community help some of its most vulnerable residents, raising the quality of life for all.

Cost

<i>Total Project Cost</i>	\$49,300
<i>Amount Requested</i>	
Manager’s Salary @ 6 mos.	12,500
Building Lease @ 6 mos.	6,000
Utilities @ 6 mos.	4,500
Insurance	3,000
Advertising	2,000
Office Equipment	1,000
<i>Other funds for Project</i>	\$20,300

TOTAL AMOUNT REQUESTED	\$29,000
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Career Advancement Services

Mission

Stone Belt provides education and support for people with disabilities. It also works with families of young children with and without disabilities to foster maximum growth and development. Stone Belt provides residential, employment, manufacturing, life skills training, parent and child development and psychological services to help people actively participate in the community. As stated in its application, Stone Belt “believe[s] in the uniqueness, worth and right to self-determination of every individual. Therefore it is our mission, in partnership with the community, to prepare, empower and support people with developmental disabilities.” The oldest and largest agency of its kind, Stone Belt serves more than 1,000 people annually.

Project

Stone Belt is developing a new program called Career Advancement Services (CAS) which will help participants with disabilities explore work concepts and learn job-specific skills, including training in food service, housekeeping, grocery, retail, clerical and laundry services. CAS is modeled as an Ivy-Tech type of curriculum and will include classroom and hands-on learning. Participants will be assessed to determine their vocational strengths, needs and preferences. The program will provide opportunities for advanced training in an effort to increase the value of participants to potential employers and to shorten the time needed for on-the-job training. 56 City residents would benefit from this program. Stone Belt seeks \$8,300 to: help pay for a licensed special education teacher to develop the CAS curriculum; purchase two computers used for job training; and purchase non-consumable supplies, such as software and low reading level education materials.

Criteria

SCAN identifies employment and workforce development as challenges to the community. One of the barriers documented by SCAN is that “some employers are not willing to devote significant time and money to cultivating potential employees who present challenges prior to or upon entry into the workforce. There are enough other potential employees who do not present these challenges and individual employers have little incentive to invest resources in building a workforce.”

Stone Belt is developing CAS as a core service and has funding available for its on-going service through sources such as Title XX, Medicaid and contracts with residential providers. What is seeks through JHSSF is one-time funding to help launch the program by hiring a specialist to develop the program and to train para-professional instructors.

Currently, a service similar to CAS is not available in the community. CAS will provide intensive service for up to 40 hours/week and will be geared to the cognitive and physical needs of the participants. Stone Belt will coordinate the program with other workforce development activities in Monroe County and will convene an advisory group composed o representatives from Workforce Development, Ivy Tech and a local employment agency. By such coordination, Stone Belt intends to provide a comprehensive approach to workforce development that avoids duplication of services. The program will shorten the training time for employers while providing them with trained, competent and dependable employees. The program is also expected to reduce the need for on-on-one Vocational Rehabilitation Services.

Other material submitted:

Cost

<i>Total Project Cost</i>	\$29,900
<i>Amount Requested</i>	
CAS Curriculum specialist, 360 hours @\$14.40/hour	5184
Fringe	1296
2 computers for vocational training @ 660/ea.	1320
Durable supplies for vocational instruction	500
<i>Other funds for Project – Matching Funds</i>	
CAS instructors (3 full-timex12 wks x\$12 av/hr; fringe @25%)	\$21,600
TOTAL AMOUNT REQUESTED	\$8,300

SSF Funding History

2000	\$11,500	equipment & software for "compu-play" facility
1999	\$4,000	industrial sewing machines
1997	\$15,000	primary network server for computer system

Safety Fencing for Pre-Schoolers at The Children’s Village

Mission

The Villages is a multi-State provider of child and family services offering a full continuum of care, including Healthy Families, Kinship Care, Early Childhood Education, Childcare, Adoption, Therapeutic Foster Care, independent and Transitional Living, and Behavioral Health Services. The mission of The Children’s Village is to provide high quality child care, education and early childhood development programs. As offered in its application, the Villages, “champions every child’s righ[t] to a safe permanent, nurturing home [and] is committed to strengthening all families and embraces the dignity and diversity of every child, youth and family.” The Children’s Village is located at 2431 N. Smith Pike and provides child care Monday-Friday, 6:00am-6:00 pm for children ages 6 weeks old to six years old. All childcare providers are required to hold a Child Development Associate degree. While licensed for 171 students, the Children’s Village currently limits enrollment to 150 students in the interest of providing quality care.

Project

When the weather is good, a good bit of care and instruction is conducted outside. However, State regulations limit the number of children who can be on the playground at once. Therefore, the staff at the Children’s Village turn to a space under a mature apple tree near Smith Pike. Over time, the tree has become a key instructional focus: teachers frequently conduct lessons under the tree and use the tree to illustrate seasonal change and to help children understand the behavior of local wildlife, like the birds and squirrels that nest there. However, the tree is located close to the busy corridor of Smith Pike, and is separated by the road by only a bit of grass and a sidewalk. As the children are curious about cars and passersby, the staff suggests that it would be prudent to build a U-shaped fence around the tree so children are provided more protection while exploring the tree and its environs. This would allow the staff to continue to use the tree as a teaching tool without turning the space into an “official playground.”

Criteria

This request maps on to the SCAN-documented need of finding reliable, quality, affordable child care. The proposed project is a request for one-time funding of \$2,333.76 for the materials to build the fence. The Villages would leverage \$2,500 in other donors’ funds to pay for the installation. The broad and long-lasting benefits of this initiative include providing families with quality, affordable childcare that offers a safe and engaging play/learning environment.

Other material submitted: diagram of proposed fence and surround area, estimate for materials

Cost

Total Project Cost	\$4,833.76
Amount Requested	
Fence & materials	\$2,333.76
Other funds for Project	
Installation fee	\$2,500
TOTAL AMOUNT REQUESTED	\$2,333.76

SSF Funding History -- None

Friday Zone Challenge Outreach

Mission

WTIU is a local public television station whose mission is “to bring the world to the communities we serve, to examine what those communities have in common, and to inspire, enlighten and entertain all individuals.” *The Friday Zone* is a weekly series aimed at children 6-11 years old. The series encourages viewers to investigate the world around them, thereby expanding their view of the world. It does this by introducing viewers to guests whose passions include: art, culture, sports, health, social studies and science.

