



A-1

11-15-2016

Board of Park Commissioners  
Regular Meeting  
Minutes

Tuesday, October 25, 2016  
4:00 – 5:30 p.m.

Council Chambers  
401 N. Morton

**CALL TO ORDER**

The meeting was called to order by Les Coyne at 4:03 p.m.

**Board Present:** Les Coyne, Joe Hoffman, Kathleen Mills and Darcie Fawcett

**Staff Present:** Paula McDevitt, Dave Williams, John Turnbull, Julie Ramey, Becky Higgins, Kim Clapp, Bill Ream, Elizabeth Tompkins, Nikki Wooten, Leslie Brinson, J.D. Boruff, Dee Tuttle, and Steve Cotter

**A. CONSENT CALENDAR**

- A-1. Approval of Minutes of September 20, 2016 Meeting
- A-2. Approval of Claims Submitted September 19, 2016 thru October 24, 2016
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Mr. Joe Hoffman made a motion to approve the Consent Calendar. Ms. Kathleen Mills seconded the motion. Motion unanimously carried.

**B. PUBLIC HEARINGS/APPEARANCES**

**B-1. Public Comment Period**

Mr. David Slaybaum approached the podium. Mr. Slaybaum stated, he believes there is a problem with criminal activities in our city parks. A concern of his neighborhood is, when people involved in criminal activity are told they cannot stay downtown, they go out into the community. Mr. Slaybaum's neighborhood, would like to have more input on how to address the criminal activities occurring in the parks. Mr. Slaybaum thanked Mr. Dave Williams, Director of Operations for meeting with him recently to discuss this issue. Mr. David Slaybaum stated there is a cause and effect on everything else, due to the cost of dealing with the criminal activities in the city parks. Mr. Slaybaum feels the City is not doing enough to deal with this problem.

The Board stated, this is a broad community concern and is not contained to just City Parks. The City has established a task force to evaluate this topic, which needs to be addressed in a fair and systematic way. The contact information for this task force will be provided to Mr. Slaybaum, giving him and his community an additional opportunity to share ideas and suggestions on this matter.

**B-2. Bravo Award – Foot of the Cross Church (fxchurch)**

Ms. Nikki McEachern, Community Relations Coordinator, the Bloomington Parks and Recreation Department would like to recognize the Foot of the Cross Church (fxchurch), for their service as an organization to the Banneker Community Center. The fxchurch was formed in 2007, in 2015 they began searching for a meeting location that would be large enough for their growing congregation and provide an opportunity to give back to the community.

Banneker Community Center was a perfect fit. Since they began meeting in the gym of BBCC, fxchurch has provided BBCC with numerous volunteer hours. Fxchurch members have assisted with block parties, provided food for drop-in programs and have given a hand with small repairs and maintenance tasks. Fxchurch encourages their members to engage in the community by getting involved. They not only volunteer at BBCC, but donate many volunteer hours throughout the community. We are pleased to present fxchurch with the October Bravo award, for their exceptional service to the Department's Banneker Community Center. Ms. McEachern invited Mr. Matthew Shockney, Lead Pastor to the podium.

Mr. Shockney, Lead Pastor approached the podium and thanked the Board. Fxchurch moved here seven years ago and loves Bloomington. Fxchurch partners with their ministry that meets at the Indiana University campus. It has been a joy to be part of the Bloomington community and to serve in the Banneker Community Center. This community has needs we can help meet. Serving the community is something we have always aimed to do, and we continue to look for new creative ideas on how to serve the community in the future.

The Board thanked fxchurch for their service to the BPRD.

The Board recognize and thanked Paula McDevitt, Becky Barrick and Leslie Brinson for their effort and great job on the accreditation process.

### **B-3. Parks Partner Award – None**

### **B-4. Staff Introduction - None**

## **C. OTHER BUSINESS**

### **C-1. Review/Approval of Partnership Agreement with Bloomington Parks Foundation**

Ms. Paula McDevitt, Acting Director, the Bloomington Parks Foundation was established to help raise funds to support Department initiatives and projects. This partnership agreement with the Foundation, outlines joint funding for a part time Fund Development Specialist. The responsibilities of this position will be to coordinate a comprehensive fund raising campaign for the Switchyard Park. While this project is being funded by TIF funds, due to the size and scope of this development, additional funds are needed to meet the gaps between available funding and total cost of the project. The position will be supervised by Julie Ramey, Community Relations Manager, and report to both BRPD and the Foundation.

-  
Mr. Joe Hoffman made a motion to approve the Partnership Agreement with Bloomington Parks Foundation for the Fund Development Specialist. Ms. Mills seconded the motion. The motion was unanimously carried. \_

### **C-2 Review/Approval of Summer Star Memorandum of Agreement – Griffy Lake Nature Day**

Ms. Elizabeth Tompkins, Natural Resources Coordinator, the Summer Star Memorandum Agreement was presented at the September 20, 2016 Board meeting. However due to a miss step in the approval process, this agreement is once again being presented. This is the ninth year of the Griffy Lake Nature Day program, funded by the Summer Star Foundation. All fourth graders with Monroe County School Corporation will have an opportunity to participate in this environmental education program. The program incorporates hands on activities, state education standards, and a guided exploration in the natural environment at Griffy Lake Nature Preserve. The grant covers the cost of supplies, transportation and a portion of BPRD staff cost. Staff monitors the program each year, to determine if changes are required.

Mr. Joe Hoffman made a motion to approve the Summer Star Memorandum of Agreement for Griffy Lake Nature Day. Ms. Mills seconded the motion. The motion was unanimously carried.

### **C-3. Review/Approval of Partnership Agreement with Bloomington Blades Youth Hockey Association**

Ms. Dee Tuttle, Sports Facility/Program Manager the Bloomington Blades Youth Hockey Association (BBYHA) travel program offers a diverse competitive program, to youth between the ages of 7 – 12 that is not otherwise available. The program is opened to all Blades/House players, and includes a minimum of 34 home games, approximately 72 hours of practice and additional away games. Ms. Tuttle invited Mr. Allan Streib, BBYHA President to the podium.

Mr. Streib approached the podium. Many communities in this area do not provide ice hockey. Our mission is to provide our community with competitive youth ice hockey, qualified coaching, and to help our players develop a sense of citizenship, sportsmanship and fair play. The program and coaches are all members of USA hockey, and receive annual education and training in coaching approaches, this enables them to provide standard approach for skill development. This program participates in the Buckeye Travel Hockey league, hosting over 300 visiting families Indiana, Ohio and Kentucky at home games. We support the House Hockey program with rental equipment and coaching. Last year our ice rentals at the arena were over \$30,000 and we continue to actively solicit sponsors to advertising at the arena.

Mr. Hoffman made a motion to approve the Partnership Agreement with Bloomington Blades Youth Hockey Association. Ms. Mills seconded the motion. The motion was unanimously carried.

The Board thanked Mr. Streib and the Bloomington Blades Youth Hockey Association.

#### **C-4. Review/Approval of Partnership Agreement with Bloomington Blades High School Hockey Association**

Ms. Dee Tuttle, Sports Facility/Program Manager the goal of this program is to provide an opportunity for the Bloomington community to participate in a diverse high school hockey program, not otherwise available. The program is designed to develop skill and provide competition. The players will compete against other state teams, are schedule to practice three days a week, for twenty weeks at FSC, and will host 11 home games. Ms. Tuttle invited Mr. Dave Apple, Head Coach to the podium.

Mr. Apple approached the podium, this is a time in which Bloomington really shines in the hockey development. The program has a full roster of over twenty-three players, including international players. This is one of the most competitive teams, and we anticipate to be one of the top teams in the state, with a possible 4A ranking by the end of the season. At this time the organization is looking at different ways to provide community outreach and the possibility of hosting a fundraising event at the rink. This programs draws from a five county area, has four head coaches, an excellent administrative staff and a great Board to work with. We appreciate the partnership with the BPRD.

Mr. Hoffman made a motion to approve the Partnership Agreement with Bloomington High School Hockey Association. Ms. Mills seconded the motion. The motion was unanimously carried.