Project

The Friday Zone Challenge gives children the opportunity to expand their views by matching a child in the community with an invited guest known as the “Friday Zone Pro.” The Pro offers advice, guidance and assistance as children carry out a new challenge. Past challenges have included: the challenge to create a community newspaper where an expert from the Herald Times was the invited guest/pro; 2 children challenged to learn water coloring painting where a professional water color artist was the Pro; a child was challenged to learn about finances by opening her own savings account where an expert from Monroe Bank was the Pro. Viewers at home are “challenged” by given instructions on how they can also experience these new activities. Additional information is provided on WTIU’s website. Challenges are intended to be accessible and affordable. *The Friday Zone Challenge Outreach* expands the Challenge program by offering free workshops for children once a month for nine months of the year. Each workshop will focus on a challenge presented in the television series and will introduce children to a professional in the area of challenge, who will provide hands-on instruction. Outreach events will take place at locations throughout the City, such as libraries, parks, community centers, etc. Most venues are designed for an intimate setting of 50-80 children. Workshops will begin September 2005. Funding will be used to buy materials and to provide instructors.

Criteria

Both the SCAN report and the CAPE project identify the need for affordable programs for children in the Monroe County area. The workshops offered by the Outreach program are free to all area children, irregardless of social class. And the “challenges” highlighted in the workshops – such as repairing a bike, planting a garden or building a clubhouse – are affordable and accessible to all children. WTIU seeks \$12,375 in seed money to launch the *Outreach* initiative and \$512 in one-time funding for a survey for parents and a camera package for a videotape of one workshop. It will leverage \$3,240 of in-kind contributions from the station to air promotionals of the workshops for one week prior to each workshop. The broad and long-lasting benefits of this project include providing affordable activities for local children that expand their minds and exposure to art, culture, social studies and science.

Other material submitted: *Friday Zone* brochure

Cost

<i>Total Project Cost</i>	\$16,123
<i>Amount Requested</i>	
9 workshops @\$1,375/ea.	12,375
(instructor, assistant, materials, room, t-shirts; survey; operational expenses)	
Research (survey for parents)	100
Videotape of 1 workshop	412
<i>Other funds for Project</i>	
On-air promotion (one week of spots prior to ea. wkshp.)	\$3,240
TOTAL AMOUNT REQUESTED	\$12,833

SSF Funding History – *None*

FUNDING AGREEMENT
CITY OF BLOOMINGTON - JACK HOPKINS
SOCIAL SERVICES PROGRAM

«Agency_Name»

This agreement entered into on _____, 2005, at Bloomington, Indiana, between the Common Council of the City of Bloomington, Indiana, hereinafter referred to as the "City," and «Agency_Name», hereinafter referred to as the "Agency," provides for the following:

- Whereas, the Jack Hopkins Social Services Program Funding Committee (Committee) reviewed agency applications, heard their presentations, and made funding recommendations to the Common Council; and
- Whereas, the Common Council adopted Resolution 05-06 which provided funding to this agency in the amount and the purposes set forth in Section 1 of this agreement; and
- Whereas, the resolution also delegated the duty of interpreting the funding agreement for the City to the Chair of the Committee; and
- Whereas, in interpreting the agreement, the Chair may consider the purposes of the program, the application and comments by agency representatives, and statements made by decision-makers during deliberations;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. USE OF FUNDS

Agency agrees to use Agreement funds as follows:

«ProjectDescription»

«Other_Provisions»

II. TIME OF PERFORMANCE

The last claim for expenses under this agreement must be filed before «Deadline». The deadline may be extended by the Housing and Neighborhood Development Director of the City for good cause upon receipt of a written request from the Agency. Said request must be submitted two weeks prior to the deadline listed above.

III. PAYMENT PROCEDURES

It is expressly agreed and understood that the total amount to be paid by the City under this contract shall not exceed \$«Received». Claims for the payment of eligible expenses shall be made against the items specified in Section I, Use of Funds.

«Salaries»

The Agency will submit to the City a claim voucher pursuant to City's claim procedures and deadlines for the expenditures corresponding to the agreed upon use of funds outlined above. Along with the claim voucher, the Agency will submit documentation satisfactory to the City, at its sole discretion, showing the Agency's expenditures.

The Agency agrees to make its best efforts to submit claims on a monthly basis and also agrees to submit claims for its June, July, and August expenditures no later than the end of September and to submit claims for its September, October, and November expenditures no later than December 2, 2005.

IV. ADMINISTRATIVE REQUIREMENTS

A. Accounting Procedures

The Agency agrees to use generally accepted accounting procedures and to provide for:

- (1) Accurate, current, and complete disclosure of the financial component of its activities;
- (2) Records which identify adequately the source and application of funds for City supported activities;
- (3) Effective control over and accountability for all funds, property, and other assets.
- (4) Adequate safeguarding all such assets and shall assure that they are used solely for authorized purposes;
- (5) The City to conduct monitoring activities as it deems reasonably necessary to insure compliance with this Agreement; and
- (6) Return of the funds received under this Agreement that the City determines were not expended in compliance with its terms.

B. Access to Records

The Agency agrees that it will give the City, through any authorized representative, access to, and the right to examine, all records, books, papers or documents related to the funding provided by this Agreement, for the purpose of making surveys, audits, examinations, excerpts, and transcripts.

C. Retention of Records

The Agency agrees that it will retain for a period of three years from the date of this Agreement financial records, supporting documents, statistical records, and all other records pertinent to the funding provided by this Agreement.

V. GENERAL CONDITIONS

A. Independent Contractor

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Agency shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement.

The City shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance as the Agency is an independent Agency.

B. Hold Harmless

The Agency shall hold harmless, defend and indemnify the City from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

C. Nondiscrimination (for agencies receiving grants in excess of \$10,000)

Agencies receiving grants in excess of Ten Thousand Dollars (\$10,000) shall be subject to the following provision in accordance with Section 2.21.070 of the Bloomington Municipal Code. The agency will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial status, or status with regard to public assistance. The Agency will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Agency agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the City setting forth the provisions of this nondiscrimination clause.

VI. NOTICES

Communication and details concerning this contract shall be directed to the following contract representatives:

City: Marilyn Patterson, Program Manager Housing and Neighborhood Development City of Bloomington P.O. Box 100 Bloomington, IN 47402 Tel: (812) 349-3577 Fax: (812) 349-3582 E-mail: pattersm@bloomington.in.gov	Agency: «Director_ofAgency» «Agency_Name» «Address» «Address_1» «Address_2» Tel: «Phone_Number» E-mail: «Email_Address»
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VII. TERMINATION OF AGREEMENT

The Agency agrees that this Agreement is subject to the availability of funds and that if funds become unavailable for the performance of this Agreement, the City may terminate the Agreement. If funds become unavailable, the City shall promptly notify the Agency in writing of the termination and the effective date thereof.