The Board thanked Mr. Apple and the Bloomington Blades High School Association

#### **C-5 Review/Approval of Partnership Agreement with Bloomington Figure Skating Club**

Ms. Dee Tuttle, Sports Facility/Program Manager the goal of this program is to provide an opportunity for the Bloomington community to participate in a diverse figure skating program, not otherwise available. The program is designed to introduce beginner participants to the sport, as well as for skill advancement. The Club skates four and half hours per week at the ice arena. The Bloomington Figure Skating Club (BFSC) promotes the growth of figure skating as a healthy, beneficial and excellent recreational activity for youth of the Bloomington Community. Ms. Dee Tuttle invited Stephanie Jacome, Member of Bloomington Figure Skating Club to the podium.

Ms. Jacome approached the podium, BFSC provides training and coaching through an ISI skating system, a not-for-profit athletic club. The club arranges skating sessions throughout the week, by connecting skaters with private coaches, and pays the arena for the ice time. In order for the Club to exists, members must meet both volunteer and donation requirements. The Club provides BPRD volunteer hours at skating events in return for donated ice time. The

Club's skaters attend regional skating competitions and holds an annual exhibition, at the end of the season, in February. The Club is thankful for the partnership with BPRD.

Mr. Hoffman made a motion to approve the Partnership Agreement with Bloomington Figure Skating Club. Ms. Mills seconded the motion. The motion was unanimously carried.

#### **C-6 Review/Approval of Partnership Agreement with Theta Chi Fraternity**

Mr. Bill Reams, Community Events Coordinator, this is the fifth year for the Hoosier Hustle, an urban adventure challenge where, PRD leads teams of fraternity members on a timed race around the I.U. campus, competing in both mental and physical challenges as they work in teams. BPRD will plan, implement and staff the event that is to be held on June 24, July 15 and July 29, 2016.

Mr. Hoffman made a motion to approve the Partnership Agreement with Theta Chi Fraternity. Ms. Mills seconded the motion. The motion was unanimously carried.

#### **C-7 Review/Approval of TIF Funded Contracts – SCS Construction**

Mr. Dave Williams, Operations and Development Director, staff recommends the TIF Funded contracts be awarded to SCS Construction for the restroom rehabilitation at the Alison-Jukebox Center and the Building Trades Park. Reference checks have been completed on SCS Construction, and staff feel they are a worthy contractor to perform these services. Legal bid proposals were sought for both projects in one consolidated bid. Due to each project locations separate allocation for TIF funds, both contracts to SCS Construction, require Board approval. Allison Jukebox Center's bid was for \$103,604 and Building Trades Park came in at \$68,261. These projects were approved by the Redevelopment Commissions and received funding approval at the October 17<sup>th</sup> meeting.

Mr. Hoffman made a motion to approve the contract for Restroom Rehabilitations at Alison-Jukebox Center with SCS Construction. Ms. Mills seconded the motion. The motion was unanimously carried.

Mr. Hoffman made a motion to approve the contract for Restroom Rehabilitations at Building Trades Park with SCS Construction. Ms. Mills seconded the motion. The motion was unanimously carried.

The Board thanked Mr. Williams.

#### **C-8 Review/Approval of Contract with Keller Heating Air Conditioning Inc.**

Mr. John Turnbull, Sports Division Director this contract is for the purchase of a hot water tank with Keller Heating and Air Conditioning, Inc., for the Frank Southern Ice Arena. This water storage tank is used during the ice resurfacing process, and is extremely important in maintaining a smooth surface on the rink. Due to equipment failure, this tank was installed on October 12, 2016. Under legal advice, this contract is being presented at tonight's meeting. Staff believes the tank replaced, was the original tank from the 1960's. During the off season, in anticipation of possible failure, bids were solicited for this project. Four bids were received, with Keller Heating and Air Conditioning, Inc. being the lowest and most responsible bidder.

Mr. Hoffman made a motion to approve the contract for a Hot Water Heater with Keller Heating and Air Conditioning, Inc. Ms. Mills seconded the motion. The motion was unanimously carried.