It is further agreed that the City may terminate this Agreement in whole or in part if it determines that Agency has failed to comply with the Agreement or with other conditions imposed by

applicable laws, rules and regulations. The City shall promptly notify the Agency in writing of the determination and the reasons for the determination, together with the effective date. The Agency agrees that if the City terminates the Agreement for cause it will refund to the City that portion of the funds that the City determines was not expended in compliance with the Agreement. The Agency shall be responsible for paying any costs incurred by the City to collect the refund, including court costs and reasonable attorneys' fees.

If any provisions of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

VIII. TERM OF AGREEMENT

Unless terminated as provided in Section VII herein, this Agreement shall terminate upon the City's determination that the provisions of this Agreement regarding use of the Agreement funds have been met by the Agency.

CITY OF BLOOMINGTON, INDIANA

«Agency_Name»

By: _____
Andy Ruff
President, Common Council

By: _____
«Pres_BoD»
President
Board of Directors

By: _____
Susie Johnson
Housing and Neighborhood
Development Director

By: _____
«Director_ofAgency»
Executive Director

Date

Date

Agency-Specific Information in Funding Agreements

<u>Agency</u>	<u>Received</u>	<u>Project-Description</u>	<u>Deadline</u>	<u>Salaries</u>
Big Brothers Big Sisters of South Central Indiana	\$4,100	To pay for the salary of a Partnership Coordinator for a multi-year Capacity Building project.	Friday, August 26, 2005	
Bloomington Hospital/ Community Health Education	\$12,500	To pay the facilitator salary in order to continue the New Parents Initiative for a third year.	Friday, December 02, 2005	Eligible salary-related expenses shall be reimbursed based upon the cost of service for each city resident served. However, in recognition of the delay between starting a program and the provision of actual services, the City agrees reimburse the full rate of those costs during the first 90-days of the program.
Bloomington Housing Authority	\$7,500	To purchase washers, dryers, vacuum cleaners and accessories, supplies for the Lice Program.	Friday, August 26, 2005	
Community Justice & Mediation Center (CJAM)	\$5,000	To pay for personnel, training, and recruitment expenses for constructive conflict resolution workshops for Black and Multi-racial youth.	Friday, November 4, 2005	
Community Kitchen of Monroe County, Inc.	\$8,000	To replace a produce cooler and purchase food trays for the free meal service.	Friday, September 23, 2005	
Habitat for Humanity of Monroe County	\$5,000	To help purchase and install two heaters and insulation for the Habitat ReStore facility.	Friday, October 21, 2005	Eligible salary-related expenses shall be reimbursed based upon the cost of service for each city resident served. However, in recognition of the delay between starting a program and the provision of actual services, the City agrees reimburse the full rate of those costs during the first 90-days of the program.
Martha's House, Inc.	\$4,100	To pay the salary for (new) Assistant Director as well as for House Managers for the Emergency Shelter program.	Friday, October 18, 2005	
Middle Way House, Inc.	\$1,400	To purchase a steel ramp, tow bar loops, lifts for Confidential Document Destruction program.	Friday, December 02, 2005	Eligible salary-related expenses shall be reimbursed based upon the cost of service for each city resident served. However, in recognition of the delay between starting a program and the provision of actual services, the City agrees reimburse the full rate of those costs during the first 90-days of the program.
Monroe County United Ministries, Inc.	\$16,000	To pay caseworker salary for Emergency Services program.	Friday, November 4, 2005	Eligible salary-related expenses shall be reimbursed based upon the cost of service for each city resident served. However, in recognition of the delay between starting a program and the provision of actual services, the City agrees reimburse the full rate of those costs during the first 90-days of the program.

Agency-Specific Information in Funding Agreements

<u>Agency</u>	<u>Received</u>	<u>Project-Description</u>	<u>Deadline</u>	<u>Salaries</u>
Options for Better Living, Inc.	\$22,900	To purchase and modify a wheelchair accessible van for the community participation program.	Friday, September 23, 2005	
Planned Parenthood of Indiana, Inc. (PPIN)	\$9,000	To pay for security cameras and equipment for the facility at 421 South College Avenue.	Friday, September 23, 2005	
Rhino's Youth Center	\$3,000	To pay for construction of bathrooms and upgrade of the heating and cooling system for the expanded Rhino's Youth Center at 330 South Walnut Street.	Friday, February 10, 2006	Eligible salary-related expenses shall be reimbursed based upon the cost of service for each city resident served. However, in recognition of the delay between starting a program and the provision of actual services, the City agrees reimburse the full rate of those costs during the first 90-days of the program.
Shalom Community Center, Inc.	\$10,000	To pay for the purchase and installation of a vertical lift for Shalom Center annex at 110 South Washington Street.	Friday, December 2, 2005	
South Central Community Action Program, Inc. Head Start	\$5,000	To purchase furnishings, equipment and cognitive materials for Head Start partnership classrooms at Templeton and Summit elementary schools.	Friday, October 18, 2005	Eligible salary-related expenses shall be reimbursed based upon the cost of service for each city resident served. However, in recognition of the delay between starting a program and the provision of actual services, the City agrees reimburse the full rate of those costs during the first 90-days of the program.
South Central Community Mental Health Centers, Inc.	\$1,500	To pay for the training, consultation and licensing for Functional Family Therapy program.	Friday, August 26, 2005	
Stone Belt Arc.	\$10,000	To pay the salary for a Curriculum Specialist for new Career Advancement Services program.	Friday, August 26, 2005	

Common Council
Jack Hopkins Social Services Funding Committee
February 21, 2005, 4:00 pm
Council Library
401 N. Morton

Meeting Summary

In attendance: Chris Gaal, Jenn Marcum, Marilyn Patterson, Dr. Anthony Pizzo, Shaunica Pridgen, Dave Rollo, Andy Ruff, David Sabbagh and John Zody. (Council Office: Dan Sherman and Stacy Jane Rhoads) [Absent: Tim Mayer].

I. Organizational Issues

Dan reminded all that this was the first meeting of the 2005 JHSSF Committee and that the Committee is a subcommittee of the Common Council. He distributed an agenda, schedule for 2005 & JHSSF initial meeting packets.

II. Election of Chair and Committee Members

The Committee elected Tim Mayer as Chair of the 2005 JHSSF Committee. As Tim was sick and unable to attend the meeting, the Committee elected David Sabbagh as Chair, *pro tem*. Before selecting members from other City entities, the group reviewed a letter from former JHSSF committee member and last year's Committee Chair, Walt Keller. In his letter, Keller urged the group to consider more partial funding of programs, to appoint more than one representative from the Community and Family Resources Commission (CFRC) and to increase funding for the JHSSF program.

Dan explained that appointment from "other City entities" has historically meant a representative from CFRC and the Community Development Block Grant program (CDBG).

Dan offered that the JHSSF enabling legislation limits JHSSF Committee membership to seven – to grow the Committee beyond this number would require an act of the Council. In the past, seven has worked well. In the interest of smooth deliberations, it is best to keep the group to an odd number, such as seven or nine. An even number of members invites gridlock. This year, increasing the number of Committee members would slow down the process. Next year the Committee can avoid this awkwardness by deciding by the end of this year who to invite for the next.

The Committee agreed to keep the 2005 JHSSF Committee to seven, but is amenable to revisiting the idea of growing the Committee in the future.

The Committee voted to add Dr. Anthony Pizzo and Shaunica Pridgen of CFRC as members from "other City entities" to the 2005 JHSSF Committee.

III. Reviewing the 2005 JHSSF Program

- This year, the JHSSF Committee has \$125,000 available for distribution. Last year it had \$110,000.
- David Sabbagh pointed out that it's great to have added dollars this year, but that the Committee will find that available funds are still not enough to address local need.
- Dan briefly reviewed the JHSSF grants since 1993, pointing out that by 2004, JHSSF had funded over \$1 million to social service initiatives.
- Marilyn Patterson of the City's Housing and Neighborhood Development presented a report complete with color photographs. Marilyn tracks all JHSSF grants and monitors the progress of recipients. Marilyn reported that last year, less than \$100 of JHSSF went unspent and reverted back to the general fund. For the most part, all recipients use all of their funds within the year they are allocated. In some instances, agencies are thrifty and are able to complete their projects under budget. In such instances, they appeal to Marilyn to spend the balance of their JHSSF dollars. Any such appeal is reviewed by Marilyn, Susie Johnson and Dan to guarantee that the ask is in the spirit of the grant.

All commended Marilyn for a very professional and informative report. Marilyn responded that all recipients are a delight to work with – all really appreciate what JHSSF allows them to do.

David Sabbagh asked: What is problematic about carrying unspent funds over into the next year via encumbrance? He was concerned that the Committee may put a lot of pressure on agencies to use funds before they may ready to do so. Marilyn pointed out that it is not impossible to encumber funds, just time consuming. It is less burdensome on HAND staff when recipients use funds the year in which they are allocated.

IV. Survey

Last year, the Council Office sent surveys to all JHSSF applicants. It received eight responses – four from agencies who received funding, four from those who did not. The survey asked about criteria, schedule, the reimbursement process, application procedures and deliberations. For the most part, applicants were pleased with the process. However, some thought that while the criteria offer clear guidelines for decision-making, the Committee did not always apply such guidelines consistently. Specifically, most agencies understand the JHSSF program to be in the interest of one-time funding. Some agencies think that the Council does not always observe this criterion.

V. Criteria Revisited

Dan Sherman reviewed the funding criteria:

- JHSSF funds are aimed at social services programs which address previously-identified priorities for social services funding (as indicated in the *Service*

Community Assessment of Needs (SCAN) or other community-wide survey of social service needs);

- JHSSF funds are intended to provide a one-time investment in a social service initiative;
- Through matching funds or other fiscal leveraging, an organization's use of JHSSF should make a significant contribution to its program; and,
- The program should lead to broad and long-lasting benefits to the community.

Dan pointed out that over last 11 years, the Committee has discovered that it either encourages innovation via one-time funding or it winds up funding the same agencies year after year. It's a tradeoff. In past years, the Committee has favored innovation and changing circumstances. It might want to revise the criteria: it may wish to structure its program like CDBG where agencies get money year after year. Or, the Committee can abide by its current funding logic of rewarding innovation.

Last year the Committee funded Monroe County United Ministries (MCUM) childcare for the second year in row. This created some allegations by other applicants that the Committee was violating its own one-time funding rule. The Committee's rules direct that it does not fund operation costs, unless it is a pilot project or bridge funding. While the MCUM funds were bridge funds, survey respondents pointed out that the Committee did not do a good job of acknowledging as much.

- Dr. Pizzo pointed out that bridge-funding is new within the last three years and that the intent of such funding was to be temporary. When Jack Hopkins proposed the one-time funding provision, he intended it to be a way to encourage new organizations to pursue funding to address needs in the community; otherwise, we will be just another United Way or CDBG that provides on-going support for older agencies. The question becomes whether that philosophy is even cogent any more. Pizzo suggested that the Committee continue to hold out the opportunity for some organization providing new/unmet services to the community to appeal to the JHSSF for funds. For example, if an organization comes to JHSSF and says, "This community needs some funding for people in prisons and we are starting a program," such organization should have precedence over MCUM and everybody else who gets funding.
- David Sabbagh pointed out that if an agency is doing a good job, then he sees no need to cut them off. This is a limiting constraint with one-time funding.
- Dave Rollo asked Dr. Pizzo if "new" meant new for that year; it may take a couple of years for an organization to get established.
- Response: Yes, and an old organization like Options for Better Living who collaborates with 4-5 organizations to study the real needs of our community would qualify. For example, they may want to supplement a grant they already have and come to the JHSSF Committee for help.
- David Sabbagh stated that he would like to see new start-up organizations work under the umbrella of established groups. "The more new groups, the more splintering, and the more you have to pay for overhead. Is the money really then

getting out doing the job we need it to do? There are certainly established groups like the Community Kitchen, the Food Bank and Middleway House who could help these new organizations get up and running. If we give money to a new organization, is that the best use of the money? Suppose the organization goes under the next year. Have we really spent our money wisely? I would like to see an organization with a track record get money.”

- Chris Gaal commented that he does not think that one-time funding necessarily dictates a new organization. It could equally dictate a new program under an existing program. “I don’t think there is any inherent bias in the problem you are raising. I don’t think it is necessarily a real problem because there are already so many other incentives that are at work, in terms of tax-exempt status and other things that already drive new programs to work with existing organizations. I don’t think the Jack Hopkins Fund is going to have much of an influence on sending it the other way.”
- Dr. Pizzo pointed out that established organizations have plenty of opportunity for JHSSF funding: when the halfway house bought its shredding machine and when Community Kitchen started a program to train new cooks, JHSSF gave them money.
- Chris Gaal pointed out: “Whether we like it or not, the reality of the JHSSF program is that there is just not enough money to fund operational costs.” In practice, long-term existing organizations tend to come through with specific equipment requests and then find other ways of funding operating expenses (to wit: the Community Kitchen). MCUM was a justified instance of bridge funding in light of cuts in State and federal funding. There was a change in context. JHSSF does not need to change its criteria. The reason MCUM received repeat funding is clear.
- Dave Rollo: Nevertheless, MCUM funding may be confusing to some applicants.

David Sabbagh concluded that it looks like the criteria are endorsed. He pointed out that the debate has been generative and is part of an on-going discussion.

VI. Marketing the JHSSF Program

Dan asked for feedback about the JHSSF marketing strategy. The Council Office solicits applications through direct mail, the United Way Non-Profit Alliance Newsletter and through media PSAs – newspaper, television and radio.