#### **C-9 Review/Approval of Contract with Fields Environmental Inc.**

Mr. Dave Williams, Operations and Development Director the department has an interest in the acquisition of property at 171 W. Howe Street, which connects to Building Trades Park. The property owners are willing sellers and have approached the Department. This is a request for a Phase I Environmental Site Assessment, which will provide a history of the site and previous property use. Staff recommends the approval of contract with Fields Environmental, Inc. for \$2,950.00 to include the Phase I Environmental Site Assessment along with a pre-demolition asbestos inspection.

Ms. Darcie Fawcett made a motion to approve the contract with Fields Environmental Inc. to conduct a Phase I Environmental Site Assessment. Ms. Mills seconded the motion. The motion was unanimously carried.

#### **C-10 Review/Approval of Contract with Clark Concrete Construction**

J.D. Boruff, Operations Superintendent the staff recommends the approval of a contract with Clark Concrete, for site improvements at the Operations Center at 545 S. Adams for \$48,000. These improvements were requirements issued by the City Planning Department, during the approval process of the cell tower. Funding for the project will be funds provided by Verizon for this purpose.

Ms. Darcie Fawcett made a motion to approve the contract with Clark Concrete Construction for Site Improvements at Operations Center at 545 S. Adams. Ms. Mills seconded the motion. The motion was unanimously carried.

#### **C-11 Review of 2017 Price Schedule**

Ms. Paula McDevitt, Acting Director each year this annual report is presented to the Board in October. Staff undergo a study of the fees for programs, shelters and events. The evaluation encompasses market research, life cycle of the program and an in-depth look at prices to determine if adjustments are required. Each division director will present the changes in their program areas. This is being presented to the Board's review and staff will seek final approval at the November 15, 2016 Board of Park Commissioners meeting.

#### **Sports Division**

Mr. Turnbull, Sports Division Director approached the podium. The following increases are due to the study of benchmarks, supply and demands, and cost and substance directives. Sports Division is seeking the following fee changes;

League registration, tournaments and tennis - eliminating basketball fees, a \$3.00 increase in adult and youth tennis lessons, and adding a forfeit fee of \$25.00.

Field rentals, player fees, and concessions - at Winslow a \$2.00 increase to field rentals and adding an on-site maintenance fee of \$30.00. Lower Cascades and Twin Lakes field rentals will increase by \$3.00 without on-site maintenance and a \$5.00 increase with on-site maintenance.

Aquatics increases include \$1.00 in general admission, and increase of \$50.00, \$20.00 and \$10.00 to the Economy Passes. Swimming lessons have increased \$5.00. Bryan Park Pool private rentals have increased \$25.00 per hour and the rental of the Limestone Lagoon has been removed. Mills Pool private rental has increased \$15.00. Concessions have increased from \$0.25-\$25.00 to \$0.50 - \$25.00.

Changes at Frank Southern Ice Arena include – increase \$1.00 for drop off skate sharpening and immediate service skate sharpening, delete custom skate sharpening and add new skate sharpening with charge of \$10.00. Change rink rental prime time to begin at 8 a.m. instead of 9 a.m. Increase rink rental \$20.00 and increase Hockey Initiation \$5.00.

Cascade Golf Course charges include – adding Cascades Special consisting of 18 holes and cart for \$30.00. Increase senior season pass by \$20.00. Delete senior afternoon green fees. Add spectator cart rental 9 holes \$15.00 and 18 holes \$25.00. Add tournament fee of \$25.00, delete Hook a Kid on Golf and general cleanup of fees and descriptions.

Twin Lakes Recreation Center will be general cleanup of descriptions and fees.

#### **Operations Division**

Mr. Dave Williams, Operations and Development Director approached the podium - there was general housecleaning to Cemetery Services, there are no changes to Natural Resources or Shelter Rentals.

#### **Recreation Division**

Ms. Becky Higgins, Community Events Manager approached the podium and presented the proposed changes.

To bring fees in line with cost, there will have a slight increases to special events and classes at Banneker Center.

The only changes to the Holiday Market is the number of Saturdays in November, dropping from five to four. There is a potential addition of food trucks and pushcarts to the Saturday Farmers' Market. There will be a \$25.00 increase to stage rental at Waldron, Hill and Buskirk. A Fair of the Arts booth space will increase \$5.00.