David Sabbagh commented that Dan has done an excellent job getting the word out.

VII. Other

- Dave Rollo asked if agencies use the forum to broadcast their message of need. Do agencies stand to benefit by simply making a presentation? Dan responded: yes, agencies stand to benefit by using the forum to communicate need.
- Dr. Pizzo pointed out that it is better to fully fund a few organizations than to partially fund many.
- David Sabbagh asked, “What is the meaning of ‘other fiscal leveraging’?”

Dan responded that agencies are asked to outline the total cost of the program, including all funding sources. JHSSF funding is not contingent upon matching dollars. Here, “other fiscal leveraging” means it is matching or other funds.

Sabbagh also stated that the financial data is very helpful. So too, is the initial meeting in which we discuss applications and make first cuts.

- Turn-around time to rate applications: How much turn-around time do Committee members need to rate applications?
 - Dr. Pizzo commented that the Committee rates applications as they are heard.
 - Chris Gaal brought up that he would like more than two days to rate applications.

VIII. 2005 JHSSF Funding Timeline

The Committee reviewed three proposed tracks for the 2005 JHSSF funding year and decided on the track that located Council action on the Resolution on June 15, 2005. This means: the Council Office will issue applications by March 14 and will hold Technical Assistance meeting on March 29; applications are due April 11; Committee will hold its initial discussion on May 3; agencies will present to the Council on May 10; Committee members will rank applications by May 18, make recommendations on May 23 and the Council will action on the Resolution on June 15.

IX. Adjournment

The Committee adjourned at approximately 5:45 p.m.

Common Council
Jack Hopkins Social Services Funding Committee
May 3, 2005, 5:30 pm
McCloskey Room
401 N. Morton

Meeting Summary

In attendance

Committee Members: Tim Mayer (Chair), Mike Diekhoff, Chris Gaal, Shaunica Pridgen, Dave Rollo and Andy Ruff. [Absent: Dr. Anthony Pizzo]

Staff: Marilyn Patterson (HAND), Dan Sherman and Stacy Jane Rhoads (Council Office)

Public: Rebecca Stanze (MCUM), Julie Dailey (Tulip Trace, Girl Scouts), Jeanette Lee (Bloomington Housing Authority), Diane Walker (District 10 Pro Bono Project)

I. Purpose

The purpose of this meeting was to review and discuss all applications for their adherence to funding criteria, to outline questions for agencies to answer during public presentations and to disclose any conflicts of interest.

II. Conflicts of Interest

The below Committee members noted the following conflicts of interest. Where a conflict is noted, a Committee member may nevertheless participate if s/he can do so fairly, objectively, and in the public interest. Dave Rollo and Chris Gaal stated that they do not have any conflicts. All below-listed members signed statements indicating that the conflicts would not impair their ability to act fairly, objectively and in the public interest.

- Andy Ruff's wife is on the board of Options for Better Living
- Shaunica Pridgen is a weekly volunteer for Habitat for Humanity
- Tim Mayer provides *pro bono* design services for the Community Kitchen's newsletter, approximately 3-4 times/year; Tim's wife works at the Aurora School.
- Mike Diekhoff's daughter is a Girl Scout and his wife is national volunteer mediator for Girl Scouts USA.
- Dr. Pizzo – While absent, the Committee anticipates several possible conflicts. Dr. Pizzo will submit a signed Conflict of Interest form at the next meeting (May 10, 2005).

III. Initial Cut

The Committee reviewed all applications for adherence to its funding priorities. The only application that did not fall within the Committee's scope was WTIU's proposal for funding the "Friday Zone." The grant is not focused on City residents and does not target low-income residents. The Committee voted unanimously to remove WTIU from consideration.

IV. Faith-based Applicants – Issues of Separation of Church and State

Committee members had concerns with possible religious elements of both Cherry Hill and St. Vincent dePaul applications.

Cherry Hill

Andy Ruff asked Dan and/or Stacy Jane to speak to the issues involved in government funding of a religious entity. Dan explained that there are issues under both State and federal constitutions. Cities should not use public funds to promote or discourage religion. With Cherry Hill, we have a daycare center (secular purpose) operated by a church where grace is said before the noon meal and religious songs are song at other times (religious activities). Parents are informed in advance of these activities, but no family has ever asked for their child to be excused from them. Dan asked the pastor and director of the childcare center about the option of opting out. If they do not allow parents to opt out -- or their means of opting out are impractical -- the organization would be ineligible for funding. There is also the issue of giving Cherry Hill money for improvements for facilities that are used for the church. Dan has asked Cherry Hill to estimate percentage use by the Church and percentage use by day care program.

Stacy Jane stated that the test used to discern if the Establishment Clause is violated is if a religious school uses direct cash aid to inculcate its students; if so, then it is fair to say that the government has endorsed religion.

St. Vincent DePaul

Andy Ruff and Chris Gaal asked if St. Vincent builds in a faith-based component. Stacy Jane informed all that she had spoken with St. Vincent and they are clear that religious instruction is in no way a component of the program or of aid. St. Vincent dePaul proposes both a resale furniture store and a direct aid component that provides relief to area needy.

V. Discussion of Applications & Emerging Policy priorities

During the discussion of each application, the following priorities emerged:

- Tim Mayer pointed out that since JHSSF is enabled by City tax dollars, it is important that an agency's project primarily serve City residents. While this is spelled out in the solicitation material, agencies sometimes gloss over this. Number of City residents served is a question we should ask of all applicants. We should ask agencies to substantiate that the majority of their program serves City residents. Dan points out that we have structured our reimbursement program based on the number of City residents served, along the lines of CDBG (with exception for early periods of pilot projects).
- Related to addressing the needs of City residents, the Committee expressed concern with funding physical improvements outside City limits. Dan pointed out that the Committee has never funded physical improvements outside boundaries (although it clearly has funded *programs* out of the City) and mentioned that the Committee may wish to revisit this issue in revising its criteria for 2006.
- The Committee also emphasized the importance of serving low-income residents and emergency needs.

VI. Review of Agency Applications

The below table documents questions the Committee had for each applicant. Applicants are requested to respond to these questions during their presentations before the Committee on May 10, 2005. Dan and Stacy Jane will communicate these questions to agencies over the next two days, May 4-5.

Agency Name	Project	Questions
American Red Cross, Monroe County Chapter	Lighting and electrical renovation	How does ask this request fit into SCAN priorities? How many clients low-income? City residents? How does current condition deter volunteers?
Big Brothers Big Sisters of South Central Indiana	Capacity building project	Are the local grants necessary for receiving the national grant? What is the plan for future funding? How many low-income residents served? What percentage of users are city residents? Is the consultant contract necessary for funding?
Bloomington Hospital/ Community Health Education	New Parents Initiative	How is this proposal different from the one presented last year? What is the plan for long-term funding of this initiative? Number low-income residents served? Percentage of City residents served?
Bloomington Hospitality House	Rainbow Garden	How many are needy elderly? How many people would this project serve? How tied to needs outlined in SCAN? How different from last year's application?
Bloomington Housing Authority	Lice program	How much will this program address the public health problem? How much will it decrease absenteeism? Any need for future operational expenses? e.g. lice kits. How will you pay for these in the future? Stackable units -- why? Not as reliable as separate units. Why not commercial-grade equipment? More likely to endure wear and tear. 30 lice kits will only last a year -- how will fund after that?
Center for Sustainable Living/ Community Bike Project	Human Power: Service Learning on Wheels	What is the plan for future funding? # kids served? Relate to SCAN -- why need for "alternative" camp? Why is this a "pilot project" -- it looks like funding operations. Where is the location of the program?

Cherry Hill Daycare	New Day: Day care revitalization	<p>Relate the cost of this daycare programs to others.</p> <p>Religious instruction.</p> <p>How many participants are NOT members of the church?</p> <p>How many participants are City residents?</p> <p>Request for a prioritized, itemized list.</p> <p>Where is added revenue going?</p> <p>Any risk of closure? Of not meeting Code?</p>
Citizen Advocacy of South-Central Indiana, Inc.	Quality improvement; matching partners and advocates	<p>Number of City residents served.</p> <p>How much more efficient will a laptop make the program? What will it allow CASCI to do?</p> <p>Matching funds?</p> <p>What about a used computer? Refer to City's program.</p> <p>Why a laptop over a desktop?</p> <p>How long is a new laptop expected to last? Future funding?</p>
Community Justice & Mediation Center (CJAM)	Constructive conflict resolution for Black and Multi-racial youth	<p>How successful is this sort of mediation with youth? What other similar programs have they done in the schools? Any way to discern how successful this program will be?</p> <p>What is the plan for future funding? Of operational support?</p> <p>Does the IN Commission have any money available?</p> <p>How has the Bloomington Commission been involved?</p>
Community Kitchen of Monroe County, Inc.	Free meals service (site equipment)	<p>What about their City, County & Out-of-County demographic?</p>
Family Service Association/Mental Health Alliance	Adoption and foster care support program	<p>How will leverage Medicaid & private insurance?</p> <p>If this is a pilot project, how will generate future funds?</p> <p>How many City residents served? It seems like this program is County-focused.</p> <p>How many low-income clients served?</p> <p>How does this not duplicate the services of OFC?</p>
Girl Scouts of Tulip Trace Council, Inc.	This is Her Time Capital Campaign	<p>How accurate is the 25% low-income participant figure? Relate scholarship program to this figure?</p> <p>Relate to SCAN report.</p> <p>Would \$50K really make a difference?</p>

Habitat for Humanity of Monroe County	Habitat ReStore Heating	<p>Longevity of property -- How long will the Rogers Building be around?</p> <p>What is the length of the lease?</p> <p>What will the long-term impact of this one-time investment be?</p>
Indiana Legal Services, Inc./ District 10 Pro Bono Project, Inc.	District 10 Pro Bono Project, Inc. Computer	<p>Number of City residents served.</p> <p>Is this request for used computers?</p> <p>Could labor be donated?</p> <p>What are plans for soliciting from other counties served by the project?</p>
Martha's House, Inc.	Emergency shelter	<p>Is the project viable without the \$22K in pending grants?</p> <p>Is this truly a pilot project? If so, make it clearer.</p> <p>What is the plan for future funding for this position?</p>
Middle Way House, Inc.	Project Self-Reliance	<p>Are items permanent?</p> <p>Itemize.</p> <p>Make clear relationship between ramp & dock.</p> <p>Explain the need and plan for this equipment.</p> <p>Will new construction eliminate the need for the equipment?</p>
Monroe County United Ministries, Inc.	Emergency services program	<p>Provide details of personnel expenses.</p> <p>What is the long-term plan for funding childcare services?</p> <p>Give the Committee an argument why is should provide bridge funding for a 3rd year.</p>
Newleaf (VITAL)	NewLeaf	<p>What is the role of religion in this program?</p> <p>How does this program NOT duplicate other jail treatment programs?</p> <p>What is the program modeled on?</p> <p>Where is the program housed?</p>
Options for Better Living, Inc.	Accessible transportation for community access	<p>What is the viability of the vehicle?</p> <p>How many City residents served?</p> <p>Will vehicle generate revenue? If so, how much?</p>

People & Animal Learning Services, Inc. (PALS)	PALS At-risk youth riding/leadership camp	Explain why this is not a request for operational support. How is this bridge funding? What is the plan for long-term funding? How does a copier support this project? Relate.
Planned Parenthood of Indiana, Inc. (PPIN)	Bloomington health center security camera project	What is service area? How relates to criteria of JHSSF? Best use of social service funds? Discuss the issue of safety as related to ability to deliver services.
Rhino's Youth Center	Rhino's Youth Center new location renovation	How is the 54% low-income figure derived? Demographics? Prioritize requests. Which renovations are required by Code?
Shalom Community Center, Inc.	Shalom Center expansion - installation of vertical lift	Are we improving a Regester property? At the end of 5 years (the end of the lease), what next?
South Central Community Action Program, Inc. Head Start	Head Start partnership classrooms (with possible Even Start component)	How many City residents served? Itemize request by school.
South Central Community Mental Health Centers, Inc.	Functional family therapy	What are the long-lasting effects? Long-term funding? Is this a training program?
St. Vincent De Paul Society	SVDP Furniture distribution and resale center	Does this duplicate exiting services? Opportunity House, Goodwill? Is this just about creating a revenue source for SVDP?

Stone Belt Arc.

Career advancement services

no questions

**The Villages of Indiana,
Inc.**

Safety fencing for Pre-schoolers

How many City residents served?

Is the school allowed by law to conduct classes so close to the road?

VII. Adjournment

The meeting adjourned at 8:15 p.m.

Common Council
Jack Hopkins Social Services Funding Committee
May 10, 2005, 5:00 pm
Council Chambers
401 N. Morton

Presentations From Funding Applicants

In attendance

Committee Members: Tim Mayer (Chair), Mike Diekhoff, Chris Gaal, Dr. Anthony Pizzo
Shaunica Pridgen, Dave Rollo and Andy Ruff.