The changes at Alison-Jukebox Center will include changing deposit from \$50.00 to 50%. Increase facility rentals by \$5.00 or \$10.00 depending on the category and deleting the kitchen flat fee rental. Increase non-refundable deposit \$5.00 for Kid City Camps and added a \$5.00 late fee for Break Days late registration, beginning August 2017.

## **D. Reports**

### **D-1. Operations Division – Griffy Aquatic Vegetation Management Plan Update**

Mr. Steve Cotter, Natural Resources Manager for the past 10 years, staff has been working with Indiana Department of Natural Resources Lake and River Enhancement Program to characterize the vegetation community in Griffy Lake and to control invasive species. In 2015, additional funds were received to update the Griffy Lake Aquatic Vegetation Management Plan. Mr. Brendan Hastie, an aquatic biologist from Aquatic Control Inc. will present the results of the survey and share some lake management recommendations. Mr. Hastie, will distribute a survey at tonight's meeting. Mr. Cotter invited Mr. Hastie to the podium.

Mr. Hastie approached the podium, the Lake and River Enhancement Program (LARE) provides grants to assist with invasive plant control and to improve Indiana waterways. One of the requirements for obtaining this funding, is being met by tonight's public meeting, in conjunction the survey being distributed. This gives DNR an opportunity to determine what participation is like in the community as well as the attitudes towards the management of the water resource.

Mr. Hastie gave a brief overview. LARE is administered by IDNR and is funded by fees received from boat registrations. Is to be used for watershed/shoreline improvement, dredging, log jam removal, and invasive plant control. This must be a public waterbody, have a sponsor and typically a % match involved with the grants.

Most aquatic plants occur naturally in lakes and are beneficial to your lake. The type of plants in a lake often are determined by water quality/clarity. Some species can lead to nuisance conditions or create ecological problems.

Eurasian watermilfoil (EWM) is an invasive non-native submersed plant. Competes with nuisances species for space and light. Spreads through fragmentation. Can be detrimental to a lake ecosystem.

Curlyleaf pondweed (CLP) is an invasive non-native submersed plant that forms dense monocultures which can impede boating, fishing and limit native growth. Reaches maximum density in late spring and drops out in early summer. Typically this plant is not as much of a concern.

Starry Stonewort (SSW) is a non-native submersed algae that has been found in northern Indiana lakes. Forms dense monocultures which can impede boating, fishing, and limit native growth. Reaches maximum density in mid to late summer. While this plant has not been found in Griffy Lake, this plant should a plant of interest and monitored, as it can create a lot of problems.

Hydrilla is an invasive non-native submersed plant that has been found in northern lakes. The plant forms dense monocultures which can impede boating, fishing, and limit native growth. Is a perfect aquatic weed. Reproduces vegetatively and can produce tubers and turions. While this plant has not been found in Griffy Lake, this plant should a plant of interest and monitored.

Brazilian elodea is an invasive non-native submersed plant that forms dense monocultures which can impede boating, fishing, and limit native growth. Only reproduction in US, through vegetative fragments. Eradicated from Griffy in 2010.

Griffy Lake Plant Management history had Milfoil weevils stocked in early 2000's. Brazilian elodea eradication treatment in 2006 & 2007, signage was posted at ramps and education efforts made. CLP treatments in 2008 with EWM watermilfoil treatment in 2009. The lake was lowered in 2010 for dam repair.

Griffy Lake Vegetation Management 2016, LARA awarded INDR grant of \$3,120 for surveying and plan update. Two Tier 2 invasive plant survey completed. Updated plan is to be finalized by March 1, 2017. This will allow for eligibility for plant management grant in 2017, if needed.

Spring survey was completed May 24, 2016 and showed. 22.6 acres of EWM mapped and collected at 18% of Tier sites. Only 2.6 acres of CLP mapped and collected at 2% of survey sites. Good clarity and plant diversity for a southern Indiana reservoir.

Summer survey was conducted on August 18, 2016 and showed EWM covering 30.8 acres and present at 22% of Tier sites. Coontail (a native and desirable plant) most frequently collected species. Still had good water clarity with Secchi of 8 feet. No CLP collected or observed.