Staff: Regina Moore (City Clerk), Marilyn Patterson (HAND), Dan Sherman and Stacy Jane Rhoads (Council Office)

Prologue

The Committee heard four-minute presentations from twenty-seven agencies. Dr. Pizzo kept the time. Chair Mayer welcomed all present, stating that Committee met on May 3 and went through applications and drafted questions for each agency to address at this meeting. The Committee has eliminated one agency (WTIU) and another has withdrawn (The Villages). Chair Mayer stated that the Committee may ask some agencies to respond to additional questions after their presentations. He explained that once the Committee hears from each applicant, each Committee member will rank applications and make recommendations for allocations. Members will submit the rankings to the Council Office by May 18. The Council Office will then tabulate the results and the Committee will reconvene on May 23 to make recommendations.

Chair Mayer requested that all present adhere to the informal rule of turning off cell phones while in Council Chambers.

Presentations

Applicants made presentations to the Committee in the following order. Please refer to either the CATS broadcast and/or the applications for the substance of these presentations.

- 1 Community Kitchen of Monroe County, Inc. (Vickie Pierce)
- 2 Family Service Association/Mental Health Alliance (Donna Graves)
- 3 Indiana Legal Services, Inc., District 10 *Pro Bono* Project, Inc. (Diane Walker)
- 4 Cherry Hill Daycare (David Norris)
- 5 Community Health Initiative (Carey Beam)
- 6 Bloomington Housing Authority (Jeanette Lee)
- 7 Community Justice and Mediation Center (Nancy Lumley)
- 8 St. Vincent DePaul Society (Scott Alber & Rick Morgenstern)
- 9 Stone Belt Arc. (Leslie Green)
- 10 Shalom Community Center, Inc. (Joel Rekas)
- ~~11 The Villages of Indiana, Inc. (Deborah Brewer)~~ *WITHDRAWN*
- 11 Planned Parenthood of Indiana, Inc. (Barb Sturbaum)
- 12 Martha's House, Inc. (Jodi Tobias)
- 13 Habitat for Humanity of Monroe County (Kerry Thompson-Patillo)

- 14 Monroe County United Ministries, Inc. (Rebecca Stanze)
- 15 American Red Cross, Monroe County Chapter (Carol Bentley)
- 16 Big Brothers/Big Sisters of South Central Indiana (Liz Grenat)
- 17 Bloomington Hospitality House (Rene Thompson)
- 18 Center for Sustainable Living (Brian Goodman) *NO SHOW*
- 19 Citizen Advocacy of South Central Indiana, Inc. (Jo Gilbertson & Dixie Patterson)
- 20 Girl Scouts of Tulip Trace Council, Inc. (Julie Dailey)
- 21 South Central Community Action Program Inc., Head Start (Julia Dadds)
- 22 South Central Community Mental Health Centers, Inc. (Cynthia Houston)
- 23 Middleway House, Inc. (Bobbie Summers)
- 24 New Leaf (VITAL) (Vid Beldavs & Hal Taylor)
New Leaf clarified that while they've applied for incorporation, they do not yet have 501(c)3 status. Boxcar Books will act as New Leaf's fiscal agent.
- 25 People & Animal Learning Services, Inc. (PALS) (Fern Boncheck)
- 26 Options for Better Living, Inc. (Susan Rinne)
- 27 Rhinos Youth Center (Brad Wilhelm)

Closing Comments

Chair Mayer thanked all applicants for making their presentations and for their good work. He reminded all Committee members that their next task is for each member to rank each proposal and to submit ranking by May 18 to the Council Office. The Committee will reconvene at 5:30pm in the Council Chambers to allocate funds. The Committee agreed to approve the minutes from its May 3 meeting at the meeting on May 23.

Adjournment

The meeting adjourned at 7:37 p.m.

**Common Council
Jack Hopkins Social Services Funding Committee
May 23, 2005, 5:30 pm
Council Chambers
401 N. Morton**

Funding Recommendations

In attendance

Committee Members: Tim Mayer (Chair), Mike Diekhoff, Chris Gaal, Dr. Anthony Pizzo
Shaunica Pridgen, Dave Rollo and Andy Ruff.

Staff: Marilyn Patterson (HAND), Dan Sherman and Stacy Jane Rhoads (Council Office)

I. Introduction

Chair Mayer called the meeting to order, explaining that the purpose of this meeting is to make funding recommendations. Mayer informed all that members of the Committee have filed Conflict of Interest statements with the Council Office. Anyone interested in accessing these statements should contact Council Administrator/Attorney Dan Sherman. These conflict statements are public documents.

Mayer explained that after the Committee heard presentations from each applicant on May 10, each Committee member ranked applications based on its funding criteria. The Committee received over \$300,000 in requests, but only has \$125,000 to distribute. Mayer stated that this disparity shapes the Committee's decision-making.

II. Elimination of Agency Requests that earned a composite ranking below 3.0

Mayer asked the Committee how it wished to proceed. Mike Diekhoff recommended that any application that scored below a rating of a "3.0" be cut from consideration. If all who fall below this threshold are eliminated, the requests total \$200,577.

Cutting all agencies from consideration who scored below at "3.0" eliminates the following:

Indiana Legal Services, Inc./ District 10 Pro Bono Project, Inc.
Citizen Advocacy of South-Central Indiana, Inc.
Family Service Association/Mental Health Alliance
Newleaf (VITAL)
American Red Cross, Monroe County Chapter
People & Animal Learning Services, Inc. (PALS)
Bloomington Hospitality House
Center for Sustainable Living/ Community Bike Project
St. Vincent De Paul Society
Girl Scouts of Tulip Trace Council, Inc.

Andy Ruff pointed out that ratings are subjective and Committee-member specific: a "3" to one Committee member may not be a "3" to another.

Ruff also pointed out that New Leaf received high rankings and funding recommendations from two members of the Committee. Based on these two rankings, he is uncomfortable eliminating this request at the outset.

Dave Rollo agreed that he would like to see New Leaf get some sort of funding. They address an important need in the community. He recommended not removing them initially from the list.

Mike Diekhoff stated that Ruff and Rollo's logic would apply to other agencies too. For example, Indiana Legal Services/District 10 Pro Bono services got high rankings from some members.

Chris Gaal asked that Chair Mayer call for a vote to eliminate any request that scored below "3.0" The motion passed 4-3 (Pridgen, Ruff & Rollo).

III. Funding of Agencies scoring above a 3.0

- Rhino's Youth Center
 - Mike Diekhoff suggested that funding Rhino's at \$12,900 to fund the restroom and remodel.
 - Ruff highlighted that Rhino's is in a unique situation – they lost CDBG funds based on a technicality. Therefore, they are asking this Committee for a substantial amount. Rhino's agrees that if they receive Jack Hopkins Social Service Committee funding this year, they will not seek Committee funds next year.
 - Dave Rollo would discourage cutting too much.
 - Chris Gaal pointed out that Ruff and Rollo both recommended funding \$23,000-24,000.
 - The Committee agreed to start a running tally of allocations, starting with a provisional \$23,000 for Rhino's Youth Center.

- Community Kitchen -- \$4,100

As this is the only request that scored a perfect 5, the Committee recommended full funding.

- Martha's House -- \$12,500
- Options for Better Living -- \$8,500
- Bloomington Housing Authority -- \$5,000
- South Central Community Action/Head Start -- \$8,000
- Stone Belt Arc. -- \$5,000
- Habitat for Humanity -- \$4,100
- Community Justice and Mediation Center --\$1,400
- Monroe County United Way Ministries – \$16,000
- Shalom Center – \$9,000
- Bloomington Hospital/New Parents Initiative – \$3,000

Chris Gaal pointed out that in ranking this application, two council members ranked it as a "5." Both Mike Diekhoff and Tim Mayer explained that they consider this an especially vulnerable population who could use all the help they can get.

- South Central Community Mental Health Centers, Inc. – \$10,000
- Big Brothers, Big Sisters of South Central Indiana – \$5,000
- Planned Parenthood of Indiana, Inc.– \$1,500
- Middleway House — \$10,000

TOTAL – 126,100

IV. Balancing the Books

After the above provisional recommendations, the Committee was still \$1,100 over its funding budget. In the interest of balancing the books, Chris Gaal suggested the Committee cut \$1,100 from Rhinos, allocating \$21,900.

Chair Mayer asked that any agency that feels it would not be able to realize its program, at the above funding levels, to come forward now.

Susan Rinne stated that the renovation to the Options vehicle will be \$1,000 less than anticipated. She offered to accept \$1,000 less (\$7,500).

Julia Dadds of South Central Community Action stated that she is glad that Head Start is so beloved and clarified that Head Start has not experienced federal cuts. However, it has experienced what she calls “sneaky cuts” where the regulatory agency increases the demands made of Head Start without pairing the increased demand with increased funding. She stated that Head Start’s request is a compilation of “little stuff” and that the Committee could cut some items if it needed to find extra dollars.

Brad Wilhelm requested that the initial allocation of \$23,000 be restored to Rhinos. This would fully fund the bathrooms and heating/cooling projects.

Andy Ruff thanked Susan Rinne for offering to accept \$1,000 and suggested that the Committee subtract that amount from Options and apply it to Rhino’s, making the final allocation for Rhino’s \$22,900.

Mike Diekhoff moved that the Committee accept the above-discussed allocations. Motion was seconded.

V. 2005 Jack Hopkins Social Service Final Funding Recommendations

The 2005 Jack Hopkins Social Service Funding Committee voted unanimously to fund the following agencies the follow amounts:

AGENCY	REQUEST	RATING	ALLOCATIONS
Community Kitchen of Monroe County, Inc.	\$4,100	5.00	\$4,100
Martha's House, Inc.	\$15,000	4.14	\$12,500
Options for Better Living, Inc.	\$9,500	4.07	\$7,500
Bloomington Housing Authority	\$6,810	4.00	\$5,000
South Central Community Action Program, Inc. Head Start	\$11,115.27	4.00	\$8,000
Stone Belt Arc.	\$8,300	3.93	\$5,000
Habitat for Humanity of Monroe County	\$6,224	3.86	\$4,100
Community Justice & Mediation Center (CJAM)	\$1,750	3.79	\$1,400
Monroe County United Ministries, Inc.	\$31,669	3.71	\$16,000
Rhino's Youth Center	\$41,230	3.64	\$22,900
Shalom Community Center, Inc.	\$16,670	3.43	\$9,000
Bloomington Hospital/ Community Health Education	\$4,540	3.36	\$3,000
South Central Community Mental Health Centers, Inc.	\$16,000	3.29	\$10,000
Big Brothers Big Sisters of South Central Indiana	\$10,000	3.21	\$5,000
Planned Parenthood of Indiana, Inc. (PPIN)	\$3,000	3.21	\$1,500
Middle Way House, Inc.	\$14,669.15	3.00	\$10,000
Total	\$200,577		\$125,000

VI. Close

Chair Mayer thanked all agencies for applying and for all the time and energy put into the application process. He stated that he hopes applicants understand the difficulty the Committee faces in making allocations. The Committee wishes it had more money to allocate. Mayer pointed out that the fund is enabled by tax money from the citizens of Bloomington, Indiana. The Committee tries to be diligent, prudent, fair and even-handed in its allocation process.

Mike Diekhoff commented on the volume of information Committee members review in the interest of making allocations. He stated that all agencies are worthy of funding, but the Committee only has so much money to pass out. Diekhoff's funding strategy was to address first those agencies providing emergency services – to those agencies who help people help themselves.

Andy Ruff stated that the funding process has been an agonizing one. He emphasized that this is not a fun committee to sit on; it is wrenching to cut and eliminate requests. He urged that no one be discouraged: "All the applications and all the projects are important and worthwhile. There is just not enough to go around, so we had to prioritize and cut." Ruff thanked Councilmember Diekhoff for stepping in and agreeing to serve on the Committee this year at the last minute and thanked all members of the Committee.

Diekhoff commented that he did not even want to serve because he does not like telling people “no.”

Dave Rollo reflected that every year the requests go up, making allocations even more difficult. Since these meetings are televised, he hopes that people watching at home recognize the need for funding.

Shaunica Pridgen stated that she wished she had the money to write the checks herself. However, she encourages agencies who did not receive funding to be diligent in seeking funds elsewhere.

Chris Gaal pointed out that all Committee members have different perspectives on funding. He tried to give full funding where possible. At this allocation meeting, the result has largely been partial funding. There are ten agencies who did not get any funding whatsoever from the Committee. However, this does not reflect, in any way, on the important work they do. If anything, it should encourage people in the community to support social services. The Jack Hopkins Social Services Funding Committee cannot do everything. People in the community need to step up and support these organizations. We should step forward as individual citizens.

Dr. Pizzo mentioned that he must be masochistic because he keeps coming back, hopeful that he is making a contribution. It is important to recognize that we have our priorities in terms of emergency services – people have to eat, have to have some place to live. Children from needy families need help. He likes to see these sort of programs fully funded. When Dr. Pizzo served on the Common Council, he made a habit of making a plea to the public to step up and meet the obligation to fund social services. He encourages current Councilmembers to do the same.

VII. Other business

Dan Sherman asked funded applicants to contact the Council Office to confirm proper contact information in the interest of drafting funding agreements. Agreements are to be completed by next Wednesday, June 1.

Sherman also reminded Committee members that they will hold a debriefing meeting on Wednesday, June 1 at 6:30 pm in the Council Library.

VIII. Adjournment

The meeting adjourned at 6:20 pm.