Future plant control options to consider. Abundance of dense invasive beds of EWM is the primary aquatic plant problem. Options for EWM control is to do nothing, likely at or near its maximum. Biological controls – not effective in the past and grass carp not a good option for this plant. Physical - drawdown is effective if feasible and a good freeze occurs. Cultural-education with signage, meetings, etc. – highly recommended. Chemical - several EPA approved options available, effectiveness and selectivity varies. Options for maintaining healthy native plant population and water quality need to be considered as well.

Recommended future actions are to continue with surveying the plant population. Invasive survey spring & summer (potentially LARE funded). Tier 2 late summer (potentially LARE funded). Spring invasive EWM treatment with selective/systemic EPA approved aquatic herbicide. Cost can vary from \$200-\$500 per acre depending on herbicide selected. Treatment should be completed in spring before biomass has reached maximum. Continue with public meetings and plan updates (potentially LARE funded). Continue to work to improve shoreline stabilization and watershed improvements (potentially LARE funded).

The 2017 Budget for recommended action plan would total approximately \$19,000. This would include two surveys – Tier 2 survey (August) and plan update (December) at a cost of \$4,000. A 30 acre EWM treatment (April) at a cost of \$7,000 to 15,000. LARE could cover 80% of the 2017 expenses.

Remaining LARE program steps are to fill out survey forms (to be included in plan and used in decision making). Permit meeting with biologist. Draft Aquatic Vegetation Management Plan due November 15<sup>th</sup>. Submit grant application by January 15, 2017. Submit permit application by February 15, 2017. LARE awards grants in late February/early March. Send out bid request in March and decide on contractor by late March/early April.

The Board inquired if there is a way to prevent the spread of invasive weeds by boats and their owners.

Mr. Cotter stated there are areas that have high pressure hoses, and that can help. Staff asks visitors to check their boats and trailers coming in and going out. Some states are very strict about trailers not moving weeds around. Indiana is becoming more sophisticated and education is greatly improving. Terrestrial and aquatic invasive plants find a way, it's difficult to control them completely. Staff stays up-to-date on current research and continues to look for the best way to manage Griffy Lake.

D-2. Recreation Division – No Report

### D-3. Sports Division – No Report

### D-4 Administrative Division – Trail Ambassador Program

Nikki McEachern, Community Relations Coordinator staff believes trails are the gateway to the community. BPRD is launching a new volunteer program, Trail Ambassadors. When developing this program, staff looked at programs across the nation that were similar and successful. Eight city employees, volunteered to participate in a three month pilot program that ran from May through July of 2016. This program is intended to provide overall awareness and safety of our trails by using community based-strategies. Through weekly trail visits, the Trail Ambassadors will promote proper trail etiquette, share the benefits of a vibrant trail system, and encourage overall positive use of public spaces. Through an online report, volunteers will report activities and conditions of the trails to the BPRD. Applications to become a Trail Ambassador must be submitted online by December 30, 2016. Trails available for ambassadorship include the B-Line Trail, Bloomington Rail Trail, Clear Creek Trail and Jackson Creek Trail. Ambassadors will be a one-year appointment, which begins February 2017. For more information regarding this program, visit [bloomington.in.gov/parksvol](http://bloomington.in.gov/parksvol). Ms. McEachern invited Julie Ramey, Community Relations Manager and a pilot volunteer to the podium.

Ms. Ramey approached the podium, this program was a lot of fun. If you hike the trails, it's a great opportunity to give back. It is important to mention, the Trail Ambassadors are not expected to be trail police, and they are not enforcement. Trail Ambassadors are liaisons, who will provide feedback about the condition of the trails, and give statistics about trail use. Providing staff with good information to further improve and promote the healthy and appropriate use of trails.

Ms. McDevitt stated the November and December meetings are moved up in the month due to the Holidays. November Board of Park Commissioners meeting will be held Tuesday, November 15, 2016 and the December Board of Park Commissioners meeting will be Tuesday, December 13, 2016.

### **ADJOURNMENT**

Meeting adjourned at 5:36 p.m.

Respectfully Submitted,



---

Kim Clapp,  
Secretary Board of Park Commissioners